

AGENDA

SHORELINE CITY COUNCIL REGULAR MEETING

Monday, March 27, 2006
7:30 p.m.

Shoreline Conference Center
Mt. Rainier Room

1. CALL TO ORDER
2. FLAG SALUTE / ROLL CALL
3. REPORT OF THE CITY MANAGER
4. REPORTS OF BOARDS AND COMMISSIONS
5. PUBLIC COMMENT

Approximate Length of Agenda Item

Page No.

<p>This is an opportunity for the public to address the Council on topics other than those listed on the agenda, and which are not of a quasi-judicial nature. The public may comment for up to <u>three minutes</u>. However, Item 5 will be limited to a maximum period of 20 minutes. The public may also comment for up to <u>three minutes</u> on agenda items following each staff report. The total public comment period on each agenda item is limited to 20 minutes. In all cases, speakers are asked to come to the front of the room to have your comments recorded. Please state clearly your name and city of residence.</p>
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6. APPROVAL OF THE AGENDA
7. CONSENT CALENDAR

- | | | |
|-----|--|-----------|
| (a) | Minutes of Special Meeting of February 6, 2006 | <u>1</u> |
| | Minutes of Regular Meeting of February 13, 2006 | <u>17</u> |
| | Minutes of Dinner Meeting of February 27, 2006 | <u>33</u> |
| | Minutes of Regular Meeting of February 27, 2006 | <u>35</u> |
| | Minutes of Workshop of March 6, 2006 | <u>49</u> |
| (b) | Approval of expenses and payroll as of March 16, 2006 in the amount of \$3,018,398.53 | <u>61</u> |
| (c) | Ordinance No. 414, 2006 Budget Amendment for 2005 Carry-overs | <u>63</u> |
| (d) | Motion to Authorize the City Manager to Execute Local Agency Agreements, Supplements and | |

	Approximate Length of Agenda Item	Page No.
Prospectus to obligate grant funds totaling \$525,631 for the Aurora Corridor Project (N 165 th to N 205 th)		<u>77</u>
(e) Ordinance No. 416, creating a New Classification, Recreation Coordinator II		<u>79</u>
(f) Ordinance No. 418, reclassifying the Grant Specialist		<u>91</u>
(g) Resolution No. 241, approving the Economic Development Task Force Strategic Plan		<u>95</u>
8. ACTION ITEMS: OTHER ORDINANCES, RESOLUTIONS, AND MOTIONS		
(a) Planning Commission Appointments	20 min.	<u>107</u>
(b) Library Board Appointments	10 min.	<u>109</u>
9. NEW BUSINESS		
(a) 2005 Final Financial Report	40 min.	<u>119</u>
10. EXECUTIVE SESSION		
<div style="border: 1px solid black; padding: 5px;"> <p>The Council may hold <i>Executive Sessions</i> from which the public may be excluded, for those purposes set forth in RCW 42.30.110 and RCW 42.30.140. Before convening an Executive Session, the Presiding Officer shall announce the purpose of the Session and the anticipated time when the Session will be concluded. Should the Session require more time, a public announcement shall be made that the Session is being extended.</p> </div>		
(a) Personnel matters		
11. ADJOURNMENT		

The Council meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the City Clerk's Office at 546-8919 in advance for more information. For TTY service, call 546-0457. For up-to-date information on future agendas, call 546-2190 or see the web page at www.cityofshoreline.com. Council meetings are shown on Comcast Cable Services Channel 21 Tuesdays at 12pm and 8pm, and Wednesday through Sunday at 6 a.m., 12 noon and 8 p.m.

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CITY OF SHORELINE

SHORELINE CITY COUNCIL SUMMARY MINUTES OF SPECIAL MEETING

Monday, February 6, 2006
6:30 p.m.

Shoreline Conference Center
Mt. Rainier Room

PRESENT: Mayor Ransom, Deputy Mayor Fimia, Councilmembers Hansen, Gustafson, McGlashan, Ryu, and Way

ABSENT: None

1. CALL TO ORDER

The meeting was called to order at 6:37 p.m. by Mayor Ransom, who presided.

2. FLAG SALUTE/ROLL CALL

Mayor Ransom led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

3. CITY MANAGER'S REPORT

Bob Olander, Interim City Manager, noted that the long range agenda planner is now published on the City's website. He responded to an inquiry from the previous Council meeting from Mr. Mascott and stated the Shoreline Museum has been maintaining and publishing oral histories from Shoreline residents since 2001. He stated there is a new North City business directory, and 18,000 copies have been distributed and are available at City Hall and other locations throughout the City. He noted that 30 calls were made to CRT last week regarding wind storm damage, but no serious damage was reported. Additionally, at the January 24th meeting a resident noted the unsafe conditions on Midvale Avenue. Since that meeting, he said, there has been signage posted to clarify pedestrian access, including putting two radar trailers on the street to remind motorists of the speed limit. He said he discussed with Mr. Lee his concerns regarding South Woods and cleared up the tire issue with Mr. Behrens, as Merlino Construction has paid him his claim. He requested that Agenda Item 8(a) be moved to 6(a) due to timing issues. He said it might be advisable for Council to hold extra meetings in order to catch up on some issues.

4. COUNCIL REPORTS

Deputy Mayor Fimia thanked staff for the tour of the Aurora Project given by staff. She also commented on the presentation at the King County Town Hall Meeting on

Emergency Preparedness. She emphasized the need for regional coordination and ensuring families meet 72-hour preparedness guidelines.

Councilmember Gustafson added that the Council of Neighborhoods has had several meetings with the Emergency Management Preparedness Team concerning Shoreline's preparedness.

Councilmember McGlashan commented on the AWC Conference in Olympia and the dinner with Shoreline's legislators.

Mayor Ransom announced the National League of Cities appointments. He said Councilmember McGlashan is on the Community and Economic Development Committee and Steering Committee. He also announced that Councilmember Gustafson was selected for the First Tiers Suburbs Council Steering Committee. He also stated he was selected for the First Tiers Suburban Cities Planning Committee and the Human Development Planning and Steering Committees. He then read the guidelines for the public comment period.

5. PUBLIC COMMENT

(a) Bob Barta, Shoreline, commented that at the Vision Shoreline meetings there was discussion about making Shoreline a "people-friendly place." He advocated for more opportunities for public visioning, noting that the City charrettes seemed "set" or "final" rather than being more flexible. He said there are three "villages" of Aurora: 1) the southern part which could be the City's international village; 2) the area from N. 170th to N. 185th which would be the central village; and 3) the northern village from 200th Street to 205th Street. He said the City should concentrate on sidewalks between these "mini-villages" and utilize the "popsicle analogy" to place the sidewalks.

(b) Ken Cottingham, Shoreline, thanked Mr. Olander for writing him a letter outlining the Aurora Corridor Project. He said the infighting on the Council needs to stop. The Council needs to work out their problems and not waste time during Council meetings. He thanked Mr. Olander for responding to his inquiries.

(c) Dom Amor, Shoreline, spoke on behalf of Citizens for Shoreline Schools and encouraged everyone to vote on the bond and levy issue. He thanked the community organizations that have supported the bond and levy. He said he likes to see positivity in the City, noting that the schools have united people. He thanked the 32nd District Democrats, the 32nd District Republicans, and all the Rotary organizations and volunteers for their work and support. He regretted that the City Council was not able to formally endorse it.

(d) Dot Brenchley, Shoreline, said her son resides at Fircrest and she is a member of Friends of Fircrest, which has a long history of working in the best interest of the community. She said former Councilmember Chang had dreams for Fircrest, and there will be a time for public input once the plan for the Fircrest Foundation is drafted.

(e) Jerome Burns, Shoreline, commented that an article from the New York Times, titled "The Next Retirement Time Bomb" stated that Governmental Standards Board Ruling #45 requires governments and school boards with health and benefit obligations to retirees to report overall benefit costs in 2007. He expressed the opinion that cities are under-budgeting future pension plans.

(f) Les Nelson, Shoreline, commented on the improvement in driving conditions on Aurora and asked why it took so long to "smooth the road out." He said the contractor should fix the road so vehicles can drive through the area without blowing tires and bending rims. He commented that the restricted pedestrian access signs between Aurora Avenue and Central Market do not clearly direct pedestrians. He said he went to the construction office of Harris and Associates, the construction management firm, and they could not provide him with a pedestrian access plan.

Mr. Olander responded to public comments, noting that the City Attorney sent a legal opinion regarding the levy endorsement. He said if the Council were to endorse the bond they would have needed a public hearing prior to their endorsement. Knowing this, he said, there was not enough time to advertise the meeting according to public notice requirements. Responding to comments on pensions and health care costs, he said the City doesn't provide retiree health benefits. A much larger issue, he said, is that the State has been under-funding their portion of the employee pension systems. As far as pothole issues on Aurora, he said the City will get better at repairing them and he will personally look into the issue.

Mayor Ransom added that there are only eleven states that have pre-funded retiree health benefits.

Deputy Mayor Fimia moved to revise the agenda and move item 8(a) to 6(a). Councilmember Ryu seconded the motion, which carried 7-0.

Councilmember Hansen moved to approve the revised agenda. Councilmember Gustafson seconded the motion, which carried 7-0.

6. ACTION ITEM

(a) North Central Interurban Trail – Additive Elements

Dave Buchan, Capital Projects Manager, said the responses to the Council inquiries are included in the staff report. He noted that this revised additive elements plan is roughly \$250,000 less than the original plan.

Councilmember Gustafson inquired what the recommendation was from the Parks, Recreation and Cultural Services Committee.

Mr. Buchan noted that the Committee unanimously recommended this modified package.

Mr. Olander pointed out that this reduces the number of pedestrian lights, however, the infrastructure would still be in tact and more lights could be added at a later date.

Councilmember Gustafson asked to see a diagram of the pole lights to get a better idea what they would look like.

Mr. Buchan said the intent is to install the standard Seattle City Light (SCL) fixture which removes glare for homeowners residing along the trail, yet provides an element of safety along the corridor. Mr. Olander added that this will occur in the area north of 185th on Midvale behind the nursery.

Councilmember Gustafson said he supported the package, but said it should be done right the first time. He suggested that the Midvale lighting be retained as an extra bid item. He reiterated that he would like to see individual bids for the tivolli lighting and Midvale pedestrian lighting when it goes out for bid.

Councilmember Way asked if LED lights were considered as opposed to tivolli lighting.

Mr. Buchan responded that they were, but they do not provide enough illumination to light the general area. Tivolli lights provide ambiance and are quality lights.

Councilmember Gustafson moved to approve the North Central Interurban Trail – Additive Elements package as presented with additional bid solicitations for tivolli lighting and the Midvale Avenue pedestrian lighting. Councilmember Fimia seconded the motion.

Deputy Mayor Fimia thanked City staff for revising the package, noting it would possibly reduce the cost.

Councilmember Ryu appreciated the City staff saving \$240,000 because the City will be facing higher costs on the Aurora Corridor Project and future projects.

Councilmember Gustafson withdrew the original motion and then moved to approve the North Central Interurban Trail – Additive Elements package as presented with additional bid solicitations for Tivolli lighting and the Midvale Avenue pedestrian lighting with the exception of trail safety and user enhancements. Councilmember Hansen seconded the motion.

Councilmember McGlashan asked if the electrical infrastructure being placed along the entire length of the trail included higher voltage lampposts. He also asked whether the \$31,000 for sidewalks at N. 185th & Midvale is sufficient.

Mr. Buchan responded that the higher voltage lampposts are not a part of the package, however, if Council wishes to pursue the Heritage Plaza plan, which would include the higher voltage pedestrian lighting, then staff would at that time recommend separate

electrical connections. He noted that \$31,000 is enough for the 200 feet of planned sidewalks.

A vote was taken on the motion, which carried 7-0.

Councilmember Fimia moved to allocate \$200,000 for trail safety and user enhancements. Councilmember Hansen seconded the motion, which carried 6-0, with Councilmember Ryu abstaining.

(b) Motion Authorizing Legal Defense of King et al. v. Fimia et al.

Mr. Olander stated this item was postponed from the January 24, 2006 Council meeting.

Scott Passey, City Clerk, pointed out there is a motion on the table to approve this item.

Ian Sievers, City Attorney, commented that all officials of the City are entitled to a determination of legal defense when sued or a claim is brought against them. The ordinance also covers indemnity and coverage for the defense of the claim. The decision of the Council is to determine if a claim or suit against the official or employee meets the criteria of the chapter. The Council can allow defense coverage under reservation of rights, which is the Interim City Manager's recommendation because the suit alleges intentional acts were made knowingly in violation of State law. He noted that a draft letter is included in the staff report if Council decides to provide defense under this ordinance. He cautioned the Council not to violate the agreement not to discuss Steve Burkett's performance or anything else leading up to his voluntary resignation.

Mayor Ransom called for public comment.

1) Bob Barta, Shoreline, said the termination of Steve Burkett was not done in malice. He supported the motion to provide legal defense and urged the Council to get on with the task of building and making the City better.

2) Bronston Kenney, Shoreline, commented that the Council's attention is being diverted from City business to a lawsuit. He said the Councilmembers acted appropriately, and he believed Progress Shoreline launched a dirty campaign utilizing the threat of litigation. He said the lawsuit should cease because it embarrasses Shoreline. He supported defending the named Councilmembers because other Councilmembers may need legal defense in the future.

3) Ken Cottingham, Shoreline, noted that the City Attorney said the City will defend those persons. He felt the lawsuit will destroy the City and stop normal business and be a time-consuming interruption. He supported eliminating the time waste, add that residents want progress on the Council.

4) Sherry Marlin, Shoreline, said the Council should act as a group. She pointed out that the City Attorney said there are five criteria for allowing the City

defense of this lawsuit. Two of them, she said, do not fit. She highlighted that #1 does not fit because the full City Council was not involved in this decision. Additionally, she said #5 does not fit because the conduct was dishonest and intentional. Furthermore, she added, to include Ms. Ryu in this process who was not a councilmember at the time was unethical. She concluded that there has been no admonition of wrongdoing so she does not favor providing legal representation for the named Councilmembers.

5) Duane Wald felt the process in removing Mr. Burkett was the problem. He said George Mauer is not qualified to be the City Manager. He thought the process is flawed and it needs to be fixed. He said if it takes a lawsuit, then so be it. He supported the motion to defend the Councilmembers.

6) Vicki Westberg, Shoreline, urged the Council to support the City staff recommendations on this item and in the future.

7) Kevin Grossman, Shoreline, said that providing defense for Councilmembers because of their work is a key role of city government, however, they must be working in good faith and under state law for this to apply. They need to meet all five criteria, he said, to be defended by the City. He felt the Councilmembers were not working on behalf of the City, so their conduct does not meet the criterion for defense. He said the four Councilmembers were in violation of state law and the Open Public Meetings Act. He noted that there are admissions in the Council meetings, publicly-available email, voicemail, and documents that the four were dishonest with the public and other Councilmembers.

At 8:00 p.m., Mayor Ransom postponed the public comment period for this item and opened the public hearing for item 7(a).

7. ACTION ITEM: PUBLIC HEARING

- (a) Public hearing to receive citizens' comments on Ordinance No. 407, adopting a Moratorium and Interim Controls to Regulate Tree Cutting

Joe Tovar, Planning and Development Services Director, outlined the provisions of Ordinance No. 407, which establish a moratorium and rules for dealing with the exemption on the cutting of hazardous trees. Council options are to; 1) take no action, 2) repeal Ordinance No. 407, or 3) amend the interim controls. He said the scope of the public hearing is the moratorium and the interim regulations. He said City staff is in the process of deriving permanent regulations dealing with the cutting of trees and provisions for hazardous trees and potentially other tree cutting provisions under our Code. These, he added, will be brought to the Planning Commission in late March. He urged the public to submit any comments or suggestions on the permanent regulations to him or Matt Torpey in the Planning Department.

Mayor Ransom read a statement on Ordinance No. 407 outlining the scope of the hearing, adding that the moratorium expires on April 3, 2006. he then opened the public hearing.

1) Wendy DiPeso, Shoreline, supported the temporary moratorium. She said the trees are deeply rooted and provide stability to embankments. Tree-cutters, she added, undermine the viability and stability of their own properties by cutting trees. If residents are allowed to cut the trees, then they will sue the City for damage to their properties even though they caused the damage themselves. She thanked the Council for giving the staff time to research the issue.

2) Peter Henry, Shoreline, concurred with the previous speaker's comments, noting that tree-cutting had reached emergency levels. Now, he said, the City can come up with modifications to the existing Code without any cutting continuing.

3) Dennis Lee, Shoreline, supported the moratorium and urged the Council to keep it in place to allow enough time to revise the code and deal with this issue in a proper manner.

4) Gene Maddox, Shoreline, thanked the Council for the moratorium. He felt the Reserves have been destroyed by the Innis Arden Club (IAC) Board of Directors for the purpose of creating views to enhance property values. The IAC has lied to the City, he said, claiming trees are old, diseased, and/or hazardous. This tree cutting is causing erosion, land slides, and threatening the stability of homes. The goal of the IAC is to level a mile of trees from Ridgefield Road to the Puget Sound, he said. It will take another 50 years to restore the reserves to their natural state. He urged the Council to enact tough laws. He said the Council should also ensure inspections occur before and after any cutting permits are issued.

5) Elaine Phelps, Shoreline, stated that Ordinance No. 407 serves the community by giving the City staff a chance to look at the consequences of current code. The Code needs to be revised severely to allow the City to enforce cutting regulations. She said the IAC Board refuses to allow City employees access to the properties to view the cutting and how they are executing their permits. She said should be independent City staff that can judge the affect the tree-cutting is having. This moratorium, she concluded, is exactly what the City needs to allow reasonable, careful consideration of the code.

6) Mike Jacobs, Shoreline, president of the Innis Arden Club, said the IAC does not restrict City personnel on its property. The IAC Board is elected to manage the fifty-two acres of reserve tracts which are private, park-like areas with miles of recreational trails that are used by residents. The IAC has spent thousands of dollars to manage the trees in the tracts for safety. He felt Ordinance No. 407 prevented the IAC from removing known hazardous trees and the IAC's ability to manage the Reserves. He said there are five trees that have fallen in the Eagle Reserve, so it has been closed. It is critical, he said, that the IAC takes necessary steps to protect its residents. He urged the

Council to repeal the ordinance because it will endanger the public. He said the least the City could do is add the language "recreational trails" under Section 3.

7) Tom Avril, Shoreline, said he has been residing in Innis Arden for at least thirty-two years and the IAC doesn't speak through one voice or through the IAC president. He pointed out that the term "hazardous tree" according to the IAC also refers to view-obstructing trees. He said Innis Arden has done the City a disservice by not enacting a reserves management plan. He asked the Council to leave the moratorium in place and take time doing research and taking input to craft new language. He urged the Council not to take counsel from Innis Arden residents but to utilize and formulate their own conclusions on what to do about the issue.

8) Nancy Rust, Shoreline, disagreed with Mr. Jacobs' statements and said the IAC are not stewards of the land. She said the management plan for the reserves entails cutting trees for private views for the increase of property values. She said she was one of the original sponsors of the Growth Management Act and all cities were required to identify their critical areas and adopt plans to protect them. She felt Shoreline has failed to protect its critical areas by turning the other way while trees have been cut. She said you don't need to drive into Innis Arden to view the damage to the trees; you can look uphill on Springdale Court to see the damage there. She asked that the moratorium be kept until an ordinance can be adopted to prevent the present loophole that allows the cutting of trees that are not an immediate danger. She urged the Council to pass an ordinance that prevents the abusing of the 25% rule that has tight enforcement provisions with stiff penalties for the offenders.

9) Richard Rust, Shoreline, said he resides in Innis Arden and felt Shoreline has a plan already. He added that the failure to be good stewards has resulted in the destruction of the natural environment, as viewed by the instability of steep slopes in this area. He urged the Council to enhance and strengthen the Critical Areas Ordinance and continue the moratorium until the revision process is completed.

10) Erik Paulsen, Shoreline, thanked Shoreline for placing the school bonds on the ballot. Families in Shoreline make decisions about tree cutting in the City.

11) Gery Nunilee, Shoreline, stated he is a twenty-one year resident of Innis Arden. He stated he has tried to keep the height of his trees no higher than his rooftop. He said that unfortunately the desire of some residents to obtain a view of the water or to recover a lost view has caused some serious problems in the community with no easy solution in sight. He said Blue Heron was a beautiful reserve, but now many trees have been cut. He is dismayed by the means used to gain permission to cut trees on steep slopes with streams nearby. In his opinion the system is flawed and the term "hazardous trees" has been greatly exaggerated by members of the IAC Board and by the professional arborist hired to provide the desired analysis. He pointed out that there are several trees in the Blue Heron reserve that have been "topped" or "hacked." He said the people who did the cutting live on top of the hill far away from the reserves and are not

affected by the change in noise level and loss of privacy caused by the cutting. He invited the Councilmembers to his home to view the condition of Blue Heron reserve.

12) John Hushagen, Shoreline, said he also resides in Innis Arden and is an arborist by occupation. He asserted that Blue Heron reserve is a mess. He said the moratorium needs to be amended. As a certified arborist it is his opinion that not all hazardous tree evaluations are done the same, neither are the opinions of the arborists who conduct the evaluations. He said Shoreline needs to follow tighter, industry-recognized standards for hazard tree evaluations. Unfortunately, he said he has colleagues in his industry who will determine trees to be hazardous if the paying clients agenda says to do so. He said this is unethical and he wishes there is something he could do about it because soon the term hazardous tree will lose its meaning.

13) Fran Lilliness, Shoreline, said Innis Arden is a private community. She said the trees were originally logged when Innis Arden was platted and the founder of Innis Arden, Bill Boeing, dedicated the reserves for parks, bridle trails, playgrounds and other community purposes. She said only the people in Innis Arden have the right to make those determinations on what the land should be used for. She said there have been no slides or washouts in the Reserves from 8th Avenue NW to Blue Heron since the property was first platted by Bill Boeing. She added that big trees do not absorb water during the winter. She said it is fine for neighbors to have a view, but they should share it with their neighbors.

14) Eva Sledziewski, Shoreline, said there is a misconception that all trees have deep roots. Alders, she added, have shallow roots. There have been strong winds lately, she said, and several trees have been knocked down. The moratorium bothered her because Councilmember Way didn't have any facts to declare there was illegal tree cutting in Innis Arden. She said she is unhappy with the way the Council works.

Deputy Mayor Fimia moved to close the public hearing. Councilmember Gustafson seconded the motion.

Councilmember Way inquired if the Council needed to keep the public hearing open.

Mr. Olander explained that this public hearing is required for the moratorium only and if it is closed and no action is taken the moratorium continues until April 3, 2006. Any further public hearings would be intended towards the permanent regulations.

A vote was taken on the motion, which carried 7-0.

Mr. Tovar responded to Deputy Mayor Fimia stating the moratorium prevents the removal of hazardous trees. He said staff would concur with adding "recreational trails" to the list of exemptions. However, there is a provision in which a resident could contact the City's 24-hour Customer Response Team (CRT), which could inspect and give immediate authorization to cut the hazardous tree.

Mr. Olander read from Section 3, noting that authorization to cut hazardous vegetation is only given if the City concludes the existing condition constitutes an actual and immediate threat to life or property in homes, private yards, buildings, public and private streets, driveways, improved utility corridors, or access for emergency vehicles.

Councilmember Hansen asked why a resident should notify the City if the tree presents an immediate threat. He asked who would be liable if the City didn't give authorization and someone was injured.

Mr. Olander replied that if the City does allow cutting without prior authorization the City would be in the same situation prior to the moratorium.

Councilmember Way inquired if someone could call 911 for an immediate emergency. Additionally she asked what would prevent someone from abusing this provision and cutting along the trail anyway.

Mr. Tovar responded that the opportunity for abuse is lessened through this moratorium. It simply affords the City the chance to look at the locations and approved permits over the past five or six months to see what has been done.

Councilmember Ryu felt the process of determining who would pay for the tree cutting would take longer. She agreed with City staff on adding the recreational trail exemption. She supported the moratorium as revised.

Councilmember McGlashan asked why a City arborist isn't determining whether or not a particular tree is hazardous. Also, he asked who responds to a tree cutting call.

Mr. Tovar stated that the City does not have an arborist on staff. CRT responds and is available 24 hours a day. CRT gives the City better response times and makes the City responsible for the actions taken. He said it's better for CRT to act instead of calling in an arborist to inspect.

Councilmember McGlashan inquired whether or not the IAC bylaws state that they must maintain the reserves. He added that there was no reasoning given as to why Association for Responsible Management (ARM) of Innis Arden withdrew from the mediation with the IAC Board.

Mr. Tovar responded that a representative from ARM spoke to the Council and said that ARM withdrew.

Councilmember Gustafson supported the moratorium, but is concerned with the lawsuits that have occurred over the years. He inquired how the City deals with the IAC covenants. The covenants, he said, allow them to have views and to mediate disputes to ensure these issues remain as Innis Arden business. He said he will be seeking legal advice from the City Attorney. He wanted language in the moratorium to stipulate recreational trails and identify hazardous trees.

Deputy Mayor Fimia pointed out that the moratorium and the critical areas ordinance cover the City of Shoreline, not just Innis Arden. She said it is false to speak in terms of Innis Arden not belonging to the City. Critical areas are a responsibility of the City to protect by state law. The City is enforcing state law, she said.

Mr. Tovar concurred that state law directs the City to protect critical areas, but cutting trees in private areas needs to be addressed also. These are some rights that the City ought to respect, but the City still has to protect the environmental resources of Shoreline.

Deputy Mayor Fimia supported Ordinance No. 407 with the proposed revision.

Mayor Ransom inquired about the certification standards for an arborist. He asserted that this is pertinent to the discussion. He added that he would like everyone to come to an agreement on this because it has been going on for some time. He agreed to continue the moratorium so staff can finish the research and bring forth a proposal in the future.

Councilmember Hansen complimented Mr. Olander for calling him and for the City's state of readiness last Saturday. He commended CRT for a superior job. In general, he said when a tree is partially down it shouldn't be included in the ordinance or subject to a moratorium.

Mr. Olander agreed, but stated that once a tree is cut down it is hard to tell if it was hazardous or not. He said there have been instances when healthy trees were cut and the offender claimed the tree was hazardous.

Councilmember Way said there was a settlement between the IAC Board and ARM in the 1980's and asked that someone investigate this for the next meeting. She also recommended that the Council read Mr. Blauert's submission on aspects of the Innis Arden watersheds.

Responding to Councilmember Gustafson, Mr. Tovar said a "special master" was a retired judge, legal scholar, or an attorney who can look at the facts as directed by the court to assist parties in coming to a solution to the issue. He said there have been arguments about the special master and the conclusions of that person. This is another issue the City needs to research and address in the regulations.

Councilmember Gustafson added that the courts have refused to appoint special masters after 1992. He felt the City needs to adopt the moratorium, and deal with the historical perspective and the covenants so the City understands them.

Deputy Mayor Fimia moved to amend Section 3 of Ordinance No. 407 to add the provision for recreational trails. Councilmember Ryu seconded the motion, which carried 7-0.

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RECESS

At 9:25 p.m. there was Council consensus and takes a recess. The meeting reconvened at 9:36 p.m.

Mayor Ransom called for public comment on Item 6(b), motion authorizing legal defense of King et al. v. Fimia et al.

(8) Wendy DiPeso, Shoreline, said that if the Council decides not to provide counsel for those in the lawsuit, then each named member may decide to sue the City for lack of coverage. Residents who have previously been ignored by the City are now being answered. She added that the street light issue has been taken care of and residents no longer have to pay for them on public streets. She said trust between the residents and the City Council is being rebuilt in Shoreline and the Council needs to be more supportive of one another. She urged the Council to vote to provide counsel.

(9) Fran Lilliness, Shoreline, outlined the awards, accomplishments, and accolades that former City Manager Steve Burkett received in his tenure at Shoreline. She added that Mr. Burkett was instrumental in retaining good employees and keeping staff morale at a high level. She stated he also increased tax revenues and provided the best answer to the GMA housing density issue. Furthermore, she said, "Seattle Magazine" named the City of Shoreline "Best Place to Live" and the City has no general obligation debt. She felt four Councilmembers chose to destroy progress and that they knowingly violated the law. She urged that voting Councilmembers oppose providing legal counsel at City expense.

(10) Stan Terry, Shoreline, on behalf of Progress Shoreline, said the organization is not a party to the lawsuit. He said he does not support the motion to defend the named Councilmembers. The City has a responsibility to defend them, but in this instance they are being sued for violating the law and acting outside of Council guidelines; thus, the taxpayers should not pay for their defense. He felt if they are found innocent of violating the public meetings law then the Council should revisit paying for their legal fees.

(11) Peter Henry, Shoreline, thanked Mr. Olander for the new spirit of openness and website enhancements. He felt there is a faction of Councilmembers that want to deny the payment of legal fees. If the voting Council denies them legal fees, the members named in the suit will sue. He said the lawsuit has not been decided yet, so it is wrong for an ex-Councilmember to testify there was something illegal occurring. He said the suit was brought because of who the meeting attendees were, not their number.

(12) Dennis Lee, Shoreline, opposed the motion because it is politically motivated. He felt the issue should be decided in the court system.

(13) Gene Maddox, Shoreline, said the IAC utilizes fear, intimidation, and lawsuits to gain influential control. He felt John Hollinrake and Michael Rasch have

filed lawsuits against select Councilmembers to regain control of decisions by City leaders. He urged the voting Council to support their colleagues and vote in favor of the motion for defense.

(14) Elaine Phelps, Shoreline, said providing legal defense for the Councilmembers would benefit all of Shoreline. She reminded everyone that a lawsuit can be brought by anyone at anytime against anyone. She claimed that Ms. King and Mr. Grossman engaged in secret meetings while on the Council. She said normal legislative behavior occurs when ideas are passed around. Mr. Hollinrake, she said, is the most litigious resident in Innis Arden. He and Michael Rasch oppose certain Councilmembers because they wish to see as many trees cut as possible to raise property values in Innis Arden.

(15) Chris Eggen, Shoreline, felt there was no evidence in the lawsuit and said the people who filed it are against environmental regulation in the City. He felt it was a Strategic Lawsuit Against Public Participation (SLAPP) to intimidate the Council.

(16) Eva Sledziewski, Shoreline, said she is not in favor of paying for legal defense. However, she felt that if the named Councilmembers were found innocent of the charges then the taxpayers would pay the bill. She said if found guilty then they would have to pay for their own legal defense.

(17) Raymond Collins, Shoreline, said it is dangerous not to defend the Councilmembers because it will affect those who wish to serve in the future. He felt Aegis was illegal. He said this is following the Carver Policy Management Model where "the tail wags the dog." He urged the voting Council to defend the Councilmembers.

MEETING EXTENSION

Councilmember Hansen moved to extend the meeting until 10:30 p.m.

Councilmember Ryu seconded the motion, which carried 7-0.

City Clerk Scott Passey read the motion on the table to authorize legal defense of King et al. v. Fimia et al.

Councilmember Gustafson said he agonized over this issue and consulted with other councilmembers in other cities for guidance on the issue. He said he would vote for legal defense of the four Councilmembers if the following amendment was introduced.

Councilmember Gustafson moved to amend the motion to read that if the defendants accept the defense provided by the City of Shoreline and if the judgment of the court determines that the defendants are liable for knowingly, willfully, or intentionally violating the open public meetings act as indicated by Shoreline Management Code 2.40.030(a)(1) then the defendants will be responsible for reimbursing the City for any court legal costs that have been incurred from this

date forward by the City of Shoreline in the defense and resolution of this case. Councilmember Hansen seconded the motion.

Councilmember Gustafson explained that he would vote for legal defense, but if the court finds them liable they should reimburse the taxpayers for their defense.

Mr. Sievers thought that the amendment would be favorable to the defendants and didn't feel it will hinder the advancement of funds for legal defense.

Councilmember Ryu asked Mr. Sievers if he felt the amendment would hold up in court if the defendants challenge the amendment.

Mr. Sievers commented that since Council has the authority to either approve or deny legal defense, it also has the authority to impose conditions.

Councilmember Gustafson said that if he was found guilty of willfully or intentionally acting against the rules of the City, he would expect to reimburse the City of funds utilized to defend him. The amendment, he said, is consistent with Shoreline Municipal Code 2.40.030 and he would like to see it added to the draft provided by Mr. Sievers.

Councilmember Ryu announced that she became involved in the lawsuit on Friday when she received a subpoena from Michael Rasch. She said she met with Michael Jacobs, President of Innis Arden Club and David Fosmire, Vice President, at their request. Unfortunately, she said, she was served within 24 hours of that meeting. She said despite this, she is still focused on representing the residents of Shoreline. However, she is disappointed with what has happened.

Councilmember Ryu suggested making a motion to change the term "defense" to "representation" in the amended motion. She agreed with providing representation to the defendants and expressed the need to excuse herself from voting.

Councilmember Way addressed the parties who began the lawsuit that she will not "bow down to intimidation" and is not afraid.

Councilmember Gustafson pointed out that Councilmember Ryu is not involved in the lawsuit, but she was aware of executive session information from December 5 to December 27.

Councilmember Ryu responded that she is involved and affected and cannot vote on the motion on the table.

Mr. Sievers said the City code authorizing legal defense does address the issue of affected members not being able to vote on the question of defense. However, he said affected members would have to be named as a party in the claim or lawsuit, but Councilmember Ryu is not named in the suit. However, the City Attorney's office does provide legal representation to councilmembers-elect because staff provides

councilmember-elects with a number of resources, orientations, and council information prior to taking office.

Councilmember Ryu appreciated the explanation, but said she would like the Council to decide whether she is defended or not. She recused herself from the vote.

Mayor Ransom questioned the purpose of the amendment since the reservation of rights stipulates that if the defendants are found guilty, they are to reimburse the City for legal expenditures.

Mr. Sievers responded that the point of the amendment is to reimburse the City for attorney and court fees and the reservation of rights are applied to any monetary judgments that may be awarded.

Mr. McGlashan pointed out that this lawsuit is not based on the firing of Steve Burkett. He noted that he requested the two week time period to research and think about this item. He announced he did not like being threatened with lawsuits.

Councilmember Ryu asked if there was a quorum to vote on the amendment if she did not vote. Councilmember Ryu stated she wanted to be recused from the vote and not abstain.

Mr. Sievers said there is not a quorum, but if Councilmember Ryu abstained the quorum is not defeated and a majority vote would be needed to adopt the motion.

Councilmember Fimia said the actions of the four Councilmembers were done in good faith with legal counsel provided by the Washington Cities Insurance Authority (WCIA). She pointed out that showing support for an action is not taking legislative action.

MEETING EXTENSION

**Councilmember Hansen moved to extend the meeting until 11:00 p.m.
Councilmember Ryu seconded the motion, which carried 7-0.**

Councilmember Fimia read a Seattle PI article pertaining to this issue. She reiterated that the four Councilmembers never met together and believed the lawsuit is politically motivated. She read a letter to the editor. She commented that Councilmember Gustafson's amendment sounds reasonable, but the statements made in the lawsuit are not truthful. Based on this, she felt the four Councilmembers are entitled to legal defense. If legal defense is not appointed, the number of people who run for office in the future will decrease.

Councilmember Ransom said he approached the legal authority (WCIA) for advice and did what legal counsel told them to do. With that, he felt that they followed the law. A City of Tacoma case, he cited, said that if a person honestly believes that what they were doing is legally correct, then no negative finding can be placed on them. He stated that the WCIA is telling the four Councilmembers not to say anything about the issue.

Everyone is writing negative things about them in the press and they can't defend themselves.

Councilmember Gustafson stated he is voting for legal defense. If the defendants are found innocent then legal fees will be paid. However, if there is a finding against them and a penalty assessed, then the four Councilmembers will have to reimburse the City.

At 10:45 p.m. Councilmember Ryu left the meeting.

Mr. Sievers pointed out that in Councilmember Ryu's absence, all Councilmembers can vote on this issue. Councilmember Hansen said that in the likelihood of a 3-3 vote, defense will not be authorized. Mayor Ransom said he wanted to discuss this with his legal counsel before deciding what to do. Deputy Mayor Fimia inquired if the four defendants would have to sue the City to be represented if the motion fails.

Mr. Sievers responded that they could sue the Council's decision, claiming that defendants were entitled to coverage of the defense costs. This would essentially be stating that the Council was incorrect in denying that coverage.

Deputy Mayor Fimia moved to postpone action on this item until the February 13, 2006 City Council Meeting. Councilmember Hansen seconded the motion.

Councilmember Gustafson inquired about a document indicating that Mr. DiJulio was hired for legal defense. Mr. Sievers said legal work is being provided until the Council takes formal action.

Deputy Mayor Fimia said she didn't know why Councilmembers would want to put the City in harm's way by imposing conditions until a determination is made that the defendants need to be covered.

Mr. Olander said the staff recommendation is fairly narrow. Based on his opinion and the City Attorney's opinion, there is a basis for coverage, so it should be provided. He said the question of guilt or innocence is irrelevant until the case is decided.

A vote was taken on the motion to postpone action until the February 13, 2006 City Council Meeting, which carried 6-0.

10. ADJOURNMENT

At 10:55 p.m., Mayor Ransom declared the meeting adjourned.

Scott Passey
City Clerk

CITY OF SHORELINE

**SHORELINE CITY COUNCIL
SUMMARY MINUTES OF REGULAR MEETING**

Monday, February 13, 2006
7:30 p.m.

Shoreline Conference Center
Mt. Rainier Room

PRESENT: Mayor Ransom, Deputy Mayor Fimia, Councilmembers Hansen, Gustafson, McGlashan, Ryu, and Way

ABSENT: None

1. **CALL TO ORDER**

The meeting was called to order at 7:36 p.m. by Mayor Ransom, who presided.

2. **FLAG SALUTE/ROLL CALL**

Mayor Ransom led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

3. **CITY MANAGER'S REPORT**

Bob Olander, Interim City Manager, reported that the bridge foundations and gridwork for the Aurora Corridor bridges are being constructed. He added that the City has been enhancing the Neighborhood Traffic Safety Program (NTSP) and new stop bars and speed limit signs in neighborhoods have been placed in City problem areas. There will be a grant writing workshop for non-profit organizations on February 28, at the Shoreline Center. February 20th is President's Day and the Council meeting will be moved to February 21st.

4. **REPORTS OF BOARDS AND COMMISSIONS**

Councilmember Way called attention to the fact that Shoreline resident Kelly Stephens is on the United States Olympic Women's Hockey Team competing in the 2006 Olympic Games.

Mayor Ransom noted that the applications for the Library Board and Planning Commission vacancies will be accepted until 4:00 p.m. on February 21st at City Hall.

Mayor Ransom read the guidelines for the public comment period.

5. **PUBLIC COMMENT**

(a) Chris Eggen, Shoreline, stated that the Aurora Corridor is a point of contention in the City and people view small businesses along the corridor as “ugly.” However, they are owned by people who are just trying to make a living. The vision, he said, should be about projects that benefit more than one group of people. He stated that there should be more input from residents in City decision-making.

(b) Troy Arms, Everett, speaking on behalf of the Waste Management/Allied Garbage Company, said the company is not responding to employees concerns. Many employees have environmental concerns relating to garbage trucks leaking hydraulic fluid, oil, and antifreeze. He highlighted that the equipment is old and the daily routes the trucks have to manage are overwhelming. Employees are working a lot of overtime, and part-time employees are working nearly full-time hours and are not getting benefits.

(c) Bob Barta, Shoreline, said the Council of Neighborhoods Program was created in the City in 1996. However, there was no Council existing in Highland Terrace until 1997. The Highland Terrace Association, along with the City, has worked to improve traffic safety. He urged residents to get involved with the City’s neighborhood associations to get issues resolved. He thanked Joyce Nichols and Susan Will for the “Currents” publication and said it is a great newsletter. He suggested that the City conduct town meetings.

(d) Bronston Kenney, Shoreline, said the land use policy in the City should not be determined by developers. He said he opposes the developer-driven push for cottage housing. He also felt the majority of the City opposes cottage housing. He said there is opposition on Innis Arden, Progress Shoreline, and the Highlands. He commented that there were residents who were purposely prohibiting the Council from doing their jobs. In his opinion, people live in Shoreline because of the low density residential neighborhoods, character, and quality schools. He felt the Council majority is representative of the citizens.

(e) Jerome Lyons, Duvall, also commented on concerns related to Waste Management/Allied Garbage Company. He said out-of-pocket medical expenses for employees have greatly increased and salary increases have not kept pace with healthcare costs. He pointed out that illness is a direct result of their jobs. He also pointed out that most of the employees work more than 40 hours per week, and the route sizes have increased. He said employees are forced to work overtime, and the company desperately needs to hire more drivers to spread out the workload. He outlined that Waste Management is the country’s largest collections firm, with an 8.6% increase in revenue in 2005. Lastly, there is a lack of fleet maintenance due to understaffing.

(f) Tom Herriman, Seattle, stated he represents Teamsters Local 154 and works for the drivers and garbage collectors. He noted the trucks are leaking crankcase oil, hydraulic fluid, transmission fluid, and other liquids onto the streets. Another issue, as discussed previously, is the healthcare expenditures they have to pay to take care of their families. He urged the residents to sign an appeal for justice and for the Council to draft a letter supporting their concerns.

(g) Scott Blair, Shoreline, president of the Richmond Little League, urged the Council to put the bond issue on the ballot as soon as possible. He said upgrading and repairing the parks will bring in more baseball and softball tournaments into Shoreline. This, in turn, brings in people to put more money into the economy. Ball players will stay in our local hotels and eat in our local restaurants. He concluded that the City has a great baseball program which draws quality players and athletes.

(h) Jim Leigh, Shoreline, expressed his support for the current Council. He said it needs to work together and urged them to provide legal support for Ransom, Way, Fimia, and Chang. He felt that past Councilmembers conducted meetings in the same manner that the accused Councilmembers have done. He said in the City's first ten years, there were children being killed by cars and the Council did nothing. In the past seven years, the City did nothing to improve pedestrian safety, but spent \$5 million for North City. He said the former majority ran the City improperly.

(i) Rick Stephens, Shoreline, noted that staff has recommended funding legal defense. He urged the Council to approve legal defense unanimously based on the staff recommendation. Kelly Stephens, he said, is a wonderful person and resident. He urged residents to watch the U.S. Women's Olympic Hockey Team. He noted that construction of a new sidewalk and crosswalk in front of the Highland Ice Arena on Aurora Avenue. During the process, he said, several things went wrong, but City staffer Jim Curtin worked to solve the problems in 30 minutes or less. He is extremely impressed with the City staff.

6. APPROVAL OF THE AGENDA

Deputy Mayor Fimia wished to remove the January 3, 2006 City Council minutes from the consent agenda for further consideration. Councilmember Ryu wished to remove Consent Agenda Item 7(c), making it Action Item 9(b). Councilmember Way suggested the Council take Critical Areas Ordinance public comment first.

Upon motion by Councilmember Hansen, seconded by Councilmember Gustafson and carried 7-0, the agenda was approved as amended.

7. CONSENT CALENDAR

Deputy Mayor Fimia moved approval of the Consent Calendar. Councilmember Gustafson seconded the motion, which carried 7-0, and the following consent items were approved:

Minutes of Special Meeting of December 27, 2005
Minutes of Workshop of January 17, 2006
Minutes of Housing Workshop of January 19, 2006
Minutes of Regular Meeting of January 23, 2006

Approval of expenses and payroll as of February 3, 2006 in the amount of \$3,560,927.48

Motion to Authorize the Interim City Manager to execute an Interlocal Joint Purchasing Agreement, or substantially similar agreement, with the City of Tacoma

Motion to authorize the Interim City Manager to execute an Extension of the SeaShore Forum Agreement

Motion to authorize the Interim City Manager to approve a contract amendment extension with Hewitt Architects for \$89,160 to prepare the Richmond Beach Saltwater Park Master Plan

Ordinance No. 411, amending interim controls on the Removal of Hazardous Trees

8. **ACTION ITEM: PUBLIC HEARING**

- (a) Public hearing to receive citizens' comments regarding: 1) any public comment, written or oral, received at or after the October 24, 2005 City Council hearing relating to proposed amendments to the Critical Areas Ordinance set forth in Ordinance No. 398; and 2) proposed amendments to the Critical Areas Ordinance posted on the City's website pursuant to the notice dated January 25, 2006

Joe Tovar, Planning and Development Services Manager, explained the scope of the item. He noted the Council questions that were received and addressed by City staff over the past couple days were not posted to the website.

Mayor Ransom opened the public hearing.

1) Bob Barta, Shoreline, is concerned about the critical areas in Shoreline. He said when trees are removed, trees need to be replaced. He inquired what is being done about the critical areas around Central Market. He said there are fewer and fewer animals in the wooded areas of Shoreline.

2) Cheryl Gruwell, Shoreline, discussed an article that was written about her and her daughter who rescued a Blue Heron in Boeing Creek.

3) Randy Bannecker, Seattle, on behalf of the King County Association of Realtors, said residential properties will be constrained in the future if the proposed restrictions are approved. He said the Council can make it easy for residents to remodel their homes and restore their buffers affordably. He urged the Council to consider the possibility of smaller buffers that are actively restored.

4) Vicki Westberg, Shoreline, supported the amendments to the Critical Areas Ordinance (CAO) as proposed by Councilmember Way and Deputy Mayor Fimia. She said the City must keep the approved CAO intact and not make it easier for developers to build in the City.

5) Rob Garwood, Shoreline, said piped streams are not critical areas. In 2005, he pointed out, the Council adopted the Surface Water Master Plan (SWMP) that removed the buffers on piped streams. He said this further hinders Public Works from dealing with surface water flooding issues.

6) Michelle McFadden, Shoreline, representing Patti and Timothy Crawford, supported Councilmember Way's amendments concerning piped streams and refining the stream typing system. In the Gaston case, she said, the court noted that Thorton Creek was a Class II stream. She said the additional amendments are going to help in the future.

7) Nancy Rust, Shoreline, supported Councilmember Way and Deputy Mayor Fimia's amendment and encouraged all people to restore the surface water system in the City.

8) Susan O'Donnell, Shoreline, favored the protection of stream buffers in Shoreline. This minimizes the influences from reaching the streams, she added. She felt it would be easier to protect the areas now rather than having to recreate them in the future. She supported Councilmember Way's amendments to encourage daylighting of streams where possible.

9) Elaine Phelps, Shoreline, said Shoreline residents know and appreciate the community-wide benefits that flow from a well-maintained environment. Any exemptions to regulations must be only for public benefit, she stated. She added that all other exemptions outside that purpose should be eliminated. She supported the amendments of Councilmember Way and Deputy Mayor Fimia and recommended the Council read the letter from the Washington State Department of Fish and Wildlife on page 118 of the packet.

10) Eric Lindahl, Shoreline, said the amendments from Councilmember Way and Deputy Mayor Fimia clarify the Shoreline Municipal Code and he supports them. He urged the Council to adopt them.

11) Peter Henry, Shoreline, commended the Council and City staff in crafting the amendments for the CAO. He agreed with the amendments of Councilmember Way and Deputy Mayor Fimia.

12) Yuigi Shoda, Lake Forest Park, on behalf of the Lake Forest Park Stewardship Foundation, felt that an increase in impervious surface in Shoreline will cause large downstream flows and the eventual flooding in Lyons Creek. Such flooding, he said, creates property damage and harms the salmon habitat. He urged the use of

porous materials in developments and said everyone has some form of responsibility in protecting downstream neighbors.

13) David Freidman, Shoreline, supported the amendments by Councilmember Way and Deputy Mayor Fimia. He added that the City's critical areas are important to our children and they should be taught to be responsible stewards of the environment.

14) Gene Maddox, Shoreline, said the Puget Sound Basin is glacial till (sand) and it runs off into the Puget Sound. He urged that the Council think about their children and grandchildren when it comes to making decisions on the CAO.

15) Matt Loper, Seattle, biology professor at Shoreline Community College, reminded the Council about the flooding in 1997. He said the CAO is a great example of stewardship and pointed out that the cutthroat and coho salmon of Boeing Creek need protection. He claimed that the biological index in the City waterways was low. He concluded that unhealthy fish means unhealthy people.

Councilmember Gustafson moved to close the public hearing on the Critical Areas Ordinance. Councilmember Hansen seconded the motion.

Councilmember Gustafson said there have been several public hearings with some new amendments discussed which have been refined. He suggested that the Council conclude the CAO discussion for this meeting and continue the discussion at the next meeting.

Councilmember Way inquired if people could send in questions about the CAO to the Council and City staff after the public hearing was closed.

Councilmember Gustafson responded that if the public hearing was closed the Council would only take into consideration the documents and public comment they have already heard, so no further public comment would be allowed.

Mr. Tovar responded that the permanent development regulations governing vegetation and tree cutting will be addressed before the Planning Commission in March and to the Council shortly thereafter. If residents have concerns, they can bring them to the Council or the staff during that process. Closing this issue to public comment does not affect the vegetation or tree cutting decision-making process.

A vote was taken on the motion, which carried 7-0.

Councilmember McGlashan moved to postpone deliberation on the Critical Areas Ordinance to the end of the meeting or until the next City Council Regular Meeting. Deputy Mayor Fimia seconded the motion, which carried 7-0.

9. PUBLIC COMMENT (continued)

(j) Ken Cottingham, Shoreline, said the residents want a seven-member Council that works together, so he supports providing legal defense for councilmembers.

(k) Sherry Winston-Tracy, Shoreline, asked the Council to adopt the Parks and Recreation Bond for the May ballot this year. She said she is a board member of the Parks, Recreation, & Cultural Services (PRCS) Board and the Richmond Little League. She said the bond serves the best interest of the community and the residents will lose a chance to preserve open space if it is not approved now. She felt approve this bond issue is common sense decision for voters.

(l) Elaine Phelps, Shoreline, said there is an abundant amount of files concerning Innis Arden at the King County Records Center. She clarified that the Association for Responsible Management (ARM) of Innis Arden withdrew from negotiations with the Innis Arden Club (IAC) because trees were still being cut down at a rapid pace in the midst of discussions. Additionally, it seemed as though negotiations were being delayed so more trees could be cut prior to negotiating with ARM. She said there was heavy machinery in the Reserves and the IAC doesn't care if trees are in the buffer or not.

(m) Eric Lindahl, Shoreline, favored providing legal defense for the Councilmembers named in King et al vs. Fimia et al. He said it would set a bad precedence if it was not approved.

Councilmember McGlashan inquired if the Highland Terrace neighborhood program website was being done by the members of their council.

RECESS

At 9:22 p.m., Mayor Ransom called for a recess. The meeting reconvened at 9:30 p.m.

10. ACTION ITEMS: OTHER ORDINANCES, RESOLUTIONS, AND MOTIONS

- (a) Ordinance No. 408, repealing the cottage housing regulations in the Shoreline Development Code; or

Ordinance No. 409, amending land use regulations allowing development of cottage housing; and amending Shoreline Municipal Code 20.30.060, 20.40.120, and 20.40.300

Mayor Ransom pointed out that the public hearing on this issue has been closed.

Mr. Tovar read a brief staff report and pointed out that staff was directed to bring back legislation on Option 3 and Option 6 for Council consideration.

Paul Cohen, Senior Planner, reported that Ordinance No. 409 would include accommodations for a competitive selection process for proposals, an enhanced design review process, and the best development standards the staff could put together. All proposals will be moved through established filters, and the final filter is the “failsafe” that any proposal could be denied. The first step would be the competition filter for a maximum of two projects a year, in which only one project could be in a particular neighborhood. In this filter, developers would meet with the City to set expectations, he said. The next filter would be to discuss the most realistic proposals in a public meeting. Next, he outlined, a design review board would conduct a public hearing on the subject. At that meeting, design standards and design review criteria would be introduced to move into the final failsafe phase.

Mayor Ransom called for public comment.

1) George Mauer, Shoreline, expressed opposition to cottage housing. He said there is overwhelming opposition to it in Shoreline. He urged the Council to repeal cottage housing.

2) Elaine Phelps, Shoreline, said the City needs to plan for higher density, affordable housing. She said cottage housing is high density and the City needs to allow for higher densities where the facilities can support it. She felt the City needed more low-income, affordable housing. She supported Ordinance No. 408 with a proviso to “start from scratch” if cottage housing is accepted by the Council.

Councilmember Hansen moved to approve Ordinance No. 408, repealing the cottage housing regulations in the Shoreline Development Code. Councilmember Ryu seconded the motion.

Councilmember Hansen stated he is not in favor of cottage housing.

Councilmember Ryu stated she is a proponent of affordable housing but cottage housing is not affordable. She said the residents want laws that give them certainty and repealing this cottage housing code provides that.

Councilmember Gustafson supported the motion and said it has been controversial. He encouraged the Council to look at the housing strategy in Shoreline.

Councilmember Way agreed with the motion and concurred the City needs to start over. She said the City needs housing options that will work for the entire City and all communities.

Councilmember McGlashan said he is opposed to the motion. He said there is still a need for cottage housing in Shoreline. He doesn’t see an “overwhelming” opposition to cottage housing. Additionally, he did not believe that cottage housing decreases property values.

Deputy Mayor Fimia supported the motion. She added that this started out as a good goal to provide alternative, affordable, and environmentally-sound housing. She said allowing eight houses when the property is zoned for four is not right, and it should not be considered again. She will be offering a motion to start a comprehensive housing strategy in the future.

Mayor Ransom said this process started eight years ago, and cottage housing was billed as affordable housing but it is not. Cottage housing cannot work in R-12 zoning and it is not an ideal housing solution. He said he supports the public sentiment on this and will vote for repealing cottage housing.

A vote was taken on the motion to adopt Ordinance No. 408, repealing the cottage housing code, which carried 6-1, with Councilmember McGlashan dissenting.

Deputy Mayor Fimia moved to direct City staff to return with a draft work plan with a timeline, scope, and potential stakeholders for a housing strategy for Shoreline by April 3, 2006. Councilmember Gustafson seconded the motion.

Deputy Mayor Fimia said the scope of a future comprehensive housing strategy should be consistent with the adopted 2005 goals, strategies, and policies if adopted before the 2006 items are complete. Shoreline has a strong set of housing goals, she said, and a comprehensive housing strategy processing plan would provide the Council and the community with more detail of short and long-term needs, economic drivers, community values, and goals.

MEETING EXTENSION

At 10:00 p.m., Councilmember Hansen moved to extend the meeting until 10:30 p.m. Councilmember Gustafson seconded the motion, which carried 7-0.

Responding to Councilmember Hansen, Mr. Olander affirmed that it is feasible for staff to draft a work plan by April 3.

Mayor Ransom felt it would be worthwhile to obtain and review materials from previous studies and utilize them for this project.

Councilmember Way supported the motion and encouraged staff to work with non-profits to get their input on affordable housing options.

A vote was taken on the motion, which carried 7-0.

- (b) Motion to authorize the City Manager to Execute a Fuel Tax Grant Distribution Agreement and Required Amendments with the Transportation Improvement Board (TIB) and to execute a contract amendment for professional services with KPFF for design services of the N 172nd Street portion of the Dayton Avenue North at North 175th Street

Retaining Wall Project in the amount not to exceed \$13,365.00 plus contingency

Councilmember Hansen moved to authorize the City Manager to Execute a Fuel Tax Grant Distribution Agreement and Required Amendments with the Transportation Improvement Board (TIB) and to execute a contract amendment for professional services with KPFF for design services of the N 172nd Street portion of the Dayton Avenue North at North 175th Street Retaining Wall Project in the amount not to exceed \$13,365.00 plus contingency. Councilmember Gustafson seconded the motion.

Councilmember Ryu expressed concern about visibility for traffic moving north on Dayton Avenue due to the narrowing of the road. She asked for suggestions on what could be done to improve the situation.

Paul Haines, Public Works Director, clarified that this motion is to accept a grant and have design work done and have it included in the overall project. The project is broken down into three components; the sidewalk, the retaining wall, and the channelization needs at the Dayton/St. Luke's intersection. He pointed out that when the design work is done, safety and sidewalk integration will be occurring at that site. Most comments, he noted, were received prior to the demonstration phase and now that it is complete the City is data gathering and taking in complaints and information to be summarized in a future staff report to the Council.

Mr. Olander added that this item will be brought back to the Council for their final input at a future meeting.

Councilmember Way inquired what the term "channelization" referred to.

Mr. Haines responded that channelization refers to providing specific safety zones for both vehicular traffic and pedestrians. It provides more predictable routes for the cars and the pedestrians to travel.

Councilmember Ryu appreciated Mr. Haines' report and input. She commented that the residents prefer traffic being directed towards Aurora Avenue instead of being routed through neighborhood streets.

A vote was taken on the motion, which carried 7-0.

11. UNFINISHED BUSINESS

(a) Bond Issue

Mr. Olander stated the Council referred the item back to the Bond Advisory Committee (BAC) to include the purchase of the South Woods property which would bring the bond total to \$18,500,000. This amount would mean \$0.285 per \$1,000 assessed value or an

average of \$82.36 per year per home in Shoreline. He thanked the BAC for their effort in putting this well-balanced bond package together.

Dick Deal, Parks, Recreation & Cultural Services Manager, read the project list as recommended by the BAC and City staff.

Councilmember Hansen moved to direct City staff to proceed with the bond election in the amount of \$18,500,000 as recommended by the Bond Advisory Committee. Councilmember Gustafson seconded the motion.

Mayor Ransom called for public comment.

1) Vicki Westberg, Shoreline, favored the proposal and said it was balanced and contained a mix of active and passive parks. She said it provides geographical equality to the City of Shoreline. She urged the Council to pass this item.

2) Bill Clements, Shoreline, said, as a member of the Parks Board and the Bond Advisory Committee (BAC), that the bond package is a result of work that the BAC began three years ago. It will provide \$6 million to approve facilities. He emphasized the need to bring in more volunteers, organize a campaign, and advertise the bond for its approval. He asked informed citizens to talk to their neighbors in support of this bond.

3) Dennis Lee, Shoreline, appreciated that the bond issue is going out to the voters. He said the citizens will know exactly what the money is for.

4) Rebecca Olson, Shoreline, supported the bond issue. She specifically said it was the "Save the South Woods" project which drew her into this issue.

5) Tanya DeMarsh-Dodson, Lynnwood, on behalf of the Kruckeberg Gardens Foundation, thanked the BAC and all citizens for including the Kruckeberg Gardens in this bond. She added that the area is a part of the City's heritage. She commended the Council and the City for adding the South Woods purchase to the bond.

6) Matt Loper, Seattle, stated he is a teacher and a botanist who is a member of the Kruckeberg Gardens Foundation. He said Shoreline has a great opportunity to set aside some valuable land. He noted that the students love the gardens and supported the bond.

MEETING EXTENSION

At 10:30 p.m., Councilmember Ryu moved to extend the meeting until 11:00 p.m. Deputy Mayor Fimia seconded the motion, which carried 7-0.

7) Eva Sledziewski, Shoreline, regretted that the City did not include Reserve M in the bond issue, which consists of 21 acres of Innis Arden land that is owned by the City. She said the area is dangerous to people who utilize it because it is a high bluff with steep slopes and no railings or steps. She said it is urgent that something is done.

Mr. Olander stated that Reserve M could be an eligible project to be addressed with the \$2.5 million in the trail corridors line item in the bond.

Councilmember Way requested information on the plans for the Seattle Public Utilities (SPU) property and for sidewalks in the City.

Mr. Haines said this area was considered under the Transportation Master Plan for linking transportation corridors in the future. However, he said there is no design, just a proposed route.

Councilmember Way responded that it is priority #1 on the map. She added that it is a thick forested area that has a value of its own for groundwater infiltration.

Councilmember McGlashan said there is no designation on where the parks money is going to go. He also inquired who determines what kinds of improvements happen in the parks.

Mr. Deal said there will be meetings to solicit community input and determine what is wanted in the parks. He added that input will be received through the public process and the master site plan meetings.

Councilmember McGlashan inquired if money left over from one specific project can be allocated to another project.

Mr. Sievers stated he is working on an ordinance that will allow the Council to shift monies that are not utilized on one project to another open space or capital project

Councilmember Gustafson thanked the BAC and Mr. Deal for all the work in putting the bond package together. He believed this bond will allow the City to leverage matching monies for grants. This, he said, would allow the City to enhance those funds and either increase the number of projects or reimburse the voters if all of the funding is not needed.

Deputy Mayor Fimia thanked the BAC, the PRCS Board, and staff for the work on the bond. She also thanked them for the tour to determine what is needed in the City. She pointed out that this is the City's first bond, and hopefully not the last one.

Mayor Ransom said this has been a part of his dream for ten years to expand and enhance the parks in Shoreline. He noted that parks provide a quality of life and he is pleased with what this bond represents. He urged the Council and the residents to pass this bond package.

DRAFT

Councilmember Ryu said she agreed with the purchase of South Woods and the item that provides for a preliminary plan for a dog park. She supported the bond and appreciated all those who helped get it to the Council and to the vote.

Councilmember Way said her family has visited many local and national parks and they have great meaning to many people. She said South Woods is invaluable to the City and she urged residents to support the bond.

A vote was taken on the motion, which carried 7-0.

(b) Motion Authorizing Legal Defense of King et al. v. Fimia et al

Scott Passey, City Clerk, pointed out that he incorrectly stated that there was a motion on the table to approve this item at the last Council meeting. He clarified that a motion is in order to discuss this item. Councilmember Hansen inquired as to why the amendment to the main motion is not considered as the main motion. Mr. Passey responded that Council could do so if that is the consensus view.

Mayor Ransom inquired what the amended motion was.

Mr. Sievers clarified that the motion was to approve legal defense with the provision that defendants would be required to reimburse the City for legal costs if they are found to have knowingly, willfully, or intentionally violated the Open Public Meetings Act.

Mayor Ransom inquired if more public comment could be heard on this issue.

Mr. Sievers noted that there was no additional information from the City staff and this is a continuation of the Council deliberation on this item.

Deputy Mayor Fimia noted that there was a sign up sheet prepared and put out for the public to speak. Therefore, she concluded, the public should be allowed to speak to the item.

Councilmember Ryu moved to have the people who haven't spoken on this item in the past a chance to comment on it, seconded by Councilmember Way.

Mr. Passey commented that although the Council already heard public comment on this item, providing a sign-in sheet for this item created an expectation that people would be allowed to speak. He suggested that those persons who haven't spoken on the issue be allowed to do so.

MEETING EXTENSION

At 11:00 p.m., Councilmember Hansen moved to extend the meeting until 11:15 p.m. Councilmember Ryu seconded the motion, which carried 7-0.

Councilmember Hansen felt the motion allowing further public comment to be out of order.

Mayor Ransom called for public comment.

1) Rob Garwood, Shoreline, said the amendment puts the three voting Councilmembers in an odd position. He said there may be a conflict of interest. He felt that providing defense is not a good way to spend government funds.

2) George Mauer, Shoreline, felt the lawsuit is an attempt to thwart the will of the people of Shoreline. He said the lawsuit results in a loss to everyone, will not prevail on its own merits, and is being done for political purposes.

Mr. Sievers noted that the ordinance covers any conflict of interest issues. He pointed out that the Municipal Research Service Center (MRSC) affirmed that Councilmember Ryu can vote on the issue since she is not a defendant or an affected member in the lawsuit. Additionally, a Foster & Pepper insurance attorney concluded that defense should be provided up front, however, a reservation of rights with a cost reimbursement could be a stipulation.

Councilmember Gustafson moved to approve legal defense for defendants in King et al. v. Fimia et al., as stated in the letter dated February 13, 2006, with the provisions of paragraph 2 stipulating that defendants agree to reimburse the City for defense costs if found to have knowingly, willfully, or intentionally violated the Open Public Meetings Act. Councilmember Hansen seconded the motion.

Councilmember Gustafson felt if people were liable of knowingly, willfully, or intentionally violating the Open Public Meeting Act then they would be obligated to repay the taxpayers of the City of Shoreline. He felt this is fair compromise.

Councilmember Ryu agreed with the first part of the motion because the decision is up to the legal process. The City won't know the outcome of the legal process until the judge decides. She felt that if the defendants lose, they will have no option but to sue the City. This will be a lose-lose situation, she said. She said she doesn't support the motion because of the extra cost to taxpayers. This is setting a bad precedent.

Mayor Ransom said there is a Washington State policy that says legal counsel is provided. He outlined that if there are damages, the City will have to pay the damages. He pointed out that the insurance attorney has given a second opinion that they should be covered.

Deputy Mayor Fimia agreed with providing legal defense, but said the second part of the motion is different from the amendment presented last week. She said there is a provision that the defendants "have to agree to the terms," which is coercive language. She proposed that it read "if the defendants are found to have violated the Open Public

Meetings Act, they would be required to pay the City back,” which would not be coercion. She strongly recommended the language be changed.

Councilmember Gustafson stated that he added the language so it would be binding and asked the City Attorney about revising it.

Mr. Sievers noted that the legal effect does not change by revising the language or deleting the entire signature portion of the document.

There was Council consensus to delete the signature portion of the document.

MEETING EXTENSION

At 11:16 p.m., Councilmember Hansen moved to extend the meeting until 11:30 p.m. Councilmember Ryu seconded the motion, which carried 7-0.

Councilmember McGlashan explained that this decision is very difficult but he will support the motion to provide defense for the Councilmembers with the proposed conditions.

A vote was taken on the motion to approve legal defense as amended, which carried 3-0, with Councilmembers Gustafson, Hansen and McGlashan voting in the affirmative, and Councilmember Ryu abstaining.

10. ADJOURNMENT

At 11:22 p.m., Mayor Ransom declared the meeting adjourned.

Scott Passey
City Clerk

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CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF DINNER MEETING

Monday, February 27, 2006
6:00 p.m.

Shoreline Conference Center
Highlander Room

PRESENT: Mayor Ransom, Deputy Mayor Fimia, and Councilmembers Gustafson, Hansen, McGlashan, Ryu, and Way

ABSENT: none

STAFF: Bob Olander, Interim City Manager; Julie Modrzejewski, Assistant City Manager; Joyce Nichols, Communications and Intergovernmental Relations Director; Tho Dao, Information Systems Manager; and Scott Passey, City Clerk

GUEST: none

Mayor Ransom convened the meeting at 6:30 p.m.

Bob Olander, Interim City Manager, introduced two items of discussion for this meeting: 1) e-mail use and 2) e-mail retention. Julie Modrzejewski, Assistant City Manager, introduced Tho Dao, Information Systems Manager, who reviewed how to access the City's e-mail system. If an e-mail is sent to the whole Council, staff will prepare a response for the Mayor's signature. E-mail addressed to an individual Councilmember can be responded to individually, or Councilmembers can ask staff to draft a response. Either way, the e-mail and the response will be stored for purposes of complying with the public records statutes.

Mr. Dao said that the account has been set up and is ready to go for all City Councilmembers. He provided the HelpDesk phone number so Councilmembers could get help or answers to questions.

Councilmember Hansen arrived at 7:00 p.m.

Mayor Ransom discussed the upcoming NLC Conference in Washington, D.C. He suggested that the Council sign up for the concierge room at the hotel. He mentioned the benefits of being able to access the room for discussing the day's schedule and upcoming meetings. It is also a place to meet and take advantage of the breakfasts available each day. Mayor Ransom suggested using the breakfast per diem each day to help offset the costs of the concierge room. He asked Councilmembers who plan to attend the conference if they agreed and they did.

Councilmember Ryu mentioned that the Consul-General of Korea was leaving today for his next mission posting. The Korean government rotates officers in these positions every three years. She suggested a proclamation thanking him for his service and the Mayor also suggested sending a plaque as well. By consensus, the Council agreed.

Mayor Ransom asked for an update on activities of the Sister Cities Association. Ms. Modrzejewski said there was no activity at present that she was aware of. Councilmember Gustafson suggested getting an update and looking at the by-laws and charter at the next dinner meeting.

Scott Passey, City Clerk, entered the meeting and was asked when the last Sister Cities Association meeting occurred. He recalled that the last meeting occurred in June 2005.

Responding to Council, Ms. Modrzejewski said there is approximately \$7,000 in the City's budget for the Sister City Program. Deputy Mayor Fimia suggested using the dinner meeting to get updated on these issues.

Councilmember Ryu stated that she would be traveling to Korea this spring as a member of the Advisory Council on Democratic and Peaceful Unification (of Korea), Seattle Chapter. She said if people are interested, she would be happy to deliver some token of the City's esteem to the City of Boryeong during her visit. She also noted that a group of people is meeting informally to discuss ways to maintain the sister city relationship with Boryeong.

The Council also discussed dates to hold interviews for Planning Commission applicants. They set a meeting for 6:00 p.m. on March 21, 2006.

Mayor Ransom declared the meeting adjourned at 7:30 p.m.

Joyce Nichols, Communications and Intergovernmental Relations Director

CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF REGULAR MEETING

Monday, February 27, 2006
7:30 p.m.

Shoreline Conference Center
Mt. Rainier Room

PRESENT: Mayor Ransom, Deputy Mayor Fimia, and Councilmembers Gustafson, Hansen, McGlashan, Ryu, and Way

ABSENT: none

1. **CALL TO ORDER**

The meeting was called to order at 7:36 p.m. by Mayor Ransom, who presided.

2. **FLAG SALUTE/ROLL CALL**

Mayor Ransom led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

(a) Report by King County Councilmember Bob Ferguson

Councilmember Ferguson introduced himself and provided a brief background of his work and public experience. He said he looks forward to working with the City of Shoreline, and that he has an “open-door policy” of meeting with constituents on a one-on-one basis. He chairs the Law, Justice, and Human Services Committee and the Capital Budget Committee. He commented on the diversity of Council District 1, noting that it encompasses the cities of Shoreline, Lake Forest Park, Kenmore, Woodinville, Bothell, and parts of Seattle.

Mayor Ransom asked Councilmember Ferguson to address the recently-passed Veterans and Human Service Levy.

Councilmember Ferguson responded that the levy will provide between \$13-14 million annually, and will be divided between veterans’ programs and human service programs. He pointed out that any recommendations for funding will be considered in the regional policy committee. He emphasized that it is a “work in progress,” and that his particular focus is on homelessness prevention.

City Councilmembers thanked Councilmember Ferguson for taking the time to attend the meeting. Councilmember Gustafson expressed an interest in receiving briefings on the veterans levy as it moves through the process. Councilmember Ryu said she looks

forward to working with Councilmember Ferguson on SeaShore Transportation Forum issues.

3. CITY MANAGER'S REPORT

Bob Olander, Interim City Manager, reported on the success of the Mid Winter Break Day Camp, hosted by the City's recreation department. He noted that Home Depot and the Shoreline/Lake Forest Park Arts Council donated in-kind contributions to the effort. He also provided an update on the City's streetlight conversion program, King County's 211 phone system for human services, and the status of Aurora Avenue construction.

Mayor Ransom read a City proclamation recognizing Camp Fire USA's "Absolutely Incredible Kid Day." The proclamation encourages adults to have a positive impact on the lives of children.

4. REPORTS OF BOARDS AND COMMISSIONS: none

Councilmember Way reported on her testimony before the House Energy Committee in Olympia in support of Substitute House Bill 2799, relating to tax exemptions for solar hot water systems. She said the bill was well-received and she is optimistic about its chances for passage.

Mayor Ransom read a statement regarding public comment on the Critical Areas Ordinance. He noted that no further public comment would be taken tonight because the public hearing was closed on February 13.

5. PUBLIC COMMENT

(a) Bill Clements, Shoreline, commented on the efforts of the Bond Campaign Committee. He explained that the fund-raising goal for the campaign is \$20,000, and the campaign has raised about one-third of the needed funds. He noted that 100% of the feedback on the bond has been positive. He explained what parks and open space facilities the bond would provide and encouraged the community to spread the word and support the bond.

(b) Lorenzo Townsend, Shoreline, commented on potential stereotyping by the police department in an investigation at his residence. On another topic, he urged the Council to recognize that many people in Shoreline are not doing well financially. He said he started a small business to supplement his income, and that he works many hours. This, he said, prevents him from attending Council meetings. Although he understands that the City needs more revenue, the Council must understand that some people are struggling.

(c) Tracy Tallman, Edmonds, commented that the bond issue addresses the need for safeguarding historic sites and environmental values. However, the City has decided it is cheaper to destroy Ronald Place, the site of the "red brick road," in favor of

economic development, but this is not the right approach. She urged the Council to take a stance against the destruction of historic sites in the name of “doing business.” She requested that the City reopen 183rd Street at Gateway Plaza because it is now very difficult to access Midvale Avenue from Aurora Avenue.

(d) Forrest Coonrod, Shoreline, urged the City to explore using recycled tires as a supplemental material in resurfacing roads, especially Aurora Avenue. He said this technology has been used successfully elsewhere, and in addition to the conservation benefits, it also reduces noise pollution. On a different topic, he noted that some buses are at maximum capacity. He suggested that electrifying bus route #358 could address the capacity problem as well as save on maintenance and energy costs.

(e) Wendy DiPeso, Shoreline, noted the sidewalk construction maps in the Council packet were not color-coded, so it was difficult to understand the proposal. She also noted that sidewalks are not proposed for her neighborhood. She suggested three areas in need of sidewalks: 1) From Aurora to the Interurban Trail along N 192nd Street; 2) Along 5th Avenue, behind the stadium between 185th Street and 205th Street; and 3) 1st Avenue between Shoreline Community Center and the trailhead (going north towards 205th).

(f) Pat Murray, Shoreline, commented on the high volume of cur-through traffic in his neighborhood and the fact that many drivers do not obey stop signs. He suggested that posting “Local Access Only” signage might provide some relief. He commended the City for hiring an additional traffic officer and requested a mobile speed sign near his street.

Mr. Olander summarized the issues expressed by the public and said staff would follow up on their concerns.

6. APPROVAL OF THE AGENDA

Councilmember Hansen moved approval of the agenda. Councilmember Gustafson seconded the motion, which carried unanimously, and the agenda was approved.

7. CONSENT CALENDAR

Deputy Mayor Fimia moved approval of the consent calendar. Councilmember Gustafson seconded the motion and the following items were approved unanimously:

**Minutes of Dinner Meeting of January 23, 2006
Minutes of Dinner Meeting of February 13, 2006**

**Approval of expenses and payroll as of February 16,
2006 in the amount of \$643,783.34**

Motion to authorize the City Manager to execute a professional services contract with KPFF Consulting Engineers for design and construction management services related to the Sidewalks – Priority Routes for 2006 in an amount not to exceed \$120,000

Ordinance No. 410 reclassifying a position and to increase the salary for a position within the City's Classification and Compensation Plan

8. **ACTION ITEM: PUBLIC HEARING**

- (a) Public hearing to receive citizens' comments regarding proposed amendments to Community Development Block Grant (CDBG) projects; and

Motion to authorize the Interim City Manager to enter into agreements for implementing the funded projects

Rob Beem, Human Services Manager, provide the staff report and outlined the need for amending the original project proposal. He explained that a change in scope for the Parkview Acquisition Project and Carry Over 2005 CDBG Curb Ramp Funding into 2006 necessitated these amendments.

Mayor Ransom opened the public hearing.

(a) David Scheiber, Shoreline, spoke on behalf of Parkview Homes and in favor of the amendment. He pointed out that Parkview Homes is in its 39th year and currently provides housing to over 150 adults. He concluded his comments by assuring that Parkview Homes would continue to be a good neighbor.

Upon motion by Councilmember Hansen, seconded by Councilmember Gustafson and unanimously carried, the public hearing was closed.

Deputy Mayor Fimia moved to approve the CDBG project amendments and authorize the Interim City Manager to enter into agreements to implement these projects. Councilmember Hansen seconded the motion.

Councilmember Way asked how many curb ramps have been completed under the CDBG program in 2005. Mr. Beem responded that 18 new curb ramps have been installed. He briefly outlined the various locations that have received new curb ramps.

Responding to Councilmember Hansen, Mr. Beem clarified that the curb ramps installed at NW Richmond Beach Road and 8th Avenue NW were not part of the CDBG project,

February 27, 2006

but part of the general Capital Improvement Plan (CIP), adding there are several curb ramp projects in the City's CIP.

Responding to Councilmember Ryu, Mr. Scheiber clarified that Parkview Homes owns 49 homes throughout King County.

A vote was taken on the motion, which carried unanimously, and the Interim City Manager was authorized to enter into agreements to implement the proposed projects.

9. **ACTION ITEMS: OTHER ORDINANCES, RESOLUTIONS, AND MOTIONS**

- (a) Proposed Critical Areas Ordinance No. 398, updating Critical Areas Regulations, Phase II

Councilmember Way moved to adopt Ordinance No. 398, amending Critical Areas Regulations and Shoreline Municipal Code Chapters 20.20, 20.50, and 20.80. as recommended by the Planning Commission. Councilmember Hansen seconded the motion.

Joe Tovar, Planning and Development Services Director, distributed a list of proposed Critical Areas Ordinance (CAO) amendments in the order they appear in the Shoreline Development Code and suggested that they be offered in this order. He clarified for Deputy Mayor Fimia that the actions taken tonight will not affect issues related to tree cutting or ground surface modifications.

Councilmember Way moved to amend Section 20.80.030(L) - Exemptions, as follows: "When it can be demonstrated that there will be no undue adverse effect, the following activities may be allowed within critical areas and their buffers: educational activities, scientific research, and outdoor recreational activities, including but not limited to interpretive field trips, bird watching, public beach access including water recreation related activities, and the use of existing trails for horseback riding, bicycling and hiking, that will not have an undue adverse effect on the critical area." Councilmember Ryu seconded the motion.

Councilmember Way suggested an additional change to insert "non-motorized" between "including" and "water," but following brief Council discussion she withdrew this suggestion.

A vote was taken on the motion to amend Section 20.80.030(L), which carried 7-0.

Councilmember Way moved to amend Section 20.80.030(P) – Exemptions, to insert "P. Mitigation projects related to utilities construction in critical areas or their buffers." Councilmember Ryu seconded the motion, which carried 7-0.

Councilmember Way moved to amend Section 20.80.080(F), Alterations or development of critical areas – standards and criteria, as follows: “Monitoring, measuring, and reporting the impact to the Planning Director and taking the appropriate corrective measures.” Councilmember Hansen seconded the motion.

Councilmember Way explained the rationale for the amendment, noting that it provides added protection to critical areas by involving the Planning Director directly.

A vote was taken on the motion to amend Section 20.80.080(F), which carried 7-0.

Deputy Mayor Fimia moved to insert the following new section: “20.80.085 – Pesticides, Herbicides and Fertilizers on City Owned Property: Pesticides, herbicides and fertilizers which have been identified by state or federal agencies as harmful to humans, wildlife, fish, shall not be used in a city-owned riparian corridor, shoreline habitat or buffer, wetland or its buffer, except as allowed by the Director for the following circumstances: 1. When the Director determines that an emergency situation exists where there is a serious threat to public safety, health, or the environment and that an otherwise prohibited application must be used as a last resort; 2. Compost or fertilizer may be used for native plant revegetation projects in any location.” Councilmember Hansen seconded the motion.

Councilmember McGlashan asked for clarification on the City’s use of pesticide/herbicide. He thought the Parks Director indicated the City no longer uses it. Deputy Mayor Fimia clarified that the City has reduced its use in City parks, but the City still uses it.

Following brief discussion and consensus to explore this topic at a later time, **a vote was taken on the motion to insert new section 20.80.085, which carried 7-0.**

Mayor Ransom moved to amend Section 20.80.090 – Buffer Areas, to insert the following after the first sentence: “In all cases, the standard buffer (i.e. the maximum buffer required by the City) shall apply unless the Director determines that no net loss of functions and values will occur.” Councilmember Hansen seconded the motion.

Mayor Hansen noted that this addition clarifies the meaning of standard buffer and staff does not object to the change.

Following brief Council discussion and a buffer scenario offered by Mr. Olander, Mr. Tovar explained that staff will interpret the Code so that the most restrictive buffer standard applies.

Responding to Councilmember Gustafson and Councilmember Hansen, Mr. Tovar expressed his opinion that the amendment would not create any redundancy or confusion.

A vote was taken on the amendment to Section 20.80.090, which carried 7-0.

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Mayor Ransom moved to insert the following new section: **“20.80.110, Critical Areas Reports Required: If uses, activities or developments are proposed within designated critical areas or their buffers, an applicant shall pay the City for environmental studies, including site-specific information that must be obtained by expert investigation and analysis. This provision is not intended to expand or limit an applicant’s other obligations under WAC 197-11-100. Such site specific studies shall be performed by qualified professionals, as defined by Section 20.20.242, who are in the employ of the City or under contract to the City and who shall be directed by and report to the Director or his designee.”** Councilmember Ryu seconded the motion.

Mayor Ransom explained the intent of the motion, noting that the City will rely on its own employee or contractor for environmental studies, not on an applicant’s experts.

Responding to Councilmember Hansen regarding staff’s opinion, Mr. Tovar said the amendment would send the clear message that the City requires independent evaluations. He clarified that WAC 197-11-100 is the Washington Administrative Code that applies to state environmental policy.

Councilmember Hansen expressed concern that the amendment may be too directive of the applicant. He felt this could have the potential to discourage development.

Councilmember Gustafson concurred, noting it could require additional work for the City and money and time from developers. He cautioned against requiring developers to pay twice for environmental studies.

Referring to Councilmember Gustafson’s amendment regarding habitat studies, Councilmember Ryu pointed out that applicants would be required to pay for those studies, so she supports the current amendment.

Mr. Olander commented that the intent of the amendment is to make environmental studies more mandatory and less discretionary.

Councilmember Way felt that the amendment strengthens the City’s ability to acquire expert advice on environmental issues. She noted that under the current regulations, developers can use their own consultants for environmental review.

Councilmember McGlashan pointed out the problem of some developers receiving permits and later being told of additional requirements. He asked if developers would know the requirements in advance of the permit process. He felt using the word “shall” was too strong in this case.

Mr. Tovar said most developers have already done feasibility studies prior to approaching the City for permits.

Deputy Mayor Fimia suggested substituting the word “reviews” for “studies.” Following brief Council and staff discussion, this was accepted as a friendly amendment.

Councilmember Gustafson asked for staff’s opinion about whether these changes should be included.

Mr. Tovar felt the word “review” to be clearer, however, it is a policy question for the Council to decide.

Mr. Sievers pointed out that developers have asked for this type of amendment to the Code in the past in order to provide predictability and to avoid additional permit costs.

Councilmember Gustafson asked if there was any room for negotiation between developers and the City about who is selected to conduct environmental studies.

Mayor Ransom said the Planning Department keeps a list of experts, so applicants could request a particular individual or firm on the list.

Councilmember Way spoke in support of the motion, noting that it will help developers save money in the long run.

Mr. Tovar suggested it would not be a good idea to give applicants any “veto power” over who is selected to conduct environmental review. He noted that the motion allows for discretion by the Director.

A vote was taken on the motion to insert new Section 20.80.110, which carried 4-3, with Councilmembers Gustafson, Hansen, and McGlashan dissenting.

Councilmember Gustafson moved to amend Section 20.80.330(F) by inserting the following: “4. A habitat survey shall be conducted within the area of concern in order to identify and prioritize highly functional fish and wildlife habitat within the study area.” Councilmember Hansen seconded the motion.

Councilmember Gustafson explained that Washington State Department of Fish and Wildlife (WDFW) suggested this language should be added to the code as a condition of buffer averaging.

Mr. Tovar affirmed for Councilmember Hansen that staff concurs with this amendment.

MEETING EXTENSION

At 10:00 p.m., Deputy Mayor Fimia moved to extend the meeting until 10:30 p.m. Councilmember Ryu seconded the motion, which carried 6-1, with Councilmember Hansen dissenting.

Regarding buffer averaging, Mr. Olander commented that court decisions have held that some buffers have higher functions and values than other buffers.

Responding to Councilmember Ryu, Mr. Tovar noted that applicants would be responsible for paying either the City or its contractor for habitat surveys.

A vote was taken on the motion to amend Section 20.80.330(F), which carried 7-0.

Deputy Mayor Fimia moved to strike “open” from Section 20.80.460(A) and to strike Section 20.80.380(H), as follows: 20.80.460 Designation and purpose. A. Streams are those areas where open surface waters produce a defined channel or bed...” 20.80.380(H) Mobile homes and mobile home parks shall not be permitted in flood hazard areas.” Councilmember Hansen seconded the motion, which carried 7-0.

Councilmember Way moved to amend Sections 20.80.470(B)(C)(D) as follows:

B. “Type II streams” are those streams that are not Type I streams and are either perennial or intermittent and have one of the following characteristics:

- 1. Salmonid fish use;**
- 2. Demonstrated salmonid habitat value as determined by a qualified professional**

C. “Type III Streams” are those streams which are not Type I or Type II with perennial (year round) or intermittent flow with channel width of two feet or more taken at the ordinary high water mark and are not used by salmonid fish.

D. “Type IV streams”, which are not Type I, Type II, or Type III are those streams with perennial or intermittent flow with channel width less than two feet taken at the ordinary high water mark that are not used by salmonid fish.

Deputy Mayor Fimia seconded the motion.

Councilmember Way spoke in support of the motion, noting that the amendments will serve to strengthen the code and ensure that Type II streams such as Thornton Creek get the respect and attention they deserve.

Responding to Council, Mr. Tovar expressed the opinion that the suggested changes clarify the code and present no particular problems.

Councilmember Gustafson expressed concern that the staff report explains that qualified professionals often don’t agree on what constitutes potential salmonid use or habitat value. He felt the language the Planning Commission recommended was more clear and simplified.

Mr. Olander commented that there can be varying types of streams along the same stream corridor; likewise, there can be demonstrated habitat value in some sections and not in others.

Mayor Ransom pointed out that the definition of salmonid includes species such as steelhead and cutthroat trout, not just salmon. He felt the amendment provides added protection and serves to broaden the definition of streams.

Councilmember Way said supporting the amendment is a vote for “hope,” as opposed to a vote for “death.” She emphasized that the CAO should consider potential fish habitat, and that many species are hearty and have potential to survive in Shoreline streams.

Councilmember Ryu expressed support for the amendment and urged the Council to consider what kind of legacy should be left to future generations.

A vote was taken on the motion to amend Sections 20.80.470(B)(C)(D), which carried 5-2, with Councilmembers Gustafson and Hansen dissenting.

MEETING EXTENSION

At 10:30 p.m., Councilmember Ryu moved to extend the meeting until 10:45 p.m. Deputy Mayor Fimia seconded the motion, which carried 5-2, with Councilmembers Gustafson and Hansen dissenting.

Councilmember Gustafson moved to amend Section 20.80.470(F)(2) as follows: “Streams that are fish passable or have the potential to be fish passable by salmonid populations from Lake Washington or Puget Sound, as determined by a qualified professional based on review of stream flow, gradient and barriers and criteria for fish passability established by the Washington Department of Fish and Wildlife.” Councilmember Ryu seconded the motion.

Deputy Mayor Fimia suggested that perhaps the Planning Commission added 20.80.470(F) because they deleted items in Section 20.80.470(B). She wondered if Section F, relating to definitions for salmonid fish use, now conflicts with Section B.

After further discussion, Councilmember Hansen raised a point of order and urged the Council to focus debate to the amendment.

Mr. Olander explained that Section 20.80.470(F) further expands upon the definition of “salmonid fish use.”

Councilmember Way moved to amend the amendment by striking “or have the potential to be fish passable” and inserting “with demonstrated habitat value.” Deputy Mayor Fimia seconded the motion.

Councilmember Gustafson suggested leaving the language as-is, since his amendment is recommended by the WDFW.

MEETING EXTENSION

At 10:45 p.m., Councilmember Ryu moved to extend the meeting until 11:00 p.m. Deputy Mayor Fimia seconded the motion, which carried 5-2, with Councilmembers Gustafson and Hansen dissenting.

A vote was taken on the motion to strike “or have the potential to be fish passable” and insert “with demonstrated habitat value,” which failed 2-5, with Deputy Mayor Fimia and Councilmember Way voting in the affirmative.

The Council continued deliberations on the proposed amendment to Section 20.80.470(F). Staff noted that this section considers all salmonids, including cutthroat trout.

Councilmember Gustafson noted that the amendment makes the Code compatible with Water Resource Inventory Area 8 (WRIA-8) policies. Councilmember Way responded that WRIA-8 policies only involve chinook salmon.

After moving and withdrawing a motion to strike a portion of this section, **Deputy Mayor Fimia suggested a friendly amendment to insert “including those” after “populations.” There was Council consensus to accept this and a vote was taken on the motion to amend Section 20.80.470(F), which carried 7-0.**

Councilmember Way moved to strike the last paragraph of Section 20.80.470(F) (3), “The Department may waive the presumption of salmonid fish use for stream segments where a qualified professional has determined there are confirmed, long term water quality parameters making the stream segment incapable of supporting fish.” Councilmember Ryu seconded the motion, which carried 7-0.

Councilmember Gustafson moved to amend Section 20.80.480(F) to insert “4. A habitat survey shall be conducted within the area of concern in order to identify and prioritize highly functional fish and wildlife habitat within the study area.” Councilmember Hansen seconded the motion, which carried 7-0.

MEETING EXTENSION

At 11:00 pm., Councilmember Ryu moved to extend the meeting until 11:10 p.m. Deputy Mayor Fimia seconded the motion, which carried 4-3, with Councilmembers Gustafson, Hansen, and McGlashan dissenting.

Councilmember Hansen left the meeting at 11:00 p.m.

Councilmember Way moved to amend Section 20.80.480(H), Restoring piped watercourses, as follows:

- 1. The city encourages allows the voluntary opening of previously channelized/culverted streams and the rehabilitation and restoration of streams, both on public property or when a property owner is a proponent in conjunction with a new development.**”*
- 2. When piped watercourse sections are restored, a protective buffer shall be required of the stream section. The buffer distance shall be based on an approved restoration plan, regardless of stream classification, and shall be a minimum of 10 to 25 feet at the discretion of the director to allow for restoration and maintenance. The stream and buffer area shall include habitat improvements and measures to prevent erosion, landslide and water quality impacts. Opened channels shall be designed to support fish access, unless determined to be unfeasible by the City.”**

Deputy Mayor Fimia seconded the motion.

Councilmember Way spoke in support of the motion and emphasized that opening channelized watercourses would be voluntary. She cited the example of Meadowbrook Pond on Thornton Creek and said she would like to promote larger buffers, closer to 25 feet.

Councilmember McGlashan asked staff to clarify how buffers could be used, and what incentives are provided for daylighting streams.

Mr. Tovar listed several potential uses in buffer areas but said that permanent structures are not allowed.

Councilmember Gustafson wondered how the requirement of a larger buffer would encourage people to daylight piped streams. He felt the buffer width should be closer to 10 feet, but said he could support the motion as long as the Planning Director has discretion on buffer widths.

Mayor Ransom asked why the buffer requirement for previously channelized watercourses should not be as stringent as those for regular streams. He noted that open streams have larger buffer widths. He also wondered if the smaller buffer widths would be defensible on appeal.

Mr. Tovar said this is a public policy issue of trying not to create an economic disincentive to daylighting piped watercourses. He said although the City may be required to closely monitor daylighted streams with 10 to 15 foot buffers, the buffers can function successfully under the right circumstances. He considered the City’s risk of losing on a legal challenge to be relatively low.

Mr. Sievers concurred, noting that this measure amounts to establishing buffer widths in a special situation. He clarified that this is a legislative determination of what is a reasonable minimum buffer for previously channelized watercourses.

Councilmember Way suggested striking “both” and inserting “especially.” There was Council consensus to accept this as a friendly amendment.

MEETING EXTENSION

At 11:10 pm., Councilmember Ryu moved to extend the meeting until 11:15 p.m. Deputy Mayor Fimia seconded the motion, which carried 4-2, with Councilmembers Gustafson and McGlashan dissenting.

A vote was taken on the motion to amend Section 20.80.480(H), which carried 6-0.

A vote was taken on the main motion to adopt Ordinance No. 398, amending Critical Areas Regulations and Shoreline Municipal Code Chapters 20.20, 20.50, and 20.80 as amended, which carried 6-0.

Deputy Mayor Fimia thanked all those who participated in refining the Critical Areas Ordinance, including City Council, the Planning Commission, staff, and members of the public.

10. ADJOURNMENT

At 11:15 p.m., Mayor Ransom declared the meeting adjourned.

Scott Passey, City Clerk

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CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF WORKSHOP MEETING

Monday, March 6, 2006
6:30 p.m.

Shoreline Conference Center
Mt. Rainier Room

PRESENT: Mayor Ransom, Deputy Mayor Fimia, and Councilmembers Gustafson, Hansen, McGlashan, Ryu, and Way

ABSENT: none

1. CALL TO ORDER

The meeting was called to order at 6:35 p.m. by Mayor Ransom, who presided.

2. FLAG SALUTE/ROLL CALL

Mayor Ransom led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present. Councilmember McGlashan and Councilmember Gustafson requested to be excused to attend a School District function in the same building. Councilmember McGlashan left the meeting at 6:37 p.m.

3. CITY MANAGER'S REPORT

Bob Olander, Interim City Manager, provided the following City updates:

- The City's grant-writing workshop was attended by 45 individuals from 28 different organizations and received high marks by all attendees.
- The Shoreline Police Department recently conducted training with 28 citizens in crossing guard awareness and safety.
- The North City Project is at 80% completion for undergrounding, sidewalks and signals. The next phase will focus on landscaping and pavement improvements.
- The Aurora Avenue and N 180th Street Pedestrian crossing is now complete.
- No Council meeting next week due to National League of Cities Conference
- A community forum on "How the Teen Brain Works" will be held on March 11 at Meridian Park Elementary.

4. COUNCIL REPORTS

Councilmember Ryu commended Seattle City Light on its excellent response to Aurora Avenue merchants, who recently had their electricity shut off during business hours.

Deputy Mayor Fimia commented on the success of the grant-writing workshop and suggested that Council may want to consider sponsoring more in the future.

Councilmember Gustafson expressed interest in applying for the Suburban Cities Association's Emergency Management Action Committee. He said he could give up a position on another committee if he is selected. He said he would postpone his report on the First Tier Suburbs Committee until the end of the meeting.

Councilmember Gustafson left the meeting at 6:50 p.m.

Mayor Ransom commented on the process for selecting candidates and conducting interviews for appointments to the Planning Commission and Library Board.

Councilmember Way suggested that Planning Commission applicants be provided with the interview questions in advance so they can all be prepared equally and so the process is fair for everyone.

Mayor Ransom responded that it is not the City's normal practice to provide questions in advance.

Deputy Mayor Fimia suggested that giving the questions in advance provides for a "more level playing field."

Councilmember Ryu noted that Library Board applicants are being allowed to receive interview questions in advance.

Responding to Councilmember Way, Mayor Ransom explained his rationale, noting that if job applicants were provided questions in advance, there is the potential to provide other people's opinions rather than their own, and employers may not necessarily "get their views."

Councilmember Way said it seems the Council would want them all to be aware of the issues and give them an equal chance to qualify their answers.

Deputy Mayor Fimia said appointments to the Planning Commission differ from job interviews, and there is nothing wrong with asking other people's opinions. She noted that political candidates are often given questions in advance.

Mr. Olander noted that several of the draft questions relate to an applicant's past experience, which could be distributed in advance. Others, such as hypothetical scenarios or policy questions, could be reserved for the interview.

After further debate, there was Council consensus to defer discussion on this item until later in the meeting.

5. PUBLIC COMMENT

(a) Rick Stephens, representing Shoreline Chamber of Commerce, urged the Council to adopt the Economic Development Task Force Strategic Plan. He said the Chamber voted unanimously to endorse the Plan with the proposed changes. He commented favorably on the Task Force, noting that it was a diverse group with many opinions but they were always able to achieve consensus and find common ground. He thanked all those involved in crafting the Plan.

(b) Bob Barta, Shoreline, commented that the “City’s scope of work is a mile wide and an inch deep; and citizens’ scope of work is an inch wide and a mile deep.” He emphasized that the Council’s duty is to promote the health, safety, and general welfare of the public, which is a statement of intent. This intent also needs a vision, which includes people with a constant commitment to reviewing codes and ensuring the City complies with the intent.

(c) Dennis Lee, Shoreline, commended the Council for working together to produce a revised Critical Areas Ordinance. He suggested that Councilmember Hansen allow the Mayor to “struggle” with the parliamentary process without interference. On another topic, he said average citizens are able to understand land use issues, so the Council should not just appoint experts to the Planning Commission but average citizens as well.

(d) Art Kruckeberg, Shoreline, thanked the City Council for including Kruckeberg Gardens in the proposed bond issue for Parks and Open Space acquisition. He said the bond issue represents a great step forward for the City and the City’s first opportunity to dealing with open space acquisition. He commented on the uniqueness of Kruckeberg Gardens in the region, noting that it provides excellent opportunities for education and outreach.

(e) Tanya DeMarsh-Dodson, unincorporated King County, thanked the City for sponsoring the grant-writing workshop. She said this is “economically wise” and can make a big difference if non-profit organizations partner with the City on capital projects.

Mr. Olander thanked Mr. Kruckeberg for his comments and noted that Kruckeberg Gardens is an excellent opportunity for further preservation and partnership.

Mayor Ransom said he is pleased the City can assist in preserving Kruckeberg Gardens for the long term. He was also pleased that the Chamber of Commerce supports the Economic Development Strategic Plan.

6. WORKSHOP ITEMS

- (a) Economic Development Task Force – Report and Recommendations

Tom Boydell, Economic Development Manager, provided a presentation on the recommendations of the Economic Development Task Force and described the effort to revise the 2004-2005 Economic Development plan, including goals, action elements, priorities, and performance measures. He noted that the Task Force met from July to November 2005 in a total of 13 meetings and conducted over 30 hours of discussion. The Task Force was comprised of 14 members who worked to achieve strong consensus and outreach to receive public input on the recommendations, with an emphasis on implementation. He outlined the values asserted by the Task Force, which include: technical insight, knowledge of the local real estate market, local businesses, the regional economy, and developer profiles; practical implementation as a guide to good strategy; promotion of the benefits of establishing, expanding or relocating businesses in Shoreline; community-building values; and wisdom.

Continuing, he outlined the vision concepts, strategy recommendations, and major goals of the Plan, which include: Infrastructure and Transportation; Retention and Growth; Commercial Centers; Recruitment; Outreach and Partnership; Community Development; Sense of Place; Education and Job Training; Environmental Stewardship. The 7 Strategies of the Task Force include: Strategy, Outreach & Communications; Major Projects – e.g., Aurora Sq.; Small Business Assistance – Planning, Resources & Programs; Partnerships and Collaboration-Building – Local and Regional; Media, Marketing & Promotion; Intellectual Capital; Sustainable Neighborhoods. He noted that 31 action items were identified as part of the 7 Strategies.

Mr. Boydell concluded by emphasizing that the Task Force endorses a holistic approach and a balanced view of implementation, noting that expectations must be combined with resources, tools, and other practical considerations. Furthermore, the Task Force believes there are two primary categories that contribute to business success: (A) Major projects that are higher effort and cost but have great impact; and (B) the everyday things that you need to do to run a business well and take care of the existing customers. The Task Force concluded that the latter creates a context and culture for economic development in Shoreline.

Don Sands, Economic Development Task Force Chair, provided his observations of the Task Force, noting that it was comprised of a broad spectrum of people, opinions, and interests. He said the task Force wanted to help facilitate a plan to create a “sense of place” focusing on excellent neighborhoods and schools. The Task Force also recognized the need to increase tax revenues in the City. He pointed out that the plan was endorsed by a large number of community organizations, including the Rotary, Chamber of Commerce, Planning Commission, Forward Shoreline, Shoreline Community College, the Korean business community, and others. He urged the Council to adopt the plan and begin implementation, noting that economic development takes an extended period of time to achieve. He stressed the need to influence and encourage developers to create community-friendly businesses, and providing the necessary resources to implement the Plan. He feared that without a solid plan, economic development would “skip over” Shoreline, noting that Korean entrepreneurs have looked to communities in the north for potential business opportunities. He urged the City to keep pace with other business-

friendly communities such as Edmonds, Lynnwood, and Mill Creek, noting that the plan is a great first step in achieving the goals. He concluded by reading statements from business leaders in the community who support the Plan.

Mr. Olander said following Council consideration, staff intends to return with a resolution requesting adoption of the Plan.

Mayor Ransom called for public comment.

(a) Bob Barta, Shoreline, expressed support for the Strategic Plan and said “lots of money is waiting to be spent in Shoreline.” He urged the Council to develop the City in a way that attracts people to come here, noting that Central Market is one cultural experience that attracts people to Shoreline. He felt the City should promote a theme such as “solar energy,” “education,” or “international district.” He envisioned a development at Westminster Triangle called “Westminster Village,” and a similar development near the Interurban Trail called “Interurban Commons.”

(b) Dennis Lee, Shoreline, provided a brief background on the development of his neighborhood and noted that the Comprehensive Plan considers the preservation of history. He suggested that the City consider restricting certain zones as neighborhood business (NB) to prevent areas from being rezoned and having single-family homes built on them. He felt this would preserve the few existing neighborhood commercial zones throughout the City.

Mr. Boydell commented that the Economic Development Task Force concurred with all the proposed amendments to the Strategic Plan.

Deputy Mayor Fimia said she developed her amendments in collaboration with Councilmember Ryu and she looks forward to getting the plan implemented. She suggested that Councilmembers be provided with copies of Northwest Environmental Watch, which provides trends and targets for economic growth. She expressed interest in exploring the idea of “Westminster Village,” commenting that “actions follow words.”

Councilmember Ryu commented on the origins of her family’s business on Aurora Avenue and said the Strategic Plan presents a great opportunity. She felt the City should concentrate on deliverables.

Councilmember Way congratulated the Task Force for building consensus and finding common ground. She asked for clarification of the vision plan and rebate programs as mentioned in the staff report, and about the concerns of the Korean business community.

Mr. Boydell clarified that the vision plan refers to the Central Subarea Vision Plan. He explained that utility rebate programs are offered through the Sustainable Business Program, which provides solutions to help businesses problem-solve and cut costs.

Mr. Sands added that some members of the Korean business community have considered moving to cities further north due to rising costs and rents.

Mr. Boydell said their discussion mainly focused on market factors. He emphasized the need to understand the market potential for land in Shoreline, but also how it changes throughout the day. He urged the City to reach out to the international community and encourage strategic thinking.

Councilmember Ryu noted that Korean businesses were really hurt when they heard a rumor that Aurora Corridor businesses would be sliminated due to the Aurora Corridor Project.

Mr. Boydell commented on the ongoing marketing effort to help improve Shoreline's perceived image.

Noting that Paramount Park is a Special Study Area, Councilmember Way asked how much of Paramount Park would involve a change in zoning if action were taken there.

Mr. Boydell said the Task Force operated on the assumption that economic development would proceed based on the existing zoning. However, the Task Force also recognized that the current zoning is not optimal for the best economic growth.

Mr. Sands added that no one ever envisioned expanding commercial areas because there is already much to be done within existing business areas.

Mr. Olander commented on the opportunity to look at some of the smaller neighborhood business areas such as 15th Avenue & NE 145th Street as well as the Ballinger neighborhood. He felt the City could enhance business opportunities in such areas while also increasing the predictability of development standards.

Councilmember Gustafson expressed support for the Plan and the proposed amendments. He suggested retaining the term "City Gateway projects" under "Goals: Sense of Place." He also suggested adding the word "businesses" under "Goals: Education and Job Training." He felt businesses should be included because they would likely be doing internship and mentoring programs.

There was a brief discussion on the proposed business licensing program and how the fee structure would be developed. This item is on the Council agenda planner for a future meeting. Mr. Olander noted there was Council consensus not to adopt a revenue-generating license program.

Councilmember Gustafson asked about the status of a proposal to relocate Shorewood High School and redevelop the property.

Mr. Sands commented that two members of the School Board, Dan Mann and Jim Leigh, were part of the Task Force. He discussed the redevelopment potential of the high

school property, but said the primary challenge is finding a suitable site in Shoreline to relocate Shorewood High School. He noted that Shoreline Community College has assured the City that it would produce a completed master plan this summer. He said the Task Force did not intend to make recommendations on the Shorewood issue because the responsibility for vision and goals really lies with the City Council.

Councilmember Gustafson noted the importance of involving the school district in any discussion of the property. Mr. Boydell said that a subgroup of the Task Force met with Superintendent Welsh on the issue.

Councilmember Gustafson expressed a preference for the original language the Task Force recommended for Section 5, Intellectual Capital. He asked about the rationale for changing the format.

Deputy Mayor Fimia said she tried to capture the essence of this item in two categories: 1) building on the City's strengths through international exchanges and cultural activities and 2) building on partnerships in promoting entrepreneurship and trade.

Councilmember McGlashan expressed support for the Plan. He wondered if the Task Force considered zoning issues, for example, the rezoning of N 185th Street from Fremont Avenue to Linden Avenue as commercial. He also wondered if the Task Force contemplated types of businesses in Shoreline. Councilmember McGlashan concurred with Councilmember Gustafson's suggestion about wording for Section 5. He felt Shoreline's history and the Historical Museum should be an integral part of the Plan.

Mr. Boydell said the Task Force realized that zoning decisions require the attention of the Planning Commission and City Council. He said the Task Force did not make distinctions between the types of either existing or potential future businesses.

Mr. Sands noted that the Task Force talked about attracting "clean businesses." Mr. Boydell added that three categories of businesses were discussed: 1) restaurants; 2) "clean" businesses; and 3) home improvement/construction support businesses.

Councilmember Hansen said he spoke with several members of the Task Force and he is in favor of the Plan with the proposed changes. He preferred the original wording of Section 5 and congratulated Mr. Boydell for pulling together such a diverse group and achieving a consensus.

Mayor Ransom requested clarification of the Task Force's stated desire to continue as an advisory body. He said the Task Force was created as an ad hoc committee, so he wondered what the group envisioned as a continuing role.

Mr. Boydell said he would have to discuss this in more detail with the Task Force, but in general, Task Force members have inquired how they can help implement the Plan as business leaders.

Councilmember Ryu suggested adding “improve access” to bullet #1 of “1. General Government, Outreach & Communications.” Mr. Boydell said the Task Force discussed this issue and decided it did not want to put the City in a position that might pit one business against another. He noted that the phrase “access issues” is included at the end of the paragraph.

Councilmember Ryu expressed her preference for dividing the third bullet of Section 5 into categories A and B. She also wondered if health care should be considered in the Plan since it is such a growing industry and significant issue for many Shoreline residents.

Mr. Boydell said the assumption was that the City would get into specific recommendations on type of business in the implementation phase of the Plan.

Mr. Olander summarized Council consensus and said staff would return with a revised Strategic Plan for Council adoption at a future meeting.

Deputy Mayor Fimia suggested removing “exchange” from Section 5 in order to make international programs more inclusive. While she did not agree with including “City Gateway projects,” she concurred with the wording “City identity projects.” There was also consensus to revise the language in Section 5 to read “creative and performing arts.”

Councilmember Way suggested including the concept of business incubators somewhere in the plan.

Deputy Mayor Fimia requested that staff return with a resolution to approve the Plan and possibly a separate resolution to establish an ongoing Economic Development Task Force.

Councilmember Gustafson left the meeting at 9:09 p.m. He returned at 9: p.m.

(b) Leash Law Amendment

Flannary Collins, Assistant City Attorney, provided the staff report and explained that the King County Animal Code does not apply to Shoreline because there are no zoning districts or dog control zones identified in Shoreline. She offered Ordinance No. 413 as a remedy to this problem, which requires dogs to be on a leash, with certain exceptions. The measure also provides for penalties for violating the leash law as well as offenses relating to sanitation.

Councilmember Way inquired about the rationale for including unaltered cats in the leash law. She did not feel cats should be included.

Ms. Collins responded that the existing Shoreline Development Code, which this leash law would replace, states that all unaltered animals kept outdoors must be kept on a leash

or in a confined area. Therefore, the proposed leash law is consistent with the current code.

Mr. Olander added that the leash law would also provide an incentive to pet owners to have their cats altered.

Responding to Councilmember Ryu, Bernard Seeger, Management Analyst, noted that 62 animal attacks or bites were reported in 2004. There were also 75 reports of stray dogs, and 58 reported stray cats.

Councilmember McGlashan expressed support for the leash law. He wondered if there would be any exemption for owners who keep their dogs under voice control. He noted that some owners are in process of training their dogs, which require them to be off leash.

Ms. Collins said the proposed ordinance does not provide such exemption, but some jurisdictions do provide for that situation.

Mr. Olander felt such an exemption can become an enforcement problem because resolving the issue involves differences of opinion.

Councilmember Gustafson pointed out that dog training is offered as a class through the City's recreation program.

Deputy Mayor Fimia concurred that it does not make sense to include cats in the leash law because it would be too difficult to enforce. She emphasized that animal control enforcement is a complaint-driven process. She said the leash law is mainly protection for dogs whose owners let them run free, so it is not a problem for well-trained dogs or conscientious owners.

Mr. Seeger added that of the 45 animal control officers in King County, only 16 are patrol officers in the field. The officer responding to Shoreline also covers the cities of Kirkland, Bothell, Woodinville, Kenmore, and Lake Forest Park.

Mayor Ransom also felt that cats should not be included in the leash law, and felt the penalty fees were excessive. He noted that a single first violation would cost an offender over \$100. He said he does not hear about animal control complaints, so he does not think it is a significant issue in the community. He said he would oppose the measure.

Ms. Collins noted that lowering the violation to a Class 4 civil infraction reduces the fee to \$25. She said regardless of the fee amount, the judge has discretion to lower or waive the fee under the proposed ordinance.

Deputy Mayor Fimia felt the City should adopt a leash law but it should not include cats. She asked staff to return with more information about infractions relating to cats, and possibly explore the idea of a sliding scale of penalties.

Councilmember Gustafson supported the proposed ordinance, noting that the court would have discretion to decide infractions and fees.

Councilmember McGlashan concurred, noting that the issue of unaltered cats is a problem.

Councilmember Way suggested the City explore creative ideas to help people comply with the sanitation requirements.

Councilmember Ryu supported a graduated scale for penalties, noting that monetary penalties would not constitute a revenue-generating program. She commented on the possibility of underreporting of violations in the City. She felt that exempting cats from the leash law might foster better relations with the public.

Mr. Olander said the most people voluntarily comply with the law, so enforcement would large take care of itself through self-monitoring.

Deputy Mayor Fimia summarized that the two issues relating to cats involve overpopulation and sanitation.

Mayor Ransom reiterated his opposition to the leash law, noting that it is not needed because the complaints are minimal for a city of 53,000 people.

Mr. Olander summarized Council consensus to be that a majority feel a leash law is needed. He said staff would return with an ordinance that lowers the infraction to Class 4 and Council can further debate the issue of cats during passage of the final ordinance.

Turning to the topic previously addressed, Mayor Ransom outlined the proposal offered by Councilmember Way to provide the Planning Commission candidates with interview questions in advance. He asked Councilmember McGlashan and Councilmember Gustafson to respond since they were both absent during the discussion earlier in the evening.

Councilmember McGlashan supported the proposal, since it would reduce the level of stress for all the candidates.

Mayor Ransom and Deputy Mayor Fimia reiterated their prior comments on the issue.

Councilmember Gustafson felt some questions could be provided in advance, but it is good to reserve questions for the interview so the Council can see how candidates "think on their feet." He said he preferred that questions are not provided in advance.

Councilmember Ryu agreed with prior comments that providing the questions in advance will save time and allow candidates to "be at their best." It also levels the playing field because the current Planning Commissioners already have the answers. She said she

believes in giving new people a chance, and it's better to have more community people rather than "experts."

Councilmember Way reiterated her prior comments and said the questions should not be a "secret."

Mayor Ransom said the nature of the application process is made secret by law. He asked for the City Attorney to provide an opinion.

Ian Sievers, City Attorney, said state law stipulates that interview questions can be kept confidential.

Councilmember McGlashan felt the decision should be left to the subcommittee assigned to the Planning Commission applications.

Deputy Mayor Fimia suggested that six basic questions relating to background and experience could be provided in advance, then the subcommittee could devise 2-3 additional questions for the interview.

Councilmember McGlashan maintained that the decision should be left to the subcommittee.

MEETING EXTENSION

At 10:00 p.m., Councilmember Gustafson moved to extend the meeting until 10:10 p.m. Councilmember Ryu seconded the motion, which carried 7-0.

Councilmember Hansen agreed that the decision should be left to the committee, but once the decision is made,

After further discussion, Mayor Ransom summarized Council consensus to interview all nine Planning Commission finalists on March 21 at 5:30 p.m. He noted that the subcommittee consisting of himself, Councilmember Gustafson and Councilmember Way will determine which questions are included and which are left out.

At 10:06 p.m., Mayor Ransom declared the meeting adjourned, but shortly thereafter was Council consensus to continue to allow Councilmember Gustafson to provide his report on the First Tier Suburbs Committee. The meeting reopened at 10:07 p.m.

MEETING EXTENSION

At 10:07 p.m. Councilmember Hansen moved to extend the meeting until 10:15 p.m. Councilmember Ryu seconded the motion, which carried 7-0.

Councilmember Gustafson reported that two major issues of the First Tier Suburbs Committee include aging housing stock and transportation. He asked the Council for any feedback on these issues to take back to the committee.

Councilmember Way noted that non-profit organizations have stressed the need for aging housing stock as a part of the affordability factor in housing. She said aging housing stock is needed to maintain diversity in housing, and it sometimes prevents some from “slipping through the safety net.”

Councilmember Gustafson also asked Councilmembers to comment on how the City is impacted by Seattle and what issues should be brought forward on a national level.

Councilmember Ryu felt that the changing demographics and its effect on public transportation and other issues should be made a focal point.

Deputy Mayor Fimia commented on the aging infrastructure in the City and on the need to lobby Congress for more discretionary funds for smaller-scale renovation projects.

Councilmember Gustafson reported that Don Davidson of Water Resource Inventory Area 8 (WRIA-8) was elected to the Shared Strategy Puget Sound Salmon Recovery Council. He said the biggest issue for WRIA-8 is the interlocal agreement and who should be the service provider. He reported there was consensus to continue with King County and a non-profit organization as the service provider, and to continue exploring ways to implement the plan.

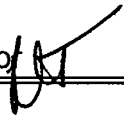
7. ADJOURNMENT

At 10:16 p.m., Mayor Ransom declared the meeting adjourned.

Scott Passey, City Clerk

CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Approval of Expenses and Payroll as of March 16, 2006
DEPARTMENT:	Finance
PRESENTED BY:	Debra S. Tarry, Finance Director 

EXECUTIVE / COUNCIL SUMMARY

It is necessary for the Council to formally approve expenses at the City Council meetings. The following claims/expenses have been reviewed pursuant to Chapter 42.24 RCW (Revised Code of Washington) "Payment of claims for expense, material, purchases-advancements."

RECOMMENDATION

Motion: I move to approve Payroll and Claims in the amount of \$3,018,398.53 specified in the following detail:

***Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
01/29/06-02/11/06	2/18/2006	12961-13139	4732-4780	28249-28261	\$409,067.62
02/12/06-02/25/06	3/3/2006	13140-13318	4781-4831	28417-28426	\$326,639.22
					<u>\$735,706.84</u>

***Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
2/17/2006	28236	28248	\$1,952.64
2/21/2006	28262	28295	\$115,458.83
2/21/2006	28296	28311	\$21,400.99
2/22/2006	28312	28313	\$917.50
2/24/2006	28314		\$89.21
3/1/2006	28315	28318	\$52,922.50
3/1/2006	28319	28325	\$3,187.24
3/2/2006	28326	28334	\$17,395.42
3/3/2006	28335	28358	\$74,300.69
3/3/2006	28359	28375	\$1,161,019.68
3/6/2006	28376	28395	\$327,045.95
3/6/2006	28396		\$43,425.15
3/7/2006	28397	28416	\$14,309.31
3/9/2006	28427	28444	\$123,728.47

***Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
3/9/2006	28193		(\$478.00)
3/9/2006	28445		\$478.00
3/10/2006	28446		\$214,905.76
3/13/2006	28447	28472	\$67,224.60
3/13/2006	28473		\$13,366.50
3/16/2006	28474	28500	\$30,041.25
			<u>\$2,282,691.69</u>

Approved By: City Manager _____ City Attorney _____

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Adoption of Ordinance No. 414, Amending the 2006 Budget for Uncompleted 2005 Capital and Operating Projects and Increasing Appropriations in the 2006 Budget
DEPARTMENT:	Finance
PRESENTED BY:	Debbie Tarry, Finance Director

PROBLEM/ISSUE STATEMENT:

In July 2005, as part of the 2006 budget development, departments projected their actual year end expenditures for year 2005. The actual year end results differ somewhat from those projections, as some projects that were in progress in year 2005 are actually going to be completed in year 2006. This results in year 2005 expenditures being less than projected and the 2005 ending fund balance being greater than projected. This is true for both capital and operating projects. In order to provide adequate budget resources to complete the projects initiated in 2005, additional budget authorization is needed for 2006. This is accomplished by re-appropriating a portion of the 2005 ending fund balance for expenditures in 2006.

In addition to re-appropriating monies not spent in 2005, Ordinance No. 414 amends the 2006 budget to provide budget authority to do the following projects:

- Appropriate \$25,000 in Planning & Development Services for engineering development review services. This cost will be offset by increased permitting revenue.
- Appropriate \$115,775 for the Public Arts Fund based on the City's policy for allocating monies for Public Art.

ALTERNATIVES ANALYZED:

Alternative 1: Take no action.

If the Council chose not to approve this budget amendment either the projects that were initiated in 2005 would not be completed or to complete the projects, monies that were budgeted for 2006 programs would need to be redirected for the completion of projects already in progress. In the case of capital projects, there would not be sufficient budget authority to complete ongoing projects. For those projects that are not part of the re-appropriation process, there would not be budget authority to proceed with the projects.

Alternative 2: Approve Ordinance No. 414 (Recommended)

Approval of ordinance No. 414 will provide the budget authority for the completion of projects that were initiated in 2005 without negatively impacting the programs and projects that are to be provided in year 2006. Also the budget amendment will result in

accurately reflecting the anticipated expenditures in the City's operating and capital funds.

FINANCIAL IMPACT:

The following tables summarize the budget amendment request for each of the affected City funds and the impact that this has on the City's reserve levels.

Fund	2006 Current Budget (A)	2006 Budget Amendment (C)	Carryover Amount (D)	Amended 2006 Budget (E) (A +C+D)	Total Change in Budget (F) (E-A)
General Fund	\$ 29,091,217	\$ 25,000	\$ 146,948	\$ 29,263,165	\$ 171,948
Street Fund	2,469,877	-	89,774	2,559,651	89,774
Surface Water Management	4,982,116	-	180,851	5,162,967	180,851
Public Art Fund	-	115,775	-	115,775	115,775
General Capital Fund	13,653,930	-	5,297,530	18,951,460	5,297,530
Roads Capital Fund	27,417,116	-	6,488,069	33,905,185	6,488,070
Surface Water Capital	1,405,560	-	356,512	1,762,072	356,512
All Other Funds not requesting carryovers	419,898	-	-	419,898	-
Total	\$ 79,439,713	\$ 140,775	\$ 12,559,683	\$ 92,140,172	\$ 12,700,459

Fund	Projected 2006 Beginning Fund Balance (A)	Actual 2006 Beginning Fund Balance (B)	Budget Amendment Request (C)	Revenue Adjustments (D)	Resulting 2006 Available Beginning Fund Balance (E) (B - C+D)	Amount Over/(Under) Projected Beginning Fund Balance (F) (A-E)
General Fund	\$ 7,815,669	\$ 9,646,889	\$ 171,948	\$ 25,000	\$ 9,499,941	\$ 1,684,272
Street Fund	527,103	768,264	89,774	-	678,490	151,387
Surface Water Management	2,896,882	2,853,201	180,851	-	2,672,350	(224,532)
Public Art Fund	406,518	278,867	115,775	-	163,092	(243,426)
General Capital Fund	7,871,969	12,110,089	5,297,530	-	6,812,559	(1,059,410)
Roads Capital Fund	10,007,750	13,090,712	6,488,069	4,190,199	10,792,842	785,092
Surface Water Capital	2,543,666	2,656,868	356,512	43,348	2,343,704	(199,962)
Total	\$32,069,557	\$41,404,890	\$12,700,458	\$4,258,547	\$32,962,979	\$893,422

RECOMMENDATION

Staff recommends that Council approve Ordinance No. 414, amending the 2006 budget.

Approved By:

City Manager 

City Attorney 

INTRODUCTION

Annually the City reviews the financial results of the prior year and identifies any expenditures that were anticipated to occur in the previous year, but which will actually occur in the current year. We have completed our review of the 2005 activity and have identified nearly \$12.5 million of 2005 expenditures that will actually occur in 2006. Since the expenditures did not occur in 2005, the City started 2006 with fund balance in excess of projections. These expenditures were not included in the 2006 Budget adopted by the City Council in November 2005, and therefore staff recommends the 2006 budget be amended to provide adequate budget authority for the expenditures in 2006. In most cases the funding source is from fund balance.

There is also one operating program and the public arts program that are requesting additional appropriation that was not included in the original 2006 budget. These projects are included as a budget amendment in Ordinance 414.

BACKGROUND

Re-appropriations

It is often difficult to fully project the status of a project. In some cases, projects are initiated in one year, but do not get completed until the following year. This is not always known when planning the next budget cycle and therefore the unexpended funds from one year become part of the fund balance carried into the next year. It is necessary to take the portion of the fund balance actually needed to complete the projects and re-appropriate those dollars for expenditure.

There are projects that were not completed in 2005 as projected, and a resulting under-expenditure occurred in both operating and capital funds. The proposed ordinance re-appropriates available fund balances from these funds to complete these projects. The following table summarizes the re-appropriation request for each affected fund.

Fund	Dept/Program	Project/Item	Carryover Amount
General Fund	C&IR/Neighborhoods	Ballinger Mini-Grant-Signs	\$2,035
		Briarcrest Mini-Grant-Kiosk Repair, plants	\$5,000
		Ridgecrest Mini-Grant-replace murals	\$5,000
		North City Mini-Grant 2001/2002 benches	\$4,300
	I. T. Technology Plan	Council Meeting Streaming Project	\$28,250
	Parks-Maintenance	Parks Maintenance Pickup	\$34,151
		Park Entry Signage	\$35,000
		WA St - Microfilming	\$2,500
	PADS-Building & Inspection	Clearpath	\$3,184
		Cushman & Wakefield	\$7,500
		Community Capital Development (CCD)	\$3,000
		Environmental Coalition of South Seattle	\$2,000
	Economic Dev.	Roger Harman	\$4,575
		Business Outreach	\$10,453
	PW/Recycling		
	Total General Fund		\$146,948
Street Fund	PW/Street Operations	Maintenance Facility Study	\$6,000
		H.W. Lochner - Signal Study	\$22,806
	Traffic Services	WSDOT-Video log of City's streets	\$3,557
		King County UPS installation @ 185th & Aurora	\$10,000
		King County UPS installation @ 175th & Meridian	\$13,361
		King County Signal Timing @ 3rd Ave. & Richmond Beach Road	\$4,150

Fund	Dept/Program	Project/Item	Carryover Amount
		King County Pedestrian Signal @ N. 180th & Aurora	\$23,300
		King County Signal Timing & Meridian & N. 155th	\$6,600
	Total Street Fund		\$89,774
Surface Water Mgmt. Fund	PW/SWM Operations	Maintenance Facility Study	\$2,930
		King County Drainage system @ Linden Ave. & N. 148th	\$100,054
	PW/Surface Water & Env. Svcs.	Dethman & Tangora - Survey	\$21,995
		NPDES Educational Materials	\$17,000
		Storm Drain Markers	\$1,500
		APS Survey & Mapping	\$8,027
		King County Surface Water Design Manual	\$6,800
	Surface Water Admin	Drainage work on NCBD project	\$22,545
	Total Surface Water Mgmt. Fund		\$180,851
General Capital Fund	CIP	City Hall	\$4,406,440
		Maintenance Facility Study	\$2,250
		Saltwater Park Pedestrian Bridge Replacement Study	\$40,215
		Spartan Gym	\$65,430
		Parks Repair & Maintenance	\$350
		Richmond Beach Saltwater Master Plan	\$7,835
		Richmond Beach Area Park Improvements/Acquisition	\$730,187
		Boeing Creek Park Improvements	\$44,823
	Total General Capital Fund		\$5,297,530
Roads Capital Fund	CIP	Curb Ramp	\$51,543
		Richmond Beach Overcrossing	\$810,000
		Interurban Trail	\$10,000
		N. 180th & Aurora Ped Impvs.	\$28,192
		Traffic Small Works Program	\$130,800
		Interurban Trail - North Central	\$46,897
		Neighborhood Traffic Safety Program	\$89,059
		North City Business District/15th Ave. Improvements	\$1,358,806
		Annual Road Surface Maintenance Program	\$94,594
		Aurora Corridor Improvements (145th - 165th)	\$3,645,872
		Aurora 165th - 205th	\$165,073
		N. 185th & Aurora Intersection Improvements	\$16,582
		Retaining Wall @ Dayton Ave. N./175th	\$40,651
	Total Roads Capital Fund		\$6,488,069
Surface Water Capital Fund	CIP	Surface Water Small Projects	\$19,074
		Thornton Creek Corridor	\$216,000
		Pan Terra Pond & Pump Project	\$48,304
		Boeing Creek Stormwater Project	\$43,348
		Stream Rehab/Habitat Enhancement Program	\$29,786
	Total Surface Water Capital Fund		\$356,512
GRAND TOTAL			\$12,559,683

Budget Amendment

Ordinance No. 414 also includes items that are not considered re-appropriations, but rather are amendments to the 2006 budget.

The items included in Ordinance No. 414 that are budget amendments include the following:

Engineering Development Review Services: The appropriation for Planning & Development Services will be increased by \$25,000 to provide enhanced engineering development review services. This increased expenditure will be offset by increased permit revenues.

Public Arts Fund: Appropriations for expenditures related to the Public Arts Fund were not included in the 2006 budget since the projects had yet to be defined. Some of those projects have been reviewed and approved by the Parks Board and therefore we have included budget appropriation for the projects as part of this amendment. The programs allocated at this time total \$115,775. Art will be designed and installed at the Spartan Gym, Interurban Trail including the Pedestrian and Bicycle Crossing and North City Business District. Funds are available within the Public Arts Fund since various projects have contributed 1% of construction contracts as they have been awarded. To date, over \$275,000 has been collected through this program to fund various public art projects.

ALTERNATIVES ANALYSIS

Alternative 1: Take no action.

If the Council chose not to approve this budget amendment either the projects that were initiated in 2005 would not be completed or to complete the projects, monies that were budgeted for 2006 programs would need to be redirected for the completion of projects already in progress. For those projects that are not part of the re-appropriation process, there would not be budget authority to proceed with the projects.

Alternative 2: Approve Ordinance No. 414 (Recommended)

Approval of ordinance No. 414 will provide the budget authority for the completion of projects that were initiated in 2005 without negatively impacting the programs and projects that are to be provided in year 2006. Also the budget amendment will result in accurately reflecting the anticipated expenditures in the City's operating and capital funds.

SUMMARY

The following table summarizes the budget amendments to each fund and the resulting 2005 appropriations for each of the affected funds.

Fund	Projected 2006 Beginning Fund Balance (A)	Actual 2006 Beginning Fund Balance (B)	Budget Amendment Request (C)	Revenue Adjustments (D)	Resulting 2006 Available Beginning Fund Balance (E) (B - C+D)	Amount Over/(Under) Projected Beginning Fund Balance (F) (A-E)
General Fund	\$ 7,815,669	\$ 9,646,889	\$ 171,948	\$ 25,000	\$ 9,499,941	\$ 1,684,272
Street Fund	527,103	768,264	89,774	-	678,490	151,387
Surface Water Management	2,896,882	2,853,201	180,851	-	2,672,350	(224,532)
Public Art Fund	406,518	278,867	115,775	-	163,092	(243,426)
General Capital Fund	7,871,969	12,110,089	5,297,530	-	6,812,559	(1,059,410)
Roads Capital Fund	10,007,750	13,090,712	6,488,069	4,190,199	10,792,842	785,092
Surface Water Capital	2,543,666	2,656,868	356,512	43,348	2,343,704	(199,962)
Total	\$32,069,557	\$41,404,890	\$12,700,458	\$4,258,547	\$32,962,979	\$893,422

RECOMMENDATION

Staff recommends that Council approve Ordinance No. 414, amending the 2006 budget.

ATTACHMENTS

Attachment A; Ordinance 414, Amending the 2006 Budget

ORDINANCE NO. 414

AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON, AMENDING ORDINANCE 404 BY INCREASING THE APPROPRIATION IN THE GENERAL FUND, STREET FUND, SURFACE WATER MANAGEMENT FUND, PUBLIC ARTS FUND, GENERAL CAPITAL FUND, ROADS CAPITAL FUND AND SURFACE WATER CAPITAL FUND.

WHEREAS, the 2006 Budget was adopted in Ordinance 404; and

WHEREAS, the 2006–2011 Capital Improvement Plan was adopted in Ordinance 395;
and

WHEREAS, the 2006 Budget has assumed completion of specific capital improvement projects in 2005; and

WHEREAS, some of these capital projects were not completed and need to be continued and completed in 2006; and

WHEREAS, due to these 2005 projects not being completed, the 2005 ending fund balance and the 2006 beginning fund balance for the General Capital Fund, Roads Capital Fund, and Surface Water Capital Fund is greater than budgeted; and

WHEREAS, the City wishes to appropriate a portion of these greater than budgeted beginning fund balances in 2006 to complete 2005 capital projects; and

WHEREAS, various projects were included in the City's operating funds' 2005 budget and were not completed during 2005; and

WHEREAS, due to these projects not being completed, the 2005 ending fund balances and the 2006 beginning fund balances for the General Fund, Street Fund, and Surface Water Management Fund are greater than budgeted; and

WHEREAS, the City has available fund balance within the Public Arts Fund; and

WHEREAS, the Public Arts Plan has been reviewed; and

WHEREAS, the City of Shoreline is required by RCW 35A.33.00.075 to include all revenues and expenditures for each fund in the adopted budget:

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Amending Section 2 of Ordinance No. 404. The City hereby amends Section 2 of Ordinance No. 404, the 2006 Annual Budget, by increasing the appropriation from the General Fund by \$171,948; for the Street Fund by \$89,774; for the Surface Water

Management Fund by \$180,851; for the Public Arts fund by \$115,775; for the General Capital Fund by \$5,297,530; for the Roads Capital Fund by \$6,488,069; for the Surface Water Capital Fund by \$356,512 and by increasing the Total Funds appropriation to \$92,140,172 as follows:

General Fund	\$29,091,217	\$29,263,165
Street Fund	2,469,877	2,559,651
Arterial Street Fund	0	
Surface Water Management Fund	4,982,116	5,162,967
General Reserve Fund	0	
Code Abatement Fund	100,000	
Asset Seizure Fund	23,000	
Public Arts Fund	0	115,775
General Capital Fund	13,653,930	18,951,460
City Facility-Major Maintenance Fund	60,000	
Roads Capital Fund	27,417,116	33,905,185
Surface Water Capital Fund	1,405,560	1,762,072
Vehicle Operations/Maintenance Fund	88,717	
Equipment Replacement Fund	138,180	
Unemployment Fund	10,000	
Total Funds	<u>\$79,439,713</u>	<u>\$92,140,172</u>

Section 2. Re-appropriation of Unused 2005 Budget Appropriation. The 2006 Budget is amended as set forth in Exhibit 1 and increases the Total Funds appropriation by \$12,559,684.

Section 3. Amending the 2006 Budget. The 2006 Budget is amended to include unanticipated permit revenue and existing fund balance to be used for purposes as set forth in Exhibit 1 and increases the Total Funds appropriation by \$140,775. These amendments include the addition permit review revenue totaling \$25,000 to be used for engineering development review services and using fund balance in the Public Arts Fund to increase the appropriation by \$115,775 for the design and installation of public art.

Section 4. Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. The ordinance shall take effect and be in full force five days after passage and publication.

PASSED BY THE CITY COUNCIL ON March 27, 2006

Mayor Robert L. Ransom

ATTEST:

APPROVED AS TO FORM:

Scott Passey
City Clerk

Ian Sievers
City Attorney

Publication Date:
Effective Date:

Fund	Dept/Program	Orgkey	Object	Project/Item	2006 Current Budget	2006 Budget Amendment	Carryover Amount	Amended 2006 Budget	Revenue Amount	Revenue Source	Justification
General Fund	CAIR/Neighborhoods	1300008	5495000	Ballinger Mini-Grant-Signs			\$2,035			Fund Balance	Approved by Council on 11/28/2005;not enough time to implement
			5495000	Briarcrest Mini-Grant-Kiosk Repair, plants			\$5,000			Fund Balance	Approved by Council on 11/28/2005;not enough time to implement
			5495000	Ridgecrest Mini-Grant-replace murals			\$5,000			Fund Balance	Unanticipated Delays
			5495000	North City Mini-Grant 2001/2002 benches						Fund Balance	Project delayed due to North City project. Work to be completed in 2006
			Sub-Total			\$16,335					
	I. T. Technology Plan	1602013	5410000	Council Meeting Streaming Project			\$6,300			Fund Balance	Project delayed
			5360000	Council Meeting Streaming Project			\$19,850			Project delayed	
			Sub-Total			\$26,150					
	Parks Maintenance	2409038	5640000	Parks Maintenance Pickup			\$34,151			Fund Balance	Delivery not scheduled until March, 2005
			5410000	Park Entry Signage			\$35,000			Fund Balance	Project delayed
				Sub-Total			\$69,151				
	PAOS		2606051	5410000	On-Call Engr. Dev. Review		\$25,000			\$25,000	Permit Revenue
PADS-Building & Inspection		2506139	WA St. Microfilming				\$2,500			Fund Balance	Microfilming will be completed in 2005
			Sub-Total			\$25,000			\$25,000		
Economic Dev.		2506046	5410000	Clearpath			\$3,184			Fund Balance	Remaining ongoing work due to delays in schedule
			5410000	Cushman & Wakefield			\$7,500				Continuation of work related to Wedge properties
			5410000	Community Capital Development (CCD)			\$3,000				Complete contract
			5410000	Environmental Coalition of South Seattle			\$2,000				Complete contract
			5410000	Roger Harman			\$4,575			Fund Balance	Complete work related to business relocation along Interurban Trail
			Sub-Total			\$20,259					
PWR/Recycling		2706092	5410000	Business Outreach			\$6,103			Fund Balance	Complete grant work
			5425000	Business Outreach			\$4,350			Fund Balance	Complete grant work
			Sub-Total			\$10,453					
Total General Fund						\$29,091,217	\$25,000	\$146,948	\$29,263,165	\$25,000	
Street Fund	PW/Street Operations	2709054	5410000	Maintenance Facility Study			\$6,000			Fund Balance	Complete project
			5410000	H.W. Lochner - Signal Study			\$22,806			Fund Balance	Complete project
			5510000	WSDOT-Video log of City's streets			\$3,557			Fund Balance	Complete project
			5510000	UPS Installation @ 185th & Aurora			\$10,000			Fund Balance	Complete project
			5510000	UPS Installation @ 175th & Meridian			\$13,361			Fund Balance	Complete project
	Traffic Services	2709168	5510000	King County Signal Timing @ 3rd Ave. & Richmond Beach Road			\$4,150			Fund Balance	Complete project
			5510000	King County Pedestrian Signal @ N. 180th & Aurora			\$23,300			Fund Balance	Complete project
			5510000	King County Signal Timing & Meridian & N. 155th			\$6,600			Fund Balance	Complete project
			Sub-Total			\$83,774					
			Sub-Total			\$83,774					
Total Street Fund						\$2,469,877	\$0	\$89,774	\$2,559,651	\$0	

Fund	Dept/Program	Orgkey	Object	Project/Item	2006 Current Budget	2006 Budget Amendment	Carryover Amount	Amended 2006 Budget	Revenue Amount	Revenue Source	Justification		
Surface Water													
Mgmt. Fund	Pw/Surface Water & Env. Svcs.	2709000	5410000	Dahman & Tangora - Survey			\$21,995			Fund Balance	Survey delayed		
		2709000	5493000	NPEDES Educational Materials-Printing			\$8,000			Fund Balance	Project delayed.		
		2709000	5425000	NPEDES Educational Materials-Mailing			\$9,000			Fund Balance	Project delayed.		
		2709000	5425000	Storm Drain Markers			\$1,500			Fund Balance	Project delayed.		
		2709000	5410000	APS Survey & Mapping			\$8,027			Fund Balance	Project scheduled for completion in 2006		
		2709000	5510000	King County Surface Water Design Manual			\$5,800			Fund Balance	Delayed by King County		
				Sub-Total			\$55,322						
			Pw/Surface Water Roads	2709169	5410000	Maintenance Facility Study			\$2,930			Fund Balance	Complete project
				5510000	King County Drainage system @ Linden Ave. & N. 148th			\$100,054			Fund Balance	Delayed by King County	
					Sub-Total			\$102,984					
	Surface Water Admin	1030000	5530000	Drainage work on NCBD project			\$22,545			Fund Balance	Remaining balance. Work to be completed in 2006		
Total Mgmt. Fund					\$4,982,116	\$0	\$180,851	\$5,162,967	\$0				
Public Arts Fund													
Public Arts Fund	Public Art Projects	2411156	5530000	NCBD Public Art		\$45,000				Fund Balance			
			5530000	Spartan Gym Public Art		\$9,000				Fund Balance			
			5530000	Interurban Trail Public Art		\$35,000				Fund Balance			
				Interurban Trail Pedestrian Crossing									
			5530000	Public Art		\$25,775				Fund Balance			
		Total Public Arts Fund					\$0	\$115,775	\$0	\$115,775	\$0		
		General Capital											
		General Capital Fund	CIP	2819148	5410000	City Hall			\$304,795			Fund Balance	Project Delayed
					5530000	City Hall			\$4,101,645			Fund Balance	
						Sub-Total			\$4,406,440				
2819170	5410000			Maintenance Facility Study		\$0	\$2,250		\$2,250	Fund Balance			
2822083	5410000			Saltwater Park Pedestrian Bridge Replacement Study		\$51,000	\$40,215		\$91,215	Fund Balance			
2820081	5510000			Spartan Gym		\$0	\$65,430		\$65,430	Fund Balance	Waiting for final billing from Shoreline School District		
2820122	5540000			Parks Repair & Maintenance		\$235,610	\$350		\$235,960	Fund Balance			
2820072	5410000			Richmond Beach Saltwater Master Plan		\$116,001	\$7,835		\$123,836	Fund Balance	Delayed waiting for Parks & Open Space Plan		
CIP	2820210			5410000	Richmond Beach Area Park Improvements/Acquisition			\$5,187			Fund Balance	Funding from Brightwater Mitigation	
	5530000			Richmond Beach Area Park Improvements/Acquisition				\$725,000					
		Sub-Total			\$800,000	\$730,187		\$1,530,187					
	2820218	5410000	Boeing Creek Park Improvements		\$115,000	\$44,823							
Total Fund					\$13,653,930	\$0	\$5,297,530	\$18,951,460	\$0				

Exhibit 1 FINAL xisAmendment Detail

Fund	Dept/Program	Orgkey	Object	Project/Item	2006 Current Budget	2006 Budget Amendment	Carryover Amount	Amended 2006 Budget	Revenue Amount	Revenue Source	Justification
Roads Capital											
CIP		2914096	5630000	Curb Ramp	\$223,499		\$61,543	\$275,042	\$61,543	CDBG Grant	
CIP		2915098	5410000	Richmond Beach Overcrossing			\$28,627				
			5630000	Richmond Beach Overcrossing			\$781,373				
			Sub-Total		\$1,162,000		\$810,000	\$1,992,000	\$810,000	HBRRP	
							\$910,000				
CIP		2914095	5410000	Interurban Trail			\$3,266				
			5630000	Interurban Trail			\$6,734				
			Sub-Total		\$0		\$10,000	\$10,000		Fund Balance	
										Fund Balance	
		2914212	5410000	N. 180th & Aurora Ped Imps.			\$4,764				
			5630000	N. 180th & Aurora Ped Imps.			\$23,428				
			Sub-Total		\$0		\$28,192	\$28,192	\$21,432	Hazard Elimination Grant	
		2914179	5410000	Traffic Small Works Program			\$28,837				
			5630000	Traffic Small Works Program			\$103,983				
			Sub-Total		\$167,000		\$130,800	\$317,800			
CIP		2914211	5410000	Interurban Trail - North Central	\$1,741,228		\$46,897	\$1,788,125		Fund Balance	
		2916100	5630000	Neighborhood Traffic Safety Program			\$89,059	\$89,059			
		2916101	5410000	North City Business District/15th Ave. Improvements			\$147,982		\$	70,519	Hazard Elimination Grant
			5630000	North City Business District/15th Ave. Improvements			\$1,210,824		\$	120,822	Seattle City Light Reimbursement
			Sub-Total		\$1,157,001		\$1,358,806	\$2,515,807	\$191,341		
CIP		2918151	5630000	Annual Road Surface Maintenance	\$750,000		\$94,594	\$844,594		Fund Balance	
CIP		2918120	5410000	Aurora Corridor Improvements (145th - 165th)			\$988,356		\$	823,788	TIB Grant
			5630000	Aurora Corridor Improvements (145th - 165th)			\$2,657,516			2,037,022	Federal STP
											Hazard Elimination System
										90,000	Grant
			Sub-Total		\$10,615,075		\$3,645,872	\$14,260,947	\$2,950,810		Federal Demo Grant
		2918161	5410000	Aurora 165th - 205th	\$477,999		\$165,073	\$643,072	\$	165,073	STP
		2918171	5410000	N. 165th & Aurora Intersection Improvements	\$446,000		\$16,582	\$501,582			
CIP		2918162	5410000	Retaining Wall @ Dayton Ave N/175th	\$889,000		\$40,651	\$929,651		Fund Balance	
Total Roads Capital Fund					\$27,417,116	\$0	\$6,488,069	\$33,905,185	\$4,190,199		

Exhibit 1 FINAL vs Amendment Data

3

3/20/2006

Fund	Dept/Program	Orgkey	Object	Project/Item	2006 Current Budget	2006 Budget Amendment	Carryover Amount	Amended 2006 Budget	Revenue Amount	Revenue Source	Justification
Surface Water Capital Fund	CIP	3017105	5480000	Surface Water Small Projects	\$161,000		\$19,074	\$180,074		Fund Balance	
	CIP	3017217	5410000	Thomson Creek Corridor	\$231,000		\$216,000	\$447,000		Fund Balance	
	CIP	3017215	5410000	Pan Terra Pond & Pump Project	\$0		\$48,304	\$48,304		Fund Balance	
	CIP	3017214	5410000	Boeing Creek Stormwater Project	\$72,000		\$43,348	\$115,348	\$43,348	King County Millage	
	CIP	3018112	5630000	Stream Rehab/Habitat Enhancement Program	\$63,000		\$29,786	\$82,786		Fund Balance	
Total Fund					\$1,405,560	\$0	\$356,512	\$1,762,072	\$43,348		
Surface Water Capital											
Total Fund					\$1,405,560	\$0	\$356,512	\$1,762,072	\$43,348		
GRAND TOTAL					\$79,439,713	\$140,775	\$12,559,584	\$92,140,172	\$4,256,547		

NOTE:

The Total Current and Amended Budgets for each fund may include programs that are not requesting a carryover.

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CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Motion to Authorize the City Manager to Execute Local Agency Agreements, Supplements and Prospectus to obligate grant funds totaling \$525,361 for the Aurora Corridor Project (N. 165th Street to N. 205th Street) Project.

DEPARTMENT: Public Works Department

PRESENTED BY: Kirk McKinley, Aurora Corridor/Interurban Trail Project Manager

PROBLEM/ISSUE STATEMENT: Staff is requesting that Council authorize the City Manager to execute Local Agency Agreements, Supplements and Prospectus to obligate \$525,361 of Surface Transportation Program – Urban (STP-U) grant funds that have been awarded to the City for the Aurora Corridor Project (N. 165th Street to N. 205th Street). These funds have been programmed in the Pre-design Phase and the Right of Way Phase. The Aurora Corridor Project (N. 165th Street – N. 205th Street) is identified as the No. 1 Goal of the Council's 2005 -2006 Work Plan.

In accordance with purchasing policies, Council authorization is required in order for staff to obligate grant funds exceeding \$50,000. Also, the Washington State Department of Transportation (WSDOT) Local Agency Guidelines (LAG) requires the execution of Local Agency Agreements, Supplements and Prospectus to obligate federal grant funds. WSDOT administers federal funds awarded to the City of Shoreline. These funds have been approved by the Puget Sound Regional Council and have been included in the State Transportation Improvement Program.

FINANCIAL IMPACT: The Aurora Corridor Project (N. 165th Street – N. 205th Street) is identified in the City's 2006 - 2011 Capital Improvement Program. The following provides a summary of the funding sources for this project:

Funding Sources	Amount
Roads Capital Fund	\$10,061,993
Federal STP – C	\$4,815,461
Federal FTA	\$1,475,518
Nickel Gas Tax Funding	\$6,123,373
New Gas Tax Funding	\$10,000,000
SAFETEA – LU	\$855,472
SAFETEA – LU	\$1,368,755
King County	\$500,000
STP – U	\$525,361
Future Funding	\$32,724,824
Total	\$68,450,757

These STP – U funds consists of \$140,400 for Predesign and \$384,961 for Right of Way and they require a 13.5% match. As staff completes specific program requirements for this project, we will work with WSDOT to begin the obligation process.

RECOMMENDATION

Staff recommends that Council authorize the City Manager to execute Local Agency Agreements, Supplements and Prospectus to obligate grant funds totaling \$525,361 for the Aurora Corridor Project (N. 165th Street to N. 205th Street).

Approved By: City Manager  City Attorney ____

W

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Approval of Ordinance No. 416 Creating a New Classification, Recreation Coordinator II
DEPARTMENT:	Human Resources
PRESENTED BY:	Marci Wright, Human Resources Director Dick Deal, Parks, Recreation and Cultural Services Director

ISSUE STATEMENT: The Parks, Recreation and Cultural Services Department currently has four Recreation Coordinator positions: two Recreation Coordinators working at the Spartan Gym, one Recreation Coordinator working at the Shoreline Pool and one Recreation Coordinator responsible for operation of the City's Teen Program. (This last position is currently job shared by two half time employees).

The Department has studied its current method of management of the Spartan Gym and identified an opportunity to provide improved service to its customers by consolidating facility management responsibilities into one position (Currently the facility management responsibilities are shared between the two Recreation Coordinator positions housed at the Gym) In order to accomplish this new assignment, the Department is seeking to create a new classification, Recreation Coordinator II, to reflect the traditional recreation coordinator responsibilities and new tasks and responsibilities inherent in fully managing a recreation facility. If this action is approved, PRCS would open this new position up internally and allow existing employees to compete for the position. The resulting promotion would allow the Department to transition to management of the Spartan Gym by an appropriately classified employee without the need of adding a new FTE to the City's budget.

If the new classification of Recreation Coordinator II is created, the Department has identified that the Recreation Coordinator at the Shoreline Pool should be reclassified to the Recreation Coordinator II classification. This reclassification would appropriately reflect the combination of Coordinator tasks and facility management tasks performed by the incumbent.

If Council approves the creation of a new Recreation Coordinator II classification, the existing Recreation Coordinator classification would be denominated Recreation Coordinator I.

ANALYSIS: Creation of a Recreation Coordinator II managing the Spartan Gym facility would improve services to our customers by:

1. Providing one management point of contact for citizens and employees working at the facility

2. Identifying the appropriate person for all safety, maintenance, and operational matters
3. Eliminate the confusion generated by the present shared responsibility for management of the Spartan Recreation Center between two Recreation Coordinators

The additional duties required in fully managing the gym facility require skills and experience beyond that required of the existing Recreation Coordinator classification.

As a result, we recommend the creation of a new classification: Recreation Coordinator II. We are further recommending this new classification be assigned to Salary Range 50, which is 10% above the current Recreation Coordinator classification (Range 46) and 15% below the Recreation Superintendent. The percentage differences between salary ranges are consistent with the general guidelines in our compensation and salary plan. (General guidelines of 10% between classifications in a series and 15 – 20% between supervisor and subordinate)

FINANCIAL IMPACT: The 2006 cost to implement this reclassification is estimated to be approximately \$8,000 and was anticipated and included in the 2006 budget.

RECOMMENDATION

Staff recommends that Council adopt Ordinance No. 416 creating a new classification Recreation Coordinator II and adding this new classification to the City of Shoreline Classification and Compensation Plan.

ATTACHMENTS

Attachment A – Ordinance No. 416 Creating a New Classification, Entitled Recreation Coordinator II

Attachment B—Recreation Coordinator II classification specification

Approved By: City Manager  City Attorney 

ORDINANCE NO. 416

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, CREATING A NEW CLASSIFICATION, ENTITLED RECREATION COORDINATOR II IN THE PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT AND AMENDING THE 2006 BUDGET, BY AMENDING THE 2006 EXEMPT SALARY TABLE TO ADD THIS CLASSIFICATION

WHEREAS, Ordinance No. 410 amended the 2006 Final Budget for the City of Shoreline (hereafter "2006 Budget"); and

WHEREAS, City staff have determined it is appropriate to create a new classification entitled Recreation Coordinator II and to reclassify the incumbent Recreation Coordinator managing the Shoreline Pool to this new classification; and

WHEREAS, a salary range should be set which is commensurate with the new classification; and

WHEREAS, the position shall continue to work in the Parks, Recreation and Cultural Services Department and no amendments to the Department's 2006 budget are needed;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amendment to the 2006 Budget. The Exempt Salary Table of the 2006 Budget as adopted by Ordinance No. 404 as amended is further amended as follows:

A new classification designated "Recreation Coordinator II" is added to Range 50

Section 2. Effective date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City and the ordinance shall take effect and be in full force five (5) days after the date of publication.

PASSED BY THE CITY COUNCIL ON MARCH 27, 2006.

Robert Ransom, Mayor

ATTEST:

APPROVED AS TO FORM:

Scott Passey
City Clerk

Ian Sievers
City Attorney

Date of Publication:
Effective Date:

Mkt Adj. 2.28%

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps
EFFECTIVE JANUARY 1, 2006

Salary Table 01 - EXEMPT

Range	Title	Salary	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
1		Annual	16,776	17,465	18,153	18,867	19,629	20,416
2		Annual	17,219	17,883	18,596	19,334	20,097	20,908
3		Annual	17,612	18,325	19,063	19,826	20,613	21,449
4		Annual	18,055	18,793	19,531	20,318	21,130	21,991
5		Annual	18,522	19,260	20,047	20,834	21,671	22,532
6		Annual	18,990	19,728	20,539	21,351	22,212	23,098
7		Annual	19,482	20,244	21,056	21,892	22,778	23,688
8		Annual	19,974	20,761	21,572	22,458	23,343	24,278
9		Annual	20,441	21,277	22,114	22,999	23,934	24,893
10		Annual	20,982	21,818	22,679	23,589	24,524	25,508
11		Annual	21,474	22,360	23,245	24,180	25,139	26,148
12		Annual	22,015	22,901	23,835	24,770	25,779	26,812
13		Annual	22,581	23,491	24,426	25,410	26,418	27,476
14		Annual	23,147	24,057	25,041	26,049	27,082	28,165
15		Annual	23,712	24,672	25,656	26,689	27,747	28,853
16		Annual	24,327	25,311	26,320	27,353	28,460	29,591
17		Annual	24,942	25,926	26,959	28,042	29,173	30,329
18		Annual	25,533	26,566	27,624	28,730	29,887	31,092
19		Annual	26,172	27,230	28,312	29,444	30,624	31,854
20		Annual	26,836	27,919	29,026	30,206	31,412	32,666
21		Annual	27,501	28,607	29,764	30,944	32,174	33,478
22		Annual	28,214	29,321	30,501	31,731	32,986	34,314
23		Annual	28,903	30,059	31,264	32,519	33,822	35,175
24		Annual	29,641	30,797	32,051	33,330	34,659	36,036
25		Annual	30,354	31,584	32,838	34,167	35,519	36,946
26		Annual	31,116	32,371	33,650	35,003	36,405	37,881

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps
EFFECTIVE JANUARY 1, 2006

Salary Table 01 - EXEMPT

Range	Title	Min Salary	Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
27		Annual	31,904	33,183	34,536	35,913	37,340	38,816
28		Annual	32,715	34,019	35,372	36,799	38,274	39,800
29		Annual	33,527	34,880	36,282	37,709	39,234	40,783
30		Annual	34,363	35,741	37,168	38,668	40,193	41,817
31		Annual	35,224	36,651	38,102	39,627	41,202	42,850
32		Annual	36,110	37,561	39,062	40,611	42,235	43,932
33		Annual	37,020	38,496	40,021	41,644	43,292	45,039
34		Annual	37,930	39,455	41,029	42,677	44,375	46,146
35		Annual	38,865	40,439	42,038	43,735	45,482	47,302
36		Annual	39,873	41,448	43,120	44,818	46,613	48,483
37		Annual	40,833	42,481	44,178	45,949	47,769	49,688
38		Annual	41,841	43,514	45,260	47,081	48,975	50,918
39		Annual	42,899	44,621	46,416	48,261	50,204	52,197
40		Annual	43,981	45,752	47,572	49,491	51,459	53,525
41	Planner I	Annual	45,088	46,908	48,778	50,721	52,738	54,853
42		Annual	46,220	48,064	49,983	51,976	54,042	56,231
43		Annual	47,376	49,270	51,238	53,279	55,419	57,633
44		Annual	48,556	50,500	52,517	54,608	56,797	59,060
45	Grants Specialist Planner II Executive Assistant to the City Manager	Annual	49,762	51,754	53,820	55,985	58,223	60,560
46	Budget Analyst Management Analyst Staff Accountant Recreation Coordinator <u>Recreation Coordinator I</u>	Annual	50,992	53,058	55,173	57,362	59,675	62,061
47	Human Resources Analyst	Annual	52,320	54,386	56,575	58,814	61,175	63,635
48	Purchasing Officer	Annual	53,599	55,739	57,977	60,290	62,700	65,209
49	Coordinator Office of Neighborhoods Emergency Management Coordinator Planner III	Annual	54,952	57,141	59,429	61,790	64,275	66,833
50	Communications Specialist Senior Accountant <u>Recreation Coordinator II</u>	Annual	56,305	58,543	60,905	63,340	65,873	68,505
51	Web Developer	Annual	57,707	60,019	62,430	64,914	67,521	70,227
52	Associate Traffic Engineer Public Works Administrative Manager Development Review Engineer Customer Resp. Team Supervisor	Annual	59,183	61,544	64,004	66,562	69,219	71,998

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps
EFFECTIVE JANUARY 1, 2006

Salary Table 01 - EXEMPT

Range	Title	Min Salary	Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
53	Network Administrator	Annual	60,659	63,069	65,603	68,235	70,965	73,794
54	PW Maintenance Supervisor	Annual	62,159	64,643	67,226	69,932	72,736	75,639
55	Capital Projects Manager I GIS Specialist Human Services Manager City Clerk	Annual	63,709	66,267	68,924	71,679	74,556	77,533
56	Parks Superintendent Recreation Superintendent Permit Services Manager	Annual	65,332	67,940	70,645	73,474	76,401	79,476
57	Database Administrator	Annual	66,956	69,637	72,416	75,319	78,320	81,468
58	Assistant City Attorney	Annual	68,628	71,359	74,212	77,188	80,288	83,486
59	Building Official Economic Development Program Mgr Finance Manager Capital Projects Manager II Surface Water & Enviro Services Manager Traffic Engineer	Annual	70,350	73,179	76,082	79,132	82,305	85,576
60		Annual	72,097	74,975	77,976	81,100	84,346	87,716
61		Annual	73,917	76,869	79,943	83,141	86,462	89,930
62	Information Systems Manager Assistant Director PADS	Annual	75,762	78,812	81,960	85,232	88,627	92,169
63		Annual	77,631	80,755	83,977	87,347	90,840	94,481
64	Aurora Corridor Project Manager	Annual	79,599	82,772	86,093	89,537	93,103	96,842
65		Annual	81,567	84,838	88,233	91,750	95,440	99,253
66	City Engineer Public Works Operations Manager	Annual	83,609	86,954	90,447	94,063	97,826	101,737
67		Annual	85,724	89,143	92,710	96,424	100,286	104,271
68		Annual	87,839	91,357	94,997	98,810	102,770	106,878
69		Annual	90,053	93,644	97,383	101,294	105,329	109,559
70		Annual	92,292	95,981	99,843	103,828	107,985	112,290
71		Annual	94,604	98,392	102,328	106,411	110,666	115,094
72		Annual	96,990	100,852	104,886	109,092	113,446	117,972
73		Annual	99,400	103,385	107,518	111,822	116,275	120,924
74		Annual	101,885	105,943	110,199	114,602	119,202	123,949
75		Annual	104,443	108,625	112,954	117,480	122,178	127,049

CITY OF SHORELINE

RECREATION COORDINATOR II

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

To supervise, assign, review and participate in the work of staff responsible for developing and implementing recreation programs and services for the City in the areas of community events, specialized recreation, athletics, children and teens , aquatics, general programs and field/facility usage; to prepare promotional materials to promote recreation programs, events, services, and activities; and to perform the more technical and complex tasks relative to assigned area of responsibility

DISTINGUISHING CHARACTERISTICS

Employees within this classification are distinguished from the Recreation Coordinator I by the additional responsibility of managing and operating a city facility.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from the Recreation Superintendent.

Exercises direct supervision over recreational staff including extra help and volunteers

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS *Essential and other important responsibilities and duties may include, but are not limited to, the following:*

Essential Functions:

1. Plan, prioritize, assign, supervise, review and participate in the work of staff responsible for developing recreation programs for all ages and ability levels in the areas of community events, specialized recreation, athletics, children and youth, aquatics, other general programs and field/facility usage.
2. Manage and operate a city facility, including responsibility for staffing, programming, scheduling, maintenance and any contracted services; monitor the use of recreation facilities by user groups; enforce rules for facility use and participant conduct; ensure appropriate set up for recreation programs and special events; monitor program and facility compliance with applicable laws, rules and regulations.
3. Establish schedules and methods for providing recreation coordination services; identify resource needs; review needs with appropriate management staff; allocate resources accordingly for the recreation facility
4. Oversee and coordinate the bidding, evaluation and contract administration of all program, construction, maintenance and repair activities at the facility; monitor performance standards, goals and objectives for outside consulting agencies; maintain a preventive maintenance program for facility.
5. Monitor program performance; recommend and implement modifications to systems and procedures; maintain records and develop reports concerning new or ongoing programs and program effectiveness; maintain a variety of recreation program records; maintain and file recreation program proposals and financial reports; prepare program analysis reports as required.
6. Develop policies and procedures; monitor work activities to ensure compliance with established policies and procedures; change and improve existing standards and procedures, as needed.
7. Recommend and implement goals and objectives; implement approved policies and procedures including risk management (training, supervision, inspection of facilities and vehicles)

8. Evaluate community needs and interests; recommend and develop new programs to meet community needs; promote and conduct marketing activities for the assigned recreation facility including developing and implanting advertising and publicity programs; work closely with the school district and other organizations as required.
9. Coordinate efforts between the City and school districts, police, fire, neighborhoods, parents, and community organizations to promote positive choices for City children, youth, families and adults.
10. Coordinate swimming lessons and related activities at the indoor aquatic facility; ensure proper hiring and training of life guards and instructors.
11. Solicit the contribution of funds, materials, equipment and prizes for recreation programs and special event
12. Research, requisition, purchase and issue equipment and supplies to recreation personnel and participants.
13. Select recreation staff; provide or coordinate staff training; work with employees to correct deficiencies; implement discipline procedures; coordinate the work of any volunteers at the facility.
- 14.. Prepare and administer the budget for assigned facility; submit budget recommendations; monitor expenditures and income; assist with applicable grant-writing

Marginal Functions:

1. Perform related duties and responsibilities as required.

QUALIFICATIONS

Knowledge of:

Operations, services and activities of a comprehensive city recreation and facility management.
 Basic operations, services and activities of a facility maintenance and repair program.
 Recreation and teen program philosophy, planning and administration.
 Principles and practices of recreation and teen program development.
 Methods and techniques of recreation facility administration and promotion.
 Recreation facilities management including daily operations and equipment.
 Methods and techniques of planning, organizing and coordinating recreation programs.
 Principles of supervision, training and performance evaluation.
 Basic procedures, methods and techniques of budget preparation and control.
 Marketing theories, principles and practices and their application to recreation programs.
 Rules, practices, techniques and equipment used in a wide range of recreation activities.
 Health and human services providers
 Methods of conflict resolution
 Principles and practices of recreation program development and implementation.
 Principles and procedures of record keeping.
 Modern office procedures, methods and equipment including computers.
 Pertinent Federal, State and local laws, codes and regulations including handling hazardous materials.

Ability to:

Manage a facility and evaluate needs and maintenance of the facility.
 Supervise, organize and review the work of staff.
 Develop, coordinate and direct varied activities involved in a community recreation program.
 Recommend and implement goals and objectives for recreation facility.
 Elicit community and organizational support for recreation programs.
 Plan, schedule and implement recreation programs.
 Interpret and explain City policies and procedures for staffing and facility.

Prepare and administer facility program budgets.
Allocate limited resources in a cost effective manner.
Work flexible hours including evenings and weekends.
Prepare clear and concise reports.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work
Maintain physical condition appropriate to the performance of assigned duties and responsibilities.

Experience and Training Guidelines

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Four years of recreation experience including one year of supervisory responsibility.

Training:

Equivalent to a bachelor's degree from an accredited college or university with major course work in recreation, physical education, public administration, health and human services, or a related field.

License or Certificate:

Possession of, or ability to obtain, a valid Washington State Driver's License.

Possession of a current CPR/first aid certificate.

Possession of a valid blood borne pathogen training certificate.

Note: When assigned to the aquatic facility, the following additional, current certificates are required: life saving, water safety instructor, pool operator.

WORKING CONDITIONS

Environmental Conditions:

Office and recreational facility environment; exposure to computer screens; potentially hazardous chemicals; may work in or with water; may work on slippery or uneven surfaces.

Physical Conditions:

Essential and marginal functions may require maintaining physical condition necessary for walking, standing or sitting for prolonged periods of time, and for performing pool rescues; moderate or light lifting and carrying; operating motorized vehicles; may operate pool equipment; near visual acuity for preparing reports using a computer.

Note:

1. Any combination of education and experience may be substituted, so long as it provides the desired skills, knowledge and abilities to perform the essential functions of the job.
2. All requirements are subject to possible modification to reasonably accommodate individuals with disabilities. However, some requirements may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees.
3. While requirements may be representative of minimum levels of knowledge, skills and abilities to perform this job successfully, the incumbent will possess the abilities or aptitudes to perform each duty proficiently.
4. This job description in no way implies that these are the only duties to be performed. Employees occupying the position will be required to follow any other job-related instructions and to perform any other job related duties requested by their supervisor.

I have read and understand this class description.

Signature

Date

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CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Approval of Ordinance No. 418 Reclassifying the Grant Specialist
DEPARTMENT:	Human Resources
PRESENTED BY:	Marci Wright, Human Resources Director Debbie Tarry, Finance Director

ISSUE STATEMENT: In 2003, the City's Grant Specialist was transferred from the Parks, Recreation and Cultural Services Department to the Finance Department. One goal of this transfer was to increase the visibility and scope of the position and to make it more of a City-wide resource. Over time this goal has been achieved and as a result, we believe the job should be reclassified to reflect this transition.

ANALYSIS: The significant changes in the classification are:

- The Grant Specialist is now responsible for developing and submitting grant proposals for both operating and capital services and projects on a city-wide basis. Previously this task was primarily focused on health and human services. In addition, the position is responsible to facilitate development of any required presentation materials and follow-up with granting agencies for grant requirements. The Specialist is responsible for administering the grant application and award program and coordinating with key contacts in individual departments.
- The Grant Specialist now has a key role in the Capital Improvement Program development. The position helps research grant opportunities to complete projects within the City's CIP, coordinate completion of grant applications and related presentations and provide revenue estimates for the six year planning period.

These additional tasks require additional skill, experience, knowledge and responsibility beyond that required of the existing Grant Specialist classification. As a result, we have identified the need to reclassify the incumbent employee to a revised Grant Specialist classification.

In recognition of these changes, we are recommending moving the Specialist one salary range from Range 45 to Range 46. This recommendation is based upon an internal salary comparison: the Grant Specialist is assigned to the Finance Department's Budget Division. Within this Division, the Specialist works closely with and performs a similar level of work as the City's two Budget Analysts. Moving the Specialist to Range 46 will place the position in the same range as the Budget Analyst. (Note: Human Resources did conduct an external salary survey for the revised classification but did not receive sufficient matches in our defined labor market to generate a viable result)

FINANCIAL IMPACT: The 2006 cost to implement this reclassification is approximately \$2,500 and can be absorbed within the current general fund.

RECOMMENDATION

Staff recommends that Council adopt Ordinance No. reclassifying the Grant Specialist Technician and amending the City of Shoreline Classification and Compensation Plan.

ATTACHMENTS

Attachment A – Ordinance No. 418 Reclassifying the Grant Specialist

Attachment B—Grant Specialist classification specification

Approved By:

City Manager

A circular stamp containing the number 28, with a signature written over it.

City Attorney

A handwritten signature.

ORDINANCE NO. 418

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, RECLASSIFYING THE GRANT SPECIALIST IN THE FINANCE DEPARTMENT AND AMENDING THE 2006 BUDGET, BY AMENDING THE 2006 EXEMPT SALARY TABLE

WHEREAS, Ordinance No. 416 amended the 2006 Final Budget for the City of Shoreline (hereafter "2006 Budget"); and

WHEREAS, City staff have determined it is appropriate to reclassify the Grant Specialist to a revised classification specification; and

WHEREAS, a salary range should be set which is commensurate with the revised classification; and

WHEREAS, the position shall continue to work in the Finance Department and no amendments to the Department's 2006 budget are needed;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amendment to the 2006 Budget. The Exempt Salary Table of the 2006 Budget as adopted by Ordinance No. 404 as amended is further amended as follows:

The classification "Grant Specialist" is moved from Range 45 to Range 46

Section 2. Effective date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City and the ordinance shall take effect and be in full force five (5) days after the date of publication.

PASSED BY THE CITY COUNCIL ON MARCH 27, 2006.

Robert Ransom, Mayor

ATTEST:

APPROVED AS TO FORM:

Scott Passey
City Clerk

Ian Sievers
City Attorney

Date of Publication:
Effective Date:

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CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Economic Development Task Force – Report & Recommendations
DEPARTMENT:	CMO – Economic Development Program
PRESENTED BY:	Tom Boydell, EDP Manager, and Don Sands, Task Force Chair

PROBLEM/ISSUE STATEMENT:

In June 2005, the City Council directed that an Economic Development Task Force be formed, reviewed and approved the membership and charter, and work commenced on revising the Economic Development Strategic Plan. In 2005, the Task Force met 13 times for more than 30 hours of discussion and presentations from experts. Their recommendations were presented to Council on March 6, 2006 for their consideration.

ALTERNATIVES ANALYZED:

After presentation, public comment, questions and discussion, Deputy Mayor Fimia proposed a set of minor wording edits to the recommended Plan. The purpose of the edits was to strengthen and clarify some of the sentences of the document and to add one additional bullet point to the list of actions under Strategy 1 – General Government, Outreach and Communications.

Other City Council members proposed a few additional changes to the proposal of Council Member Fimia. These included additional words in two goal statements proposed by Council Member Rich Gustafson and, under Strategy 3 - Small Business Support, an additional bullet point suggested by Council Member Janet Way.

The revised final draft of this Plan is attached. This revision incorporates the Council consensus opinion. These changes are supported by the Task Force. Upon adoption staff will begin moving forward on implementation of the report recommendations.

FINANCIAL IMPACT:

- No change in financial impacts due to the Council edits.

RECOMMENDATION

Staff recommends that Council adopt Resolution No. 241 adopting the 2006-2011 Economic Development Strategic Plan, as recommended by the Task Force and then amended by City Council.

Approved By: City Manager  City Attorney 

RESOLUTION NO. 241

**A RESOLUTION OF THE CITY OF SHORELINE, WASHINGTON,
ADOPTING THE 2006-2011 ECONOMIC DEVELOPMENT STRATEGIC
PLAN**

WHEREAS, the City Council adopted an Economic Development Strategic Plan in 2004;

WHEREAS, in June 2005 City Council directed the formation of an Economic Development Task Force to build on the 2004 Economic Development Plan;

WHEREAS, the Economic Development Task Force revised the 2004 Economic Development Plan and presented the revised plan as the 2006-2011 Economic Development Strategic Plan to the City Council on March 6, 2006;

WHEREAS, between January 6 and March 1, 2006, several standing groups, including the Shoreline Planning Commission, Chamber of Commerce, and Forward Shoreline, strongly and unanimously endorsed the Plan as recommended by the Task Force;

WHEREAS, on March 6, 2006 the City Council received favorably but proposed minor revisions to the 2006-2011 Economic Development Strategic Plan that was recommended by the Task Force;

WHEREAS, the March 6, 2006 City Council consensus revisions have been incorporated into the 2006-2011 Economic Development Strategic Plan;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON AS FOLLOWS:

Section 1. Plan Adopted. The City Council hereby adopts the 2006-2011 Economic Development Strategic Plan, attached as Exhibit A.

ADOPTED BY THE CITY COUNCIL ON MARCH 27, 2006.

Mayor Robert Ransom

ATTEST:

Scott Passey, CMC
City Clerk



2006-2011 City of Shoreline Economic Development Plan

Introduction

The economic vitality of Shoreline is critical to the health and future of the City of Shoreline and its citizens. We measure this vitality in large part by expanding the diverse and economically healthy opportunities within Shoreline to live, learn, shop, play, work, own a business, and invest. Vitality also is measured by the balance and growth of revenue to city government, because it is necessary that the economy generate an adequate level of financial resources to local government, in order that local government can better provide essential public infrastructure, public safety, and municipal services.

Nothing in this plan should be construed as endorsing concepts that would impair or detract from the values that currently make Shoreline great, such as its quality, livable neighborhoods and educational system.

Vision Concepts

Shoreline – A great place for shopping, businesses and community both for today *and* tomorrow.

Shoreline is located on the north shore of the Seattle area – close to the metropolitan downtown core but a place apart in community character, beautiful beaches, parks, and internationally diverse community. It is a wonderful place to live and to raise a family. Another special feature of Shoreline is that it is home to intellectual capital, creative talent, a skilled workforce, and great educational opportunities for all ages.

Shoreline may be a new city, but it is an established community with many great assets and strong commitment to families, neighborhoods, the environment and education. Our ethnic diversity is becoming a source of pride. Our vision is to build on those foundations in order to provide sustainable quality economic development for all the people of Shoreline who are here now and who will live here in the future.

Goals

- Infrastructure and Transportation: Improvement to public infrastructure, services, and the amenities of commercial areas and network of transportation systems, in order that the systems that we all use can better support and stimulate increased economic activity. This includes an emphasis on the major transportation corridors, particularly Aurora Avenue.

- Retention and Growth: Diversification, retention, and growth of the existing small business community.
- Commercial Centers: Establishment and support of regional destination-shopping areas and places that welcome and promote feelings of community. Also seeking to establish one area as a Town Center.
- Recruitment: New investment in business activity and development.
- Outreach and Partnership: Collaboration of City, regional, and civic leadership based on a shared vision of a future Shoreline.
- Community Development: Thriving neighborhood commercial areas that support community vitality and contribute increased resources to municipal services. They should also help to become a focus of the life of surrounding residential communities.
- Sense of Place: Creation and enhancement of place identity, including promotion of the City, signage projects and policies, aesthetics, community events, community gathering places, land-use and zoning policies, and City identity projects.
- Education and Job Training: Promotion of closer partnerships between various intellectual assets and public and private educational institutions in the Shoreline and regional community at all levels from K-12 up through the college levels. This includes recognizing the value of entrepreneurship, businesses, and job training programs.
- Environmental Stewardship: Promotion of new ideas and exchange of information about environmental issues. This includes providing practical information about technologies, conservation programs, environmental quality, and rebate programs, in order to help businesses save costs, incorporate new ideas, and solve environmental problems that they may encounter. This also includes recruitment of clean technology businesses when feasible.

7 Strategies

Shoreline is a city of great qualities, including natural beauty, fantastic location, local pride, business talent, creative talent, and entrepreneurial energy. Shoreline is also a city on the edge of opportunity. If more land and resources can be made available, the economy will grow. If attention is also given to the transportation and other infrastructure, parks, and community vitality, Shoreline's people will thrive and the city will continue as a place for all kinds of people to be.

In the following categories and list of strategic actions, there is not a linear association between goals and individual actions. The actions are chosen as the points at which the Economic Development Program may dynamically engage the assets of the community, civic leadership, and the opportunities potentially before us. (In other words, an action may address two or more goals at the same time.)

Please note that this is a long-term, comprehensive strategy. The “7 Strategies” contain 34 identified actions. Implementation of these actions, however, will be subject to practical limitations, including resources and market factors.

1.) General Government, Outreach & Communications

Actions:

- Explore ways to leverage the City’s capital investments in transportation and other infrastructure facilities, especially Aurora Avenue, to support and encourage private reinvestment in commercial areas and the achievement of public goals. These investments benefit businesses in that they tie these areas together, they make both these areas and the main travel corridors more attractive, and they make the system function better. Promote a culture whereby city staff persons have good information about and an understanding of businesses’ needs. Encourage businesses and government together to plan adequately for various circulation, parking and access issues.
- Identify, establish and measure performance criteria.
- Continue to improve dialogue with businesses regarding improvements to the City’s permit system and ordinances impacting businesses.
- Continue to develop knowledge of local businesses, commercial and retail properties, development, and related community issues through various ways. These ways include proactive outreach to businesses and property owners.
- Enhance city-wide knowledge and discussion about the economy and the role of city-community partnerships.
- Develop knowledge of successful economic development strategies and actions undertaken by other cities.
- Develop a business registry/licensing system (a) to build a database of information about local businesses and properties and (b) to raise revenue to support the economic development program.

2.) Major Investments, Recruitment & Attraction

Actions:

- Focus on Priority Sites
 - A.) Encourage redevelopment of Aurora Square/Westminster Triangle as a destination shopping or village center type development.
 - B.) Facilitate redevelopment planning of the Ronald Place-adjacent properties so that various development scenarios can take shape, with an increase to the success and sales activity of the businesses/properties. The City role may include right-of-way acquisition, street vacation, and road realignment.
 - C.) Undertake City investments and regulatory actions that will better implement the vision of the Central Subarea Vision Plan, particularly along Midvale Avenue. Look for ways to better encourage and leverage private investment that includes elements of the Vision Plan, such as multi-story buildings, mixed use developments and parking structures.
 - D.) Encourage jurisdictions to explore co-location or relocation of facilities in order to preserve tax-base opportunities and improve services. For example, encourage the Shoreline School District to explore the feasibility of relocating Shorewood High School to a new site if that would result in higher quality educational facilities, resolution of traffic and parking problems, and a more proactive relationship between the public schools and Shoreline Community College that would leverage their respective resources. In the event that the idea proves feasible, then support the School District and other civic leadership to explore the potential for productive commercial reuse of the current school property as a city center.
- Develop Resources:
 - A.) Identify resources to advise the City, assist in negotiations and dialogue with property owners and developers.
 - B.) Research and, if practical, develop different financial tools, grants, or approaches to partnership that might assist economic development. Review the existing or formulate new development incentives where appropriate to support priority development areas and designated Planned Action areas.
- Work on New "Areas of Opportunity":
 - A.) Work with innovative commercial developers, land owners, and brokers to identify and encourage investment in different areas of the City where new development might best occur.
 - B.) Future "areas of opportunity" may include the Aurora Park & Ride, Ballinger Way, or other sizeable public or private parcels. Streamline permits or city processes for commercial, retail and mixed-use development in these targeted areas to implement plans effectively.

3.) Small Business Support

Actions

- Enhance access to loan funds and similar financial assistance for micro-sized and small businesses, to support small business growth and retention in Shoreline. Create a network or program(s) for the types of loan support, business mentoring, training, and business management technical assistance that are needed to help ensure the success of borrowers and program participants.
- Improve outreach to businesses on a variety of environmental issues and enhance the opportunity for improved business functioning and mutually beneficial partnerships.
- Strive to support businesses that are relocating to or within Shoreline. Develop small business information pamphlets (e.g., to inform businesses about available resources or services; to guide someone in starting a business locally; to understanding the local economy).
- Enhance support for entrepreneurs and access to existing services, including exploration of business incubator ideas and grant programs.

4.) Media, Marketing, & Promotion

Actions:

- Initiate an active campaign to define and improve the regional perception of Shoreline.
- Promote Shoreline sites to regional and national developers. Improve access to information that will be valuable in marketing and economic development.
- Provide and organize near-term efforts to support businesses in key areas, such as North City and Aurora Avenue during the capital improvement projects. This includes providing referrals to small business assistance programs and helping businesses to explore advertising ideas and joint promotion actions.

5.) Intellectual Capital

Actions:

- Encourage dialogue between Shoreline Community College, the School District, and other local institutions. The goals should be to encourage planning and support for successful workforce training programs, to improve facilities, and to sustain the success and outstanding character of educational programs at all levels in Shoreline. Another goal should be to provide information and encourage new employers to utilize workforce training resources and to hire locally when they can.
- Seek to identify opportunities to recruit clean-technology or environmental technology-related research and business activities. Consult with regional economic development agencies on Shoreline's strategic position in the regional economy with respect to this.

- As an important aspect of the Shoreline community, work with local organizations and institutions:
 - A.) Build on and promote our diverse culture, heritage, creative and performing arts, and international programs and opportunities.
 - B.) Build on and promote entrepreneurship, invention and international business trade.

6.) Local Collaboration-Building and Regional Partnerships

Actions:

- Proactively collaborate with private and public organizations that are working to support the growth of current businesses and bring new companies or institutions to Shoreline.
- Identify alliances and partnerships between the City and other organizations in accomplishing economic development goals. Encourage an environment of mutual respect between business owners and the City. Improve the capability of the City's economic development program by better networking local and regional leadership and leveraging investment resources.
- Provide advice to local non-profit organizations or other civic/business groups on how they can build positive organizational capacity.

7.) Sustainable Neighborhoods

Actions:

- Foster the development of neighborhood business areas outside of Aurora Avenue, in ways that reflect the concepts of interdependency, sustainability, and balance with the quality of life in the neighborhoods.
- Learn about new ideas, tools and approaches to neighborhood-level economic development from experts such as the UW School of Architecture, non-profit developers, other cities. Undertake Charettes or planning studies to test out ideas.
- Encourage appropriate uses of and private efforts to install banners, flowerpots, street furniture, and art and other programs to decorate the City throughout the year, but especially during holiday and community event celebrations, to decorate and improve neighborhood business areas.
- Work with business and neighborhood councils in support of their ideas for the neighborhood commercial areas. Support ideas for festivals, music, and events.
- Work with local and County-wide arts organization to improve public space and better incorporate art into development design.

Priorities

The Task Force is endorsing a holistic approach. The members believe strongly in moving quickly and on many fronts. They believe that it is important to do each of the things in this new strategy. They believe that Shoreline should not pursue economic development in piecemeal ways or in a linear fashion.

That being said, the Task Force believes that effort falls into two primary categories. Using the concept of how one successfully manages a business, there are (a) major projects that are higher effort and cost but have great impact and (b) the everyday things that you need to do to run a business well and take care of the existing customers. The latter creates a context and culture for economic development in Shoreline.

Implementation requires a balance. Expectations must be combined with resources (e.g., number of staff, budget, and time) and tools (e.g., regulations, financial mechanisms, and existing community-based programs). Given these practical considerations, the task force identifies tiers of importance within the two primary categories of priorities.

Major Project Priorities:

Top priorities: (100% consensus)

- Strive to undertake, support, or stimulate major, place-making projects:
 - Promote the redevelopment potential of Aurora Square/Westminster Triangle as a major, regional, destination shopping area.
 - Encourage jurisdictions to explore co-location or relocation of facilities in order to preserve tax-base opportunities and improve services. For example, encourage the School District to explore the feasibility and advantages of planning for the relocation of Shorewood High School if that should serve the educational interests of the community, and, if relocation is supported and feasible, assist the School District to explore the commercial reuse of the property.
 - Implement the Central Subarea Plan's vision.

Median priorities: (50% to 70% consensus)

- Continue to invest in making the network of infrastructure and transportation facilities, pedestrian access, community facilities, parking, and businesses work better as a system.
- Work on "new areas of opportunity," such as the Aurora Park & Ride, Ballinger Way, or other sizeable public or private parcels. Streamline requirements or city processes to implement them effectively.

General Priorities:

Top priorities: (100% consensus)

- Identify alliances and partnerships. Encourage an environment of mutual respect, leadership, and leveraging investment resources.

- Implement a business and property database and registry/license system.
- Collect information about local businesses and properties and the economy.
- Create information pamphlets and other materials that provide businesses with helpful information for doing business in Shoreline.
- Engage proactively in outreach to and communication with the local business community.

Median priorities: (50% to 70% consensus)

- Support the capacity growth and collaboration among local groups. Attempt to mobilize civic and City leadership in support of a common vision.
- Establish programs of small business assistance resources in Shoreline, such as the Community Capital Development program and others. Support businesses that seek to relocate to or within Shoreline as well as the long-term growth and sustainability of businesses.
- Identify regulatory incentives and financial tools that can potentially support achieving strategic goals.
- Work with other departments as an advocate for economic development and as a technical resource as the City strives to continually improve the permit system.
- Promote Shoreline to regional and national developers.
- Provide support to businesses in key areas, such as North City and Aurora Avenue during the construction projects, through such things as advertising.

Appendix Draft Performance Measures

The desired outcome includes a diversified, growing, and balanced economy, which produces jobs, investment in real estate development, improved quality of community life, local spending, and retail sales taxes and other City resources. These resources need to be sufficient to underwrite the funding for quality municipal services and facilities. They also should support local success and the growth and renewal of the community.

Some performance measures in the following list are from the 2004 plan. The ones that have a red check mark next to them are new.

This is only a draft list. Staff is encouraged to refine this list, as they work through various aspects of implementing the economic development plan.

Items with a checkmark (⁴) are new measures. The others were carried over from the prior economic development plan.

	<u>2002</u>	<u>2003</u>	<u>2004 Est.</u>	<u>2005 Est.</u>
<u>Taxes</u>				
• Annual sales tax collections	\$5,095,811	\$5,467,148	\$5,500,000	\$5,500,000
• Sales tax collections per capita	\$95.70	\$103.68	\$104.29	
• Taxable retail sales per capita ⁴ (Benchmark this against state, county, or other reference points.)				
<u>Development Activity</u>				
• Annual dollar value of Commercial permits issued	Not Available	\$17,146,000	\$22,568,000	\$26,000,000
• Commercial AV as a % of total City AV	12.3%	12.93%	12.83%	13.0%
• Number of new commercial permits ⁴				
• Total acreage under economic development ⁴				
• Total square footage of new space ⁴				
• Retail				
• Commercial office				
• Other				
<u>Businesses⁴</u>				
• Total number of businesses in the city				
• Number of net new businesses				
<u>Growth in activity by those businesses receiving small business program assistance:⁴</u>				
• Number of businesses				
• Jobs				
• Investment levels				
• Sales activity				

Draft Performance Dashboard

The “dashboard” is a diagram concept used for illustrating and achieving a quick visual review of performance. The performance measures above can be summarized visually on a single page.

Top-Half of Page:

There would be three graphs:

- 1.) Businesses
- 2.) Investment Activity
- 3.) Revenues

Each graph would include a breakdown of separate components. Business components could be either by (a) type of business or (b) size of business or (c) businesses in different quadrants of the city. Businesses could be measured either by (a) the total number of businesses or (b) only focusing on the increment (net change in number of businesses). Investment activity components would include new construction, tenant improvements, and others. Revenue components would include retail sales taxes, property taxes, excise taxes, fees, or others.

Bottom-Half of Page:

In addition, the dashboard can include qualitative goals, that is, those things that are hard to measure precisely or in one simple way. Although they may be hard to measure, this does not mean that they are merely a matter of subjective opinion or perception.

The format is simple. Each one of the goals would be assigned an evaluation time period and then one of three symbols to indicate progress, either the Up Arrow, Down Arrow, or Neutral Sign (“—”).

The draft list of qualitative goals could include the following:

- Alliances or collaboration-building
- Outreach to the business community
- Information resources
- Small business resources
- Improving Shoreline’s image
- Network of businesses and developers
- Educational and entrepreneurial resources
- Success of neighborhood commercial areas.

Some of these (e.g., “Educational and entrepreneurial resources”) will be a function of the city-wide community rather than the exclusive role of city government.

This list of “qualitative goals” that appears above is only a rough draft of ideas.

Council Meeting Date: March 27, 2006

Agenda Item: 8(a)

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Planning Commission Appointments DEPARTMENT: Planning and Development Services PRESENTED BY: Joseph W. Tovar, FAICP, Director
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PROBLEM/ISSUE STATEMENT:

The terms of four of the nine positions on the Planning Commission expire at the end of March. The Council scheduled for the evening of March 21, 2006 interviews with nine candidates for the four positions. At the conclusion of those interviews, the Council will have a sense of which of the candidates they wish to appoint.

RECOMMENDATION

Staff recommends that at its March 27, 2006 meeting that City Council pass a motion to appoint four candidates to four year terms on the Planning Commission. The term of the four appointments will expire on March 31, 2010.

Approved By: City Manager  City Attorney ____

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FILED

FEB 21 2006

CITY CLERK
CITY OF SHORELINE

COMMUNITY SERVICE APPLICATION

FOR MEMBERSHIP ON THE

Planning Commission
City Board or Commission

(Please type or print)

Name Christian J. Eggen

Are you a Shoreline resident or property owner? Yes - Resident

Length of residence 35 Years

1. List your educational background. BS - Physics (1968)
MS - Physics (1975)
MS - Electrical Engineering (1995)

2. Please state your occupational background, beginning with your current occupation and employer. US Air Force 1969-1974
Applied Physics Laboratory 1975 - Now
University of Washington

Primary Experience: Software Design, Simulation
Hardware Design
Managed Projects of up to 5 people

3. Describe your involvement in the Shoreline community.
When my children were young, I coached soccer (Shorelake Soccer Club),
basket ball (YMCA and Winnetka) and baseball (North King County Little
League). I was referee coordinator for 2 years for Shorelake Soccer Club
I was a member of Friends of Science at Shoreline HS (FSS)
I am an officer for Paramount Park Neighborhood Group (PPNG)
and have been involved in applying for and administering two
King County Environmental Grants.

I am an officer of the 32 LD Democrats.

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I have campaigned for candidates in Shoreline for City Council
and 32 LD Representative.

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying. See 213 for Leadership Roles
Special Expertise:
 1. Because of my experience in electrical engineering, I understand power systems, optical cable systems, and telephone systems.
 2. I have owned and remodeled two homes. In doing so I have had to do substantial structural and foundation work and have had to obtain permits and schedule inspections. So I have a general understanding of construction techniques and permitting and code.
5. List the addresses of property you own in Shoreline and the type of property (residential or commercial).
 [REDACTED]
EXEMPT FROM DISCLOSURE
 Exemption: RCW 42.56.250(3)
6. Are you an official representative of a homeowners' association or other group? If so, please name the group. No
7. Describe why you are interested in serving in this position.
I believe I have the knowledge and energy required to do a good job and want to be of service to my city.
I believe my neighborhood and neighborhoods like mine should have more representation in city planning.

Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.

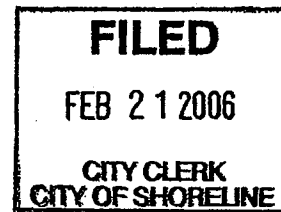
Are you available for evening meetings? Yes Daytime meetings? Sometimes

Disclosure Notice: Please note that your responses to the above application questions, excepting residential addresses, may be disclosed to the public under Washington State law. The Personal Information form (page 3), however, is not subject to public disclosure.

Please return this application by the deadline to:

City of Shoreline
 City Clerk
 17544 Midvale Avenue North
 Shoreline, WA 98133
 (206) 546-8919

Thank you for taking the time to fill out this application.
 Volunteers play a vital role in the Shoreline government. We appreciate your interest.



COMMUNITY SERVICE APPLICATION

FOR MEMBERSHIP ON THE

Planning Commission
City Board or Commission

(Please type or print)

Name Sidney T. Kuboi

Are you a Shoreline resident or property owner? Yes

Length of residence 8 yrs.

1. List your educational background. See Attached.

2. Please state your occupational background, beginning with your current occupation and employer. See Attached.

3. Describe your involvement in the Shoreline community. See Attached.

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying. _____
See Attached.

5. List the addresses of property you own in Shoreline and the type of property (residential or commercial). _____
See Attached.

6. Are you an official representative of a homeowners' association or other group? If so, please name the group. _____
See Attached

7. Describe why you are interested in serving in this position. _____
See Attached.

Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.

Are you available for evening meetings? Yes Daytime meetings? On weekends

Disclosure Notice: Please note that your responses to the above application questions, excepting residential addresses, may be disclosed to the public under Washington State law. The Personal Information form (page 3), however, is not subject to public disclosure.

Please return this application by the deadline to:

City of Shoreline
City Clerk
17544 Midvale Avenue North
Shoreline, WA 98133
(206) 546-8919

*Thank you for taking the time to fill out this application.
Volunteers play a vital role in the Shoreline government. We appreciate your interest.*

Sidney T. Kuboi
City of Shoreline Planning Commission Applicant

(Note: The below responses are keyed to the questions listed on the City of Shoreline Community Service application.)

1. Educational Background:

Bachelor of Science in Civil Engineering, University of Santa Clara, CA, 1981. I have also taken a number of work related college-level courses in contract administration & negotiation, environmental engineering, organizational management and public speaking.

I am also a graduate of the advanced leadership and management program offered by my employer (Naval Facilities Engineering Command).

Registered Professional Engineer (Civil Engineering), 1988

2. Occupational Background:

I am currently an engineer with the Department of the Navy, Naval Facilities Engineering Command (NAVFAC). I have worked for this organization as a Navy officer (1983-1988) and as a civilian engineer (1988-present). I am currently working at the NAVFAC field office near Silverdale, WA.

- 10/99-present: I am currently the client liaison between NAVFAC and all Navy bases in the Pacific Northwest (including Bremerton, Bangor, Everett and Whidbey Island bases). I was selected for this assignment due to my broad experience with technical issues (design, engineering and environmental work), as well as my "people" skills.
- 10/97-10/99: I was an environmental engineer for petroleum cleanup work at the Navy base at Adak, Alaska. This assignment required technical knowledge to determine cleanup methods and interpersonal skills for working with State/Federal regulators and local citizens.
- 12/88-10/97: I served as a project manager for major construction projects in Japan and in the Puget Sound area. These assignments required expertise in engineering, contracting and budget management.
- 5/88-12/88: I was a civil engineer working on landfill closure in Ventura, CA.
- 5/86-5/88: U.S. Navy officer (Civil Engineer Corps). I served as facility planning and programming manager for Marine Corps Air Station, Iwakuni, Japan.
- 5/84-5/88: U.S. Navy officer (Civil Engineer Corps). I served as "Seabee" construction battalion company officer on deployments to Spain and Guam.

3. Community Involvement:

I have had the privilege of serving on the Planning Commission for the past 4 years and wish to continue on to a second term. I've spent many hours on a steep learning curve familiarizing myself with technical and community issues facing the Commission. I appreciate and nurture the collaborative process the Commission uses to do its work. I have made it a personal point to ensure that a "working class" perspective is part of the Commission's deliberations. For example, I have on several occasions made it clear that a renter is just as much a citizen and neighbor as is a homeowner.

I have attended city meetings and read the local paper to keep up on city events and local & state politics. I have been very interested in the North City and Aurora Ave improvements and participated in public comment segment of the Aurora design charette. I found the charette process and the many public points of view to be refreshing.

On a neighborhood level, my wife and I have taken the time to organize our Echo Lake neighborhood by re-instituting the annual block party and developing a neighborhood contact list. As a result, the neighbors (especially the newest arrivals) are more closely connected.

I have also participated in local and regional anti-war efforts with SNOW.

I also worked on Jay Inslee's 1999 campaign for the 1st Congressional District as a precinct organizer and doorbeller (a grass roots "Get out the Vote" effort).

I also am a former board member of the Japanese American Citizens League (Seattle Chapter) and the Savoy Swing (Dance) Club in Seattle. I was also a member of the Savoy Swing Club performance troupe for several years.

4. Leadership Roles and Special Expertise:

I've served as a "behind the scenes" leader and facilitator on the Planning Commission.

- I was the primary advocate for our last retreat and worked closely with the Assistant City Manager to create a useful agenda and to do advance Commissioner interviews to collect information to make our limited retreat time of maximum use.
- I worked with the previous Chair to ensure that all Commissioners had an equal opportunity to speak. In the past, the orientation of the room favored one side of the lectern over the other.

- Recently, I was the initial proponent on the Commission to suggest a City-wide housing strategy as the preferred outcome to the cottage housing debate.

On the Commission, I've been careful to define myself not act primarily as a technical reviewer of staff work. Rather, I've chosen to focus leadership and thought towards goal setting and working to see that the Commission has a broad perspective on issues.

Professionally, I have worked as both a civil engineer and an environmental engineer since finishing college. Specifically, I have served as project manager on multi-million dollar Navy construction projects and as environmental project manager for petroleum contamination sites in Alaska. I have also been the facility planning director for a Marine Corps air base in Japan. More recently, I have been involved with regulatory negotiations with the State of Alaska. My current duties involve liaison with all major Navy bases in Washington and demands my skills as engineer, salesperson, negotiator, listener and problem-solver. I feel my work experiences have given me the skills and awareness to understand the myriad of political, social and technical issues affecting city planning policies.

EXEMPT FROM DISCLOSURE

Exemption: RCW 42.56.250(3)

5. Residence:

I reside at [REDACTED] My wife Diane and I have lived at this address since June 1998. Prior to this, we rented an apartment on 5th Ave NE near the Crest Theater.

I own two rental houses in Shoreline: [REDACTED]

6. Other Affiliations:

I am not an official representative of any homeowner's association or other group.

7. Personal Interest Statement:

Four years ago, I said the following:

"Shoreline enjoys a good reputation for quality of life and I wish to play a role in maintaining - indeed improving - that quality of life, as our community develops and matures. I appreciate the role of public process and have always championed this method as a way to encourage good decision-making, as opposed to being a process fraught with impediments. I want the Planning Commission to create good and balanced policies for our city. As such, I volunteer to help make this goal a reality."

I have thoroughly enjoyed my first term on the Planning Commission and I am excited at the prospect of a second term. It has been rewarding to collaborate with

fellow Commission members, staff, Council and the public. It is still my primary goal to seek good and thoughtful decisions and to embrace public process as the way to keep our priorities and values in balance with our community.

I wish to continue service on the Commission and to be a part of the dialogue and discourse that will make ours a stronger, better and more diverse community.

Thank you for the opportunity to serve.



FILED

FEB 21 2006

CITY CLERK
CITY OF SHORELINE

3:00 pm

SP

COMMUNITY SERVICE APPLICATION

FOR MEMBERSHIP ON THE

PLANNING COMMISSION

City Board or Commission

(Please type or print)

Name ROCKY PIRO

Are you a Shoreline resident or property owner? yes

Length of residence 14 years

1. List your educational background. Ph.D. - Urban Design + Planning, Univ of WA
Master's - Planning and Community Dev't Univ of Colorado - Denver
Master's - Christ Seminary (now Lutheran School of Theology at Chicago)
B.A. - Foreign Languages, Valparaiso University, Indiana
2. Please state your occupational background, beginning with your current occupation and employer.
Principal, Growth Management Dept, Puget Sound Reg'l Council, Seattle
Member, Inter-governmental Planning Team, King County, Seattle
High School Teacher, Foreign Languages, MacKenzie High School, Denver
3. Describe your involvement in the Shoreline community.
Planning Commission member 2002-2006
Vice-chair 2004-2006
Night-out Against Crime. 1994-2006
Shoreline Schools 1992-2004

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

Chair - Elect, Regional and Intergovernmental Planning Division, American
Vice - Chair, Intergovernmental Affairs Division (1999-2006) Planning Association
Board of Directors, International Urban Planning and Environment Association
Board of Directors, German Language School of Seattle (1999 to present)
Vice Chair (late 1990s)
Chair, Ecumenical Commission, Northwest Washington Synod
Ev. Lutheran Church in America

5. List the addresses of property you own in Shoreline and the type of property (residential or commercial).

EXEMPT FROM DISCLOSURE

Exemption: RCW 42.56.250(3)

6. Are you an official representative of a homeowners' association or other group? If so, please name the group.

7. Describe why you are interested in serving in this position. I FEEL I HAVE MADE SOLID CONTRIBUTIONS TO THE COMMISSION OVER THE PAST 4 YEARS - PARTICULARLY IN THE AREAS OF TRANSPORTATION AND ENVIRONMENTAL PROTECTION. IN A SECOND TERM I WOULD LIKE TO WORK ON HELPING OUR YOUNG CITY IMPROVE ITS SIDEWALKS AND NONMOTORIZED CONNECTIONS, IMPROVE PROCESSES FOR BETTER CITIZEN PARTICIPATION, ADDRESS TRAFFIC SOLUTIONS MORE COMPREHENSIVELY, AND FIND ENVIRONMENTALLY SOUND APPROACHES TO ACCOMMODATING GROWTH AND DEVELOPMENT.

Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.

Are you available for evening meetings? yes Daytime meetings? usually can make arrangements

Disclosure Notice: Please note that your responses to the above application questions, excepting residential addresses, may be disclosed to the public under Washington State law. The Personal Information form (page 3), however, is not subject to public disclosure.

Please return this application by the deadline to:

City of Shoreline
City Clerk
17544 Midvale Avenue North
Shoreline, WA 98133
(206) 546-8919

Thank you for taking the time to fill out this application.
Volunteers play a vital role in the Shoreline government. We appreciate your interest.



COMMUNITY SERVICE APPLICATION

FOR MEMBERSHIP ON THE

PLANNING COMMISSION
City Board or Commission

(Please type or print)

Name DAVID K. PYLE

Are you a Shoreline resident or property owner? YES

Length of residence 2 YR.

1. List your educational background. BACHELORS IN NATURAL
RESOURCE MANAGEMENT; UW EXTENSION CERTIFICATE IN
WETLAND SCIENCE + MGMT; UW EXTENSION CERTIFICATE
IN GEOGRAPHIC INFORMATION SYSTEMS; UW EXTENSION
CERTIFICATE IN ENVIRONMENTAL LAW/REGULATION (IN PROGRESS).
2. Please state your occupational background, beginning with your current occupation and employer. BERGER/ABAM ENGINEERS - ENVIRONMENTAL
PLANNER III; CITY OF SHORELINE - PLANNER I (LONG-RANGE);
CITY OF SHORELINE - TECHNICAL ASSISTANT; EAST MAUI
WATERSHED PARTNERSHIP - FIELD SUPERVISOR; PEACE
CORPS PANAMA - SUSTAINABLE AGRICULTURE/COMMUNITY
DEVELOPMENT VOLUNTEER.
*SEE ATTACHED RESUME FOR EMPLOYMENT DETAILS
3. Describe your involvement in the Shoreline community. INTERACTION
WITH BRIARCREST NEIGHBORHOOD ASSOCIATION;
ATTENDANCE TO CITY COUNCIL MEETINGS TO STAY CURRENT
ON CITY EVENTS.

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying. EXTENSIVE KNOWLEDGE OF SHORELINE COMPREHENSIVE PLANS + DEVELOPMENT CODE; FAMILIARITY WITH SHORELINE COMMUNITY GROUPS + GOALS; UNDERSTANDING OF PRINCIPLES + PRACTICES OF URBAN PLANNING; EXPERIENCE IN MANAGING NATURAL RESOURCES THROUGH THE USE OF PLANNING TOOLS, INCLUDING MITIGATION, RESTORATION + MONITORING; MAPPING OF RESOURCES WITH GIS.
* SEE RESUME FOR LEADERSHIP EXAMPLES
5. List the addresses of property you own in Shoreline and the type of property (residential or commercial). [REDACTED]
- EXEMPT FROM DISCLOSURE

Exemption: ^{RCW} 42.56.250(3)
6. Are you an official representative of a homeowners' association or other group? If so, please name the group. No
7. Describe why you are interested in serving in this position. TO ENSURE THE PROTECTION OF SHORELINE'S NATURAL RESOURCES + RESIDENTIAL COMMUNITIES THROUGH ADEQUATE + PROPER PUBLIC PROCESS + INVOLVEMENT. TO BRING THE VOICE OF A YOUNGER GENERATION OF HOMEOWNERS + CITIZENS TO THE PLANNING COMMISSION PROCESS.

Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.

Are you available for evening meetings? YES Daytime meetings? WITH ADVANCE NOTICE

Disclosure Notice: Please note that your responses to the above application questions, excepting residential addresses, may be disclosed to the public under Washington State law. The Personal Information form (page 3), however, is not subject to public disclosure.

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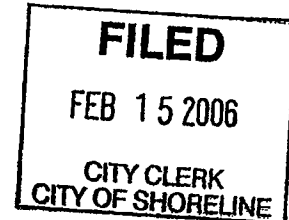
COMMUNITY SERVICE APPLICATION FOR MEMBERSHIP ON THE

PLANNING COMMISSION

Name DONALD A. SANDS

Are you a Shoreline resident or property owner? YES

Length of residence SINCE JUNE, 1998 (7.5 YEARS)



1. List your educational background.

Juris Doctor	Villanova School of Law 1976
BBA (Finance)	University of Wisconsin-Madison 1973

2. Please state your occupational background, beginning with your current occupation and employer.

I am a real estate attorney having practiced law continuously for 30 years. I am licensed to practice law in Washington, Illinois, and Wisconsin. I have been a Florida Real Estate Broker since 1985 (21 years) and own a brokerage company, Gulf Shore Realty of Southwest Florida, Inc. f/k/a Sanco Realty. I have been a commercial and residential real estate developer since 1984 and practiced law full time in Milwaukee and Seattle from 1976 to 1984. I owned a property management company that managed in excess of 10,000,000 square feet of commercial and multi-family real estate in the late 1990's. In 1986 I formed DASCO Development Corporation which by 1997 had become the largest medical office and related facilities development company in the United States. I took the company public in 1997 and in 1998 moved my family back to Shoreline. We had previously lived in Seattle from 1978 to 1984.

*

2006	Planning Comm.	City of Shoreline	Planning Commissioner
2006	Chairman	Kane Custom Homes	custom high end residential
2006	President	D.A. Sands & Co.	Commercial Real Estate
2006	Owner	Gulf Shore Realty	Brokerage Company
1998	President	DASCO Development	commercial Real Estate
1998	Owner	Paramount Real Estate	real estate management
1984	Dir of Dev.	Loews Corporation (NYC)	worldwide director of Hotel development
1984	Attorney	Westin Hotels	hotel development
1979	Attorney	Walsh and Simon	real estate and construction law firm

*last year of service, employment or ownership

3. Describe your involvement in the Shoreline community.

Since 1998 my family has lived in the Highlands, Shoreline, WA. Since March of 2002, I have been a Planning Commissioner for the City of Shoreline. As planning

commissioner for the last 4 years, I have been integrally involved in the following matters: (not in any order)

Sidewalk in lieu of Program
Widening of Aurora, Draft EIS, Right of way issues central Shoreline
Surface Water Master Plan
Workshop on Parks Master Plan
Numerous Type L Public Hearings
 Midvale Ave Street Vacation
 Plat on 16th Ave NE
 Ronald Place Street Vacation
 Comp Plan/Master Plans
Development Code Amendments (10 year update mandated by the State)
Critical Area Ordinance Redraft and Updates and numerous public hearings
Central Shoreline Sub Area Plan
Gambling/Casino Issues
 Approval of Club Hollywood special use permit
 Off Track Betting Issues
 Drift on Inn Reasonable Use Permit
Cottage Housing (2 rounds of amendments and Public Hearings)
Rezoning
 Ronald Wastewater
 Echo Lake
Workshop on Code Enforcement Regulations
Master Plan for Transfer Station, Regional Waste and Recycling Area
Public hearings on Capital Improvement Plans, Capital Facilities Plans
Gateway Master Plan Workshop
Interurban Trail
Review of "tent city" code requirements
Review of Tree trimming and removal rules
Fish wildlife habitat conservation
Workshop on Richmond Beach Salt Water Park
Special Use Permits on Wireless Telecom Facilities

Chairman of Economic Development Task Force

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

Special leadership role includes recent activities as Chairman of Economic Development Task Force. Task force developed a plan for Shoreline's future economic growth that hopefully will be approved by City Council. Expertise as a real estate attorney is useful in reviewing ordinances and codes. Expertise as major real estate developer gives me an insight slightly different from many of the city planners that are on the planning commission. In addition, I have a strong architectural background and environmental policy background.

5. List the addresses of property you own in Shoreline and the type of property (residential or commercial). Single Family Residence, The Highlands, Shoreline, WA 98177.

6. Are you an official representative of a homeowners' association or other group? If so, please name the group. NO

7. Describe why you are interested in serving in this position.

I am interested in continuing to serve as a planning commissioner because I really like the City of Shoreline. I have lived in cities all over the country and have chosen Shoreline and the Puget Sound area as where I want to raise my family and live. I also want to see improvements made to the city for selfish purposes as well. As a resident, I want to see my property values continue to increase. Without the continued provision of governmental services and educational services that Shoreline is noted for, I believe the community could be passed over and property values undermined. So since I believe I have a certain amount of expertise in this area, I wish to continue to assist the city of Shoreline to move forward and improve.

I also want you to know that I am very sensitive to what makes Shoreline a great city to live in. It has wonderful parks, recreational opportunities, neighborhoods, schools and amenities. It is as close in to Seattle as you can get and should therefore be a "hot" community. But we cannot afford to jeopardize what we have in any way. In particular, we have to be ever vigilant about maintaining our environment for the future. I have always tried to impart an environmental sensitivity to my family and my commercial endeavors. In fact, my oldest daughter is currently in graduate school at the world renowned Columbia School of International Affairs in New York City. She will be receiving a Masters of Public Administration with a specialty in environmental science and policy. My wife is an architect and has a second master's degree from the University of Washington in Art History with a specialty in Native American Art. She is currently the president of the Native American Arts Council for the Seattle Art Museum and is on the committee to build a long house on the University of Washington campus.

I point out the above because I want you to know my background and what my thought processes might be when addressing some of the issues that the planning commission will have in front of it in the next 4 years. But I also want you to know that I am a pragmatist, as well. As an example, I believe there are many ways to protect our environment. I don't care for one size fits all types of ordinances. I also strongly believe in individual property rights. Government intrusion should be kept to a minimum while protecting our critical areas and habitats. In most cases, if opposing parties can be persuaded to sit down in the same room and seriously discuss the issues, a compromise can be reached that will allow development and protect the environment. But compromises can only be reached if both parties are willing to give a little. I don't particularly care for ideologues and do not believe it is in the best interests of the citizens of Shoreline to create ordinances that overly burden property rights when they are unnecessary to protect the functions and values of habitats and critical areas found in an urban setting. Government regulations should be crafted in a way that balances all legitimate concerns. I feel my

strongest asset is that of a facilitator. I am able to craft compromises that make situations become "win-win" for all parties involved.

I have attached 2 letters which I wrote to the planning commission because I was going to miss a meeting and I wanted the planning commission to know my opinion on the subject at hand. I note that I am the only member of the planning commission that routinely expresses my opinion in writing if I am unable to attend the meeting. I have been told by many of the members that they appreciate my opinion and it has influenced many votes in my absence. In addition, I want to show you the care and analysis that goes into some of the more contentious matters before us. One of the letters (Jan. 21, 2005) is on my comments to proposed revisions to the critical areas ordinance and the other (Feb. 5, 2003) is on the cottage housing code concerning setback requirements. Both of these letters are in the public record already.

I believe I have served the community well in the last 4 years and would consider it a privilege to continue serving the City of Shoreline as a planning commissioner for another 4 years.

Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.

Are you available for evening meetings? YES Daytime meetings? YES

Please return this application by the deadline to: City of Shoreline City Clerk
17544 Midvale Avenue North
Shoreline, WA 98133
(206) 546-8919

Thank you for taking the time to fill out this application.

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PERSONAL INFORMATION

Name: Donald Sands
Home Address: The Highlands
Zip Code: 98177
Home Telephone Number: [REDACTED]
Work Address: [REDACTED]
Zip Code: [REDACTED]
Work Telephone Number: [REDACTED]
E-mail address: [REDACTED]

EXEMPT FROM DISCLOSURE
Exemption: RCW 42.56.250(3)

I declare under penalty of perjury under the laws of the State of Washington that the information provided herein is true and correct.

Donald H Sands

2/15/2006

Signature/Date



COMMUNITY SERVICE APPLICATION

FOR MEMBERSHIP ON THE

Planning Commission
City Board or Commission

(Please type or print)

Name Kelly K. Thompson

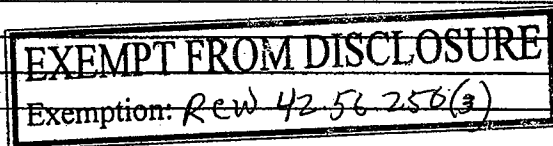
Are you a Shoreline resident or property owner? Yes, both

Length of residence 10 Years

1. List your educational background. Ballard High graduate
University of Washington graduate,
Bachelor of Arts, Speech Communication.
2. Please state your occupational background, beginning with your current occupation and employer. Current: Paraeducator, Shoreline
School District.
Former: Program Coordinator, TREEmendous
Seattle, a non-profit which worked in
conjunction with Seattle Parks Department
to re-forest urban green spaces.
3. Describe your involvement in the Shoreline community. I live and work
in Shoreline and have two children in
Shoreline public schools. We shop here,
play in the parks, walk and drive the
roads and participate in Shoreline
activities. I have also attended community
development/information meetings and a city-
sponsored community-input session.

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying. Mostly I would bring qualities and skills. I have strong communication skills and extensive experience working well with diverse populations. I know how to gather information, organize it and make sound decisions based upon it. I've also trained and led many adult volunteers.

5. List the addresses of property you own in Shoreline and the type of property (residential or commercial). [REDACTED]



6. Are you an official representative of a homeowners' association or other group? If so, please name the group. No.

7. Describe why you are interested in serving in this position. I have watched with pleasure as Shoreline has grown over the past decade. Planning is critical to the quality of life in a city and a few good decisions now have great impact on the future. I would like to be a part of this process for Shoreline.

Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.

Are you available for evening meetings? Yes Daytime meetings? No

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FILED

FEB 21 2006

**CITY CLERK
CITY OF SHORELINE**

COMMUNITY SERVICE APPLICATION

FOR MEMBERSHIP ON THE

Planning Commission

City Board or Commission

(Please type or print)

Name Michelle L Wagner

Are you a Shoreline resident or property owner? Both

Length of residence 2 years

1. List your educational background. I received my B.A. in German from the University of Southern California with a minor in Gender Studies. Later, I completed graduate course work at the Marshall School of Business.

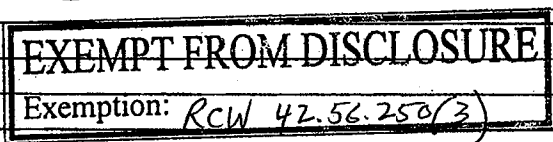
2. Please state your occupational background, beginning with your current occupation and employer.

I have been a manager of Audit and Enterprise Risk Services for Deloitte and Touche in Seattle since September 2003, and I have worked for Deloitte since 2000. Previously, I was the manager of the University of Southern California computer help desk.

3. Describe your involvement in the Shoreline community. I am a new mother and have attended several of the city's public presentations of future plans.

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying. _____
As a manager auditing major companies, I must discuss contentious issues diplomatically and negotiate reasonable resolutions. Additionally, one of my major job functions is to analyze the risk in decisions and provide suggestions as to the best course of action.
5. List the addresses of property you own in Shoreline and the type of property (residential or commercial). _____

6. Are you an official representative of a homeowners' association or other group? If so, please name the group. No
7. Describe why you are interested in serving in this position. _____
Since moving to Shoreline in 2003, I have been impressed by the thoughtful, practical manner in which the city has gone about identifying, prioritizing, and completing projects that improve our community and make it a better place to live. Only through the involvement of our citizens can we ensure that this continues, so I would like to do my part by actively participating in our city government.



Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.

Are you available for evening meetings? Yes Daytime meetings? Rarely

Please return this application by the deadline to: City of Shoreline
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CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

<p>AGENDA TITLE: Shoreline Library Board Appointments DEPARTMENT: Parks, Recreation, and Cultural Services PRESENTED BY: Dick Deal, PRCS Director</p>
--

ISSUE STATEMENT:

On March 31, 2006, the terms of Shoreline Library Board members Joe Phillips and Jamie Holter expire. Mr. Phillips was appointed in 2002 and has completed a four year term. In 2004, Ms. Holter was appointed to fill the final two years of a term for a board member who had resigned and was unable to complete the four year appointment. In addition to the two expired terms, Board member Ed Renouard recently resigned his position because of schedule conflicts.

If a Board member has not served two four-year terms and they are still eligible to serve, they must re-apply to be considered for open positions. Mr. Phillips and Ms. Holter were eligible for the open positions, but for personal reasons decided not to pursue another term at this time.

In February, the City Council recommended that staff advertise for the open Board positions. Seven applications from community members were submitted to the City Clerk's office by the February 21 deadline. On Wednesday, March 1, a Council subcommittee comprised of Deputy Mayor Fimia and Councilmembers Ryu and McGlashan reviewed the applications, selecting six candidates for interviews. Interviews were conducted on Thursday, March 9. On the evening of March 9, two candidates were unable to attend because of illness and a schedule conflict. Of the four citizens interviewed, the Council Subcommittee recommended three for Council approval. The members recommended by the Subcommittee are Jane L. Hinton, Susan Hoyne, and Thomas M. Peterson.

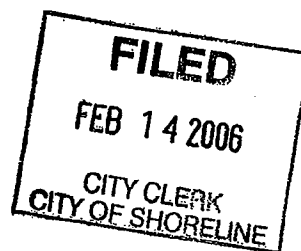
FINANCIAL IMPACT:

In the 2006 Parks, Recreation, and Cultural Services budget there is \$1,000 allocated for Library Board supplies, training, travel, and dues.

RECOMMENDATION

Staff recommends that the City Council appoint Jane L. Hinton, Susan Hoyne, and Thomas M. Peterson to each serve a four year term as members of the Shoreline Library Board.

Approved By: City Manager  City Attorney _____



COMMUNITY SERVICE APPLICATION

FOR MEMBERSHIP ON THE

Library Board
City Board or Commission

(Please type or print)

Name Jane L. Hinton

Are you a Shoreline resident or property owner? yes

Length of residence 14 months

1. List your educational background.

Bachelor of Arts in Human Services
Woodring College of Education - Western
Washington University

2. Please state your occupational background, beginning with your current occupation and employer.

Center for Human Services - Family Support
Program Manager Dec 2000 - present
Catholic Community Services - Intake Specialist
Aug 2000 - Mar 2001

3. Describe your involvement in the Shoreline community.

Through my job at CHS I have been
actively involved in work w/ the
SSD, Library, SCC, Back to School
Consortium, PRCs, & Community
Resource Team.

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

• Knowledge of community resources
• Knowledge of relationships w/ immigrant/refugee communities

5. List the addresses of property you own in Shoreline and the type of property (residential or commercial).

[REDACTED]

EXEMPT FROM DISCLOSURE

Exemption: RCW 42.56.250(3)

6. Are you an official representative of a homeowners' association or other group? If so, please name the group.

No

7. Describe why you are interested in serving in this position.

I was raised in libraries by my mother who is now a school librarian. During my middle & high school years I volunteered at my local library. I believe libraries are an important resource to our community & I am interested in supporting our local library system.

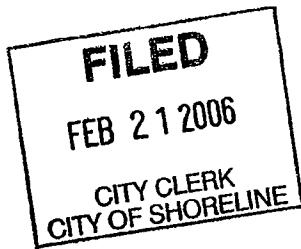
Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.

Are you available for evening meetings? X Daytime meetings? with notice

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COMMUNITY SERVICE APPLICATION

FOR MEMBERSHIP ON THE

Literary Board
City Board or Commission

(Please type or print)

Name SUSAN HOYNE

Are you a Shoreline resident or property owner? YES

Length of residence 3 YEARS

1. List your educational background.
Ph.D - UNIVERSITY OF WASHINGTON

2. Please state your occupational background, beginning with your current occupation and employer.
DEAN OF SCIENCE, MATHEMATICS, AND
ENGINEERING AT SHORELINE
COMMUNITY COLLEGE

3. Describe your involvement in the Shoreline community.
NOT MUCH AT THE MOMENT
I AM A VOLUNTEER AT THE SHORELINE
HOPELINK FOOD BANK

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying. _____

I HAVE TAUGHT ENGLISH FOR
25+ YEARS + I AM AN AVID READER.
I ALSO USE THE RICHMOND BEACH
LIBRARY A GREAT DEAL

5. List the addresses of property you own in Shoreline and the type of property (residential or commercial). _____

EXEMPT FROM DISCLOSURE

Exemption: RCW 42.56.250(3)

6. Are you an official representative of a homeowners' association or other group? If so, please name the group. NO

7. Describe why you are interested in serving in this position. _____

I AM VERY INTERESTED IN THE ROLE
OF THE PUBLIC LIBRARY IN OUR SOCIETY
+ ITS MANY OPPORTUNITIES + ADVANTAGES

Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.

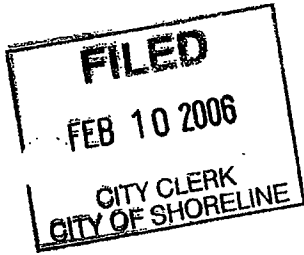
Are you available for evening meetings? YES Daytime meetings? DEPENDS

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COMMUNITY SERVICE APPLICATION

FOR MEMBERSHIP ON THE

Library Advisory Board
City Board or Commission

Name: **Thomas M. Petersen**

Are you a Shoreline resident or property owner? **Yes**

Length of residence **Eleven years**

1. List your educational background.

B.S. Social Sciences, University of California, Berkeley

M.A. Human Resource Management & Organizational Behavior, Golden Gate University

Teacher's Certificates in Social Sciences and English with over 100 college credits in those fields, plus Health and Sciences

Washington State Secondary School Principal's Certificate

2. Please state your occupational background, beginning with your current occupation and employer.

Teacher, Northshore School District. Administrative intern, '03-04.

In my younger days, the usual panoply of non-career-track jobs, though I strove always to "learn the business". Various temporary office jobs during a teaching hiatus in the early '90s, including Human Resource Management internships.

3. Describe your involvement in the Shoreline community.

Always there to support the Richmond Beach Library, lending a hand whenever needed, marching in the parade, grunt labor at Friends of the Library activities. Richmond Beach Community Council Liaison to the Shoreline Neighborhood Traffic Safety Program. Coach or manager for various Richmond Little League and other youth sports organizations, various contributions to Syre Elementary activities.

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

As a teacher, I am in a leadership role every day. During my administrative internship, I worked "without a net" filling in for someone recuperating from a car accident. I have served on countless committees and panels for school reform and curriculum development. I served for three years on the state team creating and testing a portion of the WASL. I was an advisor to the Washington Council on International Trade for many years, meeting with, or making presentations to, state business leaders, state and national-level political leaders and international dignitaries.

I am also lead teacher on my school's Building committee (advising on remodeling), my school's Safety Officer, and Parking Lot Supervisor, so I have a better-than average knowledge of public facility codes and I'm a great amateur traffic engineer.

5. List the addresses of property you own in Shoreline and the type of property (residential or commercial).

EXEMPT FROM DISCLOSURE

Exemption: RCW 42.56.250(3)

6. Are you an official representative of a homeowners' association or other group? If so, please name the group.

No.

7. Describe why you are interested in serving in this position.

My wife and I have been active in library affairs for several years in supporting roles. The generation that lobbied for the new Richmond Beach Library is finishing up its tenure, and as someone with a very strong sense of community and service, I think it is important that their good work and good example be carried on, and that those of us who believe in our communities need to step forward.

Retiring Advisory Board member Joe Phillips brought the upcoming vacancy to my attention months ago and strongly urged me to apply. In recent months I have been very active among Shoreline residents questioning KCLS's new staffing policy; like Joe and other Advisory Board members, I admire KCLS and consider it a huge asset in Shoreline, but want to be sure that it serves us and our needs, and that the library is always looking to serve its patrons, not itself.

I am adamantly not a "one-issue applicant" – I'd be applying for this position any way. I dearly hope for the "clustering" issue to be resolved, so we can talk about the exciting stuff, like designing the new Shoreline parking lot (see #4).

Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.

Are you available for evening meetings? Always Daytime meetings? Tough but do-able.

CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: 2005 Fourth Quarter Financial Report
DEPARTMENT: Finance
PRESENTED BY: Debbie Tarry, Finance Director

PROBLEM/ISSUE STATEMENT:

Attached is the 2005 fourth quarter financial report. This report summarizes the financial activities during 2005 for all City funds. It is provided to keep the Council informed of the financial issues and the financial position of the City. The Executive Summary section of the report provides a high level overview. More detailed information on specific revenue and expenditures is provided following the Executive Summary.

FINANCIAL IMPACT:

The following table provides a summary of the financial results for all City funds for 2005:

Revenues						Expenditures					
Fund	2005 Budget	2005 Projected	2005 Actuals	Variance Actuals v. Projected	% Variance	2005 Budget	2005 Projected	2005 Actuals	2005 Carryovers	Variance Actuals v. Projected	% Variance
General Fund	\$31,107,620	\$26,697,529	\$27,779,704	\$1,082,176	4.1%	\$31,002,551	\$30,227,116	\$29,478,068	\$146,948	-\$602,100	-2.0%
Streets	\$2,385,333	\$2,294,931	\$2,374,546	\$79,615	3.5%	\$2,385,333	\$2,386,507	\$2,224,960	\$89,774	-\$71,773	-3.0%
SWM OPS	\$3,071,187	\$2,512,192	\$2,602,140	\$89,948	3.6%	\$2,898,600	\$2,898,600	\$2,735,229	\$180,851	\$17,480	0.6%
General Capital	\$17,803,307	\$5,750,263	\$5,630,623	-\$119,640	-2.1%	\$17,295,500	\$5,858,386	\$1,500,626	\$5,297,530	\$939,770	16.0%
Roads Capital	\$32,117,088	\$18,063,240	\$15,858,887	-\$2,204,353	-12.2%	\$35,915,742	\$23,291,879	\$18,004,564	\$6,488,069	\$1,200,754	5.2%
SWM Capital	\$2,203,824	\$2,200,439	\$1,914,377	-\$286,062	-13.0%	\$3,864,626	\$2,901,084	\$2,501,820	\$356,512	-\$42,752	-1.5%
Arterial Street Fund	\$353,358	\$355,193	\$391,928	\$36,735	10.3%	\$353,358	\$353,358	\$348,545	\$0	-\$4,813	-1.4%
General Reserve Fund	\$154,193	\$169,193	\$189,350	\$20,157	11.9%	\$0	\$0	\$0	\$0	\$0	0.0%
Code Abatement Fund	\$162,500	\$91,790	\$100,312	\$8,522	9.3%	\$100,000	\$44,016	\$19,717	\$0	-\$24,299	-55.2%
Asset Seizure Fund	\$23,500	\$7,300	\$10,774	\$3,474	47.6%	\$23,000	\$2,077	\$9,387	\$0	\$7,310	351.9%
Public Arts Fund	\$543,598	\$345,478	\$232,827	-\$112,651	-32.6%	\$193,995	\$0	\$15,000	\$0	\$15,000	0.0%
Vehicle Operations Fund	\$79,574	\$71,356	\$73,950	\$2,594	3.6%	\$79,324	\$71,824	\$78,981	\$0	\$7,157	10.0%
Facility - Major Maintenance Fund	\$244,000	\$244,000	\$244,548	\$548	0.2%	\$124,000	\$88,000	\$83,826	\$0	-\$4,174	-4.7%
Equipment Replacement Fund	\$326,963	\$283,379	\$307,148	\$23,769	8.4%	\$225,720	\$97,750	\$223,907	\$0	\$126,157	129.1%
Unemployment	\$22,650	\$21,400	\$13,229	-\$8,171	-38.2%	\$21,400	\$21,400	\$15,425	\$0	-\$5,975	-27.9%
Totals	\$90,598,695	\$59,107,683	\$57,724,344	-\$1,383,339	-2.3%	\$94,483,149	\$68,241,997	\$57,240,055	\$12,559,684	\$1,557,742	2.3%

RECOMMENDATION

No action is required by the Council. This item is provided for informational purposes.

Approved By: City Manager  City Attorney _____

ATTACHMENTS

Attachment A – 2005 Fourth Quarter Financial Report



2005 Year End Financial Report

Prepared by the Finance Department

For

Fiscal Year January 1, 2005 – December 31, 2005

Table of Contents

Executive Summary	3
General Fund Revenue	7
Property Tax	8
Sales Tax	9
Criminal Justice Sales Tax	11
State Revenue	12
Utility Tax and Franchise Fees	13
Electricity Contract Payment	14
Parks Revenue	15
Gambling Revenue	16
Permit Revenue	17
General Fund Expenditures	18
Street Fund	19
Surface Water Management Fund	20
General Capital Fund	21
Roads Capital Fund	22
Surface Water Capital Fund	23
Cash and Investment Report	24

EXECUTIVE SUMMARY

General Fund

2005 actual General Fund revenue totaled \$27,779,704 which was greater than 2005 projected revenue of \$26,697,529 by \$1,082,176 or 4.05%. This is an increase of 4.3% over total 2004 revenues of \$26,623,282. The variance in actual revenue collections compared to projections can primarily be attributed to better than expected revenue from sales tax of \$296,455, telecommunications utility tax revenue of \$249,406, electricity contract payment of \$182,547, cable TV franchise fee revenue of \$66,925 and natural gas utility tax revenue of \$53,099. These revenue sources make up 78% of the revenue increase.

The 2005 actual expenditures were \$29,478,068 and the 2005 carry-overs were \$146,948 for a total 2005 expenditure of \$29,625,016. This is \$602,100 or 1.99% below projected expenditures of \$30,227,116.

The projected 2005 ending fund balance is \$9,499,941. This includes all revenue and expenditure activity and the requested carryovers. This is \$1,684,272 more in fund balance than was originally projected.

Street Fund

Actual revenues for 2005 were \$2,374,546, just \$79,615 or 3.47% above projected revenue. Right-of-way fee revenue was above projections by \$102,045 due to permits issued to King County Wastewater Treatment for work related to the Brightwater project. Fuel tax collections were below projections by \$4,401. Interest earnings were less than projections by \$9,236.

The 2005 actual expenditures were \$2,224,960 and the 2005 carry-overs were \$89,774 for a total 2005 expenditure of \$2,314,734. This is \$71,773 or 3.29% below projected expenditures of \$2,386,507.

The projected 2005 ending fund balance is \$678,490. This includes all revenue and expenditure activity and the requested carryovers. This is \$151,387 increase in fund balance than was originally projected.

Surface Water Management Fund

Actual revenues for 2005 were \$2,602,140 this was \$89,948 or 3.6% more than projected revenue of \$2,513,192. Storm drainage fees were \$28,911 less than projected, but interest earning were \$33,032 greater than expected.

The 2005 actual expenditures were \$2,735,229 and the 2005 carry-overs were \$180,851 for a total 2005 expenditure of \$2,916,080. This is \$17,480 or 0.60% above projected expenditures of \$2,898,600.

The projected 2005 ending fund balance is \$2,672,350. This includes all revenue and expenditure activity and the requested carryovers. This is \$224,532 less in fund balance than was originally projected. Original projections did not include \$297,000

budgeted to be used in support of drainage work on the North City Business District/15th Avenue Improvements project.

Capital Improvement Funds

General Capital

Actual revenues for 2005 were \$5,630,623 this is \$119,640 or 2.1% below projected revenues of \$5,750,263. Real Estate Excise Tax (REET) collections were \$247,554 above projections but grant revenue was below projections due to date differences in grant allocation.

The 2005 actual expenditures were \$1,500,626 and the 2005 carry-overs were \$5,297,530 for a total 2005 expenditure of \$6,798,156. This is \$939,770 or 16% above projected expenditures of \$5,858,386. The projected 2005 ending fund balance is \$6,812,559. This includes all revenue and expenditure activity and the requested carryovers. The large carryover request is related to the City Hall project which was delayed. This is \$1,059,410 less in fund balance than was originally projected. The South Woods property acquisition and the soccer fields upgrade project, originally scheduled to start in 2006, actually began during 2005.

Roads Capital

Actual revenues for 2005 were \$15,858,887. This is \$2,204,353 or 12.20% below projected revenues of \$18,063,240. This revenue decrease is due primarily to grant revenue not being received as projected since roads projects were not completed as scheduled. However, these grants are expected to be received in 2006 as the project work continues. Staff has requested that \$4,190,199 in grant revenue be carried over into 2006. REET collections were \$247,554 ahead of projections for the same reason that REET collections exceeded projections in the General Capital Fund.

The 2005 actual expenditures were \$18,004,564 and the 2005 carry-overs were \$6,488,069 for a total 2005 expenditure of \$24,492,633. This is \$1,200,759 or 5.1% above projected expenditures of \$23,291,879. The projected 2005 ending fund balance is \$10,792,842. This includes all revenue and expenditure activity and the requested carryovers. This is an \$785,092 increase in fund balance than was originally projected.

Surface Water Capital

Actual revenues for 2005 were \$1,914,377 this is \$286,062 or 13% below projected revenues of \$2,200,439. Revenues were below projections primarily because the Boeing Creek stormwater project will occur in 2006 instead of 2005. This project is primarily being funded from mitigation monies received from King County. These monies will not be recognized as revenue until the expenditures for the project are incurred.

The 2005 actual expenditures were \$2,501,820 and the 2005 carry-overs were \$356,512 for a total 2005 expenditure of \$2,858,332. This is \$42,752 or 1.5% below projected expenditures of \$2,901,084. The projected 2005 ending fund balance is \$2,343,704. This includes all revenue and expenditure activity and the requested carryovers. This is \$199,962 less in fund balance than was originally projected.

All Funds Summary

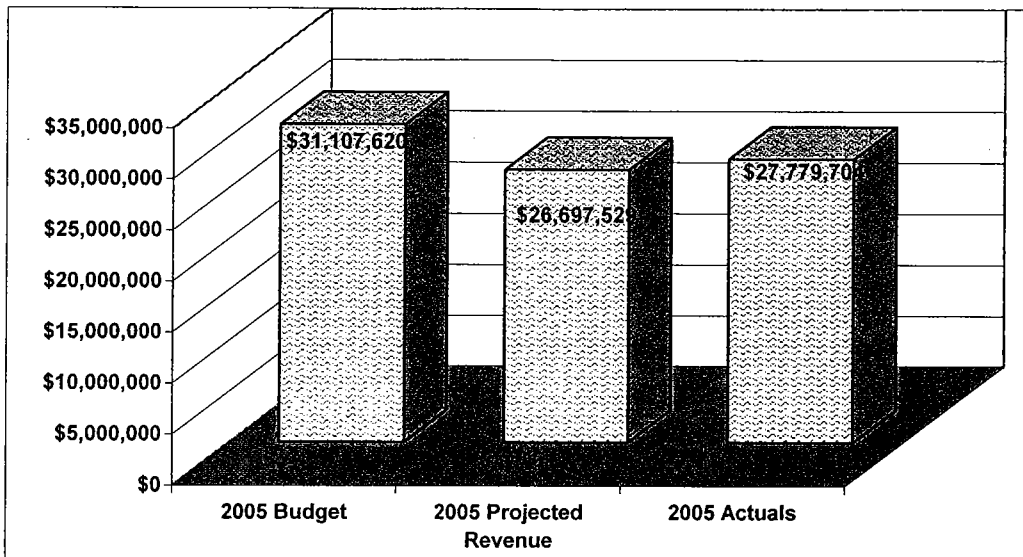
The following table provides a summary of the financial results for all City funds for 2005 and includes the 2005 carryover. The second chart shows the estimated ending fund balances for 2005:

Fund	Revenues					Expenditures					
	2005 Budget	2005 Projected	2005 Actuals	Variance Actuals v. Projected	% Variance	2005 Budget	2005 Projected	2005 Actuals	2005 Carryovers	Variance Actuals v. Projected	% Variance
General Fund	\$31,107,620	\$26,697,529	\$27,779,704	\$1,082,176	4.1%	\$31,002,551	\$30,227,116	\$29,478,068	\$146,948	-\$602,100	-2.0%
Streets	\$2,385,333	\$2,294,931	\$2,374,546	\$79,615	3.5%	\$2,385,333	\$2,386,507	\$2,224,960	\$89,774	-\$71,773	-3.0%
SWM OPS	\$3,071,187	\$2,512,192	\$2,602,140	\$89,948	3.6%	\$2,898,600	\$2,898,600	\$2,735,229	\$180,851	\$17,480	0.6%
General Capital	\$17,803,307	\$5,750,263	\$5,630,623	-\$119,640	-2.1%	\$17,295,500	\$5,858,386	\$1,500,626	\$5,297,530	\$939,770	16.0%
Roads Capital	\$32,117,088	\$18,063,240	\$15,858,887	-\$2,204,353	-12.2%	\$35,915,742	\$23,291,879	\$18,004,564	\$6,488,069	\$1,200,754	5.2%
SWM Capital	\$2,203,824	\$2,200,439	\$1,914,377	-\$286,062	-13.0%	\$3,864,626	\$2,901,084	\$2,501,820	\$356,512	-\$42,752	-1.5%
Arterial Street Fund	\$353,358	\$355,193	\$391,928	\$36,735	10.3%	\$353,358	\$353,358	\$348,545	\$0	-\$4,813	-1.4%
General Reserve Fund	\$154,193	\$169,193	\$189,350	\$20,157	11.9%	\$0	\$0	\$0	\$0	\$0	0.0%
Code Abatement Fund	\$162,500	\$91,790	\$100,312	\$8,522	9.3%	\$100,000	\$44,016	\$19,717	\$0	-\$24,299	-55.2%
Asset Seizure Fund	\$23,500	\$7,300	\$10,774	\$3,474	47.6%	\$23,000	\$2,077	\$9,387	\$0	\$7,310	351.9%
Public Arts Fund	\$543,598	\$345,478	\$232,827	-\$112,651	-32.6%	\$193,995	\$0	\$15,000	\$0	\$15,000	0.0%
Vehicle Operations Fund	\$79,574	\$71,356	\$73,950	\$2,594	3.6%	\$79,324	\$71,824	\$78,981	\$0	\$7,157	10.0%
Facility - Major Maintenance Fund	\$244,000	\$244,000	\$244,548	\$548	0.2%	\$124,000	\$88,000	\$83,826	\$0	-\$4,174	-4.7%
Equipment Replacement Fund	\$326,963	\$283,379	\$307,148	\$23,769	8.4%	\$225,720	\$97,750	\$223,907	\$0	\$126,157	129.1%
Unemployment	\$22,650	\$21,400	\$13,229	-\$8,171	-38.2%	\$21,400	\$21,400	\$15,425	\$0	-\$5,975	-27.9%
Totals	\$90,598,695	\$59,107,683	\$57,724,344	-\$1,383,339	-2.3%	\$94,483,149	\$68,241,997	\$57,240,055	\$12,559,684	\$1,557,742	2.3%

Fund Balance Overview

All City Funds	2005 Beginning Fund Balance	2005 Actual Revenue	2005 Actual Expenditures	Ending Fund Balance	Net Carryovers	2005 Projected Ending Fund Balance
General Fund	\$11,345,253	\$27,779,704	\$29,478,068	\$9,646,889	\$146,948	\$9,499,941
Streets	\$618,678	\$2,374,546	\$2,224,960	\$768,264	\$89,774	\$678,490
SWM OPS	\$2,986,290	\$2,602,140	\$2,735,229	\$2,853,201	\$180,851	\$2,672,350
General Capital	\$7,980,092	\$5,630,623	\$1,500,626	\$12,110,089	\$5,297,530	\$6,812,559
Roads Capital	\$15,236,389	\$15,858,887	\$18,004,564	\$13,090,712	\$2,297,870	\$10,792,842
SWM Capital	\$3,244,311	\$1,914,377	\$2,501,820	\$2,656,868	\$313,164	\$2,343,704
Arterial Street Fund	\$15,535	\$391,928	\$348,545	\$58,918	\$0	\$58,918
General Reserve Fund	\$1,970,996	\$189,350	\$0	\$2,160,346	\$0	\$2,160,346
Code Abatement Fund	\$38,321	\$100,312	\$19,717	\$118,916	\$0	\$118,916
Asset Seizure Fund	\$20,335	\$10,774	\$9,387	\$21,722	\$0	\$21,722
Public Arts Fund	\$61,040	\$232,827	\$15,000	\$278,867	\$0	\$278,867
Vehicle Operations Fund	\$52,602	\$73,950	\$78,981	\$47,571	\$0	\$47,571
Facility - Major Maintenance Fund	\$0	\$244,548	\$83,826	\$160,722	\$0	\$160,722
Equipment Replacement Fund	\$1,168,020	\$307,148	\$223,907	\$1,251,261	\$0	\$1,251,261
Unemployment	\$72,154	\$13,229	\$15,425	\$69,958	\$0	\$69,958
Totals	\$44,810,016	\$57,724,344	\$57,240,055	\$45,294,305	\$8,326,137	\$36,968,168

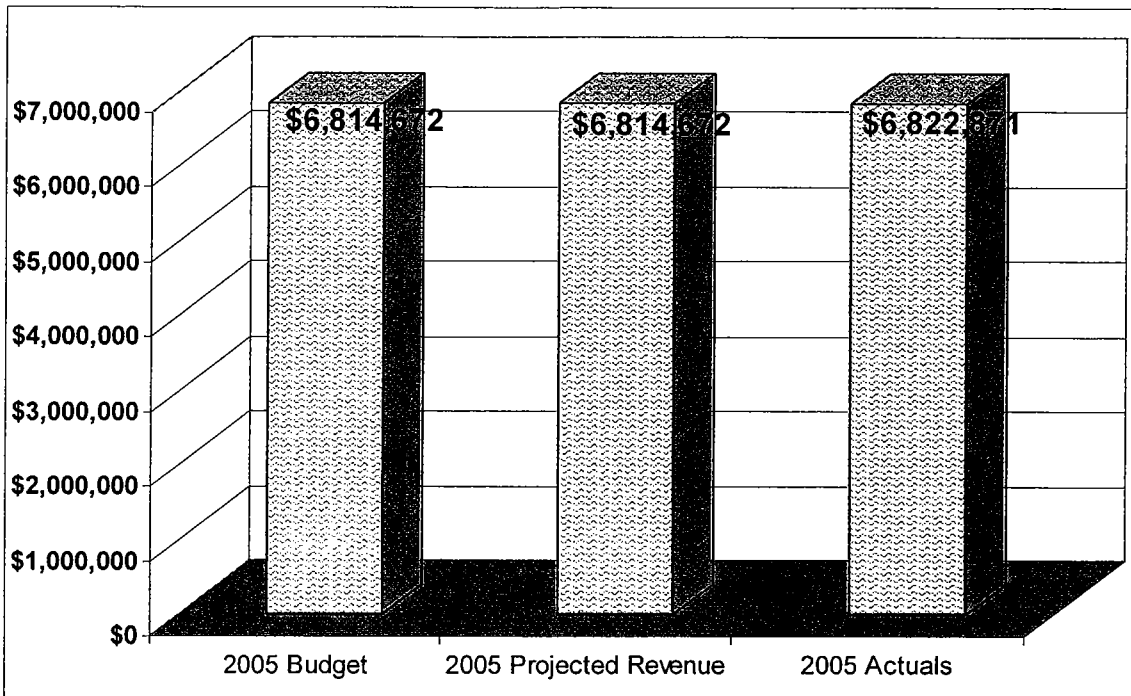
General Fund Revenue



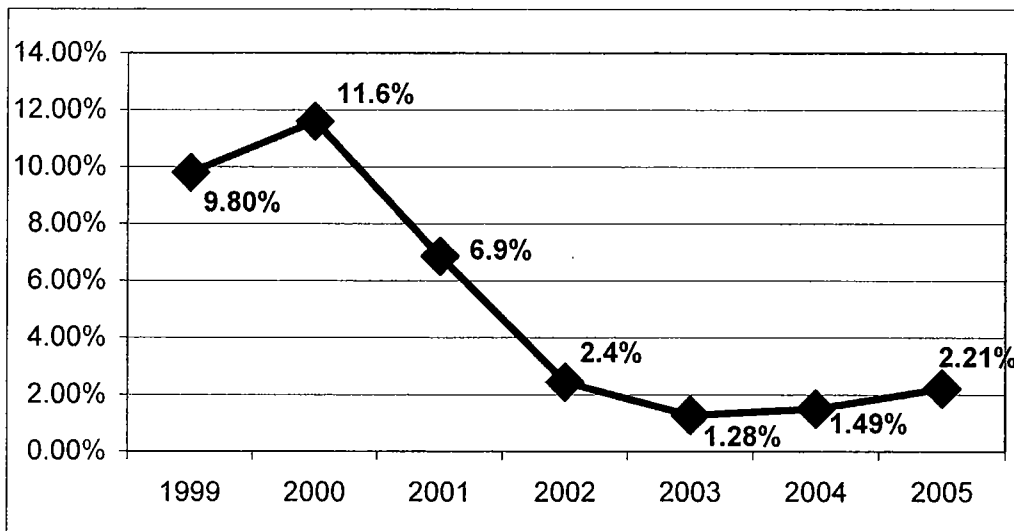
2005 actual General Fund revenue totaled \$27,779,704 which was greater than 2005 projected revenue of \$26,697,529 by \$1,082,176 or 4.05%. This is an increase of 4.3% over total 2004 revenues of \$26,623,282. The variance in actual revenue collections compared to projections can primarily be attributed to better than expected revenue from sales tax of \$296,455, telecommunications utility tax revenue of \$249,406, electricity contract payment of \$182,547, cable TV franchise fee revenue of \$66,925 and natural gas utility tax revenue of \$53,099. These revenue sources make up 78% of the revenue increase. The table below compares budget, projected, and actual general fund revenue collections for 2005. Specific detail about these revenues can be found later in this report.

Revenue Source	2005 Budget	2005 Projected Revenue	2005 Actuals	\$\$ Variance Actuals v. Projected	% Variance
Budgeted Fund Balance	\$5,375,396	\$0	\$0	NA	NA
Property Tax	\$6,814,672	\$6,814,672	\$6,822,871	\$8,199	0.12%
Sales Tax	\$5,500,000	\$5,700,000	\$5,996,455	\$296,455	5.20%
Criminal Justice Sale Tax	\$1,040,000	\$1,040,000	\$1,111,984	\$71,984	6.92%
Utility Tax/Franchise Fee Category					
Natural Gas Utility Tax	\$610,000	\$784,235	\$837,334	\$53,099	6.77%
Sanitation Utility Tax	\$300,000	\$300,000	\$325,538	\$25,538	8.51%
Cable TV Utility Tax	\$84,000	\$84,000	\$90,029	\$6,029	7.18%
Telephone/Cell Utility Tax	\$1,320,000	\$1,400,000	\$1,649,406	\$249,406	17.81%
Water Franchise Fee	\$450,325	\$561,976	\$610,943	\$48,967	8.71%
Sewer Franchise Fee	\$618,000	\$618,000	\$621,000	\$3,000	0.49%
Storm Drainage Utility Tax	\$149,532	\$149,532	\$145,749	-\$3,783	-2.53%
Cable TV Franchise Fee	\$420,000	\$420,000	\$486,925	\$66,925	15.93%
Utility Tax/Franchise Fee Subtotal	\$3,951,857	\$4,317,743	\$4,766,924	\$449,181	10.40%
Electricity Contract Payment	\$700,000	\$850,000	\$1,032,547	\$182,547	21.48%
Gambling Tax	\$2,982,500	\$2,982,500	\$3,003,002	\$20,502	0.69%
State Revenue	\$752,006	\$752,006	\$751,779	-\$227	-0.03%
Permit Revenue	\$1,078,500	\$1,196,500	\$1,336,654	\$140,154	11.71%
Parks & Recreation Revenue	\$832,760	\$918,809	\$944,939	\$26,130	2.84%
Fines & Forfeitures	\$135,530	\$85,055	\$67,297	-\$17,758	-20.88%
Grants & Misc. Revenue	\$616,309	\$613,654	\$508,086	-\$105,568	-17.20%
Investment Interest	\$167,500	\$266,000	\$302,597	\$36,597	13.76%
Transfers-In	\$1,160,590	\$1,160,590	\$1,134,569	-\$26,021	-2.24%
Total General Fund Revenue	\$31,107,620	\$26,697,529	\$27,779,704	\$1,082,176	4.05%

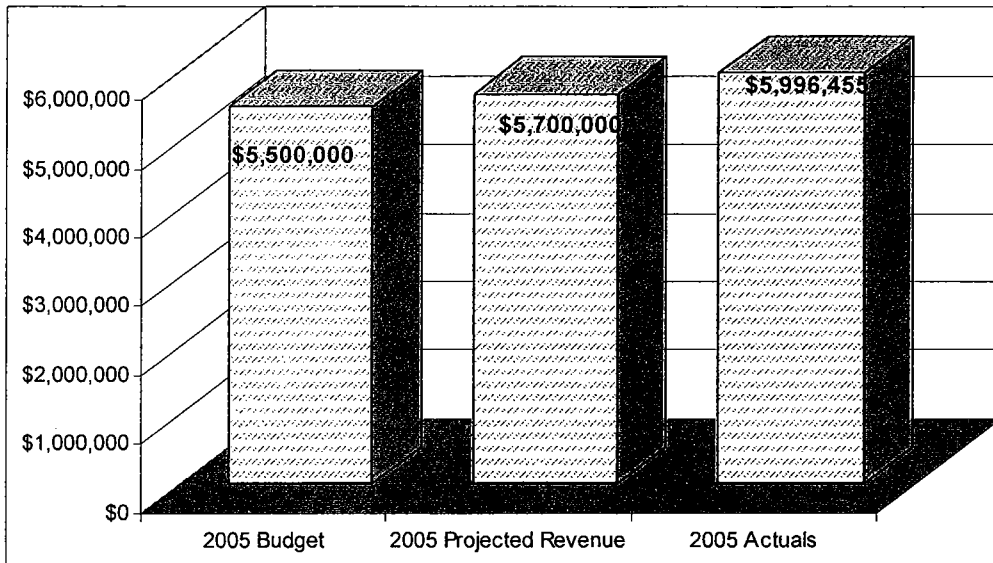
Property Tax Revenue



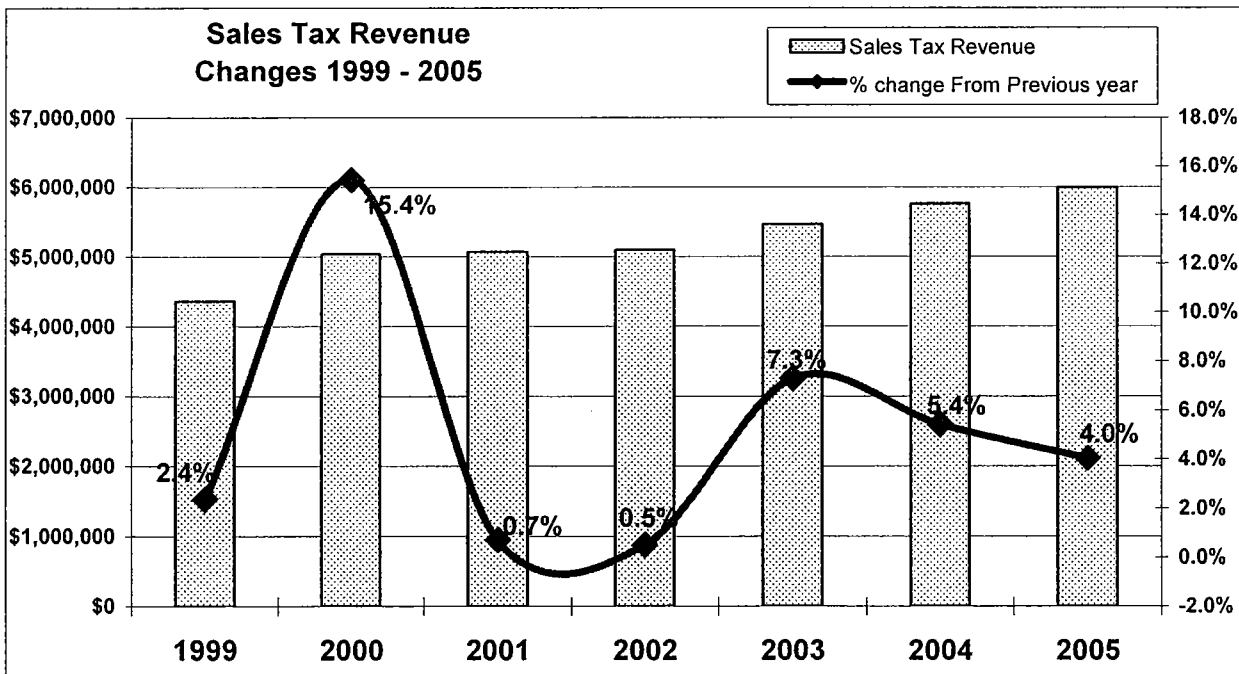
Property tax collections of \$6,822,871 were above projections but only by \$8,199 or 0.12%. This is an increase over 2004 collections of \$147,309 or 2.2%. The graph below highlights the ongoing and fairly rapid decline of property tax revenue growth, in real dollars, from 1999 through 2005. This decline is primarily a result of the 1% levy growth limitation imposed by passage of Initiative 695.



Sales Tax Revenue



Sales tax revenue came in at \$5,996,455, \$296,455 or 5.2% over adjusted 2005 projections of \$5,700,000. This is an increase of \$233,324 or 4% over 2004 collections. As this chart illustrates, sales tax revenue for 2005 shows a modest increase over 2004 with growth of 4%.



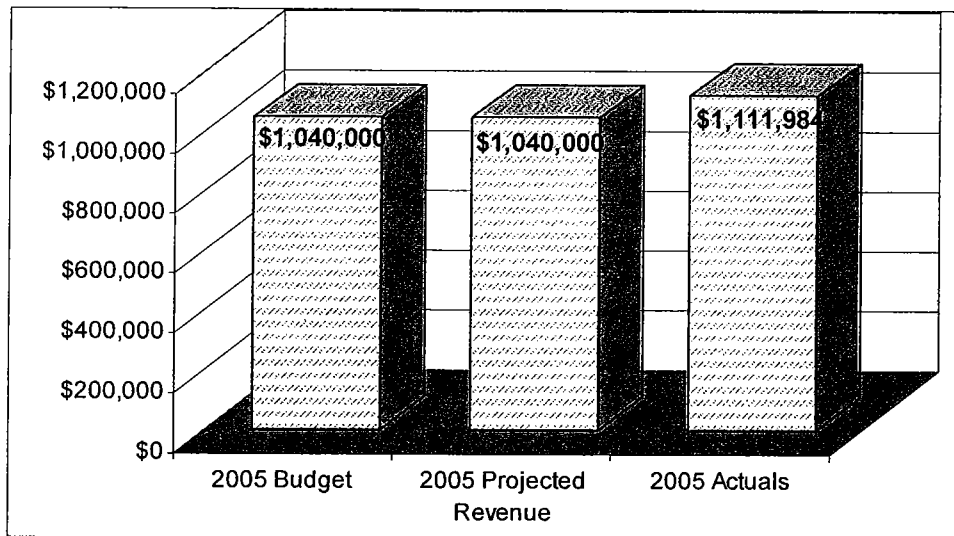
It is important to analyze sales tax growth by primary business sector to determine if the sales tax growth is a result of increased retail sales, growth in construction, growth in services or a combination. Growth in a single sector, such as construction, could indicate revenue that should be considered one-time growth. On the other hand, growth in retail related sales could indicate a growing demand in on-going sales. In looking at the change in sales tax revenue from 2004 to 2005 by business industry it appears the primary source of growth was related to

construction. This table shows a comparison of the various business sector retail sales tax collections for 2004 and 2005.

Business Sector	2005	2004	\$\$ Variance 2005 v. 2004	% Change
Retail Trade	\$3,799,945	\$3,820,494	-\$20,550	-0.54%
Construction	\$806,626	\$623,466	\$183,160	29.38%
Accommodation and Food Services	\$352,697	\$330,862	\$21,835	6.60%
Information/Telecommunications	\$225,436	\$206,930	\$18,505	8.94%
Repair/Maint & Laundry Services	\$178,104	\$160,429	\$17,674	11.02%
Real Estate, Rental, Leasing	\$132,925	\$111,764	\$21,160	18.93%
Wholesale Trade	\$121,031	\$108,308	\$12,723	11.75%
Arts, Entertain, Recreation	\$99,678	\$100,824	-\$1,146	-1.14%
Admin, Supp, Remed Svcs	\$94,186	\$83,297	\$10,889	13.07%
Prof, Sci, Technical Svcs	\$65,232	\$35,903	\$29,329	81.69%
Manufacturing	\$37,054	\$41,909	-\$4,854	-11.58%
Finance and Insurance	\$26,100	\$30,084	-\$3,984	-13.24%
Health Care Social Assistance	\$11,045	\$12,499	-\$1,454	-11.63%
Public Administration	\$8,419	\$9,688	-\$1,269	-13.10%
Educational Services	\$7,942	\$10,236	-\$2,294	-22.41%
Transportation and Warehousing	\$7,668	\$7,533	\$135	1.79%
Agriculture, Forestry, Fishing	\$1,344	\$1,617	-\$273	-16.86%
Utilities	\$879	\$1,151	-\$272	-23.64%
Mining	\$754	\$1,498	-\$744	-49.68%
Misc/Other	\$17,388	\$62,633	-\$45,245	-72.24%
	\$5,996,455	\$5,763,130	\$233,324	4.05%

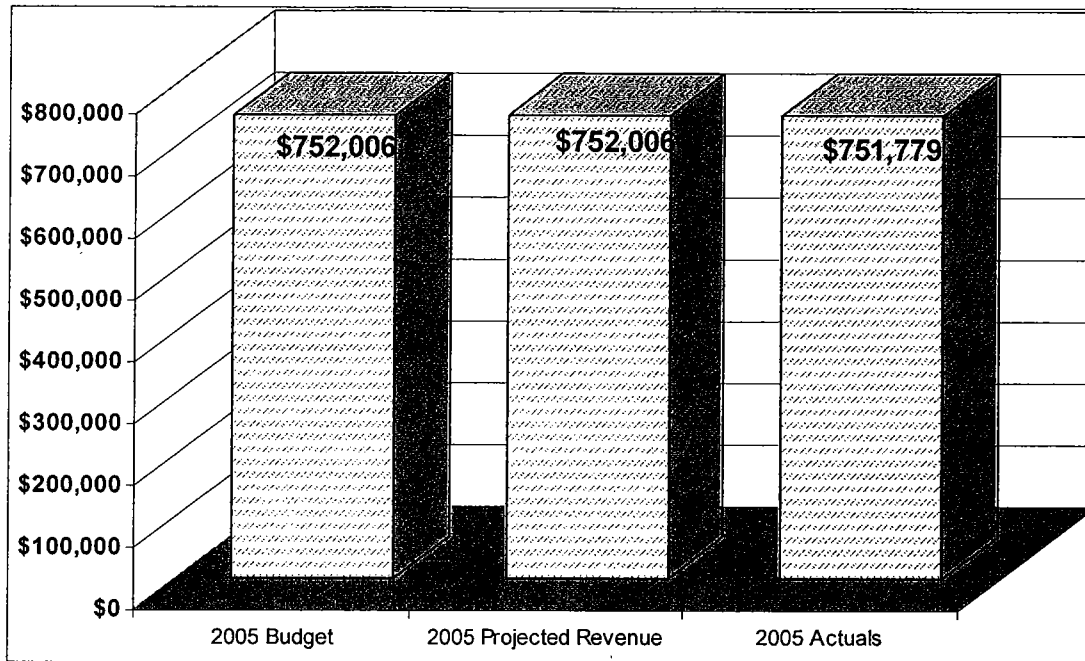
Retail sales tax activity actually decreased by 0.54% from 2004 to 2005, while construction related sales tax activity increased by 29.38% or \$183,160. The growth in construction related sale tax accounted for nearly 79% of sales tax revenue growth in 2005.

Criminal Justice Sales Tax Revenue



Local criminal justice sales tax collections of \$1,111,984 are above projected revenue of \$1,040,000 by \$71,984 or 6.9%. This is an increase over 2004 of \$76,659 or 7.4%. This shows increased level of retail sales within King County as a whole. This category differs from sales tax because it represents sales tax collected throughout King County and consequently does not necessarily reflect the sales tax experience within Shoreline. This tax is distributed based on city population.

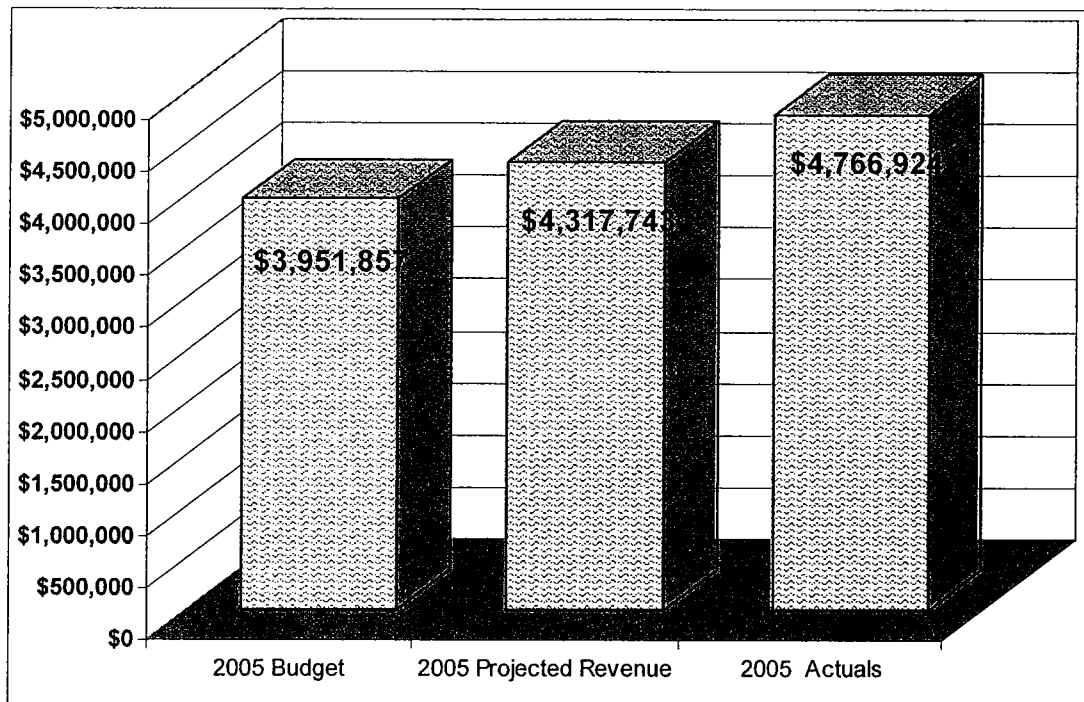
State Revenue



State Revenues of \$751,779 are just below projected revenue of \$752,006. This is a decrease from the amount of revenue received during 2004. Revenue is down by \$11,637 or 1.5%. Revenues from this category have decreased slightly over the past few years as the level of state support for criminal justice programs has declined.

This category includes leasehold excise tax, criminal justice funds, liquor board profits and liquor excise tax.

Utility Tax and Franchise Fee Revenue



Utility tax and franchise fee revenue of \$4,766,924 exceeded projected revenue of \$4,317,743 by \$449,181 or 10.4%. Total collections in 2004 were \$4,065,888. Surface water utility tax was collected for the first time in 2005, which accounted for some of the growth from 2004 to 2005. The total surface water utility tax collection for 2005 was \$145,749.

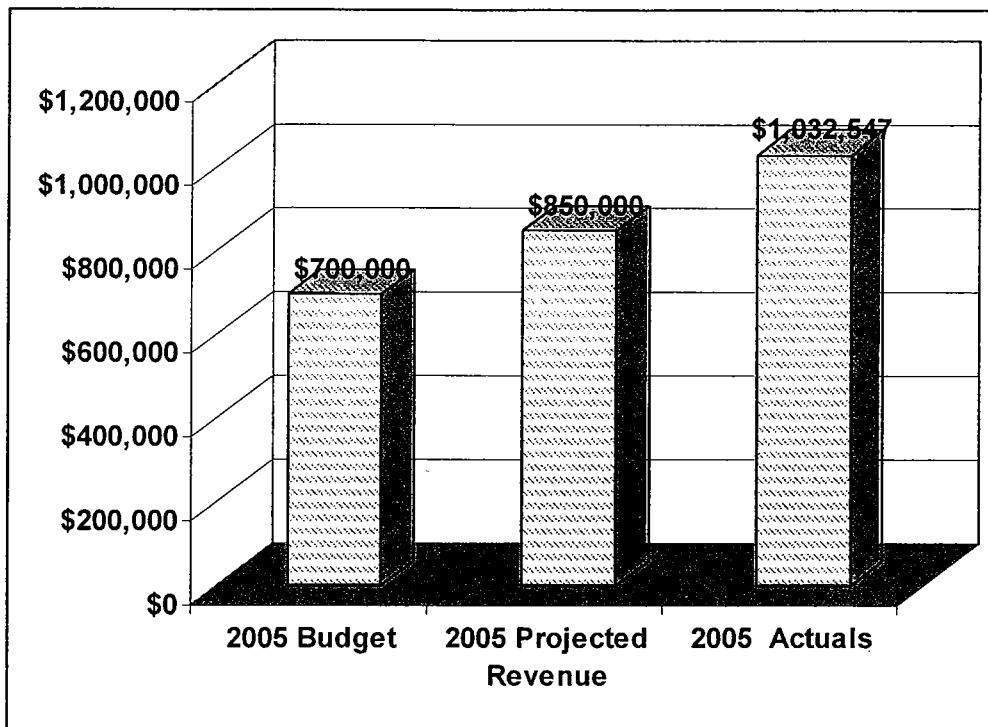
The increase in actual revenue collections as compared to projected revenue for 2005 is due primarily to the following:

- Cellular and Telephone revenue exceeded projections by \$249,406 or 12.2%
- Natural Gas revenue was up from projections by \$53,099 or 6.8% due in part to a rate increase that went into effect late in 2005.
- Cable TV franchise fee revenue was up by \$66,925 or 16%.

The table immediately below lists all of the City's utility revenue producers and revenue activity for 2005.

Revenue Source	2005 Budget	2005 Projected Revenue	2005 Actual	\$\$ Variance Actual v. Projected	% Variance
Natural Gas Utility Tax	\$610,000	\$784,235	\$837,334	\$53,099	6.77%
Sanitation Utility Tax	\$300,000	\$300,000	\$325,538	\$25,538	8.51%
Cable TV Utility Tax	\$84,000	\$84,000	\$90,029	\$6,029	7.18%
Telephone/Cell Utility Tax	\$1,320,000	\$1,400,000	\$1,649,406	\$249,406	17.81%
Water Franchise Fee	\$450,325	\$561,976	\$610,943	\$48,967	8.71%
Sewer Franchise Fee	\$618,000	\$618,000	\$621,000	\$3,000	0.49%
Storm Drainage Utility Tax	\$149,532	\$149,532	\$145,749	-\$3,783	-2.53%
Cable TV Franchise Fee	\$420,000	\$420,000	\$486,925	\$66,925	15.93%
Total Utility Revenue	\$3,951,857	\$4,317,743	\$4,766,924	\$449,181	10.40%

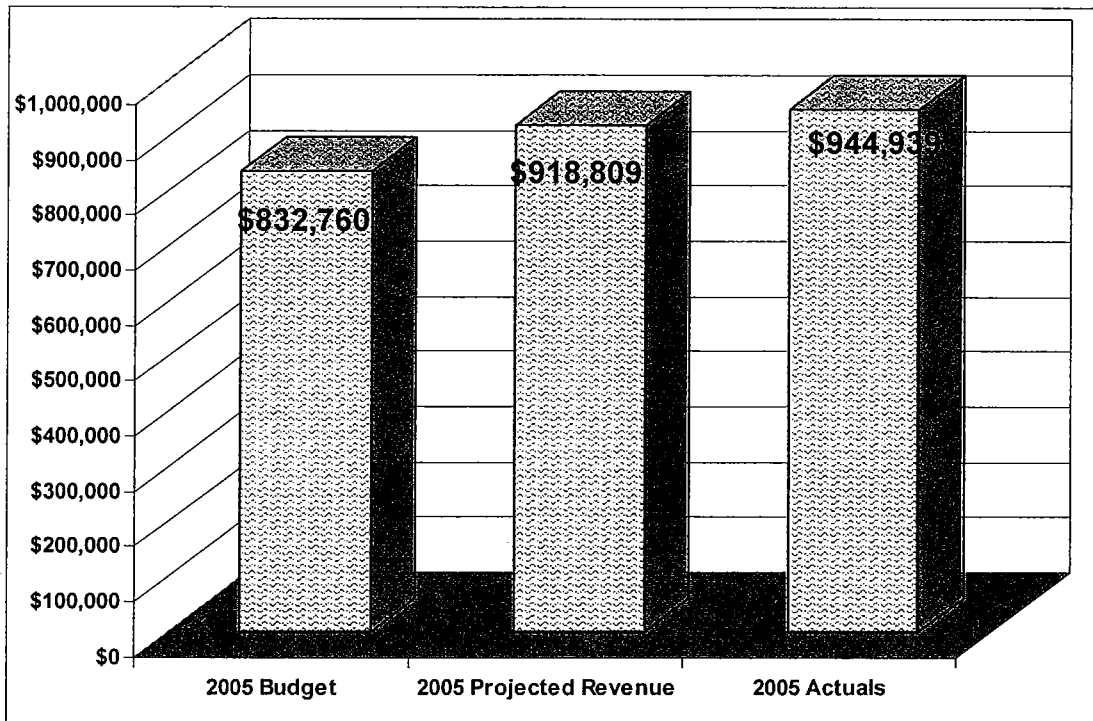
Electricity Contract Payment



The City has an agreement with Seattle City Light that provides for the payment of 6% of the revenue earned from the power portion of electric revenues from Shoreline rate payers. Electric rates are composed of power costs and distribution costs. The power costs represent approximately 50% of the electric rate revenues.

The City's 2005 budget assumed that the electricity contract payment revenue would decrease as Seattle City Light had indicated that they would be reducing their electric rates in 2005. This did not occur and therefore rates remained constant. This accounted for the difference between actual collections and those originally budgeted and then updated in July 2005. Total collections in 2005 of \$1,032,547 exceeded projections of \$850,000 by \$182,547 or 21%. Total collections in 2004 were \$1,066,780.

Parks and Recreation Fee Revenue



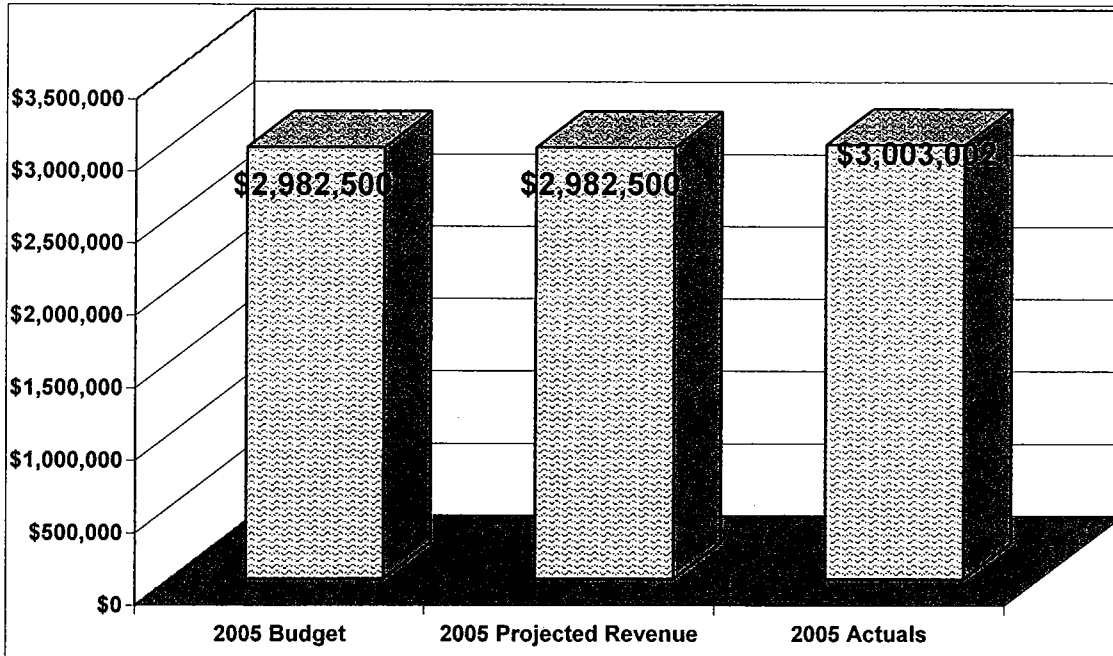
Parks' revenue collections of \$944,939 exceeded projected revenue of \$918,809 by \$26,130 or 2.9%. Revenue in this category totaled \$796,176 in 2004. 2005 saw an increase of 148,763 or 18.7%.

This category includes revenue generated by the Shoreline pool, general recreation classes and programs which includes all preschool, youth and adult programming, athletic field and facility rentals, teen programming and activities, Spartan Gym drop-in and monthly passes and vending machine and merchandise sales.

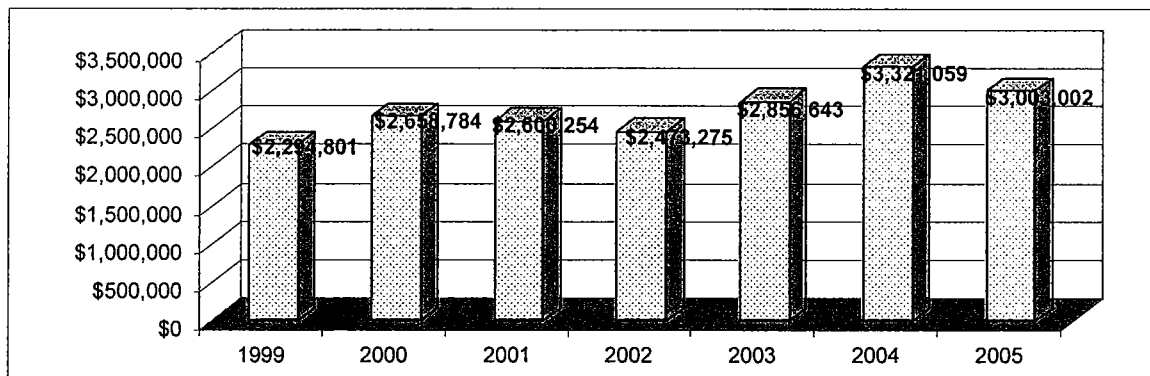
The difference in actual revenue collections compared to projections is primarily a result of the following:

- General recreation revenues (revenue generated from class and sport fees) totaled \$400,386 in 2005. Projected revenue in this category was \$360,527 and the original 2005 budget totaled \$310,700. At the same time that revenue growth occurred, the use of the City's scholarship program increased, with \$32,225 in scholarships provided in 2005.
- Park facility rental revenue totaled \$200,189 in 2005. Projected revenue was \$187,935 and the original 2005 budget estimate was \$167,074.
- Aquatic related revenue totaled \$351,507 which was only \$500 greater than projections. The original 2005 budget estimated aquatic revenue at \$338,766.

