Council Meeting Date: November 12, 2002 **Agenda Item: 8(a)**

CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Public Hearing on 2003 Proposed Budget including the 2003 Proposed Property Tax Levy and Other Budget Resources
DEPARTMENT:	Finance
PRESENTED BY:	Debbie Tarry, Finance Director

PROBLEM/ISSUE STATEMENT:

Chapter 251, Laws of 1995, passed by the State Legislature, requires the City Council to hold a public hearing on revenue sources for the next year's budget. The hearing must include consideration of property tax revenues and must be held before the property tax levy ordinance is passed and submitted to King County. The City of Shoreline is required to adopt its 2003 levy ordinance and certify the amount to the County Assessor by December 2, 2002. The primary emphasis of this public hearing will be on the proposed 2003 property tax levy and the proposed 2003 fee changes. The 2003 Proposed Budget includes a recommended 1% property tax levy increase.

As prescribed in Ordinance No. 256, adopted by the City Council in 2000, the City's fees should be automatically updated annually by the July to July Seattle Consumer Price Index for all urban consumers (CPI-U). For 2003 this means that the City's fees would be increased by 1.7%. Applying the 1.7% CPI to the land-use and non-building permit base hourly rate results in a $2 per hour increase from $119 to $121.

For 2003 the recreation fees were reviewed for both inflationary adjustments and market comparison. As a result of this review, the 2003 Proposed Budget recommends a market adjustment for aquatic fees, converting rental fees from per event to hourly rates, and continuing the use of direct and indirect costs to establish recreational class rates.

The most significant fee change proposed in the 2003 budget is a 20% increase in Surface Water Management (SWM) fees. This increase is needed in order to provide adequate resources to complete the Ronald Bog and 3rd Avenue drainage improvement projects. The increased fees will generate approximately $414,000 in additional revenues in 2003.

Attachment A is the proposed 2003 fee schedule along with a comparison to the 2002 fees. This schedule has been updated from the schedule provided on pages 239-249 of the 2003 Proposed Budget. Drop-in fees and some other minor adjustments have been added to the fee schedule as Attachment A. The fee schedule will be adopted at the same time the Council adopts the 2003 budget, which is currently scheduled for November 25, 2002.

ALTERNATIVES ANALYZED:

Property Tax

Initiative 747 limits property tax levy increases to 1%, unless voter approval is received for a greater increase. The Council can choose to adopt a levy with a lower increase than 1%, and make a corresponding reduction in expenditures to maintain a balanced 2003 budget. The 1% levy increase will generate approximately $65,000 in General Fund revenues.

The City's property tax collections represent only 10.8% of the total property tax paid by City of Shoreline property owners.

Fees

Ordinance No. 256, which provides for annual adjustments to City fees, allows the City Manager to have the option not to include annual CPI-U adjustments in the proposed budget or for the City Council to not include annual CPI-U adjustments in the Adopted Budget for select user fees. If the Council chooses not to include inflationary adjustments to the City's fees, then the City's cost recovery rates will decline requiring greater tax subsidy for these programs.

The increase in SWM fees is required to provide adequate resources to complete the drainage capital projects in the adopted 2003-2008 Capital Improvement Program (CIP). If this fee increase is not adopted, then the surface water CIP projects will need to be reevaluated and either reduced or eliminated to fit within a reduced revenue stream.

FINANCIAL IMPACT:

The total resources used in the Proposed 2003 Budget is $44,539,730. Property tax represents 15% of the overall City resources in the amount of $6,567,756. Fees & Charges represent 11% of the City's overall resources and total $4,353,818. If the Council does not approve the proposed fee increases, the 2003 proposed revenues will need to be decreased by approximately $5,000 in the General Fund and $414,000 in the Surface Water Management Fund.

RECOMMENDATION

Staff recommends that Council conduct the public hearing to take public comment on the proposed 2003 property tax levy and proposed 2003 fees. On November 25 the Council will have the opportunity to adopt the 2003 property tax levy and adopt the 2003 proposed fees as part of the 2003 budget adoption process.

