AGENDA

SHORELINE CITY COUNCIL WORKSHOP DINNER MEETING

Monday, February 26, 2007
6:00 p.m.

Shoreline Conference Center
Highlander Room

TOPICS/GUESTS: Shoreline Fire Department

SHORELINE CITY COUNCIL BUSINESS MEETING

Monday, February 26, 2007
7:30 p.m.

Shoreline Conference Center
Mt. Rainier Room

		Page	Estimated Time
1.	**CALL TO ORDER**		7:30
2.	**FLAG SALUTE/ROLL CALL**		
	(a) Proclamation of "Entrepreneurship Week"	1	
3.	**REPORT OF THE CITY MANAGER**		7:32
4.	**REPORTS OF BOARDS AND COMMISSIONS**		
5.	**GENERAL PUBLIC COMMENT**		7:40

This is an opportunity for the public to address the Council on topics other than those listed on the agenda, and which are not of a quasi-judicial nature. The public may comment for up to three minutes; the Public Comment under Item 5 will be limited to a maximum period of 30 minutes. The public may also comment for up to three minutes on agenda items following each staff report. The total public comment period on each agenda item is limited to 20 minutes. In all cases, speakers are asked to come to the front of the room to have their comments recorded. Speakers should clearly state their name and city of residence.

6.	**APPROVAL OF THE AGENDA**		8:00
7.	**CONSENT CALENDAR**		8:00
	(a) Minutes of Special Meeting of October 23, 2006	3	
	Minutes of Special Meeting of February 5, 2007	21	
	(b) Approval of expenses and payroll as of February 14, 2007	33	

in the amount of $1,775,703.34

(c)	Motion to Authorize the City Manager to enter into Agreements with King County and Public Safety Support Services in order to provide Planner Services for Emergency Management Zone 1	35	

8. ACTION ITEMS: OTHER ORDINANCES, RESOLUTIONS, AND MOTIONS

(a)	Motion to Authorize the City Manager to execute a contract in the amount of $188,633 with RW Beck for Engineering Design Services for the Ronald Bog South Project	39	8:05
(b)	Motion to Adopt the 2007 Comprehensive Plan Amendment Docket	47	8:35

9. ADJOURNMENT 9:15

The Council meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the City Clerk's Office at 546-8919 in advance for more information. For TTY service, call 546-0457. For up-to-date information on future agendas, call 546-2190 or see the web page at www.cityofshoreline.com. Council meetings are shown on Comcast Cable Services Channel 21 Tuesdays at 12 noon and 8 p.m., and Wednesday through Sunday at 6 a.m., 12 noon and 8 p.m. Council meetings can also be viewed on the City's Web site at http://cityofshoreline.com/cityhall/citycouncil/index.cfm.

Council Meeting Date: February 26, 2007 **Agenda Item: 2(a)**

CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Proclamation of "Entrepreneurship Week"
DEPARTMENT:	CMO/CCK
PRESENTED BY:	Tom Boydell, Economic Development Manager

PROBLEM/ISSUE STATEMENT:

The week of February 24-March 3, 2007 has been designated as "National Entrepreneurship Week." Entrepreneurs have been the source of economic growth throughout the history of our nation and community, and our entire society has been improved because of innovations brought about by people who market their ideas and creations.

This proclamation recognizes the positive contributions that entrepreneurs and businesses have on our community and proclaims the week of February 24-March 3 as "Entrepreneurship Week" in the City of Shoreline.

Judy Smith, President of the Shoreline Chamber of Commerce, and Tom Boydell, Economic Development Manager, will be in attendance and accept the proclamation.

RECOMMENDATION

No action is required.

Approved By: City Manager ___ City Attorney ___

CITY OF SHORELINE

PROCLAMATION

WHEREAS, most of the new jobs created throughout the United States in the past decade have come from the creative efforts of entrepreneurs and small businesses, which have been expanding and advancing technology and fueling our economy; and

WHEREAS, entrepreneurs have been the source of economic growth throughout the history of our nation and community, and our entire society has been improved because of innovations brought about by people who market their ideas; and

WHEREAS, economically independent entrepreneurs are engaged citizens who work to improve the economic environment in their local communities, providing better opportunities for businesses to operate and a better environment for the human resources they need to advance their business goals; and

WHEREAS, 70 percent of high school students want to become entrepreneurs, and entrepreneurial skills will assist students in the future regardless of whether they work in a business owned by others or run their own business; and

WHEREAS, Shoreline entrepreneurs and businesses contribute significantly to the health and prosperity of both the regional and local economy;

NOW THEREFORE, I, Robert L. Ransom, Mayor of the City of Shoreline, on behalf of the Shoreline City Council, do hereby proclaim the week of February 24 – March 3, 2007 as

Entrepreneurship Week

in the City of Shoreline, in conjunction with National Entrepreneurship Week throughout the country, recognizing the immense value that entrepreneurs and businesses add to our community.

_____

Robert Ransom, Mayor

DRAFT

CITY OF SHORELINE

SHORELINE CITY COUNCIL
SUMMARY MINUTES OF SPECIAL MEETING

Monday, October 23, 2006 Shoreline Conference Center
6:30 p.m. Mt. Rainier Room

PRESENT: Mayor Ransom, Deputy Mayor Fimia, and Councilmembers Hansen, Gustafson, McGlashan, Ryu, and Way

ABSENT: none

1. CALL TO ORDER

The meeting was called to order at 6:35 p.m. by Mayor Ransom, who presided.

2. FLAG SALUTE/ROLL CALL

Mayor Ransom led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

3. CITY MANAGER'S REPORT

Bob Olander, City Manager, reported on the following items:

- The Hamlin Haunt will be held on October 27th from 6:00 to 8:30 p.m.
- There was a Richmond Beach Saltwater Park Restoration Planning meeting on October 17th between City staff and students from the University of Washington Ecology Program. There will be a project to restore one acre of the park by conducting community stewardship, removal of invasive species, native plant installation, and erosion control.
- The next Parks Board meeting is October 26th at 7:00 p.m. in the Cascade Room at the Spartan Recreation Center.
- The Shoreline Chamber of Commerce Auction is on October 28th from 5:00 p.m. until 9:00 p.m. in the Edmonds Conference Center.
- The next regular Planning Commission will be held with the City Council on October 30th in the Spartan Room at 7:00 p.m.

He noted that the City has been having some problems telecasting the City Council meeting of October 16th over Channel 21. He said the problem is fixed and copies of the DVD of the meeting are available in the City Clerk's Office.

Councilmember Way attended the Water Resource Inventory Area-8 Forum Steering Committee meeting as the City Council alternate. She discussed funding strategies of the committee.

Councilmember Hansen attended the Suburban Cities Association of King County educational conference with representatives from the Puget Sound Regional Council, the Port of Seattle, the Economic Development Group, and the Prosperity Partnership. Three sessions addressed issues on housing the homeless, criminal justice, and green buildings.

Mayor Ransom added that the conference basically covered sustainability.

Councilmember Ryu asked if Councilmember Hansen went to the Shoreline Water District meeting. Councilmember Hansen reported that the Commissioners felt that they hadn't received a written offer on the property from the City. Mr. Olander responded that a written offer will be delivered to them tomorrow.

5. GENERAL PUBLIC COMMENT

(a) Bob Barta, Shoreline, appreciated the Council support of the Council of Neighborhoods (CON). He said the Highland Terrace Neighborhood Association has completed four transportation safety projects, and they are currently moving forward on two environmental projects. He also thanked the Public Works Department for their support. He said he wished more people understood Council's dedication to the City.

(b) Mary Fox, Shoreline, on behalf of Mary Jo and Dennis Heller, clarified that the recall petition was withdrawn because the attorney had a life-threatening illness and needed to withdraw his services. She said the issue of the recall remains unaddressed and can be reactivated at anytime.

(c) Gloria Bryce, Shoreline, said the Highland Terrace Neighborhood coordinated with the Public Works Department on a team-building project. She said the Public Works staff is amazing and they made it easy to get the public involved. She was impressed by their enthusiasm for the project as it spread to everyone. Public Works has planted the seed of community involvement with the Fremont Trail project and the neighborhood is looking forward to ongoing improvements. She thanked the Council for the mini-grant program.

Mr. Olander appreciated the comments of the speakers and said he would pass them on to the Public Works Department. He requested the agenda be reordered to discuss the budget workshop first until about 8:30 p.m.

There was Council consensus to revise the agenda and move Item 9(a) to Item 8(a).

6. APPROVAL OF THE AGENDA

Upon motion by Councilmember Hansen, seconded by Councilmember McGlashan and carried 7-0, the agenda was approved as amended.

7. CONSENT CALENDAR

Deputy Mayor Fimia moved to approve the Consent Calendar. Councilmember Gustafson seconded the motion, which carried 7-0, and the following items were approved:

Minutes of Study Session of September 5, 2006
Minutes of Workshop Dinner Meeting of October 9, 2006

Approval of expenses and payroll as of October 12, 2006 in the amount of $2,075,751.76

Approval of Highland Terrace Neighborhood Association Mini-Grant in the amount of $4,500

8. ACTION ITEMS: OTHER ORDINANCES, RESOLUTIONS AND MOTIONS

(a) 2007 Budget Workshop

Debbie Tarry, Finance Director, noted the major revisions to the budget and the current schedule. Ms. Tarry highlighted changes to the budget, including a 3.78% increase in employee compensation and benefits, and a 96% increase in the Washington State Public Employee Retirement System. Ms. Tarry highlighted that the City Council budget was 4% higher with some revisions in office supplies and compensation as discussed.

Mayor Ransom noted that more Councilmembers are participating in committees so the travel budget should have been increased. He added that he thought the travel line item was going to be increased $2,000 for 2007, based on the fact that there has been increased committee attendance and no increase in this line item for several years.

Mr. Olander said there was staff discussion about adding $2,000 to the Council's travel budget, raising the level to $35,000, because the travel budget for the end of this year is almost depleted. He said there were some training sessions that Councilmembers wanted to attend this year but couldn't because there was no funding available. However, there is no recommendation to raise the travel budget for the Council.

Mayor Ransom noted that fuel costs and increased airfares have affected travel costs.

Deputy Mayor Fimia said she will propose an amendment to reduce Council travel costs.

Ms. Tarry discussed the City Manager's budget. She said there is a $49,000 decrease because the Deputy City Manager position was eliminated and a new Management

Analyst position was added, thus reducing personnel costs. She added that the professional services portion of the City Manager's budget was reduced by $22,000.

The City Clerk budget, Ms. Tarry said, has increased $15,868 and $13,000 is related directly to the salaries and benefits cost increase and a $1,000 increase in the Sister Cities line item, which is also included in the City Clerk budget.

Ms. Tarry outlined the Human Services budget and said it has increased $4,801 partially based on a $10,000 increase in the general fund towards competitive human service search funding.

She responded to an inquiry from Councilmember Hansen concerning the fact that the City hasn't expended the funds for the 2006 Youth Service Master Plan.

Councilmember Gustafson said he would like to bring the Youth Service Master Plan to the table for discussion at a future Council meeting.

Ms. Tarry also said staff anticipates utilizing about $10,000 for a Housing Strategy.

Mr. Olander highlighted that this is a lean budget with little flexibility to expand or add new programs. He added that there have been cuts made from the pre-existing base budget in order to fit some of the mandated salary and benefit increases. At this point, City staff does not recommend any further cuts to the budget. If there are anymore cuts, actual services will be affected, he said. As usual, the City staff is looking for ways to increase efficiencies.

Ms. Tarry continued and stated that the City Attorney's office budget is $27,742 more in 2007, however, they have reduced their budget by $15,000 by reducing outside legal services.

Councilmember Hansen inquired if Council defense costs are included in the City Attorney's budget.

