



## AGENDA

### SHORELINE CITY COUNCIL WORKSHOP DINNER MEETING

Monday, May 14, 2007  
6:00 p.m.

Shoreline Conference Center  
Highlander Room

**TOPICS/GUESTS:** Executive Session: litigation, personnel

### SHORELINE CITY COUNCIL BUSINESS MEETING

Monday, May 14, 2007  
7:30 p.m.

Shoreline Conference Center  
Mt. Rainier Room

	<u>Page</u>	<u>Estimated Time</u>
1. CALL TO ORDER		7:30
2. FLAG SALUTE/ROLL CALL		
(a) Proclamation of "Asian Pacific American Heritage Month "	<u>1</u>	
3. REPORT OF THE CITY MANAGER		7:35
4. REPORTS OF BOARDS AND COMMISSIONS		
5. GENERAL PUBLIC COMMENT		7:40
<i>This is an opportunity for the public to address the Council on topics other than those listed on the agenda, and which are not of a quasi-judicial nature. The public may comment for up to three minutes; the Public Comment under Item 5 will be limited to a maximum period of 30 minutes. The public may also comment for up to three minutes on agenda items following each staff report. The total public comment period on each agenda item is limited to 20 minutes. In all cases, speakers are asked to come to the front of the room to have their comments recorded. Speakers should clearly state their name and city of residence.</i>		
6. APPROVAL OF THE AGENDA		7:55
7. CONSENT CALENDAR		7:55
(a) Minutes of Workshop Dinner Meeting of April 9, 2007	<u>3</u>	
Minutes of Special Meeting of April 9, 2007	<u>9</u>	

Minutes of Special Meeting of April 19, 2007	<u>23</u>
Minutes of Workshop Dinner Meeting of April 23, 2007	<u>25</u>
Minutes of Special Meeting of April 23, 2007	<u>27</u>

(b) Approval of expenses and payroll as of May 2, 2007 in the amount of \$1,438,122.92	<u>39</u>
(c) Motion to Authorize the City Manager to Execute a Discretionary Work Request with King County for the 2007 Road Overlay Program	<u>41</u>
(d) Motion to Authorize the City Manger to Execute a Contract with A-1 Landscape and Construction, Inc. in the amount of \$546,176 for the Twin Ponds Soccer Field Improvements Project	<u>51</u>

## 8. NEW BUSINESS

(a) 15 <sup>th</sup> Avenue NE Traffic Study – Final Report <b>(postponed from the May 7 Council meeting)</b>	<u>53</u>	8:00
(b) Economic Development Advisory Board <b>(postponed from the May 7 Council meeting)</b>	<u>73</u>	8:45
(c) Reserve Policies	<u>79</u>	9:15
(d) 2007 First Quarter Financial Report	<u>85</u>	9:45

## 9. ADJOURNMENT 10:00

*The Council meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the City Clerk's Office at 546-8919 in advance for more information. For TTY service, call 546-0457. For up-to-date information on future agendas, call 546-2190 or see the web page at [www.cityofshoreline.com](http://www.cityofshoreline.com). Council meetings are shown on Comcast Cable Services Channel 21 Tuesdays at 12 noon and 8 p.m., and Wednesday through Sunday at 6 a.m., 12 noon and 8 p.m. Council meetings can also be viewed on the City's Web site at [cityofshoreline.com/cityhall/citycouncil/index](http://cityofshoreline.com/cityhall/citycouncil/index).*

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Proclamation of "Asian Pacific American Heritage Month"
<b>DEPARTMENT:</b>	CMO/CCK
<b>PRESENTED BY:</b>	Scott Passey, City Clerk

**PROBLEM/ISSUE STATEMENT:**

The month of May has been designated as "Asian Pacific American Heritage Month" throughout the nation. Asian Pacific Americans have contributed positively to our community and nation, and their values and traditions have strengthened us and enriched our lives. This proclamation recognizes their positive contributions and proclaims the month of May as "Asian Pacific American Heritage Month" in the City of Shoreline.

Members of the Asian Pacific American community will be in attendance and accept the proclamation.

**RECOMMENDATION**

No action is required.

Approved By:      City Manager  City Attorney \_\_\_\_



## PROCLAMATION

WHEREAS, we are strengthened by the rich cultural diversity of our people, and we are fortunate to be a society that welcomes individuals of all races and cultural backgrounds; and

WHEREAS, the values and traditions of the Asian/Pacific-American community -- love of family, entrepreneurship, excellence in education, and community service -- have strengthened us and enriched our lives; and

WHEREAS, Asian/Pacific Americans have helped shape our past and present, and they will continue to make positive and lasting contributions into the future as entrepreneurs, artists, educators, public servants, and scientists; and

WHEREAS, during Asian/Pacific American Heritage Month, we celebrate the contributions of these talented and hard-working citizens and recognize their rich legacy of perseverance, innovation, and achievement; and

WHEREAS, the City of Shoreline celebrates this diverse culture and recognizes the role of Asian/Pacific Americans in building and sustaining our community;

NOW, THEREFORE, I, Robert L. Ransom, Mayor of the City of Shoreline, on behalf of the Shoreline City Council, do hereby proclaim the month of May, 2007 as

### ASIAN PACIFIC AMERICAN HERITAGE MONTH

and call upon our citizens to learn more about the history of Asian/Pacific Americans and their contributions to the culture and heritage of our community.

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Robert L. Ransom, Mayor

**CITY OF SHORELINE**  
**SHORELINE CITY COUNCIL**  
**SUMMARY MINUTES OF WORKSHOP DINNER MEETING**

Monday, April 9, 2007  
6:00 p.m.

Shoreline Conference Center  
Highlander Room

PRESENT: Mayor Ransom, Deputy Mayor Fimia, and Councilmembers Gustafson, Hansen, McGlashan, Ryu, and Way

ABSENT: none

STAFF: Bob Olander, City Manager; Joyce Nichols, Communications and Intergovernmental Relations Director; Mark Relph, Public Works Director; Dick Deal, Parks, Recreation and Cultural Services Director

GUEST: none

Mayor Ransom called the meeting to order at 6:15 p.m.

Bob Olander, City Manager, began the meeting with information about the planned North King County Economic Summit. Mr. Olander said he had been in contact with King County Councilmember Bob Ferguson, who is sponsoring the forum, regarding how the Summit would be organized and what steps would be taken to ensure success. He reported information from Councilmember Ferguson's e-mail with details about how stakeholders/co-sponsors would be involved in the planning and scope of the Summit. Specifically, he said the group will:

- Work with GMA Research to develop survey questions and who or what type of businesses will be targeted for the survey
- Work collaboratively to develop the topics for the break-out sessions and find appropriate speakers
- Work to help identify proposed deliverables, including formation of smaller break-out groups with common issues or businesses, to address regional issues (e.g. human services and transportation).

Councilmember Ryu expressed concerns with several issues from the first summit conducted two years ago. She commented specifically on the lack of follow-through with recommendations or survey data, as well as lack of accountability for the public funds used to underwrite the summit.

Deputy Mayor Fimia said she would like to see the stakeholders group work to develop and guide the planning for the Summit and to specifically articulate the following:

1. Goal for the event and the survey
2. Agenda for the event and proposed follow-up
3. Speakers
4. Deliverables and budget
5. Consensus decision-making

Mr. Olander said he would draft a letter to Councilmember Ferguson laying out our proposed issues and process and request his help in addressing them.

Councilmember Gustafson agreed that the Council needs to work with Councilmember Ferguson's office on this project and it should convey Deputy Mayor Fimia's proposals. He believes the City should move forward with the Summit so it can share in the benefits.

Mayor Ransom expressed support for participating in the Summit and volunteered to represent the City as a member of the stakeholders group.

Councilmember Way suggested that information from the Summit could be shared and used by the City in its economic development efforts.

Mr. Olander agreed that information from the Summit could be used to help shape the City's economic development work plan and possibly help shape the new Economic Development Task Force.

Deputy Mayor Fimia requested that whomever represents the City in the stakeholders group report back frequently to the Council on the plans for the Summit.

Councilmember Ryu volunteered to represent the City on the stakeholders group. She also requested greater accountability and access to information about how the public money is spent to sponsor the Summit.

Mr. Olander said the Council will have to decide who its representative will be by following its rules of procedure by Council vote at a later date.

The next agenda item was an update by Mr. Olander on the Aurora Business and Community (ABC) Team. He said he has been favorably impressed by the quality of the people serving on this group. He reminded Council that the group was established administratively, to advise staff, with a limited time frame and specific scope. The group is not advisory to the Council; however, some members of the team would like to expand its role to be able to make recommendations to the Council that could identify ways to help businesses through the construction period and take advantage of lessons learned in Phase 1.

Councilmember Ryu asked if the group was following the 32 Points developed for the Aurora Corridor.

Mr. Olander said the group is looking beyond that and exploring ways to be helpful in assisting with recommendations that could improve the construction process for Phase 2 and to help the businesses.

Councilmember Way said she has attended two ABC Team meetings and appreciates that this is a good venue to discuss the project. However, the group wasn't appointed by the City Council.

Mr. Olander said it was not his intent to have the group be making recommendations to Council on design alternatives, but that the group is proving valuable as a way to get ideas out on the table and get those issues in front of the Council.

Deputy Mayor Fimia asked who would be facilitating the group.

Mark Relph, Public Works Director, said he will be playing a larger role in the group in this area.

Deputy Mayor Fimia asked to get more information about programs that Sound Transit is using in South Seattle to help businesses impacted by light rail construction.

Councilmember McGlashan expressed support for trying to get businesses involved in planning for construction impacts earlier than in Phase 1. He emphasized preparing for the impacts from construction in advance and helping mitigate them where possible.

Councilmember Ryu said it is better to acknowledge in advance that there will be impacts from construction, and some businesses may not be able to remain solvent. She said that acknowledging this early is important, and that the project overall will benefit the City as a whole.

Councilmember Gustafson agreed and felt there is a lot the City has learned from Phase 1. He felt the 32 Points should be revisited and refined for Phase 2. He also felt the input from the ABC Team would be valuable for the Council to hear.

Deputy Mayor Fimia asked if it would be within the scope of this group to discuss minimum density requirements for this area.

Mr. Olander felt that would be a more appropriate role for the Planning Commission, which is interested in pursuing it if the Council desires. He said he asked Mr. Relph to take a greater leadership role in Aurora Phase 2 in order to take advantage of his experience with similar projects and his fresh perspective.

Joyce Nichols, Communications and Intergovernmental Relations Director, then briefed the Council on the proposed King County Flood Control Zone District (FCZD). The

proposed FCZD would impose a countywide property tax assessment to repair and upgrade King County's aging flood control levies and other infrastructure. The King County Council adopted the Flood Hazard Management Plan that identifies \$179 million to \$335 million in needed repairs over the next ten years. The plan recommends creating a FCZD. No vote of the public is required. The proposal is expected to have an assessment between \$0.5 and \$0.10 per \$1,000 assessed valuation (AV). The County wants to begin collecting this tax in 2008 and to do so, it must have legislation in place by May; so the proposed legislation is on an accelerated track.

To create the district, the County must first dissolve 10 existing flood control districts, most of which are located in South King County and the Snoqualmie Valley and have been inactive for years. The County Council would serve as the Board of Supervisors of the district. It will create a 15-member advisory committee to assist with developing recommendations and a capital improvement program. Nine cities, the County Executive, and a King County Councilmember will all have permanent seats on the committee. The Suburban Cities Association will appoint city elected officials to three, 2-year rotation seats and one seat is for a representative of the unincorporated councils. Ms. Nichols said it was important for Shoreline to get one of these seats so we would have a say in how the assessment is set and which projects are to be funded. None of the projects is in or near Shoreline; most are in South King County and/or the Snoqualmie Valley.

Ms. Nichols also described several policy issues for Council consideration:

- Creation of the district be subject to a public vote before implementation.
- The assessment be at the lowest rate possible to complete the most critical projects first.
- The district employ a tiered rate structure with a base rate for the county as a whole and an additional rate for those areas that receive direct local benefits from the district.
- The levy should have a sunset date.
- The district should coordinate investments with projects scheduled as part of the WRIA efforts to improve salmon habitat.

Several Councilmembers expressed dismay at how fast this issue is moving and with the potential impacts for Shoreline property owners from this assessment with little or no direct benefits. Councilmembers expressed a desire to slow down the process and, if possible, work with other cities similarly affected to provide input to King County.

On another topic, Ms. Nichols briefly described the proposed King County Parks Levies that are likely to be on the August primary ballot. The County is proposing two separate \$0.5/\$1,000 AV levies. The first proposal would levy \$0.5 per \$1,000 AV to renew the existing parks levy that expires at the end of 2007 and restore maintenance levels to pre-2002. It is a six-year property tax levy and would support continued operation and maintenance of regional parks, local rural parks and the community partnership grant



program. This levy would generate an estimated \$16.1 million in 2008 and would cost the owner of a house valued at \$400,000 approximately \$20 per year.

The second proposal would levy an additional \$0.5 per \$1,000 AV, also for six years, and would expand parks and recreation opportunities in the following ways:

- \$0.3 would be allocated to King County for acquiring and preserving additional open space and natural lands as well as acquisition and development of key regional trails, including: East Lake Sammamish Trail; Sammamish River Trail connection to East Lake Sammamish Trail; and the Soos Creek Trail.
- \$0.1 would be allocated to cities for trail and open space projects to be funded through application to the Conservation Futures Tax (CFT) Citizen Oversight Committee whose mission would be expanded for this purpose. Trail projects would have to support connections to the regional trail system, which includes both county and city regional trails and may specifically include local trails in underserved areas linking to city or county trails. Open space projects should be consistent with existing criteria in the CFT program. Cities applying would have to provide matching funds.
- \$0.1 would be allocated to the Woodland Park Zoo in Seattle. This is proposed as a one-time funding allocation that recognizes the unique regional contribution of the Zoo. It would be used to expand the Zoo's environmental education and conservation programs and fund capital improvements to Zoo facilities.

Due to time constraints, Ms. Nichols suggested the discussion of the FCZD and the County parks levies issues be continued.

Mayor Ransom declared the meeting adjourned at 7:30 p.m.

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Joyce Nichols, Communications and Intergovernmental Relations Director

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**CITY OF SHORELINE**

**SHORELINE CITY COUNCIL  
SUMMARY MINUTES OF SPECIAL MEETING**

Monday, April 9, 2007 7:30 PM  
Shoreline Conference Center  
Mt. Rainier Room

PRESENT: Mayor Ransom, Deputy Mayor Fimia, Councilmember Hansen, Councilmember McGlashan, Councilmember Gustafson, Councilmember Ryu, and Councilmember Way.

ABSENT: None.

1. CALL TO ORDER

The meeting was called to order at 7:41 p.m. by Mayor Ransom, who presided.

2. FLAG SALUTE/ROLL CALL

(a) Proclamation of "Volunteer Week"

Mayor Ransom read the proclamation declaring the week of April 13 - 22, 2007 as "Volunteer Week" in the City of Shoreline. Laethan Wene, a volunteer in the City Clerk's Office, accepted the proclamation on behalf of all the volunteers in the City of Shoreline.

Councilmember Gustafson stated that Laethan attends almost every Council meeting and thanked him personally for his service. He said it is a pleasure and honor to know him and he thanked him for being a great volunteer.

3. REPORT OF THE CITY MANAGER

Bob Olander, City Manager, noted that the second of the three "Get Ready, Shoreline!" community meetings on emergency preparedness will be held on April 16th from 1:00 - 2:30 pm at the Shoreline/Lake Forest Park Activity Center on 1st Avenue NE. On April 5th, a new emergency generator was installed at Spartan Gym. Public reminders include a Community Housing Strategy Citizen's Advisory Committee meeting on April 10th at 7:00 pm and the Shoreline Fire Department. Additionally, April 14th will be April Pool's Day at the Shoreline Pool.

Mayor Ransom stated that City Attorney, Ian Sievers, consulted with the Municipal Research Services Center (MRSC) concerning the Park, Recreation and Cultural Services (PRCS) Board

interview process. MRSC recommended there only be three Councilmembers on the interview panel.

**Councilmember Gustafson moved to select Mayor Ransom, Councilmember Way, and Councilmember Gustafson to interview candidates and prepare a recommendation to the full Council for the vacant PRCS Board positions. Councilmember Hansen seconded the motion. A vote was taken on the motion, which carried 5-0-2, with Councilmembers Ryu and Way abstaining.**

**Councilmember McGlashan moved to reappoint any of the five PRCS Board members who wish to retain their seat, seconded by Councilmember Gustafson.**

Deputy Mayor Fimia questioned if there were five positions available.

Dick Deal, Parks, Recreation and Cultural Services Director, replied that there are five Board members who have terms that expire on March 31st; the alternate position was eliminated. Currently, there is one regular Board member who doesn't wish to continue any longer. Therefore, there are four members who are interested in returning and one alternate who is interested in filling the full position.

Councilmember McGlashan reminded the Council that they recently voted to extend the terms of the Board members so those who worked on the bond issue could continue. He felt those individuals should continue their service.

Deputy Mayor Fimia spoke against the motion, noting that while she appreciated their work on the board, she doesn't feel reappointment should be a given. This process, she felt, allows for a public review of what they have accomplished. She said all of the applications need to be considered.

Councilmember Ryu asked if the Council subcommittee of three recommends a list of candidates for the full Council vote. Mayor Ransom responded affirmatively. Councilmember Ryu felt there was no need for a motion if that is the case. She said Councilmember McGlashan is asking the committee to decide on the Board members without a critical look at all the candidates. She said it would be unfair to take that role away from the committee.

Councilmember Way said it is not fair to offer positions, have people apply, then reappoint the current Board members. She added that the term limit changes don't translate into automatic reappointment. She did not support the motion.

Councilmember Gustafson said that normally he would agree with the interview and candidate selection process. However, both he and Councilmember McGlashan have attended several PRCS meetings this year, and it is a unique year because of the work on the bond issue. All the Board members have unique and in-depth knowledge of the Bond, he noted. He added that the Council voted to change the term limits of the PRCS Board members because of this uniqueness and their knowledge regarding a host of current issues.

Mayor Ransom stated that the PRSC Board worked on the Parks Bond for three years, which is very significant. He also pointed out that all of the Board members worked hard on the bond. However, he felt there are sixteen well-qualified candidates who deserve an opportunity to compete. He did not support the motion.

Councilmember Ryu concurred with Mayor Ransom. She added that if the City had announced at the beginning that there was only one position to fill, there probably wouldn't have been sixteen applicants.

Councilmember Hansen said he hasn't evaluated the applications, yet. However, because of the uniqueness of the situation he said he would apply greater weight to the incumbents. He felt all sixteen of the candidates should be interviewed, despite the number of positions available. He felt everybody should be considered and pass the test before the Council approved the candidates. He was not in favor of the motion.

**A vote was taken on the motion to reappoint any of the five PRCS Board members who wish to retain their seat, which failed 2-5, with Councilmembers Gustafson and McGlashan voting in the affirmative.**

#### 4. REPORTS OF BOARDS AND COMMISSIONS

Mayor Ransom noted that Council has the option of moving Item 9(b) to the consent calendar because no one signed up to comment on it. Councilmember Way requested that the item remain as Action Item 9(b).

#### 5. GENERAL PUBLIC COMMENT

(a) Chris Eggen, Shoreline explained that global warming is a general rise in the average temperature of the earth caused by the burning of fossil fuels and the cutting of forests. He noted that the University of Washington does climate modeling, and 99% of all professors at any university that does climate modeling think there is convincing evidence of global warming. He added that the evidence includes flooding in low-level land. He felt the subject has been ignored at the national level; however, there is an organization trying to raise consciousness on this issue and they have a goal to decrease the carbon load by 80% by 2050.

(b) Linda Stein, Shoreline, said the organization Mr. Eggen referred to is "Step It Up," which is sponsoring an event on Saturday, April 14th. She invited community members to participate in creating a "marching forest" from Shoreline. She said she signed up Shoreline for this event since the City's logo includes trees. Shoreline could become a 'marching forest' and meet at Central market, take a bus to Pioneer Square, and march to Myrtle Edwards Park. She highlighted that everyone is welcome to attend, and it is a celebration of the forest and our natural surroundings.

Councilmember Ryu said she attended an exhibit at the Pacific Science Center which had a projection of the ice thickness in the Arctic Ocean. She discussed the Gulf Stream warming trend and the western boundary current, all of which provide evidence of global warming.

(c) Patty Crawford, Shoreline, stated that the Aegis hearing concerning the abatement of the north building is on April 16th at 9:00 a.m. at the King County Superior Courthouse in Judge Erlick's chambers. She said that it has taken three years for City to conduct remand proceedings to get this item back into court. The legality of the building and the permits will be debated, she said. She urged the Councilmembers to attend. On another topic, she felt the Council should consider postponing Item 9(b) until Ronald Bog gets figured out. She referred to two sections of the code and stated that the Ronald Bog project does not comply with code. She said the code acknowledges that culvert crossings aren't good. Additionally, the oversized pipe is not oversized once the gravel is put in it to get the fish traveling through it.

(d) Wendy DiPeso, Shoreline, commented that a cold snap in Ohio pertains to local events and that the overall climate pertains to long term global events. She said it is important that the standards for owner-occupied property are included in Ordinance 466. Limiting this Ordinance will make more difficult to enforce and to apply across the board because owners won't report themselves. These are the minimum standards, so they won't place an undue burden on property owners; code violations by tenants will trigger actions. She added that this is a tool that the City has been asked to put in place by the police department so they can use it to shut down drug houses. The intent is to maintain structures to avoid jeopardizing health, safety and the welfare of Shoreline residents. She added that this helps protect the housing stock and keeps slum lords out. The standard also helps values when property sells.

(e) Elaine Phelps, Shoreline appreciated the Council vote on the Park Board process. However, she disagreed with the vote on financial priorities related to not to reducing the travel budget. She said expenditure records are public records and asked how to access them. She said priorities have to be set and the City doesn't have "steak dinner" income. She urged the City staff and the Council to make acceptable reductions where they can. This is a good way to contribute to City. She added that during shortfalls the City has to tighten the belt and give more personal thought on how money is spent.

Mr. Olander stated that City Clerk Scott Passey can provide expenditure records through the public disclosure process.

Mayor Ransom clarified that the proposal to remove \$45,000 from the Council travel budget wasn't done as a means to save money; the proposal was to reallocate those funds in other community service related areas.

Councilmember Gustafson noted that he voted against the cuts to the travel budget. He said in looking at his City-related expenditures, he traveled over 3,000 unreimbursed miles and spent over \$500 out of his own pocket in meals. He commented that all of the Councilmembers spend a lot of their own money and donate to the City on a regular basis.

## 6. APPROVAL OF THE AGENDA

**Upon motion by Deputy Mayor Fimia, seconded by Councilmember Ryu and carried unanimously, the agenda was approved.**

7. CONSENT CALENDAR

**Deputy Mayor Fimia moved to approve the consent calendar. Councilmember McGlashan seconded the motion, which carried unanimously, and the following items were approved:**

- (a) Minutes of Special Meeting of November 20, 2006  
Minutes of Study Session of March 5, 2007**
- (b) Approval of expenses and payroll as of March 26, 2007 in the amount of  
\$1,228,375.18**
- (c) Motion to Authorize the City Manager to Purchase One (1) Regenerative Air  
Street Sweeper from Owen Equipment**
- (d) Motion to Authorize the City Manager to Execute a Two-Year Lease Renewal  
for the Westside Police Storefront providing for a 2.5% Monthly Rent Increase in  
2007-2008 and a 2.4% Monthly Rent Increase in 2008-2009**

8. ACTION ITEMS: PUBLIC HEARING

- (a) Public hearing to receive citizens comments on Resolution No. 257, Approving the Countywide Ballot Proposition for Funding the Medic One/Emergency Medical Services (EMS) Levy for the period from January 1, 2008 through December 31, 2013, pursuant to RCW 84.52.069

Mr. Olander introduced Fire Chief Marcus Kragness, Commissioner Jim Fisher, Commissioner Scott Keeny, Deputy Chief of Emergency Services Dave Jones, and King County Emergency Medical Services Director Tom Hearn.

Fire Chief Kragness began his presentation by highlighting that Medic One is a system, not a unit. He stated that Shoreline Medic One provides Basic Life Support (BLS) and Advanced Life Support (ALS) which serves Shoreline, Lake Forest Park, Kenmore and Bothell. He reviewed Medic One's funding model and discussed RCW 84.52.069, which authorizes jurisdictions a voter approved levy on property taxes to fund Medic One. He noted that Shoreline must have a countywide ballot because the population is over the 50,000 resident threshold. He noted that the Medic One levy proposal rate is \$0.30 per \$1,000 assessed valuation, or \$97 per year for the average homeowner in the City of Shoreline in 2008. He explained that this is a six-year levy which will be on the November 2007 general election. He noted that this proposal will maintain existing services and addresses anticipated growth in this area. The levy specifically provides \$381,000 for BLS services in Shoreline and a contingency reserve fund. He also added that the funding level increases to \$508,000 in 2008, if the levy passes. Shoreline contracts with King County for ALS service. This year's expenditure for those services was \$3.8 million, which was fully funded by the levy in 2007. The current levy expires at the end of 2007 and it passed by an 82% approval margin. He added that Shoreline residents have historically supported the fire district levy.

Jim Fisher, King County Fire District Board of Commissioners Chairperson, recommended the Council adopt the levy proposal on behalf of Board of Commissioners.

Mr. Olander added that the City staff is also recommending the Council authorize and pass Resolution 257, the levy proposal.

**Deputy Mayor Fimia moved to adopt Resolution No. 257, approving the countywide ballot proposition for funding the Medic One/Emergency Medical Services (EMS) levy for the period from January 1, 2008 through December 31, 2013, pursuant to RCW 84.52.069. Councilmember Hansen seconded the motion.**

**Mayor Ransom declared the public hearing open.**

(a) Elaine Phelps, Shoreline, said she can't imagine anyone voting against this, so she urged the Council to approve the measure.

**Councilmember Gustafson moved to close the public hearing. Councilmember Hansen seconded the motion, which carried 7-0.**

Councilmember Ryu supported the motion. She said Finance Director Tarry put together a document concerning the median income per household and how much the average household is spending on taxes and utilities in Shoreline. She also said this document noted the funds collected by various jurisdictions and what those funds were allocated to. She pointed out that taxpayers and decision-makers need to be aware of the ballot measures coming before us. She noted that citizens will be asked to vote for the following on the November ballot: a King County parks levy; a sales tax increase vote for Sound Transit; a sales tax increase for the Regional Transportation Improvement District (RTID); and an increased Motor Vehicle Excise Tax (MVET). She highlighted that next year there will be a new tax district forming and much later, the City will have to address raising the levy lid.

Councilmember Way noted that these services are a matter of life and death. She added that parks and other services are important, but this is an essential service. She stated that the City needs this state-of-the-art service, which has always been there for her neighborhood. She urged the Council to support the motion.

Mayor Ransom strongly recommended public support for emergency medical services. He added that this funding is for the paramedic group, the first responders, which save the lives of heart attack and stroke victims.

Deputy Mayor Fimia noted the issue of bringing back to the committee a study on the impacts that group homes and nursing homes are having on EMS. She said there should be an opportunity to recoup some of those funds. She wanted to get it on the record that it will happen. Chief Kragness affirmed that he would initiate the process to get it done.