Approved By: City Manager ____ City Attorney N/A

INTRODUCTION

The City is required to hold a public hearing on the proposed 2003 revenue sources including the proposed property tax levy. The Council should hold this public hearing and then be prepared to adopt the 2003 property tax levy and 2003 proposed fees on November 25. The property tax levy will be adopted by ordinance and the City's fee schedule will be adopted as part of the 2003 budget adoption.

BACKGROUND

Property Tax

In 2001 voters approved Initiative 747 (I-747) in a statewide election. The provisions of I-747 limit property tax levy increases by local governments to the lower of the Implicit Price Deflator (IPD) or 1% without voter approval. This excludes any new property tax revenues generated as a result of new construction. The 2003 Proposed Budget includes a 1% levy increase. The revenue generated from this proposed levy increase is approximately $65,000. The King county Assessor is projecting an average property valuation increase of 6.5% for Shoreline in 2003. As a result, the City's levy rate is projected to decrease by approximately 5.5% in 2003 from $1.43 to $1.36. A home valued at $222,000 in 2002 would increase to a value of $236,430 in 2003 (6.5% increase). This homeowner could expect that the property tax that they pay to the City will increase from $317 in 2002 to $321 in 2003, a $4 increase. The homeowner will pay additional taxes to other jurisdictions such as King County, Shoreline School District, local Fire District, and the State School levy. The City receives approximately 10.8% of a property owner's total property tax payments.

Fees

In 2000 the City Council adopted Ordinance No. 256 that provided for an annual inflationary increase of City fees. The inflationary increase is based on the Seattle Consumer Price Index for all urban consumers (CPI-U) for July through June. For 2003 the CPI-U is 1.7%. Because of the rounding provisions of Ordinance No. 256, in which some fees are rounded to the nearest dollar or the nearest quarter dollar, many fees did not change for 2003.

Land Use & Non-Building Permit Fees

The land use and non-building permit fees are based on an hourly rate. Applying the 1.7% CPI to the current rate raises the hourly rate from $119 to $121. This increase is not expected to generate more than $5,000 in additional revenue. Building permit fees are based on the Uniform Building Code (UBC). The UBC uses valuation to determine fees, and therefore inflationary increases in valuation are automatically taken into account within the fee calculation. Plan check fees are based on the building permit fee and therefore no adjustment is needed to these fees. Building permit and plan check fees represent approximately 69% of the total revenue collected by the Planning & Development Services permitting division.

Recreation Fees

Recreation class fees are based on the direct cost of providing the program plus an overhead allocation. There is no change proposed in how these fees are determined.

The 2003 proposed aquatic fees have been reviewed for inflationary increases and comparability to other local jurisdictions. Most of the public swim admission fees are

proposed to increase by twenty-five cents. This means that youth and senior admissions will increase from $1.75 to $2.00 and adult admission fees will increase from $2.75 to $3.00. Family admission will increase from $7.25 to $8.00. The 2002 AWC fee survey reported that on a state-wide basis the average indoor pool admission fees for adults was $2.96, children $2.07, and family $6.11. In addition to single admission fees, pass fees have been adjusted to reflect the proposed increase in admissions. Hourly pool rental fees vary depending on the size of attendance. The private hourly rental fee for a group of 25 people is proposed to go from $52 to $55.50, while the rate for a group of 121 people is proposed to go from $135.25 to $137. Non-school district lane fees will increase from $5.25 to $6.00 per lane. Attachment B is a comparison of the proposed aquatic rates and the rates charged by other local jurisdictions. The proposed fee adjustments are not expected to generate more than $5,000 in additional revenue.

Athletic field rentals have been converted from per event fees to hourly rental fees. This change aligns the method of usage more properly with how the fee is determined. This change does not significantly change the amount that teams or leagues will pay for field rentals. For example the Youth League field rental fee in 2002 is $6.25 per game. The proposed rate for 2003 is $3.00 per hour. Assuming the game lasts approximately 2.25 hours the rate remains essentially the same between both years, and if the rental period is shorter the rate actually decreases.

Building rental fees (Spartan Gym & Richmond Highlands Recreation Center) have been revised to have both an hourly rental fee and a $15 per hour building monitor charge when required.