Ms. Tarry said if there are unexpected costs there may be a need to increase the allocation, but she felt there is an adequate amount to cover these costs.

Mr. Olander added that things come up and there are some contingency funds, which have been reduced from last year, in the City Attorney and City Manager's budget.

Ms. Tarry noted that the Finance budget for 2007 is $165,302 less than 2006. She said there is a reduction of $191,000 of one-time expenditures in 2006 which didn't get carried over to 2007. She noted increases in telephone service costs and the liability insurance assessment done for WCIA.

Councilmember Way inquired about the City staff having cellular phones and "extra add-ons".

Ms. Tarry said the telephone budget includes the landlines on the desks at City Hall and a number of people who have cellular phones and blackberrys. She highlighted that everyone gets a statement each month and reimburses the City for any personal calls.

Councilmember Hansen asked for an explanation on why the liability insurance assessment has increased.

Ms. Tarry responded that the rate is determined by the last five years of data that the WCIA has received from the City. The data consists of our increased number of worker hours and actual results. Although our overall loss rate did improve for this assessment, so did the rate of the pool. However, our rate didn't improve as much as the pool rate so there is still the need to fund future possible losses.

Ms. Tarry continued her presentation and discussed the Human Resources budget. She said the salary and benefits increase has also reflected in this budget. She also added that there is a $2,750 addition as part of the employee recognition program.

Ms. Tarry discussed the Customer Response Team (CRT) budget and stated that, just as it is in other departments, salaries and benefits makes up for most of the budget increases. She responded to an inquiry from Councilmember Way and stated there were five personnel in the CRT Department. Additionally, she noted that 69% of the CRT time was allocated to code enforcement.

She then presented the $8.5 million dollar Police Department budget which is comprised of 48 contracted FTEs and one City employee.

Captain Daniel Pingrey highlighted that 45% of the police budget is allocated to public safety patrolling, 19% to police support services, 9% to Administration, and 8% to traffic enforcement.

Mayor Ransom recalled that there were more officers in the past and asked for an explanation.

Captain Pingrey responded that there were about 45 or 46 and the administrative sergeant and one traffic enforcement officer, however, there have been shifts from other areas. He added that the staff fluctuates between having one to three positions down every year.

Mr. Olander summarized that the police department is lean, but because of the unique programs such as having a dedicated traffic unit and community storefronts the department has been successful.

Councilmember Gustafson asked about the school resource officer (SRO) support to the Shoreline School District (SSD).

Captain Pingrey stated that SSD was unable to support the SRO program. Thus, the SROs at the elementary and middle school program were eliminated. The City recognized the need and is contributing $30,000 to the program in 2007.

Mr. Olander also added that regular patrol officers will visit the middle schools as time allows.

Councilmember Way asked if the SRO program is provided for private schools. She also inquired what entity pays for hard equipment costs such as, vehicles, maintenance, and equipment.

Captain Pingrey said there is no SRO time provided for private schools. He added that they only provide disaster and emergency management planning. He responded that all the funding for miscellaneous equipment is a part of the contract with the City and the King County Sheriffs Department auditors reviews all of it.

Ms. Tarry added that the City augments the officers with cell phones and training in order to assist them in getting their jobs done.

Councilmember Way asked about the asset seizure item listed in the presentation.

Captain Pingrey noted that those are funds which are derived from drug activity that are to be utilized for equipment and training to address community drug concerns.

Councilmember Way questioned if the police department budget fluctuates based on the number of incidents that take place in Shoreline.

Captain Pingrey replied that everything that happens in the City affects the police budget. He said they use a three-year rolling average to calculate costs.

Deputy Mayor Fimia asked why on page 173 there is an 11% increase in administrative costs.

Ms. Tarry replied that there are two factors. The first is the salary and benefit increases and the second is the change in contract costs from 2006. Additionally, there is a grant that ran out in 2006 and the City is assuming the costs of the wireless program in 2007.

Deputy Mayor Fimia also asked about the Teen Recreation services coming from police overtime. She asked why there aren't additional officers hired instead of paying overtime.

Ms. Tarry stated that one FTE for a regular officer is $136,000 per year. She said this service is provided primarily on Friday and Saturday nights. She explained that $36,000 comes out of the police department and the rest comes out of the Parks budget.

Deputy Mayor Fimia agreed with Councilmember Gustafson but believed the City should invest in having the SRO work the Teen Recreation program or ask for cuts in travel, food, and memberships from all City departments. The schools are an extension of the City, she added. She said she is stunned that King County wants a 5.5% increase for their services. She asked if the City has any leverage with the County on this contract.

Mr. Olander said there is some leverage as the City is a member of the group of contracting cities that goes into negotiations with the County for these services. He highlighted that King County institutionally has high costs, to include those for labor, benefits, and everything. Given that, he stated he felt the contract was fair.

Ms. Tarry reminded the Council that most of these added costs are related to standard industry increases in salaries, benefits, fuel, and vehicles.

Deputy Mayor Fimia commented that she personally has worked on eight King County budgets. She said the departments in the City work very hard and when personnel meet with other cities in different committees some of this budget analysis should be done to determine what charges are fair and which are not. The cities need to get together as a group and research these charges from King County.

Captain Pingrey said this has been reviewed by an outside agency and it has been found to be cost effective. He noted that each year there has only been a 3% increase per year.

Mr. Olander added that in the past there have been attempts by the County to add overhead in the Sheriffs Office and the City has successfully resisted that. He discussed the Teen Recreation program and stated that having regular officers there on an overtime basis gives more flexibility instead of scheduling officers to be there.

Deputy Mayor Fimia responded that she wouldn't be in favor of hiring officers just for the Teen Recreation program, but in combination with the SRO program it might make sense.

Ms. Tarry pointed out that if the City adds another FTE officer there would be costs involved with another vehicle and all the equipment that officer would utilize.

Deputy Mayor Fimia also added that she is interested in adding an additional street crimes officer to the police department.

Councilmember Hansen explained how the King County Sheriff's contract came about. He said Shoreline negotiated the basic tenets and terms of this contract.

Mayor Ransom agreed and said the he was a part of the group who negotiated the original contract. He noted that Federal Way dropped out of negotiations and Shoreline had to take a different approach. He inquired if there is a police investigative crime analyst in Shoreline, or if this is the one that is located in downtown Seattle.

Captain Pingrey replied that it means there is an investigations unit that handles crime analysis, and most of that work is done by the unit here in Shoreline.

Referring to page 187 of the packet, Mayor Ransom asked why there is a $167,000 drop in the funding for traffic safety, but the workload is the same as the previous year.

Ms. Tarry stated that the traffic services and neighborhood safety program is a shared program between public works and the police department. There are some funds that have been carried over from 2005 are reflected in the 2006 budget numbers. There aren't any funds that will be carried over from 2006 to 2007 so the amount appears to be reduced. She continued her presentation and stated that the Criminal Justice budget is made up of jail and public defense. The budget amount in 2006 was $1.2 million for 2006 and the proposed budget is $1.25 million for 2007.

Mr. Olander highlighted that Suburban Cities concluded that long-term jail facilities should be in King County because Yakima is only a temporary jail solution.

Mayor Ransom mentioned that Lynnwood should be considered as a place for misdemeanants because they have offered in the past. He asked that the City Manager determine if Lynnwood would be a good solution.

Mr. Olander said they are looking at all existing facilities because there are challenges in utilizing Yakima. He added that Pierce County doesn't utilize Yakima County for jail services.

Councilmember McGlashan asked if new facilities meant higher costs to the cities that are in the contract with Yakima County. Mr. Olander replied that it depends on the type of facility. He added that minimum security and day reporting facilities are cheaper to operate.

Mayor Ransom asked about the mentally ill and substance abusers. He wondered if anyone was discussing opening a mental health treatment facility. Mr. Olander said there wasn't much discussion on doing that.

Ms. Tarry stated that she attended a summit which discussed trying to pursue a strategy between mental health professionals to bridge the gaps between the mental health industry, law enforcement, and the judicial system.

Councilmember McGlashan inquired how the Council could influence sentencing. Mr. Olander responded that they could work with the prosecutor to recommend home detention and some pilot programs to include day reporting like the City of Seattle is doing. However, the sentence has to fit the individual circumstance.

Deputy Mayor Fimia inquired if King County closed sections of the Regional Justice Facility in Kent. Ms. Tarry responded in the affirmative, but she is unsure how many are closed.

Mr. Olander added that King County has some jail capacity, but the City will pay a higher price to utilize them.

Deputy Mayor Fimia said the North Rehabilitation Facility program was for low risk offenders and it cost about $50 per day. She said there needs to be an in-house treatment facility in the future. She also suggested that the Council address some of these issues when they are lobbying the legislature at the next session. Mr. Olander concurred.

Councilmember Way said that anything the Council can do to work toward more preventative measures would be good, especially with the youth.

Councilmember Ryu agreed and said that the police department makes up over 30% of the general fund and criminal justice takes up 4%, which equals over 1/3 of the general fund in 2007.

Mr. Olander highlighted that criminals don't pay attention to city boundaries, therefore this issue needs to be addressed regionally.

Councilmember Gustafson noted that a youth master plan has reduced crime in other cities through prevention and education.

RECESS

At 8:23 p.m., Mayor Ransom called for a five minute recess. At 8:27 p.m., the meeting reconvened.

(b) Ordinance No. 442, approving a Site Specific Rezone located at 17503 10th Avenue NE

Joe Tovar, Planning and Development Services Director, briefly explained the rezone request and introduced Steve Szafran, Planner, to review the proposal.

Mr. Szafran presented the rezone proposal, which is to change the site from R-8 (eight dwelling units per acre) to Office. This proposal was approved by the Planning Commission and is consistent with the City's Comprehensive Plan designation.

Councilmember Hansen moved to adopt Ordinance No. 442, approving a Site Specific Rezone located at 17503 10th Avenue NE. Deputy Mayor Fimia seconded the motion.

Councilmember McGlashan inquired where the backyard of the parcel was and if it could be developed for parking. Mr. Szafran replied that the applicant could utilize the rear of the property for parking with the appropriate permits.

Councilmember Gustafson asked if the Planning Commission had any issues with this rezone. Mr. Szafran responded that the rezone passed unanimously without any issues discussed.

Deputy Mayor Fimia confirmed that there would be .92 peak hour trips and asked what level of zoning that represented. Mr. Szafran replied that the single family would be 1.01 during peak hours.

Councilmember Way mentioned that that street has high traffic volume already. She said there are pedestrian considerations and asked how this would impact future developments. Mr. Szafran didn't think there would be a problem with adding a sidewalk or any other future improvements to this area. He said there is adequate right-of-way and a change in use won't trigger frontage improvements.

Councilmember Ryu noted that there is a five-page summary of the neighborhood meeting concerning this rezone. She inquired if the level of detail in the report back to the Council is required in every case. Mr. Szafran replied that this is an exceptional case and it was done this way intentionally.

Councilmember Ryu noted that the immediate neighbors seemed to approve the rezone as long as there is adequate parking.

Mayor Ransom asked if there was an adult group home on the opposite corner from this property. He said some of them testified against this rezone. Mr. Szafran responded that they are not immediate neighbors of this property.

A vote was taken on the motion to adopt Ordinance No. 442, approving a Site Specific Rezone located at 17503 10th Avenue NE, which carried 7–0.

(c) Ordinance No. 439, adopting proposed amendments to the Development Code

Mr. Tovar noted that the proposed amendments were initiated to make the code clear and consistent. He noted that the references to cottage housing need to be removed from the Code and the proper amendments will be brought back to the Council when the public process is completed.

Mr. Szafran discussed the Code amendments and noted that the Planning Commission voted unanimously to approve them.

