

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Authorize the City Manager to Amend the Design Services Contract with OTAK Inc. to add up to \$155,000 for the Design of the South Central Segment of the Interurban Trail Project
DEPARTMENT: Public Works
PRESENTED BY: William L Conner, Public Works Director

PROBLEM/ISSUE STATEMENT: On May 29, 2001, Council authorized the City Manager to execute a design contract with OTAK Inc. to design the north and south segments of the Interurban Trail. At that time, Council asked if the design of the south central segment (155th Street to 175th Street) could be expedited. OTAK is currently completing the design of the south and north segments of the trail. This contract amendment would allow OTAK to continue designing the south central segment of the trail.

ALTERNATIVES ANALYZED: Staff has identified two alternatives for Council's consideration:

- Authorize the City Manager to amend the design services contract with OTAK Inc. to continue the design of the south central segment of the Interurban Trail Project (Recommended)
- Direct staff to solicit consultant qualifications as part of an engineering firm selection process for the final design of the south central segment

FINANCIAL IMPACT: The 2001 CIP Budget for Interurban Trail design is \$700,000 from the Roads Capital Fund including grant funds. The City has executed a contract with OTAK in the amount of \$477,675 to design the north and south trail segments. The project budget provides sufficient funding to amend the existing contract with OTAK by up to \$155,000 for design of the south central segment.

RECOMMENDATION

Staff recommends that Council authorize the City Manager to amend the existing design services contract with OTAK Inc. adding up to \$155,000 for design of the south central segment of the Interurban Trail Project.

Approved By:

City Manager 

City Attorney 

INTRODUCTION

Staff has been working with the consultant, OTAK Inc. to design the south segment of the Interurban Trail Project. With the near completion of the design for the south segment of the trail, staff is requesting your Council's approval to retain OTAK Inc. to design the south central segment of the project.

BACKGROUND

On May 29, 2001, Council authorized the City Manager to execute a design services contract with OTAK Inc. in an amount of \$477,675 to design the south and north segments of the Interurban Trail Project. Staff recommended that Council select OTAK to complete the design work because of their familiarity with the project and their understanding of the City's expectations. The completion of the Interurban Trail Project is identified, as Goal No. 3 of Council's 2000 – 2001 Work Plan.

The Trail has been broken into four segments:

- | | |
|-------------------------|---|
| • South Segment | N 145 th Street – N 155 th Street |
| • South Central Segment | N 155 th Street – N 175 th Street |
| • North Central Segment | N 175 th Street – N 185 th Street |
| • North Segment | N 185 th Street – N 205 th Street |

The South and North segments will be advertised and constructed separately due to the distance between the two segments. The South Central segment final design will begin after Council awards a final design contract. The South Central segment has been waiting for full funding. This funding was obtained with the award of a \$303,607 from the Interagency Committee for Outdoor Recreation grant.

ALTERNATIVES ANALYSIS

Staff is negotiating an amendment to the existing contract with OTAK to provide the following services for south, south central, and north trail segments:

Major tasks:

- Project Coordination (Otak Project Manager time)
- Surveying and base mapping
- Community Involvement
- Street Lighting at road intersections (sub-consultant)
- Final Design (Bid Documents)

Final contract negotiations are not complete as of the writing of this staff report, but should be finalized before October 8th. Staff will provide the final contract amendment amount to Council on or before October 8th. Staff expects the contract amendment to be for less than \$155,000.

Staff has been working closely with OTAK to design the south segment of the Interurban Trail. OTAK has performed exceptional work and complied with the City's

regulations. Staff is confident that OTAK can provide the same quality of expertise and experience on the south central segment of the project. The selection of OTAK to perform the design work on the south central segment would provide for a smooth transition to continue the design work. At this time, staff does not recommend soliciting for qualifications from other consultants due to the time delay that would be created. In addition, another consultant would have to devote significant time to learning the project scope.

Staff anticipates completing the design of the south central segment in Summer 2002. The design will require approximately eight months to complete. Construction of the south central trail segment will begin upon issuance of the permits. Staff anticipates returning to your Council in the Fall of 2002 with a project construction contract.

The public process will continue during the design phase. Prior to the award of a construction contract, staff and OTAK will prepare the construction documents, continue to meet with the adjoining neighborhoods, neighbors, the Parks, Recreation and Cultural Services Advisory Committee as well as other jurisdictions involved in the trail.

RECOMMENDATION

Staff recommends that Council authorize the City Manager to amend the existing design services contract with OTAK Inc. adding up to \$155,000 for design of the south central segment of the Interurban Trail Project.