Surface Water Management Fees

The 2003 Proposed Budget includes a recommended 20% increase in SWM fees. The fee increase is needed in order to provide adequate funding for projects such as the Ronald Bog and 3rd Avenue drainage improvements. This fee increase was discussed during the 2003-2008 Capital Improvement Program (CIP) development. Revenues from the proposed fee increase are included in the adopted CIP. If the fee increases are not adopted the drainage projects in the CIP will need to be revised to accommodate the reduced resources to complete the projects. A 20% increase in the single-family residential SWM fee results in the current fee of $85 per year being raised to $102 per year. Non-residential rates would also be increased by 20%. The increased fees should generate approximately $414,000 in additional revenue annually.

In 2001 King County raised their residential single family rates by 20% and their other non-single family rates by 16 to 32% depending on the amount of impervious surface. King County was able to establish a relationship between the non-residential properties and the residential properties throughout the unincorporated areas through special analysis. At the current time the City does not have this same data, and therefore the County recommended that the City use a flat increase across all customer categories.

ALTERNATIVES ANALYZED:

The City Council can choose to adopt a smaller property tax levy increase or no levy increase at all. The City Council can also choose not to adjust fees for inflation or any other recommended adjustment measures.

During the 2003 budget review process and during the public hearings the Council will have the opportunity to hear from stakeholders on any possible concerns that they would have with the proposed fee changes. The fee adoption will occur when the 2003 budget is adopted, currently scheduled for November 25, 2002.

RECOMMENDATION

Staff recommends that Council conduct the public hearing to take public comment on the proposed 2003 property tax levy and proposed 2003 fees. On November 25 the Council will have the opportunity to adopt the 2003 property tax levy and adopt the 2003 proposed fees as part of the 2003 budget adoption process.

ATTACHMENTS

Attachment A – Proposed 2003 Fee Schedule

ATTACHMENT A

City of Shoreline Planning and Development Services 2003 Fee Schedule			2002 Fee Schedule
Type of Permit Application	**Fees based on $121.00 per hour.**		**Fees based on $119.00 per hour.**
Appeals	$369.00		$ 364.00
Accessory Dwelling	Hourly Rate	1 Hour Minimum	
Binding Site Plan	2 Hour	deposit plus $121/hour	
Lot Line Adjustment	5 Hour	deposit plus $121/hour	
Building Permit			
		Table 1-A of Current Edition of the Uniform Building Code adopted in the State Building Code, ch 19.27 RCW	
Plan Review Fee		65% of the Building Permit Fee	
All Other Plan Reviews or Work	Hourly Rate	1 Hour Minimum	
Construction Permit for Work Commenced Without a Building Permit		Twice the Applicable Building Permit Fee	
Conditional Use Permit	30 Hours	plus public hearing	
	$1,845.00	if required	$ 1,820.00
Continuation and/or Minor Alteration of Nonconforming Use	Hourly Rate	1 Hour Minimum	
Home Occupation	Hourly Rate	1 Hour Minimum	
Residential Furnace	1 Hour		
Residential Fireplace (up to two)	1 Hour		
Commercial Mechanical	Hourly Rate	3 Hour Minimum	
All Other Mechanical (Residential and Commercial)	Hourly Rate	1 Hour Minimum	
Environmental Review:			
Environmental Checklist:			
Single-Family	10 Hours		
Multifamily/ Commercial	15 Hours		
Environmental Impact Statement Review	Hourly Rate	35 Hour Minimum	
Grading Permit	Hourly Rate	3 Hour Minimum	
Sensitive Area Permit	Hourly Rate	8 Hour Minimum	
Rezone	60 Hours	plus public hearing	
	$1,845.00	public hearing	$ 1,820.00