Councilmember Way suggested that the City staff review the clearing and grading permit threshold for those that are given automatically. She added that 50 cubic yards is a large amount of dirt. She is concerned about how much work is going on in neighborhoods without the City's knowledge. She advised caution and asked City staff to come up with a proposal to lower the threshold for clearing and grading permits and SEPA review.

Mr. Tovar responded that no code changes could be done at this time. He said some could be done administratively; otherwise, he would draft the code amendments for Council approval.

Councilmember Hansen noted that he didn't want to see a reduction in the 50 cubic yard limit.

Councilmember Ryu was interested in lowering the threshold to 10 or 20 cubic yards. She said some neighbors reported that people were moving dirt, but they were told by City staff that they couldn't do anything about it.

Mr. Olander advised against adding more regulations. He stated that he would like to get more direction from the Council on this matter.

Councilmember McGlashan discussed page 34, amendment #6, concerning residential driveways going up to the property line.

Councilmember Gustafson said he is ready to vote and believed there are some other issues that need to be identified.

Deputy Mayor Fimia said to be consistent with the Council's "three reading" policy, the Council should talk about this tonight and put it on the consent agenda next week. She suggested that City staff do an amendment to the report to reflect that cottage housing is going to come back to the Council for elimination from the code.

Mayor Ransom said there are complaints about amendment #2, pre-application meetings. He said the testimony of the pre-application meetings is not being accurately recorded, and they have changed the times of the meetings without notifying the public. He said there must be a City staff person at these meetings to ensure they are run properly.

Mr. Tovar responded that he can bring a report back to Council regarding this issue. He commented that the Mayor is referring to the neighborhood meetings, not pre-application meetings. He clarified that pre-application meetings take place at City Hall between the applicant and City staff.

Mayor Ransom opposed amendment #6 concerning utilizing the setbacks and turning them into a driveway for the house(s) behind a house. He felt setbacks should be required. Mr. Szafran responded that what normally occurs is a property owner has a huge lot but doesn't want to tear down their existing house, so they utilize the setback to have access to an additional house they build on the lot.

Mr. Tovar noted that the applicant would be inflicting the issue on their own property.

Mayor Ransom called for public comment. No public comment was given.

Councilmember Way questioned the flexibility in the current code and whether or not there are variances in this section concerning setbacks. Mr. Szafran responded that the Code does have some flexibility, but not much.

Mr. Tovar added that the solution may be to obtain an agreement from the adjacent property owner.

Deputy Mayor Fimia noted that this affects the housing stock in Shoreline and growth management goals. She asked the Council to pull this item for discussion at a later date.

Councilmember Way stated that an adjacent owner's property could be impacted.

Deputy Mayor Fimia asked why this was placed on the agenda. Mr. Tovar said it occurs when a property owner is trying to not have two setbacks on their own property lines.

Councilmember McGlashan agreed with Councilmember Way's comments and said the City doesn't want neighbors fighting and given veto power over projects. Councilmember Way concurred, but stated a settlement between the two parties may be a positive way to solve the problem.

Mr. Olander summarized that the City staff would bring the item back to Council on the Consent Agenda.

(d) Motion to Authorize the City Manager to Increase Contract Contingency Spending Authorization for the Aurora Avenue Multimodal Corridor Project (N. 145th Street – N. 165th Street) and the Interurban Trail Pedestrian and Bicycle Crossing Project

Paul Haines, Public Works Director, presented this item and stated he is excited that Phase I is nearing completion. The project budget based on the adopted Capital Improvement Projects (CIP) document is $39.3 million and action is needed from the Council to ensure the project is completed by January. He projected by the end of October the project will be 89% complete. The contractor has asked for a two week extension and that request hasn't been reviewed yet. He noted that this is a single contract with five projects; three of them are utility-related. As part of the Council approved contingency funding, 4% was for the City and 1.9% was for the utility portion. This funding, he said, was very conservative for a project this size. He highlighted that page 28 outlines all of the changes in quantities and prices concerning the project. Based on these changes, he anticipates a 12% composite contingency with 8% going to the City and a 29% contingency on the utilities, which is fully reimbursable.

Councilmember Gustafson moved to authorize the City Manager to increase contract contingency spending authorization for the Aurora Avenue Multimodal Corridor Project (N. 145th Street – N. 165th Street) and the Interurban Trail Pedestrian and Bicycle Crossing Project. Councilmember McGlashan seconded the motion.

Mr. Olander noted that he is monitoring this closely with Public Works to ensure all change order items are justified. He felt that this is within the projected contingency for a project of this size and is comfortable in recommending approval.

Mr. Haines pointed out that the City needs an additional $1 million in contract spending authority to complete the project. This amount is close to the existing CIP budget. He pointed out that the contingency funds for Seattle Public Utilities, Puget Sound Energy, and Seattle City Light will be fully reimbursed to the City.

Councilmember Ryu said the Shoreline Merchants Association and others said the first mile of the Aurora Corridor Project would cost much more than what was presented by the City. Their statements were dismissed back then, but now it has come true. Whether the funds come from a federal, state or local source, the taxpayers are paying for this project. They are also paying through their utility fees and taxes. She said the City portion of all contingency funds adds up to $2.9 million with this request being for an additional $1 million. She asked for clarification that the $2.9 million has been spent. Mr. Haines said it the $2.9 million has not been spent. Councilmember Ryu reviewed the funding information on page 28 of the packet.

Mr. Olander added that SPU has not spent any funds in Shoreline. This funding will raise the total contingency for this project to 12%, which is very nominal based on the size of this project.

Councilmember Ryu inquired what the estimated cost of second and third mile of the Aurora Project. Mayor Ransom responded that the estimated cost is $78 million, with $39 million of the cost currently funded.

Councilmember Ryu requested verification that City staff is suggesting transferring $1 million in future grants from Phase II to Phase I. Mr. Haines responded that the City staff is looking for grant money beyond what is needed to complete the entire project; staff doesn't feel this will jeopardize Phase II funding at all.

Councilmember Ryu said the cost of this project is "creeping up" and Phase I was supposed to be the "easy" mile. She expressed concern because the second and third mile are more complicated and will likely cost more.

Councilmember Gustafson pointed out that some Councilmembers have delayed this project, which has driven the costs up by $7 to $10 million.

Councilmember Hansen called for the question. Councilmember Gustafson seconded the motion, which failed 3-4, with Councilmembers Gustafson, Hansen, and McGlashan voting in the affirmative.

Deputy Mayor Fimia highlighted that this was supposed to be two separate projects so that is why there is some disagreement about transferring money from Phase II to Phase I.

She also believed the 5.9% contingency was not realistic. She questioned the 29% contingency and page 27 of the packet. Mr. Haines said he is utilizing a different approach to describe this section. He said if you dissect the 12% the cost of the utilities work has increased by 29%.

Deputy Mayor Fimia noted that the bridge add-ons were a little over $1 million. She said this is tough because the project is still ongoing. She felt the contingency in Phase II needs to be higher and the scope needs to be smaller.

Mr. Olander asked the Council to focus on this particular issue, as there are specific construction issues that must be addressed. Certain issues are driving higher costs that were not addressed in the beginning such as soils, sidewalk elements, signage for traffic flow, striping, cement costs, extra flaggers, etc.

MEETING EXTENSION

At 9:56 p.m., Councilmember Hansen moved to extend the meeting until 12:00 a.m. Councilmember McGlashan seconded the motion, which carried 4 – 3, with Deputy Mayor Fimia and Councilmembers Ryu, and Way dissenting.

Mr. Olander felt the Public Works department was doing the responsible thing. These, he restated, are reasonable expenditures that are within the normal contingency of a project of this size.

Councilmember Way commented that the Council has oversight and needs to take a little time with this. She questioned if the contingency was budgeted. Mr. Haines responded that the $119,000 needs to come back to Council for 2007 as part of the CIP budget. It is a 2006 adjustment so City staff will bring back an amendment for the 2007 budget.

Councilmember Way said there are limits to what the City can fund. Change orders happen, she commented, but there are other things that need to be funded such as human services.

Mr. Olander responded that the CIP was put together mostly with outside grants and can't be utilized for operations. He noted that revenue sources are earmarked for transportation projects. The City, he highlighted, has competed successfully for grants and has received high marks in receiving funds nationally and locally. If the City of Shoreline doesn't receive these funds, another City will.

Councilmember Hansen added that at the Puget Sound Regional Council (PSRC) the City of Shoreline has a $6 million grant that is at the cutoff. The grant is likely to be funded as soon as someone drops from the priority list.

Councilmember Way was concerned that the contractor was possibly given overly optimistic information from the beginning.

Councilmember McGlashan pointed out that the $39 million isn't just for the Aurora Project; there are four or five different projects here. He asked how much the work on Aurora, excluding the bridges, would have cost the City. Mr. Haines responded that it would have been approximately $15 million.

Councilmember McGlashan asked approximately how much the City would have had to fund. Mr. Haines said the City would have had to pay about 13% of that amount.

Councilmember McGlashan felt the City will be worth more in the long run and this brings more money into the City. He wanted to see "his money come home." He highlighted that the $40 million is for five different projects, and supported the item. He concluded that he thinks Aurora is looking 100% better than it used to.

Mayor Ransom stated there is no way for the City to get around paying for this. He said he questioned Merlino Construction's contingencies, but said he didn't think they were double-charging. He felt the City should go ahead and make the payment and face the fact that there will be a shortage of $119,000. He pointed out that other project contingencies have been a lot higher than the overall contingency of 15%. He concluded that he is voting in favor of the item.

Deputy Mayor Fimia noted that the cost of just the Aurora Corridor Project is $28 million. She said the City could have been working on all three miles instead of a mile at a time.

Councilmember Hansen agreed with the Mayor. He commented that either the Council can grant the authority to the City Manager or face a lawsuit, where Merlino Construction will collect it through the legal system.

Councilmember Ryu was concerned that the same City staff and consultants that planned and worked on the first mile of the Aurora Project will more than likely be the same people who work on the rest of the project. She stated she is abstaining from the vote because she is a property owner on the first mile.

Mr. Olander stated that the contractor is not being unfair and these things are normal in contracts. He said City staff is trying to keep costs and the time schedule under control. He summarized that there are no other alternatives, adding that City staff and the contractor are doing a good job.

Mr. Haines said that staff has gone the extra mile many times and it is frustrating that Council feels like we are not doing a good job. He said he is pleased with his staff.

Councilmember Way said nobody on the Council claimed City staff hasn't worked hard. She added that the Council appreciates their work. She said the vote was made on the merits of the issue and had nothing to do with the accomplishments of the City staff.

Councilmember Gustafson called for the question. Councilmember McGlashan seconded the motion, which failed 4-3, with Deputy Mayor Fimia, Councilmember Way, and Councilmember Ryu dissenting (a 2/3 vote is required for passage).

A vote was taken on the motion to authorize the City Manager to increase contract contingency spending authorization for the Aurora Avenue Multimodal Corridor Project (N. 145th Street – N. 165th Street) and the Interurban Trail Pedestrian and Bicycle Crossing Project, which carried 4–2-1, with Deputy Mayor Fimia and Councilmember Way dissenting and Councilmember Ryu abstaining.

