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**Council Meeting Date:** February 11, 2002

**Agenda Item: 7(e)**

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**CITY COUNCIL AGENDA ITEM**  
**CITY OF SHORELINE, WASHINGTON**

<b>AGENDA TITLE:</b>	Authorize City Manager to execute contract between the City of Shoreline and the Shoreline Historical Museum in the amount of \$52,500
<b>DEPARTMENT:</b>	Parks, Recreation & Cultural Services
<b>PRESENTED BY:</b>	Wendy Barry, Director

**PROBLEM/ISSUE STATEMENT:**

The City Council authorized \$52,500 in the 2002 budget for the Shoreline Historical Museum to provide cultural services in Shoreline such as museum exhibits, lectures, tours, and related programs; historic preservation research; traveling exhibits; and Saturday "Fun with History" Hands-on Days.

**FINANCIAL IMPACT:**

This contract was anticipated and included in the 2002 budget. The contract includes a 5% increase as approved by the City Council in the 2002 budget.

**RECOMMENDATION**

Recommend City Council authorize the City Manager to execute a contract between the City of Shoreline and the Shoreline Historical Museum in the amount of \$52,500 to provide cultural service programs.

Approved By:

City Manager: LB

City Attorney: [Signature]

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## INTRODUCTION

The City of Shoreline has contracted with the Shoreline Historical Museum since 1996. Funding is allocated in the Parks, Recreation and Cultural Services budget. The \$52,500 funding included in the adopted 2002 City of Shoreline budget includes a 5% increase over the 2001 budget.

## BACKGROUND

The Shoreline Historical Museum will provide the following heritage programs for City of Shoreline residents under this contract:

Museum exhibits, lectures, tours, and related programs: The Museum will be open year-round, with typical hours being 10:00 a.m. to 4:00 p.m. Archives, special tours and related research will be available by appointment. Unscheduled programming will include both outreach and site-based lectures and oral histories. The Museum will also continue linking up with neighborhood groups taking "oral histories" for the "Linking the Communities: project that is a two-year project continued in 2002.

Historic preservation research: Services are provided year-round for citizens and community groups.

Traveling exhibits: The Museum provides three different traveling exhibits, available to other museums, schools, and/or other organizations.

Saturday "Fun with History" Hands-on Days: The Museum provides a minimum of one program per month.

The contract also calls for the Museum to identify the City of Shoreline as the primary "co-sponsor" of these programs, defined as follows:

- For all printed program promotional materials such as posters, signs, flyers, newsletter listings and media advertising, the Museum will appropriately list the words, "with support from the City of Shoreline". Separate listings will include City logo and standard phrasing.
- For all non-print media promotional materials the Museum will appropriately include the city's name in City sponsored programs, public service announcements, and any other non-print media.
- For all City sponsored Museum programs, the Museum will display the City's identification easel and signage with *Museum and Traveling exhibits* and Saturday *"Fun With History" Days*.

## RECOMMENDATION

Recommend City Council authorize the City Manager to execute a contract between the City of Shoreline and the Shoreline Historical Museum in the amount of \$52,500 to provide cultural service programs.