Gambling Tax Revenue



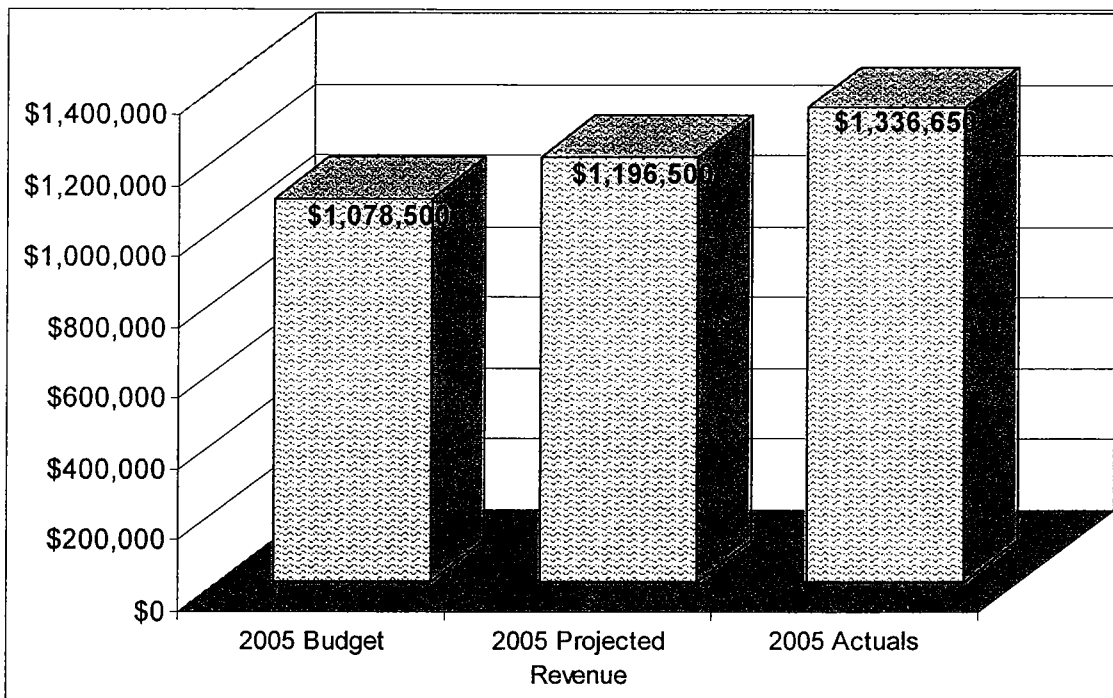
Gambling tax revenue of \$3,003,002 was \$20,502 or 0.7% below projected revenue. However, in comparison to 2004 gambling tax revenue, 2005 gambling tax revenue decreased by \$318,058 or 9.6%. The table immediately below highlights gambling revenue trends over the past seven years.



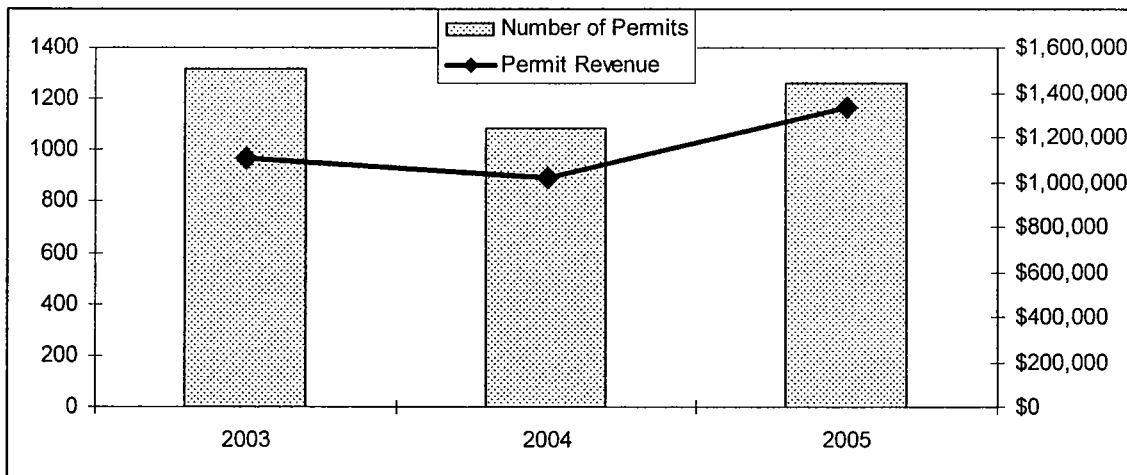
Gambling tax revenue is generated from three primary sources: card rooms, pull tabs, and bingo. The following table compares the revenue collections from each of these sources for 2003 through 2005.

	2003	2004	2005	\$ Change from 2004 to 2005	% Variance
Cardroom	\$2,501,812	\$2,991,084	\$2,712,877	-\$278,207	-9.30%
Pull Tabs	\$302,782	\$271,090	\$247,598	-\$23,492	-8.67%
Bingo & Amusement Games	\$50,687	\$58,886	\$42,529	-\$16,357	-27.78%
Total	\$2,855,281	\$3,321,060	\$3,003,004	-\$318,056	-9.58%

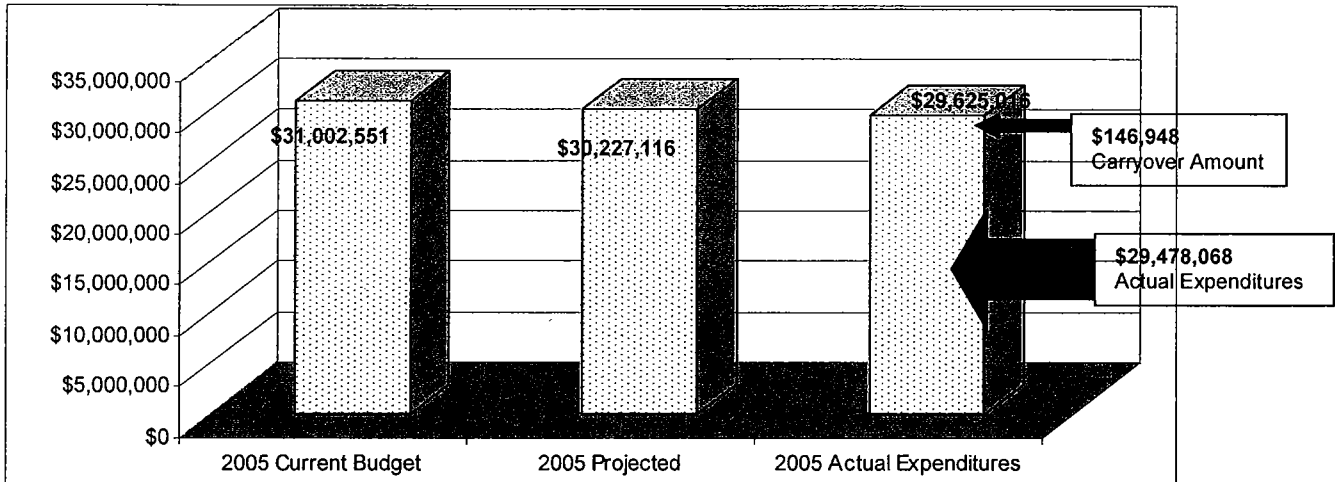
Permit Revenue



Permit revenue of \$1,336,654 was \$140,154 or 11.7% above projected revenue. 2005 included four large development projects North City Apartments (88 unit development), replacement of the King County Transfer station, Whitman Townhomes (23 unit development) and the Fred Meyer remodel.



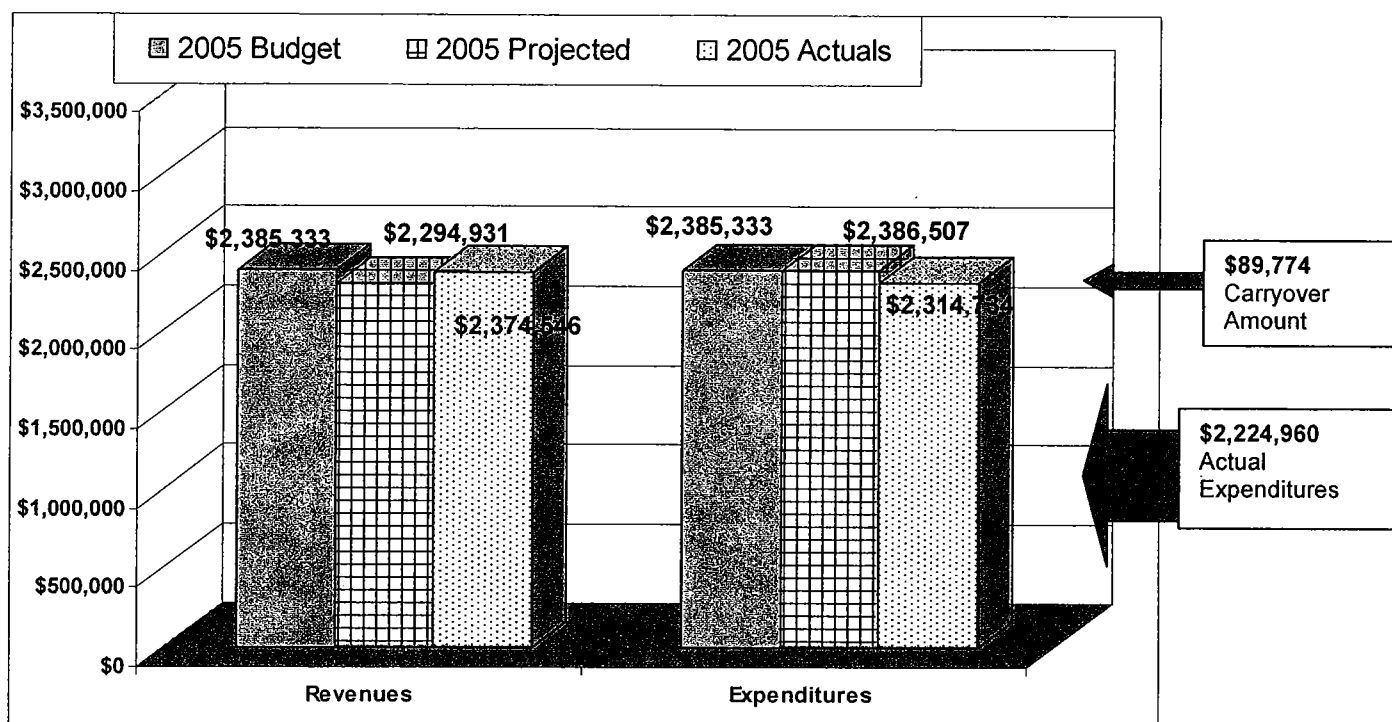
General Fund Expenditures



The 2005 actual expenditures were \$29,478,068 and the 2005 carry-overs were \$146,948 for a total 2005 expenditure of \$29,625,016. This is \$602,100 or 1.99% below projected expenditures of \$30,227,116. The following table displays the 2005 expenditure results of each department within the General Fund including carryovers. As highlighted by the table below, all but two of the City programs were under budget. In 2005 jail costs came in \$205,449 over projections due to an increase in jail usage. This trend began in August and continued through the rest of 2005.

Department	2005 Current Budget	2005 Projected	2005 Actual Expenditures	2005 Carryover	Actual Expenditures + Carryovers	\$\$ Variance	% Variance
City Council	\$162,969	\$168,718	\$165,667	\$0	\$165,667	-\$3,051	-1.81%
City Manager's Office	\$709,278	\$705,576	\$733,323	\$0	\$733,323	\$27,747	3.93%
City Clerks Office	\$361,482	\$353,349	\$351,677	\$0	\$351,677	-\$1,672	-0.47%
C&IR	\$568,178	\$551,575	\$492,994	\$16,335	\$509,329	-\$42,246	-7.66%
City Attorney	\$329,867	\$327,467	\$301,146	\$0	\$301,146	-\$26,321	-8.04%
Human Services	\$599,980	\$583,414	\$564,456	\$0	\$564,456	-\$18,958	-3.25%
Finance	\$2,415,119	\$2,375,035	\$2,212,168	\$28,250	\$2,240,418	-\$134,617	-5.67%
Citywide	\$1,217,760	\$750,907	\$721,546	\$0	\$721,546	-\$29,361	-3.91%
Human Resource Services	\$368,463	\$358,015	\$344,954	\$0	\$344,954	-\$13,061	-3.65%
Jail Contract	\$865,000	\$815,000	\$1,020,449	\$0	\$1,020,449	\$205,449	25.21%
District Court Contract	\$5,000	\$0	\$0	\$0	\$0	\$0	0.00%
Prosecuting Attorney	\$118,000	\$118,000	\$115,086	\$0	\$115,086	-\$2,914	-2.47%
Public Defense	\$137,000	\$137,000	\$136,461	\$0	\$136,461	-\$539	-0.39%
Domestic Violence	\$43,219	\$43,219	\$30,042	\$0	\$30,042	-\$13,177	-30.49%
Police	\$7,812,611	\$7,736,448	\$7,619,918	\$0	\$7,619,918	-\$116,530	-1.51%
Parks	\$3,552,834	\$3,518,312	\$3,393,447	\$69,151	\$3,462,598	-\$55,714	-1.58%
Economic Development	\$193,984	\$186,984	\$155,258	\$20,259	\$175,517	-\$114,67	-6.13%
PADS	\$2,289,166	\$2,274,893	\$2,076,650	\$2,500	\$2,079,150	-\$195,743	-8.60%
Customer Response Team	\$416,291	\$386,844	\$375,106	\$0	\$375,106	-\$117,38	-3.03%
Public Works	\$1,553,121	\$1,553,121	\$1,411,905	\$10,453	\$1,422,358	-\$130,763	-8.42%
Department Totals	\$23,719,312	\$22,943,877	\$22,222,251	\$146,948	\$22,369,199	-\$574,677	-2.50%
General Transfers Out	\$7,283,239	\$7,283,239	\$7,255,817	\$0	\$7,255,817	-\$27,422	-0.38%
General Fund Total	\$31,002,551	\$30,227,116	\$29,478,068	\$146,948	\$29,625,016	-\$602,100	-1.99%

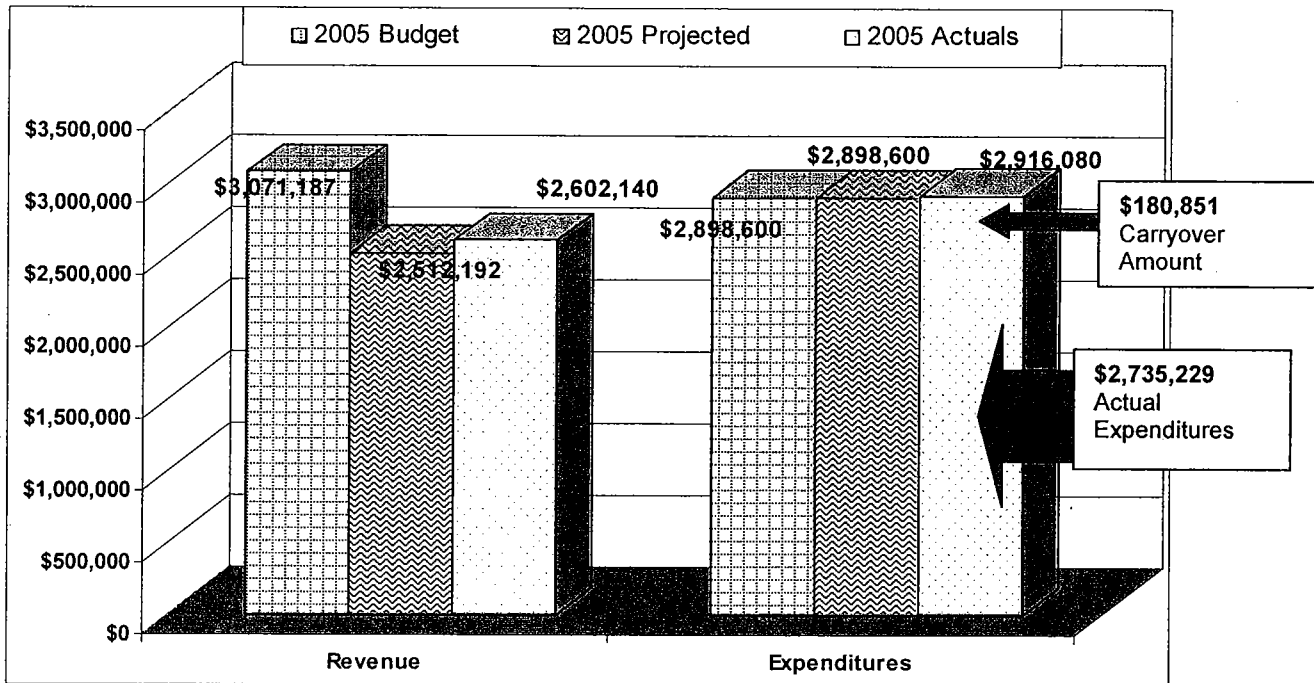
Street Fund



Actual revenues for 2005 were \$2,374,546, just \$79,615 or 3.47% above projected revenue. Right-of-way fee revenue was above projections by \$102,045 due to permits issued to King County Wastewater Treatment for work related to the Brightwater project. Fuel tax collections were below projections by \$4,401. Interest earnings were less than projections by \$9,236.

The 2005 actual expenditures were \$2,224,960 and the 2005 carry-overs were \$89,774 for a total 2005 expenditure of \$2,314,734. This is \$71,773 or 3% below projected expenditures of \$2,386,507. The projected 2005 ending fund balance is \$678,490. This includes all revenue and expenditure activity and the requested carryovers. This is \$151,387 increase in fund balance than was originally projected.

Surface Water Management Fund

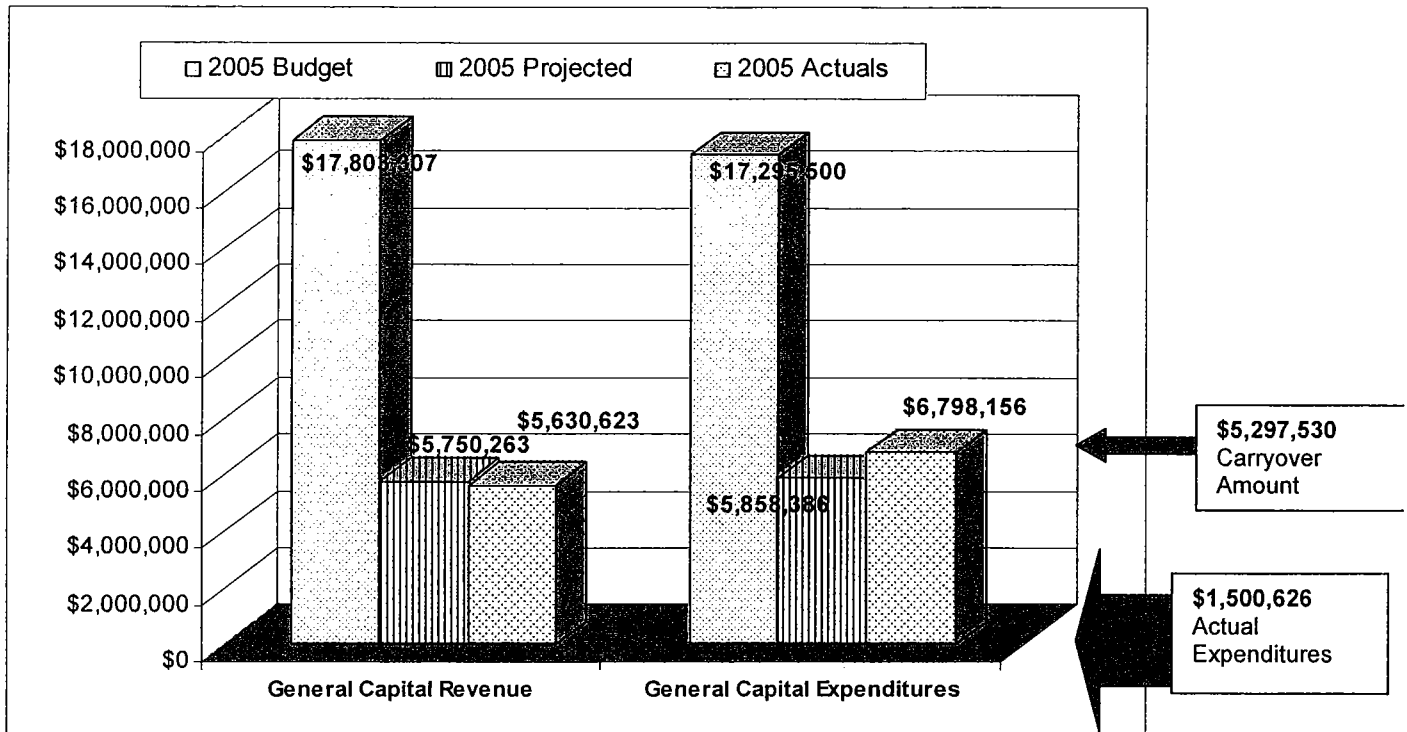


Actual revenues for 2005 were \$2,602,140 this was \$89,948 or 3.6% more than projected revenue of \$2,512,192. Storm drainage fees were \$28,911 less than projected, but interest earning were \$33,032 greater than expected.

The 2005 actual expenditures were \$2,735,229 and the 2005 carry-overs were \$180,851 for a total 2005 expenditure of \$2,916,080. This is \$17,480 or 0.60% above projected expenditures of \$2,898,600. The 2005 actual expenditures include \$17,213 in compensated absence expense. This expenditure represents the value of the earned vacation leave that employees gained in 2005, but are not expected to use until 2006. This expenditure represents an accounting adjustment that is required by generally accepted accounting principals (GAAP) to be made before completing the 2005 financial statements. The City does not budget for this expenditure. Accounting for this expenditure in accordance with GAAP results in total 2005 expenditures with carryovers exceeding the 2005 budget by slightly more than \$17,000.

The projected 2005 ending fund balance is \$2,672,350. This includes all revenue and expenditure activity and the requested carryovers. This is \$224,532 less in fund balance than was originally projected. Original projections did not include \$297,000 budgeted to be used in support of drainage work on the North City Business District/15th Avenue Improvements project.

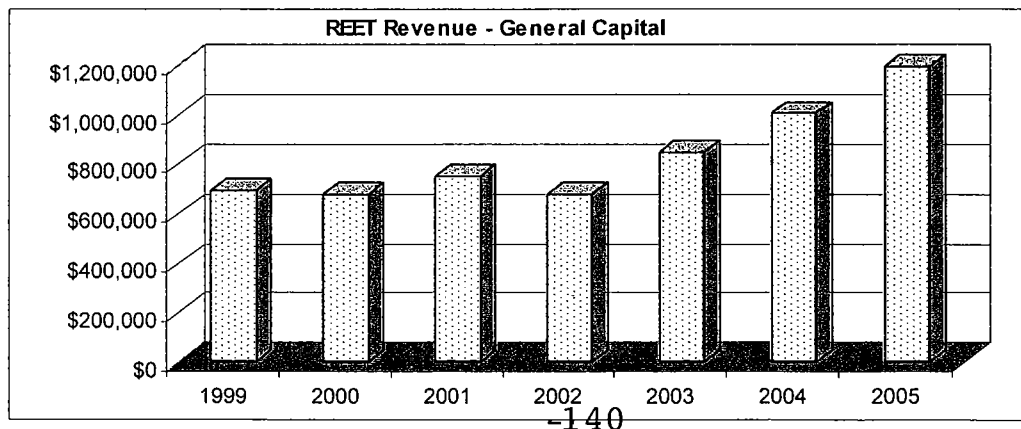
General Capital Fund



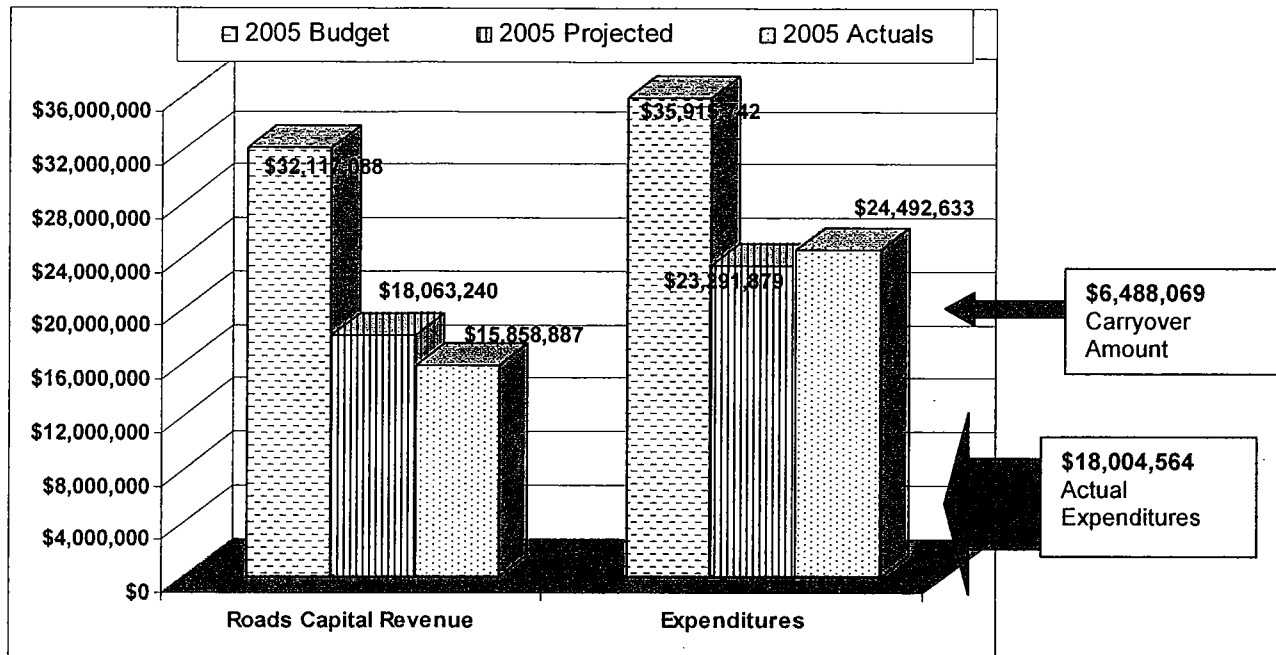
Actual revenues for 2005 were \$5,630,623 this is \$119,640 or 2.1% below projected revenues of \$5,750,263. Real Estate Excise Tax (REET) collections were \$247,554 above projections but grant revenue was below projections due to date differences in grant allocation.

The 2005 actual expenditures were \$1,500,626 and the 2005 carry-overs were \$5,297,530 for a total 2005 expenditure of \$6,798,156. This is \$939,770 or 16% above projected expenditures of \$5,858,386. The projected 2005 ending fund balance is \$6,812,559. This includes all revenue and expenditure activity and the requested carryovers. This is \$1,059,410 less in fund balance than was originally projected. The South Woods property acquisition and the soccer fields upgrade project were begun early during 2005. They were originally expected to begin in 2006.

The City has seen substantial growth in REET revenue during 2004 and 2005. This is reflective of the "hot" real estate market and high number of home purchases that has occurred during this time period. This trend has been experienced throughout most of the United States. In 2005 we saw the number of transactions increase by 11% to 2,164 sales. Total value of the real estate sales increased by 31% to \$545,032,417. The average value of a transaction increased by 18% to \$251,863.41. We are expecting a slow down in the number of real estate sales in 2006, which will result in reduced REET collections as compared to 2005.

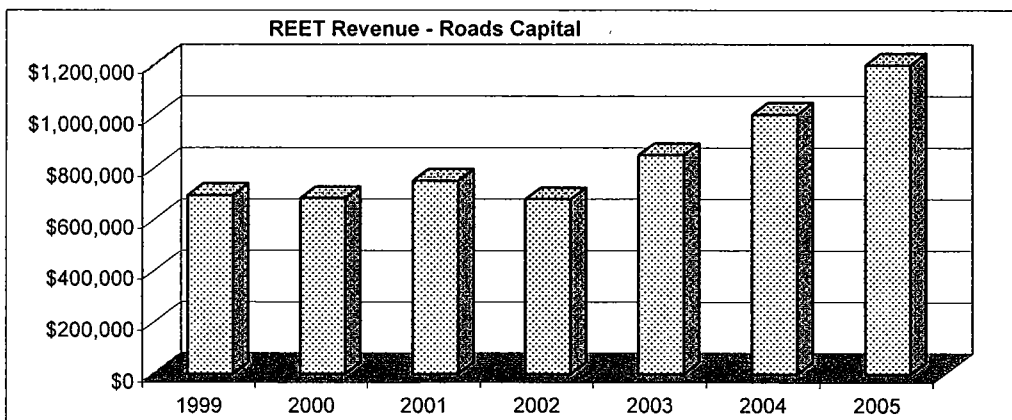


Roads Capital Fund

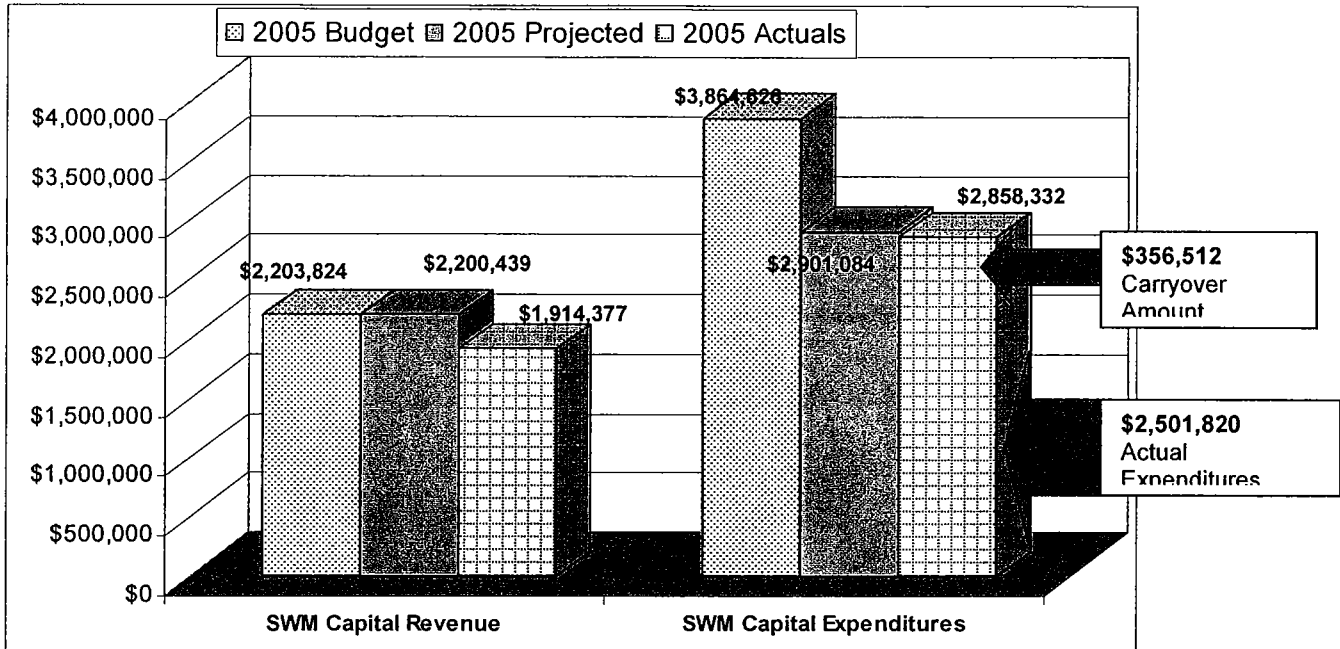


Actual revenues for 2005 were \$15,858,887. This is \$2,204,353 or 12.20% below projected revenues of \$18,063,240. This revenue decrease is due primarily to grant revenue not being received as projected since roads projects were not completed as scheduled. However, these grants are expected to be received in 2006 as the project work continues. Staff has requested that \$3,904,304 in grant revenue be carried over into 2006. REET collections were \$247,554 ahead of projections for the same reason that REET collections exceeded projections in the General Capital Fund.

The 2005 actual expenditures were \$18,004,564 and the 2005 carry-overs were \$6,488,069 for a total 2005 expenditure of \$24,492,633. This is \$1,200,759 or 5.1% above projected expenditures of \$23,291,879. The projected 2005 ending fund balance is \$10,792,842. This includes all revenue and expenditure activity and the requested carryovers. This is \$785,092 more in fund balance than was originally projected.



Surface Water Capital Fund



Actual revenues for 2005 were \$1,914,377 this is \$286,062 or 13% below projected revenues of \$2,200,439. Revenues were below projections primarily because the Boeing Creek stormwater project will occur in 2006 instead of 2005. This project is primarily being funded from mitigation monies received from King County. These monies will not be recognized as revenue until the expenditures for the project are incurred.

The 2005 actual expenditures were \$2,501,820 and the 2005 carry-overs were \$356,512 for a total 2005 expenditure of \$2,858,332. This is \$42,752 or 1.5% below projected expenditures of \$2,901,084. . The projected 2005 ending fund balance is \$2,343,704. This includes all revenue and expenditure activity and the requested carryovers. This is \$199,962 less in fund balance than was originally projected.

City of Shoreline
Investment Report
December 31, 2005

The City's investment policy adheres to strict standards prescribed by federal law, state statutes, local ordinances, and allows the City to develop an investment model to maximize its investment returns within the primary objectives of safety and liquidity.

Our yield objectives are very important and, pursuant to policy, the basis used by the City to determine whether the market yields are being achieved is through the use of a comparable benchmark. Our benchmark has been identified as the annual average of the Washington State Local Government Investment Pool, which had been the City's primary mode of investment prior to adopting our Investment Policy. As of December 31, 2005, the City's investment portfolio, excluding the State Investment Pool, had a weighted average rate of return of 3.39%. This exceeds the 2005 average rate of return from the State Investment Pool of 3.17% by 22 basis points. Total investment interest earnings for 2005 were \$1,191,661, \$351,535 greater than budgeted.

Throughout 2005 investment interest rates continued to increase. In January 2005 the State Investment Pool rate of return was 2.22%. By December 2005 the State Investment Pool rate of return rose to 4.16%. This is a significant increase when compared to December 2004, when the Pool's investment rate was 2.07%.

As of December 31, 2005, the City's investment portfolio had a fair value of \$29,503,873. Approximately 66% of the investment portfolio was held in U.S. government instrumentality securities and 34% was held in the Washington State Investment Pool. The City's investment portfolio valued at cost as of December 31, 2005, was \$29,575,738. The difference between the cost and the market value of the portfolio represents either the loss or the gain of the portfolio if the City were to liquidate investments as of the day that the market value is stated. This would only be done if the City needed to generate cash. The City holds all of its investments until the scheduled maturity date, and therefore when the investments mature the principal market value should equal the cost of the investment. The City also holds sufficient investments within the State Pool to allow for immediate cash liquidation if needed. Investments within the State Pool can be liquidated on any given day with no penalty.

The City continued to implement a ladder philosophy in its investment portfolio throughout 2005 as maturities were matched with our future cash flow projections. A ladder portfolio approach helps assure that the City will, in the long run, receive a market average rate of return.

The following page provides a summary of the City's investment portfolio as of December 31, 2005.

**Investment Balances
December 31, 2005**

Instrument Type	Settlement Date	Maturity Date	Investment Cost	Yield To Maturity	Market Value 12/31/2005	Unrealized Gain/(Loss)
						as of 12/31/05
FHLMC (Freddie Mac)	02/24/04	02/24/06	5,000,000	2.1400%	4,982,450	(17,550)
FHLB (Fed Home Loan Bank)	05/24/05	05/24/07	2,000,000	3.2500%	1,992,500	(7,500)
FNMA (Fannie Mae)	05/27/05	05/17/07	2,499,000	4.0410%	2,475,000	(24,000)
FNMA (Fannie Mae)	06/21/05	06/02/06	1,987,022	3.7120%	1,987,500	478
FNMA (Fannie Mae)	06/21/05	09/29/06	1,957,324	3.8020%	1,961,875	4,551
FHLB (Fed Home Loan Bank)	06/21/05	12/14/06	1,985,024	3.9000%	1,973,750	(11,274)
FHLB (Fed Home Loan Bank)	07/25/05	07/13/07	1,990,200	4.2617%	1,975,620	(14,580)
FHLB (Fed Home Loan Bank)	07/27/05	07/27/07	2,000,000	3.7000%	1,998,010	(1,990)
State Investment Pool			10,157,168	4.1605%	10,157,168	
Sub Total			29,575,738		29,503,873	(71,865)

Average Maturity Excluding the
State Investment Pool (days)

623

Weighted Average Yield to
Maturity Excluding the State
Pool

3.39%

2005 Average Yield to Maturity

State Investment Pool

3.17%

Basis Points in Excess (Below)

Benchmark

22

Note: Yield to Maturity for the State Investment Pool is a 12 month average.

Portfolio Diversification

Instrument Type	Percentage	Amount at	Broker	Percentage	Amount at
		Market Value			Cost
Certificate of Deposit	0%	0	Bank of America	32%	9,433,070
FHLMC (Freddie Mac)	17%	4,982,450	Piper Jaffray	34%	9,913,635
FNMA (Fannie Mae)	22%	6,424,375	Gilford Securities	0%	0
FHLB (Fed Home Loan Bank)	27%	7,939,880	Shorebank	0%	0
State Investment Pool	34%	10,157,168	State Investment Pool	34%	10,157,168
Total Investments	100%	29,503,873	Total Investments	100%	29,503,873

Investments by Fund

Fund	Investments at		State Investment		Total Investments by Fund as of 12/31/05	Investment	Investment	Over/(Under)
	Cost as 12/31/05	Market Value as of 12/31/05	Pool as of 12/31/05	Pool as of 12/31/05		Earnings Budget 2005	Earnings Actual 2005	
001 General	6,190,128	6,159,169	342,551	342,551	6,501,720	157,500	286,142	128,642
101 Street	360,932	356,275	180,354	180,354	536,629	12,500	8,306	(4,194)
102 Arterial Street	-	62	0	0	62	-	45,754	45,754
103 Surface Water Admin	1,547,066	1,542,836	1,377,785	1,377,785	2,920,621	62,500	94,533	32,033
104 Reserve	814,473	812,227	1,328,993	1,328,993	2,141,220	-	35,157	35,157
107 Code Abatement	36,798	36,711	78,577	78,577	115,288	2,500	1,802	(698)
108 Asset Seizure	13,988	13,955	7,684	7,684	21,639	500	4,160	3,660
109 Public Arts	18,850	18,791	259,944	259,944	278,735	4,625	1,306	(3,319)
301 General Capital	3,995,252	3,983,938	3,375,677	3,375,677	7,359,615	200,000	248,469	48,469
312 City Fac-Mjr Maint	34,348	34,177	70,645	70,645	104,822	-	548	548
330 Roads Capital	3,584,390	3,572,850	1,008,610	1,008,610	4,581,460	325,000	234,252	(90,748)
340 SWM-Capital	2,284,294	2,279,051	1,337,405	1,337,405	3,616,456	50,000	194,833	144,833
501 Vehicle Oper/Maint	26,497	26,433	2,669	2,669	29,102	1,250	4,098	2,848
503 Equip Dep Replace	465,706	464,502	760,921	760,921	1,225,423	22,500	29,072	6,572
505 Unemployment	45,848	45,727	25,352	25,352	71,079	1,250	3,229	1,979
Total Investments	19,418,569	19,346,705	10,157,168	10,157,168	29,503,873	840,125	1,191,661	351,536