(e) Ordinance No. 441 creating Section 5.05 of the SMC regarding business licenses and Ordinance No. 444 creating Section 3.01.080 of the SMC establishing a fee for business licenses

Debbie Tarry, Finance Director, discussed the proposed implementation of a business licensing program. She highlighted the goals of a business licensing program, which include: 1) Providing a master list of businesses and types of businesses that conduct business within Shoreline; 2) providing information for economic development needs; 3) providing the City with a record of the owners and other contact information for businesses; 4) listing of businesses to reconcile against sales tax records; 5) ensuring compliance (i.e., zoning, fire and life safety, etc.). She highlighted that over 180 cities in Washington have a business license program. Additionally, Council consensus was to pursue a business license program partnership with Washington State Department of Licensing - Master Licensing Services (MLS) to implement a regulatory business license program. Currently, the City is working with MLS staff and the Department of Revenue to get accurate business listings to initiate the program. She highlighted that the Economic Development Task Force recommended implementation of a City Business License Program. She explained the proposed license program as well as the categories of businesses that would be exempt from the license. Ms. Tarry stated that the licenses are not transferable and expire in conjunction with the State business licenses. She said that in the case of a business license denial, the owner can appeal the decision to the hearing examiner. She added that the Shoreline Chamber of Commerce supported this item with some revisions.

Deputy Mayor Fimia moved to adopt Ordinance No. 441 creating Section 5.05 of the Shoreline Municipal Code (SMC) regarding business licenses and to adopt Ordinance No. 444 creating Section 3.01.080 of the SMC establishing a fee for business licenses. Councilmember Ryu seconded the motion.

Councilmember Ryu moved to add Section 5.05.070 (F) Businesses with gross income of less than $6,000 per year. Deputy Mayor Fimia seconded the motion.

Councilmember McGlashan said the amendment comes directly from the Board of the Chamber of Commerce and he doesn't agree with a board making City policy. Therefore, he doesn't support the amendment.

Deputy Mayor Fimia inquired if the City is allowed to have more than one fee exemption. Ms. Tarry responded that there is only one class that is exempt from the fee.

Deputy Mayor Fimia pointed out that the last time the Council addressed this there was discussion about businesses with low incomes.

Mayor Ransom added that the Council proposed a $12,000 exemption, but businesses said it should be lower. He concurred that the Chamber said it should be $6,000, and Shoreline businesses also seem to agree that $6,000 is appropriate.

Councilmember Ryu agreed with Mayor Ransom and said the $6,000 exemption was discussed for home businesses that are earning less. She said the Chamber also recommended that the registration fee be $50.00 per year and to use the collected funds for two purposes only, not as a revenue-generating program.

Councilmember Hansen inquired what the regulations would be concerning non-profit organizations. Ms. Tarry responded that non-profits would register, however they would not be required to pay a fee. All non-profits that are doing something for economic gain would be required to register.

Ian Sievers, City Attorney, pointed out that the introductory language states "If conducting business within the City," so it is very definition-dependent. He added there are some non-profits that aren't doing business. He also said all solicitors would require a business license.

Deputy Mayor Fimia stated that she wasn't committed to the $6,000 level and it could be amended to something higher than that.

Councilmember Gustafson felt an exemption level of $12,000 was reasonable.

Councilmember Ryu said if the exemption level is too high there will be many businesses who will not register. The goal of the business license is to "capture" all the businesses in Shoreline that exist. Setting an exemption level of $12,000 means many of them will not register.

A vote was taken on the motion to add Section 5.05.070 (F), Businesses with gross income of less than $6,000 per year, which carried 4-3, with Councilmembers Gustafson, Hansen, and McGlashan dissenting.

Councilmember Ryu clarified what the process would be to have non-profits pay a business licensing fee. She also asked if the legislation referred to 501c3 organizations only. Ms. Tarry replied that the legislation would be applied to all non-profit organizations.

Councilmember Ryu asked if the cost to register non-profits would financially affect the City.

Ms. Tarry answered that since they have to register with the state, it shouldn't affect the City's budget. Initially, she said the notices would be mailed to all of the businesses, including non-profit organizations.

Councilmember Way stated she didn't support the legislation because businesses shouldn't have to register with the City.

Councilmember McGlashan inquired if this would require additional staff. Ms. Tarry responded it would require an additional person in the City Clerk's Office.

Councilmember McGlashan asked about the possibility of a person paying the state fee and not their City business license fee. Ms. Tarry responded that it would be up to the City to pursue any delinquent City fees.

Councilmember McGlashan was opposed to this proposal. He commented that businesses see business licensing as a tax. He also wasn't in favor of hiring new staff. Additionally, businesses without a physical location can't be monitored and he didn't believe the end result would provide the information the City wants.

Councilmember Gustafson concurred. He felt this just creates more work to do at a later date. He said at this time there is too much going on in the City to implement this. He announced he was voting against this item.

Deputy Mayor Fimia moved to table this item. Councilmember Ryu seconded the motion, which carried 4-3, with Councilmembers Gustafson, Hansen, and McGlashan dissenting.

9. ADJOURNMENT

At 10:55 p.m., Mayor Ransom declared the meeting adjourned.

_____

Scott Passey, CMC
City Clerk

DRAFT

CITY OF SHORELINE

SHORELINE CITY COUNCIL
SUMMARY MINUTES OF SPECIAL MEETING

Monday, February 5, 2007 - 6:30 PM
Shoreline Conference Center
Mt. Rainier Room

PRESENT : Mayor Ransom, Deputy Mayor Fimia, Councilmember Gustafson, Councilmember Hansen, Councilmember McGlashan, Councilmember Ryu, and Councilmember Way.

ABSENT: None.

1. CALL TO ORDER

At 6:36 p.m., the meeting was called to order by Mayor Ransom, who presided.

2. FLAG SALUTE/ROLL CALL

Upon roll call by the City Clerk, all Councilmembers were present with the exception of Councilmember Hansen, who arrived shortly thereafter.

3. CITY MANAGER'S REPORT AND FUTURE AGENDAS

Bob Olander, City Manager, provided updates and reports on the following:

The start of construction for the North Central segment of the Interurban Trail
The success of the Ridgecrest Visioning Workshop held on January 24
The One Night Count of the Homeless conducted on January 26
"Get Ready Shoreline" emergency preparedness meeting to be held on February 8
Request for art donations from Shoreline/Lake Forest Park Arts Council for annual "Art from the Attic" event
The next Library Board meeting will be held February 8
The King Conservation District Board Election will be held Feb. 13 at locations throughout King County, including a polling place at City Hall (Clerk's conference room)
The 2010 Speaker Series begins February 15 featuring Mark Hinshaw, urban design expert

4. COUNCIL REPORTS

Councilmember Way reported that she attended the play at the New Space Theater; she added it is a credit to North City to have this theater group in Shoreline.

Deputy Mayor Fimia spoke favorably about the Ridgecrest Visioning Workshop, which she attended. She also attended a North City business meeting, where neighborhood traffic is still an issue. She acknowledged City staff's efforts to implement the Council goals.

Mayor Ransom reported on the north end mayor's meeting, where they discussed working with King County Councilmember Ferguson's office on surface water management. They are also interested in working with Shoreline on a potential connection to the Burke-Gilman Trail. Other issues included a proposition to implement tolls on the floating bridge and the ongoing concern about rising jail costs and the Yakima contract. He said although the contract is good until 2012, cities should explore the possibility of creating a local misdemeanant jail.

5. GENERAL PUBLIC COMMENT

(a) Dale Wright, Shoreline, noted that the City Council authorized the environmental review process for the Aurora Corridor Phase 2 and Phase 3 on October 16, 2006, and Council will eventually select a design from among the alternatives. He said Deputy Mayor Fimia brought up the possibility that an entirely different design could be proposed. He felt this would be inappropriate because the Council has a responsibility to tell the public what it has in mind. He felt there should be transparency in the process and if any new designs are proposed, they should be analyzed along with the other alternatives.

(b) Virginia Paulsen, Shoreline, advised that the City should present both the operating and capital budgets together because they both have an impact on citizens. She urged the Council to thoroughly examine all expenditures and questioned the use of Council travel funds and whether the neighborhood associations are effective in accomplishing their goals. She expressed concern that a huge amount of Shoreline funding is going into Sound Transit and RTID, but it's not the most effective transportation remedy. She expressed concern about economic growth and the loss of Aurora businesses, noting that 30 businesses have closed due to the construction project. She stressed the need for a cost-benefit analysis of the Aurora Corridor Project. She also felt the City's newsletter Currents doesn't provide much information on fiscal matters.

(c) George Mauer, Shoreline, noted that City Councilmembers are elected by citizens at large, so the Mayor should defer to Council as a whole. He felt that the Mayor should not be allowed to arbitrarily appoint members to serve on local and regional committees. He urged the Council to make assignments fairly, noting that the Council's confirmation of appointments is needed as a check against capricious decisions.

(d) Kennie Endelman, Shoreline, thanked the Council for approving the North City and Aurora Corridor projects, noting that these projects have a positive impact and help Shoreline become a destination again. She said she has lived in Shoreline for over 30 years, but part of the reason she's moving is because Shoreline is not living up to its potential in some areas. She said citizens want covenants enforced, dogs licensed, illegal remodeling stopped, abandoned cars removed, and access for emergency vehicles. She concluded by urging the Council to take a closer look at code enforcement.

(e) Pat Crawford, Shoreline, expressed support for term limits for City board and commission members, adding that the process should be open to all. On another topic, she urged the Council to read the information she provided at the last meeting relative to a City park volunteer. She said she expects redress of grievances regarding Mr. Dixon because she believes her civil rights were violated over and over again. She said many of their problems started with former Councilmember Grossman's e-mail, which changed the Aegis matter from a public issue to a personal issue. She said the City must protect the rights of appellants and that it could have avoided these problems by following its code. She asked that the CIty attend the hearing regarding abatement of the Aegis north building on April 16.

(f) Tim Crawford, Shoreline, concurred with Mr. Mauer comments regarding Resolution No. 255. He said citizens are tired of seeing the same faces over and over again, who are coached and advised by our administration "lackeys." He said that the people working for the City have "dropped the ball" regarding code enforcement and the Critical Areas Ordinance. He noted that the City allowed a developer to "rape" the environment and fill in Peverly Pond. He expressed hope that he would succeed in getting the Aegis north building removed. Regarding the North City/15th Avenue NE, project, he noted that the Council dismissed the input from the businesses as "anecdotal." He concluded by saying he doesn't want to see any more time or money wasted on the Aurora Corridor Project.

(g) Nancy Marx, Shoreline, noted that Shoreline School District is moving to close two elementary schools: Sunset and North City. She said there are four schools within one mile of Aurora Avenue, and under the new proposal, 250 students will have to cross Aurora Avenue to get to elementary school. She said there is no safe way to get students across the state highway, because pedestrian crossings will require 20 mile-per-hour speed limits and crossing guards, which will not likely be approved. She said she would like the Council to decide how it wants students crossing the street. She urged the City to participate on the School District's transportation advisory committee to advise on pedestrian safety.

(h) Gretchen Atkinson, Shoreline, reported on the Forward Shoreline meeting in which a former mayor of Bellevue spoke about economic development opportunities that could be achieved through public/private partnerships and interlocal agreements. She pointed out that the City of Bellevue took over the maintenance and programming of school playgrounds. She encouraged the City to meet with Bellevue officials and try to incorporate some of their ideas in Shoreline.

(i) Greg Logan, Shoreline, was pleased with the trend of decreased crime and traffic accidents as reported in Currents, but questioned if this is due to increased emphasis on law enforcement and the addition of another officer. He urged the Council to make decisions based on clear-cut cause-and-effect rather than for other reasons.

Mr. Olander responded to public comments. He noted that if a new proposal for Aurora Avenue is outside the scope of the alternatives studied, it would require a revision to the Environmental Impact Statement. He said the Council is considering a variety of options for meeting its future fiscal challenges, and the City has accurate information regarding economic impacts and business relocation of the Aurora Corridor project. He said code enforcement has always been a major issue and the City will continue to place emphasis in this area. He clarified

that Resolution No. 255 deals with Councilmember appointments to committees such as SeaShore. He pointed out that the City does partner with the School District on a number of issues, and the City is always looking for opportunities. He concluded by commenting that the police target the high accident locations and the types of activities that lead to accidents.

