

AGENDA

SHORELINE CITY COUNCIL REGULAR MEETING

Monday, June 12, 2006
7:30 p.m.

Shoreline Conference Center
Mt. Rainier Room

1. CALL TO ORDER

Approximate Length
of Agenda Item

Page
No.

2. FLAG SALUTE / ROLL CALL

(a) "StormReady Community" Recognition Award

5 min.

1

3. REPORT OF THE CITY MANAGER

4. REPORTS OF BOARDS AND COMMISSIONS

5. PUBLIC COMMENT

This is an opportunity for the public to address the Council on topics other than those listed on the agenda, and which are not of a quasi-judicial nature. The public may comment for up to three minutes. However, Item 5 will be limited to a maximum period of 20 minutes. The public may also comment for up to three minutes on agenda items following each staff report. The total public comment period on each agenda item is limited to 20 minutes. In all cases, speakers are asked to come to the front of the room to have your comments recorded. Please state clearly your name and city of residence.

6. APPROVAL OF THE AGENDA

7. CONSENT CALENDAR

(a) Minutes of Regular Meeting of May 8, 2006
Minutes of Dinner Meeting of May 22, 2006

3
19

(b) Approval of expenses and payroll as of June 1, 2006
in the amount of \$5,170,905.22

21

(c) Motion to authorize the City Manager to execute an
Agreement with King County to obligate Grant Funds
totaling \$1,000,000 for the Aurora Corridor Project
(N 165th Street – N. 205th Street)

23

(d) Ordinance No. 415 amending the garbage regulations

in Shoreline Municipal Code Chapter 13.14 by specifying placement of garbage receptacles and dumpsters, adding materials to household hazardous waste, and updating definitions and references

25

8. ACTION ITEMS

- | | | | |
|-----|--|---------|-----------|
| (a) | Ordinance No. 426, adopting the National Electrical Code and the Washington State Ventilation and Indoor Air Quality Code, amending SMC 3.01.010 and repealing SMC 3.01.015 and SMC 3.01.020 | 15 min. | <u>35</u> |
| (b) | Adoption of Interlocal Agreement with Washington State Department of Labor & Industries (L&I) | 15 min. | <u>49</u> |

9. NEW BUSINESS

- | | | | |
|-----|---|---------|-----------|
| (a) | Shoreline Emergency Management Program Overview | 30 min. | <u>59</u> |
| (b) | Shoreline Police Department's Auto Theft Prevention Efforts and Accomplishments | 30 min. | <u>61</u> |
| (c) | Presentation of the 2007-2012 Capital Improvement Plan | 30 min. | <u>79</u> |

10. ADJOURNMENT

The Council meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the City Clerk's Office at 546-8919 in advance for more information. For TTY service, call 546-0457. For up-to-date information on future agendas, call 546-2190 or see the web page at www.cityofshoreline.com. Council meetings are shown on Comcast Cable Services Channel 21 Tuesdays at 12pm and 8pm, and Wednesday through Sunday at 6 a.m., 12 noon and 8 p.m.

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: StormReady Community Recognition Award
DEPARTMENT: Public Works/Police – Emergency Management
PRESENTED BY: Gail Marsh, Emergency Management Coordinator

PROBLEM/ISSUE STATEMENT:

The City of Shoreline has met all of the performance criteria set by the National Weather Service to be recognized as a StormReady Community. As stated on the National Weather Service's StormReady website:

Some 90% of all presidentially declared disasters are weather related, leading to around 500 deaths per year and nearly \$14 billion in damage. StormReady, a program started in 1999 in Tulsa, OK, helps arm America's communities with the communication and safety skills needed to save lives and property – before and during the event. StormReady helps community leaders and emergency managers strengthen local safety programs.

StormReady communities are better prepared to save lives from the onslaught of severe weather through better planning, education, and awareness. No community is storm proof, but StormReady can help communities save lives. To see all of the StormReady communities in the United States, including Shoreline, go to <http://www.stormready.noaa.gov/com-maps/wa-com.htm>.

This designation means that Shoreline has taken measures to have sound procedures in place to respond to a variety of weather related events. To that end we have:

- Installed NOAA Weather radios in all of our public facilities,
- Ensured our Emergency Operations Center is operational ready,
- Conducted annual drills to work with our responding agency partners,
- Developed a variety of ways to receive and transmit emergency information to our first responders, city leadership, and to our community, and
- Committed to educating our community so that they can prepare and care for themselves and their families during an emergency.

Representatives of the Seattle office of the National Weather service will be in attendance to present the award.

RECOMMENDATION

No action is required.

Approved By: City Manager  City Attorney ____

This page intentionally left blank.

CITY OF SHORELINE

**SHORELINE CITY COUNCIL
SUMMARY MINUTES OF REGULAR MEETING**

Monday, May 8, 2006
7:30 p.m.

Shoreline Conference Center
Mt. Rainier Room

PRESENT: Mayor Ransom, Deputy Mayor Fimia, and Councilmembers Gustafson, Hansen, McGlashan, Ryu, and Way

ABSENT: none

1. CALL TO ORDER

The meeting was called to order at 7:35 p.m. by Mayor Ransom, who presided.

2. FLAG SALUTE/ROLL CALL

Mayor Ransom led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

(b) Proclamation of "Building Safety Week"

Mayor Ransom read the proclamation and declared the week of May 7 – 12, 2006 as "Building Safety Week" in the City of Shoreline.

Fire Chief Marcus Kragness, Shoreline Fire Department, thanked the Council for taking time out to recognize the safety and acknowledged the work done by building officials and fire prevention personnel in the community.

Ray Allshouse, Building Official, said there is a nationwide need to reinforce and enhance building safety. He explained the importance of building and fire safety codes. He also announced that informative public service announcements and "Project Impact" programs are broadcast on Cable Channel 21.

(c) Recognition of Outgoing Library Board and Planning Commission Members

Mayor Ransom congratulated the Planning Commission on their accomplishments. He noted that Bill MacCully and Don Sands both have worked on the Planning Commission since 2002. Mayor Ransom presented Mr. MacCully with a plaque. Mr. Sands was not in attendance.

Mr. MacCully thanked the Council and fellow Planning Commissioners. He stated that his tenure on the Planning Commission has been a great learning experience that he will treasure.

Mayor Ransom announced outgoing Library Board members Jayme Holter and Joe Phillips. He highlighted their backgrounds and noted that they have been valuable members of the library system. He specifically pointed out that Joe Phillips and his wife have been involved with the Richmond Beach Library since 1966 and both have received the King County Library System Lifetime Achievement Award.

Mr. Phillips thanked the City Council for the recognition and the plaque. Ms. Holter thanked the City Council and said Shoreline is lucky to have so many dedicated Library Board members.

Mayor Ransom also noted that Ed Renourd served for two years on the Library Board.

Mayor Ransom then announced that Councilmember Hansen was a member of the original Shoreline City Council. He served as Deputy Mayor from 2002 – 2003 and as Mayor from 2004 - 2005. He said Councilmember Hansen has resided in Shoreline for 42 years and is an accountant, the President of the Board of the Suburban Cities Association, a Board Member of the Shoreline Community College Foundation, an Executive Board Member of the Puget Sound Regional Council, and is active in the Shoreline Rotary. He recognized Councilmember Hansen and presented him with a plaque as the former Mayor of the City of Shoreline.

Councilmember Hansen thanked the City for the plaque and said he enjoys helping people. He urged the residents to make Shoreline the best place to live, work and play.

Mayor Ransom recognized the following Planning Commission and Library Board members present at the meeting:

David Harris – Planning Commission
Robin McClelland – Planning Commission
Sid Kuboi – Planning Commission
Will Hall – Planning Commission
Chakorn Phisuthikul – Planning Commission
Michelle Wagner – Planning Commission
Mary Lynn Potter – Library Board
Yoshiko Saheki – Library Board
Jane Hinton – Library Board

3. CITY MANAGER'S REPORT

Bob Olander, City Manager, reported on the following items:

- Shoreline Eagle Scout, Robbie Burns completed a project designed to block vehicles from accessing the Interurban Trail at the Top Foods location.
- Aurora Corridor Project Update – curbs, gutters and sidewalks have been going in along the corridor with visible progress occurring. Additionally, bridge girders will be installed the night of May 19th which will result in the closing of Aurora Avenue N. between 145th and 160th Street from 7:00 pm and 6:00 am.
- North City Business District Update –asphalt paving begins this week.
- Spring Clean Sweep Recycling Event – scheduled on May 13th from 9:00 am – 3:00 pm at the Shoreline Park & Ride on Aurora Avenue N. and 192nd Street N.

Councilmember Hansen inquired if computers and monitors were going to be accepted for a fee.

Deputy Mayor Fimia announced that a King County Hazardous Waste Recycling Event would be coming up. She said the flyers would be distributed in the mail.

Mr. Olander discussed an application for a liquor license at 530 NW 196th Place in Shoreline. He clarified that a liquor license at that address is not in accord with the zoning of the City. He said a winery would not be appropriate at that location. He continued and said the applicant indicated that a number of the operations would take place in the Woodinville location and that is appropriate. He said in Shoreline a home occupation permit for a home office is appropriate for limited uses. The City, he stated, has asked the applicant to clarify her intentions with the Washington State Liquor Control Board and the City is going to send a letter stating that those types of activities are not permitted at that location.

Deputy Mayor Fimia said that two Councilmembers and a staff person have been meeting with business owners along Aurora Avenue N. on Wednesdays. Last week they visited Pepper Hill businesses and heard concerns about dust levels and signage issues. She added that she would like to get the Economic Development Coordinator out there to answer questions related to economic development.

4. PUBLIC COMMENT

(a) Rich McCreary, Shoreline, expressed opposition to the application for a proposed winery. He was appalled that the initial letter that went out from the City didn't say whether they were or not in favor of the liquor license. He said the controversy could have been avoided if the original letter opposed the application.

(b) Shari Winstead-Tracy, Shoreline, on behalf of the Shoreline Parks Bond Campaign Committee, apologized for the automated bond campaign call that went out at 12:31 a.m. by mistake. She said the committee contracted with a reputable company but somehow an error occurred. She said the company is also unsure why the calls occurred and they are now issuing a public apology to the residents. She stated that she hoped the residents would accept the apology of the committee and still vote "Yes" for the bond on May 16th despite the error.

(c) Bill Clements, Shoreline, on behalf of the Shoreline Parks Bond Campaign Committee, reported on the success of the bond campaign. He said public support has been overwhelming and most people view the bond as a chance to do something for future generations.

(d) Bronston Kenney, Shoreline, said Progress Shoreline sent a letter of complaint to the Enterprise and the City Council. He said there are two opposing parties in Shoreline. One side consists of Sustainable Shoreline and the Shoreline Merchants Group and the other side is Progress Shoreline and Forward Shoreline. He said Mr. Jepsen and Mr. Grace, both members of Forward Shoreline, want their critics silenced.

(e) Taiji Tamura, Shoreline, said he is opposed to the winery in his neighborhood and he was very upset when he heard that the City did not fully oppose the application. He said he spoke with Deputy Mayor Fimia and is pleased to see the City is going to exercise prudence in the matter.

(f) Glen Nelson, Shoreline, was pleased to hear the City Manager intends to send a letter to the Washington State Liquor Control Board (WSLCB) opposing the winery application. He pointed out that the application requested permission to produce and store wine, to conduct promotional events, shipping, distribution and retail sales. He added that, Ms. Helendi, the owner of the house, doesn't reside at the subject residence. He said Ms. Helendi has claimed resident status to enroll her children in the Shoreline School District. Based on this, he outlined that she doesn't even qualify for a home occupation permit because she doesn't live at the address. He noted that the zoning code says the permit holder has to be a resident of Shoreline to own a home occupation permit. He concluded that she already has one liquor license and the activities occurring under that existing license are illegal.

(e) Rob Fenner, Shoreline, discussed the winery application with a WSLCB enforcement officer. He said he is happy the City Manager is sending a letter to the WSLCB stating that the license would be contrary to zoning requirements. According to the enforcement officer, the existing liquor license allows the resident to import and distribute wines. The distribution portion of the license, he outlined, allows for the storage of cases of wine at the house, distribution, and sales from the house. He inquired of the WSLCB officer about the estimated quantity of wine that could be stored at the house, and he replied there could be up to 1,000 cases in the garage. This is not appropriate for a residential zone and also not appropriate because the house is one block away from Einstein Middle School. He asked that the City look into this matter and said the license can be changed or revoked to ensure no alcohol can be stored at this house.

(f) Un-ha Shin, Shoreline, said he is upset about the City's initial response letter regarding this liquor license application.

(g) Alisa Brooks, Shoreline, said while he supports sidewalk construction along 10th Avenue NE, she is concerned because she doesn't have a driveway and has no

reassurance she will only be able to park on the street. She said the City will take the easement and she will have to park on the street, which she doesn't want to do. She said she doesn't have the money to pave her own driveway and she would like the City to consider a special lane design in front of her house.

(h) LaNita Wacker, Shoreline, discussed the Parks bond and said one issue that hasn't been discussed is that senior citizens can get a tax exemption. She said they can call (206) 296-3920 to inquire. She also said renters in the City who are registered voters can vote "Yes" at the polls on May 16th.

(i) Vicki Westberg, Shoreline, spoke about the City's Parks bond and said the signs are very visible and are well done. Every vote counts, she said. She thought May 16th should be "Take a Neighbor to Vote Day".

Mr. Olander added that when staff spoke to the applicant about the liquor license it was expressed to the staff that the applicant was not going to run the business from the home. He reiterated that he will send a letter to the liquor board that the area is not zoned for commercial purposes. He explained that the City will also look into the residency requirement for a home occupation permit and follow up on the existing license at that address.

Councilmember Gustafson stated he isn't sure what the school district requirements are, but he thought they were that all students needed to reside in the district. He felt the City should pass the information on to the district to make them aware of the complaint.

Councilmember Way thanked Ms. Winstead-Tracy and Mr. Clements for their apology about the automated phone call to residents.

Mr. Olander clarified that the calls did not coming from the City, but they were generated through a vendor hired by the Shoreline Parks Bond Campaign Committee.

Mayor Ransom inquired if the City could install a driveway for Ms. Brooks.

Mr. Olander replied that staff has been working on several alternative plans but have not communicated them to Ms. Brooks in detail. He said that will be addressed later on during the meeting.

6. APPROVAL OF THE AGENDA

Deputy Mayor Fimia moved approval of the agenda, pulling items 7(d) and 7(e) from the consent calendar and making them items 8(b) and 8(c), respectively. Councilmember Way seconded the motion, which carried 7-0.

7. CONSENT CALENDAR

Deputy Mayor Fimia moved approval of the consent calendar as amended. Councilmember Ryu seconded the motion, which carried 7-0, and the following items were approved:

**Minutes of Workshop of April 17, 2006
Minutes of Dinner Meeting of April 24, 2006
Minutes of Regular Meeting of April 24, 2006**

**Approval of expenses and payroll as of April 27,
2006 in the amount of \$2,291,967.92**

**Ordinance No. 425, moving the Criteria for a Temporary
Use Permit from the Index of Supplemental Use Criteria
to the Review and Decision Criteria**

**Resolution No. 243, Revising the Personnel Policies
regarding Definitions, Employment of Immediate Family
Members and Performance Evaluations**

8. ACTION ITEMS: OTHER ORDINANCES, RESOLUTIONS AND MOTIONS

- (a) Ordinance No. 423, a Site Specific Comprehensive Plan Amendment and Concurrent Rezone Application generally located at 20060 15th Avenue NE

Joe Tovar, Planning and Development Services Director, pointed out that this amendment has been publicly noticed, reviewed by the public, and considered in the Planning Commission.

Steve Szafran, Planner, outlined the Planning Commission recommendation, which is to change the Comprehensive Plan land use designation from Ballinger Special Study Area (BSSA) to High Density Residential (HDR) and concurrently change the residential zoning from R-12 to R-48. He noted that with the current zoning designation of R-12 and a land use designation of BSSA, the site can support two housing units. The surrounding zoning ranges from R-12 to R-48. The proposed site plan contains nine townhomes and a rezone of this site was found to be consistent with the Growth Management Act (GMA) and will benefit the community as a whole. Also, he pointed out that the Planning Commission vote was unanimous to approve this proposal, with no public comment received.

Councilmember Hansen asked why this is not a spot zone proposal.

Mr. Tovar responded that neither the state nor local zoning codes prohibit the rezoning of specific parcels of property as long as it is consistent with the Comprehensive Plan. Changing the zoning on this parcel makes it more consistent with the surrounding area and parcels.

Councilmember Way noted that she read the Planning Commission minutes and appreciated the work that they did. She inquired why the first building on the site is halfway finished and now the owner is applying for a rezone. She asked if the Council can propose a limit on the number of units on the site.

Mr. Szafran said that the applicant originally requested ten units and through a revision to the plan it was reduced to nine. He said that it is his understanding that the Planning Commission didn't want to limit the developer to nine or ten units in the event more modifications are needed. He noted that the existing site plan before the Council proposes two units.

Councilmember Way inquired about the significant trees on the site and whether or not they would be maintained.

Mr. Tovar responded that tree retention is an issue that is noted on the building permit and the City will work with the developer before any trees are cut. Current code requires the developer to retain the trees or plant the equivalent of what is removed.

Councilmember Way noted that there was discussion at the Planning Commission meeting on the urgency of adopting the King County Stormwater Manual (KCSWM). She also stated that she agreed with Commissioner Broili, who stated the City needs to ensure it reduces the impact of stormwater in the watershed.

Mr. Tovar highlighted that the applicant must install a vault to handle the stormwater for this project. He added that the 2005 KCSWM will be brought back to the Council during its discussion of goals, and staff still has some work to do on it. However, he said even though the KCSWM is not adopted by the Council, developers can ask to have their projects evaluated under the 2005 codes.

Councilmember Way added that the City needs to adopt the 2005 KCSWM as soon as possible. She inquired what stormwater retention or infiltration standard the developer on this project would be held liable for.

Mr. Szafran stated the developer must comply with the 1998 King County Stormwater Manual, which would also require a retention vault on the site.

Mr. Olander added that the plan still needs to be designed and reviewed for compliance. He outlined that sometimes infiltration doesn't work and the City needs to be very careful where vaults are placed.

Councilmember Way inquired about the traffic trip report done for the site. She read that there would be between 25 and 35 afternoon peak hour trips, which would be less than one trip per hour during peak hours. She estimated this would be nine cars on 15th Avenue or on Ballinger during rush hour. She asked what is being done to address it.

Mr. Tovar said this is one of the general areas (Ballinger) that will be discussed in the future at the Council Retreats.

Mr. Olander said the City should conduct a special traffic study of the area and come up with traffic projections and solutions prior to the Council Retreat. He noted there are a few incremental rezones and there should be a more holistic approach to traffic analysis at this location.

Councilmember Gustafson said it is about time the Ballinger Special Study Area was conducted. He noted that he supported this item.

Councilmember McGlashan disclosed for the record that three years ago, he bought a house from Ted Coleman, an executive with Viking Properties. He pointed out that he has not spoken to either Mr. Coleman or Mr. Sundquist about this property. He confirmed that the lot would allow for 17 apartments, townhomes, or condominiums, but certain aspects of the site seem confusing. He was satisfied with the stormwater system plan and noted that the developer is aware that he needs to comply with the King County Stormwater Manual. He said he supports the ordinance.

Deputy Mayor Fimia noted that the 2004 Comprehensive Plan Update was extended to 2005. She confirmed with staff that this was the only update for 2005. She stated it would be helpful if the Council could be provided with a schedule that outlines the Comprehensive Plan process to ensure the Council can review the documents prior to these types of actions. She noted that the plan calls for up to 21 apartment units and a 3,000 s.f. office building and estimated the peak hour trips to be 25 - 35 per hour. She asked the staff to look at that and ensure future projects have a full traffic study.

Councilmember Hansen stated that the Council is being asked to approve a rezone and his major concern is not the surface water, but it is whether or not there is adequate water service on the site. There has been a report from the Shoreline Water District (SWD) that water service at the site is not adequate. The City, the Fire District, and SWD need to "get on the same page," he commented, and ensure that adequate water service means the same thing for all three entities. He stated there are obstacles that need to be resolved before specific building plans are introduced and the City can impose conditions or ensure certain conditions have been met at that time. He said he is in favor of this rezone.

Deputy Mayor Fimia moved to adopt Ordinance No. 423, a Site Specific Comprehensive Plan Amendment and Concurrent Rezone Application generally located at 20060 15th Avenue NE. Councilmember Hansen seconded the motion.

Councilmember Ryu clarified that the developer has the option of underutilizing the property to nine residences instead of 17.

Mayor Ransom questioned if the developer is splitting up the properties, to which Mr. Tovar replied that he is not.

A vote was taken on the motion to adopt Ordinance No. 423, which carried 7-0.

- (b) Motion to Authorize the City Manager to Execute
a Construction Contract for the 2006 Sidewalk
Priority Routes

Bob Olander, City Manager pointed out that the City did not receive any bids for this contract and staff is prepared to discuss a course of action.

Jesus Sanchez, Public Works Operations Manager, explained that the lack of bids is largely attributed to the following factors:

- Contractors were busy with other work
- The contract is required to be completed by end of summer
- Contractors may have found the alternate/additive bid elements difficult to analyze
- Prospective bidders had difficulty estimating the cost of pervious asphalt

He said staff has simplified the package by removing the alternative/additive elements and reduced the four primary projects to two. He said this contract can go out for bid next week and return for Council consideration on June 5.

Councilmember Ryu inquired if the new bid process responds to Ms. Brooks' concerns.

Mr. Sanchez responded that the project must address ADA and safety concerns. He said they are looking into creating a unique parking pad, but they must ensure they can actually accommodate that special need to keep the parking capacity. He concluded that his team will work with Ms. Brooks on a solution.

Councilmember Hansen noted that contractors tend to raise estimates when municipalities approach them with short timetables. He said despite the rapid design phase, he is willing to let Public Works proceed but he is skeptical about achieving the timetable.

Mr. Haines responded that he will keep the Council informed if there is an issue with getting these projects completed. If it is not a good project they will let the Council know, but if a bid comes back with a good price they will come to the Council with a recommendation to proceed.

Regarding parking on the east side of the road, Mr. Haines confirmed for Councilmember McGlashan that street parking was chosen on the east side because the school is on the same side.

Councilmember Way inquired if there were any "non-traditional" methods of outreach for bids.

Mr. Sanchez said they have looked at what could be done in-house, and they will continue to consider opportunities in the future. He emphasized the need for creativity in getting projects completed.

Mr. Olander added that the City has to ensure that the bidding process is fair, legal and open so every contractor has the same opportunity to bid.

Councilmember Gustafson concurred with Mr. Olander, noting that it must be done right even if it means it has to be delayed. He noted that 8th Avenue from Richmond Beach Road to Sunset Elementary School is a critical area for students that he felt was excluded from the sidewalk plan. He urged that it be considered and at some point added to the plan.

Mr. Olander responded that that route would be good for next year's package because it is too late to add it to this one.

Deputy Mayor Fimia confirmed with staff that the sidewalks will be 8 feet wide on 10th Avenue NE and only on one side of the street.

Mr. Jordan clarified that 10th Avenue NE will have two widths of sidewalks: sidewalks from NE 167th Street to NE 170th Street will be five-foot widths; the segment from NE 170th Street to NE 175th Street will be wider because they can take advantage of the existing partial asphalt shoulder.

Deputy Mayor Fimia inquired if it would be feasible to extend the date on the 10th Avenue NE portion of the project so the children would still be able to walk on the other side of the street where there is no construction.

Mr. Jordan said pedestrian activity is discouraged because there are open ditches on the west side of 10th Avenue NW.

- (c) Motion to Authorize the City Manager to issue a Purchase Order to the King County Director's Association (KCDA) to provide and install Prestige XT-60 artificial surfacing on Shoreline Park Fields A and B

Mayor Ransom said the item was pulled from the consent agenda because there have been questions from the public concerning the type and life expectancy of surface that is proposed for installation.

Dick Deal, Parks, Recreation and Cultural Services Director, outlined that the Park Board has visited several facilities with several different products. The consultant the City has selected has also done over 100 projects in the State and is confident in the chosen product. The brand "Prestige XT-60" is the same utilized in the National Football

League. It is a little less expensive than other brands but some consider it the best product available.

Dave Buchan, Capital Projects Manager, noted there are a dozen products from which to select, but this appears to provide the best product available with the best warranty out of all the other products. He said the City will save \$100,000 by selecting this product.

Councilmember Gustafson moved to authorize the City Manager to issue a Purchase Order to the King County Director's Association (KCDA) to provide and install Prestige XT-60 artificial surfacing on Shoreline Park Fields A and B, Councilmember Hansen seconded the motion.

Councilmember Way inquired how the field is maintained or cleaned.

Mr. Buchan stated that there is a maintenance program that is purchased with the field, but parks staff will also use equipment to maintain the field and add to its longevity. The clarified that the field preparation contract will take care of drainage and cleaning.

MEETING EXTENSION

At 10:02 p.m., Deputy Mayor Fimia moved to extend the meeting until 10:30 p.m. Councilmember Ryu seconded the motion, which carried 7-0.

Councilmember Way inquired about microorganisms that would be filtering through the surface.

Mr. Buchan said he has not heard any reports relating to hazards or problems with microorganisms. Mr. Deal said the one thing that can happen is that plant material can grow on the surface, but the City will monitor it closely to ensure it doesn't occur.

Councilmember Ryu noted that the cost for installation and the purchase of the field turf is nearly \$1,000,000. She asked for clarification about KCDA.

Mr. Deal responded that the King County Director's Association (KCDA) is a buyer's cooperative that gives members bulk purchasing power, good contracts, and prices with volume discounts. They conduct their own competitive bid process, which satisfies our state requirements.

Mr. Olander noted that KCDA has joint purchasing agreements with other cities and they do all the bidding requirements for them.

Councilmember Gustafson expressed concern about potential injuries (grass burns) from using artificial turf. He noted that sand is abrasive and asked if it will contribute to injuries. He also inquired about the fading of the material and seam strength over time.

May 8, 2006

Staff responded that the sand and rubber will work down into the material and should not be an issue in a couple of months. The "Prestige" product does not fade as much as other products; it would fade slightly over time, but not much. In addition, the seams will be sewn in and warrantied for eight years.

Councilmember Gustafson felt comfortable with the responses and said he would support the motion.

Councilmember McGlashan asked who is responsible if something goes wrong with the product.

Mr. Buchan responded that the installer will be a part of the inspection team and will sign off and accept the preparation work, in writing. Subsequently he will accept all responsibility for his installation work done on the field.

Councilmember Hansen pointed out that the contractor preparing the field has worked with the field installer on several projects in the past.

Councilmember Ryu inquired if KCDA tries to solicit bids from smaller contractors instead of well-known vendors.

Mr. Deal responded that anyone who has a business license can submit a bid through KCDA, and there were only two that did.

Councilmember Hansen added that KCDA is a cooperative of school districts and public organizations throughout Idaho, Washington, and Oregon.

A vote was taken on the motion to authorize the City Manager to issue a Purchase Order to the King County Director's Association (KCDA) to provide and install Prestige XT-60 artificial surfacing on Shoreline Park Fields A and B, which carried 7-0.

9. NEW BUSINESS

Mayor Ransom, in the interest of time, postponed item 9(a) and asked the City Manager to reschedule it to another meeting.

- (b) Request for Authority to Increase Construction and Design Contingencies, and Council direction on Sidewalk and Paving along Westminster Way N - Aurora Corridor Improvement Project (N 145th – N 165th) and Interurban Trail Pedestrian Bridges Project

Jill Marilley, City Engineer, stated that the Aurora Corridor Improvement Project is 60% complete and that there are five projects under this single contract. One of the contractors is Seattle Public Utilities (SPU). SPU incorrectly calculated the depth of one

of its water lines, so SPU needs to redesign the water line to lower it in elevation and build it. This action, she explained, is to increase the amount in the CH2M Hill construction contract so they can assist SPU in designing it. The second item would be to increase the expenditure authority to pay the contractor. Both of these, she said, are fully reimbursable by SPU. The second part of this item involves a request from the Council to investigate adding a sidewalk along the west side of Westminster Way. Preliminary estimates suggest it will cost \$60,000 or less to design and build it. There is enough in the budget for this, but not the spending authority. An additional item is an increase to the Harris & Associates inspection contract. She said the final part of this item is a 10% increase in the CH2M Hill engineering services during construction contract. She said with 50% of the project complete the City has spent about 60% of the budgeted amount. The 10% increase would allow the City the ability to respond quickly to design changes.

Mr. Haines highlighted that they have been trying to anticipate trends and ask the Council for enough spending authority in the budget to keep the project moving.

Mr. Olander responded that these increases pertain to spending authority, not actual budgetary increases. He noted that the project is within the budgeted amount.

Ms. Marilley also added that there is money in the Capital Improvement Plan and each project pays its own way. It was done this way, she noted, to realize some overall savings.

Councilmember McGlashan moved to give the staff the authority to increase construction and design contingencies, and Council direction on sidewalk and paving along Westminster Way N - Aurora Corridor Improvement Project (N 145th - N 165th) and Interurban Trail Pedestrian Bridges Project. Councilmember Hansen seconded the motion.

Councilmember Ryu highlighted that the total amount of the Aurora Avenue Project is \$26,000,000. She inquired if there were additional costs for CH2M Hill.

Ms. Marilley responded that there was a separate amendment for \$408,000 for the design services contract. This amount was done under separate approval. She noted that there are some costs in the pre-design and planning phase that encompassed the entire three-mile segment.

Mr. Olander provided a brief outline of the entire project budget for Councilmember Ryu.

Councilmember Ryu inquired if the engineering services design contract is reimbursable in the future.

Ms. Marilley responded that they are not because the City does not charge future developers for design services.

Mr. Olander noted that the City needs to have funds available for quick design changes for the change orders. He pointed out that every major project needs to have flexible spending capital for design services as the contract moves forward so the City, the contractor, and the utility companies know what is going to happen.

Councilmember Ryu stated that her concern is that the City is adding value to future property owners and current property owners are having problems. She stated that when she inquires if there is something the City can do for these current property owners the answer is always "no."

Mr. Haines responded that CH2M Hill is modifying the design and will respond to changing circumstances as they occur. He said the work that is being done is in the right-of-way, yet CH2M Hill will work with the owners to ensure their plans work with the changing circumstances. He noted there are many different reasons to make changes in the specifications.

MEETING EXTENSION

At 10:30 p.m., Deputy Mayor Fimia moved to extend the meeting until 10:45 p.m. Councilmember Ryu seconded the motion, which carried 7-0.

Councilmember Ryu asked if there is a sidewalk going in on the east side of Westminster Way across from Dairy Queen to Sears. She also asked about the ease of crossing the street there.

Ms. Marilley responded that there was a pathway that will be made into a sidewalk. She said that pedestrians can cross easily as long as they are utilizing the crosswalks at that location.

Councilmember Gustafson expressed concern about spending money on the west side of Westminster Way.

Ms. Marilley said they were asked by the Council to provide an option for that location.

Mr. Haines said there are pedestrian safety issues there and the best option is to provide a sidewalk for pedestrians on the west side.

Mr. Olander highlighted that the City is looking at a lower-cost temporary asphalt walkway instead of permanent concrete.

Deputy Mayor Fimia thanked the staff for their work on the walkway and highlighted the pedestrian routes in that area. She urged the Council to support the \$60,000 allocation for this walkway. She inquired how CH2M Hill did not know that the pipe wasn't low enough in the original drawings for the SPU work.

Ms. Marilley replied that SPU provided CH2M Hill with incorrect as-built plans.

Deputy Mayor Fimia added that she would like to see it noted that the \$26.7 million for the Aurora Project does not include the undergrounding work.

Councilmember Way supported the motion and added that the temporary sidewalk on Westminster Way needs to be put in immediately. She also inquired whether or not there was a contingency on the CH2M Hill and Harris contracts.

Ms. Marilley clarified and said that the City did not ask for any contingency funding when both contracts were brought to the Council for approval.

Mr. Haines added that the City does not have the privilege of time on small projects, and contingency funding is often requested to keep a project on schedule.

A vote was taken on the motion, which carried 6-1, with Councilmember Ryu dissenting.

9. ADJOURNMENT

At 10:45 p.m., Mayor Ransom declared the meeting adjourned.

Scott Passey, City Clerk

This page intentionally left blank.

CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF DINNER MEETING

Monday, May 22, 2006
6:00 p.m.

Shoreline Conference Center
Highlander Room

PRESENT: Mayor Ransom, Deputy Mayor Fimia, and Councilmembers Gustafson, Hansen, McGlashan, Ryu, and Way

ABSENT: none

STAFF: Julie Modrzejewski, Assistant City Manager; Ian Sievers, City Attorney; Joyce Nichols, Communications and Intergovernmental Relations Director; Joe Tovar, Planning and Development Services Director

GUEST: none

The meeting was called to order at 6:15 p.m. by Mayor Ransom, who presided.

Deputy Mayor Fimia began the meeting with the following announcements:

- The Homewaters Group summer picnic will be held Tuesday, May 23.
- Shoreline Adventist Church would like a Councilmember to attend and speak at its July 15 anniversary celebration. It was decided that Mayor Ransom would attend this event.
- Puget Sound Regional Council's Vision 2020 Update will be held on May 23 at McCaw Hall.
- Shoreline Community College commencement is at 2:00 p.m. on June 11; all Council members are invited to attend.
- June 29 is the City-sponsored communications training for the City Council, Planning Commission, and the Library Board. (Note: The meeting is now scheduled for June 27.)

Councilmember Hansen arrived at 6:30 p.m.

EXECUTIVE SESSION

At 6:31 p.m. Mayor Ransom announced that Council would recess into executive session to discuss litigation. At 7:15 p.m. the Executive Session concluded and the dinner meeting reconvened.

Councilmember Gustafson expressed his intent to place an item on tonight's regular meeting agenda regarding 2007-08 Council Goals. He believed four of the goals are already underway and will be moved forward, so they don't need the same level of public comment as the newly-proposed goals. He would like to exclude these four from the public participation process.

Deputy Mayor Fimia felt it could be announced at the beginning and end of public meetings that some of the goals have been worked on in previous years and will move forward. She did not favor excluding them from the public participation process. She felt it would send the wrong message to exclude these goals.

Councilmember McGlashan concurred with Councilmember Gustafson, noting that it wastes time to prepare a discussion of the goals that are in process.

Councilmember Ryu felt it was not enough notice to place this discussion on tonight's regular meeting agenda.

Councilmember Gustafson suggested that a discussion occur on June 5 if tonight's notice is insufficient.

Ms. Modrzejewski noted that staff is scheduling community input meetings for June 6 and June 14. Staff needs to have all Councilmember input by the end of June so it can be included in the 2007 proposed budget. After further discussion, Councilmember McGlashan joined Councilmember Gustafson in requesting that the 2007-08 Council Goals be placed on the June 5 agenda. Mayor Ransom concurred.

Councilmember Ryu then brought up the subject of greater recognition for Olympic hockey team member Kelly Stephens. She asked if the City would like to join the Chamber of Commerce in getting a plaque or other form of recognition to present to Kelly. It was agreed that the City would participate.

Councilmember Ryu also suggested that if Kelly Stephens is in town on August 19, the City should name her the Grand Marshall of the Celebrate Shoreline parade. After further discussion, it was agreed to submit Kelly's name in the process used to select a parade marshall, which is a decision the City Council makes.

At 7:32 p.m., Mayor Ransom declared the meeting adjourned.

Joyce Nichols, Communications and Intergovernmental Relations Director

CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Approval of Expenses and Payroll as of June 01, 2006
DEPARTMENT:	Finance
PRESENTED BY:	Debra S. Tarry, Finance Director

EXECUTIVE / COUNCIL SUMMARY

It is necessary for the Council to formally approve expenses at the City Council meetings. The following claims/expenses have been reviewed pursuant to Chapter 42.24 RCW (Revised Code of Washington) "Payment of claims for expense, material, purchases-advancements."

RECOMMENDATION

Motion: I move to approve Payroll and Claims in the amount of \$5,170,905.22 specified in the following detail:

***Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
4/23/06-05/06/06	5/12/2006	14054-14242	5011-5054	29154-29164	\$331,620.64
					\$331,620.64

***Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
5/11/2006	29044	29071	\$176,162.00
5/12/2006	28558		(\$219.12)
5/12/2006	29072	29092	\$4,542.15
5/17/2006	29093	29105	\$291,309.15
5/17/2006	29106	29116	\$13,608.74
5/17/2006	29117	29134	\$2,451,322.16
5/17/2006	29135	29153	\$82,753.95
5/18/2006	29165	29179	\$28,640.65
5/18/2006	29180	29204	\$35,921.45
5/19/2006	29205	29210	\$1,165.15
5/23/2006	29211		\$5,000.00
5/24/2006	29212		\$3,308.60
5/25/2006	29213	29237	\$85,147.65
5/25/2006	29238	29247	\$3,305.57
5/31/2006	29248	29251	\$53,781.47

***Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
5/31/2006	29252	29264	\$80,007.19
6/1/2006	29265	29291	\$27,481.95
6/1/2006	29292		\$1,494,648.96
6/1/2006	29293		\$1,396.91
			<u>\$4,839,284.58</u>

Approved By: City Manager _____ City Attorney _____

CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Motion to Authorize the City Manager to Execute an Agreement with King County to obligate grant funds totaling \$1,000,000 for the Aurora Corridor Project (N. 165 th Street to N. 205 th Street) Project.
DEPARTMENT:	Public Works Department
PRESENTED BY:	Paul Haines, Public Works Director Kirk McKinley, Aurora Corridor/Interurban Trail Project Manager

PROBLEM/ISSUE STATEMENT: Staff is requesting that Council authorize the City Manager to execute an agreement with King County to obligate \$1,000,000 for the Aurora Corridor Project (N. 165th Street to N. 205th Street). These funds have been programmed in the Construction Phase of the project. The Aurora Corridor Project (N. 165th Street – N. 205th Street) is identified as the No. 1 Goal of the Council's 2005 -2006 Work Plan.

FINANCIAL IMPACT: The Aurora Corridor Project (N. 165th Street – N. 205th Street) is identified in the City's 2006 - 2011 Capital Improvement Program. The following provides a summary of the funding sources for this project:

Funding Sources	Amount
Roads Capital Fund	\$10,061,993
Federal STP – C	\$4,815,461
Federal FTA	\$1,475,518
Nickel Gas Tax Funding	\$6,123,373
New Gas Tax Funding	\$10,000,000
SAFETEA – LU	\$855,472
SAFETEA – LU	\$1,368,755
King County	\$1,000,000
STP –U	\$525,361
Future Funding	\$32,224,824
Total	\$68,450,757

In accordance with purchasing policies, Council authorization is required in order for staff to obligate grant funds exceeding \$50,000.

RECOMMENDATION

Staff recommends that Council authorize the City Manager to execute an agreement with King County to obligate grant funds totaling \$1,000,000 for the Aurora Corridor Project (N. 165th Street to N. 205th Street).

Approved By: City Manager  City Attorney _____

This page intentionally left blank.

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Adoption of Ordinance No. 415 amending the garbage regulations in Shoreline Municipal Code Chapter 13.14, by specifying placement of garbage receptacles and dumpsters, adding materials to household hazardous waste, and updating definitions and references
DEPARTMENT: City Attorney's Office, Public Works
PRESENTED BY: Flannary P. Collins, Assistant City Attorney

PROBLEM/ISSUE STATEMENT:

Staff has reviewed the Garbage Code for updates and clarification, and noticed several gaps in the code. Thus, staff proposes the following amendments:

- (1) Revise the section on placement of garbage receptacles to prohibit the receptacles from blocking sidewalks while being set out for garbage collection;
- (2) Add in a section addressing dumpsters, not addressed in the current code; and
- (3) Adopt miscellaneous amendments, including language/wording changes.

FINANCIAL IMPACT:

No financial impact.

RECOMMENDATION

Staff recommends that Council adopt Ordinance 415 amending the garbage regulations in Shoreline Municipal Code Chapter 13.14, by specifying placement of garbage receptacles and dumpsters, adding materials to household hazardous waste and updating definitions and references.

Approved By:

City Manager  City Attorney 

INTRODUCTION

The proposed amendments to the Garbage Code tighten up the language in the code and will also aid enforcement. The amendments include preventing placements of garbage receptacles and dumpsters in such a manner so as to block pedestrian access to sidewalks, providing for safe disposal of hazardous goods, and updating outdated terminology.

DISCUSSION

Section 13.14.010, Definitions, is updated to reflect the changed or added definitions.

- (1) add "chlorofluorocarbons," or CFC's

CFCs are a commonly found type of hazardous waste, used in aerosol sprays, in solvents, and as refrigerants, and have the potential to deplete ozone.

- (2) add "dumpster;"

Dumpsters are not covered in the current code, although dumpsters are found throughout Shoreline, mostly at Shoreline businesses. This addition and the addition to SMC 13.14.080 provides specific direction to dumpster owners.

- (3) Replace "white goods" with "large household appliances."

"White goods" is an outdated term, and has been replaced by the broader term "large household appliances."

- (4) Add specific examples of household hazardous waste that were listed in repealed section 13.14.170.

Section 13.14.080, Placement of garbage receptacles, is amended to require that receptacles be placed in a manner that does not interfere with transportation or use of the sidewalk. The placement of the receptacles depends on the property: (1) properties with level planting strips place the receptacles in the planting strip or driveway within five feet of the curb; (2) properties with no planting strips but with sidewalks place the receptacle on the property within five feet of the sidewalk; and (3) other properties place the receptacle either on a level area nearest to either of the previous locations or on a mutually agreed upon location that does not interfere with the sidewalk. The section also adds a section on placement of dumpsters, which was not previously covered. Dumpsters are to be placed at an agreed upon location by the customer and the collections company, and, their placement, like that of regular garbage receptacles, cannot interfere with transportation or use of the sidewalk.

Section 13.14.110, Unlawful disposal within garbage receptacles, clarifies that certain waste/garbage cannot be disposed of in garbage receptacles or in interim garbage handling sites. The duplicative section (B) is also removed since it is covered under (A).

Section 13.14.140, Household hazardous wastes, is repealed, but most of the sections are placed into **Section 13.14.170**, which is renamed as **Household hazardous wastes, tires and other special category waste**. Examples are moved to the definition of household hazardous wastes

Section 13.14.190, White goods and bulky items, is updated to change the reference from “white goods,” which is outdated and inaccurate, to “large household appliances,” which is more encompassing. The section is also amended to clarify that large household items are collected at cost. Large household items have always been collected at cost, but the code has not stated this. The section is also being amended to clarify that bulky items cannot be disposed of as garbage if they contain hazardous waste. (State law outlines a special procedure for disposing of hazardous waste.)

Section 13.14.210, Littering, is amended to clarify that an individual can lawfully place litter into all garbage containers, including recycling containers and dumpsters.

Section 13.14.230, Accumulation of garbage, is amended to prohibit accumulation of litter.

Section 13.14.240, Violation – Penalty – Civil Infractions, adds incorrect placement of containers to the list of Class 4 civil infractions, and makes accumulation of garbage a Class 1 civil infraction. Littering of hazardous waste is a Class 2 civil infraction, just like unlawful disposal of hazardous waste. The section is also amended to clarify that criminal sanctions or abatement are also available as penalties.

RECOMMENDATION

Staff recommends that Council adopt Ordinance 415 amending the garbage regulations in Shoreline Municipal Code Chapter 13.14, by specifying placement of garbage receptacles and dumpsters, adding materials to household hazardous waste and updating definitions and references.

ATTACHMENTS

Ordinance 415

ORDINANCE NO. 415

AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON, AMENDING GARBAGE REGULATIONS SPECIFYING PLACEMENT OF GARBAGE RECEPTACLES AND DUMPSTERS FOR COLLECTION; ADDING FLUORESCENT LIGHT BULBS, COMPUTERS, MONITORS AND LAPTOPS, CELLULAR PHONES; TELEVISIONS, AND APPLIANCES WITH CFCs AS HOUSEHOLD HAZARDOUS WASTE; UPDATING DEFINITIONS AND REFERENCES; AND AMENDING CHAPTER 13.14

WHEREAS, section 13.14.080 of the Shoreline Municipal Code does not adequately prohibit garbage receptacles placed for collection from blocking the sidewalk;

WHEREAS, fluorescent light bulbs, computer monitors, and appliances with CFCs contain material detrimental to the environment and should be disposed of as hazardous waste, rather than disposed of through the City's waste collection;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amendment. Shoreline Municipal Code section 13.14.010 *Definitions* is hereby amended by adding definitions for "CFCs", "Dumpster," "Large household appliances;" amending the definition of "Household hazardous wastes;" and repealing the definition of "White goods" to read as follows with subsections renumbered:

"CFCs" or "chlorofluorocarbons" means a compound consisting of chlorine, fluorine, and carbon, also known as fluorochlorocarbon (FCC).

"Dumpster" means any garbage receptacle with a capacity over one cubic yard.

"Household hazardous wastes" means any discarded liquid, solid, contained gas, or sludge, including any material, substance, product, commodity or waste used or generated in the household, regardless of quantity, that exhibits any of the characteristics or criteria of hazardous waste set forth in Chapter 173-303 WAC, but is exempt according to federal, state, and county regulations. Specific household hazardous wastes which are prohibited from disposal as city waste include nonedible oils; flammable liquids and solids including fuels, solvents, paint thinners, and degreasers; pesticides, including herbicides, insecticides and wood preservatives; fluorescent light bulbs; televisions; computers, monitors and laptops; cellular phones; appliances with CFCs; corrosive materials; PCB capacitors and ballasts; mercury (such as thermometers and mercury switches); vehicle batteries; hobby chemicals and artists' paints; liquid paints; and any other material restricted by federal, state, and county regulations; provided, however, empty containers for household hazardous products may be disposed of as garbage.

"Large household appliances" includes appliances over 1 cubic feet in size but is not limited to refrigerators, iceboxes, stoves, washing machines, dryers, dishwashing machines, water heaters and air conditioners.

"Refuse" includes, but is not limited to, all abandoned and disabled vehicles, all appliances or parts thereof, vehicle parts, broken or discarded furniture, mattresses, carpeting, all old iron or other scrap metal, glass, paper, wire, plastic, boxes, old lumber, old wood, and all other waste, or discarded material.

"White goods" means large household appliances, such as refrigerators, iceboxes, stoves, washing machines, dryers, dishwashing machines and air conditioners. "White goods" does not include motor vehicles or hulks; car parts and tires; commercial machinery or equipment; lumber and building materials; or hazardous wastes.

Section 2. Amendment. Shoreline Municipal Code section 13.14.080 is hereby amended to read as follows:

13.14.080 Placement of Garbage Receptacles

A. Garbage receptacles.

1. Garbage receptacles other than approved dumpsters shall be placed for collection by the occupants in a convenient, accessible location off the sidewalk as near as practicable to the curbside in a manner that does not interfere with transportation use or use of the sidewalk. and collection shall be placed as follows: Receptacles shall be placed in the following-manner:

1. a. For properties with level planting strips, In in the planting strip or driveway within five feet of the curb adjacent to properties with level planting strips; or

2. b. For properties with sidewalks but no planting strips, On on the owner's property, within five feet of the sidewalk, if level, adjacent to properties with sidewalks but no planting strips; or

3. c. When the foregoing locations slope at a grade making placement of a container difficult, a level area that is nearest to either of the previous locations; or

4. d. If the premises has not sidewalk or planting strip, foregoing locations are not available due to dense shrubbery or extraordinary circumstances, precluding such location, then placement shall be at a location suitable to the customer and convenient to the authorized collection company that does not interfere with transportation or the use of the sidewalk. ;or

5. At any location that is agreed to by the customer and the authorized collection company that does not interfere with transportation or the use of the sidewalk.

B. 2. Receptacles for collection shall not be placed for collection on the sidewalk or in the planting strip for collection until a reasonable time prior to collection. Containers shall be removed within a reasonable time thereafter.

C. 3. Detachable containers may be stored within a building but shall be readily accessible for servicing without unnecessary delay or special collection equipment.

B. Dumpsters

1. Dumpsters shall be placed at a location that is agreed to by the customer and the authorized collection company that does not interfere with transportation or the use of the sidewalk.

Section 3. Amendment. Shoreline Municipal Code section 13.14.110 is hereby amended to read as follows:

13.14.110 Unlawful disposal within garbage receptacles.

A. The following shall not be deposited or discarded into any commercial or residential garbage receptacle to be set out for collection by the authorized collection company or into any interim garbage handling site, except as specifically provided by SMC 13.14.170: dead animals over 15 pounds; sewage; human or animal excrement that is not contained in a closed, leak-proof bag or container; hot ashes, household hazardous waste, small quantity generator hazardous waste; asbestos-containing material; tires; hazardous waste; radioactive wastes; and explosives.

1. Cold ashes, bagged or boxed to contain dust, may be placed in garbage receptacle(s).

~~B. The following shall not be deposited or discarded at any interim garbage handling site, except as specifically provided in SMC 13.14.170: dead animals over 15 pounds; sewage; human or animal excrement; hot ashes; household hazardous waste; small quantity generator hazardous waste; asbestos-containing material; tires; special category waste; hazardous waste; radioactive wastes; and explosives.~~

~~C. B.~~ Operators and/or attendants at disposal sites and/or interim garbage handling sites shall have the authority to refuse to accept any prohibited or restricted garbage.

Section 4. Repeal. Shoreline Municipal Code section 13.14.140 is hereby repealed.

Section 5. Amendment. Shoreline Municipal Code section 13.14.170 is amended to read as follows:

13.14.170 Household hazardous wastes, tires and other special category waste.

A. ~~Tires.~~ The city manager may authorize collection of household hazardous wastes and tires at city of Shoreline special collection events according to reasonable restrictions articulated in notices for those events.

B. ~~Special Category Wastes.~~ The city manager may define special restrictions and limitations on the disposal of certain types of wastes which cannot be handled safely through the city's waste collection system. Restricted materials may include items over certain sized or weight, ~~and dust-producing materials, and polystyrene packaging pieces.~~

C. ~~Polystyrene Packaging Pieces.~~ The city manager may set special restrictions and limitations on the disposal of polystyrene packaging pieces in ~~agabage to be collected by the designated authorized collection company.~~ Restrictions may include containment requirements for polystyrene packaging pieces or restrictions on disposal locations for the packaging pieces.

Section 6. Amendment. Shoreline Municipal Code section 13.14.190 is hereby amended to read as follows:

13.14.190 Large household appliances ~~White goods~~ and bulky items.

A. ~~White goods~~ Large household appliances and bulky items shall be collected at a cost from persons who subscribe to garbage collection services from the authorized collection company at the same location utilized for standard garbage collection. They shall not be placed for collection on any public place.

B. Bulky items may be disposed of as garbage, unless they contain hazardous waste as defined under SMC 13.14.010.

C. ~~White goods~~ Large household appliances shall be considered recyclable materials and shall be processed by the authorized collection company for reuse or recovery, or delivered to a white goods large household appliances processor.

D. By setting out or delivering possession to the authorized collection company, the customer relinquishes title to the ~~white goods~~ large household appliances and bulky items picked up.

E. The authorized collection company may refuse ~~white goods large household appliances~~ that contain garbage unassociated with the ~~white goods large household appliances~~ set out for collection. They may also refuse ~~white goods that contain garbage unassociated with the white goods large household appliances~~ or bulky items that contain contraband, or hazardous wastes (~~with the exception of freon and other refrigerants~~) and shall place a notice on such refused items indicating the specific basis for refusal. The person who set out any item refused hereunder shall be responsible for the removal of said item within a reasonable period not to exceed five days.

F. ~~White goods~~ Large household appliances that represent a suffocation hazard shall only be set out in a safe condition, that is, with the door removed, latch disabled, or door secured in a closed position.

Section 7. Amendment. Shoreline Municipal Code section 13.14.210 is hereby amended to read as follows:

13.14.210 Littering.

A. No person shall throw, discard, or deposit litter on any street, sidewalk, or other public property within the city, on any private property within the city ~~and not owned by the person~~, or in or upon any body of water within the jurisdiction of the city, whether from a vehicle or otherwise; except:

1. When the property is designated by the state of Washington or any of its agencies or political subdivisions or by the city for the disposal of litter or other garbage and such person is authorized to use the property in such manner; or

2. Into a public garbage receptacle, or garbage receptacle or dumpster owned by or authorized for the person's use, in or other container in a manner in which the litter will be prevented from being carried or deposited by the elements or otherwise on any street, sidewalk, or other public or private property.

B. No owner, tenant, or other person responsible for the condition of a construction site shall cause or allow any litter from the site to be deposited by the

elements or otherwise on any other public or private property in the city. During such time as the site is not being used, all litter shall be stored or deposited in garbage receptacles or other containers in such a manner as to prevent the litter from being deposited on any other public or private property.

C. No person shall place or tack notices, handbills, literature, etc., on vehicles, utility or sign poles, or other features or improvements on public property. This provision does not prohibit the handing of notices, handbills, literature, etc., from one person into the hands of another or the posting of informational materials upon public kiosks designated for that purpose.

Section 8. Amendment. Shoreline Municipal Code section 13.14.220 is hereby amended to read as follows:

13.14.220 Unlawful dumping of garbage.

~~No person shall It is unlawful for anyone to dump, throw, or place garbage on any property, public or private, public or private property, or in any public place except as authorized by city ordinance in a garbage receptacle owned by or authorized for the person's use, or upon or at a disposal site, or interim garbage handling site provided and/or designated by the city manager, as authorized by city ordinance. Anyone who dumps, throws, or places garbage in violation of this section shall remove and properly dispose of it.~~ This section does not apply to litter.

Section 9. Amendment. Shoreline Municipal Code section 13.14.230 is hereby amended to read as follows:

13.14.230 Accumulation of garbage.

A. It shall be unlawful for any person to keep garbage or allow garbage to accumulate on any property, or in any public place, except in a garbage receptacle, or as otherwise authorized by ordinance or by the city manager. This subsection applies to any garbage accumulation with the exclusion of litter.

B. It shall be unlawful for any owner or occupant of abutting private property, residential or nonresidential, to allow the accumulation of any garbage on sidewalks or planting strips, whether the garbage is deposited by such owner or occupant or not. Garbage that is prohibited to accumulate includes but is not limited to cigarette butts ~~and, burning or smoldering materials, or garbage.~~ ~~This subsection does not apply to litter.~~ This provision shall not apply to:

1. The sheriff when removing the contents of a building to a public place pursuant to an eviction order; provided, however, any contents remaining in a public place for greater than 24 hours shall be considered abandoned property by the tenant and a violation of this section by the landlord if not removed and disposed of pursuant to RCW 59.18.312;
2. Firefighters placing debris on the sidewalk or planting strip in the course of extinguishing a fire or explosion;
3. The use of receptacles placed or authorized by the city for the collection of garbage on sidewalks or planting strips; or
4. Accumulations temporarily authorized under a street use permit.

Section 10. Amendment. Shoreline Municipal Code section 13.14.240 is hereby amended to read as follows:

13.14.240 Violation – Penalty – Civil infractions.

A. The violation of or failure to comply with the following sections shall be a civil infraction and subject as a Class 4 civil infraction under RCW 7.80.120 to maximum monetary penalty and default amount of \$25.00, not including statutory assessments:

Sections:

- 13.14.040 Garbage receptacles – Nonresidential
- 13.14.070 Garbage receptacles – Weight
- 13.14.080 Placement of garbage receptacles
- 13.14.110 Unlawful disposal within garbage receptacles
- 13.14.120 Unlawful use of city garbage receptacles

B. The violation of or failure to comply with the following sections shall be a civil infraction and subject as a Class 3 civil infraction under RCW 7.80.120 to maximum monetary penalty and default amount of \$50.00, not including statutory assessments:

Sections:

- 13.14.050 Garbage receptacles – Residential
- 13.14.060 Garbage receptacles – Maintenance
- 13.14.140 Household hazardous wastes
- 13.14.170 Tires and special category wastes
- 13.14.210 Littering

C. The violation of or failure to comply with the following sections shall be a civil infraction and subject as a Class 2 civil infraction under RCW 7.80.120 to maximum monetary penalty and default amount of \$125.00, not including statutory assessments:

Sections:

- 13.14.100 Unlawful hauling of city's waste – Exceptions
- 13.14.150 Small quantity generator hazardous wastes
- ~~13.14.230 Accumulation of garbage~~

The following if Unacceptable Waste is involved in the violation:

Sections:

- 13.14.110 Unlawful disposal within garbage receptacles
- 13.14.120 Unlawful use of city garbage receptacles
- 13.14.130 Unlawful use of garbage receptacles on private property
- 13.14.210 Littering

D. The violation of or failure to comply with the following sections shall be a civil infraction and subject as a Class 1 civil infraction under RCW 7.80.120 to

maximum monetary penalty and default amount of \$250.00, not including statutory assessments:

Sections:

13.14.160 Asbestos-containing material

13.14.220 Unlawful dumping of garbage

13.14.230 Accumulation of garbage

~~The following if unacceptable waste is involved in the violation:~~

~~Section:~~

~~13.14.230 Accumulation of garbage~~

E. The penalties provided in this section are in addition to any criminal ~~other~~ sanction or abatement remedial procedure, which may be available under Chapter 20.30 SMC. The criminal or civil penalty, and the limitation on the amount of the penalty, does not including any amounts that may be recovered for restitution. ~~Sums recovered for restitution shall be in addition to the penalty.~~

Section 11. Effective date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City and the ordinance shall take effect and be in full force five (5) days after the publication date.

Approved by the City Council this _____ day of May, 2006.

Robert L. Ransom, Mayor

ATTEST:

APPROVED AS TO FORM:

Scott Passey, CMC
City Clerk

Ian Sievers
City Attorney

Date of Publication: May ____, 2006

Effective Date: May ____, 2006

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Adopt Ordinance 426 adopting the National Electrical Code and the Washington State Ventilation and Indoor Air Quality Code and adopting electrical fees
DEPARTMENT:	Planning and Development Services
PRESENTED BY:	Ray Allshouse, Building Official Joe Tovar, Director of Planning and Development Services

PROBLEM/ISSUE STATEMENT:

A few years ago, a Planning and Development Services work plan charter was established to pursue in-house assumption of plumbing and electrical permitting services. The charter stated that "By taking on the responsibility of providing these services, the City will provide the customer with more complete services through one agency" and that such "an expansion of our permitting services may also provide an opportunity for the City to increase the efficiencies of the overall permitting system for the customer." Subsequently, the plumbing portion of the program was effectuated on July 1, 2004. This was accomplished without having to add any additional FTE staff positions.

Assumption of an electrical program represents a formidable challenge. Washington State Department of Labor & Industries (L&I) is the current purveyor of electrical permitting services to Shoreline residents. After a considerable amount of research, it was determined that the best course of action was to follow the approach of the City of Auburn. Auburn's specific concerns match our areas of interest in customer service and responsiveness. When L&I learned of the City of Auburn's desire to adopt their own program, they offered a compromise solution. Auburn implemented their program last summer and has been pleased with the results thus far. In effect, Auburn operates as an agent of L&I permit issuing services. One stop service is available to the citizens who desire the convenience. Regular coordination meetings are conducted to help ensure timely and efficient inspection services.

This program will provide Shoreline customers an option of purchasing electrical permits at the City permit counter. Permits will be issued immediately upon purchase. As well, customers may also continue to purchase permits directly from L&I. It is expected that the convenience of purchasing electrical permits locally will improve the percentage of work performed under permits compared to that experienced now. The L&I Inspector will continue to perform requested

inspections, typically no later than the next day following the request, with an added contractual commitment by L&I to meet this performance level for all "critical path" work. "Critical path" means that the lack of inspection will delay other trades in their progress on the jobsite.

To implement this program in Shoreline, we must first locally adopt the electrical code and then contract for electrical permitting services from L&I. We are seeking Council approval of an Interlocal Agreement with L&I under Agenda Item 8(b).

While we are amending the applicable provisions of the Shoreline Municipal Code, we concluded it would also be appropriate to include additional editorial improvements noted herein below. Since the National Electrical Code is neither part of the State Building Code, nor under the purview of the State Building Code Council, the title of the Chapter is proposed to become "Construction and Building Codes". Also, when Shoreline locally adopted the mandated State Building Codes by Ordinances 353 and 355 in 2004, we failed to specifically include the Washington State Ventilation and Indoor Air Quality Code (WAC 51-13). Notwithstanding our failure to locally adopt, we have been required to enforce its provisions under the State Building Code Act, but it should to be formally adopted. Title 3 of the Shoreline Municipal Code is proposed for amendment to include authority to collect electrical permit fees established by the WAC (plus a local 20% handling fee). In comparison, the City of Auburn invoked a 25% handling fee for electrical permits, whereas our development of the 2006 budget resulted in a determination that a cost neutral position can be achieved with a 20% handling fee. The proposed ordinance also includes a consolidation of the Building Code fee tables (.010 and .020) into one.

FINANCIAL IMPACT:

The approved 2006 budget for Planning and Development Services includes provisions to implement electrical permitting services. It specifically identifies an additional 0.50 FTE Technical Assistant position to help process electrical permits. The annualized cost to provide this service was projected at \$29,635. The implementation plan expects that the revenue generated by the 20% handling fee, proposed by Ordinance 426, will offset this additional cost.

RECOMMENDATION

Staff recommends that Council approve Ordinance No. 426, adopting the Electrical Code and the Ventilation and Indoor Air Quality Code, including establishment of associated fees and editorial changes to effectuate the same.

Approved By: City Manager  City Attorney 

Attachments:

Proposed Ordinance No. 426
Repealed Shoreline Municipal Code 3.01.020

ORDINANCE NO. 426

**AN ORDINANCE OF THE CITY OF SHORELINE,
WASHINGTON AMENDING THE BUILDING CODE BY
ADOPTING THE ELECTRICAL CODE AND THE
WASHINGTON STATE VENTILATION AND INDOOR AIR
QUALITY CODE IN CHAPTER 15.05 SMC, AND ADOPTING
FEES FOR ELECTRICAL PERMITS; AND AMENDING
CHAPTERS 15.05 AND 3.01 OF THE MUNICIPAL CODE**

WHEREAS, Chapter 15.05 of the Shoreline Municipal Code adopts all building and construction codes for the City of Shoreline; and

WHEREAS, the title of Chapter 15.05 should be changed from *State Building Codes* to *Building and Construction Codes* to more accurately reflect the diverse codes in Chapter 15.05; and

WHEREAS, the Department of Labor and Industries has adopted the National Electric Code in WAC 296-46B;

WHEREAS, the Department of Labor and Industries enforces the Electric Code in the City of Shoreline;

WHEREAS, the City Council must adopt by reference the National Electric Code in order to facilitate enforcement by the Department of Labor and Industries;

WHEREAS, the City Council wishes to adopt the National Electric Code, with amendments, in the Shoreline Municipal Code and adopt the associated fee schedule; and

WHEREAS, the State Building Code Council adopted the Washington State Ventilation and Indoor Air Quality Code; and

WHEREAS, the City of Shoreline is required to follow the standards in the Washington State Ventilation and Indoor Air Quality Code; and

WHEREAS, the City Council wishes to adopt the Washington State Ventilation and Indoor Air Quality Code.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE DO ORDAIN AS FOLLOWS:

Section 1. Amendment. Shoreline Municipal Code 15.05 is amended to read as follows

Chapter 15.05 ~~State Building Codes~~ Construction and Building Codes

Section 2. Amendment. Shoreline Municipal Code Section 15.05.010 is hereby amended to read as follows:

15.05.010 Adoption of referenced codes.

The city of Shoreline hereby adopts the following codes, ~~as amended by the Washington State Building Code Council pursuant to RCW 19.27.074,~~ for the purpose of establishing rules and regulations for the construction, alteration, removal, demolition, equipment, use and occupancy, location and maintenance of buildings, premises and structures, including permits and penalties:

A. The current edition of the International Building Code published by the International Code Council, Inc., as adopted by the Washington State Building Code Council in Chapter 51-50 WAC, as now or hereafter amended.

B. The current edition of the International Residential Code published by the International Code Council, Inc., as adopted by the Washington State Building Code Council in Chapter 51-51 WAC, as now or hereafter amended.

C. The current edition of the International Mechanical Code published by the International Code Council, Inc., as adopted by the Washington State Building Code Council in Chapter 51-52 WAC, as now or hereafter amended, except that the standards for liquefied petroleum gas installations shall be NFPA 58 (Storage and Handling of Liquefied Petroleum Gases) and ANSI Z223.1/NFPA 54 (National Fuel Gas Code).

D. The current edition of the International Fuel Gas Code published by the International Code Council, Inc., as adopted by the Washington State Building Code Council in Chapter 51-52 WAC, as now or hereafter amended. The following appendix is specifically adopted: Appendix A, Sizing Capacities of Gas Piping.

E. The current edition of the International Fire Code, published by the International Code Council, Inc., as adopted by the Washington State Building Code Council in Chapter 51-54 WAC, as now or hereafter amended, including those standards of the National Fire Protection Association specifically referenced in the International Fire Code; provided, that notwithstanding any wording in this code, participants in religious ceremonies shall not be precluded from carrying hand-held candles. The following appendices are specifically adopted:

1. Appendix B, Fire-Flow Requirements for Buildings;
2. Appendix C, Fire Hydrant Locations and Distribution;
3. Appendix E, Hazard Categories;
4. Appendix F, Hazard Ranking.

F. Except as provided in RCW 19.27.170, the current edition of the Uniform Plumbing Code and Uniform Plumbing Code Standards, published by the International Association of Plumbing and Mechanical Officials, as adopted by the Washington State Building Code Council in Chapters 51-56 and 51-57 WAC, as now or hereafter amended; provided, that any provisions of such code affecting sewers or fuel gas piping are not adopted. The following appendices are specifically adopted:

1. Appendix A, Recommended Rules for Sizing the Water Supply System;

2. Appendix B, Explanatory Notes on Combination Waste and Vent Systems;
 3. Appendix D, Sizing Storm Water Drainage Systems;
 4. Appendix H, Recommended Procedures for Design, Construction and Installation of Commercial Kitchen Grease Interceptors;
 5. Appendix I, Installation Standards.
- G. The rules adopted by the Washington State Building Code Council establishing standards for making buildings and facilities accessible to and usable by the physically disabled or elderly persons, as provided in RCW 70.92.100 through 70.92.160.
- H. The current edition of the Washington State Energy Code, as adopted by the State Building Code Council in Chapter 51-11 WAC, as now or hereafter amended.
- I. The current edition of the Washington State Ventilation and Indoor Air Quality Code, as adopted by the Washington State Building Code Council in Chapter 51-13 WAC, as now or hereafter amended
- J. The 2005 National Electric Code, published by the National Fire Protection Association, as adopted by the Department of Labor and Industries in WAC 296-46B, as now or hereafter amended, and Chapter 19.28 RCW, as now or hereafter amended.
- K. The 2003 International Property Maintenance Code published by the International Code Council as amended and filed under City Clerk's receiving number 3505.

Section 3. New Section. A new section Shoreline Municipal Code 15.05.060, is adopted to read as follows:

15.05.060 National Electric Code – Required Inspections.

All work requires a rough-in and a final inspection, and no electrical wiring or equipment subject to inspections under Chapter 19.28 RCW may be concealed until it has been approved by the inspector making the inspection.

Section 4. Repeal Section and New Section. Shoreline Municipal Code Section 3.01.010 is hereby repealed and replaced with the following:

3.01.010 Planning and development services.

Type of Permit Application	Fee (based on \$127.00 per hour)
APPEALS	
Appeals	\$390.00
BUILDING	
Building Permit	Minimum fee is \$127.00

Plan Review	65% of the building permit fee
All Other Plan Reviews or Work	Hourly rate, 1-hour minimum (\$127.00)
ELECTRICAL	
Electrical Permit	Permit fee described in WAC 296-46B-905, plus a 20% handling fee
FIRE	
Automatic Fire Alarm System:	
Existing System	
New or relocated devices up to 5	Hourly rate, 1-hour minimum (\$127.00)
New or relocated devices 6 up to 12	Hourly rate, 3-hour minimum (\$381.00)
Each additional new or relocated device over 12	\$5.00 per device
New System	Hourly rate, 4-hour minimum (\$508.00)
Each additional new or relocated device over 30	\$5.00 per device
Fire Extinguishing Systems:	
Commercial Cooking Hoods	
1 to 12 flow points	Hourly rate, 3-hour minimum (\$381.00)
More than 12	Hourly rate, 4-hour minimum (\$508.00)
Other Fixed System Locations	Hourly rate, 4-hour minimum (\$508.00)
Fire Pumps:	
Commercial Systems	Hourly rate, 4-hour minimum (\$508.00)
Commercial Flammable/Combustible Liquids:	
Aboveground Tank Installations (first tank)	Hourly rate, 2-hour minimum (\$254.00)
Underground Tank Installations	
First tank	Hourly rate, 2-hour minimum (\$254.00)
Additional	Hourly rate, 1-hour minimum (\$127.00)
Underground Tank Piping (with new tank)	Hourly rate, 2-hour minimum (\$254.00)
Underground Tank Piping Only (vapor recovery)	Hourly rate, 3-hour minimum (\$381.00)
Underground Tank Removal	
First tank	Hourly rate, 2-hour minimum (\$254.00)
Additional tank	\$65.00 per additional tank
Compressed Gas Systems (exception: medical gas systems require a city plumbing permit):	

Excess of quantities in IFC Table 105.6.9	Hourly rate, 2-hour minimum (\$254.00)
High-Piled Storage:	
Class I – IV Commodities:	
501 – 2,500 square feet	Hourly rate, 2-hour minimum (\$254.00)
2,501 – 12,000 square feet	Hourly rate, 3-hour minimum (\$381.00)
Over 12,000 square feet	Hourly rate, 4-hour minimum (\$508.00)
High Hazard Commodities:	
501 – 2,500 square feet	Hourly rate, 3-hour minimum (\$381.00)
Over 2,501 square feet	Hourly rate, 5-hour minimum (\$635.00)
Underground Fire Mains and Hydrants	Hourly rate, 3-hour minimum (\$381.00)
Industrial Ovens:	
Class A or B Furnaces	Hourly rate, 2-hour minimum (\$254.00)
Class C or D Furnaces	Hourly rate, 4-hour minimum (\$508.00)
LPG (Propane) Tanks:	
Commercial, less than 500-Gallon Capacity	Hourly rate, 2-hour minimum (\$254.00)
Commercial, 500-Gallon+ Capacity	Hourly rate, 3-hour minimum (\$381.00)
Commercial, Temporary	Hourly rate, 1-hour minimum (\$127.00)
Residential 0 – 500-Gallon Capacity	Hourly rate, 1-hour minimum (\$127.00)
Spray Booth	Hourly rate, 4-hour minimum (\$508.00)
Sprinkler Systems (each riser):	
New Systems	Hourly rate, 5-hour minimum (\$635.00), plus \$3.00 per head
Existing Systems	
1 – 10 heads	Hourly rate, 3-hour minimum (\$381.00)
11 – 20 heads	Hourly rate, 4-hour minimum (\$508.00)
More than 20 heads	Hourly rate, 5-hour minimum (\$635.00), plus \$3.00 per head
Residential (R-3) 13-D System	
1 – 30 heads	Hourly rate, 3-hour minimum (\$381.00)
More than 30 heads	Hourly rate, 3-hour minimum (\$381.00), plus \$3.00 per head
Voluntary 13-D Systems in < 4,800 Gross sf Residences When Not Required Otherwise	Hourly rate, 1-hour minimum (\$127.00)

Standpipe Systems	Hourly rate, 4-hour minimum (\$508.00)
Temporary Tents and Canopies	Hourly rate, 1-hour minimum (\$127.00)
MECHANICAL	
Residential Furnace	Hourly rate, 1-hour minimum (\$127.00)
Residential Fireplace (up to two)	Hourly rate, 1-hour minimum (\$127.00)
Commercial Mechanical	Hourly rate, 3-hour minimum (\$381.00)
All Other Mechanical (Residential and Commercial)	Hourly rate, 1-hour minimum (\$127.00)
Planned Action Determination	Hourly rate, 1-hour minimum (\$127.00)
PLUMBING	
Plumbing Systems Base (including 4 fixtures), \$10.00 per fixture over 4	Hourly rate, 1-hour minimum (\$127.00)
Gas Piping Systems Base (including 4 outlets), \$10.00 per outlet over 4	Hourly rate, 1-hour minimum (\$127.00)
Backflow Prevention Device Base (including 4 devices), \$10.00 per device over 4	Hourly rate, 1-hour minimum (\$127.00)
ENVIRONMENTAL REVIEW	
Environmental Checklist (SEPA):	
Single-Family	Hourly rate, 10-hour minimum (\$1,270)
Multifamily/ Commercial	Hourly rate, 15-hour minimum (\$1,905)
Environmental Impact Statement Review	Hourly rate, 35-hour minimum (\$4,445)
LAND USE	
Accessory Dwelling Unit	Hourly rate, 1-hour minimum (\$127.00)
Adult Family Home	Hourly rate, 2-1/2-hour minimum (\$318.00)
Clearing and Grading Permit	Hourly rate, 3-hour minimum (\$381.00)
Conditional Use Permit	Hourly rate, 30-hour minimum (\$3,810), plus public hearing (\$1,950)
Continuation and/or Minor Alteration of Nonconforming Use	Hourly rate, 1-hour minimum (\$127.00)
Critical Areas Reasonable Use Permit (CARUP)	Hourly rate, 8-hour minimum (\$1,016)
Critical Areas Special Use Permit (CASUP)	Hourly rate, 8-hour minimum (\$1,016)
Home Occupation, Bed and	Hourly rate, 1-hour minimum (\$127.00)

Breakfast, Boarding House	
Master Plan	Hourly rate, 60-hour minimum (\$7,620), plus public hearing (\$1,950)
Rezone	Hourly rate, 60-hour minimum (\$7,620), plus public hearing (\$1,950)
SCTF Special Use Permit (SUP)	Hourly rate, 60-hour minimum (\$7,620), plus public hearing (\$1,950)
Sign Permit	Hourly rate, 2-hour minimum (\$254.00)
Site Specific Comprehensive Plan Amendment	Hourly rate, 60-hour minimum (\$7,620), plus public hearing (\$1,950)
Special Use Permit	Hourly rate, 50-hour minimum (\$6,350), plus public hearing (\$1,950)
Temporary Use Permit (TUP)	Hourly rate, 2-hour minimum (\$254.00)
Variance from Engineering Standards	Hourly rate, 3-hour minimum (\$381.00)
Zoning Variances	Hourly rate, 30-hour minimum (\$3,810), plus public hearing if required (\$1,950)
MISCELLANEOUS FEES	
Interpretation of Development Code	Hourly rate, 1-hour minimum (\$127.00)
Pre-Application Meeting	Hourly rate, 1-hour minimum (\$127.00)
Permit Fee for Work Commenced Without a Permit	Twice the Applicable Permit Fee
All Other Fees Per Hour	Hourly rate, 1-hour minimum (\$127.00)
RIGHT OF WAY	
Right-of-Way Use	Hourly rate, 1-hour minimum (\$127.00)
Right-of-Way Temporary Use	Hourly rate, 2-hour minimum (\$254.00)
Street Vacation	Hourly rate, 40-hour minimum (\$5,080), plus public hearing if required (\$1,950)
SHORELINE SUBSTANTIAL DEVELOPMENT	
Shoreline CUP	Hourly rate, 30-hour minimum (\$3,810)
Shoreline Exemption	Hourly rate, 2-hour minimum (\$254.00)
Shoreline Variance	Hourly rate, 30-hour minimum (\$3,810), plus public hearing if required (\$1,950)
SEPA Checklist	Hourly rate, 15-hour minimum (\$1,905)
Substantial Development Permit (based on valuation):	
up to \$10,000	Hourly rate, 15-hour minimum (\$1,905)

\$10,000 to \$500,000	Hourly rate, 34-hour minimum (\$4,318)
over \$500,000	Hourly rate, 60-hour minimum (\$7,620)
SUBDIVISIONS	
Binding Site Plan	Hourly rate, 6-hour minimum (\$762.00)
Lot Line Adjustment	Hourly rate, 5-hour minimum (\$635.00)
Preliminary Short Plat	Hourly rate, 30-hour minimum (\$3,810) for two-lot short plat Hourly rate, 3-hour minimum (\$381.00) for each additional lot, plus public hearing if required (\$1,950)
Final Short Plat	Hourly rate, 8-hour minimum (\$1,016.00)
Site Development (Engineering Plans Review and Inspections)	Hourly rate, 12-hour minimum (\$1,524)
Short Plat Change	Hourly rate, 12-hour minimum (\$1,524)
Preliminary Subdivision	Hourly rate, 38-hour minimum (\$4,826), plus \$34.00/lot, plus public hearing (\$1,950)
Final Subdivision	Hourly rate, 30-hour minimum (\$3,810), plus \$21.00/lot
SUPPLEMENTAL FEES	
Projects that exceed the normal limits of anticipated work hours required for plans review or inspections because of scale or complexity may be assessed additional fees. All fees are calculated at \$127.00 per hour, minimum one hour.	
Reinspection fees may be assessed if work is incomplete, corrections not completed or the allotted time is depleted. Fees will be assessed at \$127.00 per hour, minimum one hour.	

Section 5. Repeal Section. Shoreline Municipal Code Section 3.01.020 is hereby repealed.

Section 6. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. The ordinance shall take effect and be in full force five days after passage and publication.

PASSED BY THE CITY COUNCIL ON JUNE 12, 2006.

Mayor Robert L. Ransom

ATTEST:

APPROVED AS TO FORM:

Scott Passey
City Clerk

Ian Sievers
City Attorney

Date of Publication:
Effective Date:



Planning and Development Services 2006 Budget

2006 Department Changes

- The 2006 proposed budget includes a new PADS service, electrical permitting. Electrical permitting will now be done in-house via an inter-local agreement with Washington State Labor and Industry (L & I). Currently, Shoreline customers must travel to Bellevue to apply for an electrical permit. This service will now be offered at the City permit counter with the City serving as an agent for (L&I). L&I has committed to provide services with a specified service timeframe and agreed to process technical appeals through the City of Shoreline Hearing Examiner. To perform this service an additional 0.50 FTE Technical Assistant position is required to help process the expected 451 annual electrical permits. Total cost to provide this service is \$29,635. It is anticipated that revenue generated from this new service will offset the additional cost.
- The 2005 budget includes \$126,339 of 2004 carry-over professional service commitments. These carry-overs are one-time and not included in the 2006 budget. The carry-over items were related to the completion of the comprehensive plan update, wedge redevelopment, critical area regulations, and the Central Shoreline – North Central Segment – project.

This page intentionally left blank.

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Adoption of Interlocal Agreement with the Washington State Department of Labor & Industries (L&I)
DEPARTMENT:	Planning and Development Services
PRESENTED BY:	Ray Allshouse, Building Official Joe Tovar, Director of Planning and Development Services

PROBLEM/ISSUE STATEMENT:

The purpose of this report is to request Council to authorize the City Manager to execute an Interlocal Agreement between the City and Washington State Department of Labor & Industries (L&I) to allow the City to provide electrical inspection services and sell electrical permits for all electrical work performed within the City of Shoreline. Approval of Ordinance 426 will implement an electrical program in Shoreline that affords local adoption of the electrical code and authority to collect fees for electrical permits and inspections.

FINANCIAL IMPACT:

The 2006 budget for Planning and Development Services includes provisions to implement electrical permitting services. It specifically identifies an additional 0.50 FTE Technical Assistant position to help process electrical permits. The annualized cost to provide this service was projected at \$29,635. The implementation plan expects that the revenue generated by the 20% handling fee, included in the attached agreement and as proposed by Ordinance 426, will offset this additional cost.

RECOMMENDATION

Staff recommends that Council approve the Professional Services Interlocal Agreement with L&I for electrical permitting as presented in Attachment A.

Approved By:

City Manager 

City Attorney 

PROFESSIONAL SERVICES AGREEMENT
BETWEEN
STATE OF WASHINGTON
DEPARTMENT OF LABOR & INDUSTRIES
AND
CITY OF SHORELINE

This Agreement is made and entered into by and between the Washington State Department of Labor & Industries (hereinafter called "L&I"), and

City of Shoreline
Dept of Planning & Development Services
17544 Midvale Avenue North
Shoreline, WA 98133-4921

Telephone: 206-546-1811
Facsimile: 206-546-8761
E-mail: pds@shoreline.wa.us

(hereinafter called "Shoreline" or "City").

1. PURPOSE

It is the purpose of this Agreement to provide electrical inspection services and to sell electrical permits for electrical work performed in the City of Shoreline. In consideration of the terms and conditions contained herein, the parties agree as follows:

TERMS & CONDITIONS

2. STATEMENT OF WORK

Shoreline and L&I shall furnish the necessary personnel, equipment, material and/or services and otherwise do all things necessary for or incidental to the performance of work set forth in the Statement of Work, Attachment A, attached hereto and incorporated herein. All rights and obligations of the parties to this Agreement shall be subject to and governed by the following: *Special Terms & Conditions* contained in the text of this Agreement and the *Statement of Work*, Attachment A, attached hereto and incorporated herein.

3. PERIOD OF PERFORMANCE

Regardless of the date of signature and subject to its other provisions, this Contract shall begin on August 1, 2006, and shall continue indefinitely unless terminated as provided in this Agreement.

4. COMPENSATION

Shoreline shall pay L&I the electrical permit fee described in WAC 296-46B-900 for the performance of all things necessary for or incidental to the performance of electrical inspections requested within the city limits of Shoreline as set forth in the *Statement of Work*. Shoreline shall charge a 20% handling fee to contractors when selling electrical permits for work performed within the city limits of Shoreline and shall retain the fee. L&I shall charge a the handling fee to contractors when selling electrical permits for work performed within the city limits of Shoreline and shall forward the handling fees to Shoreline.

5. CONFIDENTIALITY

The use or disclosure by either party of any information concerning the other party for any purpose not directly connected with the administration of responsibilities with respect to services provided under this Agreement is prohibited except by prior written consent of the other party. Each party shall maintain as confidential all information concerning study findings and recommendations, as well as the business of the other party, its financial affairs, relations with its clientele and its employees, and any other information which may be specifically classified as confidential. To the extent consistent with Washington State law, each party shall maintain all information which other party specifies in writing as confidential

6. RECORDS, DOCUMENTS, AND REPORTS

A. Each party shall maintain books, records, documents and other evidence of accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement. These records shall be subject at all reasonable times to inspection, review, or audit by personnel duly authorized by either party, or the Office of the State Auditor so authorized by law, rule, regulation, or contract. Each party will retain all books, records, documents, and other materials relevant to this Agreement for six years after settlement, and make them available for inspection by persons authorized under this provision. Each party shall be responsible for any audit exceptions or disallowed costs.

B. Data which originates from this Agreement shall be and remain the property of the originating party. Data shall include, but not be limited to reports, documents, drawings, specifications, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. Ownership includes the right to use, copyright, patent, register and the ability to transfer these rights.

C. All services performed under this Agreement will be conducted solely for the benefit of each party and will not be used for any other purpose without written consent of the other party. Except as required by law, any information relating to the services will not be released without the written permission of the other party.

D. Except as required by law, each party shall preserve the confidentiality of all the other party's documents and data accessed for use in the work product.

E. Each party shall maintain books, records, documents and other evidence, which sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of the services described herein. These records shall be subject at all reasonable times for inspection, review, or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law, , in order to monitor and evaluate performance, compliance, and/or quality assurance of internal policies and procedures, and/or records relating to the safeguarding, use, and disclosure of Personal Information obtained or used as a result of this Agreement. Each party shall make available information necessary for the other party to comply with a client's right to access, amend, and receive an accounting of disclosures of their Personal Information. The parties will retain all books, records, documents, and other material relevant to this Agreement for six years after the expiration date. The Office of the State Auditor, federal auditors, and any persons duly authorized by the agencies shall have full access to and the right to examine any of these materials during this period.

F. Each party shall not use or disclose Personal Information in any manner that would constitute a violation of federal law and applicable provisions of Washington State law. Each party agrees to comply with all federal and state laws and regulations, as currently enacted or revised, regarding data security and electronic data interchange of all Personal Information.

G. Each party shall protect Personal Information collected, used, or acquired in connection with this Agreement, against unauthorized use, disclosure, modification or loss. Each party shall ensure their directors, officers, employees, subcontractors or agents use it solely for the purposes of accomplishing the services set forth in this Agreement. Each party and their Subcontractors agree not to release, divulge, publish, transfer, sell or otherwise make it known to unauthorized persons without the express written consent of the other party or as otherwise required by law. Each party agrees to implement physical, electronic, and managerial policies, procedures, and safeguards to prevent unauthorized access, use, or disclosure. Each party shall make the Personal Information available to amend as directed by the other party and incorporate any amendments into all the copies maintained by each party or their Subcontractors. Each party shall certify in writing its return or destruction upon expiration or termination of this Agreement, and shall retain no copies. If the parties mutually determine that return or destruction is not feasible, neither

party shall use the Personal Information in a manner other than those permitted or required by state and federal laws.

H. Each party reserves the right to monitor, audit, or investigate the use of personal information collected, used or acquired by the other party through this Agreement.

I. Each party shall notify the other party in writing within 5 working days of becoming aware of any unauthorized access, use or disclosure. Each party agrees to indemnify and hold harmless the other party for any damages related to their own unauthorized use or disclosure. Any breach of this clause may result in termination of the Agreement and the demand for return of all Personal Information.

7. INDEPENDENT CONTRACTOR RELATIONSHIP.

A. Each party is retained by the other party only for the purposes and to the extent set forth in this Agreement. The nature of the relationship between the parties during the period of the services shall be that of an independent contractor, not employee. Neither party shall have the power to control and direct the details, manner or means of services of the other party. Specifically, but not by means of limitation, the parties shall have no obligation to work any particular hours or particular schedule and shall retain the right to designate the means of performing the services covered by this Agreement. The parties shall be entitled to employ other workers at such compensation and on such other conditions as it may deem proper, provided, however, that any contract so made is to be paid solely by the contracting party, and that by employing such workers, the party is acting individually and not as an agent for the other party.

B. Each party shall not be responsible for withholding or otherwise deducting federal income tax or Social Security or contributing to the State Industrial Insurance Program, or otherwise assuming the duties of an employer with respect to the other party or any employee of the other party.

8. NONDISCRIMINATION

In hiring or employment made possible or resulting from this Agreement, there shall be no unlawful discrimination against any employee or applicant for employment because of sex, age, race, color, creed, national origin, marital status or the presence of any sensory, mental, or physical handicap, unless based upon a bona fide occupational qualification. This requirement shall apply to but not be limited to the following: employment, public accommodations, state and local government services, and telecommunications, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. No person shall be denied or subjected to discrimination in receipt or the benefit of any services or activities made possible by or resulting from this Agreement on the grounds of sex, race, color, creed, national origin, age except minimum age and retirement provisions, marital status, or in the presence of any sensory, mental or physical handicap.

In the event of noncompliance or refusal to comply with any nondiscrimination law, regulation, or policy this Agreement may be rescinded, canceled, or terminated in whole or in part. Each party shall, however, be given a reasonable time in which to cure this noncompliance. Any dispute may be resolved in accordance with the **Disputes** clause set forth herein.

9. AGREEMENT ALTERATIONS AND AMENDMENTS

This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

10. TERMINATION FOR CONVENIENCE

Each party has the right to terminate the Agreement by giving written notice to the other party at least ten (10) days before the effective date of termination. If this Agreement is so terminated,

each party is liable only for payments required under the terms of this Agreement for services rendered prior to termination.

11. TERMINATION PROCEDURE

Upon termination of this Agreement, in addition to any other rights provided in this Agreement, either party may require the other party to deliver any records of current and ongoing electrical permits or inspections.

Each party shall pay to the other party an agreed upon price, if separately stated, for completed work and services accepted by the other party, and the amount agreed upon by the parties for the sale of an electrical permit under this Agreement.

Failure to agree with a determination shall be a dispute within the meaning of the *Disputes* clause of this Agreement.

The rights and remedies of each party provided in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.

After receipt of a notice of termination, and except as otherwise directed by either Contract Manager terminating the Agreement, the other party shall stop work under the Agreement on the date, and to the extent specified in the notice.

12. DISPUTES

In the event that a dispute arises under this Agreement, it shall be determined by a dispute board in the following manner: Each party to this Agreement shall appoint a member to the dispute board. The members so appointed shall jointly appoint an additional member to the dispute board. The dispute board shall evaluate the facts, Agreement terms and applicable statutes and rules and make a determination of the dispute. The determination of the dispute board shall be final and binding on the parties hereto.

13. INDEMNIFICATION

Each party to this Agreement will be responsible for the negligent acts or omissions of its own employees, officers, and/or agents in connection with or incidental to the performance of this Agreement. Neither party will be considered the agent of the other and neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm, or corporation not a party to this Agreement.

L&I is covered by the State of Washington Self-Insurance Program and the Tort Claims Act, RCW 4.92.070, and Claims against L&I, its employees, officers, and/or agents in connection with or incidental to the performance of this agreement, will be paid from the Revolving Trust as provided in RCW 4.92.130.

The City maintains a professional liability coverage program under the authority of RCW Chapter 48.62 RCW and Chapter 39.34 RCW. Through that authority, the City provides liability coverage for its employees officers, agents and students in connection with or incidental to the performance of this agreement, and further provides the means for defense and payment of claims that may arise against such individuals.

Each party shall compensate any loss (burglary and robbery, as well as, disappearance) from time of receipt of currency until transfer to the other party.

14. ASSURANCES

Each party agrees that all activity pursuant to this Agreement will be in accordance with all the applicable current or future federal, state and local laws, rules, and regulations.

15. VENUE

This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

16. ORDER OF PRECEDENCE

The items listed below are incorporated by reference herein. In the event of an inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order:

1. Applicable Federal and Washington State Statutes and Regulations;
2. *Terms & Conditions* as contained in the basic Agreement;
3. *Statement of Work, Attachment A*;
4. Any other provisions of the Agreement incorporated by reference or otherwise.

17. ASSIGNABILITY

The work to be provided under this Agreement, and any claim arising thereunder, shall not be assigned or delegated by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

18. SUBCONTRACTS

With prior written consent, either party may enter into subcontracts for any of the work or services contemplated under this Agreement. Consent shall not be unreasonably withheld. This clause does not include contracts of employment between either party and personnel assigned to work under the Agreement. Each party is responsible for ensuring that all terms, conditions, assurances and certifications set forth in this Agreement are carried forward to any subcontracts.

19. SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, or part thereof if such remainder conforms to the terms and requirements of applicable law and the intent of this Agreement and to this end the provisions of this Agreement are declared to be severable.

20. WAIVER

Unless the Agreement is amended in writing by an authorized representative of either party, waiver of a default under this Agreement, or failure by either party to exercise its rights shall not:

- be considered a modification or amendment to the Agreement; or
- constitute a waiver of any subsequent default.

21. CONTRACT MANAGEMENT

The Contract Manager for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Agreement.

The Contract Manager for the City of Shoreline:	The Contract Manager for L&I:
C. Ray Allshouse Planning & Development Services City of Shoreline 17544 Midvale Ave N Shoreline, WA 98133-4921 Phone: (206) 546-3386 FAX: (206) 546-8761 E-Mail: rallshouse@ci.shoreline.wa.us	Ronald Fuller Department of Labor & Industries PO Box 44460 Olympia WA 98504-4400 Phone: (360) 902-5249 FAX: (360) 902-5229 E-Mail: fulr235@lni.wa.gov

22. DEFINITIONS

As used throughout this Contract, the following terms shall have the meanings set forth below:

1. "Contract Manager" means the representative identified in the text of the Contract who is delegated the authority to administer the Contract.
2. "Confidential Information" shall mean information that may be exempt from disclosure to the public or other unauthorized persons under either chapter 42.17 RCW or other state or federal statutes. Confidential Information includes, but is not limited to, Personal Information, agency source code or object code, and agency security data.
3. "Individually Identifiable Health Information" is a subset of health information, including demographic information collected from an individual and relates to the past, present, or future physical or mental health or condition of an individual; the provision of health care to an individual; or the past, present or future payment for the provision of health care to an individual, as set forth in 45 CFR § 164.501 as currently enacted and subsequently amended or revised.
4. "Personal Information" means information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers or Protected Health Information, any financial identifiers, and other information that may be exempt from disclosure to the public or other unauthorized persons under either RCW 42.17.310 or other state and federal statutes.
5. "Protected Health Information" means Individually Identifiable Health Information that is transmitted by electronic media, or transmitted or maintained in any other form or medium, as set forth in 45 CFR § 164.501, as currently enacted and subsequently amended or revised.
6. "Subcontractor" means one not in the employment of either party, who is performing all or part of those services under this Contract under a separate contract with either party. The terms "Subcontractor" and "Subcontractors" mean Subcontractor(s) in any tier.

23. ENTIRE AGREEMENT

This Agreement consists of eight (8) pages including Attachment A, *Statement of Work*.

This Agreement sets forth in full all the terms and conditions agreed upon by the parties. Any other agreement, representation, or understandings, verbal or otherwise, regarding the subject matter of this Agreement shall be deemed to be null and void and of no force and effect whatsoever.

IN WITNESS WHEREOF, the parties have executed this Agreement.

City of Shoreline
Planning and Development Services

State of Washington
Department of Labor & Industries

Robert L. Olander (Date)
City Manager

Patrick Woods (Date)
Assistant Director

APPROVED AS TO FORM ONLY

APPROVED AS TO FORM ONLY

Ian Sievers (Date)
City Attorney

Penny Allen (Date)
Assistant Attorney General

**ATTACHMENT A
STATEMENT OF WORK**

L&I and Shoreline shall each furnish the necessary personnel, equipment, material and/or services and otherwise do all things necessary for or incidental to the performance of work as set forth below:

L&I Responsibilities:

1. L&I shall sell electrical permits for electrical work to be performed within the city limits of Shoreline.
2. L&I shall charge the rate described in WAC 296-46B-900 for each electrical permit sold plus an additional 20% handling fee.
3. At the end of each month L&I shall transfer funds equal to the 20% handling fees collected for each Shoreline electrical permit sold by L&I that month. The funds shall be transferred within 30 days of the last day of the month, or more frequently as required by the State Treasurer's office and agreed to by both parties.
4. L&I shall take requests for electrical inspections for electrical work done within the city limits of Shoreline and perform inspections for those requests.
5. L&I shall provide Shoreline with a monthly report of all permit activity within the City of Shoreline. This report will include information on quantity and type of permits, dollar amounts of permits and handling fees received, inspection activity, complaints, appeals and exceptions, as necessary to create a good working relationship between L&I and Shoreline;
6. L&I shall process all appeals of department action regarding permits within Shoreline using appeal methods and procedures described in Chapter 19.28 RCW and Chapter 296-46B WAC;
7. L&I shall enforce compliance with all licensing and permitting requirements within Shoreline as described in Chapter 19.28 and Chapter 296-46B RCW.
8. L&I shall provide Shoreline access to an online, web based system, Electronic Permits & Inspection ("EPI"), that will allow any electrical permit purchaser to:
 - a. Allow Shoreline to buy electrical permits for customers at Shoreline offices.
 - b. Buy an electrical permit using either a credit (i.e. Master or Visa card) or debit card; and
 - c. Make an online request for inspection of that permit;The "EPI" system will track electrical permits, requests, and inspections within Shoreline separately from other permits and inspections. L&I shall provide training for Shoreline staff on the use of the EPI system.
9. L&I shall provide next day inspection services for all "critical path" work, unless all inspectors are unavailable due to training, in which case, inspection requests shall be completed on the next available work day. "Critical path" means that the lack of inspection will delay other trades in their progress on the jobsite. It is agreed that inspections for minor work such as thermostat installations do not need to occur on the day following a request.
10. To facilitate the ability of the general public and electrical contractors to obtain permits at the City of Shoreline for any L&I jurisdiction, L&I shall supply all paper forms, handouts and posters for electrical permitting, inspection, and licensing and a display rack or other method necessary to complete a display that is professional in appearance.

Shoreline Responsibilities:

1. Shoreline shall sell electrical permits for electrical work to be performed within the city limits of Shoreline;
2. Shoreline shall charge the rate described in WAC 296-46B-900 for each electrical permit sold, plus an additional 20% handling fee.

3. For all electrical permits sold by cash, check, credit or debit card, Shoreline shall:
 - a. Utilize the "EPI" system to record all electrical permits sold, and shall record all payments for electrical permits into their own cash receipts system.
 - b. Utilize the "EPI" system to record all electrical permits sold, and shall record all payments for electrical permits into their own cash receipts system, or in case of emergency, use paper application forms provided by L&I;
 - c. Provide the customer with a copy of the electrical work permit to post on the job from the "EPI" system and a receipt from their cash receipts system.
 - d. Transmit a facsimile copy of each paper application form to L&I on a daily basis;
 - e. Maintain daily records of electrical permit sales and provide L&I with a monthly report of sales including number of receipts, voids and exceptions;
 - f. Provide secure storage of cash and checks until deposited in bank.
 - g. At the end of each month transfer funds to L&I equal to the amount collected for Shoreline electrical permits sold that month, less the 20 % handling fee. The funds shall be transferred within 30 days of the last day of the month, or more frequently as required by the State Treasurer's office and agreed to by both parties.
4. Shoreline shall accept requests, as necessary, for inspection of electrical work done within the city limits of Shoreline and transmit such requests to L&I by facsimile copy on the day of the request.
5. Shoreline shall not be responsible for collecting any "fees due" that may be owed to L&I by the customer.

This page intentionally left blank.

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Shoreline Emergency Management Program Overview
DEPARTMENT: Police Department
PRESENTED BY: Gail Marsh, Emergency Management Coordinator

BACKGROUND: The City of Shoreline's Emergency Management Program is now two (2) years old. The program is designed to ensure both staff and citizens have the necessary information to prepare and mitigate for, respond to, recover from and, if possible, prevent disaster events – both natural and intentional. To that end numerous activities have occurred on many different fronts to meet the varied needs and demands. Those activities have included:

- Ensuring our City's emergency operations centers are functional,
- Staff are trained to the most current national standards,
- Mandatory plans such as the Hazard Mitigation Plan, Threat Assessment, and the Emergency Operations Plan are up to date and action items worked on,
- Community education is addressed on several levels,
- Homeland Security mandates are reviewed and compliance sought, and
- Available grants are applied for and grant criteria are met once we have been granted funds.

During a disaster our community members will look towards their City leadership for direction. The planning we are doing now will allow for sound leadership decisions in the event we ever have to address a disaster here in Shoreline.

In addition, the Emergency Management Program continues to work toward ensuring we have working community partnerships with other community entities who we will rely on to assist us as we respond to emergency situations. The program has formed strong local and regional partnerships with partners such as the Fire Department, Ronald Wastewater District, Shoreline Community College, King County Emergency Management, etc.

We are hopeful that between an educated community, trained staff, and well planned and practiced plans the City of Shoreline will be in position to manage a disaster event with the minimal amount of impacts to our community members, its environment, and economy.

RECOMMENDATION

RECOMMENDATION

No action is required. This is one of a continuing series of briefings on key City programs.

Approved By: City Manager R30 City Attorney

ATTACHMENT A

Budget (from the 2006 Budget)

EMERGENCY MANAGEMENT PLANNING

PROGRAM PURPOSE:

The purpose of emergency preparedness in the City of Shoreline is to provide an emergency management organization and resources to minimize the loss of life; protect property and natural resources; and restore the proper operations of the City in the event of a major disaster.

CRITICAL SUCCESS FACTOR:

Community Alliances and Partnerships

Measurement: WORKLOAD

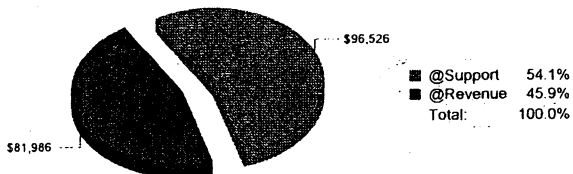
Number of Community Emergency Response volunteers trained

2003	2004	2005	TARGET
56	31	50	50

2005 Budget

Program Expenditures	\$178,512
Program Revenue	\$81,986
General Support	\$96,526

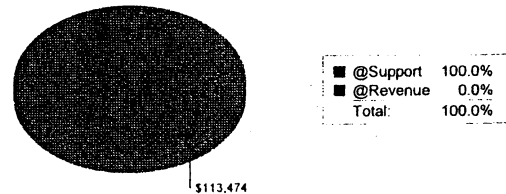
Program Revenue vs General Support



2006 Budget

Program Expenditures	\$113,474
Program Revenue	\$0
General Support	\$113,474

Program Revenue vs General Support



This page intentionally left blank.

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Shoreline Police Department's Auto Theft Prevention Efforts and Accomplishments
DEPARTMENT: Police Department
PRESENTED BY: Tony Burt, Police Chief

PROBLEM/ISSUE STATEMENT:

The Puget Sound Region along with the City of Shoreline has experienced a significant increase in auto theft over the last several years. The City of Shoreline and the Shoreline Police Department, in cooperation with private and public agencies, is working to educate our citizens on crime prevention techniques to reduce auto theft and purchase tools and equipment that will support enhanced enforcement.

BACKGROUND:

Using all of our resources the Shoreline Police Department will utilize various tools to reach more citizens with a "How to" message on reducing the chance of becoming an auto theft victim. This will include the City of Shoreline website, media releases and Channel 21. In addition these methods, we recently signed a contract to provide a locking steering wheel device through the Police Department to our citizens at a reduced rate.

The Police Department is also looking to partner with several groups that will provide our Officers with more tools to apprehend auto thieves. These will include the BAIT car program and two versions of the automated license plate reader program.

We will continue to step-p our presence in the areas of known auto thefts and look to do thorough and quick investigations of known auto theft suspects. In cooperation with the prosecutor's office we will look for enhanced penalties on all auto theft suspects charged with a crime.

RECOMMENDATION

No action is required.

Approved By: City Manager  City Attorney ____

ATTACHMENT A - Memorandum from Chief Tony Burt regarding Auto Theft and Accomplishments



Memorandum

DATE: June 2, 2006
TO: Bob Olander
FROM: Chief Tony Burt
**RE: AUTO THEFT EFFORTS AND
ACCOMPLISHMENTS**

During the past few years the greater Puget Sound has experienced a significant increase in regional auto theft. Shoreline Police have been working in collaboration with a number of agencies to address this regional issue. Although the increase is a significant concern to the Police Department and the citizens, the Shoreline auto theft rate is 30% less than the Puget Sound region in general.

The King County Prosecutors are aware of this trend and have responded to the issues by creating a specialized unit to address Auto Theft Filings. This unit has been very successful in prosecuting cases involving habitual auto theft defendants. Working with these specialized Prosecutors and Seattle Police we have obtained exceptional sentencing for exceptional thieves. In the last few months we can look at five of our regional top ten known auto thieves and see that collectively they have received over 200 months in jail. Numerous less known offenders have been arrested, convicted and jailed as well.

With this understanding we will look at what the Shoreline Police have done regarding auto thefts and what we hope to accomplish during 2006.

Shoreline Detectives

The Shoreline Police Department has been and continues to work with regional agencies in targeting auto theft suspects throughout the region. Further, we work with Seattle's North Precinct Auto Theft Detectives to identify and arrest suspects impacting Seattle and Shoreline.

Early this year Shoreline Detectives compiled a list of known persons arrested in stolen cars, stopped in Shoreline since January of 2005. This list contains nearly two hundred **different** names. Most of the names are persons from outside the city. They come from our neighboring cities such as Everett, Marysville or Seattle. Frequently, these suspects are contacted only once a year in Shoreline.

The Shoreline Detectives attend regional meetings to share information monthly and weekly. We collect and share information learned at these meetings with our Patrol and Traffic Officers and the King County Crime Analysis Unit.

The Seattle Police have assigned two sergeants and a team of detectives to address auto theft problems north of I-90. Shoreline Detectives are diverse general detectives responsible for crimes such as burglary, domestic violence, assaults, larcenies and auto theft.

Shoreline Detectives use volunteer staff to augment the King County Sheriff's Office Crime Analysis Unit to help determine stolen car trends. This allows them to provide Patrol Officers with the most current and up to date information possible. With this information Officers can focus on "high impact areas", which has allowed them to recover many stolen vehicles, both occupied and abandoned.

Attached are two maps concerning auto thefts in the City.

These maps are put together by our Crime Analyst and are representative of the information, which is given to our officers on a regular basis. This information is readily available to the officers via their computers. In addition a list or "HOT SHEET" is compiled weekly. This list shows Shoreline stolen cars still outstanding and is provided to all of our officers electronically.

The first map that I've attached is a map of the auto thefts, which occurred in the City during 2004/2005. As you can see, the thefts are random without any specific pattern.

The second map is a pattern map of the thefts, attempted thefts and recovered stolen vehicles for the week of March 23-29, 2006. The box on the right side of the map gives specific information concerning times of the theft, type of recovery etc...this map is also provided to our officers.

As per your request I've also attached a graph detailing the auto thefts per thousand population in the City. I've also provided a graph detailing the auto thefts in Shoreline from 2001-2005 as well as thefts from Seattle, Federal Way and cities from our geographic area that are comparable to Shoreline.

Shoreline Detectives continue to aggressively work auto theft cases with our regional neighbors combating this Puget Sound Regional problem. We will continue to work with our neighbors in Snohomish, King and Kitsap Counties.

Wireless Technology Update

In late February of this year I provided you with an update concerning the Wireless Deployment Project. We continue to experience great success utilizing this new technology.

Officers continue to use the wireless technology on a daily basis. Officer Muncy comments that every shift he inputs 100 plus license plates through the system looking for stolen cars and warrants associated with a specific car or registered owner etc...

Recently Officer Muncy input the license plate of a suspicious car that he was following. Not only did the registered owner of the car have a warrant out for his arrest but he had a suspended license as well. Officer Muncy continued to work on the computer prior to initiating a traffic stop and was able to pull up a picture of the registered owner. He then stopped the car and was able to positively identify the driver who was in fact the registered owner of the car and arrest him for the warrant and cite him for the license violation.

Many of the vehicles we have been recovering are in great part a direct result of the officers running license plates using the wireless technology. The officers are very diligent concerning evidence when recovering stolen vehicles. There is a very specific criterion the King County Prosecutor's Office has put into place concerning the prosecution for stolen vehicles. Officers are **required** to document any damage, the driver's seat position and if possible the method used to gain entry to the car and how the car was started.

Shoreline Police Officers also process all cars for fingerprints. Officers are required to provide an explanation if they were unable to locate prints.

This new computer resource has provided new opportunities to detect criminal activity since Officers are not limited to the availability of radio dispatch to investigate suspicious individuals or vehicles.

On **March 13, 2006**, Detective Turi with our Street Crimes Unit saw a suspicious car in the Old Country Buffet parking lot. Using the new Voyager system on his laptop he ran the license plate of the car and it came back stolen. Detective Turi and assisting officers set-up on the car and watched as two suspects got into the vehicle.

Following a short vehicle pursuit and K-9 track, two juveniles from the City of Seattle were arrested and booked into the King County Youth Center for Investigation of Auto Theft and Attempting to Elude.

On **April 20, 2006**, at about 1:00 p.m. the King County Sheriff's Office Communications Center received a telephone call from an employee of the CityBank in Richmond Beach. The employee told the call receiver that a man had walked into the bank and handed one of the tellers a note that said, "This is a robbery. I have a gun and a bomb". The note instructed the teller to put certain denominations of cash into a bag. The teller complied and the man ran from the bank.

A citizen who was parked just east of the bank saw the man run from the bank. He thought this was peculiar and continued to watch. Within seconds a bank employee locked the bank doors from the inside. At this point, the citizen assumed that the man had robbed the bank. The citizen followed the man who jogged North on 8th Avenue and then to a car parked on North 190th. The citizen wrote down the license plate and then drove back to the bank and drove up to the drive through. He confirmed that the bank had been robbed and gave the license plate number to an employee who in turn gave the information to the call receiver.

As sometimes happens certain information systems were down at the communications center and so they were unable to run the suspect's license plate for the make and model etc.

Officer McCutchen used his Voyager Wireless Technology to run the license plate number. He got a return on a turquoise Mercury Cougar, which was stolen out of Seattle.

As Officer McCutchen drove westbound on North 205th he saw the suspect sitting in the LeBaron facing eastbound on 205th waiting in traffic for the light to change. Officer McCutchen said they made eye contact at which point the suspect managed to get around the traffic and drive through the gas station parking lot on the corner and then south onto Aurora Avenue.

Officer McCutchen gave chase in his fully marked patrol car. Sgt. Woo pulled in behind Officer McCutchen. The suspect was driving at a high rate of speed and pulled off Aurora and onto Firlands Way North.

Traffic Officer Eric White was driving North on Firlands in his fully marked patrol car. Other officers were also coming into the area with their lights and siren on.

Finding himself out-manuevered the suspect slowed considerably and was blocked in on all sides by our officers. The officers arrested him without incident.

As the pursuit is occurring Master Patrol Officer Beth Lavin had arrived at the bank and was interviewing the bank employees. The employee is describing the suspect in detail to MPO Lavin who immediately puts two and two together and called the Kenmore Police Department.

On April 15th of this year a gas station in Kenmore was robbed. They asked for our help and MPO Lavin went and took witness statements at the robbery scene.

The physical description of the suspect from our robbery matched the suspect from their robbery.

At this point, we contacted Detective Christina Bartlett in the King County Sheriff's Office Major Crimes Unit. She is the assigned investigator on the Kenmore robbery.

She came to our Precinct and interviewed the suspect. When she finished she had obtained a number of confessions from the suspect. Not only did he confess to the robbery he had just committed at the CityBank but he admitted to a second bank robbery in Seattle. He also admitted to two more robberies and a stolen vehicle in Shoreline as well as the robbery in Kenmore.

The suspect is a convicted felon and has a substantial criminal history. He was booked into the King County Jail for Investigation of Robbery.

Yet again, another great example of how the wireless technology has truly benefited our officers and the citizens of Shoreline. Using the new technology Officer McCutchen as well as several other officers were immediately running the license plate number. Officer McCutchen knew he was looking for a turquoise Cougar and this specific information helped draw his attention to the suspect's car.

Note: The car that was used in the Kenmore robbery was stolen from a car lot in Shoreline. At the time, of the information broadcast via our police radio regarding the robbery Officer Palus recognized the vehicle description as matching the stolen vehicle report he had taken in Shoreline and contacted the Kenmore Police with possible suspect information.

