



September 22, 2005

To: Proposers

From: Scott Passey
City Clerk

ADDENDUM #1

PROJECT: HEARING EXAMINER SERVICES
RFP NUMBER: 3542

DATE DUE: OCTOBER 7, 2005, 3:00 PM

NOTICE TO ALL PROPOSERS:

The RFP documents for the above name project are modified as described below. Proposers shall take this Addendum into consideration when preparing and submitting their proposals.

Proposers shall acknowledge receipt of this Addendum by referencing the addenda number and date of issue in their cover letter. Failure to acknowledge receipt of this addendum may subject the Proposer to disqualification of their RFP.

THE RFP DOCUMENTS ARE MODIFIED AS FOLLOWS:

1. STATEMENT OF WORK SECTION – Add the following paragraph:

The Hearing Examiner case load has averaged about six cases per year over the past five years, with the majority of land-use issues concentrated in the spring and summer months. The ratio of land-use cases to non-land-use cases is expected to be about 5:1 or 6:1.

Scott Passey, City Clerk