Councilmember Gustafson clarified that the Council travel budget is less than $30,000. He urged Dr. Paulsen to meet with the Finance Director to fully understand the details of the City's budget.

Councilmember Ryu asked Mr. Olander to respond to Mr. Wright's comments regarding transparency in the process for the Aurora Corridor. Mr. Olander stated that the City's philosophy and goal is to have a fair process, regardless of which alternative is chosen. He noted that the environmental study is a public disclosure process in which the environmental impacts are identified and considered. Councilmember Ryu noted she would talk to the Economic Development Manager regarding some errors in the CIty business directory.

Councilmember Way encouraged future partnerships with other entities, noting that the City has a partnership with the Shoreline School District at Paramount Park. She asked about the feasibility of the City participating in the School District's transportation advisory committee. Mr. Olander said he would inquire of the School District.

Councilmember McGlashan requested that Dr. Paulsen provide the Council with a list of the Aurora businesses that have closed due to construction.

Deputy Mayor Fimia provided her phone number and said she would be more than happy to discuss transparency and her intentions with anyone. She said if this was done ahead of time, perhaps unnecessary allegations and accusations could be avoided.

Referring to Mr. Crawford's comments, Mayor Ransom noted that he was not the mayor at the time that 15th Avenue NE was reconfigured to three lanes. However, despite the differing views and opinions expressed, everyone's views were considered and nobody took the decision lightly.

6. STUDY ITEMS

(a) Update on the King County Brightwater Project

Rachael Markle, Assistant Planning Director, introduced the members of the King County Wastewater Treatment Division: Gunars Sreibers, Conveyance Program Manager; and Michael Popiwny, Architectural Design and Mitigation Manager. Mr. Sreibers and Mr. Popiwny gave a presentation on the design and timeline of Brightwater's New Treatment Plant and Conveyance System. They explained the construction schedule, materials, configuration, and technology associated with the Ballinger Way Portal and the Marine Outfall at Point Wells in Richmond Beach. They also explained the water reclamation system on Ballinger Way, noting that reclaimed water will be available from Brightwater starting in 2012. The conveyance system from Ballinger to Point Wells will consist of a 21,000-foot tunnel, featuring an underground sampling facility. The marine outfall project will include onshore and offshore restoration, and tunnel spoils will be removed by barge. The marine outfall will consist of 4,700 feet of pipe and

a 500 foot diffuser at the terminus, 600 feet deep in Puget Sound. They explained the measures that will be used to protect the environment during nearshore construction. Mr. Popiwny outlined the mitigations that are designed to minimize construction impacts at Ballinger Way Portal and Point Wells, which include:

- Traffic control plan approved by city
- Screen wall to reduce noise
- Spoils removed by barge or rail to reduce truck traffic
- Measures to reduce glare and dust
- Notification to mariners of barge activity and marine construction
- Protections for sensitive marine species
- Marine monitoring during and after construction
- Working With Neighbors During Construction
- King County staff will work with contractors to solve problems
- County staff will keep the community informed by
- Working one-on-one with affected neighbors
- Providing advance notice of construction activities
- Maintaining a 24-hour construction hotline
- Attending meetings with community groups
- Commitment to Odor Control at all times
- Commitment to Address Noise/Light /Glare
- Enhanced Stormwater Management
- Enhanced Landscape Plantings
- Unused Portion of Ballinger Way Portal transferred to City for City Use

Mr. Popiwny concluded the presentation by outlining the mitigation funding which will be used for transport of spoils, community improvements, site restoration, geoduck reimbursement/eelgrass replacement, removal of derelict fishing gear, monitoring, tribal research (geoduck, shrimp and shellfish health and habitat), and offshore site restoration.

Councilmember McGlashan asked about the percentage of reduced outflow into Puget Sound through the water reclamation facility. Mr. Sreibers said the total capacity of the treatment plant is 36 million gallons per day; the reclaimed water facility will have an initial capacity of 11 million gallons per day, increasing to 21-22 million eventually.

Councilmember Hansen asked how Shoreline would benefit from the reclaimed water, given that it's principally used for agricultural purposes and Shoreline is not an agricultural area.

Mr. Sreibers noted that the two primary uses for reclaimed water in this area are agricultural and industrial. He said the facility was considered warranted because there appeared to be enough potential users in the area such as golf courses, cemeteries, and possible industrial customers. He further explained that the treatment facility will provide the reclaimed water to a retail delivery agency, which can then decide who the potential users are. Obviously the hope is that the retail cost of reclaimed water will be less than potable water.

Responding to Councilmember Way, Mr. Sreibers said that the reclaimed water will be made available through the water district, and that the initial amount that will be available is 11 million gallons per day.

Responding to Councilmember McGlashan, Mr. Popiwny explained the eelgrass mitigation near the pipe in the marine outfall.

Mayor Ransom called for public comment.

(a) Virginia Paulsen, Shoreline, questioned what would happen to the marine outfall facility in the event that sea levels rise due to global warming.

(b) Wendy DiPeso, Shoreline, inquired about the final destination of the tunnel spoils that are removed.

Mr. Sreibers said the contract does not stipulate where it will go, although it has to meet all relevant environmental requirements. In terms of rising sea levels, the staff did consider worst-case storm conditions based on climatological data in the design specifications.

Responding to Councilmember Way, staff noted that there the spoils will not contain contamination due to the depth of tunneling, and approximately 900 cubic feet of contaminated material was removed at the Point Wells site. They also responded the questions about the site restoration and mitigation at the Point Wells site, noting that the size of the restoration area is just over one acre, and the wetland buffer is over one-third an acre. Mr. Popiwny said they would find out how many watersheds are involved in the project from Woodinville to Point Wells. Councilmember Way concluded her comments by emphasizing that mitigation is expected to make up for the disturbance to the environment.

Councilmember Ryu expressed appreciation to the County staff for addressing concerns expressed by the Richmond Beach Community Association a few years ago. She asked if the design included earthquake considerations and if the budget includes operating funds for annual inspections. Mr. Sreibers responded that the tunnel is a state-of-the-art design based on the best geotechnical data, which does include seismic events. He explained the monitoring and sensors on the system, noting that a major inspection will be conducted after 10 years. Mr. Sreibers explained that there was a total of 175 easements from Woodinville to Puget Sound, mostly in the street right-of-way.

Responding to Councilmember Hansen, staff explained the process for removal of derelict fishing gear. Councilmember Hansen asked about the quantities of dissolved pharmaceuticals in the water that will be processed and the effectiveness of the filtration and treatment system. Mr. Sreibers noted that many facilities don't do as good a job as they should, and there is a great deal of research going on nation-wide regarding the effective removal of pharmaceuticals from wastewater. He said the Brightwater facility is geared towards effectively removing those materials.

Deputy Mayor Fimia asked if the project will address inflow/infiltration issues and how they will be funded. She asked if the design proposes to replace the Lake Washington interceptor, noting that it is an older facility. She asked if the treatment plant is being built on an earthquake fault. She also requested the capacity costs for 2010 and 2015.

Mr. Sreibers noted that King County is looking at infiltration issues in terms of the overall wastewater system in the County; he said he could provide information on the estimated costs and source of funding. He explained that the Lake Washington facility is still in use, but the treatment system is designed to route flows away from the interceptor if necessary. He stated that the wastewater plant is not built on an earthquake fault.

Responding to Councilmember McGlashan, Mr. Sreibers explained that future inspections of the conduit will be done remotely. He confirmed that the route of the conveyance pipe follows the boundaries of Shoreline, Mountlake Terrace, Edmonds, and Lake Forest Park.

Councilmember Gustafson thanked the County staff for attending the meeting and explaining the project.

RECESS

At 8:52 p.m., Mayor Ransom called for a five minute recess. The Council meeting reconvened at 8:59 p.m.

(b) Permit Services Program Briefing

Jeff Forrey, Permit Services Manager, explained that the Permit Services Team was created three years ago as part of a departmental reorganization focused on direct customer service delivery and a "front loading" of the process with technically-qualified staff. For many people, permit services serves as the first point of contact with the City. He introduced the Permit Services Team: Juniper Garver-Hume; Danielle Ancira; Renee Blough; Carol Christensen; Arli Windsor; Lucinda Clark; Jill Mosqueda; and Jeff Forrey. He described the background, education, certifications, and activities of each member as well as their respective roles within the department. He reported that Permit Services serve 12,400 customers annually and processed 1,750 separate applications in 2006. He went on to describe the services provided by the Permit Services Team, which include services relating to applications and permits, commercial and residential design standards, and provision of information relating to the Comprehensive Plan and the Development Code. The Permit Services Team also consults and informs the public on electrical permits, general land development, and development in or around Critical Areas. The Team also responds to citizen inquiries and guide customers through the permitting process. Mr. Forrey concluded by outlining the team's accomplishments and future plans, some of which include: 1) continuing a team approach to defining and implementing process improvements; 2) seeking out educational opportunities to increase technical capabilities that will result in enhanced customer service; and 3) customer education.

Mr. Tovar commented on the Permit Services Team's strong ethic on customer service.

There was no one wishing to provide public comment on this item.

Councilmember Ryu asked if the Permit Services Team felt it was getting enough budgetary support from the Council, noting that fee revenues account for less than half of the $718,000 budget. Mr. Forrey responded affirmatively, although staff is beginning to track the expenses in civil plan review more carefully to ensure all the appropriate fees are being captured.

Mr. Olander noted that Council authorized an additional development review engineer in response to the request for additional resources, and this was funded through permit revenues. He also commented on the difficulty of capturing the actual costs associated with the permit process.

Councilmember Way appreciated the staff's dedication to customer service. She asked how the Permit Services Team's budget compares with other jurisdictions in terms of general support versus permit revenues. She also asked about staff's business-oriented approach.

Mr. Forrey said the City's permit department is rather unique, so it is difficult to compare Shoreline with other jurisdictions. He commented on the team dynamic and the way the department is structured to provide support to other City departments. He clarified the Team's business-oriented approach, explaining that they look at permits in terms of providing a commodity; he said staff prefers to deal with the permitting process from a business standpoint rather than as "a government agency pushing regulations on people."

Deputy Mayor Fimia asked how the Permit Services Team works with the building inspections team. Mr. Forrey explained that the Permit Services Team provides the "skin-deep information" as permit applications comes in; the staff then transfers ownership to project managers as the projects are further developed. He commented there is a great deal of lateral communication between the departments.

Mayor Ransom noted that new construction is up 14 percent and permit applications are up 25-30 percent, so obviously there are many permits for remodels or additions. He emphasized that the Council is open to new ideas and urged the Permit Services Team to be open to change.

Councilmember Way commented on future efforts to implement LEED standards and inquired about whether self-help computer terminals could be provided for customer use. She suggested that staff think about implementing options that may be "outside the box." Mr. Forrey responded that staff is always exploring innovative ideas and trying to help customers understand the resources that are available to help them with their projects.

Councilmember Ryu asked how the City manages building records, especially those going back several years, and if older records are kept at King County. Mr. Forrey noted that records prior to City incorporation at kept at King County. The City has undertaken an ongoing program of scanning permit files through the City Clerk's office.