This is an outstanding example of textbook police work at its best!

The officers at our Police Department continue to aggressively pursue those involved in the auto thefts. Recently I've been updating you through the Weekly Alert regarding a number of auto theft arrests our officers have been making. In 2005 our arrests of suspects for auto theft/possession of stolen property in the first degree rose 68%.

I've attached a graph listing the 2004/2005 charges resulting from Auto Theft/Recovery Incidents. This map also shows 2004/2005 Auto Thefts by Location/Premise Type and 2004/2005 Auto Theft Conditions.

Future Technology

Several new technologies are now being advertised and purchased by law enforcement agencies throughout the region. The Shoreline Police Dept. is looking into all of these new opportunities and is arranging for demos at this time.

One of the more expensive tools is the License Plate Reading and Analysis Technology. A patrol vehicle is equipped with a camera/infra-red technology, which reads license plates on a constant basis. These plates are then run on a data-base provided through several different agencies. When a stolen license plate/vehicle is run, an alarm goes off notifying the Officer of the "HIT". The recognition occurs almost immediately. Cost is approximately \$20,000 per unit.

A local entrepreneur has come up with a similar technology without all of the bells and whistles. The product essentially operates in the same manner but does not have infra-red, alarms, etc... It will run off of software placed into our current computers. It will cost approximately \$300 per unit. There is an associated annual fee that is negotiable. New technology is being offered with this system on a daily basis, including Bluetooth capability.

BAIT cars have been around for several years. This technology includes a tracking system, etc... that is downloaded into a computer. The computer is dedicated to the BAIT car/system. Cost for the hardware/software is between \$4500 and \$8800, depending on options. We have contacted NICB (National Insurance Crime Bureau) who will provide us with the system. They will then work with us to purchase and/or use one of their BAIT cars. These cars can be started, turned off, locked and tracked by the software provided. It allows officers to track and ultimately apprehend auto theft suspects without getting into pursuits, etc... Kenmore and SeaTac have recently purchased this equipment and are looking into getting a vehicle. Shoreline may be able to work with these agencies to share the costs.

Storefront Offices

The two storefronts have been very proactive when it comes to auto theft prevention. They have published a number of articles about this subject in their Block Watch News publications.

They have made these articles available on the City website. The Storefront officers also speak about auto theft prevention when they are attending Block Watch meetings, community meetings, Chamber of Commerce meetings, etc....

Sergeant Larson has spoken with Susan Will regarding the police website. According to Susan our website currently ranks 11th in the City for the number of hits it receives. We will be updating our website regularly and adding relevant crime prevention tips as well as other crime trends occurring in the City.

This same information is also provided to citizens who frequent our storefronts.

Crime analysis has shown that 28% of our auto thefts occur from apartment complexes. As a result of this analysis Officer Leona Obstler, our Eastside storefront officer, has put together an auto theft prevention brochure. Included in the brochure is a list of Anti-Auto Theft prevention tips as well as auto theft information specific to Shoreline. These brochures will be supplied to each apartment complex manager in the City. We will encourage the managers to post the information in a visible location that is accessible to pre-existing tenants as well as provide this information to each new resident. The brochures will also be available at the precinct and at each storefront.

Please see attached "Anti-Auto Theft Program" brochure.

Officer Elfenson, our Eastside Storefront Officer, is in the process of putting together an auto anti-theft device program into effect (The CLUB). This is a program that is available to law enforcement and will entitle our citizens to obtain "The CLUB" at our cost.

The "CLUB" is considered an auto anti-theft device. Our Storefront Officers have been in contact with Nick Gligor, the Law Enforcement Affairs representative for Winner International/The Club.

Model: #504 Auto Theft Task Force Club – this Club is a highly visible Yellow vinyl covered lock. Imprinted on the device is "Auto Theft Task Force". Basically, this item is for car use and small cab pickups and vans.

Cost: \$10.00 per unit

Model: #2110 Blue Truck/SUV Club – this is the same Truck/SUV Club that is seen in the retail sector. It is approximately 6" longer than a standard Auto Club and provides better protection for large cab vehicles such as pickups, vans, and SUV's. Also this unit is "self-locking", meaning that you only need the key to unlock it as it locks itself automatically when extended on the steering wheel.

Cost: \$15.00 per unit

These are the standard Clubs for law enforcement related programs.

Any police purchase order of 25 units or more is shipped freight free. On orders of less than 25 units shipping charges will be based on weight and destination. The carriers set these rates and Winner International has no control over these costs. No tax is assessed to any invoice.

Smaller orders (less than 300 lbs./approximately 84 Clubs or 7 cases of 12 units each) would ship UPS and no extra fee would be charged.

Any order can be submitted by purchase order, prepaid check/money order (we can fax over a copy of the check/money order to expedite our order and then mail the hard copy to Nick Gligor's attention), or VISA etc. There is no minimum order needed to be afforded this cost of the Clubs. Nick's only request is that orders would come as a public/private entity or organization and not from individuals as he cannot provide individuals these program costs.

Our order will be received within 7-10 business days.

We've been in contact with the Everett Police Department who uses this program and they say it is very popular.

This program will also be advertised in our Anti-Auto Theft brochure and a brief training will accompany each CLUB given out. We will provide the club to Shoreline Citizens at our cost which will cover the initial investment.

The initial investment to the city would be \$1,290.00. This amount would cover our initial purchase of 120 car clubs and 48 truck clubs.

Sergeant Larson has spoken with Joyce Nichols and Susan Will and will be working in a cooperative effort to design and promote an Anti Auto-theft campaign for the City.

We ran an article in the June edition of Currents promoting Anti-Auto theft awareness in conjunction with "The Club" program as well as discussing auto theft from a crime prevention perspective. Sergeant Larson is currently working with Susan on this and we anticipate the article to be published in the June edition of Currents.

Thirty-eight percent, YES, thirty-eight percent of the auto thefts occurring in the City of Shoreline happen when the car owners leave their car doors unlocked! This type of information is crucial for our citizens to know especially from a crime prevention standpoint.

We will be working with the City to produce a power point presentation pertaining to an Anti-Auto Theft Prevention Public Service Announcement to be played on our public access channel

The sharing of information is one of the most important ways to prevent crime. Auto theft is no exception. Our storefronts will continue to work diligently to provide the information necessary to prevent auto theft within our community.

Ballinger Homes

Patrol Officers were hired by the King County Housing authority on an overtime basis approximately 13 years ago. This was due to increasing gang violence to include assaults and shootings mainly at Ballinger Homes. Advanced problem solving is at the forefront of our approach. We work directly with Housing on problem tenants and formulate a game plan tailored specifically to each separate incident. We have been very successfully in evicting and removing tenants that have violated their lease agreements or committed crimes in the complex.

Over the years we have established a great rapport with the residents and staff. We educate residents on Fraud and Identity Theft, which impacts many of our seniors and disabled persons. We provide free bicycles and helmets to the kids at Ballinger homes.

In Ballinger we have established a "Key Keeper", which is similar to a Block Watch Captain. We coordinate with them regularly for information on concerns, issues and possible crime trends. This includes the current problem with auto theft and recovered stolen vehicles.

Last year Sgt. Johannes obtained 50 steering wheel locking devices. (He had obtained these devices for free as a promotional item. These were not the "CLUB" and are substantially more expensive) He researched and obtained information on recent auto theft victims in the complex and identified numerous vehicles in Ballinger Homes that were high "target" type vehicles. He met with the residents and showed them how to use the locking devices and educated them on auto theft prevention. Residents were provided with the devices and as a result auto thefts in Ballinger Homes have decreased and our citizens are more proactive and educated.

This is just one example of how direct interaction/information exchange with our neighborhoods, businesses and apartment complexes can reduce crime such as auto theft.

Proactive Detectives

Proactive Detectives work with Shoreline Detectives to identify suspects and track them whenever possible. They also work with other agencies to serve search warrants, share information and determine possible crime trends. The proactive unit has been very effective at locating occupied stolen vehicles. Please refer back to the example given above concerning Detective Turi's arrest.

When the Proactive Unit was formed, when Shoreline incorporated, it consisted of four detectives on two squads giving seven day a week coverage. It was common knowledge that those detectives had a tremendous impact on the crime rate in Shoreline. They were very proactive in their approach, utilizing the Drug Abatement Program to combat drug dealing/use out of known residences in our city. This program was used successfully on almost 100 houses providing landlords with notification and when necessary the information to evict those engaging in criminal drug activity.

The Proactive Unit was also responsible for developing and implementing our Motel/Hotel Trespass Program.

The purpose of the "CITY OF SHORELINE MOTEL/HOTEL TRESPASS PROGRAM" is to prevent crime along Aurora Avenue North by preventing those responsible for committing such crimes as prostitution, drug trafficking, street robbery, and related "Street crimes" from using the motels in this area as a "base of operation" for such activities. When a person or persons are removed from one motel within that area, those persons will also be banned, for one year, from all motels within that area that are participating in the program.

The Proactive Detectives developed relationships with our Motel/Hotel owners and their staff, which allowed them to work in a cooperative effort to share information and to combat crime in and around the motels. Because of the plainclothes status these detectives are able to meet with Motel/Hotel staff without being easily detected by criminal elements.

The Proactive Detectives were also available to work special emphasis details. The ability to work in plainclothes and in unmarked cars provides us with an invaluable resource concerning surveillance. Street informants who provide us with information concerning auto thefts, drug sales, vice etc.... are much more willing to meet with a detective wearing plainclothes than an officer wearing a uniform and driving a marked police car.

On March 1, 2001, one of the detective positions was converted to a sergeant position and Sgt. Kain was assigned. About 2 years later of the detective positions was moved to the traffic unit, leaving two detectives and a sergeant. This decrease in personnel makes it increasingly difficult for the Unit to be proactive in their efforts to control crime trends and problem areas.

Currently, the Proactive Unit investigates all Narcotic Activity Reports. They are also responsible for all follow-ups resulting from a drug arrest or prescription forgery. They also help the Precinct detective unit when necessary with surveillance, search warrants etc....

When they do surveillance, search warrants or other projects they cannot do it without borrowing personnel from other units or precincts. According to a memo written to me by Sgt. Kain the Washington State Criminal Justice Training Center Undercover School and the Federal Drug Enforcement Administration classes all stress that to do an acceptable surveillance you need a minimum of six officers/vehicles. While I know and understand that at this point this number is not a realistic one I do believe that increasing the number of proactive detectives would greatly benefit our mission to reduce crime and the fear of crime.

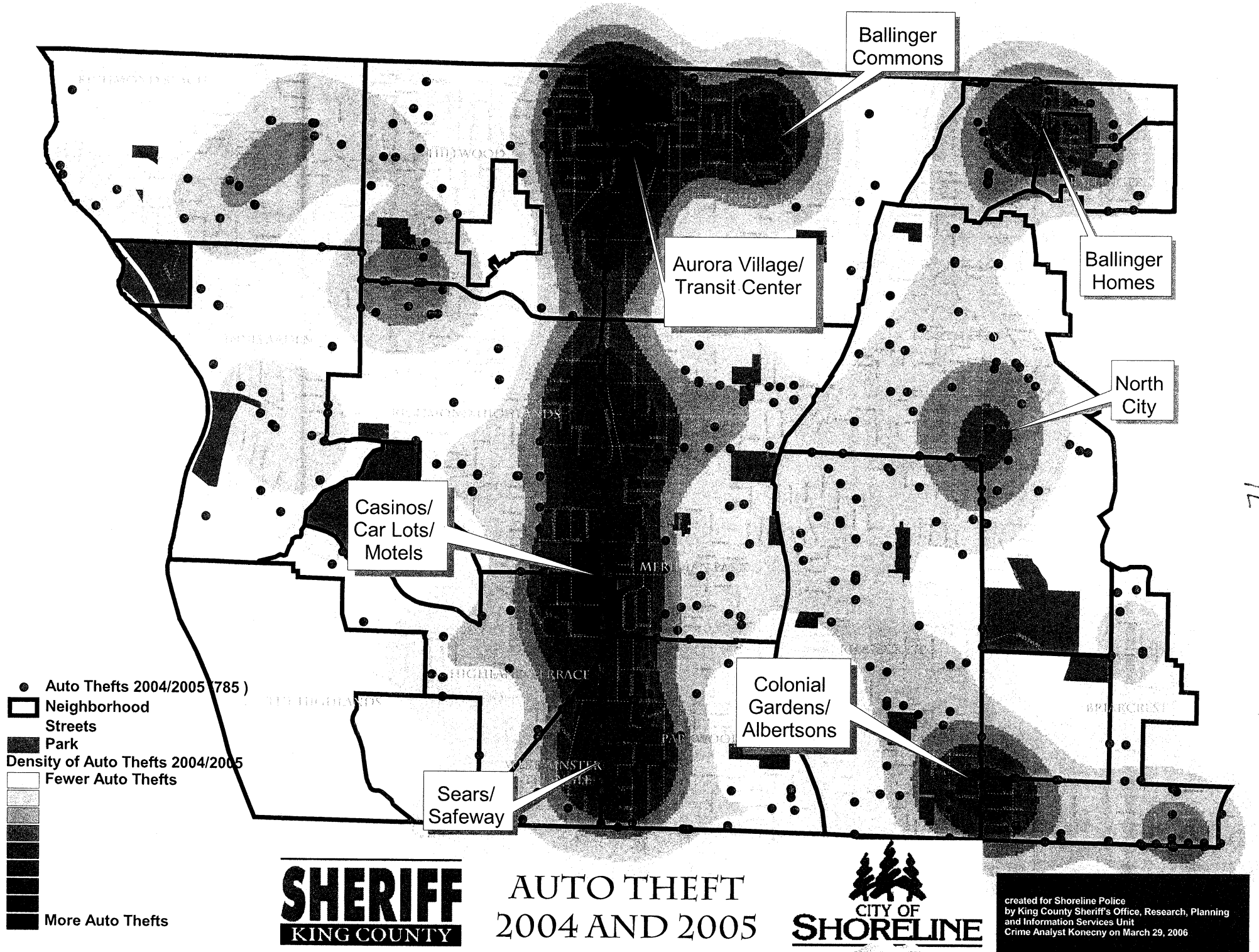
It is difficult to truly explain just how important a Proactive Unit is to our Department.

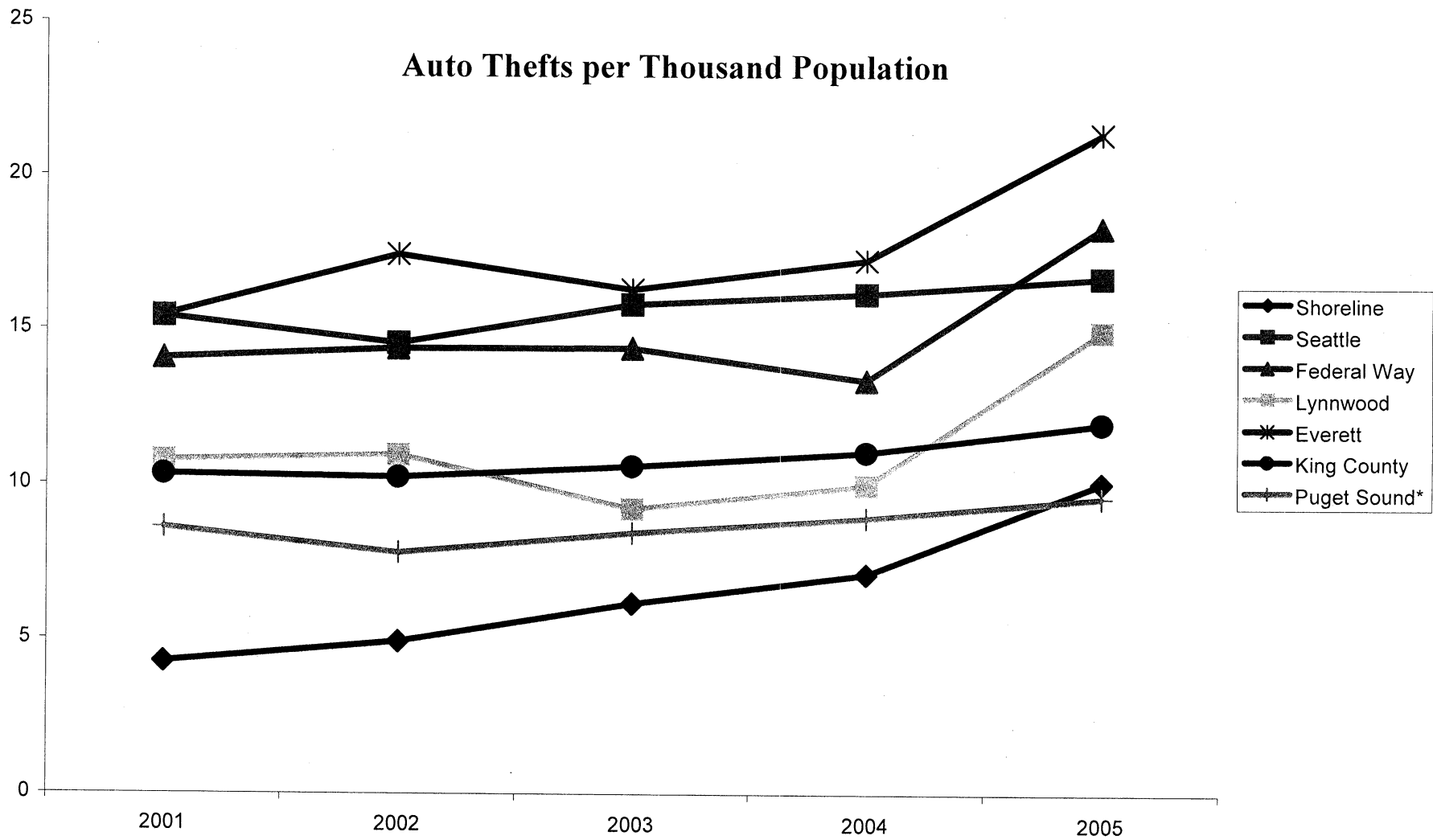
The Proactive is also considered an extension of patrol. Often times plainclothes detective can and do enter incidents prior to the patrol officers. They gather valuable intelligence information, which

they provide, to patrol. They can and do throw on a police jacket and back up the patrol officers when needed.

The Shoreline Proactive Unit will also be working with the King County Sheriff's Office TAC-30 team to put together a patrol emphasis sometime in the first half of 2006. A similar emphasis was very effective in reducing auto theft and ALL crime during December 2005.

I hope the information I have given you provides a deeper insight into the Auto Theft problems in our City. Know that the Shoreline Police Department is working diligently to provide Anti-Auto Theft information to our citizens and that we are also working in a cooperative effort with our neighboring cities and law enforcement agencies to combat this very regional and national crime trend.





72

<u>Auto Thefts</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2,004</u>	<u>**2005</u>
Shoreline	227	262	325	375	528
Seattle	8,755	8,308	9,052	9,253	9,563
Federal Way	1,180	1,206	1,204	1,118	1,573
Lynnwood	367	372	318	344	520
Everett	1,482	1,675	1,579	1,672	2,085
King County	18,293	18,301	19,116	19,939	21,884
Puget Sound*	30,365	27,823	30,640	32,392	37,140

Source: <http://www.waspc.org/documents/cjis/2004-1995.xls> &
published annual Crime in Washington reports

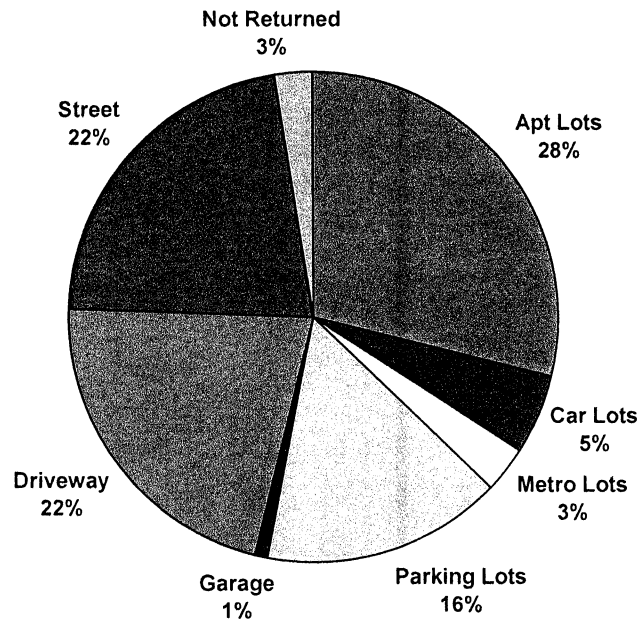
*Puget Sound includes all of King, Pierce, Snohomish, Kitsap, &
Thurston counties

**2005 stats Source:

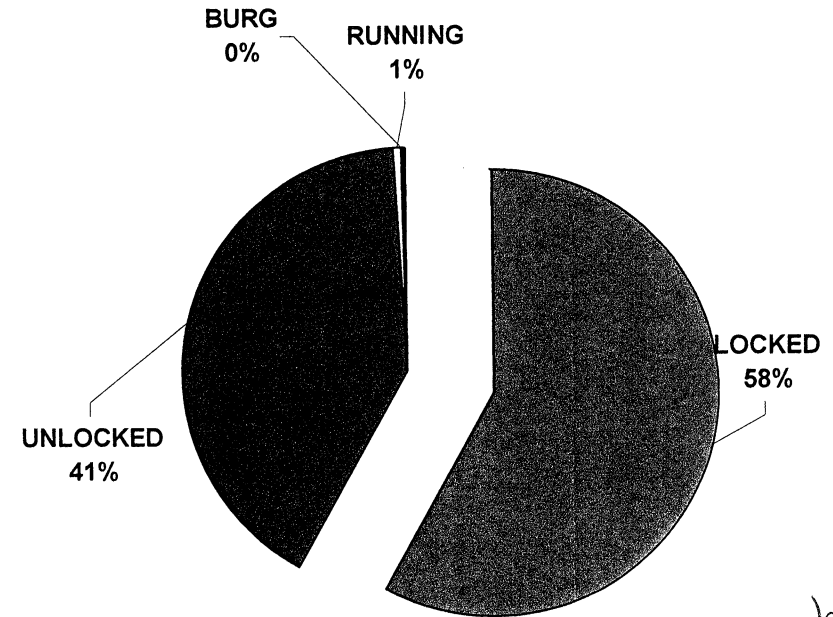
http://www.waspc.org/documents/cjis/2005_Preliminary_Crime_Statistics_Part2.pdf

This page intentionally left blank.

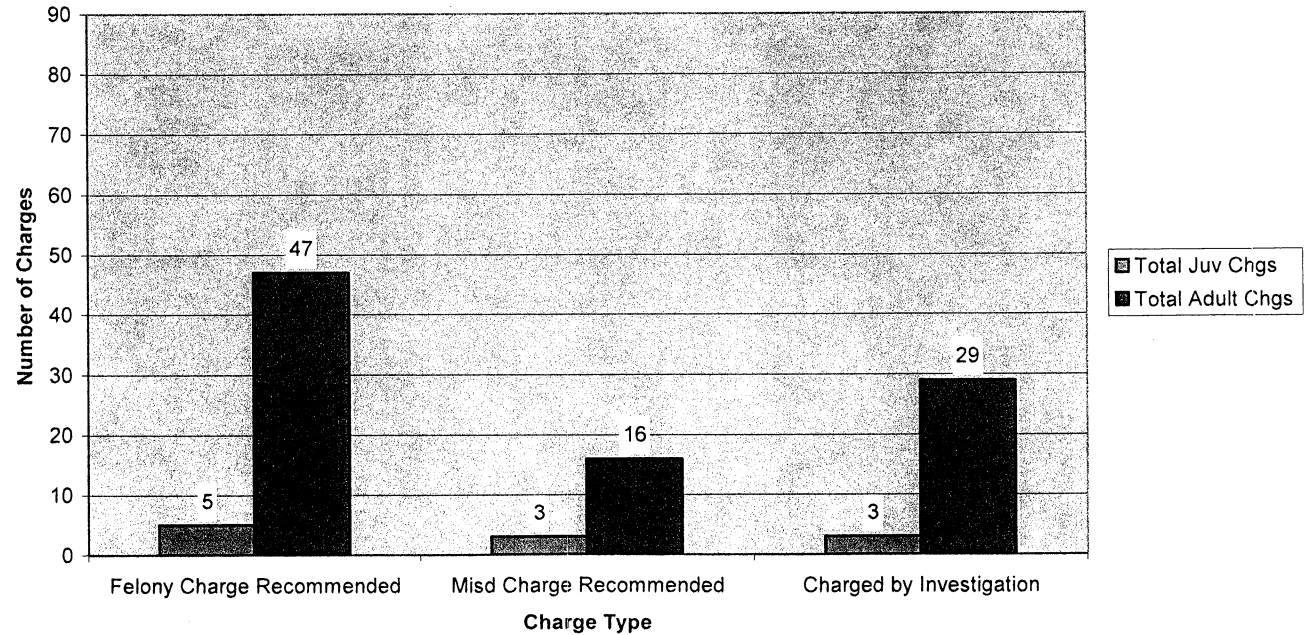
2004 Auto Theft by Location / Premise Type



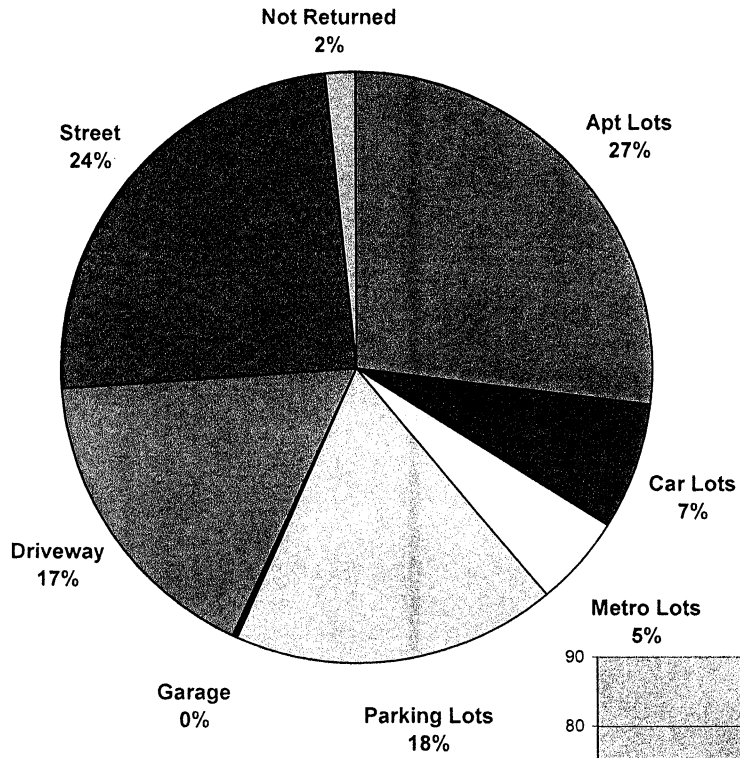
2004 Auto Theft Conditions



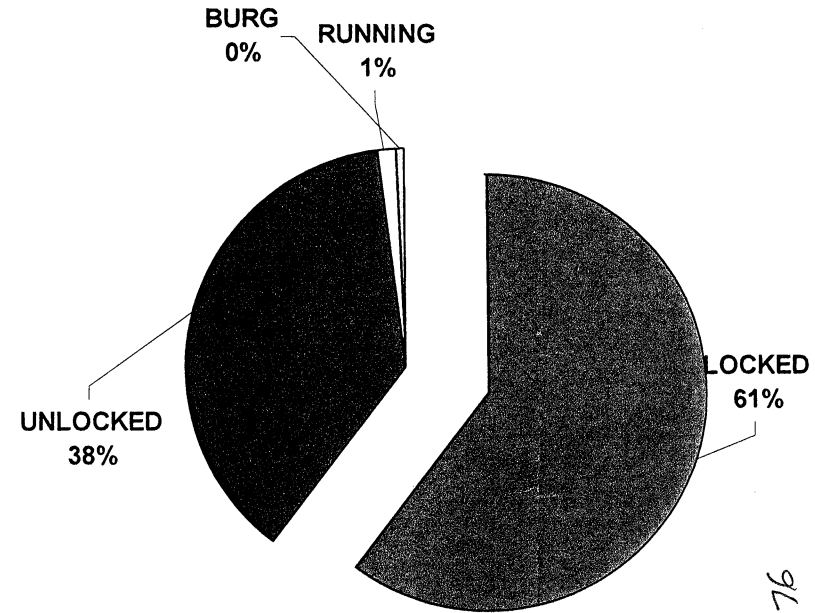
2004 Charges Resulting from Auto Theft/Recovery Incidents



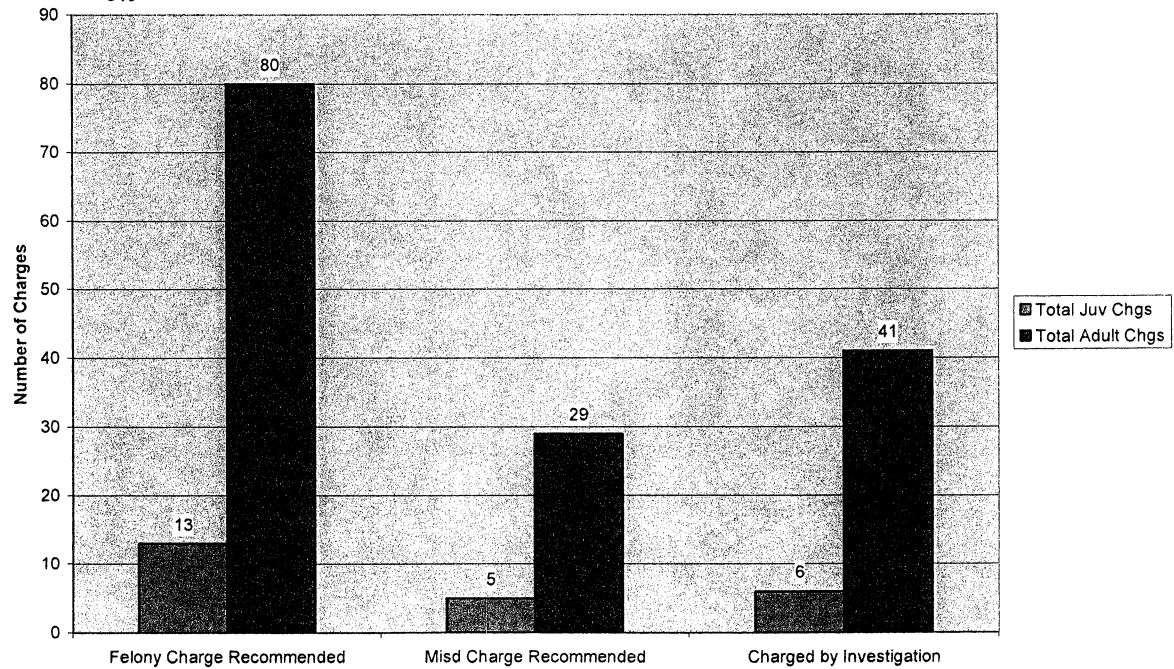
2005 Auto Theft by Location / Premise Type



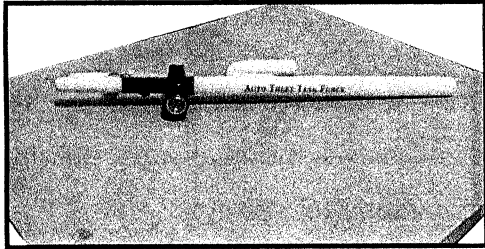
2005 Auto Theft Conditions



2005 Charges Resulting from Auto Theft/Recovery Incidents



CLUB PROGRAM



AUTO THEFT "TASK FORCE" DEVICE

Available soon at low cost at our main precinct and both storefront offices, this Anti-Theft Device is yet another layer of protection. The more protected your vehicle is, the more difficult it is to steal.

Devices have solid steel hooks for greater security. Cro-moly steel construction resists sawing, prying, and hammering..



Shoreline Police

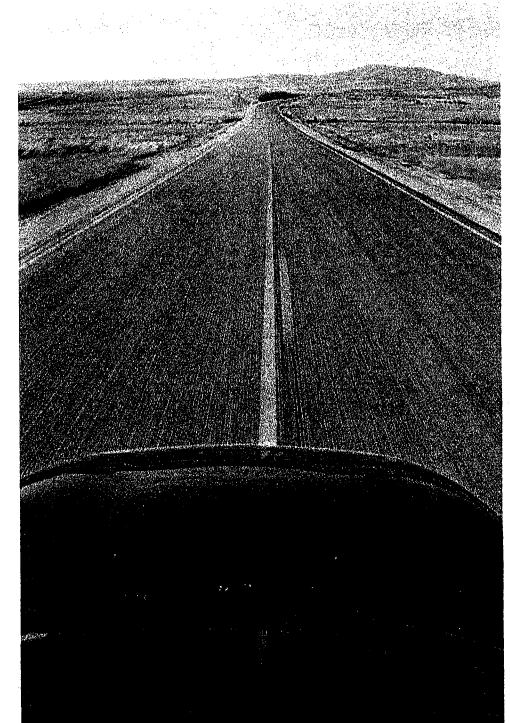
Shoreline Police
Main Precinct
1206 N. 185th Street
206-546-6730

Shoreline Police
Westside Neighborhood Center
624 NW Richmond Beach Road
206-546-3636

Shoreline Police
Eastside Neighborhood Center
521 NE 165 Street
206-363-8424

Shoreline Police

ANTI-AUTO THEFT PROGRAM



Put the Brakes on Vehicle Theft

Protection...

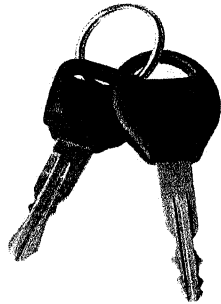
DO THE MATH

Auto Theft Stat's

An auto theft occurs about every 26 seconds in the United States. Add it up and that's 1.2 million vehicles each year that wind up in the hands of thieves.

The math doesn't get any better when you consider how much this costs all of us.

38% of the cars stolen in Shoreline last year had been left unlocked.



LOCK YOUR DOORS

Take steps to make your vehicle less attractive to a thief.

There are some simple common sense steps and other layers of protection that can help us reduce auto theft and prevent you from becoming a victim.

COMMON SENSE

These are simple and don't cost you a thing:

- Lock Your Doors
- Remove your keys from the ignition
- Close your windows completely
- Park in well-lit areas
- Remove valuables, packages and mail from view

VISIBLE OR AUDIBLE DEVICE

We find vehicle alarms annoying when they go off. Even better, so do car thieves...and they avoid autos with alarms or anti-theft devices! Consider adding a visible or audible anti-theft device to your vehicle.

- Audible alarm system
- Steering wheel locks
- Steering column collars
- Theft deterrent decals
- Wheel locks
- Window etching

VEHICLE IMMOBILIZER

Thieves can bypass your ignition by "hotwiring" a vehicle. You can put the heat on the car thieves by installing or utilizing a vehicle immobilizer system.

- Smart keys with computer chips that must be present to start the vehicle
- Fuse cut-offs
- Kill switches
- Starter, ignition and fuel disablers

TRACKING SYSTEM

Tracking systems emit a signal to police or a monitoring service when the vehicle is reported stolen. If your vehicle has a tracking system and is stolen, it can often be recovered faster and with less damage. Put your vehicle on the radar screen by installing a tracking device.

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Presentation of the 2007 – 2012 Capital Improvement Plan
DEPARTMENT: Finance
PRESENTED BY: Debbie Tarry, Finance Director

PROBLEM/ISSUE STATEMENT:

The City Council has established a schedule to review the Capital Improvement Plan (CIP) during the summer in order to incorporate the first year budget for CIP projects and associated maintenance costs into the City's annual operating budget, which is prepared during the late summer and early fall. The Transportation Improvement Plan (TIP) consists of the projects included in the Roads Capital Fund section of the CIP. The two plans will be presented for Council's review simultaneously.

On June 12, 2006, staff will present the proposed 2007 – 2012 CIP and TIP to the City Council. The following schedule is proposed to facilitate the adoption of the 2007 – 2012 CIP.

June 12, 2006	Presentation of the Proposed 2007 – 2012 CIP and TIP
June 19, 2006	Council Discussion on the Proposed 2007 – 2012 CIP and TIP
June 26, 2005	Public Hearing and Council Discussion on the Proposed 2007 – 2012 CIP TIP
July 10, 2006	Council Adoption of 2007 – 2012 CIP and 2007 – 2012 TIP

FINANCIAL IMPACT:

The Proposed 2007 – 2012 CIP is still being finalized, but will be balanced, as required by the Growth Management Act. The draft CIP will be distributed the evening of June 12.

RECOMMENDATION

This item is for discussion purposes only. Council discussion is desired regarding the proposed process to review and endorse the Proposed 2007 – 2012 Capital Improvement Program and any key questions or issues that Council may wish staff to address as part of the process.

Approved By: City Manager  City Attorney ____