

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Motion to Adopt Ordinance No. 305 Amending the Roads Capital Fund for the 175 <sup>th</sup> Street Sidewalk (15 <sup>th</sup> Avenue NE to the YMCA) Project and Authorize the City Manager to Execute a Design Services Contract with Perteet Engineering, Inc.
<b>DEPARTMENT:</b>	Public Works
<b>PRESENTED BY:</b>	Paul S. Haines, Public Works Director

**PROBLEM/ISSUE STATEMENT:** Staff is requesting Council to amend the Roads Capital Fund to adopt a project budget for the 175<sup>th</sup> Street Sidewalk Project to complete the scope of work for 2002. In addition, staff is requesting Council to authorize the City Manager to execute a design services contract with Perteet Engineering, Inc. to complete the design work on three capital improvement projects. These projects include the 175<sup>th</sup> Street Sidewalk (15<sup>th</sup> Avenue NE to the YMCA) Project, the 175<sup>th</sup> Street Sidewalk (Meridian Avenue North to Corliss Avenue North) Project, and the 1<sup>st</sup> Avenue (West side from NE 185<sup>th</sup> Street to NE 192<sup>nd</sup> Street) Project.

**FINANCIAL IMPACT:** On April 8, 2002, City Council amended the City's 2002 budget as a result of revisions to the 2002 -2007 Capital Improvement Program (CIP). The budget amendment includes fully funding the 175<sup>th</sup> Street Sidewalk Meridian Avenue North to Corliss Avenue North (\$186,285) and 1<sup>st</sup> Avenue (\$212,705). The budget amendment did not include funding for the 175<sup>th</sup> Street Sidewalk (15<sup>th</sup> Avenue to the YMCA) Project. Staff planned to complete this project with the North City Business District Project, however due to grant requirements staff is recommending completing this project in 2002.

Staff is proposing a project budget totaling \$116,000 including design and project management for the 175<sup>th</sup> Street Sidewalk (15<sup>th</sup> Avenue NE to the YMCA) Project. This project has been awarded a grant from the Transportation Improvement Board (TIB) in the amount of \$52,000. The remaining \$64,000 would be appropriated from the current fund balance of the Roads Capital Fund. The TIB grant requires that the City complete this project by the end of 2002.

In addition, staff is requesting that Council authorize the City Manager to execute a design services contract in the amount not to exceed \$72,694 with Perteet Engineering, Inc to perform the design work on the three capital improvement projects. Staff is bringing this item for Council's consideration because the total contract amount for the three capital projects exceeds the City Manager's \$50,000 limitation identified in the City's purchasing policies. The following list represents the proposed contract design costs:

<u>Project</u>	<u>Amount</u>
• 175 <sup>th</sup> Street Sidewalk (15 <sup>th</sup> Ave. NE to the YMCA) Project	\$17,448
• 175 <sup>th</sup> Street Sidewalk (Meridian Ave. N. to Corliss Ave. North) Project.	\$17,362
• 1 <sup>st</sup> Avenue NE (West side from NE 185 <sup>th</sup> Street to NE 192 <sup>nd</sup> Street) Project	<u>\$37,884</u>
<b>Total:</b>	<b>\$72,694</b>

Staff selected Perteet Engineering, Inc. from the City's Small Works Consultant Roster because of their expertise designing transportation improvement projects including drainage, curb, gutter and sidewalk improvements. They are recognized by state and local agencies in the region for their experience on transportation related projects. Since the project scopes of work on the three capital improvement projects are similar in nature, staff is recommending that the consultant perform the design work on all three projects. In accordance with the City's revised purchasing procedures, staff may select the consultant from the roster with the City Manager's authorization.

### RECOMMENDATION

Staff recommends that Council approve Ordinance No. 305 amending the Roads Capital Fund budget to include the 175<sup>th</sup> Street Sidewalk (15<sup>th</sup> Ave. NE to the YMCA) Project, and also authorize the City Manager to execute a Design Services Contract with Perteet Engineering, Inc. to perform the design work on the 175<sup>th</sup> Street Sidewalk (15<sup>th</sup> Ave. NE to the YMCA) Project, the 175<sup>th</sup> Street Sidewalk (Meridian Ave. N. to Corliss Ave. North) Project, and the 1<sup>st</sup> Avenue NE (West side from NE 185<sup>th</sup> Street to NE 192<sup>nd</sup> Street) Project in the amount of \$72,694.

Approved By:

City Manager

LB

City Attorney



## ORDINANCE NO. 305

### AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON, AMENDING ORDINANCE 294, AS AMENDED, BY INCREASING THE APPROPRIATION IN THE ROADS CAPITAL FUND TO FUND THE 175<sup>TH</sup> SIDEWALK IMPROVEMENT PROJECT

WHEREAS, the 2002 Budget was adopted in Ordinance 294; and

WHEREAS, there are sufficient resources within the Roads Capital Fund; and

WHEREAS, the City wishes to take advantage of the available resources in the Roads Capital Fund to fund the 175<sup>TH</sup> Sidewalk Improvement Project; and

WHEREAS, the City has been awarded a grant from the State of Washington Transportation Improvement Board in the amount of \$52,000,

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE,  
WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1.** Amending Section 2 of Ordinance No. 294. The City hereby amends Section 2 of Ordinance No. 294, the 2002 Annual Budget, by increasing the appropriation from the Roads Capital Fund by \$116,000 for a Roads Capital Fund appropriation of \$4,042,649 and by increasing the Total Funds appropriation to \$43,698,558 as follows:

General Fund	27,018,730	
Development Services Fund	1,914,731	
Street Fund	3,585,011	
Arterial Street Fund	369,042	
Surface Water Management Fund	2,345,524	
General Capital Fund	3,299,574	
Roads Capital Fund	3,926,649	4,042,649
Surface Water Capital Fund	645,038	
General Reserve Fund	0	
Equipment Replacement Fund	275,000	
Vehicle Operations/Maintenance Fund	70,000	
Unemployment Fund	8,259	
Code Abatement Fund	100,000	
Asset Seizure	25,000	
Total Funds	43,582,557	43,698,558

**Section 2.** Appropriation for the 175<sup>th</sup> Street Sidewalk Improvement Project. The City applied for and was awarded a grant for the 175<sup>th</sup> Street Sidewalk Improvement Project. The grant award is in the amount of \$52,000. The total estimated project cost is \$116,000. The remaining \$64,000 is available in the fund balance of the Roads Capital Fund. The City Manager is hereby authorized to utilize \$64,000 from the Roads Capital Fund fund balance for

the 175<sup>th</sup> Street Sidewalk Project and is authorized to expense the funds to pay for the total cost of the 175<sup>th</sup> Street Sidewalk Project during 2002.

**Section 3.** Net Impact on the Roads Capital Fund. This ordinance decreases the budgeted ending fund balance of the Roads Capital Fund by \$64,000 to \$13,053,836.

**Section 4.** Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

**Section 5.** Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. The ordinance shall take effect and be in full force five days after passage and publication.

**PASSED BY THE CITY COUNCIL ON MAY 13, 2002**

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Mayor Scott Jepsen

**ATTEST:**

**APPROVED AS TO FORM:**

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Sharon Mattioli, CMC  
City Clerk

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Ian Sievers  
City Attorney

Date of Publication:  
Effective Date: