



## SHORELINE CITY COUNCIL WORKSHOP DINNER MEETING

Monday, September 25, 2006  
6:00 p.m.

Shoreline Conference Center  
Highlander Room

**TOPICS/GUESTS:** • Karen Goroski, Suburban Cities Association

## SHORELINE CITY COUNCIL BUSINESS MEETING

Monday, September 25, 2006  
7:30 p.m.

Shoreline Conference Center  
Mt. Rainier Room

	<u>Page</u>	<u>Estimated Time</u>
1. CALL TO ORDER		7:30
2. FLAG SALUTE/ROLL CALL		7:30
(a) Proclamation recognizing the "Back to School Consortium"	<u>1</u>	
3. REPORT OF THE CITY MANAGER		7:35
4. REPORTS OF BOARDS AND COMMISSIONS		7:38
5. GENERAL PUBLIC COMMENT		7:40
<i>This is an opportunity for the public to address the Council on topics other than those listed on the agenda, and which are not of a quasi-judicial nature. The public may comment for up to three minutes; the Public Comment under Item 5 will be limited to a maximum period of 30 minutes. The public may also comment for up to three minutes on agenda items following each staff report. The total public comment period on each agenda item is limited to 20 minutes. In all cases, speakers are asked to come to the front of the room to have their comments recorded. Speakers should clearly state their name and city of residence.</i>		
6. APPROVAL OF THE AGENDA		7:55
7. CONSENT CALENDAR		7:55
(a) Minutes of Study Session of August 21, 2006	<u>3</u>	
Minutes of Workshop Dinner Meeting of August 28, 2006	<u>21</u>	

- (b) Approval of expenses and payroll as of September 14, 2006 in the amount of \$1,508,467.24 25
- (c) Motion to endorse the 10-Year Plan to End Homelessness 27
- (d) Approval of Richmond Beach Community Association Mini-Grant in the amount of \$5,000 31

## **8. ACTION ITEM: PUBLIC HEARING**

8:00

*Public hearings are held to receive public comment on important matters before the Council. Speakers wishing to speak should sign in on the form provided. After being recognized by the Mayor, speakers should approach the lectern and provide their name and city of residence. Individuals may speak for three minutes, or five minutes when presenting the official position of a State registered non-profit organization, agency, or City-recognized organization. Public hearings should commence at approximately 8:00 p.m.*

- (a) Public hearing to receive citizens' comments on the Proposed Use of 2007-2008 Community Development Block Grant and General Funds to support Human Services 35

## **9. NEW BUSINESS**

8:30

- (a) Discussion of the SeaShore Transportation Forum Agreement 53

## **10. ADJOURNMENT**

9:30

*The Council meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the City Clerk's Office at 546-8919 in advance for more information. For TTY service, call 546-0457. For up-to-date information on future agendas, call 546-2190 or see the web page at [www.cityofshoreline.com](http://www.cityofshoreline.com). Council meetings are shown on Comcast Cable Services Channel 21 Tuesdays at 12 noon and 8 p.m., and Wednesday through Sunday at 6 a.m., 12 noon and 8 p.m.*

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Proclamation recognizing and thanking the Back to School Consortium
<b>DEPARTMENT:</b>	Human Services
<b>PRESENTED BY:</b>	Rob Beem, Human Service Manager

**PROBLEM/ISSUE STATEMENT:**

The City Council is recognizing the partners that have joined together to form the Shoreline Back to School Consortium. This collaboration of schools, agencies, congregations and cities has been outfitting students with school supplies and clothing each of the past three years.

This proclamation recognized the valuable work the partners have done to meet the needs of over 750 students attending the Shoreline Public Schools. Member of the Back to School Consortium steering committee will be present this evening to receive the proclamation.

Approved By: City Manager  City Attorney \_\_\_\_



# PROCLAMATION

WHEREAS, the Back to School Consortium was formed to ensure that all students attending Shoreline Schools begin the school year with new school supplies and clothing; and

WHEREAS, the Back to School Consortium held an event on August 29<sup>th</sup>, 2006 at Ridgecrest School that distributed supplies, books and clothing to over 750 students; and

WHEREAS, the community supported the Back to School Consortium's work with over \$6,000 of cash and \$18,000 of supplies and in-kind donations; and

WHEREAS, 40 volunteers participated in the event; and

WHEREAS, the Back to School Consortium is led by the Center for Human Services, Hopelink, Shoreline Schools and its Readiness to Learn Program, Turning Point the WORKS - a program of the Shoreline PTA, and the cities of Lake Forest Park and Shoreline;

NOW, THEREFORE, I, Robert L. Ransom, Mayor of the City of Shoreline, on behalf of the Shoreline City Council, do hereby proclaim the City of Shoreline's congratulations and thanks to the Back to School Consortium partners, volunteers, and donors for their hard work and generosity in enabling students across the City to start school ready and equipped to learn.

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Robert L. Ransom  
Mayor of Shoreline

**DRAFT**

**CITY OF SHORELINE**

**SHORELINE CITY COUNCIL  
SUMMARY MINUTES OF STUDY SESSION**

Monday, August 21, 2006  
6:30 p.m.

Shoreline Conference Center  
Mt. Rainier Room

**PRESENT:** Mayor Ransom, Deputy Mayor Fimia, and Councilmembers Gustafson, Hansen, Ryu, and Way

**ABSENT:** Councilmember McGlashan

1. **CALL TO ORDER**

The meeting was called to order at 6:32 p.m. by Mayor Ransom, who presided.

2. **FLAG SALUTE/ROLL CALL**

Mayor Ransom led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present except for Councilmember McGlashan.

**Councilmember Gustafson moved to excuse Councilmember McGlashan.  
Councilmember Way seconded the motion, which carried 6-0.**

(a) Award Presentation for Kelly Stephens, Shoreline Olympian

Mayor Ransom, Councilmember Ryu, and Rick Stephens, Shoreline Chamber of Commerce, presented the award to Kelly Stephens, who was recognized as the Grand Marshall of the Celebrate Shoreline Parade and bronze medal-winning member of the 2006 U.S. Women's Olympic Hockey Team.

Ms. Stephens thanked the Council and the Chamber of Commerce for their support. She thanked Rick and Diana Stephens, at whose ice rink she learned to skate. She said she is moving back to Shoreline to work with the kids in the City, noting that she loves to mentor children and is excited about her future in the City.

Mr. Rick Stephens congratulated Kelly for being one of the world's greatest hockey players. He added that Kelly is a great role model for youth.

(b) Proclamation recognizing the Shoreline Water  
District's 75<sup>th</sup> Anniversary

Mayor Ransom read the proclamation and applauded the Shoreline Water District for its quality customer service and their superior water service to Shoreline residents. He

recognized Ron Ricker and the rest of the Commissioners and staff that were present from the District.

Mr. Ricker thanked the Council for the proclamation and introduced Charlotte Haines, Denny Clause, and Stu Turner. He said he would provide additional copies of the "History of the Shoreline Water District" for the City Council and staff.

### 3. CITY MANAGER'S REPORT

Bob Olander, City Manager, provided updates and reports on the following items:

- The 11<sup>th</sup> annual Celebrate Shoreline
- The North City ribbon-cutting ceremony on August 17
- The annual "National Night Out Against Crime"
- The Renewable Energy Fair, which featured displays on solar and other renewable energy sources
- The renovation of two baseball fields and construction of covered dugouts by the Parks Department
- The open house on the Richmond Beach Saltwater Park Master Plan held on July 29
- In addition to plumbing and mechanical permits, the City now issues electrical permits, effective August 1.
- The near-completion of Shoreline Fields A & B. Play is scheduled to begin October 1.
- The ongoing work on priority sidewalk routes

Councilmember Way inquired if the block watches are posted on the City website. She also asked about the extent of fire damage at Richmond Beach Saltwater Park. She felt it might be a good idea to post the permit information on the City website. Mr. Olander responded that he would follow up regarding block watches. He said there was little damage to Richmond Beach Saltwater Park, but the City will reseed the slopes for long-term stabilization.

Councilmember Hansen asked when work would start at Twin Ponds Park. Mr. Olander said the design phase would begin in the next few months; completion is expected in late spring or early summer 2007.

Councilmember Hansen inquired why landscaping for the North City project ends at N. 170<sup>th</sup> Avenue on 15<sup>th</sup> Avenue NE. Mr. Olander said he would look into this issue and report back.

### 4. COUNCIL REPORTS

Councilmember Ryu noted that the SeaShore Transportation Forum met on August 16.

Councilmember Way said she attended the “Frog Frolic”, a King Conservation District (KCD) event held at Shadow Lake Bog in Renton. She said the 92-acre bog was acquired by the City of Renton and King County.

Mayor Ransom reported that City of Seattle Mayor Nickels and King County Executive Ron Sims sent representatives to the SeaShore Transportation Forum. He said he met with several Sound Transit officials in regard to funding for Shoreline, and more information will be available at a later date.

5. PUBLIC COMMENT

(a) Mike Bolton, Shoreline, urged the Council to review and discuss the code as it pertains to vehicles parked in yards. He noted although his personal issues with the City have been resolved, he would like to see specific revisions in the code.

(b) Michael Jacobs, Shoreline, President of Innis Arden Club (IAC), recalled that at the July 24 City Council meeting, Deputy Mayor Fimia claimed that the Innis Arden Club was using the Hazardous Tree Ordinance to cut down “alleged” hazardous trees. He said this is not true and the community has spent over \$250,000 on certified arborists, geologists, surveyors and hydrologists to help with managing the reserves in a responsible and environmentally sound manner. He said hazardous trees were only removed upon the advice of ISA-certified arborists and after the proper forms were submitted to City staff. He said that in May 2004, the City served a notice and order claiming that the IAC removed trees illegally. He said the IAC demonstrated at that time that the trees that were removed were, in fact, hazardous. He noted that the IAC spent over \$30,000 in legal fees then filed a claim against the City, which hasn’t been pursued. He felt Deputy Mayor Fimia should apologize because there is no basis for her allegations.

Councilmember Way asked the City Manager to respond to Mr. Bolton concerning his municipal code suggestions. Mr. Olander responded that the staff can propose Code amendments or the Council can request to put an item on a future agenda for discussion and review.

**Councilmember Way and Deputy Mayor Fimia requested that a review of the code be added to a future City Council meeting agenda.**

Responding to Mr. Jacob’s comments, Councilmember Ryu said she thought view protection was a big concern for the IAC. She said she is glad that the official position of the IAC is not the protection of views.

6. STUDY ITEMS

(a) Puget Sound Regional Council (PSRC) – Update of Vision 2020

Joe Tovar, Planning and Development Services Director, noted that a staff memorandum was distributed on Vision 2020 to each Councilmember.

Ben Bekenta, PSRC Principal Planner, presented an overview and discussed the current schedule of the project – the Update of Vision 2020. He noted that the PSRC is a member organization responsible for long-range growth management, transportation, and economic planning, administering Federal transportation funds, and the preparation of regional data and forecasts. Vision 2020 provides the transportation overall long-range policy direction for Destination 2030 which is the adopted long-range regional transportation plan. Vision 2020 is the document that has multi-county planning policies and articulates a long-range vision for the region so all local governments and counties can work together. A highlight of Vision 2020 is the description of a system of designated major regional growth centers. These areas, he explained, would support the building of major transportation system. He noted that by 2040 there will be an additional 1,600,000 million people in the region, with an additional 1,100,000 million jobs. The PSRC has outlined that future growth in the region needs to be efficient and be sensitive to the natural environment.

Continuing, Mr. Bekenta noted that the Growth Management Policy Board reviewed adopted policies to remove redundancies, developed ten issue papers, and developed four regional growth alternatives for formal evaluation in the draft environmental impact statement. The board, he noted, attempted to be ambitious, but realistic. He said they attempt to respect the visions of the local entities. The Environmental Impact Statement (EIS), he stated, proposes four growth alternatives around the region which include: 1) extending currently adopted growth targets for each of the four counties, 2) extend adopted growth targets in metropolitan cities, 3) extend adopted growth targets in larger cities, and 4) extend adopted growth targets in smaller cities. He pointed out that the GMA policy board is beginning to apply evaluation criteria to the four alternatives described above, to include qualitative analyses such as quality of life. He also noted that they are in the process of collecting public comment and will bring the results back to the board in January or February. This will lead to working on a final draft to move towards adopting a final document in March 2008.

Mr. Olander noted that there was no financial impact shown on each of the scenarios presented. He said revenues do not necessarily follow the growth patterns and that is an important element that needs to be included in the analysis.

Mr. Bekenta agreed and said that analysis would have to be done at the local level. This is a key issue that is being discussed, however, it will not be a part of the SEPA EIS statement.

Mayor Ransom noted that the PSRC projected that the City will only have 2,500 more jobs becoming available, with most of the job growth occurring in South King County. He said Shoreline is not even close to having 25,000 – 30,000 jobs. He expressed concern that the projections distributed by the PSRC will encourage growth in the south to the exclusion of the north.



Mr. Bekenta said the jobs/housing balance is under active discussion at the PSRC and they are developing an alternative built-in to encourage more job growth in North King County and Snohomish County.

Councilmember Gustafson inquired if the PSRC studied other cities for examples of good growth management, and what the “formula” is for a City that has prospered in the past.

Mr. Bekenta responded that the PSRC has done that research as part of its “ten issue papers” and it has influenced policy direction to implement here.

Councilmember Gustafson added that the long-range plan needs to be addressed and it needs to be visionary as long as it does the best for this area.

Councilmember Way encouraged the public to review the information on the PSRC website and make comments. She inquired if the maps show how the growth would impact the agricultural lands.

Mr. Bekenta replied that they did a direct analysis of potential pressure from higher levels of rural development in the proximity to agricultural lands and natural resource lands.

Councilmember Way stated there has been an urban sprawl and ongoing build-out despite the charge to protect rural areas.

Mr. Bekenta referred her to the land use section of the EIS because it outlines potential impacts on natural resource lands and agricultural lands.

Mr. Tovar added that a major assumption is that the urban growth boundaries will not change; however, they may have different kinds of rural or agricultural areas in the future.

Councilmember Way felt that the average person is confused because there is still urban development going on in rural areas. She also pointed out that transportation and commerce is connected with these areas.

Mr. Olander asked Mr. Bekenta what the City’s best avenue would be to influence the process.

Mr. Bekenta said Shoreline can submit an official letter to the Growth Management Policy Board. He encouraged the City to submit comments.

Deputy Mayor Fimia noted her heavy involvement in the 1995-96 Growth Management Updates. She said she would like to be able to sit down with PSRC staff and look at the assumptions and the data. There is a big disconnect, she said, between theory and the implementation by the cities. She noted there were huge growth projections in 1995 for what this area would look like in 10 years. She asked how close the projections were to

actual growth. Mr. Bekenta responded that this region has tracked very closely to the forecasts.

Deputy Mayor Fimia also inquired where the growth was projected to go and where it has actually gone. She asked if there was a quantitative analysis done on the population projections for the different scenarios, and how they are implemented to allow cities to up-zone in areas that growth should occur. She said this is a difficult process to execute. Generally, she said people support growth management as a concept. However, when development is proposed in their neighborhood, they come to the City and say they don't want it mostly because of traffic. Thus, they are telling the legislators that existing growth is not being handled, so more growth is not acceptable. Although transit use has increased, the projections for single-occupancy vehicle (SOV) use continue to outpace transit. She added that fixed rail will not solve the issue either. Therefore, she would like to see the projections include commuter data. She inquired about the proportion of riders projected to join carpools, and what is being done to facilitate that. She also asked what cities have achieved success in reducing congestion through fixed rail. She noted that Atlanta got money for a light rail system because they have an urban sprawl, but they still have a congestion problem. She concluded that she would set up a time to visit PSRC and look at their projections.