(c) Update on 2005-2006 Council Goal No. 6, Review and Consider Improvements in

Code Enforcement Standards

Rachael Markle, Assistant Planning Director, and Kristie Anderson, Code Enforcement Officer, gave an update of code enforcement activities as they relate to 2005-2006 Council Goal No. 6, Review and Consider Improvements in Code Enforcement Standards. The specific questions posed by Council during the last review include the following: 1) How many complaints have been received about interior maintenance? 2) Do existing Codes address interior maintenance? 3) Do our neighbors have interior standards? 4) What does the Landlord Tenant Act Cover? 5) What does the King County Health Department enforce? Ms. Markle reported that the City has averaged 5-6 calls annually regarding interior conditions. All complaints were resolved during the warning and education phase. Building Codes ensure through permitting that new construction, remodel and alterations are built to safe standard. The International Property Maintenance Code (IPMC) insures that structures and equipment are maintained in good repair, structurally sound and in a sanitary condition. The IPMC covers maintenance of the following: structural members; interior surfaces, including doors, stairs and walks; hand & guard rails; light; ventilation; occupancy limits; plumbing facilities and fixtures; water and sewer systems; mechanical and electrical requirements, and fire safety. The intent of this code is to maintain structures to avoid creating situations that endanger health, property or safety. The Uniform Code for the Abatement of Dangerous Buildings applies to unfit buildings and premises. Ms. Markle provided examples of conditions that could be addressed with existing codes and listed the following jurisdictions that enforce interior standards: King County; Edmonds; Lynnwood; Everett; Mountlake Terrace; and Seattle. She noted that the Landlord Tenant Act is an adequate tool for some situations, but may not be the best tool when tenants do not understand the Act, when they don't have the means to initiate the repair, or when a single repair costs more than one month rent. She briefly discussed code enforcement as a tool for law enforcement.

Ms. Anderson explained the proposal to implement a Relocation Assistance program. This tool would allow the City to provide relocation assistance for low income tenants that are displaced by a code enforcement action taken by the City if the property owner does not provide such assistance within 7 days of notification that a dwelling unit is declared unfit. One of the purposes of this RCW provision was to provide enforcement mechanisms to cities, towns, counties, or municipal corporations including the ability to advance relocation funds to tenants who are displaced as a result of a landlord's failure to remedy code violations and later to collect the full amounts of these relocation funds, along with interest and penalties, from landlords.

Ms. Markle noted that staff is requesting direction on the following: 1) Drafting an Ordinance to adopt the International Property Maintenance Code interior sections; 2) Drafting an Ordinance to adopt RCW Relocation Assistance provisions; and 3) Preparing an updated version of the Code Enforcement Priority Level Guidelines.

Mr. Olander related a story about an abatement situation in another city to illustrate the need for a Relocation Assistance Program.

MEETING EXTENSION

At 10:00 p.m., Deputy Mayor Fimia moved to extend the meeting until 10:15 p.m. Councilmember Ryu seconded the motion, which carried 7-0.

Responding to Councilmember Way regarding Relocation Assistance, Ms. Anderson explained that the City would need to adopt the state act in order to establish a relocation assistance fund. She clarified that this resource would be available only if a structure was closed down due to code enforcement action, not natural disasters.

There was no one wishing to provide public comment on this item.

Councilmember Ryu asked if landlords were requesting adoption of the interior codes because they would like access to residences to fix potential problems. Ms. Anderson responded that some code enforcement actions are prompted by "housekeeping" issues, so the interior standards make sense for some landlord-tenant situations.

Councilmember Ryu expressed support for some level of interior standards so the issues of safety can be addressed.

Responding to Councilmember McGlashan, Ms. Anderson explained how the proposed Relocation Assistance Program would operate. If the owner refuses to correct the problem following notice, they have seven days to pay the tenant relocation costs. If they refuse to pay, the Program allows the City to "front the money" and the City can then pursue compensation through liens and penalties. Mr. Olander noted that the code abatement fund could be modified to accommodate the Relocation Assistance Program. Councilmember McGlashan expressed support for the program, although it could take a while for the City to recoup the money. He felt it was important for the City to take care of citizens who live in rental properties.

Deputy Mayor Fimia supported the proposals wholeheartedly. She noted that these proposals might assist the Comprehensive Housing Strategy Citizen Advisory Committee, which is looking at ways to preserve the existing housing stock.

Mayor Ransom agreed that tenants need protection, but to apply the interior codes to individual home owners can be invasive. He felt it should only apply to landlord-tenant situations because complaints have primarily related to rental units, not individual home owners.

Ms. Markle noted that some criminal activity is taking place in owner-occupied situations and these are generally not self-reported, so the City cannot rely on it's complaint-based enforcement model for these situations.

Katie Larson, Shoreline Police Sergeant, noted that only very few residences have been problematic. She pointed out that dilapidated buildings attract criminal activity, so having the interior code standards would be another tool available to staff to address interior codes as well as crime.

Mayor Ransom felt if the particular incident is criminal activity then it should be addressed, but interior codes should not be used as a "back-door technique" to address crime.

DRAFT

MEETING EXTENSION

At 10:19 p.m. Councilmember Ryu moved to extend the meeting until 10:25 p.m. Councilmember Way seconded the motion, which carried 4-3 with Mayor Ransom and Councilmembers Hansen and McGlashan dissenting.

Councilmember Way supported the proposals and felt the City should have the resources and tools to "do the right thing." She asked if the interior standards would apply to group homes. Ms. Anderson said that in many cases, group homes operate as single family residences, but they are also inspected by DSHS. In most cases, the City works with DSHS and the property owner to remedy any problems.

Responding to Councilmember Gustafson, Ms. Anderson noted that most jurisdictions that have adopted interior standards apply them to both owner-occupied and rental properties; Seattle is rental unit only. Councilmember Gustafson suggested that staff return with the draft ordinance for these proposals.

There was Council consensus to direct staff to return with a draft ordinance implementing the proposals discussed this evening.

7. ADJOURNMENT

At 10:24 p.m., Mayor Ransom declared the meeting adjourned.

_____

Scott Passey, CMC
City Clerk

This page intentionally left blank

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Approval of Expenses and Payroll as of February 14, 2007
DEPARTMENT:	Finance
PRESENTED BY:	Debra S. Tarry, Finance Director

EXECUTIVE / COUNCIL SUMMARY

It is necessary for the Council to formally approve expenses at the City Council meetings. The following claims/expenses have been reviewed pursuant to Chapter 42.24 RCW (Revised Code of Washington) "Payment of claims for expense, material, purchases-advancements."

RECOMMENDATION

Motion: I move to approve Payroll and Claims in the amount of $1,775,703.34 specified in the following detail:

***Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
1/14/07-1/27/07	2/2/2007	17592-17778	6009-6047	31779-31789	$359,398.38
					$359,398.38

***Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
2/2/2007	31640		$968.37
2/2/2007	31641	31659	$34,330.62
2/5/2007	31660	31664	$402.00
2/5/2007	31665	31667	$24,871.91
2/5/2007	31668	31683	$18,342.79
2/5/2007	31684	31699	$105,578.96
2/6/2007	31700	31721	$1,061,908.98
2/7/2007	31722	31726	$34,401.21
2/7/2007	31727	31741	$92,310.35
2/9/2007	31742	31757	$6,931.71
2/9/2007	31758	31778	$8,121.77
2/14/2007	31790	31795	$28,136.29
			$1,416,304.96

Approved By: City Manager _____ City Attorney_____

This page intentionally left blank

Council Meeting Date: February 26, 2007 **Agenda Item: 7(c)**

CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Authorize the City Manager to enter into agreements with King County and Public Safety Support Services in order to provide Planner services for Emergency Management Zone 1
DEPARTMENT:	City Manager's Office/Emergency Management
PRESENTED BY:	Julie Modrzejewski, Assistant City Manager Gail Marsh, Emergency Management Coordinator

PROBLEM/ISSUE STATEMENT:

King County is currently divided into three response zones for emergency management purposes. Predetermined geographic divisions of the county have facilitated efficient preplanning efforts as well as the sharing of information and coordination of priorities, operations, and resources during an event. The three Regional Emergency Coordination Zones correlate to the existing King County Fire Zones and are as follows:

- Emergency Coordination Zone 1 – North and East King County was created from former Fire Zones 1 and 2.
- Emergency Coordination Zone 3 – South King County was created from a merger of Fire Zones 3 and 4.
- Emergency Coordination Zone 5 - City of Seattle

Each Zone, through the facilitation of King County Office of Emergency Management and Zone Emergency Planners, develops protocols and procedures for carrying out inter- and intra-zone coordination and response functions. During the response to an event, these zone coordination functions may operate from the King County Emergency Coordination Center (ECC), or a dedicated Zone Coordination Center in the appropriate location, or in a decentralized manner.

In 2004, the jurisdictions that create Zone 1 added a Zone Planner 1 to assist in working with all of the cites to assure compliance with all the mandates from Homeland Security, National Incident Management System (NIMS) compliance, Emergency Operations Plan updates, exercises, etc. Zone 3 added a Planner modeled after our program in 2006.

The funding for the Zone 1 Planner is provided by the United States Department of Homeland Security's State Homeland Security Program (SHSP) through King County's Office of Emergency Management. A participating Zone 1 city holds the funding contract with King County. That city then contracts with an agency to provide the Zone 1 Planner services. Since the conception of the Zone 1 Planner concept, the 501(c)3 non-profit, Public Safety Support Services, has been contracted to provide this service. Bellevue and Issaquah previously managed these contracts (see Exhibit A for scope of work).

The City of Shoreline participates in and benefits from Zone 1 emergency management activities. Zone 1 emergency management representatives meet on a regular basis to share information and plan activities that benefit Zone 1 cities and improve regional emergency preparedness. Additionally, these representatives monitor and discuss the performance of the Zone 1 Planner. The City of Shoreline has been asked by Zone 1 representatives to administer this grant. This is a 100% reimbursement grant in that all grant eligible expenses are reimbursed through King County to the city up to the maximum amount of the grant, or actual expenses, whichever is less. The City of Shoreline benefits from the Zone 1 Planner position and we believe administering the grant has value and is a worthwhile effort.

ALTERNATIVES ANALYZED:

- Authorize the City Manager to enter into agreements implementing the Zone 1 Planner program. *(recommended)*
- Do not authorize the Administration to enter into an agreement with King County to administer the Zone 1 Planner grant and leave Zone 1 to find another administering agency.

FINANCIAL IMPACT:

This is a 100% reimbursable grant; there is no direct financial impact to the city. In discussions with Bellevue and Issaquah we have learned that the resources necessary to administer the contracts is minimal. The grant funding period is March 1, 2007 to March 31, 2008 in the amount of $100,000. Staff will add the revenues and expenditures to the 2007 budget when staff brings forward the 2006 carryover ordinance in March. The revenues and expenditures for 2008 will be brought forward during the 2008 budget planning process.

RECOMMENDATION

Staff recommends that council authorize the City Manager to enter into agreements with King County and Public Safety Support Services in order to provide Planner services for Emergency Management Zone 1.

Approved By: City Manager ___ City Attorney ___

Attachment: Exhibit A: Scope of Work

Zone One Emergency Management Coordinator

SHSP FY07 Contract Deliverable Items

1) Educate Zone 1 Cities' leadership as to their roles within the Zone One concept of operations according to the Regional Disaster Plan.

2) Develop and maintain emergency contact information and resource lists among Zone One emergency management agencies.

3) Facilitate NIMS compliance and sustainability within Zone One jurisdictions in the following areas:
   - ☐ EOPs (CEMP) Compliance
   - ☐ NRP awareness
   - ☐ Resource Typing and KC-IRIS efforts
   - ☐ ISC and Credentialing

4) Refine protocols for working with Zones 3 and 5 and KCOEM during activations of the RDP.

5) Continue to build cooperation / partnerships with Zones 3 and 5.

6) Facilitate outreach to the private sector signators to the Regional Disaster Plan.

7) Maintain and exercise communications protocols among Zone one agencies and provide training for same.

8) Attend regional meetings, representing the Zone's interest to EMAC and its work groups either directly or through the Zone's discipline reps. Report back to Zone One agencies to keep cities apprise of issues affection Zone One.