**A vote was taken on the motion to adopt Resolution No. 257, approving the countywide ballot proposition for funding the Medic One/Emergency Medical Services (EMS) levy for the period from January 1, 2008 through December 31, 2013, pursuant to RCW 84.52.069, which carried unanimously.**

9. ACTION ITEMS: OTHER ORDINANCES, RESOLUTIONS AND MOTIONS

(a) Ordinance No. 466 Amending the International Property Maintenance Code (IPMC) to add Interior Standards; Amending SMC Title 20 to include provisions for Relocation Assistance; and Updating the City's Code Enforcement Priority Guideline List

Mr. Olander introduced Rachael Markle, Assistant Director of Planning and Development Services, and Kristie Anderson, Code Enforcement Officer. He said the Council requested this item be brought back and studied for possible action.

Ms. Markle commented on three topics that are essential to the code enforcement program: 1) amending the International Property Maintenance Code (IPMC) to include interior standards; 2) the consideration of a relocation assistance provision; and 3) updating the code enforcement priority guidelines. She explained that interior standards cover maintenance of such items as structural members, all interior surfaces, light, and ventilation. She added that they do cover occupancy limits, however, the City staff is not recommending the adoption of this portion because it may conflict with the City's definition of "family." Staff is also not recommending adoption of the IPMC section that covers plumbing, sewer, electrical systems, and mechanical equipment because they are too generalized and restrictive. She said adoption of this Ordinance would assist in the protection and safety of the lowest income residents and assist in enhancing the City's housing stock. City staff also recommends revisions in the SMC and the IPMC to add relocation assistance, as defined by State law, to displaced tenants when a landlord fails to provide such assistance. These amendments would allow the City to recoup the funds provided via a tax lien on the landlord's property. Finally, she noted that staff is recommending a code enforcement priority list be updated to better reflect how the program has evolved over the past seven years. She reviewed the revisions to the current priority list which included utilizing a numbered list instead of a bulleted list, the raising of certain offenses because they utilize more resources, the deletion of remedial monitoring, and the addition of a new priority.

Mayor Ransom opened the item to public comment. Deputy Mayor Fimia noted that no members of the public signed up to speak.

**Deputy Mayor Fimia moved to adopt Ordinance No. 466 amending the International Property Maintenance Code (IPMC) to add interior standards, amending Shoreline Municipal Code, Title 20 to include provisions for relocation assistance, and updating the City's Code Enforcement Priority Guideline List. Councilmember Way seconded the motion.**

**Mayor Ransom moved to amend Section 101.2, Scope of the Property Maintenance Code of the City of Shoreline to insert ";provided, however, that Section 305 and Chapters 4,5,6, and 7 shall not apply to owner-occupied residential structures" after the word "penalties."**

**Councilmember Gustafson seconded the motion.**

Mayor Ransom stated that this should not apply to owner-occupied structures. He stated that the complaints are only for five or six rental homes. He noted that of the 23,000 homes in the City, there should be some safety standards provided to include rental properties. He felt that homeowners should be allowed to do what they need to inside their own home; the City shouldn't be imposing special standards on homeowners. He added that the police requested interior standards when they can't find criminal intent to shut down a home. He agreed there should be some standards for rental properties, but this is too onerous for owner-occupied residences.

Councilmember Ryu felt that this amendment forces the City to apply a different standard to owner-occupied homes. She said these are minimum standards and felt it is fair to request that homes are kept safe. She also inquired who would be defined as the "owner" of a given property if the amendment passes. Mayor Ransom said there are legal standards that the City Attorney has referred to. Councilmember Ryu summarized that these are the City's standards for basic health and safety for all residents, and applying them to everyone is fair.

Councilmember Gustafson asked if the division between owners and tenants could be effectively handled. Ms. Markle responded that she has a similar concern about differentiating between cases. She agreed that it would be difficult.

Mr. Olander submitted that this pertains to applying uniform health and safety standards throughout the community. He said the City would need to look at current and future occupants of a given property. He explained that there is a public interest in providing uniform standards.

Councilmember Gustafson said he would rely on property owner's rights. He felt there is a difference between owners and renters. He said the City owes it to the renters to ensure properties are inhabitable. He stated he is not sure which way to vote on this issue though because he is leaning towards maintaining property rights.

**Councilmember Hansen departed the meeting at 9:13 p.m.**

Councilmember McGlashan agreed with the basic principle of property rights; however, he said renters need to be safe and there shouldn't be a double standard. He stated that the language is too general. He said while he isn't comfortable with the division of rights between property owners and renters, he understands the argument. He also had mixed feelings about the amendment.

Councilmember Way was interested in the enforcement portion of the amendment. She said often there are situations where family members or tenants are living together and this will be very difficult to enforce. She asked how this applies in an unsafe situation in a family with children in the home. She said there are separate provisions in law to protect children in the home. She asked Ms. Markle for her opinion on how an owner-occupied situation might be brought to the City's attention.

Ms. Markle provided an example of a situation that occurred in Shoreline. She said there was a police call to a house and it was clear that there was no egress into a child's room because there was broken glass on the floor. She said the City doesn't have the authority to enter a home without cause.

Ms. Anderson noted that the owner-occupied scenario is usually when they've rented out part of their house, or if someone else has access to the home and has reported it to the City.

Councilmember McGlashan said he was thinking if someone is renting space in a house and there are fire code violations. These are putting tenants at risk and are complaint driven or the City gets a referral from another agency, for cause. He clarified that the City staff isn't hunting for these violations.

Deputy Mayor Fimia asked if there were any neighboring cities that don't have an interior code. Ms. Markle replied that she couldn't think of any.

Mayor Ransom asked if there is an owner-occupied exemption with any of these cities. Ms. Anderson responded that the City of Seattle did have an owner-occupied exemption, but not if they leased, rented, or sublet for any compensation.

Deputy Mayor Fimia asked Chief Burt to comment on the drug house issue.

Tony Burt, Shoreline Police Chief, said there are a number of agencies (police, fire, CPS, public health) that have access to any home at any given time. They come into the house legally and observe code violations. The homes with a history of narcotics sometimes have violations. They frequently deal with children or the home being in disrepair. At that point in time, he said, the officer reports the situation to code enforcement. He affirmed that they can't do anything if there's no interior code.

Deputy Mayor Fimia asked why the criminal channel isn't enough to close the drug house. She asked why interior standards are needed if there is already criminal activity going on in the house. Chief Burt explained that there are two separate tracks to be dealt with: one is code enforcement; and the other is law enforcement. He stated that law enforcement doesn't have legal authority.

Deputy Mayor Fimia questioned why it isn't easy to close a drug house strictly on drug charges. Chief Burt stated that there is not a particular recipe in the closing of a drug house, every situation is different.

Mr. Olander clarified that these are two separate and different processes and this item doesn't involve the abatement of a drug house under the legal scenarios. This item covers the correction of interior violations for health, safety and welfare purposes. This code, he said, applies to the the correction or repair of these homes if interior flaws are noticed by any of those agencies that enter the home.

Ms. Markle noted that there have been discussions with the police department and there have been homes with frequent criminal activity occurring that haven't necessarily been deemed as "drug houses." She commented that if these interior standards were in place and the City approached the homeowner to repair the property, then there would be fewer criminal elements in and around the residence.

Deputy Mayor Fimia did not support the amendment, noting that these are basic safety standards. There are affordable homes, she noted, that need to be preserved and protected through the interior code for future families. She appreciated the inclusion of the relocation process and supported the reprioritization of the list.

Councilmember Way discussed a scenario in her neighborhood in which a homeowner had stopped paying for garbage collection and heat. She reported that he was using a gas heater and one day the house caught fire and burnt down with him in it. She said this was tragic and it would have been useful to have this tool then.

Mayor Ransom said many residents feel the City is invading their privacy, adding that even the City of Seattle recognizes the difference between owner-occupied and rental properties. He pointed out that owner-occupied doesn't mean the owner has to live there. It is a tight standard and he felt that this is an invasion on homeowner privacy. He strongly recommended that the Council pass the amendment.

**A vote was taken on the motion to amend Section 101.2, Scope of the Property Maintenance Code of the City of Shoreline to insert "; provided, however, that Section 305 and Chapters 4,5,6, and 7 shall not apply to owner-occupied residential structures" after the word "penalties." The motion failed 2-4, with Mayor Ransom and Councilmember Gustafson voting in the affirmative.**

Mayor Ransom noted the provision on page 47 of the packet which states that the property owner will provide for three times the monthly rent. He felt this would be a burden to the property owner.

Ms. Anderson clarified that this language comes from the Revised Code of Washington. She highlighted that this occurs after there has been notice sent to owner, an appeal process has occurred, and after the owner has been allotted time to correct the deficiencies. If the owner doesn't respond to the City, this provides funds to the tenants so the City can close the building. She said the City would prefer that owner corrected deficiencies, and there are many opportunities to correct them before triggering the relocation assistance process.

Mayor Ransom noted that a fine of an additional \$50/day per tenant would be an onerous amount for one owner to pay, particularly when required repairs totaled in the thousands of dollars.

Councilmember Gustafson asked if the City could effectively handle the code enforcement workload increase with one code enforcement officer if the interior standards were added. He added that it seems that the opportunities would double and there would be an increased cost and

workload.

Ms. Markle responded that the Community Response Team handles the "Strike 1" and "Strike 2" warning phases of code enforcement. She added that 90% of the code enforcement cases are resolved in these phases. She estimated that five or six of these warnings turn into cases. She said these cases, and any urgent cases would come before interior standard complaints. She felt that current staff resources are enough to handle the workload at this time.

Councilmember McGlashan asked who updates the international code and how often does it get updated. Ms. Anderson responded that the International Code Council (ICC) updates it based on revisions sent in by jurisdictions and private industry. The ICC publishes a new code every three years and has committees formed to ensure all of the updates make sense.

Councilmember McGlashan asked if the revisions to the ICC code automatically get included in our code. Ms. Anderson responded that each jurisdiction has the option of adopting the amendments.

Councilmember McGlashan asked for clarification of the \$3,000, or three times the monthly rent language. He asked why there wasn't a fixed amount. Ms. Anderson stated that State law put it at that level because rental rates are different in different areas. Rental rates in rural areas are less than rates in the city, and rent in eastern Washington is typically less than that of western Washington. She added that the State wanted to go with a rate that they didn't have to continually update.

Councilmember McGlashan questioned why working without a permit on a habitable structure is not at the same level as an inhabitable structure. Ms. Markle stated that habitable structures have a higher priority because it relates to the health, safety and welfare of a person or persons. If it is an uninhabitable structure it would be lower priority.

Councilmember Way said she didn't get a copy of the answers to the questions she submitted. She questioned the difference between a violation of permitted activities and violations of permit conditions, remediation or mitigation requirements. Noting that since the permitted activities violation is proposed to be dropped from high importance to medium importance, she asked how long would it take for the City to respond. Ms. Markle responded that violations of permit conditions, remediation or mitigation requirements are specific items that are called out on a permit. Permitted activity violations are violations of anything in the Shoreline Municipal Code. Normally, the response for this violation happens within 24 hours. CRT investigates and if it makes it to code enforcement, it gets a priority level.

Councilmember Way noted that the public doesn't like it when development conditions are violated. She inquired about the definition of "proactive projects." Ms. Markle said proactive projects are campaigns to work on particular issues. For example, she said the City had an abandoned vehicles program because there was an intensified effort to address this in the City.

Councilmember Way inquired what determine whether or not a wetland violation was minimal. Ms. Markle replied that minimal would be something that didn't require immediate attention or

addressed within 24 hours. However, a slope failure would be major impact. She said it may be appropriate to change the language to "critical area" instead of "wetland."

Councilmember Way asked what the priority level would be for hazardous waste. Ms. Markle responded that the City would have to use judgment depending on case. Councilmember Way asked about the priority level for mold, asbestos or lead paint. Ms. Markle responded that it is addressed under ventilation in the exterior standards if it is a roof leak.

Councilmember Way wanted further clarification on the abatement of mold. Ms. Anderson responded that there aren't any current standards for mold; some types are toxic and some are not. She said the first thing she looks for is the source of the moisture and how to eradicate it. She added that sometimes it is a tenant-created problem.

#### MEETING EXTENSION

**At 9:52 p.m., Councilmember Ryu moved to extend the meeting until 10:20 p.m. Deputy Mayor Fimia seconded the motion, which carried 5-0 (Councilmember Gustafson stepped out of the room momentarily).**

Councilmember Way said she was involved in a situation with an adult family home that left garbage out after a wind storm and the food waste, rubbish, and medical waste had to be separated. Ms. Anderson stated that there are provisions in SMC 13.14, under the Garbage Code, that states the definition of hazardous waste. Most hazardous waste falls within those guidelines, so the garbage code allows the City to enforce any of these violations.

**Councilmember Ryu moved to change the term "wetlands" to "critical areas" on page 60 and to renumber the section as appropriate. Deputy Mayor Fimia seconded the motion. There was Council consensus to accept this change as a friendly amendment.**

**A vote was taken on the motion to adopt Ordinance No. 466 amending the International Property Maintenance Code (IPMC) to add interior standards, amending Shoreline Municipal Code, Title 20 to include provisions for relocation assistance, and updating the City's Code Enforcement Priority Guideline List, as amended, which carried 6 - 0.**

(b) Motion to Authorize the City Manager to sign a contract in the amount of \$179,000 with RW Beck for engineering design services for the East Boeing Basin Stormwater Improvement Project

Jesus Sanchez, Public Works Operations Manager, highlighted that this project consists of two priority level one projects from the City's Surface Water Master Plan (SWMP). Both of these projects address historical flooding on 178th and Midvale Avenue North and Darnell Park. It also will include a redesign of retention in Darnell Park and reduce the downstream erosive flows. Additionally, the scope of work includes 30%, 60% and 90% design submittals from RW Beck.

Deputy Mayor Fimia called for public comment. There was no one in the audience wishing to provide public comment on this item.

**Councilmember McGlashan moved to authorize the City Manager to sign a contract in the amount of \$179,000 with RW Beck for engineering design services for the East Boeing Basin Stormwater Improvement Project. Councilmember Way seconded the motion.**

Councilmember Way said this is a very exciting project and she is thrilled with it. She said the problems with Darnell Park are more endemic, as the park receives water from every upstream problem. She asked how the Midvale Avenue project up by City Hall will address the problems at Darnell Park. She commented that she noticed a distinct gasoline odor at Darnell Park, adding that the color of the water is not good there. She asked for a description of the proposal.

Jerry Schuster, Surface Water Manager, said there are three separate projects under the SWMP that will be implemented under this contract. One is a flood control project at 178th and Midvale Avenue North. The second project will address the flooding problem north of Darnell Park, which will create some storage and retention. The third project is a Darnell Park wet pond component.

Councilmember Way asked if the City staff is working with the community on these projects. Mr. Sanchez responded that they are and that they have worked with the homeowners north of Darnell Park to alleviate the flooding on a temporary basis.

Councilmember Way said the site is too open and there is too much sun on the creek. She said there needs to be some meanders and trees on the site. Mr. Sanchez added that some landscape architecture is included in the plan.

Councilmember Ryu asked if the Midvale Avenue drainage project would address flooding issues, either at City Hall or further downstream. Mr. Sanchez replied that the project would be done in two phases and there will be a receiving point at Darnell Park. He added that modeling would be done to make sure the entire conveyance system operates correctly.

Deputy Mayor Fimia supported this item but expressed concern that the scope description doesn't include an assessment of upstream conditions. She noted that Darnell Park is impacted by upstream conditions. If the upstream isn't addressed the City will have to spend funding in the future, she commented. She inquired if that language needed to be added. Mr. Schuster responded that RW Beck was chosen because they worked with King County at Darnell Park in 1994-95. Since they have worked on Darnell Park in the past, the City is saving design funds. He noted that on page 109 there will be an evaluation of design alternatives that will address upstream flows.

Deputy Mayor Fimia asked if the design was predominantly for conveyance or water quality. Mr. Sanchez clarified that the upstream design was for conveyance and the downstream design is for water quality.

Deputy Mayor Fimia concluded that the upstream water quality was not being addressed. Mr. Schuster explained that a good portion of Aurora water from 183rd to 170th Avenue North comes through these neighborhoods, and in discussions with the design team they would like as much of the water as possible from Aurora Avenue to stay on Aurora Avenue.

Mr. Olander pointed out that it will give the City an opportunity to improve water quality in Phase 2. Additionally, for enforcement issues, there may be issues with businesses affecting water quality.

Mr. Sanchez said the water quality will be evaluated in the Civic Center project and the City will add language about the assessment of water quality at that time.

Deputy Mayor Fimia asked that the assessment of water quality be added to the contract. She felt it is better to do it sooner than later. Mr. Schuster said the City is under a National Pollutant Discharge Elimination System (NPDES) permit from the State, and the City only has three years to have a detection program in place, and to "ramp it up" into a comprehensive, citywide plan.

Councilmember Way said the downstream impacts also needs to be addressed. She asked if \$108,000 for water quality was sufficient. Mr. Sanchez responded that the City will know more in later design phases, but he believed that would be enough. Councilmember Way questioned if any natural drainage systems are being considered along the way. Mr. Sanchez responded affirmatively, noting that they are looking for opportunities.

**A vote was taken on the motion to authorize the City Manager to sign a contract in the amount of \$179,000 with RW Beck for engineering design services for the East Boeing Basin Stormwater Improvement Project, which carried 6 - 0.**

10. ADJOURNMENT

**At 9:32 p.m., upon motion by Councilmember Way, seconded by Councilmember Ryu and carried 6-0, the meeting was adjourned.**

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Scott Passey, CMC  
City Clerk



**CITY OF SHORELINE**  
**SHORELINE CITY COUNCIL**  
**SUMMARY MINUTES OF SPECIAL MEETING**  
**TOUR OF KIRKLAND CITY STREETS**

Thursday, April 19, 2007  
10:50 a.m.

Kirkland City Hall  
123 Fifth Avenue

**PRESENT:** Mayor Ransom, Deputy Mayor Fimia, and Councilmembers Gustafson, McGlashan, Ryu, and Way

**ABSENT:** Councilmember Hansen

**STAFF:** Julie Modrzejewski, Assistant City Manager; Mark Relph, Public Works Director; Rich Meredith, Traffic Engineer; Paul Lanie, Facility and Fleet Coordinator

**KIRKLAND CITY STAFF:** Joan McBride, Deputy Mayor; Daryl Grigsby, Public Works Director; Dave Godfrey, Traffic Engineer

The City Council and staff left Shoreline City Hall at approximately 10:15 a.m. and arrived at 10:50 a.m. at Kirkland City Hall. Kirkland representatives were met in the Norkirk conference room and the group reviewed a map of the streets included on the tour. Deputy Mayor McBride and Dave Godfrey, Kirkland Traffic Engineer, provided an overview of the conversion of Lake Washington Blvd., 108<sup>th</sup> Ave. and Central Way from 4-lanes to 3-lanes. Mr. Godfrey said that Lake Washington Blvd. has been 3-lanes for a long time with a traffic count of approximately 22,000-24,000 vehicles per day and 108<sup>th</sup> has 10,000-12,000 vehicles per day.

Deputy Mayor McBride stated that the City of Kirkland is committed to pedestrian safety and that wider streets put pedestrians more at risk. She continued by saying that there is a perception that going from 4-lanes to 3-lanes slows down traffic. In addition, she said that slowing down traffic makes it better for merchants; it makes the street less of a thoroughfare and slows down traffic, giving drivers more time to look around at businesses. Deputy Mayor McBride added that a great deal of traffic is diverted from I-405 to Lake Washington Blvd and Market.

Mr. Godfrey said that the Central Way conversion was part of the Downtown Strategic Plan and was also part of a water-sewer project. The Norkirk neighborhood, which is the oldest neighborhood in town, was most concerned about cut-through or diverted traffic. Prior to the street conversion, traffic calming devices such as traffic circles and choking points were installed in the neighborhood. Central Way's traffic counts are as follows:

east of Lake Washington Blvd.-16,000 vehicles per day; west of Lake Washington Blvd.-20,000 vehicles per day and east of 3<sup>rd</sup>-19,000 vehicles per day. The street conversion added parallel street parking and wider planting strips and medians. The conversion also maintained property access for vehicles.

Mr. Godfrey noted that the daily volumes have not changed significantly over time. He said they tend to focus on the intersections rather than the street segments. He continued by adding that their plan views traffic congestion as one component of how they design a street; it is more than focusing on capacity.

The tour included Central Way, Lake Washington Blvd. and Juanita Drive and ended at approximately 12:10 p.m. City Councilmembers and staff arrived back at Shoreline City Hall at 12:40 p.m.

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Julie Modrzejewski, Assistant City Manager

**CITY OF SHORELINE**  
**SHORELINE CITY COUNCIL**  
**SUMMARY MINUTES OF WORKSHOP DINNER MEETING**

Monday, April 23, 2007  
6:00 p.m.

Shoreline Conference Center  
Highlander Room

**PRESENT:** Mayor Ransom, Deputy Mayor Fimia, and Councilmembers Gustafson, Hansen, McGlashan, Ryu, and Way

**ABSENT:** none

**STAFF:** Bob Olander, City Manager; Julie Modrzejewski, Assistant City Manager; Joyce Nichols, Communications and Intergovernmental Relations Director; Rob Beem, Community Services Manager

**GUESTS:** Shoreline Senior Center Board Members: Scott Keeny, President; Cynthia Graham, Vice President; Ellen Sullivan, Secretary; Dan Millett, Treasurer; Lynn Cheeney, Member at large.

Shoreline Senior Center Staff: Bob Lohmeyer, Executive Director; Jon Ann Cruver, Program Director

Mayor Ransom opened the meeting at 6:20 p.m. with introductions around the table and announced tonight's topic, a presentation by the Senior Center Board. All Councilmembers were in attendance with the exception of Councilmembers Hansen and Ryu, who arrived later.

Scott Keeny, Senior Center Board President, introduced the topic by noting that no one could remember the Senior Center Board attending a City Council meeting and telling the story of the Senior Center. He noted his thanks for the City's financial support and how much it was appreciated by the Senior Center.

Mr. Keeny turned the floor over to Bob Lohmeyer, Executive Director of the Senior Center, who introduced a video describing the Senior Center's services and activities. Over 3,100 seniors use the Center each year; approximately 47 classes are offered by the Center – everything from computer classes, art classes, dances, discussion groups and presentations in a variety of topics, including current events and financial management. Over 28,500 volunteer hours were logged last year by Center participants. Adult day health and one-to-one programs (programs matching volunteers with children from the Shoreline Schools for individual tutoring) are also important components of the offerings at the Center.

Mr. Lohmeyer then provided an overview and brief history of the Senior Center, which celebrated its 32<sup>nd</sup> anniversary in March. He discussed the Center's funding, which comes from United Way and Senior Services. Senior Services is a non-profit agency that serves as an umbrella group for funds coming to the senior centers from other groups and agencies. 50% of the Center's participants are low or very low income, making between \$16,351 and \$27,000 annually.

On the revenue side of the equation, Mr. Lohmeyer said about 24% of their \$311,311 budget comes from the City of Shoreline; 21% comes from participant dues and fees; 15% comes from contributions; 14% from sales; 11% from special events and fundraisers; 7% from United Way/Senior Services; and 4% each from a Lake Forest Park grant and other grants.

On the expenditure side, 62% of their \$323,592 in expenses are used for personnel; 14% for facilitators; 12% for professional services; 6% other operating costs; 4% for printing/copying; and 2% for supplies. A budget deficit of \$12,281 is projected for 2007. The Center is also working to raise funds to cover the projected shortfall. Some of these efforts include:

- Increased fundraising
- Selling grants to cover some operating costs
- Slowing the growth of personnel costs
- Seeking special assistance grants
- Participating with Senior Services fundraising events
- Increasing advocacy efforts with King County, United Way, and the City of Seattle

Mr. Lohmeyer said he is not expecting to receive more funding from United Way or King County due to their refocusing efforts. In short, Mr. Lohmeyer stated that they cannot continue to cut staff and still manage the same number of programs and volunteers.

Bob Olander, City Manager, offered to provide space in Currents and the City recreation guide to advertise Center fundraisers. Mr. Olander thanked the Board and staff for their work and the presentation.

Staff then briefly described the upcoming sister cities visit by representatives of Boryeong, Korea, who are scheduled to visit Shoreline from May 28-June 1, 2007. Staff handed out a draft itinerary for the visit.

The meeting was adjourned at 7:30 p.m.

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Joyce Nichols, Communications and Intergovernmental Relations Director

**CITY OF SHORELINE**

**SHORELINE CITY COUNCIL  
SUMMARY MINUTES OF SPECIAL MEETING**

Monday, April 23, 2007 8:00 PM  
Shoreline Conference Center  
Mt. Rainier Room

PRESENT: Mayor Ransom, Deputy Mayor Fimia, Councilmember Gustafson,  
Councilmember Hansen, Councilmember McGlashan, Councilmember Ryu,  
and Councilmember Way.

ABSENT: None.

1. CALL TO ORDER

The meeting was called to order at 7:43 p.m. by Mayor Ransom, who presided.

2. FLAG SALUTE/ROLL CALL

Mayor Ransom led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

(a) Proclamation of "Native Plant Appreciation Week"

Mayor Ransom invited Dick Decker, Richard Tinsley, and John Dixon, of the Washington Native Plant Society, and Arthur Kruckeberg, of Kruckeberg Garden, to please come forward to receive the proclamation. The Mayor read the proclamation recognizing April 30-May 6 as Native Plant Appreciation Week in the City of Shoreline.

Dick Deal, Parks, Recreation and Cultural Services Director, commented on three Washington Native Plant Society members' contributions to the IVY OUT program, volunteer work at Twin Ponds Park, and involvement in the South Wood Preservation Group.

Mr. Decker thanked the Council for the proclamation and spoke about the benefits of native plants.

Dr. Arthur Kruckeberg commended the City for becoming more aware of the importance of native plants and warned against the intrusion of invasive species upon both flora and fauna. He noted that recent research suggests that most of the flora from the 1850's is still present in the region. He concluded that there are many native plants available at the MsK nursery, and he urged to keep Washington "green and native."

3. REPORT OF THE CITY MANAGER

Bob Olander, City Manager, provided reports and updates on the following items:

- Parks bond projects update is now available on the City's website
- Emergency Preparedness Fair "Get Ready Shoreline," April 28<sup>th</sup>
- New water fountains installed in Shoreline parks
- Expanded electronic/technology recycling opportunities at City Hall
- Earth Day 2007, over 1,300 visitors
- Spring Clean Sweep
- The next Comprehensive Housing Strategy Citizen Advisory Committee meeting will be Tuesday, April 24
- The next Aurora Business and Community (ABC) Team meeting is April 25
- The next regular meeting of the Parks Board is April 26
- The City Council will hold a special meeting on Monday, April 30

Responding to Deputy Mayor Fimia, Mr. Olander noted that the April 30 meeting will include a community panel and public comment on the gaming industry in Shoreline.

4. REPORTS OF BOARDS AND COMMISSIONS

Mr. Olander suggested that Council move item 9(a) to the Consent Calendar if there is Council consensus to do so.