City of Shoreline Planning and Development Services 2003 Fee Schedule			2002 Fee Schedule
Type of Permit Application	**Fees based on $121.00 per hour.**		**Fees based on $119.00 per hour.**
Shoreline Substantial Development:			
Shoreline Exemption	2 Hours		
Substantial Development Permit (based on valuation)			
up to $10,000	15 Hours		
$10,000 to $500,000	34 Hours		
over $500,000	60 Hours		
Shoreline Variance	30 Hours	plus public hearing	
	$1,845.00	(if required)	$ 1,820.00
Sign Permit	Hourly Rate	2 Hour Minimum	
Special Use Permit	50 Hours	plus public hearing	
	$1,845.00	public hearing	$ 1,820.00
Street Vacation	40 Hours	plus public hearing	
	$1,845.00	public hearing	$ 1,820.00
Subdivisions:			
Preliminary Short Plat	30 Hours	for two-lot short plat plus public hearing (if required)	
	$1,845.00	public hearing	$ 1,820.00
	3 Hours	for each additional lot	
Final Short Plat	8 Hours		
Site Development (Engineering Plans Review and Inspections)	12 Hours		
Short Plat Change	12 Hours		
Preliminary Subdivision	38 Hours	plus per lot & public hearing	
	$32.00	per lot	$ 32.00
	$1,845.00	public hearing	$ 1,820.00
Final Subdivision	30 Hours	plus per lot	
	$20.00	per lot	$ 20.00
Variances	30 Hours	plus public hearing (if required)	
	$1,845.00	public hearing	$ 1,820.00

City of Shoreline Planning and Development Services 2003 Fee Schedule		2002 Fee Schedule
Type of Permit Application	**Fees based on $121.00 per hour.**	**Fees based on $119.00 per hour.**
Right-of-Way:		
Minimum Administrative Fee	Hourly Rate 1 hour minimum	
All Other Work:		
All Other Fees Per Hour	Hourly Rate 1 hour minimum	
Pre-Application for Rezone	Hourly Rate 1 hour minimum	
CODE ENFORCEMENT FEES		
Civil Penalties		
A. A civil penalty for violation of the terms and conditions of a notice and order shall be imposed in the amount of $500.00. The total initial penalties assessed for notice and orders and stop work orders pursuant to this chapter shall apply for the fir	No Change	
	No Change	
B. Any responsible party who has committed a violation of the provisions of Chapter 18.24 SMC will not only be required to restore damaged critical areas, insofar as that is possible and beneficial, as determined by the director of the department of plan		
1. An amount determined to be equivalent to the economic benefit that the responsible party derives from the violation, measured as the total of:		
(a) The resulting increase in market value of the property; and		
(b) The value received by the responsible party; and		
(c) The savings of construction costs realized by the responsible party as a result of performing any act in violation of the chapter; and		
2. A penalty of $1,000 if the violation was deliberate, the result of knowingly false information submitted by the property owner, agent, or contractor, or the result of reckless disregard on the part of the property owner, agent, or his/her contractor		
3. A penalty of $2,000 if the violation has severe ecological impacts, including temporary or permanent loss of resource values or functions.		

City of Shoreline Planning and Development Services 2003 Fee Schedule		2002 Fee Schedule
Type of Permit Application	**Fees based on $121.00 per hour.**	**Fees based on $119.00 per hour.**
	No Change	
C. A "repeat violation" means a violation of the same regulation in any location within the city by the same responsible party, for which voluntary compliance previously has been sought or any enforcement action taken, within the immediate preceding 24-c		
City Abatement Costs		
The city shall be reimbursed all direct costs of repairs, alterations or improvements, or vacating and closing, or removal or demolition, incurred in abatement of any nuisance defined by city ordinance including reimbursement of actual hourly employee wag		
FIRE PERMIT FEES		
	Fees based on $121.00 per hour.	
Automatic Fire Alarm System		
Tenant Improvement	3 Hours	
Each additional zone over one	$61.00	$ 60.00
New System	4 Hours	
Cryogenic Tank	3 Hours	
Dip Tank	4 Hours	
(incorporating flammable or combustible liquids)		
Fiberglass Operations	4 Hours	
Fire Extinguishing Systems:		
Commercial Cooking Hoods:		
1 to 12 flow points	3 Hours	
More than 12	4 Hours	
Other Fixed System Locations	4 Hours	
Fire Pumps	4 Hours	