9) Keep Zone One Managers informed of critical local and regional issues that may affect them.

10) Provide planning input and share updates with Zone One emergency management agencies on the development of the Regional Homeland Security Strategic Plan (RHSSP) and ensure Zone One concerns are reflected in the final product specifically as it relates to COOP/COG and Public Education.

11) Implement coordination of efforts among Zone one agencies according to the RDP, the Region 6 HSSP, and with the WASSP.

12) Oversee the Zone Coordination Center. Recruit and train city representatives, write, maintain, and update the ZCC Ops Manual, and ZCC reps contact information.

13) Coordinate and represent the Zone's interests and issues at KCECC when local and regional EOCs are activated.

14) Develop plans that include clarification by RDP planning task force to clarify who is authorized to activate the plan, how, including private agencies do this.

15) Encourage sustained compliance with NIMS and the NRP as mandated by DHS.

This page intentionally left blank

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Ronald Bog South Project Design Award
DEPARTMENT:	Public Works
PRESENTED BY:	Mark Relph, Public Works Director
	Jesus Sanchez, Public Works Operations Manager Jerry Shuster, Surface Water and Environmental Services Manager

EXECUTIVE SUMMARY

The objectives for this project are to resolve past flooding problems downstream of Ronald Bog, and identify opportunities for implementing project features that provide a water quality, habitat, and community benefit. The project begins at the outlet to Ronald Bog and ends at the intersection of N 167thStreet and Corliss Place N.

In early 2006, the City selected RW Beck from five firms that responded to a request for qualifications (RFQ) for this project. Based on their experience in the basin and on projects of similar scope and size, RW Beck was selected. On April 10, 2006 Council approved a professional services contract for pre-design and permitting for this project. The result of this previous contract was a 30% design completed in December 2006.

This 30% design document will be formally submitted to the appropriate regulatory permitting agencies (U.S. Army Corps of Engineers and the Washington Department of Fish and Wildlife) once the City completes the State Environmental Policy Act (SEPA) process. The City began the SEPA process based on the 30% design submittal on January 18, 2007. The City intends to work closely with the permitting agencies to address the interests of all stakeholders involved in the project.

The City has been pleased with RW Beck's work on the 30% design. The original RFQ stated that the selected firm may also be requested to continue services and prepare final plans, specifications, and an engineer's cost estimate. It is recommended that RW Beck continue providing design services for this project.

This new professional service contract will complete the design of the project and produce construction-ready documents. The scope of work for this award includes:

- Regulatory Permitting Support
- Geotechnical Evaluation
- Production of 60%, 90 %, and 100% design submittals
- Production of Bid Documents

The project schedule will be largely influenced by the permitting requirements. Due to the location of the project, the majority of the construction can only be completed within the "fish window" between July 1st and September 30 of any year.

FINANCIAL IMPACT

In 2001, the City obtained a loan from the Public Works Trust Fund for surface water projects in the Ronald Bog basin at an interest rate of 0.5%. Approximately 60% of this loan remains for surface water projects in the basin ($2.26 Million remains). The 2007 - 2012 CIP includes approximately $1,889,000 for the flood protection portion of the Thornton Creek Corridor Project. Additional funding for the proposed water quality features and habitat enhancement are programmed into the Surface Water Master Plan.

The value of this design contract is $188,633 approximately 10% of the total dollars identified for the flood protection portion of this project. The design also includes water quality and habitat improvement features. This contract will be entirely funded by a Public Works Trust Fund loan obtained by the City in 2001.

STAFF RECOMMENDATION

Staff recommends Council authorize the City Manger to sign a contract in the amount of $188,633 with RW Beck for engineering design services for the Ronald Bog South Project..

Approved By: City Manager City Attorney ___

INTRODUCTION

During the Summer of 2005, Council approved the Surface Water Master Plan (SWMP). The 2007-2012 Capital Improvement Plan (CIP) was approved in 2007. Both these documents included several CIP projects in the vicinity of Ronald Bog. This contract will provide construction-ready plans and specifications for the Thornton Creek Corridor Project.

BACKGROUND

In early 2002, Council approved the *Ronald Bog Drainage Improvements, Phase 1, Thornton Creek Tributary Flood Reduction Study*, prepared by Otak, Inc. (dated December 7, 2001). Several of the projects that were recommended by Otak in the study, have been implemented in the basin. Additional local flooding correction projects were also implemented. The other projects contained in the Otak plan have been included in the SWMP for future implementation. The following are the projects that have been implemented:

- 10th Avenue NE/11th Avenue NE & 175th improvements
- Serpentine project –pipe and lift station improvements
- Drainage improvements on 1st Avenue NE between NE 180th and NE 192nd Street.
- North City Drainage Improvements
- WSDOT I-5/N 175th Street drainage modifications

These implemented projects and the established regular maintenance of the storm drainage system, have changed the hydraulic regime of the basin compared to 2001. Regular maintenance includes root cutting, pipe jetting, and repair of damaged infrastructure. As discussed in the City's Surface Water Master Plan (item F2a, page 59) these improvements necessitate a re-evaluation of the alternatives for the corridor from Ronald Bog south to the culvert under N167th St.

In addition, one of the major assumptions used to formulate the solutions suggested by Otak was that no property would be acquired for stormwater management purposes. This project will re-examine the option of acquiring property for stormwater and habitat management purposes.

The City would like to address historic flooding of private property in the Thornton Creek Corridor, defined for this project as the drainage system from the outlet of Ronald Bog to and N 167th Street (Project Area-See Attachment A). Despite all the work done in this area, the outflow pipe from the Bog still has inadequate capacity for large storm events, is at reverse grade, and is in poor condition. Up to 20 homes have had damage in major storm events.

In addition to alleviating flooding problems in the Project Area, the goal of this project is to construct features that also provide a water quality, habitat, and community benefit in accordance with the goals and objectives established by City policies and the Surface

Water Master Plan. These features will be incorporated to the extent possible given budgetary and physical constraints.

In early 2006, the City selected RW Beck from five firms that responded to a request for qualifications (RFQ) for this project. RW Beck was selected based on their experience in the basin and on projects of similar scope and size. On April 10, 2006, Council approved a professional services contract for pre-design and permitting for this project. The result of this previous contract was a 30% design completed in December 2006.

The 30% design includes the following items:

- Existing conveyance system: Replacing, realigning for positive slope, and upsizing the existing conveyance pipelines.
- Habitat Improvements to the Existing Open Channel System South of N. 170th St: Re-grading, adding some sinuosity, and re-vegetating and stabilizing new bank slopes to create a more natural open channel system with more stable side slopes. In addition, existing culverts will be replaced with fish-friendly bottomless arch or box culverts.
- New High Flow Bypass: Adding a new piped conveyance system that parallels the upgraded open channel system to prevent channel scour and provide flood protection to adjacent homes located on Corliss Place N.
- Water Quality Improvements Constructing additional water quality features to treat runoff from the right-of-way.

The proposed project would reduce flooding in the area immediately downstream of Ronald Bog and would improve the existing channel/riparian environment. Large woody debris and bank vegetation with native plantings will be coordinated with the private property owners. The project is expected to provide water quality benefits by reducing the frequency of flooding of pollution-generating surfaces (i.e. streets). In addition, routing street runoff through new landscape curb extensions and grass swales will provide a level of treatment not currently provided.

This 30% design document will be formally submitted to the appropriate regulatory permitting agencies (U.S. Army Corps of Engineers and the Washington Department of Fish and Wildlife) once the City completes the SEPA process. The City began the SEPA process based on the 30% design submittal on January 18, 2007. The original SEPA comment period ended February 12, 2007, but was extended to February 20, 2007 based on citizen input.

The City intends to work closely with the permitting agencies and residents to addresses the interests of all stakeholders involved in the project. This includes incorporating any mitigation required due to increases in creek flows downstream of this project. Elements of this project include a study and review of the diverter structure installed by the State per an agreement with a private property owner (1963). The Washington Department of Transportation agreement with the private property owner limits the amount of flow that can go through the reach of Thornton Creek that traverses the private property (17 cubic feet per second). The City of Shoreline is not a party to

this agreement. This project will be designed such that Creek flows through the private property remain the same post construction.

This new professional service contract will complete the design of the project and produce construction-ready documents. The scope of work for this award includes:

- Regulatory Permitting Support
- Additional modeling and design options to address the downstream concerns
- Geotechnical Evaluation
- Production of 60%, 90%, and 100% design submittals
- Production of Bid Documents

The project schedule will largely be influenced by the permitting requirements. Due to the location of the project, the majority of the construction can only be completed within the "fish window" (July 1st through September 30) of any year.

CONSULTANT SELECTION

The City has been pleased with RW Beck's work on the 30% design. The original RFQ stated that the selected firm may also be requested to continue services and prepare final plans, specifications, and an engineer's cost estimate. It is recommended that RW Beck continue providing design services for this project.

FINANCIAL IMPACT

In 2001, the City obtained a loan from the Public Works Trust Fund for surface water projects in the Ronald Bog basin at an interest rate of 0.5%. Approximately 60% of this loan remains for surface water projects in the basin ($2.26 Million remains). The 2007 - 2012 CIP includes approximately $1,889,000 for the flood protection portion of the Thornton Creek Corridor Project. Additional funding for the proposed water quality features and habitat enhancement are programmed into the Surface Water Master Plan.

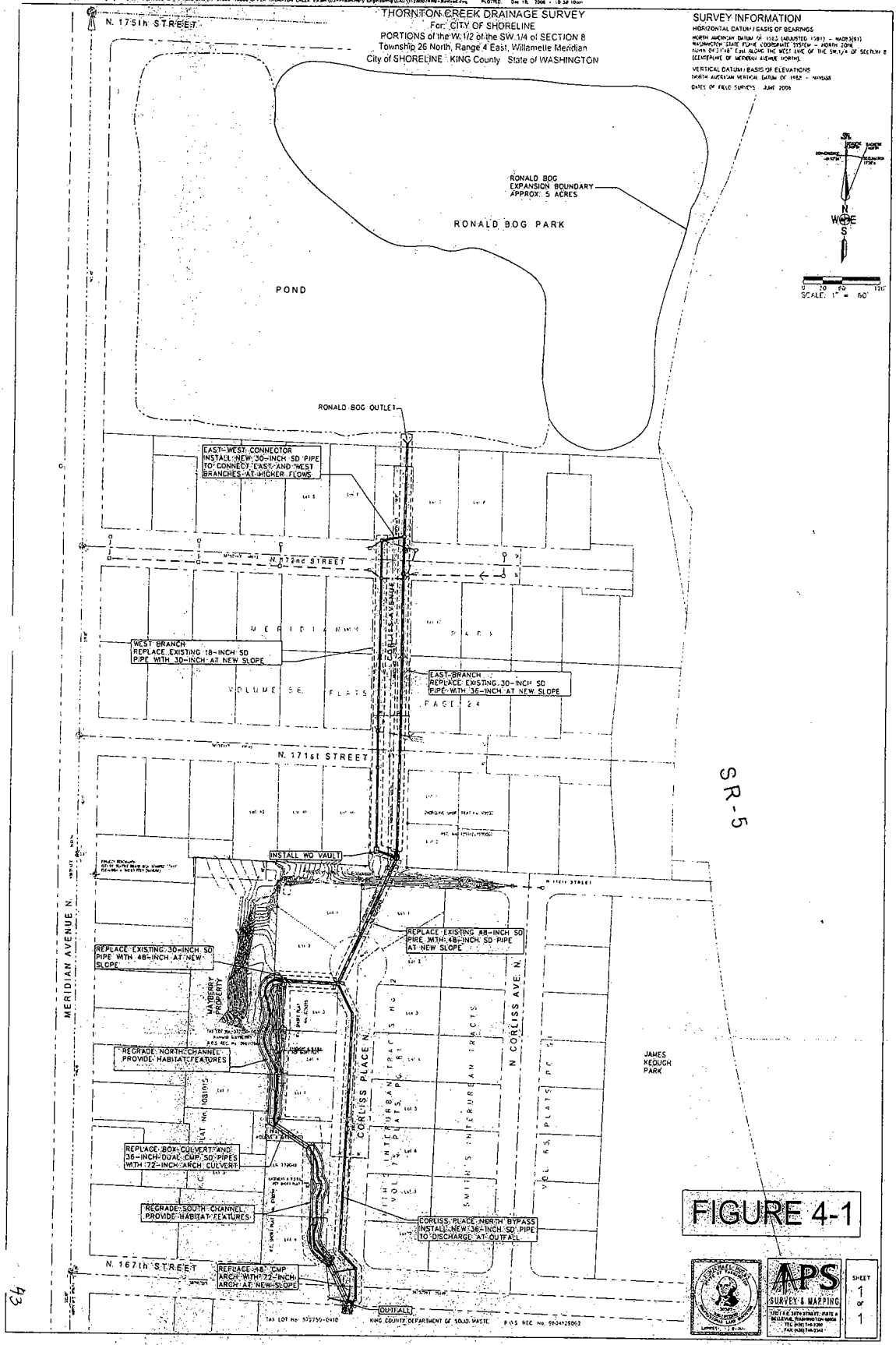
The value of this design contract is $188,633 approximately 10% of the total dollars identified for the flood protection portion of this project. The design also includes water quality and habitat improvement features. This contract will be funded in its entirely by a Public Works Trust Fund loan obtained by the City in 2001.