Mayor Ransom reported on the subjects discussed at last week's SeaShore Transportation Forum. He noted that although a written report was distributed regarding proposed changes to the SeaShore Agreement, the more significant proposal was not to allow cities to compete for funding in separate transportation forums. He said if cities are allowed to compete this way, then the City of Seattle will demand the right to bid in the south and east transportation forums as well as in SeaShore. He added that the state legislature was considering a proposal to consolidate all the transportation and transit agencies into one body called the Regional Transportation Commission, however, that proposal did not pass the legislature this year.

5. GENERAL PUBLIC COMMENT

(a) Dale Wright, Shoreline, cited a Lynnwood Enterprise article and suggested that Lynnwood's Highway 99 project has only half of the transit and transportation features of other projects such as Shoreline, Federal Way, and SeaTac. Although it expanded lanes from five to seven, it didn't include access safety improvements, aesthetic improvements, utility undergrounding, water quality, or illumination. He said Lynnwood did the absolute minimum, and now five years later they are trying to fix it. He noted that Aurora Phase 1 was done correctly and achieved the goals according to the community vision, so the next

two miles should follow this model. He urged the Council to adopt either of the 110-foot alternative designs as the preferred choice for subsequent sections of Aurora Avenue.

(b) Noreen Federow, Shoreline, spoke on behalf of the pets in the community regarding the need for intermediate animal shelters. She explained that although some pets are taken to "no-kill shelters," these pets are placed in other shelters where they are eventually killed. She said she would love to have someone's help in exploring the idea of intermediate animal shelters.

(c) Wendy DiPeso, Shoreline, discussed the need for reduced speed limits on Aurora Avenue to improve pedestrian safety. She noted that the major safety issue on Aurora Avenue is vehicle speed, and it is a proven traffic statistic that the pedestrian fatality rate drops 80% if the speed limit is decreased from 40 to 35 MPH. She noted that long before Shoreline became a city, people were asking for slower speed limits on Aurora Avenue. She said although enforcement would be an issue at first, people are willing to obey 35 MPH speed limits.

(d) Maria Walsh, Mountlake Terrace, representing her son who is a resident at Fircrest Habilitation Facility, urged the Council remain patient regarding Council Goal #8 (Develop a Fircrest master plan in partnership with the state). She said although it has been difficult to create a partnership thus far, the goal can eventually be achieved. She said she would like Fircrest to become a protected campus and neighborhood, just like other neighborhoods in Shoreline, and she is anxious to have a strong partnership with the City.

Mr. Olander clarified that Consent Calendar item 7(c), Ordinance 459 amending speed limits, is a very limited item and only represents the first grouping of speed limits that the Council proposed changing. He said the next grouping of proposed changes are awaiting public input, and when that process concludes they will be brought back to Council in July. Regarding Fircrest, Mr. Olander confirmed that progress with the state has been slow. He said the City is hopeful that the governor doesn't veto the funding for the proposed Fircrest master plan.

## **6. APPROVAL OF THE AGENDA**

**Councilmember Hansen moved approval of the agenda. Councilmember Gustafson seconded the motion.**

**After further discussion, there was Council consensus to move Item 7(c) from Consent to Item 10(b), and to remove former item 10(b), Parks, Recreation and Cultural Services Board Appointments, from the agenda. Councilmember Hansen moved to amend the agenda to move item 9(a), Ordinance No. 467, to the Consent Calendar. Deputy Mayor Fimia seconded the motion and asked if there were any members of the audience wishing to provide public comment on item 9(a). There was no one wishing to provide comment. A vote was taken on the motion to amend the agenda, which carried unanimously. A vote was taken on the motion to approve the agenda as amended, which carried unanimously.**

7. CONSENT CALENDAR

**Deputy Mayor Fimia moved approval of the Consent Calendar. Councilmember McGlashan seconded the motion, which carried unanimously and the following items were approved:**

- (a) Minutes of Special Meeting of March 19, 2007  
Minutes of Workshop Dinner Meeting of March 26, 2007  
Minutes of Business Meeting of March 26, 2007  
Minutes of Study Session of April 2, 2007**
- (b) Approval of expenses and payroll as of April 12, 2007 in the amount of \$1,767,754.01**
- (c) Ordinance No. 468 Extending the Shoreline Water District Franchise**
- (d) Resolution No. 256 Amending Figure 6.1 of the Transportation Master Plan (TMP) to show the Street Classification of Ashworth Avenue N between N 145<sup>th</sup> Street and N 155<sup>th</sup> Street as a "Local Street"**
- (e) Motion to Authorize the City Manager to release WSDOT Slope and Sidewalk Easements for Certain Real Properties located at 14825, 16300 and 16310 Aurora Avenue North**

8. ACTION ITEMS: PUBLIC HEARING

(a) Public hearing to receive citizens comments on Ordinance No. 467 adopting Revisions to the Community Development Block Grant (CDBG) Action Plan and Appropriating \$150,000 to the Capital Improvement Plan Budget and \$90,000 to the General Fund

Rob Beem, Community Service Manager, explained that a total of \$315,216 in prior year CDBG funds were initially allocated to the support of the Major Home Repair Program. While the Major Home Repair Program continues to be a high priority for the community, this amount of funding does not match the level of activity for this program. He noted that in the past, an average of 14 homes per year were rehabilitated through the Major Home Repair Program. However, today, that number has decreased to 4-8 per year. To meet HUD and King County regulations these unspent funds must be reprogrammed. Following a needs analysis, staff concluded that the reprogrammed funds would best support the Minor Home Repair Program (\$90,000), the Curb Ramps Program (\$150,000), and activities to be specified in the Comprehensive Housing Strategy (\$75,216). The staff recommendation is to hold a public hearing on the proposed reprogramming of \$315,216 in Community Development Block Grant funds, adopt the staff recommendation for use of the CDBG funds and approve Ordinance No. 467.



Mr. Olander added that one factor is the limited amount of time in which to spend these types of funds; the other factor is that they are capital funds, which means they can only be spent on capital projects.

**Mayor Ransom opened the public hearing and called for public comment. Seeing no one in the audience wishing to speak on this item and no one signed in to speak, Deputy Mayor Fimia moved to close the public hearing. Councilmember Gustafson seconded the motion, which carried unanimously.**

**Councilmember Gustafson moved to reprogram \$315,216 in Community Development Block Grant funds, adopt the staff recommendation for use of the CDBG funds and approve Ordinance No. 467. Councilmember Ryu seconded the motion.**

Councilmember McGlashan asked if the grant funding could be contracted out. Mr. Beem responded that the funds are essentially contracted out through non-profit organizations.

Councilmember Gustafson said as a member of the Joint Recommendations Committee (JRC), there is a movement to prevent cities from accumulating excess funding in these programs. He asked how the City advertises the programs and if there was anything we can do differently to improve publicity. Mr. Beem responded that the programs are publicized on Channel 21 and making information available at the Senior Center. The City also ran an article early on in the program, but has not advertised in the Enterprise.

Deputy Mayor Fimia asked if other cities are experiencing a decline in the Major Home Repair Program and if there is some rationale for it.

Mr. Beem said that some eastside cities are seeing the same results, and it's been proportionate up to this point. He added that the discussion appears to be well-placed at the JRC and the staff work group of cities that participate.

Deputy Mayor Fimia noted that since the need for home repair does not appear to be decreasing, the Council or Comprehensive Housing Strategy CAC might have to work on this more and make a recommendation.

Mr. Olander said the primary impediment is that the program takes a long time to complete, and some seniors are skeptical about loans. He emphasized the need to educate the public on this program and its benefits.

Responding to Deputy Mayor Fimia, Mr. Beem affirmed that existing capital funds for curb ramps come from the CDBG.

Mayor Ransom noted that he suggested the program to a neighbor who needed roof repairs, but he was reluctant due to fear of a lien against the property. Staff affirmed that the long process and fear of loans are very common concerns.

Councilmember Hansen understood that the loans would be repaid when a house sells, so the program is more like a revolving fund. He asked how much money is currently loaned out.

Mr. Beem explained that as loans get paid back, it comes back as new revenue, but it is not enough to make it a self-sustaining program. The City gets back \$15,000-\$75,000 annually, and it currently has about \$400,000 loaned out. He said the repaid loans appear in the revenue line for the total amount of the block grant in any given year, and Shoreline has the option of how to use those revenues.

Councilmember Hansen felt that the ground rules have changed since program was first established, since it seems the amount we reallocate has nothing to do with expended funds.

Councilmember Ryu expressed support for the motion, noting that minor home repair is a preventative measure that allows the elderly to age in place in a safe environment. She also appreciated the proposal to reserve \$75,000 for potential housing options.

Councilmember Way asked staff to clarify the difference between the Major Home Repair Program and the Minor Home repair Program. She also asked about eligibility requirements and how many households participate. She suggested improving the publicity on these programs and encouraged the public to take advantage of them.

Staff clarified that Major Home Repair is a loan program; Minor Home Repair is a grant program. The eligibility requirement for the programs is 80% of median income and below. In 2006, the Minor Home Repair Program served 33 households in Shoreline.

Councilmember Way inquired about the appropriateness of asking local banks to advertise the programs. Mr. Beem said he would look into it as part of the marketing effort on the Major Home Repair Program.

Councilmember Way also asked if CDBG funds are slated to be used for sidewalk improvements along N 192nd Street. It was noted that some frontage improvements are required as part of the Echo Lake development. Mr. Beem added that making existing infrastructure safer is the rationale for adding curb ramps at various locations. He responded to Councilmember Way that additional curb ramps will be installed based on a Public Works priority list.

Responding to Councilmember Hansen, Mr. Beem affirmed that most of the loans are zero-interest loans, and in the event interest is paid on some of them, it is well below market rate. Mr. Beem added that although this type of loan is a "very good deal," it is often difficult to convince people to increase their debt. Councilmember Hansen noted that he has referred people to the program and it has worked well for them.

**A vote was taken on the motion to reprogram \$315,216 in Community Development Block Grant funds, adopt the staff recommendation for use of the CDBG funds and approve Ordinance No. 467, which carried unanimously.**

10. NEW BUSINESS

(a) Human Services Program Update

Rob Beem, Community Services Manager, outlined that the mission of human services is to serve as the catalyst for meeting the needs of individuals and families through an effective and accessible system of service delivery. He reported on 2006 activities, provided an update on community needs, and reviewed policy and services trends and their implications on Shoreline. He noted that one in five households have incomes below 50% of median. At \$35,050, this is just slightly more than twice the poverty level. He pointed out that this is not enough income to meet basic needs let alone an emergency, so there is a strong demand for food banks, financial assistance, and the WORKS clothing bank. Among youth, challenges include anxiety, depression, and multiple cultures/languages in schools require new strategies. He pointed out that new research shows a significant impact of early trauma on youth development. He noted that Shoreline agencies are developing a strong national reputation for effective family support.

Continuing, he outlined efforts to improve advocacy and access to services. He explained the system of local and federal funding, the grant application process, and efforts to build awareness by demonstrating new service approaches. He outlined that the total budget of \$337,554 includes 21 Programs and allocates funding as follows: 1) \$98,393 for curb ramps; 2) \$20,704 for Housing Stability; 3) \$103,518 for Major Home Repair; and 4) \$40,000 for Minor Home Repair. The Allocations Committee reviewed 37 applications and funded fifteen agencies on two year cycle for 2007-2008. In 2006, 15,763 people were served by a contracted provider of human services. Information and referral, including crisis intervention, was the most used service, followed by emergency food and food bank. He explained how the City leverages funding from other partners and positions Shoreline programs for support. Key City partners include Shoreline Public Schools, United Way of King County, Community Network, and North Urban Human Services Alliance.

Mr. Beem then described the results of the department's 2006 advocacy efforts, noting that they helped influenced the Veterans and Human Services Levy and helped shape county-wide allocations to benefit Shoreline and North King County. Also, the Community Network was improved in terms of access to mental health services, cultural competence, and better connected parents, youth, schools, and community. They also advocated for the Public Health Clinic and endorsed the Ten Year Plan to End Homelessness and organized Housing Workshop for staff and council. They organized the One Night Count of the Homeless in North King County (counting 37 homeless in Shoreline, up 12% from 2006) and interpreted census data to identify households with housing problems for use by the Committee. He explained the communication methods used to increase awareness of the various programs and enumerated the following emerging issues: 1) housing and homelessness; 2) Comprehensive Housing Strategy; 3) Ten Year Plan to End

Homelessness; 4) early learning; 5) mental health; 6) adequacy of state funding; 7) potential sales tax; 8) the high cost of service to chronically mentally ill; and 9) the gap in support for uninsured and underinsured. Mr. Beem concluded his presentation by outlining human service opportunities for 2007.

Councilmember Ryu expressed concern about the adequacy of local, state, and federal funding for mental health services. She said she asked Congressman Jay Inslee to help fund mental health using federal funds. She noted that there were more options for addressing mental health issues in the past. She pointed out that a disproportionate number of Congress members have lost children to suicide and stressed the idea that many social problems are tied to mental health.

Councilmember Way suggested publicizing the 211 service to the fullest extent because it might help avert potential problems. She noted that recent events have focused attention on the need to take a closer look at at-risk youth. She also spoke about the need for early learning and asked how many day care providers were in Shoreline. Mr. Beem said he could provide that information.

Deputy Mayor Fimia thanked staff for their work, noting that Shoreline is providing a lot of services with very few resources. She stressed the need for measurable outcomes, adding that a major challenge is trying to recover some of the funds the City pays into region. She asked staff for more frequent reports so the Council can weigh in on these issues regularly. She asked about the cycle of the 10-Year Plan to End Homelessness applications. Mr. Beem noted that applications are currently available for the next round of housing. Deputy Mayor Fimia suggested that this might be an opportunity to partner with Lehigh or another agency on the Comprehensive Housing Strategy. She called attention to the regional advertising campaign which advises against giving money to panhandlers -- she said perhaps Shoreline should include a similar message in *Currents*. She noted that her brother was a panhandler all his life, and if people didn't give him money it would have forced him to seek alternatives.

Mayor Ransom expressed concern about the comment that self-described depression is reported by one-third of students; the implication is that this depression is clinical, which is highly unlikely to be true. Traditionally, four out of five levels of severity, and five out of nine levels of pervasiveness must be met in order to be diagnosed as clinically depressed. He suggested that the self reports of depression are more likely transitional forms or possibly lesser forms such as dysthymia. Therefore, it is not true that one-third of students are clinically depressed and at risk of suicide. He said despite this figure, he appreciates the report and feels that staff is making good progress in the area of human services.

Councilmember Gustafson appreciated the report, noting that as a member of the Joint Recommendations Committee, he has expressed the concern that Shoreline needs to get more "bang for our buck" in the north end. He pointed out that many of the programs outlined by staff could be addressed within the context of a Youth Master Plan, which he has been advocating for some time. He felt as if Shoreline is doing separate programs

without looking at the whole picture. He said he will continue to advocate for youth involvement.

(b) Ordinance No. 459 Amending the Speed Limits on Certain City Streets and Amending Section 10.20.010 of the Shoreline Municipal Code

Mr. Olander noted that staff is proposing this first installment of speed limit reductions for Council approval in an effort to implement the changes now rather than waiting to consider an entire package later in the year.

Mark Relph, Public Works Director, explained that speed limit changes require that some streets be classified under different speed limit categories, so Ordinance No. 459 is formatted to strike some streets from some categories and add them back under different categories. He noted staff's intent to consider other streets, including Aurora Avenue and Ballinger Way, for potential changes later this summer. He said the intent tonight is for Council to act on those streets that it approved in January. Any remaining streets will undergo a public participation process and will also include input from Washington State Department of Transportation.

**Councilmember Hansen moved adoption of Ordinance No. 459, specifying the speed limits on selected roadways in the City of Shoreline. Councilmember Ryu seconded the motion.**

Mayor Ransom said although he doesn't object to the seven streets proposed for speed limit decreases, the Ordinance doesn't address other streets that the public has expressed a need for lower speed limits, such as Aurora Avenue and 15th Avenue NE.

Mr. Olander said the intent is to take the remaining streets back out for public input and technical analysis, noting that there are potential liability issues that must be considered. He assured Mayor Ransom that approving Ordinance No. 459 doesn't preclude the Council from changing speed limits on other streets.

Councilmember Gustafson said the main question tonight is whether there is Council consensus on the proposed list as represented by Ordinance No. 459. He noted that although he has some questions about other city streets, he supports the Ordinance.

Deputy Mayor Fimia said the reason she proposed additional speed limit changes since the January 8 meeting was because the typical posted speeds fall within a range (30-35 or 35-40), so she suggested erring on the side of safety and defaulting to the lower speed limit in each range. She felt certain streets could be done sooner rather than having to wait until July. She said she'd be willing to postpone her amendments if there are assurances that it will not take another six months. Staff affirmed that it will not take six months to return with recommendations.

Councilmember Way asked if staff considered a speed limit reduction on NE 175th Street near 10th Avenue NE, since it seems to be a high-risk accident area.

Rich Meredith, Traffic Engineer, said staff considered it last year, and although it is not on the list for further review, they can add it.

Councilmember Hansen supported the seven speed limit changes as represented by Ordinance No. 459, but advised caution about arbitrarily lowering speed limits. He said national studies show that if a speed limit is set artificially low, it will increase accidents. He said he wants to hear what the traffic engineers recommend before approving further speed limit adjustments.

Councilmember Way asked staff to add NE 155th Street, near Paramount Park, to the list for further study.

Councilmember McGlashan supported the Ordinance, adding that he would like to hear what the public has to say about further speed limit recommendations.

Deputy Mayor Fimia requested that her proposal to change neighborhood streets to 20 miles per hour be added to the public process. She questioned why the City doesn't just adopt the lowest speed limit in the range among the typical posted speed limits for given streets. She felt it would make sense to err on the side of lower speeds rather than higher speeds.

Mr. Meredith said the speed ranges came from the Comprehensive Plan, which simply shows the normal speeds for those classifications. However, the speed limit that is actually set is based on how people drive the street as well as environmental factors such as geometrics.

#### MEETING EXTENSION

**At 10:02 p.m., Councilmember Ryu moved to extend the meeting until 10:15 p.m. Deputy Mayor Fimia seconded the motion, which carried 5-2, with Councilmembers Gustafson and Hansen dissenting.**

Councilmember Ryu expressed support for the speed limit reductions as outlined in the Ordinance. She also agreed with Deputy Mayor Fimia's recommendation for neighborhood streets as well as Councilmember Way's suggestion to study NE 155th Street. She said she would like the Council to be able to make a decision on 15th Avenue NE and Aurora Avenue at least by July.

**A vote was taken on the motion to adopt Ordinance No. 459, amending the speed limits on certain City streets and amending section 10.20.010 of the Shoreline Municipal Code, which carried unanimously.**

#### 11. ADJOURNMENT

April 23, 2007 Council Special Meeting

**At 10:04 p.m., and upon motion by Deputy Mayor Fimia, seconded by Councilmember McGlashan and unanimously carried, the meeting was adjourned.**

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Scott Passey, CMC  
City Clerk

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## CITY COUNCIL AGENDA ITEM

### CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Approval of Expenses and Payroll as of May 2, 2007
<b>DEPARTMENT:</b>	Finance
<b>PRESENTED BY:</b>	Debra S. Tarry, Finance Director 

#### EXECUTIVE / COUNCIL SUMMARY

It is necessary for the Council to formally approve expenses at the City Council meetings. The following claims/expenses have been reviewed pursuant to Chapter 42.24 RCW (Revised Code of Washington) "Payment of claims for expense, material, purchases-advancements."

#### RECOMMENDATION

Motion: I move to approve Payroll and Claims in the amount of \$1,438,122.92 specified in the following detail:

##### **\*Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
3/25/07-4/07/07	4/13/2007	18514-18709	6219-6263	32379-32388	\$367,645.36
					<u>\$367,645.36</u>

##### **\*Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
4/13/2007	32310		\$2,891.26
4/16/2007	32311	32340	\$82,476.18
4/16/2007	32341	32354	\$1,932.27
4/16/2007	32355	32376	\$131,600.18
4/16/2007	32377	32378	\$12,922.75
4/18/2007	32389	32407	\$55,705.57
4/18/2007	32408		\$3,308.60
4/19/2007	32409	32422	\$75,101.74
4/19/2007	32423	32441	\$12,010.89
4/20/2007	32442	32443	\$15,360.92
4/20/2007	32444		\$11,154.56
4/20/2007	26676		(\$127.00)
4/23/2007	32445		\$52.37
4/25/2007	32446		\$75.00
4/26/2007	32447	32461	\$89,054.65
4/27/2007	32462	32468	\$22,598.85
4/30/2007	32469		\$28,669.96

**\*Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
4/30/2007	32470		\$7,375.18
5/2/2007	32471	32473	\$25,512.66
5/2/2007	32474	32503	\$492,800.97
			<u>\$1,070,477.56</u>

Approved By: City Manager \_\_\_\_\_ City Attorney \_\_\_\_\_

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Authorize the City Manager to Execute a Discretionary Work Request with King County for the 2007 Road Overlay Program
<b>DEPARTMENT:</b>	Public Works
<b>PRESENTED BY:</b>	Mark Relph, Public Works Director Jesús Sanchez, Operations Manager

**PROBLEM/ISSUE STATEMENT:**

The purpose of this report is to request Council to authorize the City Manager to execute a Discretionary Work Request with King County for the 2007 Road Overlay Program.

**FINANCIAL IMPACT:**

Council has authorized \$788,000 in the 2007 CIP Budget and a 2006 carryover amount of \$116,532 for the Annual Road Surface Maintenance Program bringing the total budget for 2007 to \$904,532. The amount for the Road Overlay Program is \$750,000. The remainder of \$154,532 will be used for the slurry seal and paving road maintenance.

**RECOMMENDATION**

Staff recommends that Council authorize the City Manager to execute a Discretionary Work Request with King County for the 2007 Road Overlay Program not to exceed the amount of \$ 750,000.

Approved By:      City Manager  City Attorney \_\_\_\_

## **INTRODUCTION**

King County has paved City of Shoreline streets with asphalt overlay since the City's incorporation in 1995. To meet the County's schedule of beginning the overlay project in early summer, a King County Discretionary Work Request must be signed. The purpose of this report is to request Council to authorize the City Manager to execute a Discretionary Work Request with King County for the 2007 Road Overlay Program.

## **BACKGROUND**

The roads identified in this year's overlay recommendation have eroded to a degree where alternate methods of maintenance (other than overlays) would not result in the successful rehabilitation of the pavement conditions in these areas. In addition, completing these areas would reduce the number of customer requests received and the amount of reactive maintenance costs. Our primary objective is to effectively maintain or enhance the integrity of the City's roadway system in the most cost efficient manner.

## **DISCUSSION**

Council has authorized \$788,000 in the 2007 CIP Budget and a 2006 carryover amount of \$116,532 for the Annual Road Surface Maintenance Program bringing the total budget for 2007 to \$904,532 for this program.

The proposed overlay program includes those roads with pavement conditions with ratings of poor to failing that cannot be effectively repaired using other treatment options. These pavement ratings are derived from a Pavement Management Index prepared by consultants every three years. Ratings are based on the type, severity and extent of each distress by individuals walking and visually inspecting the full width of the roadway. The ratings are then given a numeric value based on the final Overall Condition Index (OCI) from poor 40-50 to excellent 90 to 100. With this information, the overlay project is programmed into a certain sectors of the City as a cost efficiency. As in past years, we attempt to concentrate the overlay projects in specific neighborhoods to encourage better bid pricing and reduce the number of areas inconvenienced by the work. King County's schedule for beginning the overlay project is early summer, and slurry seal will be scheduled for early June.

Staff is requesting to contract with King County's Department of Transportation, Road Services Division to complete the City's 2007 Road Overlay Program. King County uses a formal bid process to choose a contractor. The funding for the Roads Overlay Program is budgeted at \$750,000 to overlay approximately 3.82 centerline miles of streets with King County (Attachment B). The City of Shoreline pays the appropriate amount based upon the tons of asphalt used for our streets. By using the County's contractor, the City is able to take advantage of lower bids.

The remainder of \$154,532 will be used for the slurry seal (5.25 lane miles) and paving road maintenance.

## **RECOMMENDATION**

Staff recommends that Council authorize the City Manager to execute a Discretionary Work Request with King County for the 2007 Road Overlay Program in an amount not to exceed \$750,000.

## **ATTACHMENTS**

- A: 2007 Road Overlay Program List
- B: 2007 Proposed Street Overlay Map
- C. 2007 Slurry Seal Program List
- D. 2007 Proposed Street Slurry Map

**CITY OF SHORELINE  
2007 OVERLAY STREET LOCATIONS**

Item	Street Name	From Description	To Description	Length	Width	Rating
1	5th Ave NE	NE 160th ST	NE 161st ST	138	42	70
2	5th Ave NE	NE 161st ST	NE 162nd ST	330	42	86
3	5th Ave NE	NE 162nd ST	NE 163rd ST	470	42	58
4	5th Ave NE	NE 163rd ST	NE 165th ST	470	42	57
5	Dayton Ave N	N 179 PL	N 180th ST	215	34	50
6	Dayton Ave N	N 180th ST	N 181st ST	235	22	55
7	Dayton Ave N	N 181st ST	N 181st CT	80	22	44
8	Dayton Ave N	N 181st CT	N 182nd CT	97	22	83
9	Dayton Ave N	N 182nd CT	N 183rd ST	253	22	66
10	Dayton Ave N	N 183rd ST	N 183rd ST	155	32	49
11	Dayton Ave N	N 183rd ST	N 185th ST	553	32	46
12	Dayton Ave N	N 185th ST	N. Richmond Beach RD	362	28	27
13	N 179th PL	Dayton Ave N	CDSE	282	26	23
14	N 181st ST	Dayton Ave N	EORE	252	18	49
15	Palatine Ave N	N 172nd ST	N 175th ST	694	26	51
16	Palatine Ave N	End Route	N 177th ST	103	20	78
17	Palatine Ave N	N 177th ST	N 178th ST	307	28	36
18	Palatine Ave N	N 178th ST	End Route	155	28	75
19	N. 177th ST	1st Ave NW	Palentine Ave N	526	20	46
20	N 178th ST	1st Ave NW	Palentine Ave N	573	29	44
21	1st Ave NW	N 168th ST	N 171st ST	480	32	70
22	1st Ave NW	NW 173 ST	NW 174th ST	28	283	59
23	1st Ave NW	NW 174th ST	NW 175th ST	261	22	80
24	1st Ave NW	NW 175th ST	NW 176th PL	136	26	18
25	1st Ave NW	NW 176th PL	N 177th ST	404	26	22
26	1st Ave NW	N 177th ST	N 178th ST	179	22	95
27	2nd Ave NW	NW 173rd ST	NW 175th ST	592	25	27
28	NW 173rd ST	1st Ave NW	2nd Ave NW	524	30	44
29	N 160th ST	Aurora Ave N	Linden Ave N.	665	42	0
30	N 160th ST	Greenwood Ave N	Dayton Ave N	560	38	1
31	N 160th ST	Palentine Ave N	Greenwood Ave N	510	34	85
32	N 160th ST	1st Ave NW	Palentine Ave N	309	32	87
33	N 155th ST	1st Ave NW	Palentine LN N	326	19	71
34	N 155th ST	Palentine LN N	Greenwood Ave N	467	19	56
35	N Park N	N 163rd ST	CDSN	460	22	0
36	N 165th ST	Linden Ave N	Aurora Ave N	665	20	42
37	N 165th ST	Linden Ave N	N Park N	330	20	36
38	N 165th ST	N Park N	Freemont Ave N	342	20	41
39	Carlyle Hall Rd NW/N	Greenwood Ave N	Dayton Ave N	571	22	38
40	Carlyle Hall Rd NW/N	Greenwood Ave N	NW 171st	1153	22	40
41	Carlyle Hall Rd NW	2nd Ave NW	3rd Ave NW	382	30	95

**CITY OF SHORELINE  
2007 OVERLAY STREET LOCATIONS**

Item	Street Name	From Description	To Description	Length	Width	Rating
42	3rd Ave NW	NW Carlyle Hall Rd NW	NW 175th ST.	386	21	23
43	NW 177th St	EndRoute	3rd Ave NW	297	24	0
44	NW 182nd ST	6th Ave NW	3rd Ave NW	661	20	55
45	Evanston Av N	N 160th ST	N 161st st	155	30	38
46	Evanston Av N	N 161st ST	CDSNW	375	30	6
47	N 161st ST	Evanston Av N	CDSE	204	30	8
48	NW 178th ST	3rd Ave NW	End Route	350	22	13
49	NW 177th St	End Route	3rd Ave NW	788	24	0
50	NW 182nd ST	3rd Ave NW	6th Ave NW	661	20	55
51	N 172nd ST	NW 172nd ST	Palentine Ave N	312	21	75
52	2Ave NW	N 172nd ST	Carlyle Hall RD	398	21	32
<b>TOTAL</b>				<b>20,181</b>		



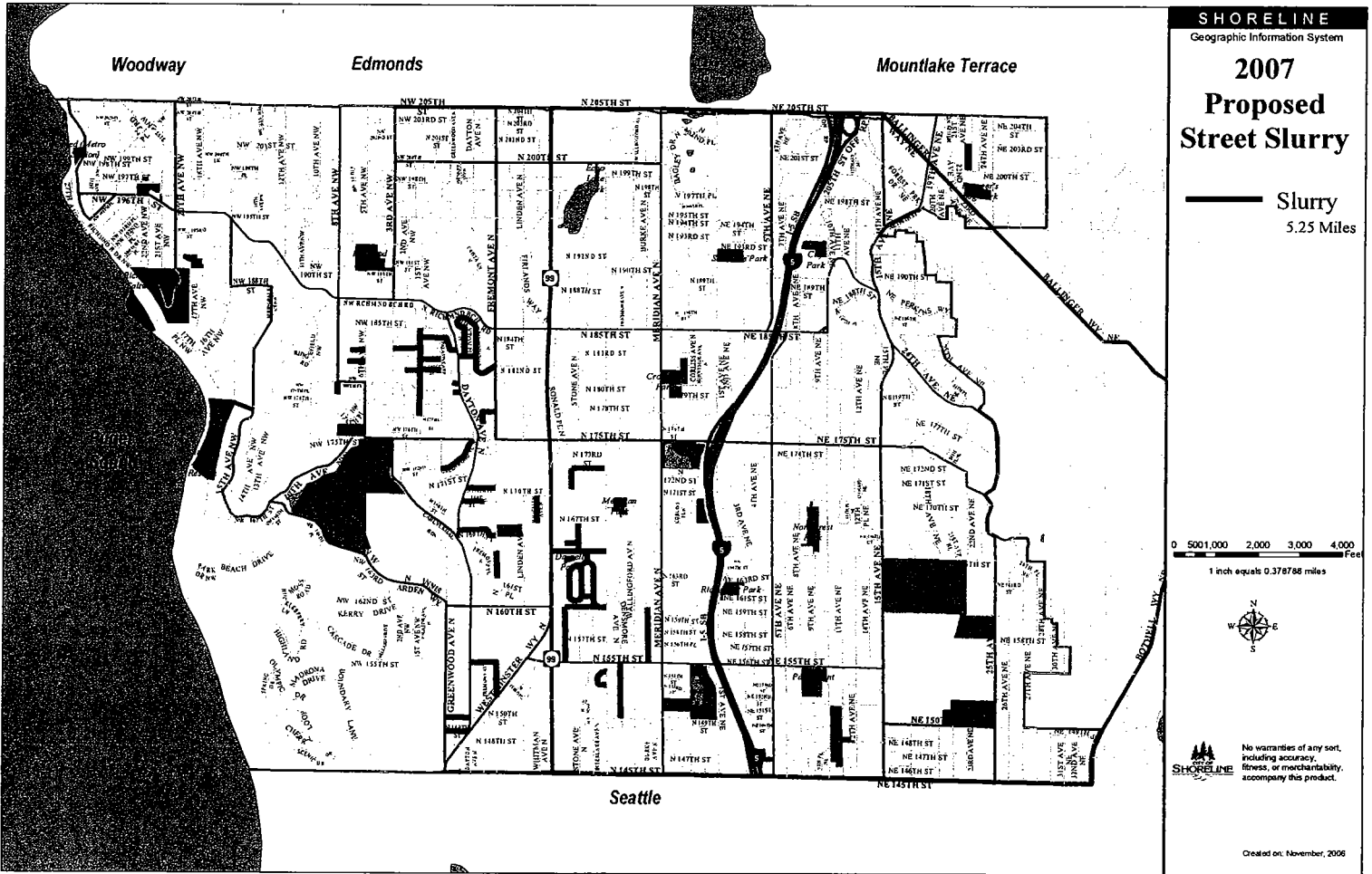


**CITY OF SHORELINE  
2007 SLURRY SEAL LOCATIONS**

ITEM	STREET	FROM	TO	LENGTH	WIDTH	SQUARE YARDS	RATING
1	N. 179th PL	CDSW	Dayton Ave N	198	26	572	93
2	N. 180th ST	CDSW	Dayton Ave N	179	26	517	98
3	N. 183rd ST	Dayton Ave N	Evanston Ave N	259	20	576	67
4	N. 185th PL	Dayton PL. N.	Evanston Ave N	568	20	1,262	33
5	Dayton PL N	N. 183rd ST.	N. 185th PL.	981	20	2,180	77
6	Evanston Ave N	N. 183rd ST.	N. 185th PL.	668	20	1,484	70
7	Evanston Ave N	N. 182nd ST.	N. 183rd ST.	311	23	795	95
8	N. 182nd ST.	Evanstone Ave N	Freemont Ave N	311	23	795	95
9	N. 181st ST.	1st Ave NW	Palentine Ave N	512	24	1,365	71
10	N. 182nd ST.	1st Ave NW	Palentine Ave N	450	24	1,200	91
11	NW 183rd ST.	1st Ave NW	3rd Ave NW	664	22	1,623	81
12	NW 182nd ST.	1st Ave NW	End of Road	405	26	1,170	95
13	1st Ave NW	N 177th ST.	NW 177th LN	110	26	318	53
14	1st Ave NW	N 178th ST.	NW 180th ST.	355	22	868	85
15	1st Ave NW	N 182nd ST.	NW 182nd ST.	56	22	137	93
16	1st Ave NW	N 184th ST.	NW 185th ST.	210	22	513	94
17	1st Ave NW	NW 180th ST.	NW 181st ST.	456	22	1,115	84
18	1st Ave NW	NW 181st ST.	N 182nd ST.	272	22	665	95
19	1st Ave NW	NW 183rd ST.	N 184th ST.	262	22	640	96
20	NW 183rd ST.	6th Ave NW	End of Road	339	26	979	96
21	NW 182nd ST.	6th Ave NW	End of Road	426	28	1,325	84
22	N 178th ST.	Freemont Ave N	Evanston Ave N	278	18	556	98
23	Evanston Ave N	End of Road	N. 178th ST	312	22	763	98
24	N. 170th PL	Dayton Ave N	Freemont Ave N	706	21	1,647	84
25	N. 169th ST.	Dayton Ave N	CDSS	543	26	1,569	86
26	N. 166th ST.	Dayton Ave N	Freemont Ave N	1,013	21	2,364	53
27	Freemont Ave N	N 163rd ST	N 165th ST	329	28	1,024	77
28	N 155th ST.	Dayton Ave N	Freemont Ave N	606	21	1,414	98
29	Freemont Ave N	Westminister WY N	N. 155th ST.	833	36	3,332	96
30	N. 150th ST.	Greenwood Ave N	Dayton Ave N	578	22	1,413	87
31	N. 149th ST.	Greenwood Ave N	Westminister WY N	560	36	2,240	96
32	N 173rd ST	Midvale Ave N	Stone CT N.	351	28	1,092	49
33	N 173rd ST	Stone CT N	Ashworth Av N	473	22	1,156	94
34	Midvale Ave N	N 171st ST	N 172nd ST	278	28	865	54
35	Midvale Ave N	N 172nd ST	N 173rd ST	278	28	865	62
36	Stone Ave N	N 165th ST	N 166th ST	164	22	401	94

**CITY OF SHORELINE  
2007 SLURRY SEAL LOCATIONS**

ITEM	STREET	FROM	TO	LENGTH	WIDTH	SQUARE YARDS	RATING
37	Stone Ave N	N 166th ST	N 166th CT	307	21	716	80
38	Stone Ave N	N 166th CT	N 167th ST	196	22	479	98
39	N 166th ST	End of Road	Stone Ave N	332	29	1,070	79
40	N 165th ST	Aurora	Stone Ave N	710	20	1,578	82
41	N 165th ST	Stone Ave N	Stone Ave N	215	30	717	87
42	N 165th ST	Stone Ave N	Ashworth Av N	410	30	1,367	93
43	N 160th ST	Midvale Ave N	Stone Ave N	334	30	1,113	90
44	N 160th ST	Stone Ave N	Interlake Ave N	331	35	1,287	98
45	N 160th ST	Interlake Ave N	Interlake Ave N	212	30	707	96
46	N 160th ST	Interlake Ave N	Ashworth Av N	121	30	403	92
47	Midvale Ave N	N 155th ST	N 157th ST	660	23	1,687	55
48	Midvale Ave N	N 157th ST	N 160th ST	332	28	1,033	61
49	Densmore Ave N	N 150th ST	N 155th ST	1,320	32	4,693	89
50	Burke Ave N	N 155th ST	N 157th ST	670	23	1,712	98
51	Burke Ave N	N 157th ST	N 160th ST	670	22	1,638	95
52	Ashworth PL N	N 153rd ST	Ashworth Av N	452	30	1,507	93
53	N 153rd ST	Ashworth PL N	Ashworth Av N	164	30	547	94
54	Greenwood PI N	N 172nd PL	Palentine Ave N	590	22	1,442	98
55	Greenwood PI N	N 175th ST	N 172nd PL	508	22	1,242	91
56	Interlake Ave N	N 160th ST	N 161st ST	365	30	1,217	91
57	Interlake Ave N	N 161st ST	Stone Ave N	915	30	3,050	91
58	Stone Ave N	N 161st ST	Midvale Ave N	743	30	2,477	91
59	Midvale Ave N	N 161st ST	Stone Ave N	930	30	3,100	90
60	Stone Ave N	Midvale Ave N	Interlake Ave N	220	30	733	90
61	Interlake Ave N	Midvale Ave N	Stone Ave N	393	30	1,310	74
62	8th Ave NW	End of Road	NW 180th ST.	318	34	1,201	62
<b>TOTALS</b>				<b>27,712</b>		<b>78,825</b>	



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**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Twin Ponds Soccer Field Improvements Project
<b>DEPARTMENT:</b>	Public Works
<b>PRESENTED BY:</b>	Dick Deal, Director of Parks, Recreation and Cultural Services Dave Buchan, Capital Projects Manager

This report provides background and a recommendation regarding award of contract for the Field Preparation component of improvements to the Twin Ponds Park soccer facility.

**BACKGROUND:**

In October of 2006, Council authorized the City Manager to execute a design contract with D.A. Hogan and Associates to prepare plans and specifications for major improvements to the Twin Ponds Park soccer facility. Similar to soccer field improvements carried out last year on Shoreline Park Soccer Fields A and B, the Twin Ponds project will be completed through two separate, but related contracts; the Field Preparation component and the Turf Installation component. Field preparation work will remove the fields old clogged sub-drain system, grade the site to a level condition, install a new sub-grade drainage system and related storm drainage lines, add layers of well-draining and well compacted gravels, install a new irrigation system for the field perimeter, and add new ball control fencing on three sides of the field. Providing and installing the new synthetic field surfacing material will occur through a separate contract in late spring this year.

Design documents were completed in early April, 2007 and the project was advertised for bid on April 11, 2007. Bids were opened on Wednesday, May 2, 2007. Four bids were received by the City. The apparent low bidder is A-1 Landscaping and Construction, Inc. with a low base bid of \$526,592 including tax. Additive Alternate #1 provides for new asphalt pathways connecting the soccer field with the park entry and restroom facility. It is recommended that Additive Alternate #1, in the amount of \$19,584 be added to the base to create a total contract award amount of \$546,176.

References provided by the contractor have been contacted regarding A-1's recent work performance. These conversations suggest that A-1 Landscape and Construction, Inc. is very capable of completing the work as bid. As an assurance that construction proceed as smoothly as possible, Staff recommend that the contract with D.A. Hogan for design and oversight of the Twin Ponds project, be modified to provide for daily construction inspection activities. This proposed contract modification with D.A. Hogan will be offered to Council in the very near future.

**CONTRACT AWARD RECOMMENDATION:**

Staff recommends that A-1 Landscape and Construction, Inc. be awarded a contract for the base bid of \$526,592, plus Additive Alternate #1 in the amount of \$19,584 for a total contract award of \$546,176 for construction of the Field Preparation component of the Twin Ponds Park Soccer Field Improvements project.

**FINANCIAL IMPACT:**

The Twin Ponds Soccer Field improvements project is funded through revenues from the City of Shoreline Park Bond fund. Funding in the amount of \$936,000 is currently available for the Twin Ponds project. Award of contract to A-1 Landscape and Construction Inc. in the amount of \$546,176 will leave a fund balance of \$389,824. The Turf Installation component of this project is expected to cost in the range of \$380,000. With the addition of project soft costs for design, sales tax, contingency and related soft costs, staff projects a project gap in the range of \$190,000. It is anticipated that additional Park Bond funds will be necessary to complete this project as currently scoped. The bond allows for some shifting of funds between projects and with recent grant awards we have added funding capacity to permit this. A staff recommendation on the specific approach will be presented to Council prior to the proposed award of contract for the synthetic field surfacing.

**RECOMMENDATION**

Staff recommends that Council authorize the City Manger to execute a contract with A-1 Landscape and Construction, Inc. in the amount of \$546,176 for Field Preparation work in support of the Twin Ponds soccer field improvements project,

Approved By:      City Manager  City Attorney \_\_\_\_

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

**AGENDA TITLE:** 15<sup>th</sup> Ave NE Traffic Study – Final Report  
**DEPARTMENT:** Public Works-Traffic Services  
**PRESENTED BY:** Mark Relph, Public Works Director  
Jesus Sanchez, Operations Manager  
Rich Meredith, City Traffic Engineer

**PROBLEM/ISSUE STATEMENT:**

In December, 2003, Public Works completed a project to reconfigure 15<sup>th</sup> Ave NE between NE 150 St and NE 175 St from a 4-lane roadway, two lanes in each direction, to a 3 lane roadway with one lane in each direction, a center turn lane, and bike lanes.

There were concerns raised about increased traffic congestion on 15<sup>th</sup> Ave NE, and increased traffic volumes and speeds on parallel arterial collectors, 5<sup>th</sup> Ave NE, 10<sup>th</sup> Ave NE, and 25<sup>th</sup> Ave NE, and neighborhood streets. Staff has been monitoring these issues through traffic counts, speed studies, accident review, and traffic studies.

**FINDINGS/CONCLUSIONS**

The operation of 15<sup>th</sup> Ave NE as a three-lane roadway meets the planned expectations:

- Lower speeds – The 85<sup>th</sup> speeds fell 1.5 MPH from 39.3 to 37.8
- Lower volumes – The average weekday traffic (AWDT) declined 1,339 (7.8%)
- Decreased number of collisions – There was a 3.1% decline in reported collisions comparing three years before to three years after implementation.
- Decrease in collision severity – There was a 30.9% drop in the number of reported injuries.

Some local streets experienced small gains in traffic volumes and speeds, and some experienced reductions. The increases on local streets are within the range that these streets can accommodate, and are manageable with controls through the Neighborhood Traffic Safety program (NTSP).

**RECOMMENDATION**

**No council action is required or recommended. Staff will continue to work with local residents to manage traffic impacts on non-arterial streets and implement appropriate neighborhood traffic mitigation improvements.**

Approved By: City Manager \_\_\_\_\_ City Attorney \_\_\_\_\_

## **ACTION/BACKGROUND**

Historically, 15<sup>th</sup> Ave NE consisted of two lanes in each direction between NE 150 St and NE 175 St. The curb to curb width of 15<sup>th</sup> Ave NE is 44 feet, so there is not enough room for a center turn lane and two lanes in each direction. The character of the land uses along 15<sup>th</sup> Ave NE is primarily residential. The speed limit is 35 MPH. There were complaints about pedestrian safety along the corridor. The City of Shoreline funded a study to examine the corridor and recommend improvements. In the study titled "Final Pedestrian Safety report, January, 2003, one of the recommendations was to reconfigure 15<sup>th</sup> Ave NE from four lanes to one lane in each direction with a center turn lane. This change, sometimes referred to as a "road diet" because of the reduction in the number of lanes, has been found to improve overall safety of a roadway. One specific safety benefit is the reduction of the "multiple threat" situation for pedestrians. A "multiple threat" occurs when one car stops for a pedestrian, but a vehicle in the adjacent lane doesn't, in part because the visibility of the pedestrian can be obscured by the stopped vehicle.

"Road diet" projects have been successfully implemented in other cities, such as Seattle, Bellevue, Portland, and other locations across the country. Below are some links to websites where more information about the performance of similar projects can be found.

<http://www.hsisinfo.org/pdf/04-082.pdf>

<http://www.walkable.org/download/rdiets.pdf>

[http://www.ite.org/meetcon/2005AM/Rosales\\_Tues.pdf](http://www.ite.org/meetcon/2005AM/Rosales_Tues.pdf)

The North City business district was also planned as a three-lane roadway between NE 175 St and NE 180 St to enhance the pedestrian environment, improve pedestrian safety while crossing 15<sup>th</sup> Ave NE, and improve turning movements into and out of adjacent businesses.

In December, 2003, 15<sup>th</sup> Ave NE south of NE 175 St was reconfigured to three lanes to facilitate the transition into and out of the North City CBD.

Subsequently, in December, 2004, the City Council directed the channelization through the North City CBD be maintained as 4 lanes between NE 175<sup>th</sup> St and NE 180<sup>th</sup> St after completion of the North City construction project.

The City Council asked for a review of the traffic behavior changes resulting from the three lane section between NE 175<sup>th</sup> St and NE 150<sup>th</sup> St. A report summarizing those findings was presented in March, 2005. This report updates the findings from that report with data collected through February, 2007.

## **DISCUSSION**

In March, 2003, prior to implementing the three-lane design, traffic counts were taken at 56 locations, and speed studies were conducted at 15 locations to establish a baseline to measure against after the restriping project and the North City improvement project. Traffic signal equipment was upgraded to accommodate the new three-lane



configuration, and to improve traffic flow along to corridor. Construction of the restriping project began in December, 2003. The North City redevelopment project began in May, 2005, and was substantially complete in June, 2006.

Follow up traffic data was collected each year to help monitor the effects of the reconfiguration and the construction impacts of the North City project. The last set of data was collected in February, 2007, to produce this final report about the traffic patterns following substantial completion of the North city project and the restriping.

The following are some of the results of the comparison:

### **15<sup>th</sup> Ave NE**

Overall, traffic volumes declined 1339 vehicles per day (7.8%) on 15<sup>th</sup> Ave NE between NE 145<sup>th</sup> St and NE 175<sup>th</sup> St. Peak hour volumes also dropped, 55 (4.1%) in the morning and 207 (12.3%) in the evening. The 85 percentile speeds dropped 3.8% from 39.25 MPH to 37.75 MPH. The speed limit is posted at 35 MPH.

According to the Police Department, the number of citations issued on 15<sup>th</sup> Ave NE south of NE 175 St has dropped. They report that the three lane configuration had a significant effect on the declining number of speeding violations they observed.

	2001	2002	2003	2004	2005	2006
Number of reported collisions - NE 150th St to NE 175th St	30	34	32	38	30	25
Number of reported injuries - NE 150th St to NE 175th St	13	35	20	17	16	14

Vehicle collisions between NE 145th St and NE 175th St decreased 3.1% between 1/1/2001 and 12/31/06. The severity drastically decreased, with the reported injuries dropping 30.9%. The decline in the number of collisions and injuries implies that the three lane configuration has been successful in reducing collision severity, in part by reducing overall speeds, providing refuge for turning vehicles, and improving sight distance for vehicles entering 15<sup>th</sup> Ave NE.

### **5th Ave NE**

Overall, traffic volumes decreased 94 vehicles per day (1.4%) on 5th Ave NE between NE 145th St and NE 175th St. Peak hour volumes grew, 146 (33.8%) in the morning and decreased 64 (8.6%) in the evening. The 85 percentile speeds grew 1.4% from 35.5 MPH to 36.0 MPH. The speed limit is posted at 30 MPH.

### **10 Ave NE**

Overall, traffic volumes grew 38 vehicles per day (2.1%) on 10th Ave NE between NE 155th St and NE 175th St. Peak hour volumes grew 16 (9.4%) in the morning and

decreased 16 (8.2%) in the evening. The 85 percentile speeds declined 8.2% from 34.8 MPH to 31.9 MPH. The speed limit is posted at 30 MPH.

### **25 Ave NE**

Overall, traffic volumes declined 199 vehicles per day (4.7%) south of NE 150th St, and decreased 23 (0.6%) between NE 150th St and NE 177th St. South of NE 150th St, the peak hour volumes increased 36 (9.4%) in the morning, and declined 134 (29.6%) in the evening. North of NE 150th St, the peak hour volumes increased 43 (8.8%) in the morning, and declined 75 (17.7%) in the evening. The 85 percentile speeds north of NE 150th St declined 2.5% from 33.5 MPH to 32.7 MPH. The speed limit is posted at 30 MPH, with a 20MPH school zone north of NE 153rd St and south of NE 165th St.

### **NE 175 St**

Overall, traffic volumes decreased 142 vehicles per day (1.0%) on NE 175th St between 5th Ave NE and 15th Ave NE. Peak hour volumes grew 9 (1.0%) in the morning and declined 128 (9.9%) in the evening. The 85 percentile speeds grew 0.7% from 38.5 MPH to 39.2 MPH. The speed limit is posted at 35 MPH.

## **ISSUES**

Since the completion of the reconfiguration, residents have voiced a number of concerns. These include congestion on 15th Ave NE. Preliminary traffic modeling showed that there would be added delay to traffic on 15th Ave NE, and suggested that some commuter traffic would find other routes. According to field observations by staff and residents, it appears that congestion has increased on 15th Ave NE. Traffic count data shows a reduction in volume. In February, 2007, all the traffic signals on 15th Ave NE were optimized to improve traffic flow. Preliminary results show improvements in the peak hours, reducing the travel time from about 6 minutes to around 5.5 minutes between NE 155th St and NE Perkins Way.

Another concern was increased traffic on neighboring streets. While some streets have seen some increase in the total daily traffic, most of the streets south of NE 175th St experienced a decrease in the weekday traffic volumes. Traffic calming devices in the neighborhood have shown significant impacts. The traffic circle at 10th Ave NE and NE 170th St has reduced the 85% speeds 5.4 MPH (15.6%)

Residents have commented that speeding appears to be more of a problem. The comparison showed that 15th Ave NE has seen a decrease in the 85 percentile speeds over a 24 hour period, as shown in the attachments.

There have been complaints about drivers using the center turn lane as a passing lane. This problem developed in other cities making a similar change. It can be mitigated by building traffic islands periodically in the center turn lane. Construction of such islands should be a priority should the decision be made to retain the three lane configuration.

Questions have been raised on the effect on emergency vehicle response times. The center turn lane can actually help improve response time in congested areas by

providing space to pass stopped vehicles without having to move into oncoming traffic lanes.

There have been compliments on the new lane by bicycle users, who feel safer using the new bike lanes. Data collected the week of October 2, 2006, showed that the daily bicycle volumes range from 35 to 85 per day.

Some concerns were raised about transit stop locations. Working with King County Metro, stop placement was reviewed, and some were moved, and a couple eliminated, to improve traffic flow. Striping on the roadway was adjusted to help guide drivers around stopped buses.

Intersection visibility has improved on 15<sup>th</sup> Ave NE in that the bike lanes have moved the vehicular traffic 5 ft away from the curb. With a 4-lane design, the vehicles travel next to the curb.

Pedestrian safety has improved. Vehicles have been moved further away from the curb and sidewalk, providing for a more comfortable pedestrian environment. Also, the center lane can be used as a quasi-refuge by pedestrians crossing 15<sup>th</sup> Ave NE, as they wait for a gap in traffic. Lastly, the three-lane design greatly reduces the "multiple-threat" scenario for pedestrians crossing 15<sup>th</sup> Ave NE. The multiple-threat is one of the most problematic situations facing pedestrians crossing a multi-lane roadway.

## **FUNDING CONSIDERATIONS**

Should the 3-lane configuration remain permanent, it is recommended that median islands be constructed. Two landscaped islands cost a total of about \$25,000 to build. If 15th Ave NE is changed back to 4 lanes, required capital costs would include removal of existing markings, restriping, signing, and signal modifications. King County has estimated this cost to be \$70,500. Other costs to consider would be an increased need for traffic signals to facilitate access across 15th Ave NE. A potential location for a traffic signal is at the intersection of NE 170th St. and 15th Ave. NE. A traffic signal at this location would need to include improvements on NE 170th St for pedestrian safety and traffic signal equipment and can cost as much as \$600,000. For the traffic signal installation at 15th NE and NE 170th Street, partial funding is available. The 2007 State Legislature has sent the state budget package to the Governor's Office for signature, which includes \$425,000.00 earmarked for the City of Shoreline, grant funds under the LEAP Transportation Document 2007- Pedestrian and Bicycle Safety Program. We would propose to supplement the grants funds with carry over CIP funds to complete this project. Additionally, a new traffic signal is already scheduled to be built at 15th Ave NE and NE 150th St this year.