City of Shoreline Planning and Development Services 2003 Fee Schedule		2002 Fee Schedule
Type of Permit Application	**Fees based on $121.00 per hour.**	**Fees based on $119.00 per hour.**
Flammable/Combustible Liquids:		
Commercial Tanks:		
Aboveground Tank Installations	2 Hours (first tank)	
Underground Tank Installations	2 Hours (first tank)	
Underground Tank Installations	1 Hour (additional)	
Underground Tank Piping	2 Hours (with new tank)	
Underground Tank Piping Only	3 Hours (vapor recovery)	
Underground Tank Removal		
first tank	2 Hours	
additional	$61.00	$ 60.00
Residential Tanks		
Removal or decommission	1 Hour	
Flammable Liquid Mixing/Dispensing Room	4 Hours	
Hazardous Materials Containment Systems:		
Spill Control	2 Hours	
Drainage Control/Secondary Containment	4 Hours	
Hazardous Materials Storage Tanks	3 Hours	
High-Piled Storage:		
Class I – IV Commodities:		
501 – 2,500 square feet	2 Hours	
2,501 – 12,000 square feet	3 Hours	
Over 12,000 square feet	4 Hours	
High Hazard Commodities:		
501 – 2,500 square feet	3 Hours	
Over 2,501 square feet	5 Hours	
Hydrants/Water Mains	3 Hours	
LPG (Propane) Tanks:		
Commercial	3 Hours	
Residential	2 Hours	
Spray Booth	4 Hours	
Sprinkler Systems (each riser):		
New Systems	5 Hours Plus per head	
	$3.00 per head	$ 3.00
Tenant Improvement		
1 – 10 heads	3 Hours	
11 – 20 heads	4 Hours	
More than 20 heads	5 Hours Plus per head	
	$3.00 per head	$ 3.00
Residential (R-3) 13-D System, up to 30 heads	5 Hours	
13-D Systems with more than 30 heads	5 Hours Plus per head	
	$3.00 per head	$ 3.00

City of Shoreline Planning and Development Services 2003 Fee Schedule		2002 Fee Schedule
Type of Permit Application	**Fees based on $121.00 per hour.**	**Fees based on $119.00 per hour.**
Standpipe Systems	4 Hours	
Underground Sprinkler Supply	3 Hours	
Additional Fees: Projects that exceed the normal limits of anticipated work hours required for plans review or inspections because of scale or complexity may be assessed additional fees. All fees are calculated at an hourly rate.		
Hourly Rate	$121.00	$ 119.00
Reinspection fees may be assessed if work is incomplete, corrections not completed or the allotted time is depleted. Fees will be assessed at the adopted hourly rate, minimum one hour.		
Hourly Rate	$121.00	$ 119.00

