

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Adoption of the Final 2023 Comprehensive Plan Amendment Docket
<b>DEPARTMENT:</b>	Planning & Community Development
<b>PRESENTED BY:</b>	Steven Szafran, AICP, Senior Planner Rachael Markle, AICP, Director
<b>ACTION:</b>	<input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

**PROBLEM/ISSUE STATEMENT:**

The City is limited by state law and the City’s adopted procedures to processing Comprehensive Plan amendments once a year, with exceptions only in limited situations. Proposed amendments are collected throughout the previous year with a deadline of December 1<sup>st</sup> for public and staff submissions of suggested amendments to be considered in the following year. Shoreline Municipal Code (SMC) Section 20.30.340(C)(2)(b) permits the Council to submit an amendment to the Docket at any time before the final Docket is set.

The Docket establishes the amendments that will be reviewed and studied during the year by staff and the Planning Commission prior to their recommendation to the City Council for final approval to amend the Comprehensive Plan by the end of the following year. In addition, the Docket ensures that all the proposed amendments are considered concurrently so that the cumulative effect of the various proposals can be ascertained when the City Council is making its final decision, as required by RCW 36.70A.130(2)(b).

This year’s Preliminary 2023 Docket was presented to the Planning Commission on January 5, 2023, and contained six (6) privately initiated amendments and one (1) City-initiated amendment. Ultimately, the Planning Commission voted to recommend that the one City-initiated amendment be placed on the Final 2023 Docket (Attachment A). The Commission also recommended that the six privately initiated amendments be incorporated for study into the 2024 major update of the Comprehensive Plan.

The City Council discussed the Draft 2023 Docket on February 13, 2023, and stated their support for the Planning Commission’s recommendation. Tonight, Council is scheduled to adopt the Final 2023 Comprehensive Plan Amendment Docket.

**RESOURCE/FINANCIAL IMPACT:**

The proposed Comprehensive Plan amendment on the Final 2023 Docket will not have a direct financial impact to the City.

## RECOMMENDATION

Staff recommends that the City Council adopt the Final 2023 Comprehensive Plan Amendment Docket as recommended by the Planning Commission.

Approved By:      City Manager **BE**      City Attorney **MK**

## **BACKGROUND**

The State Growth Management Act, Chapter 36.70A RCW, limits consideration of proposed Comprehensive Plan amendments to no more than once a year. To ensure that the public can view the proposals within a concurrent, citywide context, the Growth Management Act directs cities to create a Docket that lists the amendments to be considered in this “once a year” review process.

Proposed amendments are collected throughout the previous year with a deadline of December 1<sup>st</sup> for public and staff submissions of suggested amendments to be considered in the following year. SMC Section 20.30.340(C)(2)(b) permits the Council to submit an amendment to the Docket at any time before the final Docket is set. The Docket establishes the amendments that will be reviewed and studied during the year by staff and the Planning Commission prior to their recommendation to the City Council for final approval to amend the Comprehensive Plan by the end of the following year.

Comprehensive Plan amendments usually take two forms: privately initiated amendments and City-initiated amendments. This year, the Planning Commission was presented with six (6) privately initiated amendments and one (1) City-initiated amendment.

The Planning Commission has recommended the Draft 2023 Docket (Attachment A) and the City Council is now tasked with establishing the Final 2023 Docket, which will direct staff's preparation of an amendment that will be considered for adoption later this year.

## **DISCUSSION**

The Planning Commission considered the Preliminary 2023 Comprehensive Plan Docket on January 5, 2023, and voted to forward the recommended Draft 2023 Docket to the City Council for its consideration in establishing the Final 2023 Docket. The staff report for this Planning Commission meeting can be reviewed at the following link: [Draft 2023 Comprehensive Plan Docket](#).

On February 13, 2023, the City Council reviewed and discussed the Draft 2023 Comprehensive Plan Docket. The staff report for this Council discussion can be found at the following link: <http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2023/staffreport021323-8a.pdf>.

As noted above, the Planning Commission recommend that the City-initiated amendment (Amendment No. 1) be placed on the Final 2023 Docket and that the six privately initiated amendments (Amendment Nos. 2-7) be incorporated for study into the 2024 major update of the Comprehensive Plan. During the City Council's February 13<sup>th</sup> discussion, the Council discussed both the City-initiated amendment and the six privately initiated amendments. While there was some concern with some of the privately initiated amendments, the Council as a whole was supportive of these proposed amendments being studied as part of the 2024 major update to the

Comprehensive Plan. For more information about the six privately initiated amendments, please see the February 13<sup>th</sup> staff report linked above.

All Councilmembers expressed their support for docketing proposed Comprehensive Plan Amendment No. 1 and directed staff to bring the Final 2023 Comprehensive Plan Amendment Docket back to Council tonight for adoption on the Consent Calendar. More information about proposed Comprehensive Plan Amendment No. 1 is below.

**Amendment #1 – Amend the Parks, Recreation, Open Space, and Arts Element and Plan which includes updated goals and policies.**

This amendment will replace the current Parks, Recreation, and Open Space (PROS) Element with a new Parks, Recreation, Open Space, and Arts (PROSA) Element and the related PROSA functional plan. The Plan will establish a long-term vision of Shoreline’s parks, recreation, open spaces, arts, and events that will help guide how money will be spent and what services the City will offer for the next twenty years.

This update to the PROSA Element will merge the Public Arts Plan with the Parks, Recreation, and Open Space Plan. The last updates to the Arts and PROSA Plans were in 2017. Since that time, the city has grown and changed. To ensure community priorities are truly reflected in decisions, the city is looking to create opportunities for inclusive participation throughout the planning process. The PROSA Plan will reflect the voices of Shoreline community members and support the vision of Shoreline as a thriving, welcoming city where people of all ages, cultures, and economic backgrounds love to live, work, and play, and most of all, to call home.

The PROSA Element will include goals and policies that reflect the vision and needs of the community. The Goals and Policies of the PROSA Element will guide the development of the PROSA Plan which will guide decisions about:

- Buying land for parks and natural areas
- Developing new recreation facilities
- Offering recreation and cultural programs and events
- How best to maintain the parks, natural spaces, and facilities
- Where and what public art should look like in our community

The PROSA Element update will guide local and regional park and art investments and define the City’s future recreational policies, programs, and projects for the next 20 years.

The PROSA Plan, which serves as the supporting analysis for the City’s PROSA Element, must be updated to align with the City’s Comprehensive Plan periodic update by 2024 and meet the Growth Management Act requirements; maintain the City’s eligibility for pursuing future grant funding; and set park, recreation, and open space policies for guiding the development of Shoreline. In fall 2022, the City launched a public open house to start the public participation process to update the PROSA Element and Plan with the goal of adoption by the end of 2023.

Recommendation:

The Planning Commission recommends that this amendment be placed on the 2023 Comprehensive Plan Docket.

**RESOURCE/FINANCIAL IMPACT**

The proposed Comprehensive Plan amendment on the Final 2023 Docket will not have a direct financial impact to the City.

**RECOMMENDATION**

Staff recommends that the City Council adopt the Final 2023 Comprehensive Plan Amendment Docket as recommended by the Planning Commission.

**ATTACHMENTS**

Attachment A – Planning Commission Recommended Final 2023 Comprehensive Plan Amendment Docket



*City of Shoreline*

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## **FINAL 2023 COMPREHENSIVE PLAN AMENDMENT DOCKET**

The State Growth Management Act generally limits the City to amending its Comprehensive Plan once a year and requires that it create a Docket (or list) of the amendments to be reviewed.

1. Adopt a new Parks, Recreation, Open Space, and Arts Element and Plan.