## **CONCLUSION**

The current operation of 15<sup>th</sup> Ave NE is meeting expectations. Vehicle volumes on 15<sup>th</sup> Ave NE have declined 7.8%, which is what was expected. More important, the data records show improvement to both vehicle and pedestrian safety. Some of the non-arterial roadways in the surrounding area have seen an increase in vehicles and

speeds. However, many roadways actually saw a decrease in volume. Neighborhood traffic calming projects continue to be implemented to manage vehicles on local streets

### **RECOMMENDATION**

**No council action is required or recommended. Staff will continue to work with local residents to manage traffic impacts on non-arterial streets and implement appropriate neighborhood traffic mitigation improvements.**

### **ATTACHMENTS**

Appendix A: - Average Weekday Volume Comparison  
Appendix A-1 - Map of AWDT Comparison  
Appendix B: - Average Weekday Volume Comparison – AM Peak Hours  
Appendix B-1 - Map of AM Peak Comparison  
Appendix C: - Average Weekday Volume Comparison – PM Peak Hours  
Appendix C-1 - Map of PM Peak Comparison  
Appendix D: - 15<sup>th</sup> Ave NE Volume Graph  
Appendix E: - 85% Speed Comparison  
Appendix F: - Collision Comparison  
Appendix G: - Collision Comparison Graph

# North City Traffic Monitoring Study

## Average Weekday Volume Summary

February 2003 to February 2007

revised 03/18/2007

### North/South

5 Ave NE	2003	2007	diff	% diff
NE 148 St	7,831	7,855	24	
NE 156 St	7,005	6,367	(638)	
NE 163 St	6,557	6,633	76	
NE 165 St	6,363	6,355	(8)	
NE 170 Ln	5,916	5,993	77	
NE 180 St	3,213	3,410	197	
average 145 to 175	6,734	6,641	(94)	(1.4)
average 145 to 180	6,148	6,102	(45)	(0.7)

8 Ave NE	2003	2007	diff	% diff
NE 145 St	530	462	(68)	
NE 155 St	639	680	41	
NE 160 St	504	603	99	
NE 170 St	506	679	173	
NE 175 St	548	598	50	
average 145 to 155	530	462	(68)	(12.8)
average 155 to 175	549	640	91	16.5

10 Ave NE	2003	2007	diff	% diff
NE 155 St	1,261	1,220	(41)	
NE 160 St	1,261	1,295	34	
NE 165 St	2,216	2,332	116	
NE 170 St	2,378	2,420	42	
NE Serpentine Pl	3,994	3,564	(430)	
NE 182 St	5,230	4,954	(276)	
average 155 to 175	1,779	1,817	38	2.1
average 175 to 185	4,612	4,259	(353)	(7.7)
average 155 to 185	2,723	2,631	(93)	(3.4)

11 Ave NE	2003	2007	diff	% diff
NE 155 St	398	269	(129)	
average north of 155	398	269	(129)	(32.4)

12 Ave NE	2003	2007	diff	% diff
NE 155 St	423	290	(133)	
NE 175 St	992	774	(218)	
average 155 to 165	423	290	(133)	(31.4)
average north of 175	992	774	(218)	(22.0)

14 Ave NE	2003	2007	diff	% diff
NE 155 St	327	229	(98)	
average 155 to 165	327	229	(98)	(30.0)

24 Ave NE	2003	2007	diff	% diff
15 Ave NE	4,446	3,940	(506)	
average 25 to 15	4,446	3,940	(506)	(11.4)

15 Ave NE	2003	2007	diff	% diff
NE 146 St	16,315	16,291	(24)	
NE 152 St	18,963	16,649	(2,314)	
NE 158 St	15,433	14,637	(796)	
NE 170 St	18,158	15,938	(2,220)	
NE 177 St	17,169	15,038	(2,131)	
24 Ave NE	15,123	13,778	(1,345)	
average 145 to 175	17,217	15,879	(1,339)	(7.8)
average 175 to 24 Av NE	16,146	14,408	(1,738)	(10.8)
average 145 to 24 Av NE	16,860	15,389	(1,472)	(8.7)

25 Ave NE	2003	2007	diff	% diff
NE 147 St	4,242	4,043	(199)	
NE 155 St	4,837	4,567	(270)	
NE 168 St	4,626	4,440	(186)	
NE 171 St	2,355	2,220	(135)	
NE 177 St	3,840	4,340	500	
average 145 to 150	4,242	4,043	(199)	(4.7)
average 150 to 178	3,915	3,892	(23)	(0.6)

# North City Traffic Monitoring Study

## Average Weekday Volume Summary

February 2003 to February 2007

revised 03/18/2007

### East/West

NE 150 St	2003	2007	diff	% diff
15 Ave NE	3,740	2,940	(800)	
average 15 to 25	3,740	2,940	(800)	(21.4)

NE 165 St	2003	2007	diff	% diff
15 Ave NE	2,606	1,726	(880)	
average 5 to 15	2,606	1,726	(880)	(33.8)

NE 170 St	2003	2007	diff	% diff
10 Ave NE	1,689	1,242	(447)	
15 Ave NE	735	688	(47)	
average 5 to 15	1,689	1,242	(447)	(26.5)
average 15 to 25	735	688	(47)	(6.4)

NE 171 St	2003	2007	diff	% diff
15 Ave NE	457	386	(71)	
average 25 to 15	457	386	(71)	(15.5)

NE 172 St	2003	2007	diff	% diff
15 Ave NE	620	586	(34)	
average 25 to 15	620	586	(34)	(5.5)

NE 177 St	2003	2007	diff	% diff
15 Ave NE	685	617	(68)	
25 Ave NE	840	685	(155)	
average 25 to 15	763	651	(112)	(14.6)

NE Serpentine Pl	2003	2007	diff	% diff
NE 175 St	864	805	(59)	
average 175 to 177	864	805	(59)	(6.8)

NE Perkins Way	2003	2007	diff	% diff
15 Ave NE	2,984	3,169	185	
average 10th to 15th	2,984	3,169	185	6.2

NE 155 St	2003	2007	diff	% diff
5 Ave NE	11,368	9,902	(1,466)	
8 Ave NE	9,187	8,717	(470)	
14 Ave NE	8,642	7,391	(1,251)	
average west of 5th	11,368	9,902	(1,466)	(12.9)
average 5th to 15th	8,915	8,054	(861)	(9.7)

NE 162 St	2003	2007	diff	% diff
15 Ave NE	208	188	(20)	
average 10th to 15th	208	188	(20)	(9.6)

NE 168 St	2003	2007	diff	% diff
18 Ave NE	2,897	2,314	(583)	
average 25 to 15	2,897	2,314	(583)	(20.1)

NE 169 St	2003	2007	diff	% diff
22 Ave NE	147	125	(22)	
average 25 to 15	147	125	(22)	(15.0)

NE 175 St	2003	2007	diff	% diff
5 Ave NE	14,792	14,726	(66)	
12 Ave NE	14,606	14,389	(217)	
15 Ave NE	4,023	4,196	173	
25 Ave NE	2,058	2,358	300	
average 5 to 15	14,699	14,558	(142)	(1.0)
average 15 to 25	3,041	3,277	237	7.8




NE 180 St	2003	2007	diff	% diff
11 Ave NE	2,951	2,836	(115)	
average 10th to 15th	2,951	2,836	(115)	(3.9)

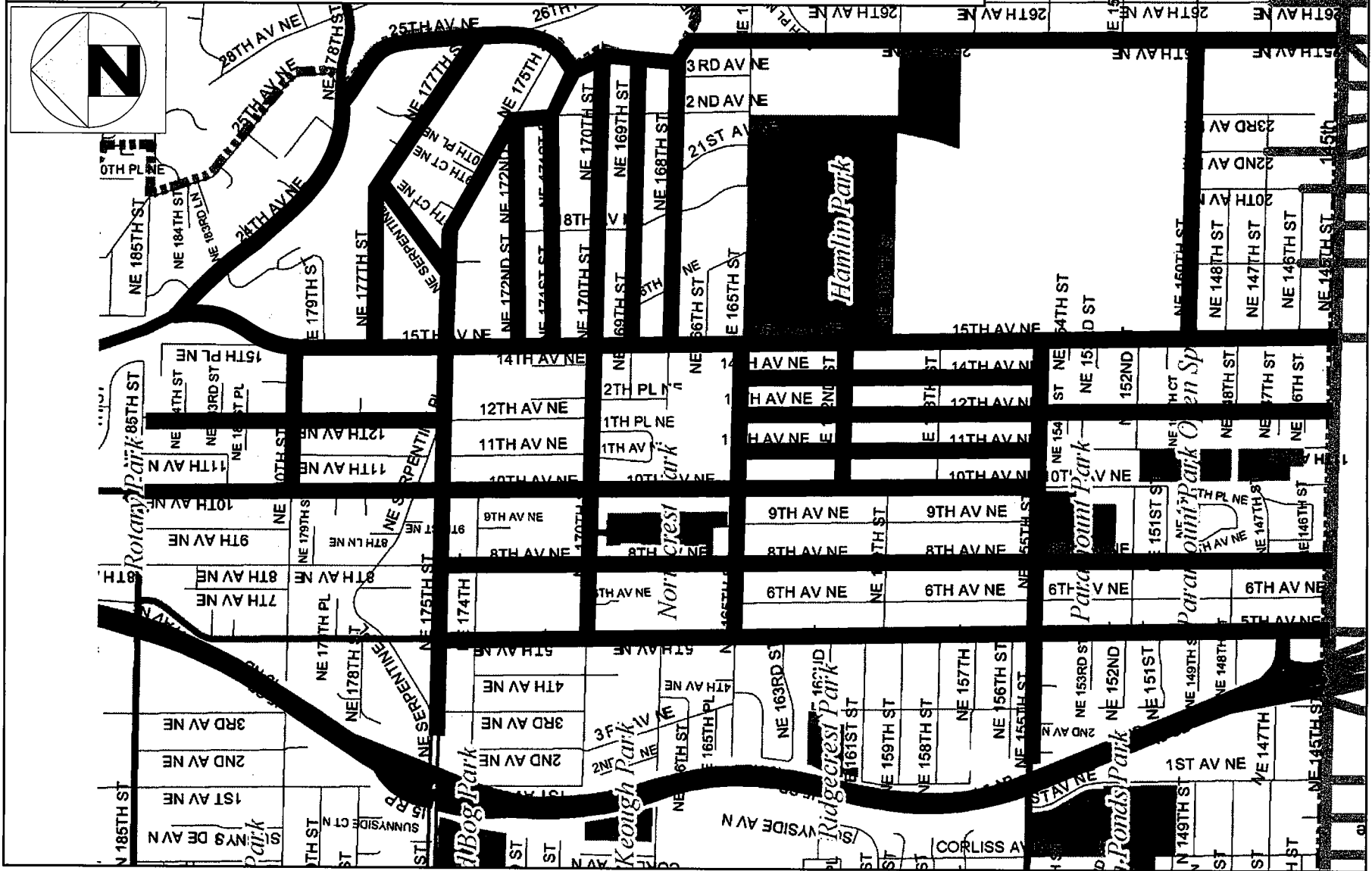
NE 185 St	2003	2007	diff	% diff
9 Ave NE	7,533	7,148	(385)	
average west of 10	7,533	7,148	(385)	(5.1)

# North City Traffic Monitoring Study

March 2003 to February 2007 Comparison

AWDT - Average Weekday Daily Traffic Volumes

Increase -   
Decrease -   
No Change (less than 1%) - 



# North City Traffic Monitoring Study

## AWDT AM Peak Volume Summary - 7 - 8am

February 2003 to February 2007

revised 03/18/2007

### North/South

5 Ave NE	2003	2007	diff	% diff
NE 148 St	559	696	137	
NE 156 St	426	608	182	
NE 163 St	438	561	123	
NE 165 St	395	510	115	
NE 170 Ln	342	515	173	
NE 180 St	254	345	91	
average 145 to 175	432	578	146	33.8
average 145 to 180	402	539	137	34.0

8 Ave NE	2003	2007	diff	% diff
NE 145 St	28	18	(10)	
NE 155 St	48	72	24	
NE 160 St	40	65	25	
NE 170 St	37	93	56	
NE 175 St	40	71	31	
average 145 to 155	28	18	(10)	(35.7)
average 155 to 175	41	75	34	82.4

10 Ave NE	2003	2007	diff	% diff
NE 155 St	127	139	12	
NE 160 St	114	137	23	
NE 165 St	228	235	7	
NE 170 St	220	243	23	
NE Serpentine Pl	337	312	(25)	
NE 182 St	398	371	(27)	
average 155 to 175	172	189	16	9.4
average 175 to 185	368	342	(26)	(7.1)
average 155 to 185	237	240	2	0.9

11 Ave NE	2003	2007	diff	% diff
NE 155 St	30	24	(6)	
average north of 155	30	24	(6)	(20.0)

12 Ave NE	2003	2007	diff	% diff
NE 155 St	36	19	(17)	
NE 175 St	96	84	(12)	
average 155 to 165	36	19	(17)	(47.2)
average north of 175	96	84	(12)	(12.5)

14 Ave NE	2003	2007	diff	% diff
NE 155 St	327	229	(98)	
average 155 to 165	327	229	(98)	(30.0)

24 Ave NE	2003	2007	diff	% diff
15 Ave NE	367	330	(37)	
average 25 to 15	367	330	(37)	(10.1)

15 Ave NE	2003	2007	diff	% diff
NE 146 St	1,126	1,231	105	
NE 152 St	1,426	1,321	(105)	
NE 158 St	1,228	1,216	(12)	
NE 170 St	1,612	1,404	(208)	
NE 177 St	1,632	1,318	(314)	
24 Ave NE	1,432	1,372	(60)	
average 145 to 175	1,348	1,293	(55)	(4.1)
average 175 to 24 Av NE	1,532	1,345	(187)	(12.2)
average 145 to 24 Av NE	1,409	1,310	(99)	(7.0)

25 Ave NE	2003	2007	diff	% diff
NE 147 St	381	417	36	
NE 155 St	479	556	77	
NE 168 St	640	668	28	
NE 171 St	346	315	(31)	
NE 177 St	466	562	96	
average 145 to 150	381	417	36	9.4
average 150 to 178	483	525	43	8.8



# North City Traffic Monitoring Study

## AWDT AM Peak Volume Summary - 7 - 8am

February 2003 to February 2007

revised 03/18/2007

### East/West

NE 150 St	2003	2007	diff	% diff
15 Ave NE	360	318	(42)	
average 15 to 25	360	318	(42)	(11.7)

NE 165 St	2003	2007	diff	% diff
15 Ave NE	186	114	(72)	
average 5 to 15	186	114	(72)	(38.7)

NE 170 St	2003	2007	diff	% diff
10 Ave NE	116	97	(19)	
15 Ave NE	50	37	(13)	
average 5 to 15	116	97	(19)	(16.4)
average 15 to 25	50	37	(13)	(26.0)

NE 171 St	2003	2007	diff	% diff
15 Ave NE	38	37	(1)	
average 25 to 15	38	37	(1)	(2.6)

NE 172 St	2003	2007	diff	% diff
15 Ave NE	50	50	0	
average 25 to 15	50	50	0	0.0

NE 177 St	2003	2007	diff	% diff
15 Ave NE	48	35	(13)	
25 Ave NE	56	46	(10)	
average 25 to 15	52	41	(12)	(22.1)

NE Serpentine Pl	2003	2007	diff	% diff
NE 175 St	54	59	5	
average 175 to 177	54	59	5	9.3

NE Perkins Way	2003	2007	diff	% diff
15 Ave NE	209	237	28	
average 10th to 15th	209	237	28	13.4

NE 155 St	2003	2007	diff	% diff
5 Ave NE	723	654	(69)	
8 Ave NE	639	698	59	
14 Ave NE	618	580	(38)	
average west of 5th	723	654	(69)	(9.5)
average 5th to 15th	629	639	11	1.7

NE 162 St	2003	2007	diff	% diff
15 Ave NE	14	8	(6)	
average 10th to 15th	14	8	(6)	(42.9)

NE 168 St	2003	2007	diff	% diff
18 Ave NE	373	267	(106)	
average 25 to 15	373	267	(106)	(28.4)

NE 169 St	2003	2007	diff	% diff
22 Ave NE	13	14	1	
average 25 to 15	13	14	1	7.7




NE 175 St	2003	2007	diff	% diff
5 Ave NE	891	878	(13)	
12 Ave NE	896	926	30	
15 Ave NE	261	301	40	
25 Ave NE	170	226	56	
average 5 to 15	894	902	9	1.0
average 15 to 25	216	264	48	22.3

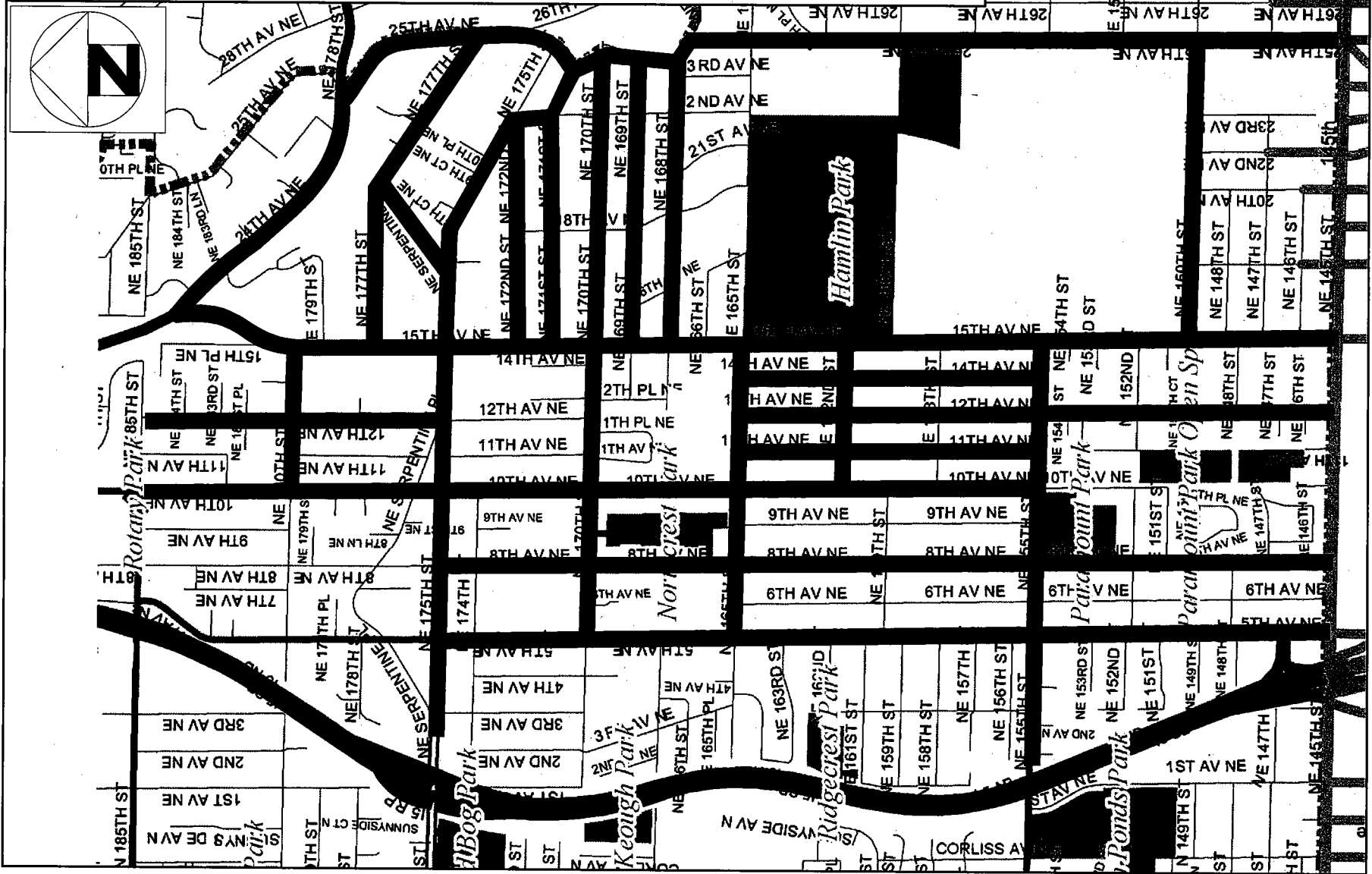
NE 180 St	2003	2007	diff	% diff
11 Ave NE	201	190	(11)	
average 10th to 15th	201	190	(11)	(5.5)

NE 185 St	2003	2007	diff	% diff
9 Ave NE	518	521	3	
average west of 10	518	521	3	0.6

# North City Traffic Monitoring Study

March 2003 to February 2007 Comparison  
AM Peak Hour Volume changes - 7-8am

Increase -   
Decrease -   
No Change (less than 1%) - 



# North City Traffic Monitoring Study

## AWDT PM Peak Volume Summary - 5 - 6pm

February 2003 to February 2007

revised 03/18/2007

### North/South

5 Ave NE	2003	2007	diff	% diff
NE 148 St	777	680	(97)	
NE 156 St	758	653	(105)	
NE 163 St	723	691	(32)	
NE 165 St	755	685	(70)	
NE 170 Ln	666	652	(14)	
NE 180 St	331	347	16	
average 145 to 175	736	672	(64)	(8.6)
average 145 to 180	668	618	(50)	(7.5)

8 Ave NE	2003	2007	diff	% diff
NE 145 St	49	38	(11)	
NE 155 St	61	72	11	
NE 160 St	46	58	12	
NE 170 St	44	55	11	
NE 175 St	55	49	(6)	
average 145 to 155	49	38	(11)	(22.4)
average 155 to 175	52	59	7	13.6

10 Ave NE	2003	2007	diff	% diff
NE 155 St	144	134	(10)	
NE 160 St	136	141	5	
NE 165 St	240	218	(22)	
NE 170 St	268	230	(38)	
NE Serpentine Pl	417	317	(100)	
NE 182 St	528	450	(78)	
average 155 to 175	197	181	(16)	(8.2)
average 175 to 185	473	384	(89)	(18.8)
average 155 to 185	289	248	(41)	(14.0)

11 Ave NE	2003	2007	diff	% diff
NE 155 St	44	26	(18)	
average north of 155	44	26	(18)	(40.9)

12 Ave NE	2003	2007	diff	% diff
NE 155 St	39	31	(8)	
NE 175 St	85	66	(19)	
average 155 to 165	39	31	(8)	(20.5)
average north of 175	85	66	(19)	(22.4)

14 Ave NE	2003	2007	diff	% diff
NE 155 St	30	24	(6)	
average 155 to 165	30	24	(6)	(20.0)

24 Ave NE	2003	2007	diff	% diff
15 Ave NE	401	328	(73)	
average 25 to 15	401	328	(73)	(18.2)

15 Ave NE	2003	2007	diff	% diff
NE 146 St	1,584	1,559	(25)	
NE 152 St	1,835	1,562	(273)	
NE 158 St	1,605	1,369	(236)	
NE 170 St	1,691	1,399	(292)	
NE 177 St	1,632	1,353	(279)	
24 Ave NE	1,551	1,242	(309)	
average 145 to 175	1,679	1,472	(207)	(12.3)
average 175 to 24 Av NE	1,592	1,298	(294)	(18.5)
average 145 to 24 Av NE	1,650	1,414	(236)	(14.3)

25 Ave NE	2003	2007	diff	% diff
NE 147 St	453	319	(134)	
NE 155 St	512	405	(107)	
NE 168 St	472	362	(110)	
NE 171 St	317	217	(100)	
NE 177 St	389	407	18	
average 145 to 150	453	319	(134)	(29.6)
average 150 to 178	423	348	(75)	(17.7)

# North City Traffic Monitoring Study

## AWDT PM Peak Volume Summary - 5 - 6pm

February 2003 to February 2007

revised 03/18/2007

### East/West

NE 150 St	2003	2007	diff	% diff
15 Ave NE	336	229	(107)	
average 15 to 25	336	229	(107)	(31.8)

NE 165 St	2003	2007	diff	% diff
15 Ave NE	248	151	(97)	
average 5 to 15	248	151	(97)	(39.1)

NE 170 St	2003	2007	diff	% diff
10 Ave NE	187	136	(51)	
15 Ave NE	66	61	(5)	
average 5 to 15	187	136	(51)	(27.3)
average 15 to 25	66	61	(5)	(7.6)

NE 171 St	2003	2007	diff	% diff
15 Ave NE	47	29	(18)	
average 25 to 15	47	29	(18)	(38.3)

NE 172 St	2003	2007	diff	% diff
15 Ave NE	62	44	(18)	
average 25 to 15	62	44	(18)	(29.0)

NE 177 St	2003	2007	diff	% diff
15 Ave NE	60	63	3	
25 Ave NE	84	77	(7)	
average 25 to 15	72	70	(2)	(2.8)

NE Serpentine Pl	2003	2007	diff	% diff
NE 175 St	79	64	(15)	
average 175 to 177	79	64	(15)	(19.0)

NE Perkins Way	2003	2007	diff	% diff
15 Ave NE	345	354	9	
average 10th to 15th	345	354	9	2.6

NE 155 St	2003	2007	diff	% diff
5 Ave NE	1,083	929	(154)	
8 Ave NE	866	783	(83)	
14 Ave NE	822	678	(144)	
average west of 5th	1,083	929	(154)	(14.2)
average 5th to 15th	844	731	(114)	(13.4)

NE 162 St	2003	2007	diff	% diff
15 Ave NE	21	15	(6)	
average 10th to 15th	21	15	(6)	(28.6)

NE 168 St	2003	2007	diff	% diff
18 Ave NE	268	150	(118)	
average 25 to 15	268	150	(118)	(44.0)

NE 169 St	2003	2007	diff	% diff
22 Ave NE	15	13	(2)	
average 25 to 15	15	13	(2)	(13.3)

NE 175 St	2003	2007	diff	% diff
5 Ave NE	1,293	1,170	(123)	
12 Ave NE	1,286	1,153	(133)	
15 Ave NE	420	412	(8)	
25 Ave NE	224	223	(1)	
average 5 to 15	1,290	1,162	(128)	(9.9)
average 15 to 25	322	318	(5)	(1.4)




NE 180 St	2003	2007	diff	% diff
11 Ave NE	281	251	(30)	
average 10th to 15th	281	251	(30)	(10.7)

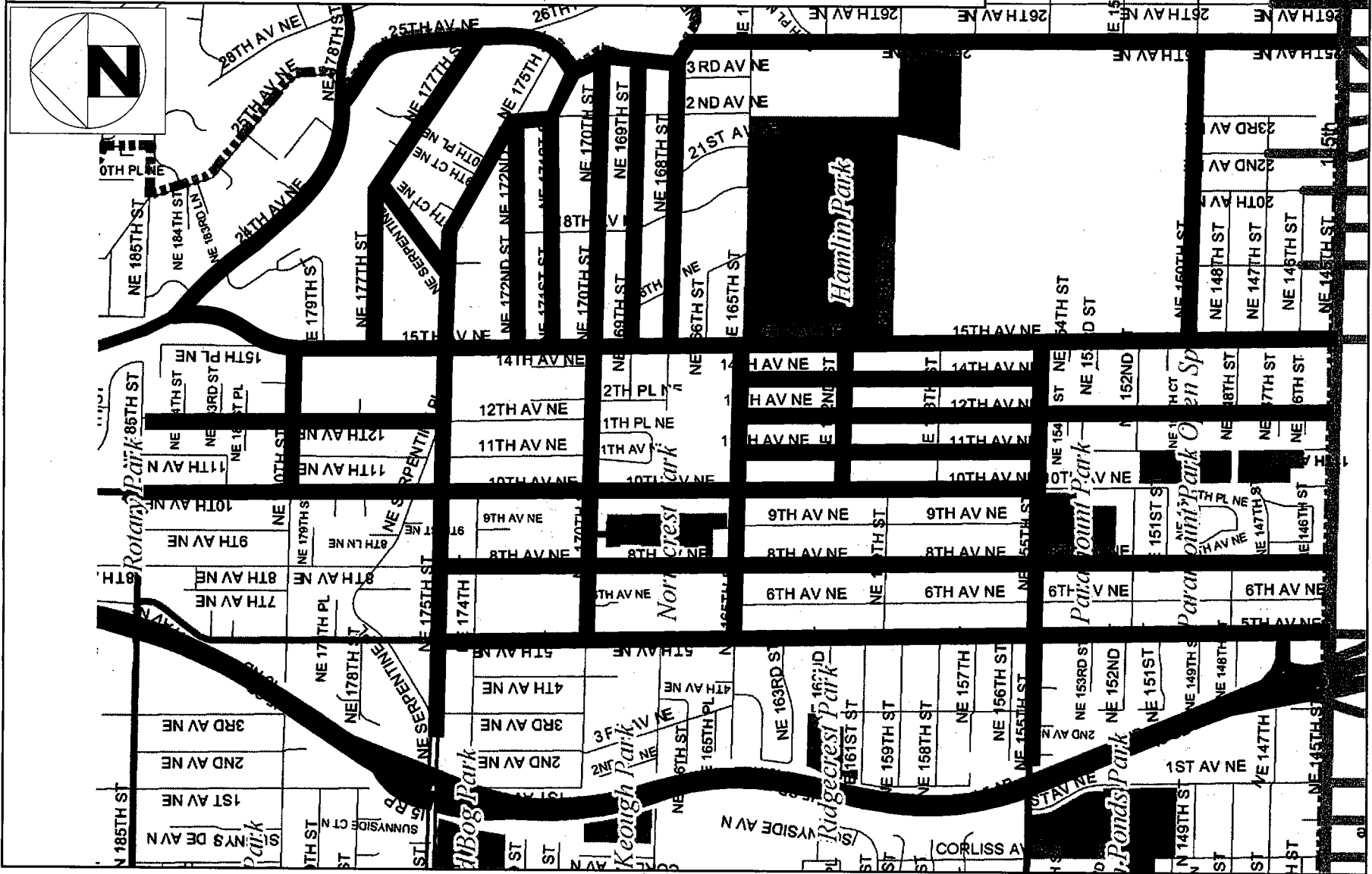
NE 185 St	2003	2007	diff	% diff
9 Ave NE	761	690	(71)	
average west of 10	761	690	(71)	(9.3)

# North City Traffic Monitoring Study

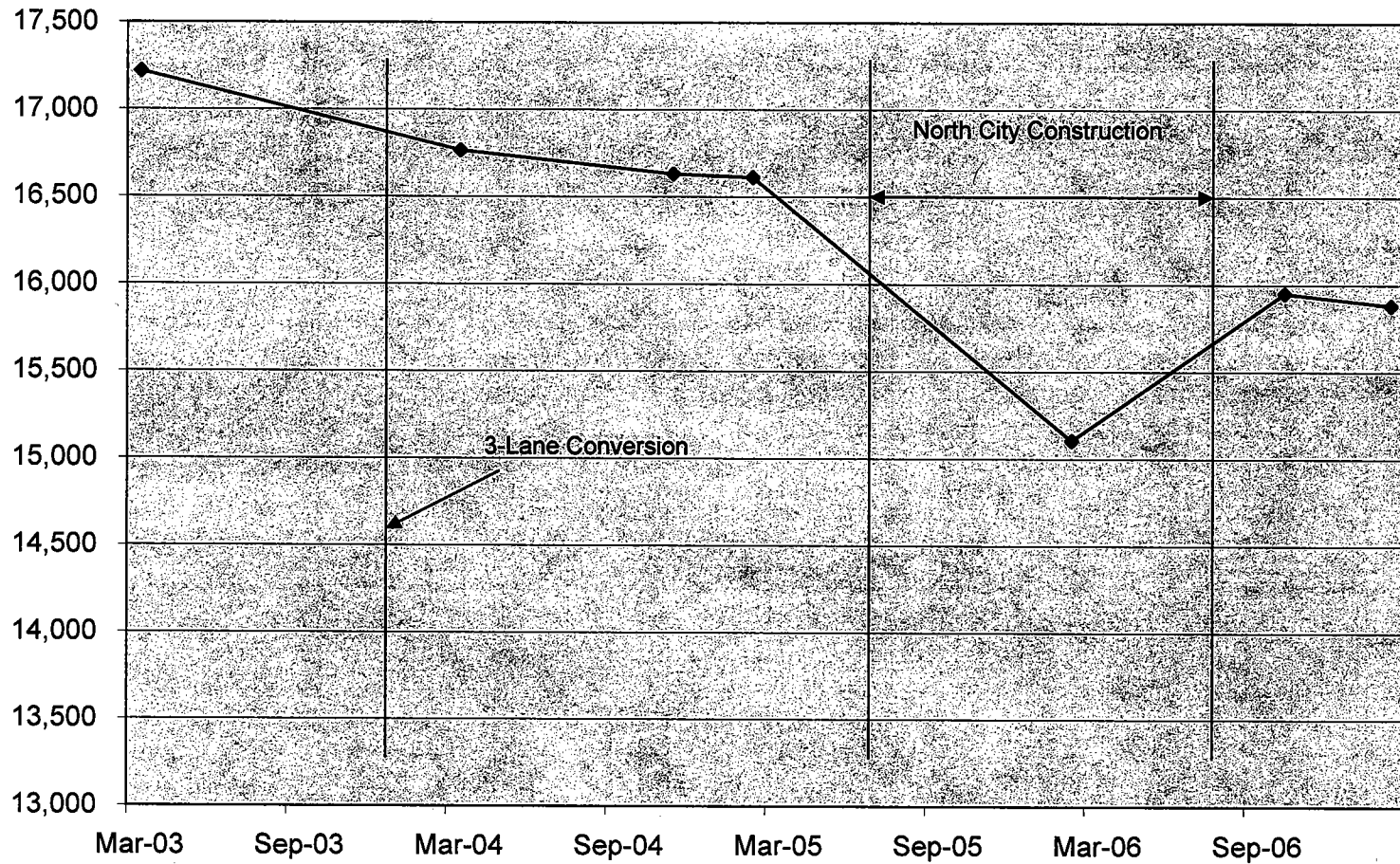
March 2003 to February 2007 Comparison

PM Peak Hour Volume changes - 5-6pm

Increase -   
 Decrease -   
 No Change (less than 1%) - 



15th Ave NE - Average Weekday Traffic Volumes



	Mar-03	Mar-04	Nov-04	Feb-05	Feb-06	Oct-06	Feb-07
◆ NE 175th St to NE 145th St	17,217	16,764	16,631	16,611	15,103	15,949	15,879

# North City Traffic Monitoring Study

## 85 Percentile Speed Comparison

February 2003 to February 2007

revised 3/2/2007

On-Street	Direction	Cross-St	2003	2005	2006	2007	diff 2003-2007	
			85% Speed (MPH)				diff	% diff
5 Ave NE	s/o	NE 163 St	36.0	37.0	36.6	36.2	0.2	0.7%
5 Ave NE	n/o	NE 170 Ln	35.0	37.3	36.6	35.8	0.8	2.2%
average			35.5	37.1	36.6	36.0	0.5	1.4%
8 Ave NE	n/o	NE 160 St	32.0	33.8	34.6	33.4	1.4	4.4%
8 Ave NE	n/o	NE 170 St	32.0	34.3	33.1	33.7	1.7	5.2%
average			32.0	34.1	33.8	33.5	1.5	4.8%
10 Ave NE	n/o	NE 160 St	35.0	36.6	36.2	34.7	(0.3)	-0.9%
10 Ave NE	n/o	NE 170 St	34.5	37.3	33.5	29.1	(5.4)	-15.6%
average			34.8	36.9	34.9	31.9	(2.8)	-8.2%
10 Ave NE	s/o	NE 182 St	34.5	36.0	34.2	33.7	(0.8)	-2.4%
15 Ave NE	s/o	NE 158 St	40.5	40.3	40.3	38.7	(1.8)	-4.4%
15 Ave NE	n/o	NE 170 St	38.0	36.8	36.7	36.8	(1.2)	-3.2%
average			39.3	38.6	38.5	37.8	(1.5)	-3.8%
25 Ave NE	s/o	NE 155 St	33.5	34.7	33.2	32.7	(0.8)	-2.5%
NE 155 St	w/o	8 Ave NE	35.0	37.2	36.4	35.3	0.3	1.0%
NE 168 St	w/o	18 Ave NE	36.5	37.6	37.6	37.0	0.5	1.4%
NE 175 St	w/o	12 Ave NE	38.5	40.9	39.9	39.2	0.7	1.7%
NE 175 St	e/o	15 Ave NE	32.5	34.2	33.5	33.6	1.1	3.5%
NE 177 St	e/o	15 Ave NE	29.5	30.3	28.9	31.3	1.8	6.2%

**15th Ave NE three lane conversion**  
**Collision Comparision**  
1/1/2001 to 12/31/2006

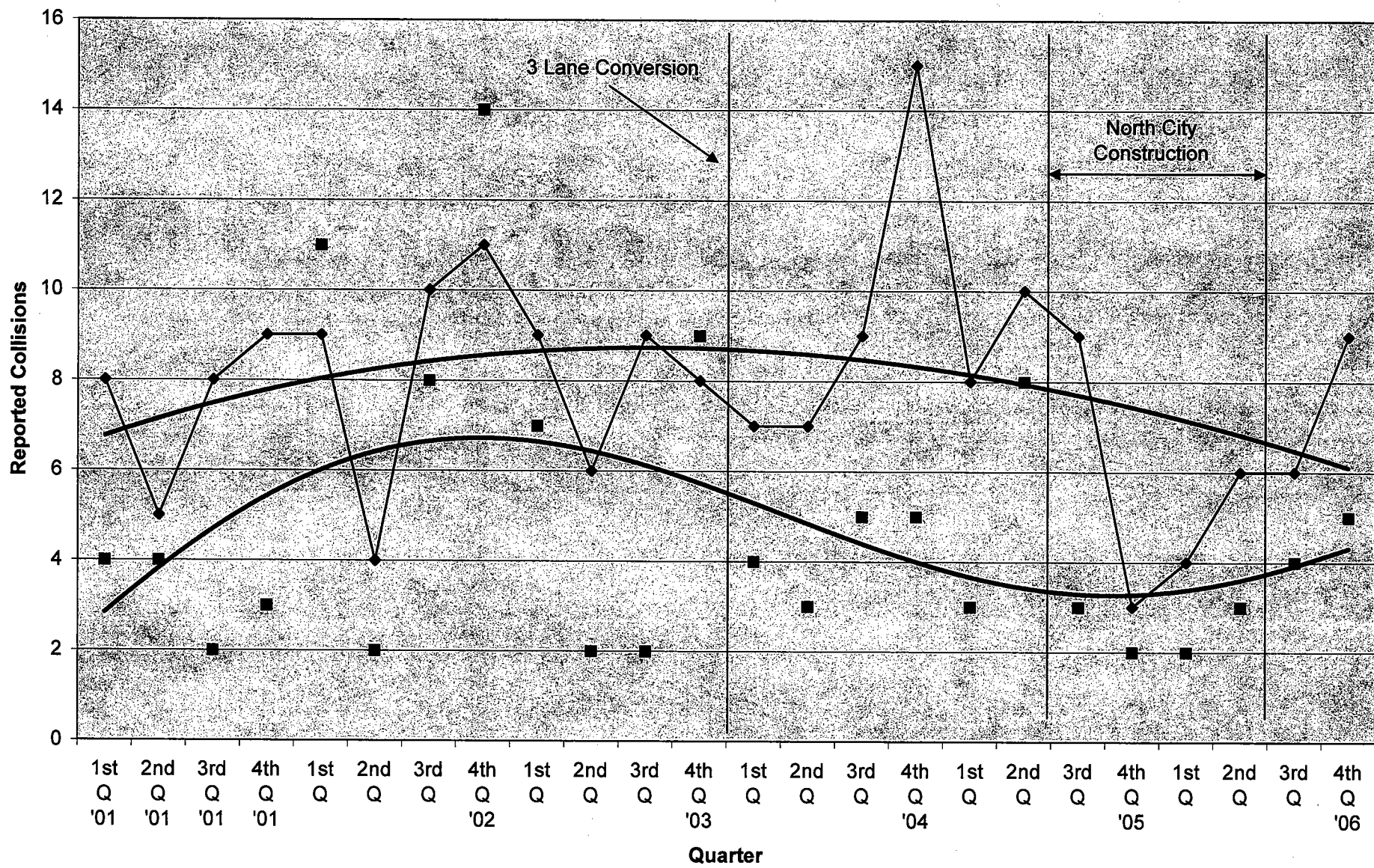
<b>15th Ave NE btwn NE 150th St to NE 175th St</b>				<b>Collison Types</b>					<b>Contributing Circumstances</b>	
	TOT COL	# INJ	# FTL	HDO	ANG	RE	SS	PED	RGT TRN	LFT TRN
1/2002 to 1/2004	96	68	1	0	17	30	5	3	0	15
1/2004 to 1/2006	93	47	0	0	16	39	2	4	0	8
change	(3)	(21)	(1)	0	(1)	9	(3)	1	0	(7)
% change	-3.1%	-30.9%	-100%	0.0%	-5.9%	30.0%	-60.0%	25.0%	0.0%	-46.7%

**Definition Of Abbreviations**

TOT/COL = Total # of Collisions  
#INJ = Total # of Injured  
#/FTL = Total # of Fatalities  
HDO = Head-on Collision  
ANG = Right Angle  
RE = Rear End  
SS = SideSwipe  
PED = Pedestrian  
RGT/TRN = Right Turn  
LFT/TRN = Left Turn



# 15th Ave NE Collisions 2001-2006



◆ Reported# of Collisions
■ Reported # of Injuries
— Reported Collisions Trend
— Reported Injuries Trend

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**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b> Economic Development Advisory Board <b>DEPARTMENT:</b> City Manager <b>PRESENTED BY:</b> Tom Boydell, EDP Manager
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**PROBLEM/ISSUE STATEMENT:**

The Economic Development Task Force, which was an *Ad Hoc* group, completed its work on the strategy in 2005 and 2006. The Council has since expressed an interest in establishing a standing committee, to be called an Economic Development Advisory Board. Staff has drafted a proposed outline of the purposes, composition, and appointment process for this advisory board. Based on Council advice and direction, staff will revise this charter and later bring it back to Council for final review and adoption.

**PROPOSED CHARTER:**

Purposes:

The Shoreline Economic Development Advisory Board will carry out two general purposes.

- I.) To report to the City Council one to two times per year:
  - a. With recommendations for any changes to the "Economic Development Strategy".
  - b. With an update on activities, programs and progress.
  - c. Assist with developing specific performance measures.
- II.) Meet regularly with the City's Economic Development Manager, to provide assistance and recommendations, with respect to
  - a. Developing programmatic resources
  - b. Establishing new contacts in the business community
  - c. Improving customer service
  - d. Retention and recruitment activities
  - e. Increasing sales tax growth

Composition and Selection Process

It is proposed that there will be 12 to 15 members. These members will be nominated by the City Manager and confirmed by the City Council, including the selection of one person to serve as the Board Chair.

The City will seek applicants through a public process. Both a standard application and a supplemental questionnaire are attached. The City will seek for a balanced representation from the business and development community. Each member must own property or operate a business in Shoreline or otherwise be a resident of the Shoreline community. For example, members could include the following:

- A. One r epresentatives of the following 5 organizations – the Chamber of Commerce, Forward Shoreline, Planning Commission, School District, and Shoreline Community College.
- B. Direct business appointees should be represented from commercial areas as follows: 2 from Aurora (including Aurora Village and Aurora Square), 1 from Ballinger, 1 from Richmond Beach or Richmond Highlands, and 1 from North City or other eastside commercial neighborhoods.
- C. Two to 5 at large professionals members with business management, economic development or real estate expertise.

Members should be selected to provide a balanced and representative cross section of business within Shoreline such as retail, service, professional, financial, and non profit organizations.

#### **FINANCIAL IMPACT:**

##### Staffing Role, Budget, and Logistics:

The Economic Development Manager help to facilitate the meetings but otherwise there is no budget for the Board. This will be a standing committee. Members will be re-appointed every four years, with half the members first appointed to a two year term to ensure committee continuity. Meetings will be held on a regular basis, at a minimum of one meeting each quarter. The Board will try to operate by consensus.

#### **ATTACHMENT**

It is envisioned that a public process, similar to what has been done for other City boards and commissions, will be used to advertise applicants. A draft application is attached.

Approved By:

City Manager



City Attorney



## COMMUNITY SERVICE APPLICATION

*FOR MEMBERSHIP ON THE*

### **Economic Development Advisory Board**

*(Please type or print)*

Name \_\_\_\_\_

Are you a Shoreline resident or property owner? \_\_\_\_\_

Length of residence \_\_\_\_\_

1. List your educational background. \_\_\_\_\_

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2. Please state your occupational background, beginning with your current occupation and employer. \_\_\_\_\_

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3. Describe your involvement in the Shoreline community. \_\_\_\_\_

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4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. List the addresses of property you own in Shoreline and the type of property (residential or commercial). \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Are you an official representative of a homeowners' association or other group? If so, please name the group. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. Describe why you are interested in serving in this position. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Appointment to this board or commission will require your consistent attendance at regularly scheduled meetings.**

Are you available for evening meetings? \_\_\_\_\_ Daytime meetings? \_\_\_\_\_

\*\*\*\*\*

Please return this application by the deadline to: City of Shoreline, City Clerk  
17544 Midvale Avenue North  
Shoreline, WA 98133  
(206) 546-8919

***Disclosure Notice:*** Please note that your responses to the above application questions may be disclosed to the public under Washington State Law. The Personal Information form (page 3), however, is not subject to public disclosure.

*Thank you for taking the time to fill out this application.  
Volunteers play a vital role in the Shoreline government. We appreciate your interest.*

# Supplemental Questionnaire

Name of Applicant \_\_\_\_\_

*FOR MEMBERSHIP ON THE*

## **Economic Development Advisory Board**

Are you a Shoreline business owner or manager? \_\_\_\_\_

Length of business activity in Shoreline \_\_\_\_\_

Name, size, and location of your business(es)

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Please describe the nature of your business(es)

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Additional Comments

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## **PERSONAL INFORMATION**

Name \_\_\_\_\_

Home Address \_\_\_\_\_

\_\_\_\_\_ Zip Code \_\_\_\_\_

Home Telephone Number \_\_\_\_\_

Work Address \_\_\_\_\_

\_\_\_\_\_ Zip Code \_\_\_\_\_

Work Telephone Number \_\_\_\_\_

E-mail address \_\_\_\_\_

I declare under penalty of perjury under the laws of the State of Washington that the information provided herein is true and correct.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b> Reserve Policies <b>DEPARTMENT:</b> Finance Department <b>PRESENTED BY:</b> Debbie Tarry, Finance Director
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**PROBLEM/ISSUE STATEMENT:**

The City's current adopted financial policies provide for maintaining an operating contingency reserve, unreserved operating fund balances, a budgeted operating contingency, and a budgeted insurance contingency. Staff has reviewed the current policies and is recommending that the City Council repeal the current policies and adopt new reserve policies that support the City's long-term fiscal stability goals and that would be more transparent and understandable to the public.

**BACKGROUND**

Adequate fund balance and reserve levels are a necessary component of the City's overall financial management strategy and a key factor in external agencies' measurement of the City's financial strength.

The City needs to maintain operating reserves for these primary purposes: a buffer for unexpected economic changes, to manage the City's cash flow needs, provide resources to pay for the City's insurance deductibles in the case of unexpected damage to the City's assets (buildings, equipment, infrastructure) and to provide flexibility for unexpected expenditures.

**Current Policies**

In 2000 the City adopted the following reserve policies:

**Contingency Reserve**

It is the City's policy to maintain a contingency reserve in accordance with RCW 35A.33.040. The reserve will be available for unforeseen urgent or emergency needs. The contingency reserve is intended to provide for unanticipated expenditures or revenue shortfalls of a non-recurring nature. The maximum allowable amount in the contingency reserve is 37.5 cents per thousand dollars of assessed valuation.

**Unreserved Fund Balance**

It is the City's policy to maintain a unreserved balance in each of the operating funds of the City (i.e., General, City Streets) at a level sufficient to provide for cash flow needs, a reasonable amount for emergent or unforeseen needs, and an orderly adjustment to adverse changes in revenues, including termination of revenue sources through actions of other governmental bodies. The Finance Director, in conjunction with the

departments and the City Manager, will analyze fund balance requirements and recommend formal fund balance policies for each of the principal City funds. Fund balance policies will be reviewed at least every three years to ensure all relevant factors are being considered. Until such time as a thorough analysis has been completed for each fund, the City's policy will be to provide a minimum fund balance (combination of Contingency Reserve and Unreserved Fund Balance) of at least 10% of budgeted operating revenues for the General Fund and a minimum unreserved fund balance of 5% of budgeted operating revenues for other City operating funds.

#### Budgeted Operating Contingency

In order to provide for unforeseen expenditures or new opportunities throughout the year, the General Fund budget will have an operating contingency of \$250,000 that will be used only with City Council approval. Savings within departmental budgets throughout the year will be the first source for funding unforeseen expenditures or providing for new opportunities before the Operating Contingency is accessed.

#### Budgeted Insurance Reserve

A separate insurance reserve account will be budgeted within the General Fund budget to be used for potential substantial events (street damage, inverse condemnation, etc.) and infrastructure repair not covered by insurance policies or other sources such as FEMA. The budgeted amount should approximate 2% of the City's assets (not including roads and surface water utilities).

#### Current Reserve Levels

As of January 1, 2007, the City had the following operating reserves:

General Fund Unreserved Fund Balance	\$ 8,482,000
General Reserve Fund	\$ 2,275,000
Total General Operating Reserves	<u>\$10,757,000</u>
City Street Fund	<u>\$ 947,000</u>

The required operating reserve levels per the City's adopted financial policies are:

General Fund Unreserved Fund Balance:	
Insurance Reserve	\$ 255,000
Budget Contingency	\$ 250,000
Fund Balance	\$ 2,862,270
General Reserve Fund	\$ 2,445,389
Total General Operating Reserves	<u>\$ 5,812,659</u>
City Street Fund	<u>\$ 121,104</u>

Comparing the actual General Operating Reserves as of January 1, 2007, and the reserve levels required, actual levels exceeded required levels by \$4,944,341. Even though this is the case, staff believes that the current policy does not provide adequate General Operating Reserves. The current policy does not provide a reserve level adequate to manage the City's operating cash flow needs or provide adequate reserve levels in the case of recessionary pressures.

## **ALTERNATIVES ANALYSIS**

### **General Reserve Fund**

Staff is recommending that Council eliminate the "General Reserve Fund", which has a legal cap on the amount of funds that can be accumulated. Instead, staff would recommend that Council establish a "Revenue Stabilization Fund". The purpose of the fund would be to set aside adequate reserves to cover revenue shortfalls over a recessionary period and basically serve as an "emergency savings account" for the City.

Cities have used a variety of formulas either tied to expenditure activity or revenue activity to establish such a reserve. Some formulas used by other cities include:

- A percentage of operating revenues or operating expenditures
- An amount equal to a certain number of months of expenditures such as the average of three months of general fund expenditures. (For Shoreline this would be approximately \$7.7 to \$7.9 million)
- A percentage of economically sensitive operating revenues for certain amount of time. The City of Des Moines uses such a formula which is defined as 10% of economically sensitive revenues to cover revenue shortfalls over a three year recessionary period. (For Shoreline this would be approximately \$6 million)

Staff would recommend that the City use a formula similar to that used by the City of Des Moines. The Revenue Stabilization Fund would accumulate an amount equal to a three-year level of 10% of economically sensitive revenues. Economically sensitive revenues include sales tax, gambling tax, utility tax, investment interest, state-shared revenues, permit fees, and recreation fees. Since historically recessions and their related recoveries have lasted two to three years, staff believes it is important to maintain a three year level of the recommended 10% of economically sensitive revenues. For 2007 the amount required would be \$5,792,000.

### **General Fund Operating Reserves**

In order to adequately manage the cash flows within the City's General Fund the City must maintain an operating reserve within the General Fund of \$3 million. This is primarily because the General Fund expenditures tend to occur on a relatively equal basis each month throughout the year, while many of the substantial revenue sources are received on a quarterly basis (i.e., gambling tax, utility taxes) or semi-annually (i.e., property tax). In reviewing the General Fund cash flow for 2005 and 2006 it appears that the largest negative cash flow balance during the year was \$2.5 million. Reserves allow the City to manage the cash flow adequately so that we do not have to borrow monies and pay interest during times of the year when there is a negative cash flow.

In addition to the need to manage cash flow, staff would recommend that the Council continue the policy of budgeting a budget contingency and insurance reserve. Staff would recommend that the budget contingency be \$550,000, approximately 2% of budgeted operating revenues, and the insurance contingency of \$255,000. This would be a total of \$805,000 in reserve contingencies.

The total recommended General Fund Operating Reserve would be \$3,805,000 .

### City Street Reserves

Staff recommends that the City Street reserves be set at 20% of operating revenues. The primary reason to establish reserves at this level is to provide adequate reserves to manage the cash flows of the fund. The operating revenues for the City Street fund are \$1,021,000 for 2007. A 20% reserve level is approximately \$200,000. The remaining revenues used to provide maintenance for City streets comes from the General Fund.

### Total General Operating Reserves

If the Council agrees to revise the current operating reserve policy, as recommended by staff, the required 2007 operating reserves would be as follows:

General Fund Operating Reserve:	
Insurance Deductible Reserve	\$ 255,000
Budget Contingency	\$ 550,000
Cash Flow Reserve	\$ 3,000,000
Total General Fund Operating Reserve	<u>\$ 3,805,000</u>
Revenue Stabilization Fund	<u>\$ 6,000,000</u>

The combination of the General Fund Operating Reserve and the Revenue Stabilization Fund are \$9,805,000. This is approximately \$952,000 less than current general operating reserve levels of \$10.757 million. It should be noted that the \$952,000 includes the \$838,000 in one-time savings from 2006.

The City's financial policies state that resources (fund balance) greater than budget estimates in any fund shall be considered "one-time" resources and shall not be used to fund ongoing service delivery programs. If the Council chooses to modify the existing operating reserve policy and spend any reserves in excess of required levels then this needs to be done with the expectation that the funds are used for one-time purposes. Also if at any time in the future operating reserves drop below required levels the City will need to include in it's annual a budget to bring reserves to the required levels.

### Other Reserves

In addition to the City's general operating reserves (General Fund, General Reserve and Street Fund) the City has fund balance in designated funds (those funds which have revenues that have been designated for a specific purpose such as code abatement, equipment replacement or drug seizure) and fund balance in funds that restricted for specific purposes (those funds in which there is a legal requirement that the resources must be spent for a specific purpose such as capital or surface water revenues).

Staff recommends that Council include in a modified reserve/fund balance policy the following:

- The City shall maintain reserves required by law, ordinance and/or bond covenants.
- The City shall maintain reserves in the Enterprise Funds as follows:

- Surface Water Utility Fund – 15% - 25% of total budgeted operating expenses plus any fund balance dedicated for future surface water capital improvements.
- Reserve balances of other funds shall be set through the budget process in an amount consistent with the purpose and nature of the fund.
- The City will maintain fully funded reserves for the replacement of City equipment, vehicles, personal computers, and computer network hardware. Contributions will be made through assessments to the using funds and maintained on a per asset basis. *This is the City's current practice.*

#### **FINANCIAL IMPACT:**

There is no financial impact to revising the City's reserve policies. The City currently has operating reserves in excess of the recommended policy revisions by approximately \$952,000. If the Council allocates any of the excess reserves for expenditures it should be for one-time items, as per the City's financial policies.

#### **RECOMMENDATION**

Staff recommends that the Council give direction to staff to revise the City's financial policies for reserves/funds balance to include the following:

- Establish a Revenue Stabilization Fund equal to a three-year level of 10% of economically sensitive operating revenues.
- Establish a policy to require a \$3 million General Fund Operating Reserve for cash flow purposes.
- Continue to require an insurance contingency and a budget contingency reserve within the General Fund equal to \$805,000.
- Establish a policy to maintain the a City Street Fund Reserve equal to 20% of operating revenues.
- Include language to provide reserve levels for bond covenants, enterprise funds, equipment replacement, and other City fund.

Approved By:      City Manager  City Attorney \_\_\_\_

## CITY COUNCIL AGENDA ITEM

### CITY OF SHORELINE, WASHINGTON

**AGENDA TITLE:** 2007 First Quarter Financial Report  
**DEPARTMENT:** Finance  
**PRESENTED BY:** Debbie Tarry, Finance Director

#### PROBLEM/ISSUE STATEMENT:

Attached is the 2007 first quarter financial report. This report summarizes first quarter financial activities for the City's operating funds: General, Streets, and Surface Water Utility. The City's capital funds have not had enough revenue or expenditure activity to warrant any discussion at this time. This report is provided to keep the Council informed of the financial issues and the financial position of the City. The Executive Summary section of the report provides a high level overview. More detailed information on specific revenue and expenditures is provided following the Executive Summary.

#### FINANCIAL IMPACT:

The following table provides a summary of the financial results for the City's operating funds for the first quarter of 2007:

Operating Funds	Revenues					Expenditures				
	2007 Budget	1st Quarter Projected	1st Quarter Actuals	\$\$ Variance Actuals v. Projected	% Variance Actuals v. Projected	2007 Budget	1st Quarter Projected	1st Quarter Actuals	\$\$ Variance Actuals v. Projected	% Variance Actuals v. Projected
General Fund	\$28,622,699	\$3,677,668	\$3,861,183	\$183,515	4.99%	\$28,926,401	\$4,518,053	\$4,383,276	-\$134,777	-2.98%
Streets	\$2,422,087	\$521,038	\$537,366	\$16,328	3.13%	\$2,556,529	\$598,605	\$534,053	-\$64,552	-10.78%
SWM OPS	\$6,277,263	\$223,159	\$231,484	\$8,325	3.73%	\$6,742,785	\$900,021	\$543,222	-\$356,799	-39.64%
Totals	\$37,322,049	\$4,421,865	\$4,630,033	\$208,168	4.71%	\$38,225,715	\$6,016,680	\$5,460,551	-\$556,128	-9.24%

#### RECOMMENDATION

No action is required by the Council. This item is provided for informational purposes.

Approved By: City Manager  City Attorney \_\_\_\_\_

#### ATTACHMENTS

Attachment A – 2007 First Quarter Financial Report



# **2007 First Quarter Financial Report**

Prepared by the Finance Department

*for the*

*Fiscal Year January 1, 2007 – December 31, 2007*

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## **EXECUTIVE SUMMARY**

### **General Fund**

First Quarter 2007 actual revenue collections were \$3,861,183, \$183,516 or 4.99% above projected first quarter revenue of \$3,667,668. At this time revenues are tracking slightly above projections. Given that it is so early in the year we can not assume that this trend will or will not continue throughout the year.

Through the first three months of 2007 we expect to receive only 12% of budgeted 2007 revenues and as a result it is too early to project any significant revenue trends, outside of the revenues mentioned above. This is due in large part to the many revenue sources that pay on a quarterly basis and none of those payments are received in the first quarter. These revenues are namely gambling tax, cable TV franchise, water franchise and some larger telephone providers that pay utility tax. Nonetheless it is still encouraging that the City is on the positive side of the revenue picture.

Departmental expenditures for first quarter were \$4,383,276, \$134,777 or 2.98% below projected expenditures of \$4,518,053. At this time it is too early to draw any real conclusions in the expenditure trends.

### **Street Fund**

First quarter 2007 actual revenue collections were \$537,366, \$16,328 or 3.13% above projected first quarter revenue of \$521,038, due to higher than projected Right Of Way fee revenue.

Actual first quarter expenditures were \$534,053, \$64,552 or 10.78% below projected expenditures of \$598,605. This is due to a delay in King County billing for street work and Seattle City Light billing for street lights.

### **Surface Water Utility**

First quarter 2007 actual revenue collections were \$231,484, just \$8,325 slightly above projected revenue of \$223,159. Very little revenue activity occurs for this fund in first quarter, as the City's storm drainage fees, which account for the majority of the fund revenue, are not collected until April and October.

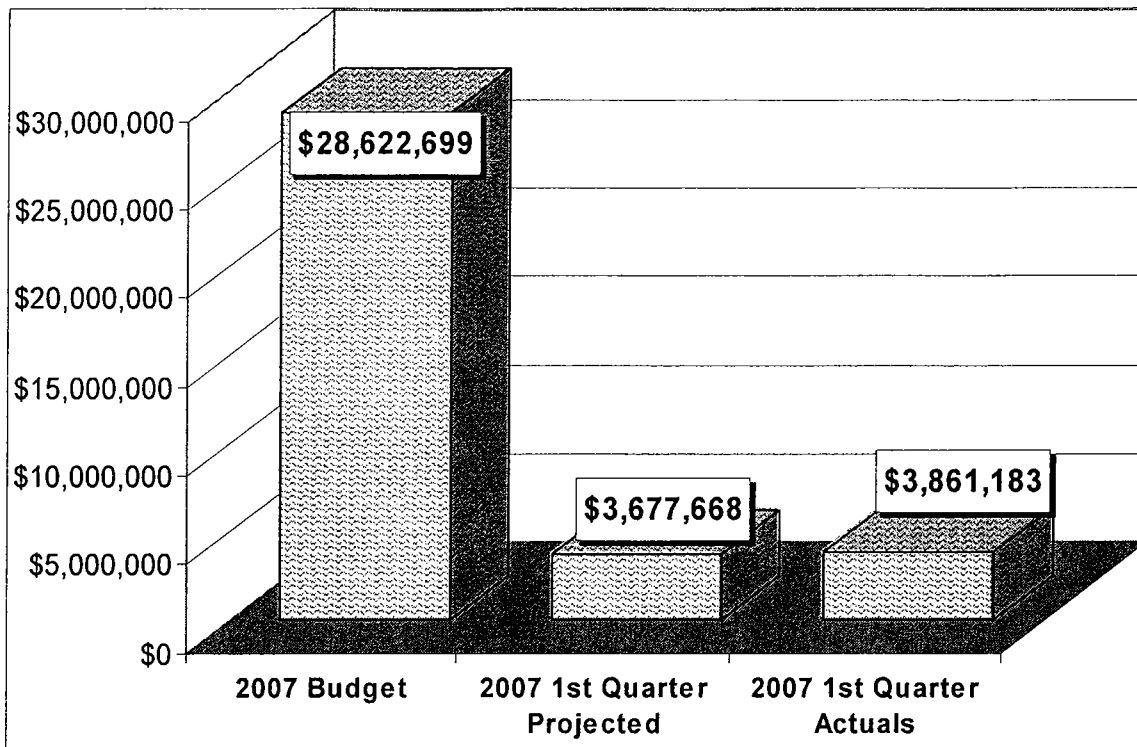
Actual first quarter expenditures were \$543,222, \$356,799 or 39.64% below projected expenditures of \$900,021.

## Summary of Key Operating Funds

The following table provides a summary of the financial results for the City's three operating funds for first quarter of 2006. At this time other City funds do not have enough revenue or expenditure activity to warrant any discussion.

Operating Funds	Revenues					Expenditures				
	2007 Budget	1st Quarter Projected	1st Quarter Actuals	\$\$ Variance Actuals v. Projected	% Variance Actuals v. Projected	2007 Budget	1st Quarter Projected	1st Quarter Actuals	\$\$ Variance Actuals v. Projected	% Variance Actuals v. Projected
<b>General Fund</b>	\$28,622,699	\$3,677,668	\$3,861,183	\$183,515	4.99%	\$28,926,401	\$4,518,053	\$4,383,276	-\$134,777	-2.98%
<b>Streets</b>	\$2,422,087	\$521,038	\$537,366	\$16,328	3.13%	\$2,556,529	\$598,605	\$534,053	-\$64,552	-10.78%
<b>SWM OPS</b>	\$6,277,263	\$223,159	\$231,484	\$8,325	3.73%	\$6,742,785	\$900,021	\$543,222	-\$356,799	-39.64%
<b>Totals</b>	\$37,322,049	\$4,421,865	\$4,630,033	\$208,168	4.71%	\$38,225,715	\$6,016,680	\$5,460,551	-\$556,128	-9.24%

## General Fund Revenue



First Quarter 2007 actual revenue collections were \$3,861,183, \$183,516 or 4.99% above projected first quarter revenue of \$3,667,668. At this time revenues are tracking slightly above projections. Given that it is so early in the year we cannot assume that this trend will or will not continue throughout the year.

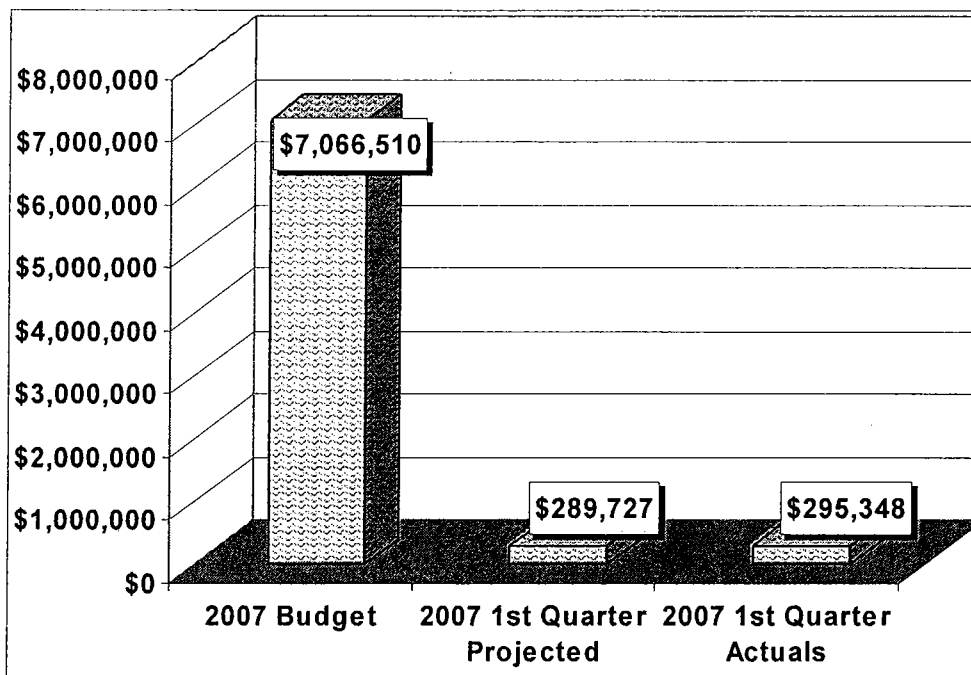
Through the first three months of 2007 we expect to receive only 12% of budgeted 2007 revenues and as a result it is too early to project any significant revenue trends, outside of the revenues mentioned above. This is due in large part to the many revenue sources that pay on a quarterly basis and none of those payments are received in the first quarter. These revenues are namely gambling tax, cable TV franchise, water franchise and some larger telephone providers that pay utility tax. Nonetheless it is still encouraging that the City is on the positive side of the revenue picture.

To develop an accurate forecasting system revenue collection trends have been established for each revenue category to determine the expected portion of annual collections for each quarter. The trends are based upon the history of collections within Shoreline and the factoring of variables such as rate changes, economic conditions and usage. This is necessary because many revenues are not collected equally throughout the year.

The chart below details each revenue category for the General Fund for first quarter of 2007. The first column is the adopted 2007 revenue amount. The second column represents the anticipated first quarter projected revenue. The third column displays the actual revenue received through the first quarter. The fourth column shows the variance between first quarter projections and actual collections. The last column displays the variance in percentage terms.

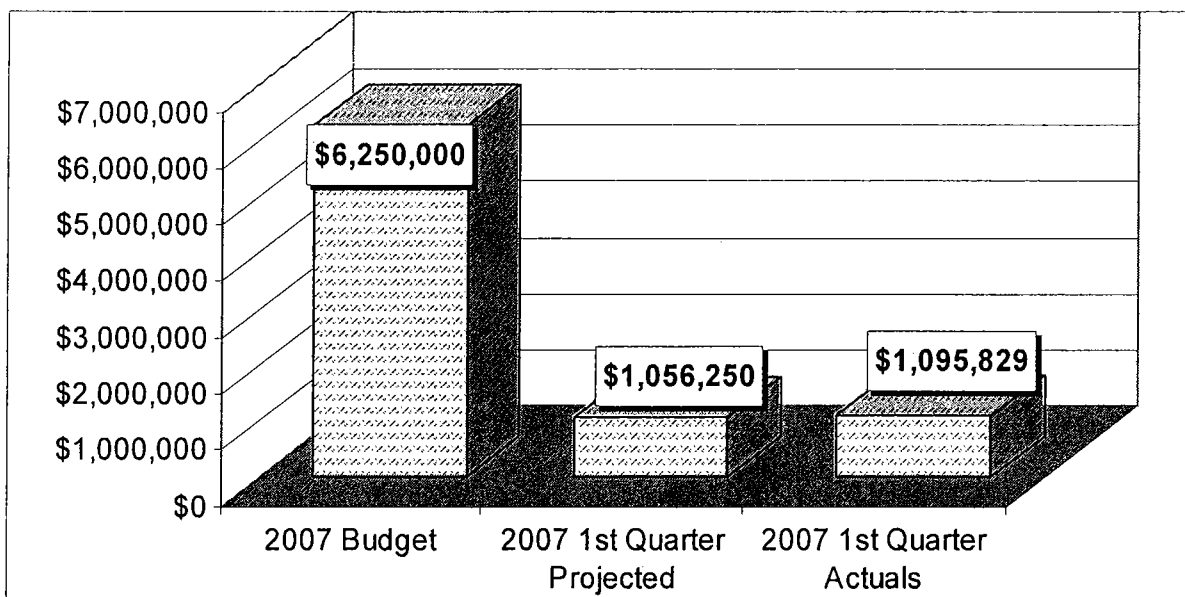
Revenue Source	2007 Budget	2007 1st Quarter Projected	2007 1st Quarter Actuals	\$\$ Variance Actuals v. Projected	% Variance
Budgeted Fund Balance	\$671,500	\$0	\$0	\$0	0.00%
Property Tax	\$7,066,510	\$289,727	\$295,348	\$5,621	1.94%
Sales Tax	\$6,250,000	\$1,056,250	\$1,095,829	\$39,579	3.75%
Criminal Justice Sale Tax	\$1,224,500	\$311,493	\$314,465	\$2,972	0.95%
<i>Utility Tax/Franchise Fee Category</i>					
Natural Gas Utility Tax	\$1,045,000	\$261,250	\$316,906	\$55,656	21.30%
Sanitation Utility Tax	\$340,000	\$52,335	\$49,687	-\$2,648	-5.06%
Cable TV Utility Tax	\$530,000	\$16,595	\$18,071	\$1,476	8.90%
Telephone/Cell Utility Tax	\$1,555,000	\$160,165	\$190,457	\$30,292	18.91%
Water Franchise Fee	\$565,000	\$56,500	\$0	-\$56,500	-100.00%
Sewer Franchise Fee	\$655,595	\$163,899	\$164,000	\$101	0.06%
Storm Drainage Utility Tax	\$177,000	\$7,509	\$9,141	\$1,632	21.73%
Cable TV Franchise Fee	\$98,000	\$0	\$0	\$0	0.00%
<i>Utility Tax/Franchise Fee Subtotal</i>	\$4,969,362	\$718,253	\$748,262	\$30,009	4.18%
Electricity Contract Payment	\$1,000,000	\$109,000	\$112,202	\$3,202	2.94%
Gambling Tax	\$2,134,500	\$0	\$3,004	\$3,004	100.00%
State Revenue	\$744,304	\$181,610	\$169,918	-\$11,692	-6.44%
Permit Revenue	\$1,293,935	\$388,181	\$431,359	\$43,179	11.12%
Parks & Recreation Revenue	\$1,128,506	\$240,372	\$256,270	\$15,898	6.61%
Fines & Licenses/Forfeitures	\$34,530	\$10,359	\$30,778	\$20,419	197.11%
Grants & Misc. Revenue	\$647,250	\$61,450	\$80,430	\$18,981	30.89%
Investment Interest	\$411,355	\$49,363	\$61,706	\$12,343	25.01%
Transfers-In	\$1,046,447	\$261,612	\$261,612	\$0	0.00%
<b>Total General Fund Revenue</b>	<b>\$28,622,699</b>	<b>\$3,677,668</b>	<b>\$3,861,183</b>	<b>\$183,516</b>	<b>4.99%</b>

## Property Tax Revenue



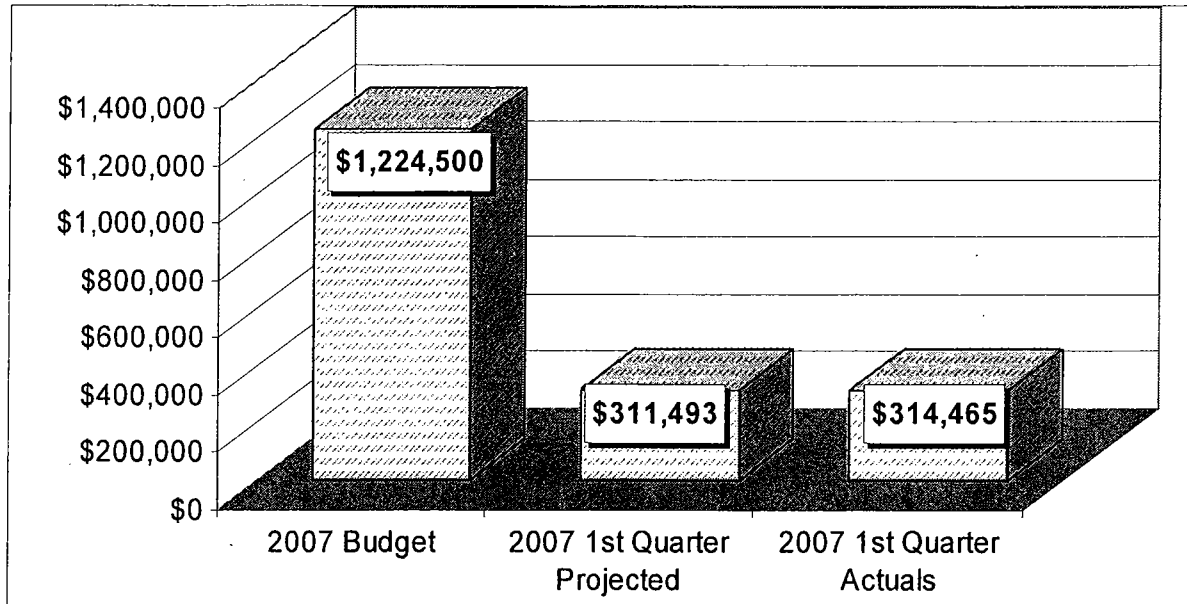
During the first quarter of each year, the City typically receives only 4% of the annual collections, since the first property tax payment is not due until April 30th.

## Sales Tax Revenue



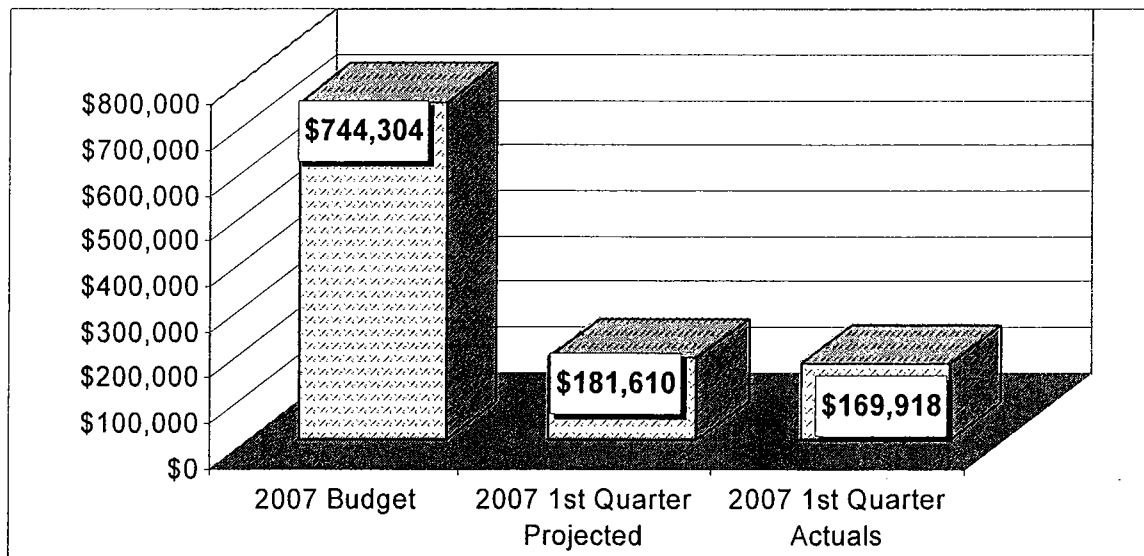
Actual sales tax revenue came in at \$1,095,829 or 3.75% above projections. First quarter sales tax revenue includes only December 2006 and January 2007 revenue due to the two-month time lag for the State Department of Revenue to process the tax returns.

## Criminal Justice Sales Tax Revenue



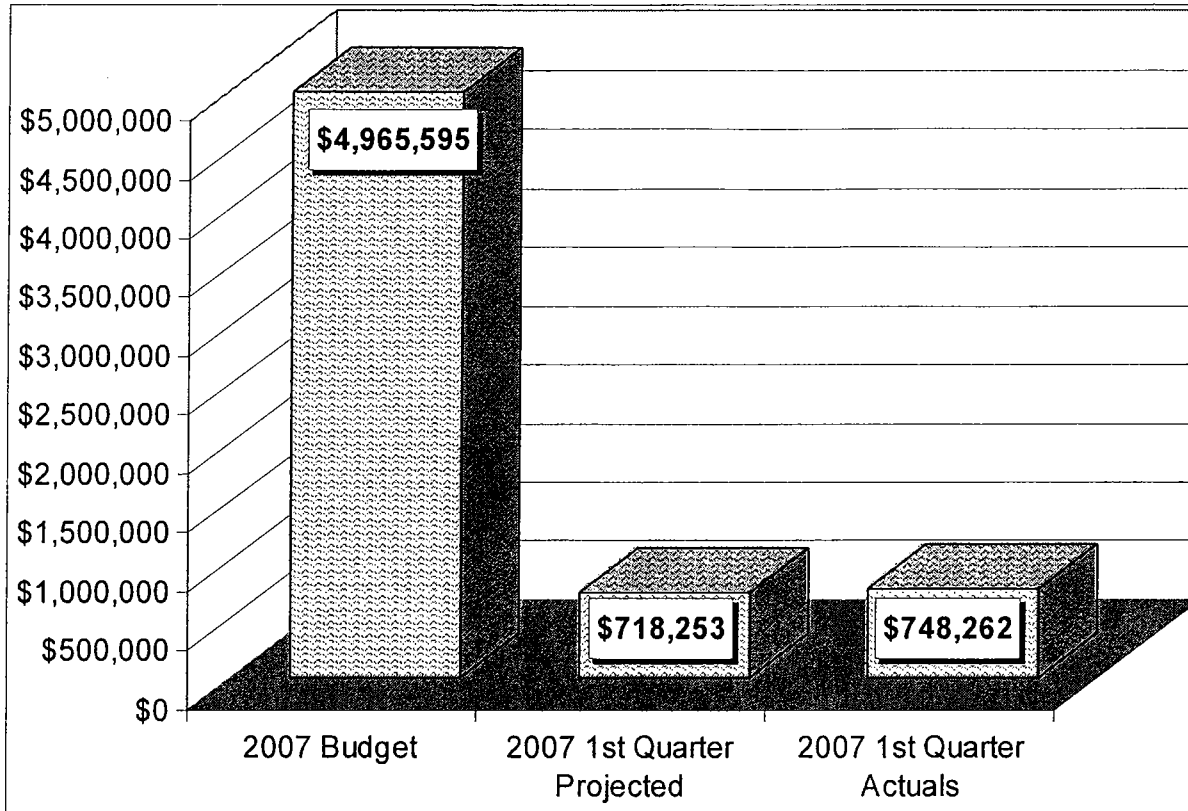
Local Criminal Justice Sales Tax of \$314,465 is ahead of projected revenue of \$311,493 by \$2,972 or 0.95%. This category differs from sales tax because it results from a distribution by the County and is collected on a countywide basis. The distribution amount is based on a city's population and the amount of sales tax collected through all of King County.

## State Revenue



State Revenue of \$169,918 is below projections of \$181,610 by \$11,692 or 6.44%. This category includes leasehold excise tax, criminal justice funds, liquor board profits and liquor excise tax.

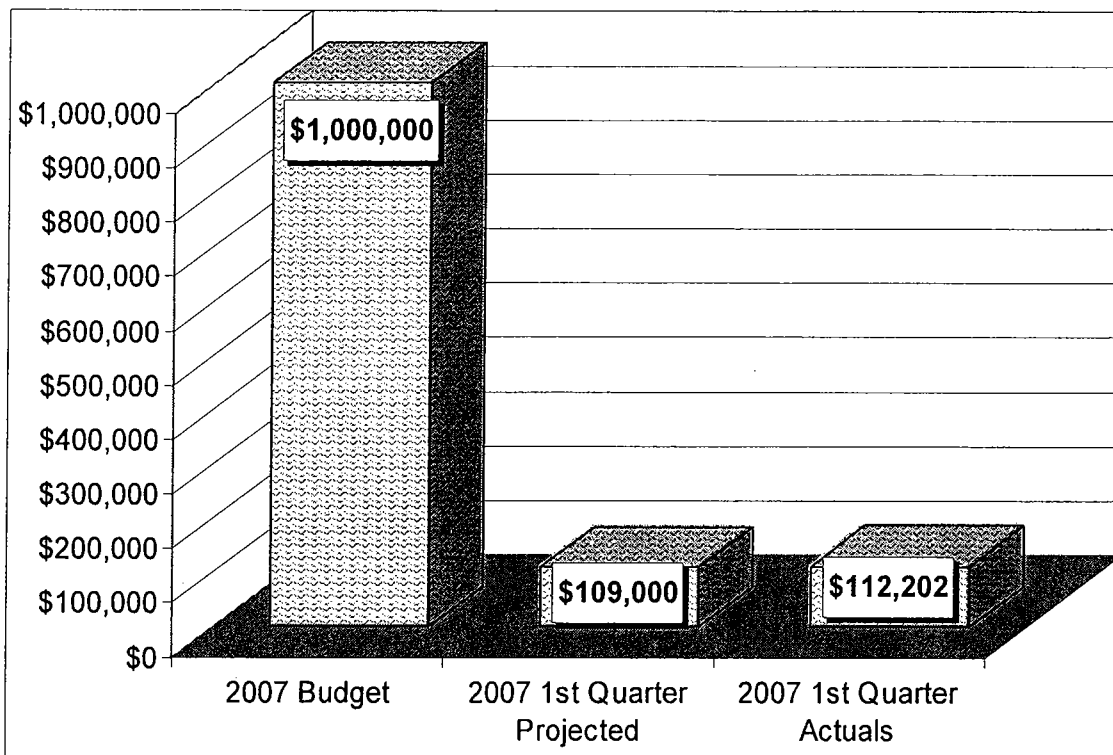
## Utility Tax and Franchise Fee Revenue



Utility tax and franchise fee revenue of \$748,262 is above projected revenue of \$718,253 by \$30,009 or 4.18%, due to better than expected revenue in natural gas of \$55,656 and telephone/cell phone \$30,292. At this time no adjustments are being made in projected revenue. We are optimistic that revenues in this category will remain strong and an adjustment could be made when more revenue is received. Due to a later than expected water franchise fee payment from Seattle Public Utility (SPU) the report shows a negative \$56,500 variance. We anticipate that in the future those payments will be received at the amount budgeted.