Parks, Recreation and Cultural Services Fee Schedule

Fee	2003 Cost	Basis	2002 Cost	2002 Basis
Processing and Scheduling Fee	$ 5.00	For each contract	Varied	Depending on # of reservations
Athletic Fields				
Adult Practice	$10.00	Per Hour	$12.50	Per Practice
Adult League	$20.00	Per Hour	$29.00	Per Game
Senior/Youth Practice	$1.00	Per Hour	$2.00	Per Practice
Senior/Youth League	$3.00	Per Hour	$6.25	Per Game
One-Time Practices/Events (No Prep)	$10.00	Per Hour	$10.00	Per Hour
Light Usage	$11.50	Per Hour	$11.50	Per Hour
Picnic Facilities				
Weekends/Holidays	$63.00	Per Day	$62.50	Per Day (1-100 Participants)
Weekdays	$53.00	Per Day	$52.00	Per Day (1-100 Participants)
			$0.50	per participant >100 per day
			$5.25	Reservation Handling Fee
Richmond Highlands				
Entire Building	$25.00	Per Hour (2 hour minimum)	$25.00	2 hour minimum ($25 per Hour)*
Gym Only	$15.00	Per Hour (2 hour minimum)	$15.00	2 hour minimum ($15 per Hour)*
Café/Game Room	$15.00	Per Hour (2 hour minimum)	$15.00	2 hour minimum ($15 per Hour)*
Damage Deposit (Refundable)	$150.00		$150.00	
Processing and Scheduling Fee	$5.00	For each contract	$5.00	For each contract
Building Monitor Fee of $15.00 Per Hour May be Applied				
SPARTAN GYM				
Shoreline Community Youth Organizations				
Gymnastics Room	$7.00	Per Hour	$7.00	Per Hour
Dance Room	$8.00	Per Hour	$8.00	Per Hour
Gym - One Court	$12.00	Per Hour	$12.00	Per Hour
Gym Entire Court	$24.00	Per Hour	$24.00	Per Hour
Entire Facility	$60.00	Per Hour	$60.00	Per Hour
All Other Groups				
Gymnastics Room	$14.00	Per Hour	$14.00	Per Hour
Dance Room	$16.00	Per Hour	$16.00	Per Hour
Gym - One Court	$20.00	Per Hour	$20.00	Per Hour
Gym Entire Court	$40.00	Per Hour	$40.00	Per Hour
Entire Facility	$85.00	Per Hour	$85.00	Per Hour
Drop in Fees				
Shower Only	$1.00	Per Visit		
Adult	$2.00	Per Visit	$2.00	Per Visit
Adult ten punch card	$16.00	Per Visit	$16.00	Per Visit
Adult three month pass	$42.00	Per Visit	$42.00	Per Visit
Youth	$1.00	Per Visit	$1.00	Per Visit
Youth ten punch card	$8.00	Per Visit	$8.00	Per Visit
Youth three month pass	$20.00	Per Visit	$20.00	Per Visit
Other Fees				
Participant Fee (1 - 200 People)	$15.00	per Hour	$15.00	1-200 People (per Hour)
Participant Fee (200+ People)	To be Set by Parks Director		To be Set by Parks Director	
Daily Rate	$900.00	12 hour Minimum ($75.00 Per Hour)		
Damage Deposit (refundable)	$150.00		$150.00	
Building Monitor Fee	$15.00	Per Hour	$15.00	Per Hour

Parks, Recreation and Cultural Services Fee Schedule

Fee	Cost	Basis	2002 Cost	2002 Basis
Shoreline Pool				
Public Swims				
Children 4 & Under	Free		Free	
Youth 5 to 17 years	$2.00	Per Person Per Session	$1.75	
Senior 60+ years	$2.00	Per Person Per Session	$1.75	
Disabled	$2.00	Per Person Per Session	$1.75	
Adult	$3.00	Per Person Per Session	$2.75	
Family, Parent & Their Children	$8.00	Family, Parent & Their Children	$7.25	
Shower Only	$1.00	Per Person	$1.75	
Swim Lessons				
Parent & Tot	$3.00	Per Class	$2.50	
Preschool (1-5)	$3.75	Per Class	$3.75	
Youth (1&2)	$3.75	Per Class	$3.75	
Youth (3-7)	$3.50	Per Class	$3.25	
Adult	$3.75	Per Class	$3.75	
Private Rentals				
1 to 25 people	$55.50	Per Hour	$ 52.00	
26 to 60 people	$77.00	Per Hour	$ 72.75	
61 to 90 people	$95.00	Per Hour	$ 93.50	
91 to 120 people	$116.00	Per Hour	$ 114.40	
121 to 150 people	$137.00	Per Hour	$ 135.25	
Special Interest Groups	$45.00	Per Hour	$ 41.50	
Swim Teams				
Non-district Swim Teams	$6.00	Per Lane		
When sharing the pool	$6.00	Per Lane	$ 5.25	
School District Non-Team	$25.00	Per Hour	$7.25	Per Lane
Pool Passes				
Disabled				
10 Swim Pass	$16.00		$ 14.50	
3 Month Pass	$64.00		$ 57.25	
Annual Pass	$140.00		$ 135.25	
Adult				
10 Swim Pass	$24.00		$ 23.00	
3 Month Pass	$96.00		$ 88.50	
Annual Pass	$230.00		$ 213.25	
Family				
10 Swim Pass	$60.00		$ 58.25	
3 Month Pass	$186.00		$ 135.25	
Annual Pass	$390.00		$ 353.50	
Locker Fees	$0.25	Per Locker	$ 0.25	

Parks, Recreation and Cultural Services Fee Schedule	2002 Cost	2002 Basis
Recreation Classes and Programs		
1. General Recreation Classes and Programs General recreation classes and programs includes classes for preschool through senior adult-aged partcipants in the arts, sports, fitness and wellness, special interest, and environmental education interest areas.		
The charge for general recreation classes and programs shall be based on the direct cost of providing the class plus an overhead charge. The direct costs include the full cost of all instructors, facility rentals, supplies, transportation and promotional efforts, and all other services related to the offering of the class or program.		50% overhead charge
2. Special Recreation Classes and Summer Playground Programs Special Recreation classes and programs includes classes offered for developmentally disabled participants. Summer Playground Programs serve youth in the community. A large portion of participants in these programs are lower income.		
The charge for Special Recreation classes and Summer Playground Programs shall be based on the direct cost of providing the class plus an overhead charge.		50% overhead charge
3. Teen Classes and Programs Teen classes and programs include recreation programs for middle and high school aged youth.		
The charge for Teen recreation classes and programs shall be based on the direct cost of providing the class plus an overhead charge.		50% overhead charge
Rental of a City Facility When admission is charged or when retail sales occur in conjuction with the rental of a city facility the City may collect a 20% concession fee based on the gross amount collected for admissions and sales.		
Additions to Fee Schedule The City Manager or designee is authorized to create fees or rates that are not expressly listed in this fee schedule.		

Public Records Fee Schedule			
Public Records	**Adopted 2003 Fee**	**Basis**	**2002 Fee**
Publications Copied on the Copier - if more than five pages	$0.15	per page	$0.15
Materials Provided on Computer Diskettes	$1.50	per disk	$1.50
Publication on CD	$3.00	per CD	$3.00
Video Tapes	$12.00	per tape	$12.00
Audio Tapes	$2.00	per tape	$2.00
Photos/Slides	$2.00 - 21.00	depending on size and process	$2.00 - 20.75
Colored Maps (up to 11 inches by 17 inches)	$1.50	Per Map	$1.50
Maps Larger than 11 inches by 17 inches	$1.50	Per square foot	$1.50
Large Copies (24 inches by 36 inches)	$3.00	Per Copy	$3.00
Mylar Sheets	$5.30	Per Sheet	$5.25
Clerk Certification	$1.00	per document	$1.00
Financial Fees			
Insufficient funds or a closed account shall be assessed a collection fee	$25.00		$25.00

2003 Proposed Surface Water Management Rate Table			
Rate Category	**Percent Impervious Surface**	**Annual Service Charge**	**2002 SWM Fee**
Residential: Single-family home		$102/per parcel	$85/Per Parcel
Very Light	Less than or equal to 10%	$102/per parcel	$85/Per Parcel
Light	more than 10%, less than or equal to 20%	$238/acre	$198/ per acre
Moderate	more than 20%, less than or equal to 45%	$493/acre	$411/Per Acre
Moderately Heavy	more than 45%, less than or equal to 65%	$952/acre	$794/Per Acre
Heavy	more than 65%, less than or equal to 85%	$1,207/acre	$1,006/Per Acre
Very Heavy	more than 85%, less than or equal to 100%	$1,581/acre	$1,318/Per Acre

There are two types of service charges: the flat rate and the sliding rate.

*The flat rate service charge of $102 a year applies to single family homes and and parcels with less than 10% impervious surface.

*The sliding rate service charge applies to all other properties in the service area. The sliding rate is calculated by measuring the amount of impervious surface on each parcel and multiplying the appropriate rate by total acreage.

Several special rate categories will automatically be assigned to those who qualify

* An exemption for any home owned and occupied by a low income senior citizen determined by the assessor to qualify under RCW 84.36.381.
* A discount for any parcel served by a County-approved retention/detention (R/D) facility maintained by the owner.
*A discount for any parcel (or part parcel) officially designated as open space

Rate Adjustments

Any person receiving a bill may file a request for a rate adjustment within two years of the billing date. (Filing a request will not extend the payment period)

Property owners should file a request for a change in the rate assessed if:

*the property acreage is incorrect;
*the measured impervious surface is incorrect;
*the property is charged a sliding fee when the fee should be flat;
*the person or property qualifies for an exemption or discount; or
*the property is wholly or in part outside the service area.