Council Meeting Date: January 5, 2004 Agenda Item: 2(a)

## CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

**AGENDA TITLE:** Elect

Election of Mayor and Deputy Mayor

**DEPARTMENT:** 

CMO/CCK

PRESENTED BY:

Sharon Mattioli, City Clerk

## **EXECUTIVE / COUNCIL SUMMARY**

State law and the Council's Rules of Procedure establish that Councilmembers shall elect a Mayor and Deputy Mayor for a term of two years on even-numbered years. This election will occur at the January 5, 2004 special meeting.

After the meeting is called to order and the newly-elected and appointed Councilmembers are sworn in by Judge Eadie, Mayor Jepsen will lead the flag salute and the City Clerk will call the roll. Then the Mayor will turn the gavel over to the City Clerk, who will conduct the election of the Mayor.

The Clerk will call for nominations. No Councilmember may nominate more than one person for a given office until every member wishing to nominate a candidate has had an opportunity to do so. Nominations do not require a second. The Clerk will repeat each nomination until all nominations have been made. When it appears that no one else wishes to make a nomination, the Clerk will ask again for nominations. If none are made, the Clerk will declare the nominations closed.

After the nominations are closed, the Clerk will call for the vote in the order that the nominations were made. Councilmembers will be asked to vote by voice and a show of hands. As soon as one of the nominees receives four votes, the Clerk will declare the Mayor elected and no votes will be taken on the remaining nominees.

Upon the election of the Mayor, the Clerk will turn the gavel over to the Mayor, who will conduct the election for Deputy Mayor in the manner described above.

## **RECOMMENDATION**

n/a

Approved By: City Manager City Attorney

This page intentionally left blank.