RECOMMENDATION

Staff recommends Council authorize the City Manger to sign a contract in the amount of $188,633 with RW Beck for engineering design services for the Ronald Bog South Project.

ATTACHMENTS

Attachment A 30% Design Concept


THORNTON CREEK DRAINAGE SURVEY
For: CITY OF SHORELINE
PORTIONS of the W 1/2 of the SW 1/4 of SECTION 8
Township 26 North, Range 4 East, Willamette Meridian
City of SHORELINE · KING County · State of WASHINGTON
SURVEY INFORMATION
HORIZONTAL DATUM / BASIS OF BEARINGS
VERTICAL DATUM / BASIS OF ELEVATIONS
DATES OF FIELD SURVEYS JUNE 2006
N. 175th STREET
RONALD BOG EXPANSION BOUNDARY APPROX. 5 ACRES
RONALD BOG PARK
POND
RONALD BOG OUTLET
EAST-WEST CONNECTOR INSTALL NEW 30-INCH SD PIPE TO CONNECT EAST AND WEST BRANCHES AT HIGHER FLOWS
N. 172nd STREET
WEST BRANCH REPLACE EXISTING 18-INCH SD PIPE WITH 30-INCH AT NEW SLOPE
EAST BRANCH REPLACE EXISTING 30-INCH SD PIPE WITH 36-INCH AT NEW SLOPE
N. 171st STREET
INSTALL WQ VAULT
REPLACE EXISTING 48-INCH SD PIPE WITH 48-INCH SD PIPE AT NEW SLOPE
REPLACE EXISTING 30-INCH SD PIPE WITH 48-INCH AT NEW SLOPE
MATHERLY PROPERTY
REGRADE NORTH CHANNEL PROVIDE HABITAT FEATURES
REPLACE BOX CULVERT AND 36-INCH DUAL CMP SD PIPES WITH 72-INCH ARCH CULVERT
REGRADE SOUTH CHANNEL PROVIDE HABITAT FEATURES
CORLISS PLACE NORTH BYPASS INSTALL NEW 36-INCH SD PIPE TO DISCHARGE AT OUTFALL
N. 167th STREET
REPLACE 48" CMP ARCH WITH 72-INCH ARCH AT NEW SLOPE
OUTFALL
MERIDIAN AVENUE N.
N CORLISS AVE. N.
CORLISS PLACE N.
JAMES KEOUGH PARK
SR-5
SCALE: 1" = 60'
FIGURE 4-1
APS
SURVEY & MAPPING
SHEET 1 OF 1

This page intentionally left blank

Council Meeting Date: February 26, 2007 **Agenda Item:** 8(b)

CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	2007 Comprehensive Plan Amendment Docket
DEPARTMENT:	Planning and Development Services
PRESENTED BY:	Joe Tovar Steve Cohn

PROBLEM/ISSUE STATEMENT:

The State Growth Management Act limits review of proposed Comprehensive Plan Amendments to no more than once a year. To ensure that the public understands the impacts of the proposals, the Growth Management Act directs cities to create a docket that lists all the amendments to be studied in the upcoming year.

FINANCIAL IMPACT:

The work plan items were assumed in the adopted budget so it is not expected that there will be additional financial impacts to the City.

RECOMMENDATION

Staff recommends that the City Council adopt the Comprehensive Plan docket as proposed.

Approved By: City Manager ____ City Attorney ___

INTRODUCTION

The State Growth Management Act permits regular reviews of a city's Comprehensive Plan, but the review cannot occur more than once a year. The City Council, during its review, looks at the proposed amendments as a package, in order to consider the combined impacts of the proposal.

BACKGROUND

For the year 2007, staff has reviewed three proposed Comprehensive Plan amendments for inclusion in the "docket" (the list of amendments to be considered by the Planning Commission). The proposed amendments are:

- The NE 145t and Dayton amendment, a privately-initiated site-specific amendment that proposes to modify the designation on the property at 416 and 422 NE 145th St. from Medium Density Residential to Mixed Use with the intention of developing the property as residential. (See map on Attachment A)

- The Cottage Housing amendment, which deletes the references to cottage housing that remain in the Comprehensive Plan. This proposal would implement Council's action last year that deleted the cottage housing ordinance. It is a companion piece to the recent Planning Commission decision to remove references to cottage housing the Development Code.

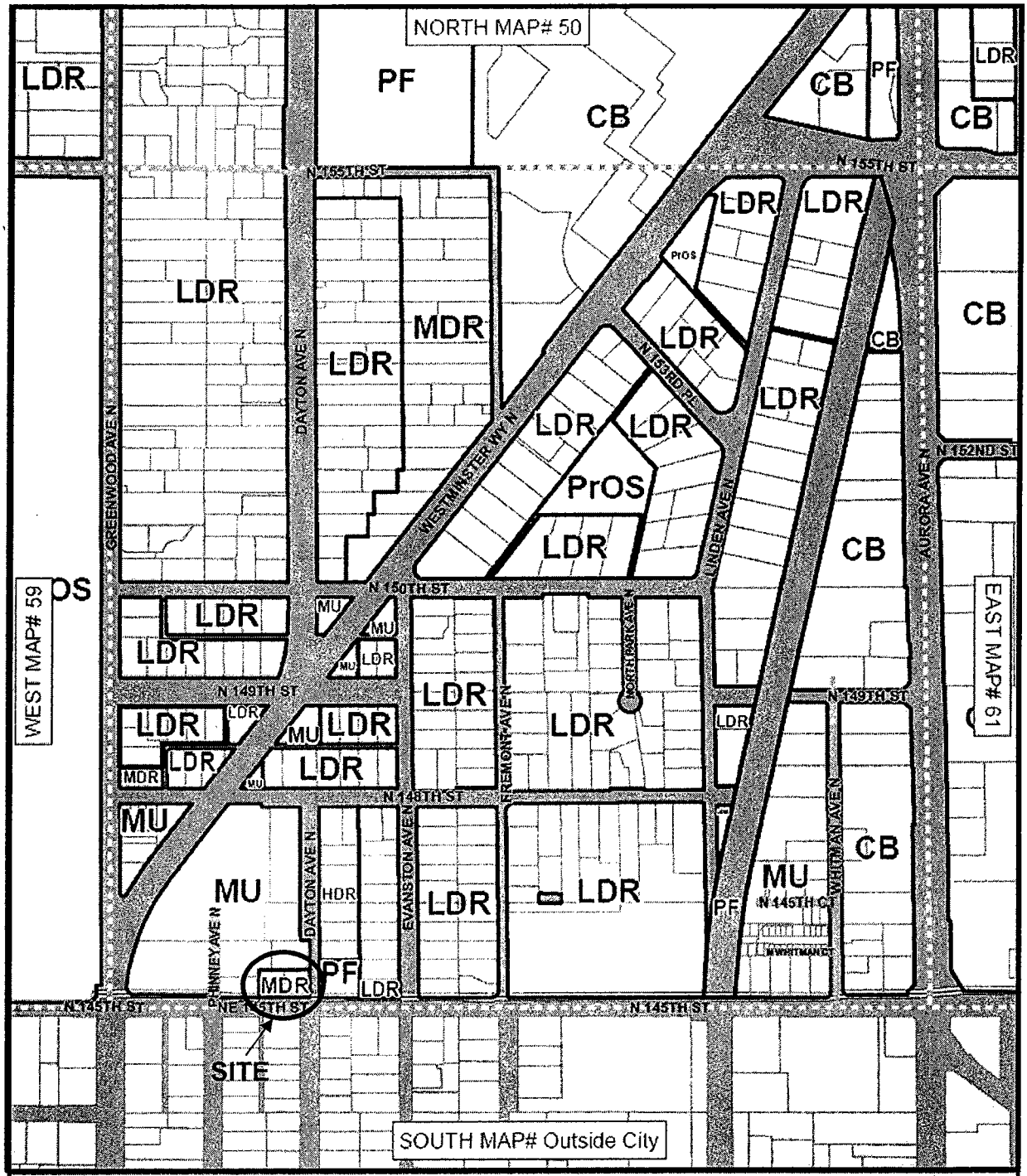
- The South Aurora Triangle amendment, discussed on January 16, 2007 that would adopt a new designation and associated development code language to a set of properties north of NE 145th Street between Aurora Avenue and the Interurban Trail.

By adopting the docket, the Council is directing staff and the Planning Commission to review and make recommendations on the proposed amendments. Adoption of the docket does not indicate whether the Council supports the proposals.

RECOMMENDATION

Staff recommends that the City Council move to adopt the three proposed amendments as the 2007 Comprehensive Plan docket and direct staff and the Planning Commission to review and develop recommendations on the proposals.

ATTACHMENT
Comprehensive Plan Map of the area near the proposed NE 145th and Dayton Amendment



CITY OF SHORELINE COMPREHENSIVE PLAN LAND USE MAP

Plot Date: 2/6/2007

Land Use Designation Legend

BaSSA	Ballinager Special Study Area	PF	Public Facility
BrSSA	Briarcrest Special Study Area	PSSA	Paramount Special Study Area
CB	Community Business	PrOS	Private Open Space
HDR	High Density Residential	PubOS	Public Open Space
LDR	Low Density Residential	RB	Regional Business
MDR	Medium Density Residential	SFI	Single Family Institution
MU	Mixed Use	SSA	Special Study Area
NCBD	North City Business District		

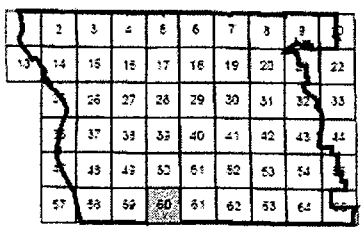
Feature Legend

- Map Tile Lines
- City Boundary
- Unclassified ROW
- Parcel Line

SW1/4-S18-T26N-R4 E

N

S



MAP # 60

1:3,600

0 75 150 300 450 600 Feet

No warranties of any sort, including accuracy, fitness, or merchantability, accompany this product.

Representation of official Comprehensive Plan land use map adopted by City Ordinance No. 292. Shows amendments through June 21, 2005.

CITY OF SHORELINE