Utility Tax and Franchise Fees	2007 Budget	2007 1st Quarter Projected	2007 1st Quarter Actuals	\$\$ Variance Actuals v. Projected	% Variance
Natural Gas Utility Tax	\$1,045,000	\$261,250	\$316,906	\$55,656	21.30%
Sanitation Utility Tax	\$340,000	\$52,335	\$49,687	-\$2,648	-5.06%
Cable TV Utility Tax	\$98,000	\$16,595	\$18,071	\$1,476	8.90%
Telephone/Cell Utility Tax	\$1,555,000	\$160,165	\$190,457	\$30,292	18.91%
Water Franchise Fee	\$565,000	\$56,500	\$0	-\$56,500	-100.00%
Sewer Franchise Fee	\$655,595	\$163,899	\$164,000	\$101	0.06%
Storm Drainage Utility Tax	\$177,000	\$7,509	\$9,141	\$1,632	21.73%
Cable TV Franchise Fee	\$530,000	\$0	\$0	\$0	100.00%
<b>Total Utility Revenue</b>	<b>\$4,965,595</b>	<b>\$718,253</b>	<b>\$748,262</b>	<b>\$30,009</b>	<b>4.18%</b>

## Electrical Contract Payment

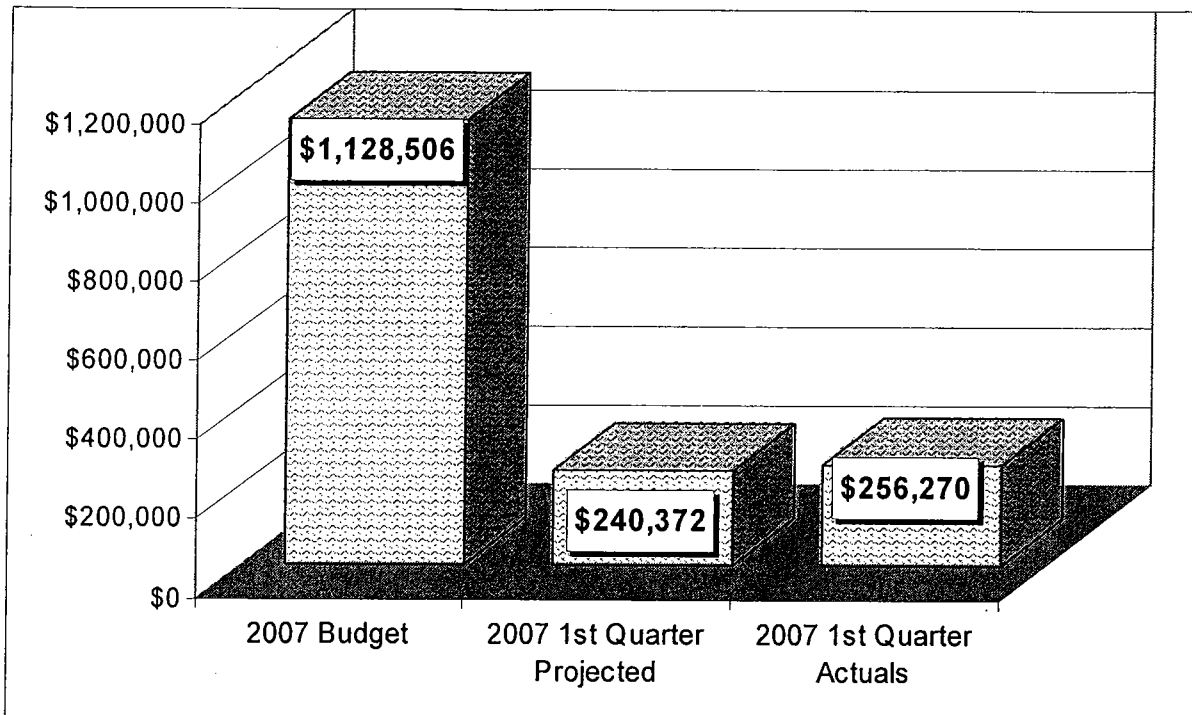


The City has an agreement with Seattle City Light that provides for the payment of 6% of the revenue earned from the power portion of electric revenues from Shoreline rate payers. Electric rates are composed of power costs and distribution costs. The power costs represent approximately 65% of the electric rate revenues.

Electrical contract payment revenue of \$112,202 is just slightly above projected revenue of \$109,000.

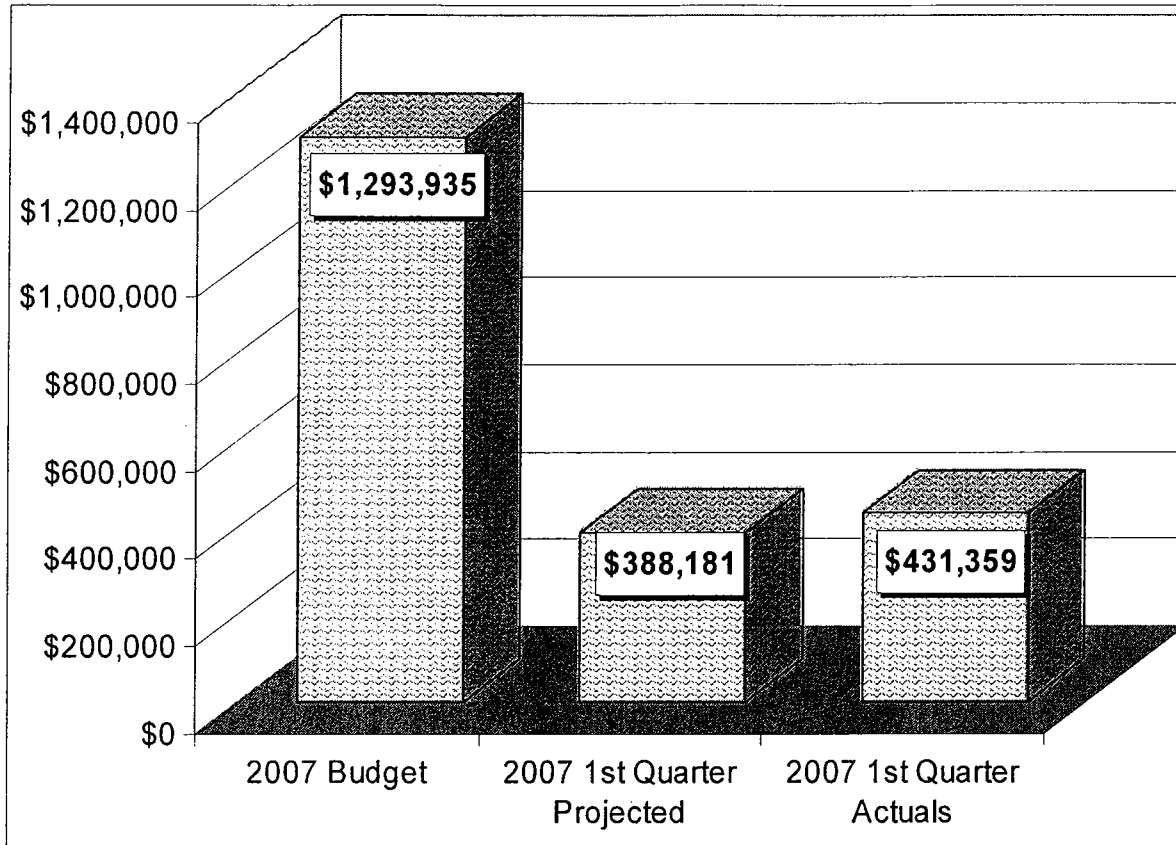


## Parks and Recreation Fee Revenue

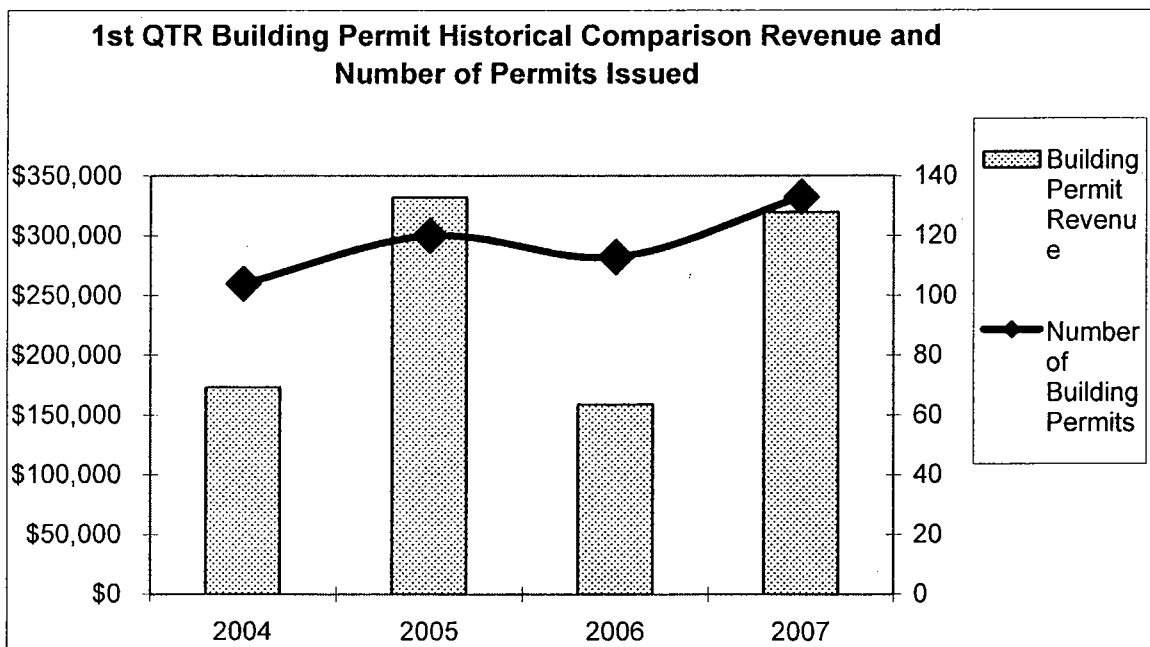


Parks and Recreation Fee revenue of \$256,270 was above projections of \$240,372 by \$15,898 or 6.6%. This increase is due to stronger than expected revenue from facility/field rentals, swimming pool drop-in admissions and swim lessons.

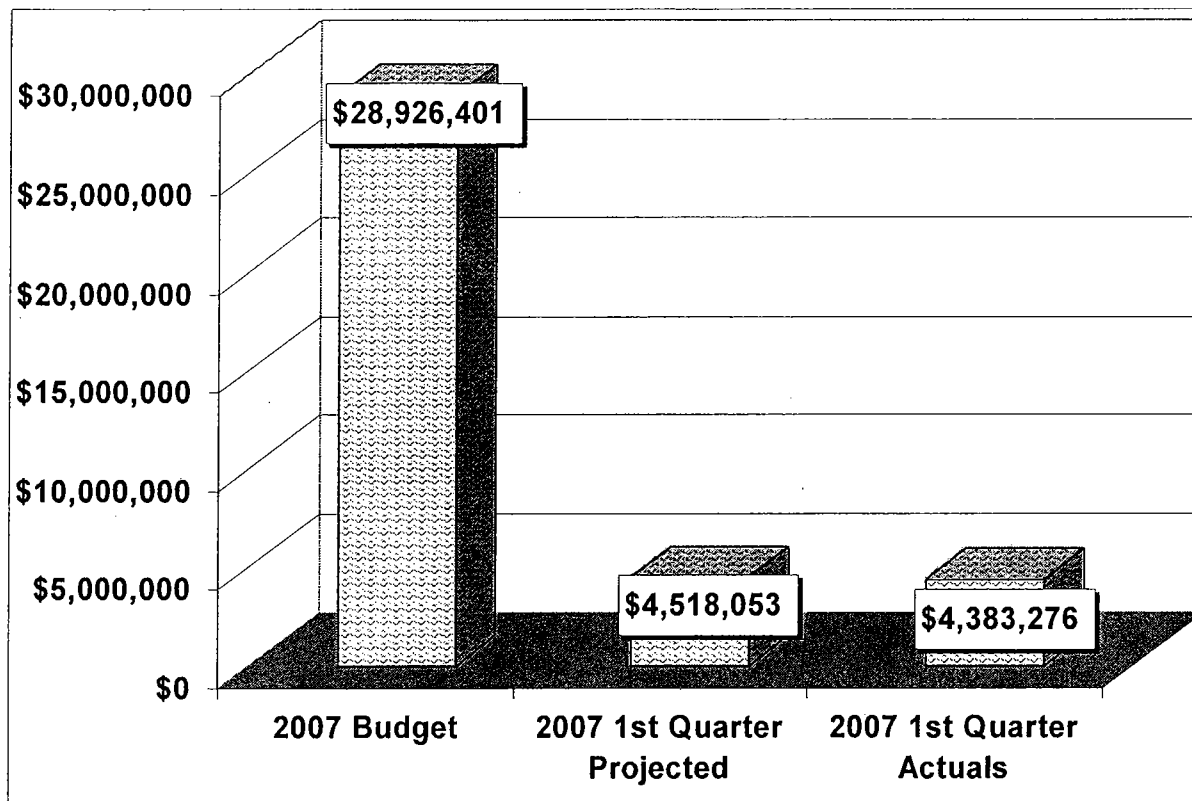
## Permit Revenue



Permit revenue of \$431,359 was above projections of \$388,181 by \$43,179 or 11.12%. Driving this first quarter variance is an increase in the number of building permits and the value of the projects being permitted. 2007 permit revenue is \$124,362 or 40.63% ahead of first quarter 2006. The graph below illustrates the number of building permits issued and the revenue generated by those permits for 2004 – 2007.

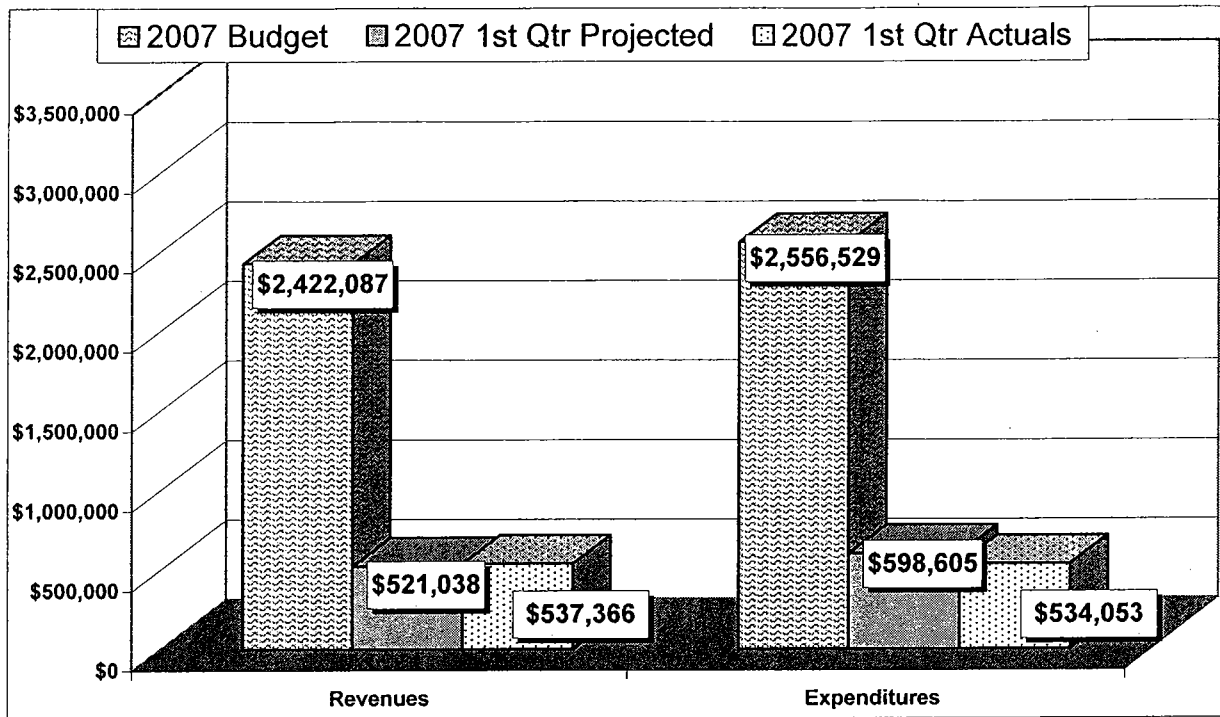


## General Fund Expenditures



Departmental expenditures for first quarter were \$4,383,276, \$134,777 or 2.98% below projected expenditures of \$4,518,053. The uncertainty in the timing of billing and in start dates for the various professional and intergovernmental service contracts makes it difficult to accurately forecast first quarter expenditures. As a result it is too early to draw any real conclusions in the expenditure trends.

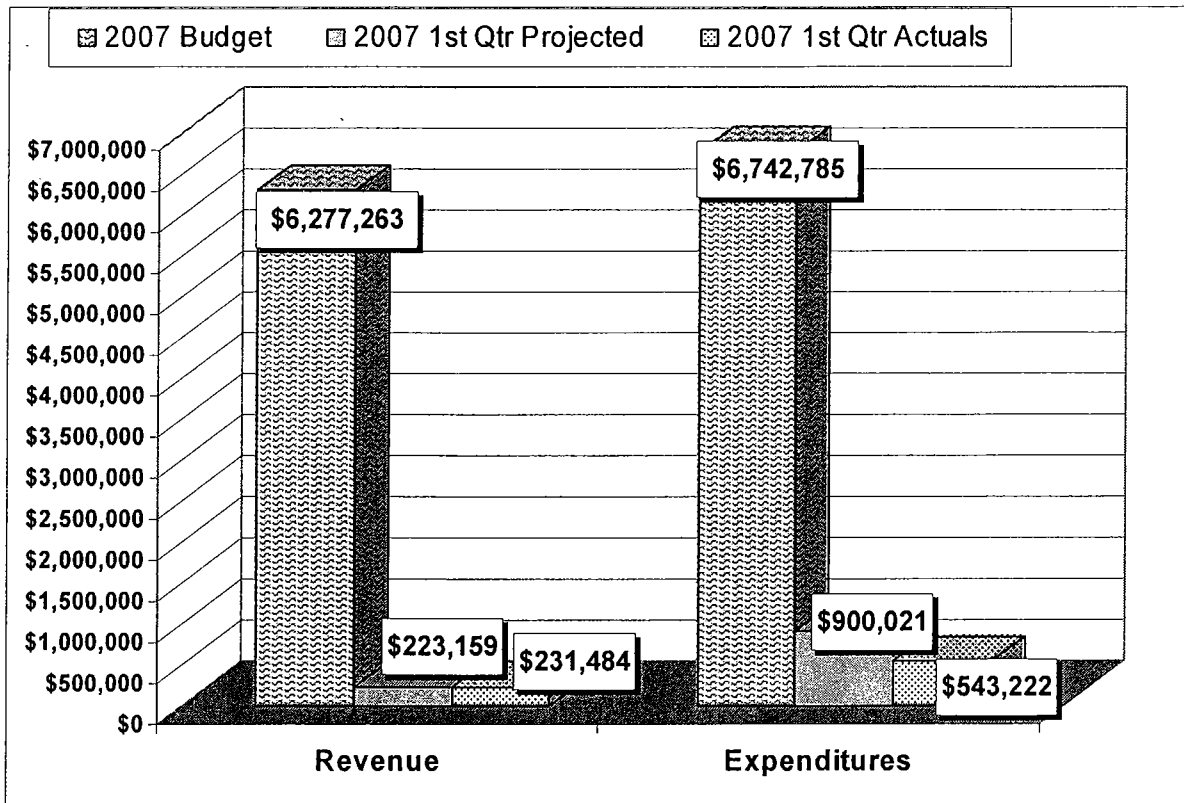
## Street Fund



First quarter 2007 actual revenue collections were \$537,366, \$16,328 or 3.13% above projected first quarter revenue of \$521,038, due to better than expected Right Of Way fee revenue.

Actual first quarter expenditures were \$534,053, \$64,552 or 10.78% below projected expenditures of \$598,605. This is due to a delay in King County billing for street work and Seattle City Light billing for street lights.

## Surface Water Utility



First quarter 2007 actual revenue collections were \$231,484, just \$8,325 slightly above projected revenue of \$223,159. Very little revenue activity occurs for this fund in first quarter, the City's Storm Drainage fee which accounts for the majority of revenue are not paid until April and October.

Actual first quarter expenditures were \$543,222, \$356,799 or 39.64% below projected expenditures of \$900,021.

City of Shoreline  
Cash and Investments  
March 31, 2007

The City's investment policy adheres to strict standards prescribed by federal law, state statutes, local ordinances, and allows the City to develop an investment model to maximize its investment returns within the primary objectives of safety and liquidity.

Our yield objectives are very important and, pursuant to policy, the basis used by the City to determine whether the market yields are being achieved is through the use of a comparable benchmark. Our benchmark has been identified as the annual average of the Washington State Local Government Investment Pool, which has been the City's primary mode of investment prior to adopting our Investment Policy.

Our in-house investment activity through March 31, 2007, is illustrated on the following page.

**LGIP Cash and Investment Balances  
March 31, 2007**

Instrument Type	Settlement Date	Maturity Date	Investment Cost	Yield To Maturity	Market Value	Unrealized
					3/31/07	Gain/(Loss) as of 3/31/07
FNMA (Fannie Mae)	05/27/05	05/17/07	2,499,000	4.0410%	2,496,100	(2,900)
FHLB (Fed Home Loan Bank)	07/25/05	07/13/07	1,990,200	4.2620%	1,993,120	2,920
FHLB (Fed Home Loan Bank)	01/05/06	11/21/07	2,003,400	4.7930%	1,997,500	(5,900)
FHLMC (Freddie Mac)	01/05/06	10/05/07	1,994,600	4.7840%	1,993,760	(840)
FHLB (Fed Home Loan Bank)	10/03/06	10/02/08	2,003,200	5.3750%	2,001,880	(1,320)
FNMA (Fannie Mae)	12/15/06	11/20/08	1,000,000	5.2500%	999,690	(310)
FHLMC (Freddie Mac)	01/26/07	06/23/08	1,183,920	5.2464%	1,189,716	5,796
FHLMC (Freddie Mac)	02/22/07	08/22/08	1,000,000	5.3000%	1,000,310	310
FHLB (Fed Home Loan Bank)	02/16/07	07/11/08	999,650	5.2720%	998,932	(718)
FHLB (Fed Home Loan Bank)	07/27/05	07/27/07	2,000,000	3.7650%	1,999,116	(884)
FHLB (Fed Home Loan Bank)	01/06/06	01/28/08	4,000,000	5.0000%	3,995,000	(5,000)
FHLB (Fed Home Loan Bank)	12/26/06	12/26/08	1,000,000	5.1000%	997,813	(2,188)
FNMA (Fannie Mae)	01/26/07	01/29/09	790,000	5.3300%	790,000	0
FHLB (Fed Home Loan Bank)	02/16/07	08/25/08	1,199,641	5.1510%	1,205,131	5,490
State Investment Pool			27,205,425	5.2372%	27,205,425	0
<b>Sub Total</b>			<b>50,869,036</b>		<b>50,863,493</b>	<b>(5,543)</b>

Average Maturity Excluding the  
State Investment Pool (days) 662

Weighted Average Yield to  
Maturity Excluding the State  
Pool 4.8000%

Average Yield to Maturity State  
Investment Pool 5.1172%

Basis Points in Excess (Below)  
Benchmark (32)

*Note: Yield to Maturity for the State Investment Pool is a 12 month average.*

Portfolio Diversification

Instrument Type	Percentage	Amount at	Amount at Cost	Broker	Percentage	Amount at
		Market Value			Cost	Cost
Certificate of Deposit	0%	0	0	Bank of America	27%	13,674,320
FHLMC (Freddie Mac)	13%	4,183,786	4,178,520	Piper Jaffray	18%	8,989,641
FNMA (Fannie Mae)	10%	4,285,790	4,289,000	Bear Stearns	2%	999,650
FHLB (Fed Home Loan Bank)	31%	15,188,492	15,196,091	Shorebank	0%	0
State Investment Pool	46%	27,205,425	27,205,425	State Investment Pool	53%	27,205,425
<b>Total Investments</b>	<b>100%</b>	<b>50,863,493</b>	<b>50,869,036</b>	<b>Total Investments</b>	<b>100%</b>	<b>50,869,036</b>

Investments by Fund

Fund	Realized			Total Investments by Fund as of 03/31/2007	Investment		Over/(Under) Budget
	Investments at	Market Value	State Investment		Earnings	Investment	
	Adjusted Cost as 03/31/2007	Adjustment as of 03/31/2007	Pool as of 03/31/2007		Budget 2007	Earnings Actual 2007	
001 General	5,206,955	(11,449)	3,541,365.35	8,759,769	411,355	56,670	(354,685)
101 Street	829,349	(2,299)	217,716.23	1,049,364	35,000	3,974	(31,026)
104 Reserve	1,430,544	(3,743)	852,514.27	2,286,801	58,546	14,402	(44,144)
107 Code Abatement	91,656	(188)	56,403.26	148,247	2,500	1,345	(1,155)
108 Asset Seizure	12,559	(23)	23.56	12,605	500	145	(355)
109 Public Arts	148,267	(469)	93,225.69	241,961	-	2,099	2,099
301 General Capital	4,244,666	(9,745)	14,140,888.62	18,395,299	685,555	228,667	(456,888)
312 City Fac-Mjr Maint	118,687	(235)	76,763.43	195,686	7,972	1,451	(6,521)
330 Roads Capital	5,102,166	(4,206)	3,478,692.14	8,585,064	350,191	41,967	(308,224)
401SWM-Capital	5,417,278	(11,981)	3,825,413.71	9,254,673	372,500	78,712	(293,788)
501 Vehicle Oper/Maint	177,123	(73)	342,239.40	519,435	1,250	4,265	3,015
503 Equip Dep Replace	795,766	(2,302)	557,286.55	1,355,355	46,000	5,584	(40,416)
505 Unemployment	41,806	(77)	22,892.83	64,776	500	525	25
<b>Total Investments</b>	<b>23,616,822</b>	<b>(46,790)</b>	<b>27,205,425</b>	<b>50,869,037</b>	<b>1,971,869</b>	<b>439,805</b>	<b>(1,532,064)</b>