Mayor Ransom inquired when and who would decide which of the four alternatives would be chosen.

Mr. Bekenta said the policy board is meeting through the months of September and October to make a preliminary decision based on sensitivity tests; it will then go out for public review in January and February. Once the public review is completed it will go before the entire assembly of the PSRC next March. The executive board would then devise a preferred alternative that would go out in April so a supplemental draft EIS could go out to the public.

Councilmember Gustafson asked Mayor Ransom if the Suburban Cities Association (SCA) had this topic on their agenda. Mayor Ransom said there has been some discussion, but not enough to make a decision.

Councilmember Hansen, speaking as President of the Suburban Cities Association (SCA), responded that they are writing issue papers and making strides in influencing the PSRC in some of their opinions. He commented that communication between the PSRC and the SCA is good.

**There was no one wishing to provide public comment on this item.**

(b) 2006 Second Quarter Financial Report

Debbie Tarry, Finance Director, provided the revenue and expenditure reports for the City's operating and capital funds through the second quarter of 2006. Her presentation included the following points:

- Actual General Fund revenue collections of \$12,207,736 through the second quarter of 2006 totaled \$150,893, or 1.3% above revised projections of \$12,056,791. The General Fund is projected to collect \$675,487 less in revenue than originally budgeted.
- 2006 projected revenue is \$28,722,678 down from the current revenue budget of \$29,398,165. The revenue decrease is primarily due to the \$876,700 reduction in gambling tax revenue and a \$35,012 reduction in state shared revenue. Offsetting those decreases are projected revenue increases in collections from the criminal justice sales tax of \$49,313, the Seattle City Light (SCL) contract payment of \$150,000, newly awarded grants totaling \$33,438, and a minor increase in miscellaneous revenue of \$3,474.
- Reductions in gambling tax revenues impact both general fund operation revenues and roads capital revenues. Operational revenues are expected to decrease by \$426,700 and capital revenues by \$450,000.
- Departmental expenditures during the first half of 2006 were \$13,110,485, under projected expenditures of \$13,281,900 by \$184,443 or 1.4%. The Customer Response Team, Parks, Recreational & Cultural Services (PRCS), and Planning & Development Services have all experienced staff vacancies resulting in savings. PRCS has also experienced some savings in contracted services and utility costs through the second quarter. Some other departments have under-spent projections due to delays in billing from contractors including King County when compared with prior years.
- Street Fund revenue through the first half of 2006 was \$1,228,399, under revised projections of \$1,236,202 by only \$7,803, a 0.6% variance. Projected revenues for 2006 have been increased by \$43,987 to include a grant from the Washington Traffic Safety Council (WTSC) for \$22,500, unanticipated insurance recoveries, \$17,476, and increased investment earnings of \$4,000.
- Street Fund expenditures of \$1,042,268 are below projections of \$1,069,949 by \$27,681 or 2.6%.
- Earlier this year, the City Council approved the creation of the Surface Water Utility Fund to merge all surface water related activities. Revenues in the Surface Water Utility Fund of \$1,610,772 are ahead of projections of \$1,538,573 by \$72,199 or 2.3%. Storm drainage fees are slightly ahead of projections by \$6,504 or 0.5%. Investment earnings are ahead of projections by \$65,695.
- Expenditures of \$980,218 are under projections of \$1,188,528 by \$208,310 or 17.5%. The majority of the under-expenditure is in the intergovernmental professional services category due to the timing of billings from King County and other contracted services. Some capital projects are also under projections as of the end of the second quarter.
- General Fund revenues are on target and real estate excise tax collections are ahead of projections by \$68,239 or 12.7%. Investment earnings also exceeded projections by \$8,671 or 14.6%. Projected 2006 revenue from real estate excise taxes has been increased by \$362,326 over the adopted budget. 2006 projected

revenues have been adjusted to reflect the delay of financing for the Civic Center project until 2007 and to include proceeds from the parks bond issue that will be received later this year. Through the first half of 2006, \$517,134 has been spent, which is under projections of \$755,389 by \$238,255. Overall, 2006 projected expenditures have been increased to include new projects funded by the bond issue.

- In the Roads Capital Fund, year-to-date revenues of \$6,185,735 are above projected revenue of \$6,169,461 by \$16,274 or 0.26%. Overall projected revenues for 2006 have been lowered from a budget of \$34,488,918 to \$28,504,404 to reflect the recently adopted CIP. The revenue changes are a result of the reduced transfer of general fund monies as a result of reduced gambling tax proceeds and adjustments to grants as a result of timing.
- Projected 2006 expenditures have been lowered from the original budget of \$34,488,918 to \$27,967,937. This change reflects the projections included in the 2007 – 2012 CIP. Expenditures through June totaling \$8,777,070 are under projections of \$10,030,637.

Ms. Tarry concluded her presentation by stating that revenues are tracking slightly ahead of projections, while expenditures are slightly behind. The areas of concern her department is monitoring include the gambling tax, sales tax, and jail expenditures.

Responding to Deputy Mayor Fimia, Ms. Tarry said that the sales tax revenues have a two month lag time from when the actual sales occurred. Therefore, we received funds in January 2006 from sales that took place in November 2005.

Councilmember Way inquired whether or not the current concrete strike is impacting the budget. Ms. Tarry responded that the impact, if any, is not showing in the first six months. However, she felt challenges may come later in the year and be reflected in the capital projects.

Mr. Olander added that it has not had much effect on our sales tax in terms of private construction projects.

Councilmember Hansen asked if there was an increase in the surface water utility rate projections due to changes in the market. Ms. Tarry replied that there has been since the City used 4.5 percent as a base for 2006, and at times it has gone above that. She added that the City utilizes a “ladder” system so there are some investments that are giving us a smaller return, but over time it evens out.

**There was no one wishing to provide public comment.**

Mayor Ransom asked Ms. Tarry to discuss the potential problems with the jail expenditures, the Yakima jail, and the new jail staffing. Ms. Tarry responded that there has been no difference in the trend that has been discussed previously. She added that Shoreline is using more jail days and the City will be about \$400,000 over the 2006 budget for jail expenditures.

Mr. Olander said there are long range issues with overcrowding and medical care, and the City is trying to work with Yakima to resolve them. Currently, there is no immediate need to terminate the contract with Yakima. He said they are also looking at other options with King County if needed in the future.

Deputy Mayor Fimia inquired what the status was on the King County facility. Mr. Olander said the South King County facility still has some wings closed due to operational expenses. He said the preference is to use Yakima, but overnight prisoners are held in King County.

Deputy Mayor Fimia noted this should be addressed in the context of increasing expenditures and limited revenues. Mr. Olander agreed and said in the long run Yakima is not the best choice. He said the City needs to find misdemeanor facilities in King County, but we are in this dilemma because the King County Executive limited our bed days for misdemeanor prisoners. He said the options include looking at other facilities, building our own joint misdemeanor facility, prevention, alternative incarceration, day reporting, work release, and rehabilitation facilities.

Deputy Mayor Fimia noted that there was a countywide levy to build the facility in South King County, and we are paying for that facility with the promise that cities would be able to use it. She asked if there have been any discussions at the Suburban Cities Association about holding King County accountable for the use of that facility.

Mr. Olander said there has not been any discussion about it and the facility is about 40 – 50 percent more expensive to house our prisoners there.

Councilmember Way asked how many prisoners needed to be incarcerated. Bernard Seeger, Management Analyst, responded that the average number of prisoners between the Yakima and King County facilities was 30 to 32 prisoners per day. That average, he added, is up from 24 in the last six to nine months.

Councilmember Hansen noted that many of the cities are not using their allotment, and the contract states if they don't use the allotment, the City can utilize their days. He added that not only did King County threaten to terminate the City's contract, it also increased the price. Yakima County saved the City millions of dollars, however, now it is not as good as expected, but it is still a better deal than utilizing King County.

Councilmember Way inquired about the Seattle City Light (SCL) contract payment of \$150,000. Ms. Tarry responded that it was from SCL generating more revenue from their electricity charges to their customers. SCL pays the City 6 percent of the power portion of the electric fee that they charge to Shoreline consumers. Basically, Shoreline consumers are using more power. She clarified that the split between power and distribution is getting closer to 50 – 50.

Councilmember Hansen pointed out that in the franchise negotiations the City allows for up to an 8 percent differential charge between what SCL charges residents in the City and for what they would charge those outside of City limits. He said he heard that they would be moving up to the full 8 percent rate and asked if there was a significant decrease proposed. Ms. Tarry responded that the rate in the City of Seattle is coming down, however, everyone else's will increase and the rate will be raised to 8 percent.

### **RECESS**

**At 8:30 p.m. Councilmember Ryu moved to recess the meeting for 10 minutes. Councilmember Way seconded the motion, which carried 4-0-2, with Councilmembers Gustafson and Hansen remaining silent. At 8:43 p.m. the meeting reconvened.**

#### **(c) Building and Inspections Team Report**

Joe Tovar, Planning and Development Services Director, explained that the City personnel responsible for enforcing building and safety codes are the "silent defenders" also known as the Building Inspection team. They bring a high level of technical expertise in a wide array of building systems through plan review and field inspection activities for construction permits. He added that they also assist the regulatory efforts of other agencies to ensure site improvements meet minimum standards. He introduced the City's Building Official, Ray Allshouse.

Mr. Allshouse explained that his staff is responsible for technical plan review and construction inspection of all new construction, additions, and alteration projects within the City that require building permits. He added that his staff represents over 160 years of construction related experience. His team is small and highly-talented with a low turnover rate which has led to high familiarity with ongoing City issues. The 2006 budget for the Building and Inspections Team is \$625,714 with anticipated revenues of \$611,985. The intention, he said, is for user fees to cover direct costs of service delivery. He highlighted that it is important that fees closely align with actual costs of service. To achieve published performance measures, he pointed out that his team must work closely with other City entities as an integral part of the overall development review team. He said his team scores high on customer service but there is always room for improvement. He noted that the Washington Survey and Ratings Bureau gave Shoreline a "2" under their building code effectiveness rating schedule, thus placing the team in the top 10 percent of municipalities in the State of Washington. No Washington municipality has ever received a rating of "1," but that is a future goal of the team. He said the City directly contributes efforts to standing and ad hoc code development committees of various organizations and attendance at periodic national code amendment voting forums of the International Code Council. Earthquake, fire, and safety issues are of the highest priority at these forums. This coincides with Council Goal #9 concerning the increasing of emergency preparedness training in Shoreline. He displayed a map containing structures along National Earthquake Hazard Reduction Program (NEHRP) Type-D soils. These structures are in a liquefaction zone and face imminent destruction during a

seismic event. He added that in 2004 the City expanded local regulatory coverage to include plumbing permits and just recently added electrical permitting.

Councilmember Way said she would like to get a copy of the map pertaining to the structures that are in a liquefaction zone in Shoreline. She also wanted to know if the map could be incorporated into a document that would inform residents how to fix the problems. Mr. Olander said he has directed various departments to incorporate the information into their hazardous mitigation workplans. The next step is to produce an information packet to inform residents what resources are available to retrofit their homes and what mitigation measures can be done. He added that one of the work tasks this year is to provide the affected homeowners with information directly.

Councilmember Way asked where the study originated. Mr. Allshouse responded that it was done by the University of Washington. The survey charts the various soil types and it is useful for surface water personnel because different soils have different percolation rates.

Councilmember Way inquired how a person would know if their remodel needs a permit. Mr. Allshouse said the simple answer is that if the electrical wires need to be touched, you need a permit. The Washington State Department of Labor and Industries (L&I) Inspector resides in Shoreline and is very helpful to homeowners.

Councilmember Way asked if the City staff has any expertise concerning solar water heaters and other energy conservation gadgets. Mr. Allshouse noted there is a wealth of information regarding these topics. He said they can research these creative ideas with the applicant and point them in the right direction. Councilmember Way asked if the City provides any information to residents about these alternative systems. Mr. Allshouse said they do not; however, they can research it and look to have information available in the future. Mr. Tovar said this is a good topic for them to follow up with the Council.

Councilmember Ryu commented favorably on the report. She said the liquefaction zone information should be a part of the economic development program and the business registration program. She said hopefully some of them are already aware of the need for retrofitting and she is amazed at the amount of resources the City has on this.

Mr. Olander noted that the City is working with the businesses on non-structural retrofits, such as securing file cabinets. He pointed out that the City needs to begin working with businesses and the fire department to secure hazardous chemicals. He estimated that there are at least several years of implementation to do, but the City is incorporating this in the Hazard Mitigation Plan and will bring it back for Council review.

Councilmember Hansen noted that statistics have shown there are a number of children being killed by falling TV sets. He said homeowners should secure such items in their homes. He said if a person has alternative energy sources in their house they need to make sure no electricity gets back into their lines. When you have an alternative energy system and the power is off in the house, the power will go back down the line and a

person can be electrocuted if he is working on the power lines. Major electrical contractors have information on this. He added that the Arts Council is having an issue with the Department of Labor and Industries relative to the "Showmobile" and its generation system. Mr. Olander responded that Dick Deal, Parks, Recreation and Cultural Services Director, has responded to the problem. He stated he would follow-up with the Council on the results.

Deputy Mayor Fimia appreciated the enthusiasm and the goal of getting a "1" rating. She inquired if the team was hiring an additional employee. Mr. Tovar responded that the additional hire was a Development Review Engineer for this team.

Deputy Mayor Fimia wondered if the City could do demonstration projects, such as garden roofs, waterless toilets, and water reuse demonstrations. She asked about the possibility of including such things in the municipal code.

Mr. Allshouse said the code is set up to allow for "alternative means and methods" and it is his responsibility to evaluate proposals that homeowners make. There is also an appeal process if the homeowner is denied and wants to have the hearing examiner review the proposal. However, he said he is open-minded and aggressive in trying to ensure these new technologies operate properly after third-party testing.

Deputy Mayor Fimia proposed that the City advertise the fact that Shoreline welcomes these types of projects for review. She added that this would help put Shoreline on the map in terms of environmental conservation. She said gray water and the waterless toilet concepts are great. Concerning liquefaction zones, she pointed out that even if a homeowner doesn't reside in one of the zones, they still needed to be prepared for emergencies.

Mr. Allshouse replied that the suspect areas on the map are highlighted as "more susceptible," so all of Shoreline needs to prepare, not just homeowners in the susceptible zones.

#### (d) City Council 2007 – 2008 Goals and Work Plan

Mr. Olander discussed the adoption of the Council Goals and how they came to be. He said the staff report represents how the City staff will accomplish the goals. He pointed out that the goals are very ambitious based on the City's limited staff resources and budget. There are no funds for additional staff or consultants in 2007 or 2008, and the Council needs to prioritize the list. He encouraged the Council to maintain high-level review and not get involved with the timeframe of these goals.

Councilmember Way inquired if City staff had a timeframe in mind for the completion and the funding of the goals. Mr. Olander noted that the staff needs direction from Council in order to incorporate these items into the budget. He hoped the Council could provide direction over the next couple of weeks to incorporate any financial impacts into



the budget that is being developed. He added that the staff distributes the goals and the summary work plan to the community.

**There was Council consensus to review the ten Council Goals one at a time, beginning with Goal #1.**

Council Goal #1: Complete the projects approved in the 2006 Parks Bond

Councilmember Ryu noted that the timeline on Goal #1 needs to be sensitive to neighborhoods. For instance, she said the parks construction projects need to be delayed until 2007 or spaced out geographically based on the traffic and light pollution issues they would cause in the neighborhoods. Mr. Olander responded that the staff has spaced the projects and the goals out based on the City resources.

Councilmember Ryu also inquired about the location of the off-leash dog park. Mr. Olander replied that the location hasn't been decided, but there was an idea that two smaller off-leash parks would be more appropriate instead of one large park. The locations are difficult to find, he added. He said the process will take time and the staff will work with the neighbors and the ShoreDog organization.

Councilmember Way asked if any of the projects on the list would fit the criteria for having a master plan done, and how long they generally take to complete. Mr. Olander responded that there are separable projects that a master plan wouldn't necessarily cover. He added that depending on how much public involvement the Council would want to take and the details of the specific project, the process could take from nine months to one year.

Councilmember Gustafson appreciated the time and energy the City staff. He stated that the goals were ambitious and asked the Council to leave the details and the timeline development to the staff. He pointed out that the budget is constrained. He said the detailed work is done and applauded the time and effort of the City staff.

Mr. Olander said he would get back to the Council regarding Councilmember Ryu's question about tennis court lighting.

Deputy Mayor Fimia said she was amazed that the City staff pulled the work plan together in such a short amount of time. She said it generally looks good and is consistent with Council direction. Overall, she said some of the work plan included good citizen involvement but there is still need for more. She said some items need ad-hoc advisory committees, town hall meetings, and the work plans need to state that full community involvement will occur. Mr. Olander concurred.

Council Goal #2: Implement the Economic Development Strategic Plan

Deputy Mayor Fimia asked about the facilitation for wedge properties that is printed on page 42 of the packet. She wondered if there is potential development along the

Interurban Trail. Mr. Olander said there has been an ongoing project at 175<sup>th</sup> and Aurora Avenue N. to look at how they can be relocated to their best advantage. He said the City has been working with the business owners at that location to craft something mutually acceptable. It is important to provide as much certainty as possible to these businesses.

Deputy Mayor Fimia recommended keeping the Economic Development Task Force because it assists in bringing the business community together, which is something she would like to see as a project step. Tom Boydell, Economic Development Manager, stated the group met in May, but they were not sure what the Council's future intent was for the Task Force.

Deputy Mayor Fimia suggested that the group should have a quarterly gathering where information is shared. Mr. Boydell replied that the task force structure would lend itself to that.

Deputy Mayor Fimia said the members should be identified and invited to the table to bring the business community together.

Councilmember Way noticed that there was a plan to develop the Ridgecrest Neighborhood Plan. She wondered if it could be combined into a joint Ridgecrest/Briarcrest neighborhood plan. Mr. Boydell said the original idea was to begin a "sustainable neighborhoods initiative." The focus is to learn from the mistakes of the past and look at the needs of the future. The idea is to pioneer ways of planning that are more organic and focus on local neighborhood resources and leadership. He noted that the discussions with the Planning Department and others led to the proposal that Ridgecrest be the place to start because of the manageable number of variables and historical character of the area. He said the feedback from the City was to "start in Ridgecrest."

Mr. Olander commented that this ties into creating neighborhood centers. These "centers" would include a theater, bingo parlors, and other things that interest the community. He added that they are also looking at redeveloping other areas, such as the intersection of 15<sup>th</sup> Avenue NE and NE 145<sup>th</sup> Street, and the area where the Ballinger Special Study is taking place.

Councilmember Way inquired if this goal could be combined with one or more of the other goals. She added that perhaps Goal #6, concerning renewable energy, could be combined with Goal #2 in partnership with Shoreline Solar and Shoreline Community College. She felt it would be nice to see this item as a sub-bullet under the Economic Development Plan. Mr. Olander replied that it could possibly fit under Goal #6.

Councilmember Ryu commented that she did not see the business registration program incorporated into this goal. She would like clarification that existing businesses will have an input into the business promotion programs. She added that the Shoreline Chamber of Commerce has a Convention and Visitors Bureau that might align itself with this program since the City has a limited budget. The pilot project with Community Capital

Development (CCD) was not impressive, she said, based on the money the City spent. She would rather have a small business assistance plan that is local because she hasn't seen the return on taxpayer's money.

Mr. Olander said it would be brought to the Council in October. He said information generated from that can help inform other research efforts, but it isn't a goal. He added that the returns on the CCD project will take time and patience. The organization is working on the applications and helping small businesses transition into securing a commercial loan, he said. He emphasized that noticeable results wouldn't be visible for a couple years because it is a long-term investment.

Mr. Boydell replied that the contract with CCD is a three-year contract, and the City is only two months into the term. The Environmental Coalition of South Seattle (ECOSS) contract is a year-to-year contract which is dependent upon the annual budget. ECOSS is utilized to address environmental sustainability issues with businesses.

Deputy Mayor Fimia suggested the possibility of utilizing type-based instead of use-based zoning in the Ridgecrest neighborhood plan. She added that this is a new concept that the Planning Director, Mr. Tovar, is interested in. She said it would take some Council action, but thought this would be a good time to look at it. Mr. Boydell replied that they haven't figured out any zoning issues just yet, but the suggestion is a good one.

#### MEETING EXTENSION

**At 10:02 p.m., Councilmember Ryu moved to extend the meeting until 10:30 p.m. Deputy Mayor Fimia seconded the motion, which carried 4-2, with Councilmembers Hansen and Gustafson dissenting.**

Mr. Olander pointed out that there have been many individual suggestions made to the goals. He thought staff could transcribe the suggestions for incorporation in the future.

Councilmember Hansen said he voted against this package of ten goals along with two other Councilmembers. He said the plan was too aggressive and staff is saying the same thing. He felt the goals represent an overly-aggressive plan and it calls for City staff to do more than expected. He noted that the City staff is saying that the plan is too ambitious, but the Council is still adding more to do. He said he is confident in the plan that the City staff comes up with.

Councilmember Ryu supported the suggestion that public involvement is needed on Goal #1. She added that advisory committees make sense also.

Mayor Ransom said although there is a small business assistance program in Shoreline, the emphasis should be on the retention and expansion of small businesses. He wondered if that emphasis will be lost. He added that the Buxton Company did a study to attract new businesses, but it is not mentioned. The Ridgecrest community, he noted, was not one of his initial considerations. He expressed concern that City staff and the Council

will be “spread too thin” to accomplish these Council goals. He suggested concentrating on retention and attracting businesses utilizing the Buxton report. He cautioned against overextending City resources.

Mr. Boydell said they are concentrating on small business retention and expansion. He pointed out that the City is working with the Buxton Company on developing an economic development portal that they will host on their website to attract new businesses. This portal will be augmented with the updated demographic analysis that they completed for the City. He will take that information and discuss it with other cities and match it with businesses. The CCD and ECOSS are focused on the retention and expansion of existing businesses as well as support for start-up ventures. These businesses will also be trained on how to use the Buxton website so they can incorporate the information into their business.

Mr. Olander stated that the goals and tasks are 5 percent of the total picture. He said there is more going on than what the Council sees in the staff report.

Councilmember Gustafson suggested the Councilmembers submit revisions to the City staff and have the staff summarize them for discussion and adoption at a future meeting.

Deputy Mayor Fimia said she is not opposed to that idea and suggested the Council take the next 15 minutes to wrap up. She suggested Mr. Olander bring the suggestions back and reflect which are easily adoptable and which require Council action. She highlighted that the economic development area is the hardest because there is not a lot consistency between the Task Force and what is included in the plan.

**Rather than continue proceeding goal by goal, there was Council consensus to have each Councilmember reveal what additions or issues they had with each goal.**

Regarding Council Goal #4, Deputy Mayor Fimia said she would like to know what the Council has to do to move up the preliminary design and final design timeframe of the Aurora Project. Concerning Goal #5, she wanted to have a town hall meeting after the open house. She suggested inventorying environmental programs from other cities in Goal #6. She wanted the Council to consider type-based zoning and having a citizen transit or transportation advisory committee included with Goal #7. Under Goal #8, she suggested adding the party leadership and the Governor in discussions on the Fircrest property. She suggested having a public outreach campaign and wondered about implementing an enterprise fund to augment the emergency preparedness training and education in Goal #9. In Goal #10, concerning neighborhood safety and improvement programs, she proposed to add not only schools, but the YMCA, churches, parks, and so forth. She felt it would be good to develop a database of youth involvement organizations throughout Shoreline. Noting that only larger neighborhood organizations can apply for mini-grants, she suggested that the process be revised to allow smaller organizations to apply.

Mayor Ransom stated that the final design for the Aurora Improvements from 165<sup>th</sup> to 205<sup>th</sup>, as in Goal #4, should include businesses. He also suggested that solar wind and biodiesel fuels be included in Goal #6 as they pertain to environmentally sustainable communities. He stated the Council and the City staff should be careful of using the term "town center" in Goal #7 because it has upset some neighbors.

Councilmember Way submitted that in Goal #6, the renewable energy piece can be accomplished through partnerships between businesses, schools, and other agencies such as Shoreline Solar. She felt staff has done a great job and that this is a magnificent plan. She noted that she would correspond with the City staff on funding ideas.

Mr. Olander said he would be bringing back different funding and budget options in the future. He stated he would create a list of Council suggestions and send the list out to the Council. Once that is completed, he will bring funding options to the Council in the next few weeks.

Regarding Goal #4, Councilmember Ryu suggested that City staff check with the businesses on Aurora Avenue and the community concerning the design. She questioned whether, under the proposed design, emergency vehicles could adequately circulate on Aurora Avenue and asked that the fire department provide input on this. Regarding Goal #8, she felt that knowledge of any prior work done, including any and all past and future public input at Fircrest, would be important in order to accomplish this goal. She also emphasized that signage notifying the public of upcoming meetings is very important when it comes to accomplishing these goals. She stated she wants to see multi-jurisdictional coordination with the emergency preparedness training and education reflected in Goal #9. She believed the definition of neighborhoods needs to be more inclusive in Goal #10.

Mr. Olander noted that many of these suggestions deal with the ongoing details on how the City accomplishes these goals. He said for each one of the goals there will be a detailed citizen communication plan. Therefore, he explained staff doesn't necessarily add that to each bullet. He noted it is best to concentrate on the major elements.

Councilmember Ryu responded that the "how" is quite important because if citizens know there will be public involvement, their minds will be eased.

#### 8. ADJOURNMENT

At 10:32 p.m., Mayor Ransom declared the meeting adjourned.

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Scott Passey, City Clerk

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**CITY OF SHORELINE**  
**SHORELINE CITY COUNCIL**  
**SUMMARY MINUTES OF WORKSHOP DINNER MEETING**

Monday, August 28, 2006  
6:00 p.m.

Shoreline Conference Center  
Highlander Room

**PRESENT:** Mayor Ransom, Deputy Mayor Fimia, and Councilmembers Hansen, Ryu, and Way

**ABSENT:** Councilmembers Gustafson and McGlashan

**STAFF:** Bob Olander, City Manager; Julie Modrzejewski, Assistant City Manager; Rob Beem, Human Services Manager; George Smith, Human Services; Joyce Nichols, Communications and Intergovernmental Relations Director

**GUEST:** Bill Block, 10-Year Committee to End Homelessness

**10-Year Plan to End Homelessness**

George Smith introduced Mr. Block, who chairs the 10-Year Committee to End Homelessness. Mr. Block was formerly with Buck & Gordon Law Firm and the Seattle Housing Authority. Mr. Block began his presentation by providing some data on homelessness. There are more than 8,300 homeless people in King County on any given night. Approximately 24,000 experience homelessness in King County each year. 27% of the homeless in shelters are children under 17 years of age. Homelessness is a regional issue; the 10-Year Plan began in the community and was broadened to include a wide range of partners. Key strategies of the plan include: preventing homelessness; integrating housing and services; rapidly moving people to permanent supported housing (Housing First Models); addressing racial disproportionality; continue building the political will to end homelessness; and measuring results.

Councilmember Way asked about youth homelessness and how big the problem is in our area.

Mr. Block said that due to the "Becca Bill," which requires agencies housing homeless minors to report information to police, many homeless youth do not enter formal shelters, and thus, it's very hard to get an accurate number.

Councilmember Hansen asked Mr. Block to define "ending homelessness."

Mr. Block said the definition they are using is not to say no one will become homeless ever again, but preventing homelessness and getting people into permanent housing is the key. However, some people will always be in some form of shelters at any given time.

Mr. Block added that a study of homelessness in San Francisco showed that the homeless cohort there is aging and not replenishing itself. He noted that many of these aging homeless people are part of the large number of people de-institutionalized in the 1980's and had no support system to fall back on. The good news from the survey was that fewer people are becoming homeless than are now homeless.

Deputy Mayor Fimia asked if there was funding to help with homelessness prevention and what the plan is.

Mr. Block said House Bill 2863 provided additional funds for homelessness programs and the Legislature added more money for the Housing Trust Fund. But, the job doesn't end there. They need more than \$90 million to do the job over the next 10 years. Other funding sources, including McKinney federal funding, Seattle Housing Levy funds, Section 8 funds, and CDBG funds are going into both services and structures for the homeless. He added that King County could levy an additional 0.01-cent sales tax to fund new mental health programs. \$46 million per year would be generated by this tax.

He said that Shoreline could help by creating enough density in its housing so people who live here can have their kids live here as adults in affordable housing.

Deputy Mayor Fimia said an integrated transit system could really help families save money on cars and car maintenance, perhaps \$300-\$500 per month. She asked Mr. Beem for his recommendation.

Mr. Beem recommended that the City Council endorse the Committee's work and goals.

### Implementation of Veteran's and Human Services Levy

Mr. Beem provided background on the recently-passed levy, which is a six-year property tax that raises about \$13.3 million annually to be spent on human services and veteran's services. Approximately 42% of the levy funds are currently proposed to deal with homelessness, and the proposal we've heard about would allocate the vast majority of the funds to South Seattle and South King County. However, the final plan is not available for public review, so it is not yet known how the levy funds will be spent. County Executive Ron Sims is expected to send the proposal to King County Council around September 15.

Discussion continued and several Councilmembers expressed dismay that our north end cities may be receiving little, if any, levy funds. There was Council consensus to direct staff to draft a letter urging Executive Sims and the King County Council to consider the many needs of North Seattle and North King County residents as they complete plans for



August 28, 2006

**DRAFT**

the Veterans and Human Services Levy as well as opposing closure of two Public Health Centers serving Shoreline and North King County.

Mayor Ransom declared the meeting adjourned at 7:25 p.m.

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Joyce Nichols, Communications and Intergovernmental Relations Director

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## CITY COUNCIL AGENDA ITEM

### CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Approval of Expenses and Payroll as of September 14, 2006
<b>DEPARTMENT:</b>	Finance
<b>PRESENTED BY:</b>	Debra S. Tarry, Finance Director

#### EXECUTIVE / COUNCIL SUMMARY

It is necessary for the Council to formally approve expenses at the City Council meetings. The following claims/expenses have been reviewed pursuant to Chapter 42.24 RCW (Revised Code of Washington) "Payment of claims for expense, material, purchases-advancements."

#### RECOMMENDATION

Motion: I move to approve Payroll and Claims in the amount of \$1,508,467.24 specified in the following detail:

##### **\*Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
8/13/06-8/26/06	9/1/2006	15603-15788	5518-5579	30258-30268	\$356,817.71
					\$356,817.71

##### **\*Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
9/1/2006	30229		\$2,053.38
9/1/2006	30230	30238	\$6,316.28
9/7/2006	30239	30250	\$1,531.71
9/8/2006	30251	30257	\$100,659.76
9/11/2006	30269	30271	\$6,711.12
9/12/2006	30272	30274	\$40,840.15
9/13/2006	30275	30298	\$11,097.41
9/13/2006	30299	30324	\$737,172.33
9/13/2006	30325	30358	\$245,267.39
			\$1,151,649.53

Approved By: City Manager \_\_\_\_\_ City Attorney \_\_\_\_\_

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**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

**AGENDA TITLE:** Ten Year Plan to End Homelessness  
**DEPARTMENT:** Human Services  
**PRESENTED BY:** George Smith, Human Services Planner  
Rob Beem, Human Service Manager

**PROBLEM/ISSUE STATEMENT:**

In 2005, "A Roof Over Every Bed in King County: Our Community's Ten-Year Plan to End Homelessness" (hereafter referred to as the *Ten Year Plan*) was developed in order to pull together the necessary resources from across the County to address the growing issue of homelessness. A key element of the Ten Year Plan's strategy is to build and sustain the political will to end homelessness. To do this key stakeholders from throughout the county are formally endorsing the Ten Year Plan and committing to align their funding and staffing efforts with the strategies it contains. To date King County and nine cities representing 75% of the population of the County have endorsed the Ten Year Plan.

Mr. Bill Block, of the Committee to End Homelessness addressed the City Council at the September 5<sup>th</sup> dinner meeting. A summary of the full Ten Year Plan is attached. In his presentation he laid out the following five key strategies contained in the Ten Year Plan:

1. Prevent homeless by addressing the root causes of the problem.
2. Build or acquire 9,500 units of housing over the next ten years.
3. Increase the efficiency of the existing system.
4. Build and sustain the public and political will to end homelessness.
5. Measure and report outcomes.


Following this presentation and discussion, Council directed staff to prepare a motion indicating the City of Shoreline's endorsement of the Ten Year Plan.

**FINANCIAL IMPACT:**

Endorsement of the Ten Year Plan does not commit the city to any specific funding commitments.

**RECOMMENDATION**

Staff recommends that Council approve a motion to endorse the Ten Year Plan To End Homelessness and direct staff to work with the Committee To End Homelessness and other public and private partners to implement the strategies contained in the Plan.

Approved By: City Manager  City Attorney \_\_\_\_\_



# **10 Year Plan to End Homelessness in King County**

**Finally, a real plan to end homelessness . . .**

**"A Roof Over Every Bed in King County" within ten years**

## **How many people are homeless in King County?**

On any given night more than 8,000 people are homeless in King County. This includes at least 400 youth and young adults, and approximately 2,400 people in families. About 2,500 meet the federal definition of chronically homeless, often with disabling conditions. As a community, we know this is unacceptable.

## **What are we doing about homelessness?**

For the first time in our community's history, we are coming together to end homelessness. The Committee to End Homelessness in King County - made up of representatives from nonprofit organizations, business, local government, homeless advocacy groups, and the faith community - has developed the Ten-Year Plan to End Homelessness in King County. This plan will end homelessness, not merely manage it. It will do so through prevention, by creating permanent housing, and by providing supportive services to help those in need prepare for and maintain long-term housing. Ending homelessness requires that we build the public and political will to resolve our most visible social issue.

## **Why is it so important to end homelessness?**

Homelessness is expensive. Not only does it take a toll on people's lives, it is a huge financial burden on society. Tens of millions of dollars are spent each year in King County to feed, shelter, shower, medically treat or imprison homeless people. As we move more of these folks into housing and employment whenever possible — and as we help them to become more independent and productive — we will spend far less in emergency services and they will contribute far more to their community and to the economy.

## **What is in the Ten-Year Plan?**

The plan lays out a series of specific strategies and actions, with clear goals and measurable outcomes, for local leaders and their organizations to pursue over the next

decade. It guides investment of limited local resources to services that serve homeless people most effectively. The plan works to ensure alignment and coordination among all the entities in our community that are engaged in meeting the needs the homeless, and builds on local and national best practices for resolving homelessness. The key strategies are to:

**1. Prevent homelessness**

Work together to make sure an adequate supply of appropriate housing and supportive services are available to help people stay in their homes. These services include rent and utility assistance, job training, employment and education assistance, health care, mental health counseling, foster care and chemical dependency treatment.

**2. Move people rapidly from homelessness to housing**

Place homeless people as quickly as possible in permanent housing and then help them to stabilize and function independently by providing them with the supportive services they need to be successful in their homes.

**3. Build the public and political will to end homelessness**

Expand our community's commitment to ending homelessness by educating the public, tracking our successes and building on them, and establishing steady funding.

**How does the Plan differ from current practices?**

The Plan asks for a major change in how we do business and calls for broad and systemic integration of "best practices". In the context of ending homelessness this means integrating services and housing through single points of entry (providing access to both housing and services), service enriched permanent supportive housing (helping individuals get and keep their housing), and common funding processes (to avoid fragmentation of funds and services). These system changes will create efficiencies, avoid duplication and keep persons housed rather than cycling through an expensive system. Studies have shown that providing housing to chronically homeless individuals is significantly more efficient and economic than the current system. For example, a local study in 2003 found that the 40 highest users of the sobering center and Harborview emergency room were chronically homeless individuals whose services cost an excess of \$2 million. Housing them in supportive housing reduces their use of these expensive services, and is a much better use of public dollars.

**How will the plan be implemented?**

As of the fall of 2005, the following groups have been or are being formed:

A **Governing Board** made up of more than 20 influential leaders will provide high-level oversight. They will help to sustain the vision and leadership of the plan. More specifically, they will guide planning, coordinate current funding, and work to create additional resources.

A **Consumer Advisory Council** will be comprised of people who are currently homeless or who have experienced homelessness in the past who will represent the broad interests and needs of homeless people countywide.

An **Interagency Council** will include partners working to end homelessness in King County. The Interagency Council will work to sponsor changes to current programs; coordinate data collection, analysis and reporting; recommend policy direction to the Governing Board; and create ways to better serve people experiencing homelessness.

**Five Committees** will focus on implementation strategies. Three will integrate housing and services solutions for the target population groups (Single Adults, Families and Youth) and create new approaches and efficiencies in keeping with the Plan. Two other committees will focus on overarching strategies. Communications, Public Awareness and Legislative Advocacy will focus on day to day communications, legislative advocacy and creating long term public will, and Resource Development and Alignment will focus on creating new resources and maximizing the use of existing resources while being sensitive to other community needs. The Resource Committee will also recommend priorities for funds generated under the Homeless Housing Assistance Act ("2163").

Staff support for implementing the plan will be provided by the King County Department of Community and Human Services (DCHS) and funded in collaboration with the City of Seattle, United Way of King County and others.

#### **How can you get involved?**

- Find a way to help or contribute — financially, as a volunteer, or as an advocate who works to build support for the plan by talking with neighbors, friends and government officials.

For more information, contact Bill Block, Director of the Committee to End Homelessness, 206-205-5506 or Gretchen Bruce, Program Manager, at 206-296-5251.



## CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Approval of Richmond Beach Community Association Mini-Grant for \$5,000
<b>DEPARTMENT:</b>	Communications & Intergovernmental Relations
<b>PRESENTED BY:</b>	Joyce Nichols, C/IR Director

### PROBLEM / ISSUE STATEMENT:

The Richmond Beach Community Association has completed an application for \$5,000 for a Mini-Grant to purchase materials and pay facility costs for its community Halloween Carnival the last weekend in October at Syre Elementary School. The neighborhood association will coordinate the carnival, using volunteers from local scout troops, community families and residents of the Richmond Beach community. The purpose of the event is to provide a safe and fun event for the community and to build support for the Richmond Beach Community Association. The proposed project has been reviewed and meets the requirements set forth for use of Mini-Grant funds.

### FINANCIAL IMPACT:

Council authorized \$30,000 in the 2006 budget to fund Neighborhood Mini-Grants. This is the third 2006 Mini-Grant submitted for approval. The project budget is included in Attachment A.

### RECOMMENDATION

Staff recommends Council approve \$5,000 in Mini-Grant funds for the Richmond Beach Community Association.

Approved By: City Manager  City Attorney \_\_\_\_

## **INTRODUCTION**

Richmond Beach Community Association has completed the application process for \$5,000 to coordinate its community Halloween Carnival. The community association has committed 713 hours in volunteer time as a match towards the project. Funds will be used to purchase materials for the event such as rental of inflatables, facility expenses, decorations and supplies, and materials storage.

## **BACKGROUND**

Resolution No. 54 established the Neighborhood Mini-Grant program, with the process and administration of the funds to be handled by Neighborhoods staff. The allocation of the total funds available is determined from year to year by appropriation of the City Council. All such grants to individual neighborhood associations are governed by rules approved by the City Council October 7, 1996 and amended November 23, 1998. Grants must be approved by City Council prior to their implementation.

The Mini-Grant program provides grants of up to \$5,000 to each of the active, qualifying neighborhood associations in the City of Shoreline. Neighborhood associations are required to match Mini-Grant funds. A match may be generated from co-sponsoring groups, businesses, organizations, schools, media, in-kind donations and/or "sweat equity".

Mini-Grant project categories include the following:

- Projects that create or enhance a tangible improvement in the neighborhood;
- Projects that disseminate information and increase awareness of the goals and mission of the neighborhood association to the neighborhood community;
- Projects that directly benefit a public agency or organization and its immediate neighborhood, and that require the active involvement of both the public agency and members of the neighborhood in planning and carrying out the program.

## **DISCUSSION**

The Richmond Beach Community Association is seeking approval for a \$5,000 Mini-Grant to put on the neighborhood Halloween Carnival the last weekend in October. The project meets the goals of the Mini-Grant program by providing benefits to the neighborhood of increasing awareness of the neighborhood association and promoting active volunteer involvement with the Richmond Beach Community Association, local scout troops, families and community residents.

The Richmond Beach Community Association has successfully completed other Mini-Grant projects including neighborhood signage in 2000 and improvements to Richmond Beach Reserve Park in 2001 and the Community Carnival in 2002, 2003, 2004 and 2005.

## **RECOMMENDATION**

Staff recommends Council approve \$5,000 in Mini-Grant funds for the Richmond Beach Community Association.

**ATTACHMENT:** Attachment A – Richmond Beach Community Association Mini-Grant Budget for Community Halloween Carnival

## Attachment A

### Richmond Beach Community Association 2006 Mini-Grant Budget Community Halloween Carnival

<u>Project / Item</u>	<u>Cost*</u>
Rental of inflatables and machinery	\$1,650
Facility expenses	\$1,450
Decorations and supplies	\$ 350
Storage of equipment and materials	<u>\$1,550</u>
<i>Mini-Grant Total</i>	<i>\$5,000</i>

\* costs may include Washington state sales tax

### Project Match

The Richmond Beach Community Association proposes to provide match for its Mini-Grant through both "sweat equity" and paying for some of the supplies and costs of the carnival. The Association will provide the following on the project: coordinating and directing volunteers; shopping for supplies and working in the activity and game booths; design, preparation and distribution of advertisement flyers and signs; delivering information flyers to schools; building, setting up, decorating and taking down the haunted house; cleanup and hauling props and re-usable items to storage facility.

The total cost of the project is approximately \$9,065, of which \$5,000 would be Mini-Grant funds. The \$4,065 balance will be paid by the Richmond Beach Community Association. The remainder of the project match will be covered through volunteers hours described above.

**CITY COUNCIL AGENDA ITEM**  
**CITY OF SHORELINE, WASHINGTON**

**AGENDA TITLE:** Public Hearing to Consider the Proposed Allocation of 2007-2008 Community Development Block Grant and General Funds to Support Human Services.

**DEPARTMENT:** Office of Human Services, City Manager's Office

**PRESENTED BY:** Julie Modrzejewski, Assistant City Manager  
Rob Beem, Human Services Manager

**PROBLEM/ISSUE STATEMENT:** The City's bi-annual Human Services Allocation Plan specifies the uses of local and federal Community Development Block Grant (CDBG) funds. Council is considering the recommendation for the 2007-8 Human Services Funding Plan (Plan). In order to use CDBG funding, the City must hold a public hearing and adopt the Plan's proposed use of CDBG funding each year. In April 2006, staff briefed the Council on the 2007-2008 Human Services funding process, including the human services desired outcomes which applicants must address and the criteria for capital projects. In July 2006, staff convened an ad-hoc Human Services Allocations Committee to advise the City Manager on the allocation of funds in the 2007-2008 Human Services Plan including CDBG funding for services and capital projects in 2007.

**ALTERNATIVES ANALYZED:** Following the public hearing Council has three options:

1. Adopt the 2007-8 Human Services Funding Plan this evening (Staff Recommendation)
2. Adopt the Community Development Block Grant portion of the 2007-8 Human Services Funding Plan (Attachment B) at this meeting and schedule further discussion and action on the General Fund portion during the development of the City's 2007 Annual Budget in October and November.
3. Provide additional direction to staff on the 2007-8 Human Services Funding Plan and take action at the October 2<sup>nd</sup> City Council meeting.

**FINANCIAL IMPACT:** The Plan anticipates that the City of Shoreline will receive \$163,488 each year in CDBG funds to allocate locally and will continue to fund the Human Services Plan with \$280,490 in City General Funds in 2007 and 2008. Each of these amounts is subject to final appropriations.

**RECOMMENDATION**

After holding a public hearing, staff recommends that Council adopt the Human Services Allocation Committee's recommended 2007-8 Plan in accordance with Attachments A and B and authorize the City Manager to enter into agreements for implementing the funded projects.

Approved By: City Manager  City Attorney

## **INTRODUCTION**

The City of Shoreline allocates local and federal human services funding in order to support residents' access to needed services. The City develops a two-year allocation plan that governs the use of these two fund sources. Federal rules require the Council to hold a public hearing on the proposed use of Community Development Block Grant (CDBG) and take action to adopt the allocation. This year's Human Services Allocation Plan allocates funds for services for 2007 and 2008 and capital funds for 2007. CDBG funding is proposed to be used for, Public Services, Capital Projects, and Planning & Administration.

## **BACKGROUND**

### **2007-2008 Human Services Funding Plan**

Every other year the City develops a plan to specify how it will use local and federal funds to address residents' human services needs. This year the City is developing a new plan that covers the years 2007 and 2008. Projects included in this year's Plan will serve over 11,000 people. All activities are targeted to address the needs of low and moderate income households and individuals.

#### **Services Funding: Support for 23 Projects**

Thirty-two public service applications from 13 separate agencies totaling \$528,367 in requests were received. This is five more services applications than were received in the prior round of funding. The 17 programs that are currently funded requested on average 31% more in funding than they are receiving in 2006. This is up slightly from 2004 when the average requested increase was 25%. A review of the agencies' budgets shows that the requested increases reflect both substantial increases in costs and an effort on agencies' part to more closely show the full cost of providing their services. With one exception, youth substance abuse services, the Plan does not provide increases that are in line with rate of increase in agencies' requests. Attachment A, provides a full list of agencies, their requests and the recommended funding levels.

The Plan recommends small increases in support for what was termed a core set of locally-based programs addressing needs of emergency services, housing, food, mental health and social support for families and seniors:

#### **Center for Human Services**

- |                             |                     |
|-----------------------------|---------------------|
| - Family Support            | - \$63,042 (+1,042) |
| - Family Counseling         | - \$47,722 (+2,000) |
| - Substance Abuse           | - \$11,000 (+3,000) |
| Shoreline/LFP Senior Center | - \$72,500 (+3,254) |

The Plan includes one new service in the area of adult literacy and calls for funding Hopelink's Adult Literacy program at \$3,000. Beyond this, the Plan carries forward 2006 funding levels for currently funded agencies. In addition to providing limited additional funding to a few agencies in response to increases in costs of service delivery, the Ad

Hoc Human Services Committee noted increased needs in the areas of core services and services to culturally specific communities.

### Capital Funding

Four eligible capital applications were received, requesting a total of \$345,000. In 2007, the Plan allocates \$129,429 in capital funding. This support is split among housing meeting the needs of seniors and disabled and housing for women and children. These projects are summarized in Attachment A.

### **Community Development Block Grant Program**

The Federal Community Development Block Grant Program was created under Title I of the Housing and Community Development Act of 1974. The primary objective of the community development program is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low- and moderate-income. CDBG funds can serve households with incomes up to 80%, (\$59,600 for a family of 4) of the King County median income. CDBG funds can be used for the following activities: acquisition and rehabilitation of housing for low-income and special needs populations; housing repair for homeowners and renters; acquisition and rehabilitation of community facilities; public infrastructure improvements; delivery of human services; historic preservation; planning; CDBG program administration; and economic development.

In 2006, the City and King County entered into a new interlocal agreement to govern the operation of the CDBG program. This new contract was approved by the City Council in June of 2005 and instituted several important changes that reduce and fix our costs for the program's operation. The most visible changes are setting the home repair and planning/administrative allocations by formula.

### **Amount of Local and Federal Funding Available for Allocation**

The City is a member of the King County Consortium along with the County and most other cities in King County except for Seattle, Auburn and Bellevue. As member of the Consortium the City is able to make decisions on how all of our CDBG funds are allocated. We do this in part through a competitive process and in part through the Interlocal agreement with King County for the operation of the CDBG program.

For 2007, we estimate that \$340,600 of CDBG funds are available to the City of Shoreline. This represents an annual federal appropriation of \$305,403 plus program income from home repair loans of \$35,197. Of this amount \$177,112 is allocated by formula in the Interlocal and \$163,488 is allocated annually.

The CDBG can be used to support planning activities associated with our human services program as well as administration of the CDBG program itself. In 2006, these activities included support to the Committee to End Homelessness and the development of the 10 Year Plan, the One-Night- Count of the Homeless, collaborations with the Shoreline Public Schools and local service providers, advocacy with King County and United Way as well as direct administration of 18 contracts with agencies and with King



County. These costs are fully budgeted in the general fund. This budget proposes to continue our current practice of recovering the maximum amount of revenue allowed by the Consortium. In 2007, this is anticipated to be \$34,060.

The 2007-8 Plan includes anticipates that the City's General Fund will provide \$280,490 for allocation to agencies and services. This represents an increase of roughly \$14,500 over the 2006 General Fund support.

## **THE PROCESS**

Since 2000, the City has allocated all funding for Human Services in the City of Shoreline through a bi-annual competitive application process. The amounts for all projects are listed in Attachment A.

This year our process kicked off in February 2006, with a City sponsored a Grant Writing Workshop. Forty-five individuals attend representing 28 agencies and organizations. This workshop helped agencies prepare responsive and compelling applications to Shoreline and to other North and East Cities. In addition to enhancing attendees' skills, the workshop generated additional interest and participation on the City Manager's Ad Hoc Human Service Advisory Committee.

To develop this plan, the City sent letters to a list of over 60 "interested parties" announcing the availability of applications for Shoreline's 2007-8 Human Services funding. An announcement of application availability was also placed in the Seattle Times and The Enterprise in April. An applicants' conference was held in conjunction with the North and East Funders Group (the other municipalities in North and East King County) in April.

An ad-hoc Human Services Allocations Committee was appointed after a public solicitation for applicants. In April staff reviewed the process for forming this committee with the City Council. The members of the Committee are listed in Attachment C.

The Committee received the applications prior to their meetings in July, scored the individual applications and then met to discuss and recommend allocations. The Committee reviewed and evaluated each application based on a set of criteria that address the need for the project, fit with City objectives, its feasibility and collaboration with other organizations (Attachment D). A detailed review of the scoring and decision rationale can be found in Attachment E.

### **Action to approve the Plan**

The CDBG program has specific requirements that call for an annual public hearing and action on the part of City Council to adopt an annual allocation plan. While the City develops a two-year budget for human service allocations, a separate action is required to adopt the CDBG allocation plan each year. The terms of our contract with King County require that the City take action to adopt no later than the October 2<sup>nd</sup> meeting. Attachment B specifies the separate CDBG Plan that addresses this requirement.

Staff recommends that the Council take action on the entire Plan at the September 25<sup>th</sup> meeting. If that is not possible given the public's reaction to the Plan and/or Council's desire to modify the recommendation, staff recommends that the Council take a separate action to adopt the CDBG portion of the Plan and schedule final action on the General Fund portion of the Plan as a part of the Council's review and adoption of the 2007 Annual Budget. In either case, the City must take action on the CDBG portions( Attachment B) by October 2<sup>nd</sup> at the latest.

### **RECOMMENDATION**

After holding a public hearing, staff recommends that Council adopt the proposed 2007-8 Human Services Funding Plan in accordance with Attachments A and B and authorize the City Manager to enter into agreements for implementing the funded projects.

### **ATTACHMENTS**

- Attachment A: 2007-2008 Human Services Funding Plan
- Attachment B: 2007 CDBG Funding and Contingency Plan
- Attachment C: Human Services Allocation Committee
- Attachment D: Public Service and Capital Project Scoring and Funding Recommendations
- Attachment E: Samples of CDBG Capital and Public Service Scoring Forms

# ATTACHMENT A

## 2007-2008 Human Services Allocation Plan

Program	General Fund	Block Grant	2007-2008 Annual
Catholic Community Services/ Volunteer Chore	\$ 3,278		\$ 3,728
Children's Response Center	\$ 5,082		\$ 5,082
CHS-Family Counseling	\$ 47,722		\$ 47,722
CHS-Shoreline/Ballinger Homes Family Support Ctr	\$ 63,042		\$ 63,042
CHS-Substance Abuse	\$ 11,000		\$ 11,000
Child Care Resources	\$ 4,958		\$ 4,958
Community Health Centers	\$ 4,958		\$ 4,958
Congregate Meal Program	\$ 2,975		\$ 2,975
Crisis Clinic/ 24 -Hour Crisis Line	\$ 3,830		\$ 3,830
Crisis Clinic/Teen Link	\$ 4,958		\$ 4,958
Crisis Clinic/ 211	\$ 3,470		\$ 3,470
Family Services: The Homelessness Project	\$ 4,958		\$ 4,958
Food Lifeline	\$ 5,950		\$ 5,950
Hopelink/ Adult Literacy	\$ 3,000		\$ 3,000
Hopelink/ Family Development Program	\$ 7,500		\$ 7,500
Hopelink/ Transitional & Emergency Housing	\$ 7,437		\$ 7,437
Hopelink/Emergency Food Services	\$ 4,958		\$ 4,958
Hopelink/Emergency Services	\$ 23,798		\$ 23,798
KSARC/Comprehensive Sexual Assault Service	\$ 5,206		\$ 5,206
North and East Healthy Start	\$ 9,876		\$ 9,876
Shoreline/LFP Senior Center	\$ 38,440	\$ 34,060	\$ 72,500
Meals On Wheels	\$ 4,958		\$ 4,958
Volunteer Transportation	\$ 3,728		\$ 3,728
Wonderland Development Center	\$ 4,958		\$ 4,958
<b>Subtotal Public Services</b>	<b>\$ 280,490</b>	<b>\$ 34,060</b>	<b>\$ 314,550</b>
King County Housing Authority Paramount House		\$ 25,000	\$ 25,000
Senior Services: Minor Home Repair		\$ 50,000	\$ 50,000
Vision House: Jacob's Weil New Construction		\$ 54,428	\$ 54,428
<b>Subtotal Capital Projects</b>		<b>\$ 129,428</b>	<b>\$ 129,428</b>
<b>Grand Total</b>	<b>\$ 280,490</b>	<b>\$ 163,488</b>	<b>\$ 443,978</b>

## ATTACHMENT B

### 2007 CDBG Funding Allocations

Project	Funding Amount
Senior Services of Seattle/King County – Shoreline/LFP Senior Center	\$ 34,060
Senior Services of Seattle/King County -- Minor Home Repair	\$ 50,000
King County Housing Authority -- Paramount House Renovation	\$ 25,000
Vision House-Jacob's Weil -- New Construction	\$ 54,428
<b>Sub Total Competitive Funding</b>	<b>\$ 163,488</b>
Shoreline Planning & Administration	\$ 34,060
King County Planning & Administration	\$ 34,060
King County Capital Project Management	\$ 6,812
Major Home Repair	\$ 85,150
Housing Stability Program	\$ 17,030
<b>Sub Total Interlocal Formula Allocation</b>	<b>\$ 177,112</b>
<b>Total</b>	<b>\$ 340,600</b>

### 2007 CDBG Funding Contingency Plan

Since the CDBG funds are an estimate from the federal government, Shoreline must also adopt a contingency plan to deal with possible variations in the amount available. Plans must be made in case the amount available increases or decreases by up to 10% of the amount currently estimated. In addition, if an applicant later declines funds, the adoption of a contingency plan of action will expedite the process of reallocation. The CDBG budget for this year is projected to decline by 10%. In building this Plan this initial reduction has been taken in to account. This 10% variance is relatively small -- between \$1,500 and \$5,000 +/- for any single category -- and even less for any single project.

1. If additional funding becomes available:

a. **Public Services**

In the event CDBG Public Service funds are increased in 2007, any additional funds would be distributed equally among the applicants based on the percent of the increase in funds available.

b. **Capital Projects**

If additional CDBG Capital funds become available to the City in 2007, these funds will be provided to the Vision House Project.

c. **Planning & Administration**

If additional CDBG Planning & Administration funds become available to the City in 2007, it is recommended that the City use these funds for planning and administration.

2. If funding reductions are necessary:

a. **Public Services:**

In the event CDBG Public Service Funds are reduced in 2007, the Committee recommends reducing funding to all projects by the percentage of the decrease in overall funds.

b. **Capital Projects.** In the event the City's 2007 CDBG Capital Funds are reduced, the Committee recommends reducing funding to the Vision House.

c. **Planning & Administration.** If a reduction is necessary in CDBG Planning & Administration funds in 2007, it is recommended that the City reduce the amount to be used funds for planning and administration purpose.

## **ATTACHMENT C**

### **Human Services Allocation Committee**

Lan Lan Chen  
Wendy DiPeso  
Teresa Gannauw  
Melinda Giovengo  
Edith Loyer Nelson  
Nancy Phillips  
Larry Steele  
Sunni Tolton

## ATTACHMENT D

### 2007 CDBG Capital Project Scoring and Funding Recommendation

#### Priorities for Capital Projects

1. Housing
  - a) New construction, acquisition or rehabilitation of affordable multi-family housing (five or more units), especially targeted to families with children or older adults.
  - b) New construction, acquisition and/or rehabilitation of affordable housing of less than five units.
2. New construction, acquisition and/or rehabilitation of community facilities providing human services.
3. City projects addressing the needs of specific populations.

#### Capital Projects

2007-2008 Service Applications	2007 Request	2007 Award	Avg Score	Comments
Vision House- Jacob's Weil; Development of a 21 unit shelter for women and their children who have been victims of domestic violence. Funds will be used to pay the costs for extending a new water line to the property	\$155,000	\$54,428	86	Applicant and their developer have a successful track record developing increasingly large and complex housing projects. Project fills need for shelter with services.
Senior Services Seattle/King County: Minor Home Repair	\$ 50,000	\$50,000	93	Will help preserve independence of older adults and disabled persons and help to maintain housing stock; program has been successful operating successfully in Shoreline for the past two years. The applicant leverages

				other funds to assist clients who cannot pay hourly fee.
. King County Housing Authority: Paramount House Fire and Life Safety ADA Apartment Ingress and Egress	\$25,000	\$25,000	93	Project increases safety of housing for seniors and completes a multi year program to upgrade life safety features of KCHA properties in Shoreline.
City of Shoreline, Public Works – Curb Ramp Program	\$115,000	\$0	97	City has other resources in the CIP allocated to support this project.



## 2007 Project Scoring and Funding Recommendation

### Priorities for Human Service Projects

- 1 More youth involved in structured, positive activities during non-school hours
- 2 Reduce delinquency, violence, and crime
- 3 More young people more skilled and prepared
- 4 Reduce substance abuse
- 5 Reduce child abuse and neglect
- 6 More people have adequate food, shelter, and clothing
- 7 More youth have contact with caring adults
- 8 Preserve the independence and quality of life for seniors
- 9 More community members work together to solve problems
- 10 Increase affordable childcare
- 11 Increase affordable housing
- 12 Increase employment
- 13 Reduce teen pregnancy
- 14 Reduce domestic and dating violence
- 15 Increase overall levels of academic, vocational and self-improvement learning for people of all ages, to ensure employability and personal growth

### Public Service Project

2007-2008 Service Applications	2006 Awarded	2007 Request	2007 Award	Avg Score	Comments
North and East Healthy Start	\$ 9,876	\$ 12,600	\$ 9,876	96.1	Long term cost savings. Working effectively to address needs in Latino community. Coordinates well with other local agencies, Shoreline Community College, Shoreline Schools,
Volunteer Transportation	\$ 3,728	\$ 5,390	\$ 3,728	96.1	Compliments ACCESS. Maintains high levels of independent function.
Meals On Wheels	\$ 4,958	\$ 10,000	\$ 4,958	95.7	Service and companionship valuable for recipient and for volunteers.
Crisis Clinic/ 24 -Hour Crisis Line	\$ 7,300	\$ 3,830	\$ 3,830	94.5	Important basic service.
CHS-Shoreline and Ballinger Homes Family Support Ctr	\$ 62,000	\$ 92,000	\$ 63,042	95.6	Strong local programs seen as a core service to the community.

CHS-Family Counseling	\$ 45,722	\$ 75,000	\$ 47,722	94.1	Unmet and growing need. Core service.
CHS-Substance Abuse	\$ 8,000	\$ 20,000	\$ 11,000	94.1	High need and few other sources of support. Core service.
Shoreline/LFP Senior Center	\$ 69,246	\$ 76,172	\$ 72,500	94.0	Strong core service in the community. Making progress to be inclusive of variety of cultures present in the community.
Hopelink/ Adult Literacy	\$ -	\$ 5,215	\$ 3,000	94.0	Services are co-located with the elementary school and with foodbank. Working to coordinate with other ESL programs.
Hopelink/ Family Development Program	\$ 4,958	\$ 13,285	\$ 7,500	93.9	Positive component of Hopelink's expanded services in Shoreline. Moves service from Bothell to Shoreline.
Children's Response Center	\$ 5,082	\$ 5,184	\$ 5,082	93.6	Strong local presence and partnership with CHS.
The Homelessness Project	\$ 4,958	\$ 5,000	\$ 4,958	92.6	Need is growing. Good track record. Level request.
Crisis Clinic/Teen Link	\$ 4,958	\$ 5,000	\$ 4,958	92.5	Benefits both Caller and Volunteer.
KSARC/Comprehensive Sexual Assault Service	\$ 5,206	\$ 9,000	\$ 5,206	92.6	Basic service for assault victims and resource to police.
Wonderland Development Center	\$ 4,958	\$ 15,000	\$ 4,958	92.1	Showed great progress since last application. Staff well qualified.
Food Lifeline	\$ 5,950	\$ 5,950	\$ 5,950	91.5	Need is growing. Level request.
Community Health Centers	\$ 4,958	\$ 5,250	\$ 4,958	91.1	High service need.
Hopelink/Emergency Services	\$ 23,798	\$ 39,000	\$ 23,798	90.8	Plus that there are a wide variety of services available in one location.
Hopelink/Emergency Food Services	\$ 4,958	\$ 5,434	\$ 4,958	90.6	Large and growing need. Support for new facility and presence in the City.
Catholic Community Services/ Volunteer Chore	\$ 3,728	\$ 5,000	\$ 3,728	90.6	Fund: Unique service not available from other sources other than COPEs which serves high need individuals.
Congregate Meal Program	\$ 2,975	\$ 7,937	\$ 2,975	89.4	Good program design, how is social interaction promoted and measured?
Hopelink/ Transitional & Emergency S Housing	\$ 7,437	\$ 10,000	\$ 7,437	87.4	Serves Shoreline residents though located in Kenmore. Referrals come from Hopelink Shoreline.
ACRS Eastside/ API Mental Health Project	\$ -	\$ 18,930	\$ -	85.3	Unclear how funding would affect impact levels to Shoreline residents with available funding.
Crisis Clinic/2-1-1 Community Info Line	\$ -	\$ 6,200	\$ 3,470	84.1	Program currently funded as part of the 24 hour Crisis Line.
Northshore Health and Wellness, Adult Day Health	\$ -	\$ 16,000	\$ -	84.0	Very high cost. One of several options for service near Shoreline. Would be a new area of funding for City.
Child Care Resources /Resource and Referral	\$ 4,958	\$ 5,206	\$ 4,958	85.0	Does not duplicate DSHS licensors' work and enhances courses and programs at Community Colleges.
Alliance of People with Disabilities	\$ -	\$ 16,000	\$ -	80.7	Possible replacement of K-12 function, DDD function.

Institute for Family Development/ PACT	\$ -	\$ 14,400	\$ -	80.5	Limited clientele, limited regional support, Haven't yet worked community connections.
At Work, High School & Adult Transition	\$ -	\$ 2,200	\$ -	80.4	Valuable service, high unit cost, low level of impact on Shoreline community.
ACRS/Eastside Teen Peer Advocate, MH for Children	\$ -	\$ 8,184	\$ -	77.9	Questions regarding agency's familiarity with Shoreline. High costs associated with a start up.
Eastside Baby Corner	\$ -	\$ 1,000	\$ -	74.6	Request too small to achieve outcomes.
Consejo	\$ -	\$ 5,000	\$ -	62.6	Unclear that work could be accomplished with 1.0 FTE. Service model will reach limited range of students. Service needed.
Emergency Feeding Program of Seattle King Co	\$ -	\$ 4,000	\$ -	57.7	Specific ongoing connections in Shoreline unclear; high cost per unit.
<b>Total Services</b>		<b>\$ 528,367</b>	<b>\$ 314,550</b>		

## ATTACHMENT E

### Review Criteria For Capital and Public Service Applications

#### RATING CRITERIA for CAPITAL PROJECTS

Criteria
<b>1. LOCAL NEEDS: point range 0-25 (questions 12, 13, 22, 23, &amp; 24)</b> Does the applicant adequately state the need and how this proposal will positively affect that need? Will this project have a positive impact in Shoreline? If so, how much of an impact? How many Shoreline residents will be served by this project? Will this project strengthen the City of Shoreline's infrastructure and community facilities?
<b>2. ACCESSIBILITY: point range 0-15 (question 26)</b> Is the agency meeting ADA requirements? Does the project meet ADA requirements or seek to minimize physical barriers to access public facilities for persons with disabilities? Is the project accessible in terms of affordability, transportation and service delivery? Does the proposal work at reducing programmatic barriers to services and supports? (e.g., language/interpretation, provide childcare, transportation, alternate service hours, etc.)
<b>3. OUTCOMES: point range 0-20 (questions 12 &amp; 13)</b> Will the project or the services provided by the agency requesting funding for the project assist the City in obtaining any of its <i>Priorities for Capital Projects</i> ?
<b>4. COLLABORATION: point range 0-10 (questions 21 &amp; 25)</b> a. Is the agency working with other agencies, cities, etc. that are relevant for the project?
<b>5. FEASIBILITY: point range 0-15 (questions 8, 9, 15, 20)</b> a. Does the applicant provide evidence that the project will succeed? b. Is the applicant stable and does the agency have the capacity to implement/maintain the program/project? c. Has the agency identified all of the resources necessary to complete the project? d. Does the applicant have adequate resources to operate the site/facility once the project is complete? e. Is the project ready to proceed?
<b>6. FUNDING: point range 0-15 (questions 16, 23)</b> a. Is the request reasonable, given type of project requested? Were accurate estimates obtained for proposed work? b. What is the cost benefit ratio (# of Shoreline residents served/cost of project)? c. If this is a regional project, is the request to Shoreline reasonable, relative to what others are paying?

## PUBLIC SERVICES RATING CRITERIA

Criteria
<b>1. NEED FOR THE PROGRAM: point range 0-20 (B.10, 12, 13, 14)</b> <ul style="list-style-type: none"> <li>a. Does the applicant adequately state the need and how this proposal will positively affect that need?</li> <li>b. Do they explicitly describe the specific need and do they have data to back it up?</li> <li>c. How many Shoreline residents will be served by this project? Does the cost seem reflective of the type of program?</li> </ul>
<b>2. PURPOSE: point range 0-15 (overall application)</b> <ul style="list-style-type: none"> <li>a. Does the project help Shoreline to develop as a healthy, safe, and economically prosperous community?</li> <li>b. Does the project build on the strengths and assets in the Shoreline community to reduce risks that lead to undesirable outcomes?</li> </ul>
<b>3. OUTCOMES: point range 0-20 (B.17, 18 &amp; 19)</b> <ul style="list-style-type: none"> <li>a. Does the project adequately address one or more of the <i>Desired Outcomes</i>?</li> <li>b. How well will the proposed project facilitate the obtainment of the <i>Desired Outcomes</i>?</li> <li>c. Do their outcome results show positive results of the program?</li> </ul>
<b>4. COLLABORATION: point range 0-10 (B.21 &amp; 22)</b> <ul style="list-style-type: none"> <li>a. Is the agency working with other agencies, cities, etc. that are relevant for the program/project?</li> <li>b. Does this project represent duplication in services?</li> </ul>
<b>5. ACCESSIBILITY: point range 0-10 (A.8, 9, 10, &amp; 11)</b> <ul style="list-style-type: none"> <li>a. Does the proposal help to ensure that health and human services reflect and are sensitive to the cultural, racial, economic, age, ability level, and social diversity of Shoreline?</li> <li>b. Does the proposal work at reducing programmatic barriers to services and supports? (e.g., language/interpretation, provide childcare, transportation, alternate service hours, etc.)</li> </ul>
<b>6. FEASIBILITY: point range 0-15 (B.20)</b> <ul style="list-style-type: none"> <li>a. Does the applicant provide evidence that the project will succeed?</li> <li>b. Is the applicant stable and does the agency have the capacity to implement/maintain the program/project?</li> <li>c. Are staff experienced in their field?</li> <li>d. Has the applicant been funded before? If yes, how have they performed (<i>refer to summary information</i>)?</li> </ul>
<b>7. FUNDING: point range 0-10 (B.23, 24, 25 &amp; 26)</b> <ul style="list-style-type: none"> <li>a. Is the request reasonable, given the services provided? What is the cost benefit ratio (#of Shoreline residents served/cost of project)?</li> <li>b. If this is a regional project, is the request to Shoreline reasonable, relative to what others are paying?</li> <li>c. What appears to be the agency's need for resources based on the resources already secured? How would the program or service be delivered in the absence of Shoreline funds? Would Shoreline residents still be served and at what level if Shoreline were unable to grant requested funds?</li> </ul>

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**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

**AGENDA TITLE: SeaShore Transportation Forum Agreement Discussion**  
**DEPARTMENT: Communications & Intergovernmental Relations**  
**PRESENTED BY: Joyce Nichols, C/IR Director**

**PROBLEM/ISSUE STATEMENT:**

The City Shoreline is a member of the SeaShore Transportation Forum. Shoreline is represented on the forum by Mayor Bob Ransom and Councilmember Cindy Ryu. Councilmember Keith McGlashan serves as an alternate. The forum operates under an interlocal agreement approved by the governing body of each of its members. The existing agreement was transmitted to participating members December 23, 2002 and signed by the City of Shoreline on February 13, 2003. (The agreement is included as Attachment A.) The expiration date for that agreement was December 31, 2005. SeaShore participants agreed to extend the agreement to allow more discussion on resolving issues about which members are eligible to vote on sub-area funding issues. In April of this year, Shoreline City Council approved an extension of the agreement through 2006 (if necessary) to allow those issues to be resolved.

The voting structure is still unresolved and continues to be a topic of discussion at the forum. Changes to the agreement were approved by a majority of the participants at the July meeting. (Included as Attachment B.) These revisions create the potential for the core members of the forum (King County and the cities of Seattle, Shoreline and Lake Forest Park) to be outvoted on matters related to recommendations on project funding through the Puget Sound Regional Council and the Regional Transportation Investment District (RTID). The issue is on the agenda for the forum's September 20 meeting.

**FINANCIAL IMPACT:**

Because the SeaShore Transportation Forum is the venue for funding recommendations to other agencies, votes taken in this forum are important to Shoreline. Being in a position where the core group of members can be outvoted on PSRC and RTID matters could negatively impact our progress to secure funds for the City's priority transportation and transit projects.

**RECOMMENDATION**

Staff recommends Council direct staff to negotiate changes to the SeaShore agreement that provide for only the four core jurisdictions (King County and the cities of Seattle, Shoreline and Lake Forest Park to vote on resource issues for PSRC and RTID.

Approved By: City Manager  City Attorney \_\_\_\_

## **BACKGROUND**

The SeaShore Transportation Forum was formed in response to the King County Metro Transit Long Range Policy Framework, adopted in 1993, that divided Metro service into three geographic sub-areas for the purpose of allocating new transit service subsidy. The "Seattle-North King County" sub-area created for this purpose included only King County and the cities of Seattle, Shoreline and Lake Forest Park. Sound Transit created a similar sub-area and adopted a sub-area equity policy as part of Sound Move.

King County also formed two other transportation forums, the Eastside Transportation Partnership (ETP) representing jurisdictions on the east side and north end of Lake Washington, and the South County Area Transportation Board (SKATBd) representing cities in south King County. It is important to note that only SeaShore allows members to vote in more than one sub-area.

The SeaShore Transportation Forum began regular meetings in about 1995 with participation by King County, the cities of Seattle, Lake Forest Park, Shoreline, Bothell, the Kenmore Governance Committee (which later became the City of Kenmore), and Snohomish County. The primary focus was to develop recommendations for the sub-area for the first Six Year Plan for Metro. Recommendations were developed by consensus and the forum provided input for the first Six Year Plan. In addition, the forum endorsed the Regional Transit Authority's Final Plan, "Sound Move," and provided joint recommendations to then-King County Executive Gary Locke concerning 1997 and 1998 transit service priorities.

By 2001, participation in the forum waned and only a few elected officials regularly attended meetings. As a result, invitations to participate in the forum were extended to other cities in east King County and south Snohomish County to help address cross-county issues. Woodinville, Mountlake Terrace and Edmonds responded and became members of the forum. Recommendations from the group continued to be made by consensus.

As the forum became more established, more formal procedures were approved for making recommendations and each participating jurisdiction was given two votes. In the process of approving a new interlocal agreement in 2002, the forum agreed that only the jurisdictions within the boundaries of the sub-area would be permitted to vote on recommendations involving the allocation of financial resources for Metro Transit service and Sound Transit plans. The reasoning behind this was the fact that Bothell, Kenmore and Woodinville are members of the (ETP) as well as SeaShore, and they were voting in both sub-areas. In addition, Snohomish County and the cities of Edmonds, and Mountlake Terrace are members of SeaShore with voting rights in that body. These jurisdictions also have a voice in Snohomish County decision-making, although there is no specific sub-area in which they are members.



This voting structure was acceptable to all members until approximately 2003, when the King County members of the Regional Transportation Investment District (RTID) decided to rely on sub-areas for recommendations allocating RTID funds within King County. The RTID legislation, as amended, specified that revenues raised within a county needed to be spent within that county, but did not require that RTID resources be allocated equitably among the sub-areas within King County. However, in developing draft regional transportation packages in 2003 and 2004, the King County members of the RTID Executive Board agreed that roughly one-third of King County RTID revenues should be allocated to each sub-area. This created a situation in the Seashore sub-area where jurisdictions outside the sub-area could have more influence on resource recommendations affecting the sub-area than those jurisdictions within the sub-area boundaries.

Elected officials from Seattle and King County expressed concerns about the SeaShore voting structure. Subsequently, other representatives from jurisdictions within the sub-area recognized the legitimacy of this concern. The issue came to a head earlier this year and illustrated the problem with the voting structure as the transportation forums were making recommendations for regional projects funded through the PSRC process. Seashore was asked to recommend projects sponsored by Bothell and Kenmore (who are also voting members of ETP) as one of SeaShore's two applications in the PSRC funding round.

SeaShore has been discussing a new agreement since mid-2005 with no consensus developed to date. Many drafts have been circulated, but none has received unanimous support from the forum. Seattle Mayor Greg Nickels and King County Executive Ron Sims have provided comments. (Included in Attachment C.) King County is expected to provide alternate language on the voting issue at the September 20 SeaShore Forum meeting.

The dilemma is that participation by the wider group of jurisdictions is desirable as a means of getting input and sharing information about transportation and transit projects. However, if the whole forum membership is allowed to vote on all issues, including the funding recommendations, the four core jurisdictions can potentially be outvoted on these very important funding issues.

Jurisdictions outside the core group of the Seattle-North King Sub-area have said they likely would not attend SeaShore meetings if their participation is diluted by additional restrictions on voting. Seattle, on the other hand, has said it will not participate in the forum until the voting issues are resolved so that only the core four jurisdictions are allowed to vote on funding recommendations for Metro Transit service, Sound Transit, RTID and PSRC project recommendations. The issue for Shoreline is to determine if it should continue to pursue changes in the agreement that would restrict votes to the core group of jurisdictions on RTID and PSRC funding issues.

### **RECOMMENDATION**

Staff recommends Council direct staff to negotiate changes to the SeaShore agreement that provide for only the four core jurisdictions (King County and the cities of Seattle, Shoreline and Lake Forest Park to vote on resource issues for PSRC and RTID.

**ATTACHMENTS:**

- **Attachment A — 2002 Seashore Agreement**
- **Attachment B – Changes approved at July 2006 Forum meeting**
- **Attachment C – letters from Seattle Mayor Greg Nickels and King County Executive Ron Sims.**

**AGREEMENT  
For the  
SEASHORE TRANSPORTATION FORUM**

**Parties to Agreement:**

City of Bothell  
City of Kenmore  
City of Lake Forest Park  
City of Shoreline  
City of Woodinville  
City of Edmonds  
City of Mountlake Terrace  
King County  
Snohomish County  
City of Seattle

Puget Sound Regional Council  
Sound Transit  
Community Transit  
Transportation Improvement Board  
Washington State  
Department of Transportation

Transmitted to participating members on December 23, 2002.

THIS AGREEMENT is made and entered into by and among the CITY OF BOTHELL, hereafter called "Bothell"; the CITY OF KENMORE, hereafter called "Kenmore"; the CITY OF LAKE FOREST PARK, hereafter called "Lake Forest Park"; the CITY OF SHORELINE, hereafter called "Shoreline"; the CITY OF WOODINVILLE, hereafter called "Woodinville"; CITY OF EDMONDS, hereafter called "Edmonds"; CITY OF MOUNTLAKE TERRACE, hereafter called "Mountlake Terrace"; the CITY OF SEATTLE, hereafter called "Seattle"; KING COUNTY, a legal subdivision of the State of Washington, hereafter called "King County"; SNOHOMISH COUNTY, a legal subdivision of the State of Washington, hereafter called "Snohomish County"; the PUGET SOUND REGIONAL COUNCIL, hereafter called the "PSRC"; the CENTRAL PUGET SOUND REGIONAL TRANSIT AUTHORITY, hereafter called "Sound Transit"; SNOHOMISH COUNTY PUBLIC TRANSPORTATION BENEFIT AREA, hereafter called "Community Transit"; the WASHINGTON STATE DEPARTMENT OF TRANSPORTATION, hereafter called "WSDOT"; and the TRANSPORTATION IMPROVEMENT BOARD, hereafter called "TIB."

WHEREAS, each of the jurisdictions in the north King County-south Snohomish County area has experienced significant population growth and economic development in the last decade, and projects continued growth and development in the future; and

WHEREAS, many of the transportation issues faced by the cities in north King County and south Snohomish County are similar to those faced by the City of Seattle; and

**WHEREAS, King County and cities in other portions of urbanized King County have found that benefits can be achieved by multi-jurisdictional coordination, including a cooperative approach to the planning, financing, and construction of needed transportation improvements; and**

**WHEREAS, this coordination is facilitated by continuing forums for discussion and recommendations on common issues; and**

**WHEREAS, the King County Comprehensive Plan for Public Transportation - Long Range Policy Framework, originally adopted in 1993 and updated in 2002, divided Metro service into three geographic subareas for the purpose of allocating new transit subsidy; and**

**WHEREAS, the Six-Year Transit Development Plan, adopted in 1995, calls for the three subarea transportation boards (the Eastside Transportation Partnership, South County Area Transportation Board, and SeaShore Transportation Forum) to review, refine, and recommend service priorities to the King County Executive; and**

**WHEREAS, King County, Seattle, Bothell, and Lake Forest Park formed a SeaShore Transportation Forum and began discussions about common transportation issues in 1995 to develop recommendations on transit service; and**

**WHEREAS, the new cities of Shoreline and Kenmore have been formed since that time, and have been participating in SeaShore discussions; and**

**WHEREAS, the cities of Woodinville, Edmonds and Mountlake Terrace have agreed to join as members of the Forum; and**

**WHEREAS, Community Transit and Snohomish County also have been involved in discussions of inter-county coordination and other common issues through SeaShore; and**

**WHEREAS, Sound Transit relies on the three subarea transportation boards to review and recommend modifications to Sound Move Plan implementation-related services and projects, and to participate in future phase (Phase II) high capacity transit plan development efforts; and**

**WHEREAS, the "North King County" subarea for Sound Transit consists of the cities of Seattle, Shoreline and Lake Forest Park; and**

**WHEREAS, the Cities of Seattle, Shoreline and Lake Forest Park, and King County are included in the "Seattle-North King County" subarea designated by the King County Metro Long Range Development Plan and Six Year Plan for transit planning and service allocation; and**

**WHEREAS, the boundaries of the "Seattle-North King County" subarea are not altered by changes to the membership of the Forum; and**

**WHEREAS, the SeaShore Transportation Forum is expected to continue to provide valuable input on numerous planning and implementation decisions**

**NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:**

### **1.0 Purpose of Agreement**

**The purpose of the Agreement is to identify the members of the SeaShore Transportation Forum (SeaShore) and provide for the continuation of SeaShore as the Seattle-north King-south Snohomish County forum for information sharing, advocacy, consensus building and coordinating to resolve transportation issues.**

### **2.0 Role of SeaShore**

**The SeaShore is the forum established by King County for the Seattle-North King County transportation subarea of King County at which elected officials may provide input into the following decisions, and such other transportation-related issues as the members determine:**

- a) Development of the King County Metro Six-Year Transit Development Plan**
- b) Implementation of transit service priorities**
- c) Recommendations for TEA-21 regional project identification and countywide project selection**
- d) Recommendations to Sound Move Plan implementation related services and projects, and development of future Phase II high capacity planning efforts**

**The SeaShore Transportation Forum also serves as a central forum for information sharing, consensus building, and coordinating to resolve transportation issues, and discuss priorities for implementing transportation projects and programs on a subregional basis for the north part of King County and the south part of Snohomish County.**

**The other two subareas have similar forums: the Eastside Transportation Partnership and the South County Area Transportation Board**

### **3.0 Membership and Representation**

- 3.1 The members of SeaShore shall be the following counties and cities (hereinafter referred to as "jurisdiction(s)": King County and Snohomish County, and the cities of Seattle, Shoreline, Lake Forest Park, Kenmore, Woodinville, Edmonds, Mountlake Terrace and Bothell; the following transportation agencies (hereinafter referred to as "agency(ies)": the Washington State Department of Transportation (WSDOT), Puget Sound Regional Council (PSRC), Sound Transit, Transportation Improvement Board (TIB), and Community Transit. Membership may be extended to others at a later date as SeaShore may later determine.**

- 3.2 Each member city and county ("jurisdiction") shall be entitled to two positions on the SeaShore Transportation Forum. Each agency/organization shall be entitled to one position on the SeaShore Transportation Forum. Each jurisdiction should appoint two representatives, and each agency/organization should appoint one representative, each for one-year terms. Alternates may also be designated. For the jurisdictions, the representative should be an elected official; the alternate may be an elected official or high-level staff member as best serves both the jurisdiction and the SeaShore.
- 3.3 Each elected representative or alternate shall have one vote. Representatives of agencies, such as WSDOT, Community Transit, Sound Transit, TIB and the PSRC, shall be non-voting representatives.
- 3.4 The "Seattle-North King County" subarea is recognized as one of three subareas in King County for Metro Transit and Sound Transit decisions allocating service or capital resources. The SeaShore Transportation Forum is established as the body responsible for making recommendations on these issues. For actions relating to these issues, only those jurisdictions in the "Seattle-North King County" subarea shall vote.
- 4.0 Conduct**
- 4.1 SeaShore shall operate by majority vote of those present at the meeting at which action is taken. Dissenting opinions may also be provided to the appropriate decision-makers.
- 4.2 SeaShore will be responsible for overall program direction, approving staff recommendations, and on-going communication with the governing body of each member jurisdiction.
- 4.3 SeaShore may establish its own bylaws and rules of procedure and may modify these as appropriate. Such bylaws and rules shall be consistent with the provisions of this Agreement and modifications to such bylaws and rules will not alter this Agreement.
- 4.4 A Chair or two Co-Chairs shall be chosen by Seashore to serve a term of one-year from January 1 through December 31. The Co-Chairs shall conduct the SeaShore activities and are responsible for setting meeting agendas, ensuring fair opportunity for discussion, signing correspondence and speaking on behalf of SeaShore.

## **5.0 Committees**

The SeaShore may establish such committees as are necessary to carry out its purpose, including but not limited to a Technical Advisory Committee (TAC). A TAC of jurisdiction and agency staff may be formed on an on going or an ad hoc basis, as determined by SeaShore, to advise SeaShore of emergent transportation issues and provide recommendations for action.

## **6.0 Lead Agency**

King County shall provide general administrative and program support for the SeaShore and will be the Lead Agency for the purposes of coordination and receipt of any funds or contract administration. King County assumes wage and benefits cost of its staff performing Lead Agency responsibilities.

## **7.0 Member Agency Staff Support**

Each member jurisdiction and agency is expected to contribute such staff as is necessary to accomplish the work program adopted by the SeaShore.

## **8.0 Work Program**

The SeaShore may undertake activities consistent with its purposes and shall prepare an annual work program for the following year, and progress report on the year just completed for submittal to its members.

## **9.0 Financing and Cost Sharing Guidelines:**

**9.1 SeaShore Yearly Dues --** Beginning in 2004, each member county and city will contribute \$250.00 annually per vote awarded to remain members in good standing. The designated Lead agency shall not be required to pay yearly dues. This revenue shall be used for special events, public education, or other expenses authorized by the SeaShore Forum.

**9.2** The following guidelines shall generally apply:

(1) **Annual Review of Financing:** The Forum shall determine by June 30 of each year whether an additional financial contribution will be requested of the Board Jurisdictions and agencies.

(2) **Member Jurisdictions:** Costs shall be shared among member jurisdictions other than King County by a method as determined by action of the Forum. Unless agreed to otherwise, King County's share shall be limited to the costs of providing staff support.

(3) **Non-voting Member Agencies/Organizations:** The member agencies shall not be expected to make a direct funding contribution. However, subject to the availability of member funding, in-kind contributions may be necessary as determined by an action of SeaShore.

(4) **Modification to Agreement Required:** A modification to this agreement specifying cost-sharing, purpose, scope of work and other details is required to obligate a member jurisdiction to a change in funding participation.

#### **10.0 Withdrawal of a Party from this Agreement**

Each party, for its convenience and without cause or for any reason whatsoever, may withdraw from participation in this Agreement by providing written notice, sent certified mail, return receipt required, to all of the other parties at least thirty (30) days in advance of the effective date of the withdrawal. A withdrawing party shall not be entitled to a refund of any dues or other payments to support SeaShore activities and shall make any contributions required to be paid to other parties under this Agreement for costs which had been obligated prior to the effective date of the withdrawal. In the event a party withdraws, the remaining parties shall amend this Agreement as necessary to reflect changes in the named parties and cost and revenue allocations. In the event of withdrawal by a party, this Agreement shall terminate as to that party but shall continue in effect with respect to the remaining parties. However, the termination of this Agreement with respect to one or more parties shall not affect any of the parties' rights or obligations, including any rights or obligations of a withdrawing party, that are expressly intended to survive termination.

Each party's funding to perform its obligations under the Agreement, beyond the current appropriation year, is conditional upon appropriation by the party's governing body of sufficient funds to support said obligations. Should such an appropriation not be approved for a future year, a party may exercise its right to withdraw as provided herein.

#### **11.0 Duration**

This Agreement shall take effect upon being duly adopted by the governing bodies of all parties and executed by the authorized representatives of all parties. This Agreement shall remain in effect until December 31, 2005, unless terminated earlier or extended in accordance with Section 18.0.

#### **12.0 Termination**

All parties to this Agreement must agree to terminate this Agreement in order for such termination to be effective. If all parties desire to terminate this Agreement, they shall execute a Statement of Termination. Upon termination, no party shall be required to make any additional contributions. Any remaining funds shall be refunded to the parties to this Agreement according to Section 14.0.



### **13.0 Real and Personal Property**

The acquisition of real property is not anticipated under this Agreement. Any personal property acquired, pursuant to this Agreement shall be held by the Lead Agency. In the event this Agreement expires or is terminated in accordance with Section 12.0: any personal property other than cash shall remain with the Lead Agency.

### **14.0 Return of Funds**

At such time as this Agreement expires or is terminated in accordance with Section 12.0, any unexpended and uncommitted funds shall be distributed proportionately to those parties to this Agreement at the time of termination based on each party's percentage share of the original contribution.

### **16.0 Filing**

This Agreement shall be filed with the King County Department of Records and Elections.

### **17.0 Legal Relations**

17.1 The parties shall comply with all applicable state and federal laws and regulations.

17.2 This Agreement is solely for the benefit of the parties hereto and gives no right to any other party. No joint venture or partnership is formed as a result of this Agreement. No employees or agents of one party or any of its contractors or subcontractors shall be deemed, or represent themselves to be, employees of any other party.

17.3 Each party shall defend, indemnify, and hold harmless the other parties and all of their officials, employees, principals and agents from all claims, demands, suits, actions, and liability of any kind whatsoever which arise out of, are connected with, or are incident to any negligent acts of the indemnifying party, its contractor, and/or employees, agents, and representatives in performing the indemnifying party's obligations under this Agreement. The parties agree that their obligations under this paragraph extend to claims made against one party by the other party's own employees. For this purpose the parties, by mutual negotiation, hereby waive as respects the other party only, any immunity that would otherwise be available against such claims under the industrial insurance provisions of RCW Title 51. In the event any party incurs attorney's fees, costs or other legal expenses to enforce the provisions of this section, against the other party, all such reasonable fees, costs and expenses shall be recoverable by the prevailing party.

17.4 The provisions of this Section 17 shall survive and remain applicable to each of the parties notwithstanding any termination or expiration of this Agreement and notwithstanding a party's withdrawal from this Agreement.

## 18.0 Entirety and Modifications

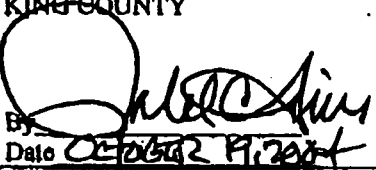
18.1 This Agreement merges and supersedes all prior negotiations, representations, and agreements between the parties relating to the subject matter hereof and constitutes the entire agreement between the parties.

18.2 This Agreement may be modified or extended only by written instrument signed by all parties hereto.

## 19.0 Counterparts

The signature page of this Agreement may be executed in any number of counterparts, each of whom shall be an original.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed and delivered by its duly authorized officer or representative as of the date set forth below its signature.

<b>CITY OF BOTHELL</b>  By _____ Date _____	<b>KING COUNTY</b>  By _____ Date <u>October 19, 2004</u>	<b>COMMUNITY TRANSIT</b>  By _____ Date _____
<b>CITY OF KENMORE</b>  By _____ Date _____	<b>SNOHOMISH COUNTY</b>  By _____ Date _____	<b>CITY OF SEATTLE</b>  By _____ Date _____
<b>CITY OF LAKE FOREST PARK</b>  By _____ Date _____	<b>PUGET SOUND REGIONAL COUNCIL</b>  By _____ Date _____	<b>WASHINGTON STATE DEPARTMENT OF TRANSPORTATION</b>  By _____ Date _____
<b>CITY OF SHORELINE</b>  By _____ Date _____	<b>SOUND TRANSIT</b>  By _____ Date _____	<b>TRANSPORTATION IMPROVEMENT BOARD</b>  By _____ Date _____
<b>CITY OF WOODINVILLE</b>  By _____ Date _____	<b>CITY OF MOUNTLAKE TERRACE</b>  By _____ Date _____	<b>CITY OF EDMONDS</b>  By _____ Date _____

## **List of Parties Signing SeaShore Agreement\***

King County, October 19, 2004

City of Woodinville, February 11, 2003

WSDOT, March 3, 2003

City of Bothell, February 4, 2003

City of Shoreline, February 2, 2003

City of Edmonds, February 27, 2003

Puget Sound Regional Council, February 11, 2003

City of Lake Forest Park, January 15, 2003

Community Transit, January 21, 2003

City of Kenmore, January 13, 2003

Transportation Improvement Board, December 30, 2002

Sound Transit, January 6, 2003

City of Seattle, November 15, 2004

Snohomish County, February 14, 2003

\* Each signature is on a different page in the document, signed by the participants. In order to save paper, this listing is provided. If you wish to see the individual signature pages, please advise staff.

## DRAFT

AGREEMENT  
For the  
SEASHORE TRANSPORTATION FORUM

Parties to Agreement:

City of Bothell  
City of Kenmore  
City of Lake Forest Park  
City of Shoreline  
City of Woodinville  
City of Edmonds  
City of Mountlake Terrace  
King County  
Snohomish County  
City of Seattle

Puget Sound Regional Council  
Sound Transit  
Community Transit  
Transportation Improvement Board  
Washington State  
Department of Transportation  
Port of Seattle

Transmitted to participating members on \_\_\_\_\_.

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WHEREAS, each of the jurisdictions in the north King County-south Snohomish County area has experienced significant population growth and economic development in the last decade, and projects continued growth and development in the future; and

WHEREAS, many of the transportation issues faced by the cities in north King County and south Snohomish County are similar to those faced by the City of Seattle; and

WHEREAS, the boundaries of the "Seattle-North King County" subarea are not altered by changes to the membership of the Forum; and

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NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

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## **2.0 Role of SeaShore**

The SeaShore is the forum established by King County for the Seattle-North King County transportation subarea of King County at which elected officials may provide input into the following decisions, and such other transportation-related issues as the members determine:

- a) development of the King County Metro Six Year Transit Development Plan
- b) implementation of transit service priorities
- c) recommendations for ~~TEA-21~~ the Safe, Accountable, Flexible, Efficient Transportation Equity Act-Legacy for Users (SAFETEA-LU) regional project identification and Countywide project selection
- d) recommendations to Sound Transit on its Move Plan implementation-related services and projects and development of future Phase II high capacity planning efforts.
- e) coordination with the Eastside Transportation Partnership and the South County Area Transportation Board on countywide and regional transportation issues.

The SeaShore Transportation Forum also serves as a central forum for information sharing, consensus building, and coordinating to resolve transportation issues, and discuss priorities for implementing transportation projects and programs on a subregional basis for the north part of King County and the south part of Snohomish County.

The other two subareas have similar forums: the Eastside Transportation Partnership and the South County Area Transportation Board

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Membership may be extended to others at a later date as SeaShore may later determine.

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- 3.5 All jurisdictions shall may vote on other issues, unless an agency requesting a SeaShore recommendation specifies that different voting boundaries or criteria shall be used, or a decision is otherwise specifically required by law or rule to be made by other boundary or criteria.
- 3.6 If a case arises where voting boundary or criteria is in question, all jurisdictions shall may vote. If the outcome is in-question not unanimous, the detailed results shall be recorded by jurisdiction and forwarded to the agency requesting the recommendation for their information.
- 4.0 Conduct**
- 4.1 SeaShore shall ~~operate~~ endeavor to make decisions by consensus. If consensus cannot be reached, final decisions will be made by majority vote of those the voting members present at the meeting at which action is taken. Dissenting opinions may also be provided to the appropriate decision-makers.

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- (4) **Modification to Agreement Required:** A modification to this agreement specifying cost-sharing, purpose, scope of work and other details is required to obligate a member jurisdiction to a change in funding participation.

## **10.0 Withdrawal of a Party from this Agreement**

Each party, for its convenience and without cause or for any reason whatsoever, may withdraw from participation in this Agreement by providing written notice, sent certified mail, return receipt required, to all of the other parties at least thirty (30) days in advance of the effective date of the withdrawal. A withdrawing party shall not be entitled to a refund of any dues or other payments to support SeaShore activities and shall make any contributions required to be paid to other parties under this Agreement for costs which had been obligated prior to the effective date of the withdrawal. In the event a party withdraws, the remaining parties shall amend this Agreement as necessary to reflect changes in the named parties and cost and revenue allocations. In the event of withdrawal by a party, this Agreement shall terminate as to that party but shall continue in effect with respect to the remaining parties. However, the termination of this Agreement with respect to one or more parties shall not affect any of the parties' rights or obligations, including any rights or obligations of a withdrawing party, that are expressly intended to survive termination.

Each party's funding to perform its obligations under the Agreement, beyond the current appropriation year, is conditional upon appropriation by the party's governing body of



sufficient funds to support said obligations. Should such an appropriation not be approved for a future year, a party may exercise its right to withdraw as provided herein.

### **11.0 Duration**

This Agreement shall take effect upon being duly adopted by the governing bodies of all parties and executed by the authorized representatives of all parties. This Agreement shall remain in effect until December 31, 20058, unless terminated earlier or extended in accordance with Section 18.0.

### **12.0 Termination**

All parties to this Agreement must agree to terminate this Agreement in order for such termination to be effective. If all parties desire to terminate this Agreement, they shall execute a Statement of Termination. Upon termination, no party shall be required to make any additional contributions. Any remaining funds shall be refunded to the parties to this Agreement according to Section 14.0.

### **13.0 Real and Personal Property**

The acquisition of real property is not anticipated under this Agreement. Any personal property acquired pursuant to this Agreement shall be held by the Lead Agency. In the event this Agreement expires or is terminated in accordance with Section 12.0, any personal property other than cash shall remain with the Lead Agency.

### **14.0 Return of Funds**

At such time as this Agreement expires or is terminated in accordance with Section 12.0, any unexpended and uncommitted funds shall be distributed proportionately to those parties to this Agreement at the time of termination based on each party's percentage share of the original contribution.

### **16.0 Filing**

This Agreement shall be filed with the King County Department of Records and Elections.

### **17.0 Legal Relations**

17.1 The parties shall comply with all applicable state and federal laws and regulations.

17.2 This Agreement is solely for the benefit of the parties hereto and gives no right to any other party. No joint venture or partnership is formed as a result of this Agreement. No employees or agents of one party or any of its contractors or subcontractors shall be deemed, or represent themselves to be, employees of any other party.

17.3 Each party shall defend, indemnify, and hold harmless the other parties and all of their officials, employees, principals and agents from all claims, demands, suits, actions, and liability of any kind whatsoever which arise out of, are connected with, or are incident to any negligent acts of the indemnifying party, its contractor, and/or employees, agents, and representatives in performing the indemnifying party's obligations under this Agreement. The parties agree that their obligations under this paragraph extend to claims made against one party by the other party's own employees. For this purpose, the parties, by mutual negotiation, hereby waive, as respects the other party only, any immunity that would otherwise be available against such claims under the industrial insurance provisions of RCW Title 51. In the event any party incurs attorney's fees, costs or other legal expenses to enforce the provisions of this section, against the other party, all such reasonable fees, costs and expenses shall be recoverable by the prevailing party.

17.4 The provisions of this Section 17 shall survive and remain applicable to each of the parties notwithstanding any termination or expiration of this Agreement and notwithstanding a party's withdrawal from this Agreement.

## 18.0 Entirety and Modifications

18.1 This Agreement merges and supersedes all prior negotiations, representations, and agreements between the parties relating to the subject matter hereof and constitutes the entire agreement between the parties.

18.2 This Agreement may be modified or extended only by written instrument signed by all parties hereto.

## 19.0 Counterparts

The signature page of this Agreement may be executed in any number of counterparts, each of which shall be an original.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed and delivered by its duly authorized officer or representative as of the date set forth below its signature.

CITY OF BOTHELL	KING COUNTY	COMMUNITY TRANSIT
By _____ Date _____	By _____ Date _____	BY _____ Date _____
CITY OF KENMORE	SNOHOMISH COUNTY	CITY OF SEATTLE
By _____ Date _____	By _____ Date _____	By _____ Date _____
CITY OF LAKE FOREST PARK	PUGET SOUND REGIONAL	WASHINGTON STATE

	COUNCIL	DEPARTMENT OF TRANSPORTATION
By _____ Date _____	By _____ Date _____	By _____ Date _____
CITY OF SHORELINE	SOUND TRANSIT	TRANSPORTATION IMPROVEMENT BOARD
By _____ Date _____	By _____ Date _____	By _____ Date _____
CITY OF WOODINVILLE	CITY OF MOUNTLAKE TERRACE	CITY OF EDMONDS
By _____ Date _____	By _____ Date _____	By _____ Date _____
<u>PORT OF SEATTLE</u>		
By _____ Date _____		



Gregory J. Nickels  
Mayor of Seattle

May 24, 2006

The Honorable Ed Sterner  
Councilmember, City of Lake Forest Park  
Co-Chair, SeaShore Transportation Forum  
201 South Jackson Street  
Seattle WA 98104

The Honorable Patrick Ewing  
Councilmember, City of Bothell  
Co-Chair, SeaShore Transportation Forum  
201 South Jackson Street  
Seattle WA 98104

Dear Councilmember Sterner and Councilmember Ewing:

Thank you for your letter dated April 5, 2006 regarding the City of Seattle's participation in the SeaShore Transportation Forum ("SeaShore"). I appreciate this opportunity to share with you my concerns about the organization and why I have made a decision not to participate in SeaShore until they are resolved.

Historically, the City of Seattle has struggled to participate in SeaShore, because the organization has strayed from its original purpose: to provide west subarea jurisdictions (Seattle, Shoreline, Lake Forest Park, and King County) a forum to discuss and make recommendations on Metro and Sound Transit resource allocation issues. Now, SeaShore is comprised of not only the four core jurisdictions, but also cities in south Snohomish county and east King County. While I believe that this evolution of SeaShore has in some ways enhanced the broader regional transportation discussion, I strongly oppose allowing cities that are outside of the west subarea to vote on issues that impact the west subarea.

The current voting structure allows cities that are also members of the east subarea to have the proverbial "two bites at the apple." It is interesting that these same rights are not afforded to west subarea members wishing to participate in the east subarea. Last summer, Councilmember Richard Conlin and former Councilmember Carolyn Edmonds proposed to expand the west subarea voting restriction to all subarea resource allocation issues.

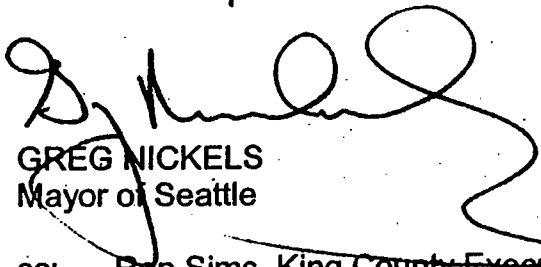
- over -

I supported the direction this would take SeaShore because it began to address the core issue of giving only west subarea jurisdictions the right to vote on resource issues that impact the west subarea.

Under the recently expired agreement, members were allowed to vote on all issues, with the exception of Metro Transit and Sound Transit policy decisions allocating service and capital resources. This exception was too narrowly defined given that SeaShore is now being asked to make decisions on other resource allocation issues, including but not limited to PSRC and RTID. In principle, I am requesting subarea sovereignty over all resource allocation decisions that impact the west subarea while still appreciating the value of a broader regional transportation perspective. I believe that this position protects the interests of the west subarea jurisdictions, which have much at stake in an ever dwindling resource environment.

The City of Seattle values regional cooperation and appreciates having a forum to discuss transportation issues with our neighbors. I hope that we can resolve the issues that I believe have prevented SeaShore from reaching its full potential. My staff look forward to hearing your thoughts on the voting issue and potential next steps. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Nickels", with a long, sweeping underline that extends to the right.

GREG NICKELS  
Mayor of Seattle

cc: Ron Sims, King County Executive  
SeaShore Transportation Forum members  
Angel Garcia, Seattle Department of Transportation



## **King County**

**Ron Sims**

King County Executive

701 Fifth Avenue, Suite 3210

Seattle, WA 98104

206-296-4040 Fax 206-296-0194

TTY Relay: 711

[www.metrokc.gov](http://www.metrokc.gov)

May 16, 2006

The Honorable Ed Sterner  
Councilmember, City of Lake Forest Park  
Co-Chair, SeaShore Transportation Forum  
17425 Ballinger Way NE  
Lake Forest Park, WA 98155

The Honorable Patrick Ewing  
Councilmember, City of Bothell  
Co-Chair, SeaShore Transportation Forum  
19612 109<sup>th</sup> Place NE  
Bothell, WA 98011

Dear Councilmembers Sterner and Ewing:

Thank you for taking the time to contact me about the issues that may hinder the continued effectiveness of the SeaShore Transportation Forum (Forum). I agree that the Forum, along with the Eastside Transportation Partnership and the South County Area Transportation Board, has been helpful in focusing attention on regional issues and in developing consensus on advisory recommendations to various decision-making bodies.

The involvement of cities in Snohomish County and in the northern part of the East King subarea has been useful in highlighting the importance of corridors that cross county and subarea boundaries, such as I-5, SR 99 north and SR 522. I also believe that the City of Seattle's participation in the Forum over the last several years has greatly enhanced its value.

I can, however, appreciate the concerns of the jurisdictions within the subarea boundaries (Seattle, Shoreline, Lake Forest Park and King County) that jurisdictions outside of those boundaries may vote on recommendations that affect the allocation of financial resources within the subarea. This appears to me to be a legitimate concern, and one which is unique to this subarea.

Since I would like the Forum to continue to function effectively both to meet the needs internal to the subarea and to address issues that cross subarea boundaries, I hope that the members of the Forum can agree on language that will respond to the concerns identified.

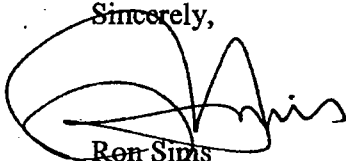


The Honorable Ed Sterner  
May 16, 2006  
Page 2

As a suggestion, the Forum might consider limiting voting on all advisory recommendations about resources that are allocated on a subarea basis to Seattle, Shoreline, Lake Forest Park and King County. This would currently include recommendations about Metro Transit service subsidy, Sound Transit capital and operating resources and candidate projects for the Puget Sound Regional Council's Regional funding competition. Additional discussion and clarification of the Regional Transportation Investment District (RTID) Executive Board's intent to allocate any new RTID resources is needed to determine if this should also be considered an issue where voting by Forum members would be limited.

Thank you again for taking the time to write. I hope this is helpful to you and provides useful input for your next discussion. If you have additional questions or need further assistance, please contact Sally Marks, Transportation Planner, at 206-263-4711, or via e-mail, at [sally.marks@metrokc.gov](mailto:sally.marks@metrokc.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Ron Sims", with a large, stylized loop at the beginning.

Ron Sims  
King County Executive

cc: The Honorable Bob Ferguson, King County Council  
SeaShore Transportation Forum Members  
Harold S. Taniguchi, Director, King County Department of Transportation (DOT)  
Ron Posthuma, Assistant Director, DOT  
Sally Marks, Transportation Planner IV, DOT