

## CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Authorize the City Manager to Execute a Professional Services Contract with KPG to Perform the Design and Construction Administration Phases for the North City Business District/15 <sup>th</sup> Avenue Corridor Improvement (NCBD/15 <sup>th</sup> Avenue) Project
<b>DEPARTMENT:</b>	Public Works
<b>PRESENTED BY:</b>	Paul S. Haines, Public Works Director Jan Briggs, Economic Development Coordinator

**PROBLEM/ISSUE STATEMENT:** Staff is requesting that Council award a professional services contract to KPG for the design and construction administration phases for the North City Business District /15<sup>th</sup> Avenue Corridor Improvement (NCBD/15<sup>th</sup> Avenue) Project. Staff conducted a consultant selection process for the design and construction administration phases of the NCBD/15<sup>th</sup> Avenue. Staff is requesting Council approval of a professional services contract at this time to adhere to the project schedule approved in the CIP. Among the products to be included in the scope of work for this contract will be an immediate assessment of pedestrian safety improvements that may be recommended along the corridor including 15<sup>th</sup> Avenue at 170<sup>th</sup> Street N.E.

**FINANCIAL IMPACT:** In order to expedite the contract with KPG, staff recommends that Council authorize the City Manager to develop a comprehensive scope of services and execute a contract with KPG in an amount not to exceed the FY 2002 project design budget of \$408,000 including contingencies. The NCBD/15<sup>th</sup> Avenue Project budget is \$408,000 for 2002, \$594,000 for 2003, \$2,908,909 for 2004, \$1,738,234 for 2005 and \$310,857 for 2006 (Total of \$5,960,000) including design, right of way, construction and project management costs from the Roads Capital Fund for the NCBD/15<sup>th</sup> Avenue Project. It is anticipated the total professional services contract amounts necessary to complete this multiyear project could be as high as \$1,350,000 or 28% of the total construction estimate. This percentage is reflective of the complexity of the anticipated design and construction quality control. The detailed scope of work and necessary contract amendments will be brought back for Council action following the full contract negotiations.

### RECOMMENDATION

Staff recommends that Council authorize the City Manager to execute a Professional Services Contract in the amount not to exceed \$408,000 with KPG to perform the design and construction administration phases for the North City Business District /15<sup>th</sup> Avenue Corridor Improvement (NCBD/15<sup>th</sup> Avenue) Project at a rate to be negotiated by the City Manager.

Approved By: City Manager  City Attorney 

## **INTRODUCTION**

Staff is requesting that City Council authorize the City Manager to execute a professional services contract with KPG to perform the design and construction administration phases for the North City Business District/15<sup>th</sup> Avenue Corridor Improvement (NCBD/15<sup>th</sup> Avenue) Project.

## **BACKGROUND**

The NCBD/15<sup>th</sup> Avenue Project is identified as Goal No. 2 in the Council's 2001 – 2002 Work Plan. On April 8, 2002, Council approved the revised 2002 – 2007 Capital Improvement Program (CIP) for the City of Shoreline. The CIP includes a revised project schedule for the North City Business District Improvement Project including the 15<sup>th</sup> Avenue Corridor.

Staff prepared a Request for Qualifications (RFQ) and received proposals on March 6, 2002. Staff received five (5) proposals from qualified engineering service consultants. Each of the proposals were reviewed based on the following criteria:

- Project management style
- Previous performance on compatible projects
- Public involvement capabilities
- Business district experience
- Organizational skills and personnel

Based on staff's review of the proposals, there were two engineering service consultants that closely met the criteria and were scheduled for interviews. These firms included KPFF from Seattle and KPG from Seattle. Staff interviewed both consultants on April 11, 2002 and determined that KPG ranked higher and was the best-qualified consultant to perform the design and construction administration phases for the NCBD/15<sup>th</sup> Avenue Project. In addition to design and construction administration services, KPG will also provide the following:

- Development of public information on project progress, design solutions and construction schedules
- Traffic analysis
- Landscape improvements
- Sidewalk/street improvements
- Drainage analysis
- Assess pedestrian safety, utility undergrounding, and any mitigation measures that may be necessary and develop design solutions
- Neighborhood traffic mitigation design
- Working with merchants on the potential of their store fronts
- Strategies that may allow construction to proceed on part of the project while design is being completed on other elements

KPG possesses substantial experience working on business district improvement projects with other jurisdictions. In addition, they have performed previous work for the

City and their performance along with their compliance to the City's regulations has been exceptional.

### **RECOMMENDATION**

Staff recommends that Council authorize the City Manager to execute a Professional Services Contract in the amount not to exceed \$408,000 with KPG to perform the design and construction administration phases for the North City Business District /15<sup>th</sup> Avenue Corridor Improvement (NCBD/15<sup>th</sup> Avenue) Project at a rate to be negotiated by the City Manager.