



## SHORELINE CITY COUNCIL WORKSHOP DINNER MEETING

Monday, November 27, 2006  
6:00 p.m.

Shoreline Conference Center  
Highlander Room

**TOPICS/GUESTS:** Citizen Satisfaction Survey

## SHORELINE CITY COUNCIL BUSINESS MEETING

Monday, November 27, 2006  
7:30 p.m.

Shoreline Conference Center  
Mt. Rainier Room

	<u>Page</u>	<u>Estimated Time</u>
1. CALL TO ORDER		7:30
2. FLAG SALUTE/ROLL CALL		7:30
3. REPORT OF THE CITY MANAGER		7:35
4. REPORTS OF BOARDS AND COMMISSIONS		7:38
5. GENERAL PUBLIC COMMENT		7:40

*This is an opportunity for the public to address the Council on topics other than those listed on the agenda, and which are not of a quasi-judicial nature. The public may comment for up to three minutes; the Public Comment under Item 5 will be limited to a maximum period of 30 minutes. The public may also comment for up to three minutes on agenda items following each staff report. The total public comment period on each agenda item is limited to 20 minutes. In all cases, speakers are asked to come to the front of the room to have their comments recorded. Speakers should clearly state their name and city of residence.*

6. APPROVAL OF THE AGENDA	7:55
7. CONSENT CALENDAR	

(a) Minutes of Study Session of September 18, 2006	<u>1</u>
Minutes of Business Meeting of September 25, 2006	<u>15</u>
Minutes of Workshop Dinner Meeting of October 30, 2006	<u>27</u>
Minutes of Joint Special Meeting of October 30, 2006	<u>31</u>
(b) Approval of expenses and payroll as of November 15, 2006 in the amount of \$2,107,266.96	<u>43</u>

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|-----|--|-----------|
| (c) | Ordinance No. 452 Reclassifying the Vacant Development Review Engineer Position to a Development Review Engineer II and Increasing the Salary for the Permit Services Manager Classification   | <u>45</u> |
| (d) | Ordinance No. 447, amending Ordinance Nos. 404, 414, 420 and 433 by increasing the appropriation for the General Fund, the Street Fund, the Vehicle Operations/Maintenance Fund, the Equipment Replacement Fund and the Unemployment Fund due to unanticipated grant awards, revenues, and expenditures; by increasing the appropriation in the General Capital Fund and Roads Capital Fund to complete the 2006 portion of Capital Project work as approved in the 2007-2012 Capital Improvement Plan | <u>53</u> |

## 8. ACTION ITEMS: OTHER ORDINANCES, RESOLUTIONS, AND MOTIONS

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|-----|---|------------|------|
| (a) | Ordinance No. 448 levying the general taxes for the City of Shoreline in King County for the fiscal year commencing January 1, 2007, on all property both real and personal, in said City which is subject to taxation for the purpose of paying sufficient revenue to conduct City business for the ensuing year as required by law and levying an excess levy for the repayment of unlimited general obligation bonds | <u>67</u>  | 8:00 |
| (b) | 2007 Budget Adoption:   | <u>73</u>  | 8:10 |
|     | Resolution No. 253, adopting revisions to the Personnel Policies regarding the Compensation Plan for Leadership Team Classifications  | <u>77</u>  |      |
|     | Ordinance No. 451, increasing City fees for inflation, revising fees for Planning and Development Services, reorganizing Hearing Examiner and Business License Fees, and amending Chapters 3.01, 5.07, 5.10, and 5.15 of the Municipal Code   | <u>83</u>  |      |
|     | Ordinance No. 449 adopting the annual budget of the City of Shoreline for the year 2007   | <u>115</u> |      |

## 9. NEW BUSINESS

- |     |  |            |      |
|-----|--|------------|------|
| (a) | Review of 15 <sup>th</sup> Avenue NE Traffic Information | <u>125</u> | 9:10 |
|-----|--|------------|------|

## 10. ADJOURNMENT

10:00

*The Council meeting is wheelchair accessible. Any person requiring a disability accommodation should contact the City Clerk's Office at 546-8919 in advance for more information. For TTY service, call 546-0457. For up-to-date information on future agendas, call 546-2190 or see the web page at [www.cityofshoreline.com](http://www.cityofshoreline.com). Council meetings are shown on Comcast Cable Services Channel 21 Tuesdays at 12 noon and 8 p.m., and Wednesday through Sunday at 6 a.m., 12 noon and 8 p.m.*

**DRAFT**

**CITY OF SHORELINE**  
**SHORELINE CITY COUNCIL**  
**SUMMARY MINUTES OF STUDY SESSION**

Monday, September 18, 2006  
6:30 p.m.

Shoreline Conference Center  
Mt. Rainier Room

PRESENT: Mayor Ransom, Deputy Mayor Fimia, Councilmembers Gustafson, McGlashan, Hansen, Ryu, and Way

ABSENT: NONE

1. CALL TO ORDER

The meeting was called to order at 6:36 p.m. by Mayor Ransom, who presided.

2. FLAG SALUTE/ROLL CALL

Mayor Ransom led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

3. CITY MANAGER'S REPORT

Bob Olander, City Manager, stated that every year the Public Works department takes on one Team Building Project each year. He introduced Paul Haines, Public Works Director, to provide details on this year's project.

Paul Haines, Public Works Director, stated that his department did an outreach project involved clearing ivy and blackberries along Fremont between 160<sup>th</sup> and 163<sup>rd</sup> Streets and installing a 365-foot concrete walkway. He thanked Bob and Ingrid Barta from the Highland Terrace (HT) Neighborhood Association for assisting with the project. He also thanked Herb and Gloria Bryce for their time.

Councilmember Way commented that this is great community unity-building exercise. She added that Boeing Creek runs underneath this site, so it is a good use of pervious concrete. She said she looks forward to seeing the plants grow.

Mr. Olander continued his report and pointed out that the City's crime statistics from January through August of 2006 have decreased compared to the same period in 2005. He said the resources that the Council allocated towards the police services have had a direct affect on the reduction in crime. He reported the following statistics:

- Part I crimes are down 10%
- Residential burglaries are down 14%

- Commercial burglaries are down 40%
- Traffic accidents are down 19%
- Auto theft is down 2%
- All other thefts are down 39%

Councilmember Hansen said he viewed some national statistics which reflected that all of these categories were going up considerably.

Mr. Olander stated that the Teen Program at the Highline Recreation Center opened the fall quarter on September 8<sup>th</sup> with approximately 81 participants. He added that the Parks Department arranged for wireless internet access in the facility. He announced several upcoming meetings and events, noting that applications for the Comprehensive Strategy Citizen Advisory Committee are available on the City's website or from the City Clerk's Office and are due September 29<sup>th</sup>.

Councilmember Hansen noted that there is an Echo Lake Neighborhood Council meeting on September 19<sup>th</sup> concerning a possible stop light on Aurora Avenue and 195<sup>th</sup> Street.

Mr. Haines said there are neighborhood traffic meetings starting; the first meeting is in the Shoreline Center and will address all traffic related concerns in a city-wide action plan.

Councilmember Way announced that the public should attend the workshops by the Puget Sound Alliance for shorelines on September 18, 19, 21, and 26.

Mayor Ransom inquired about the zoning complaint investigation.

Mr. Olander responded that he hasn't received the staff report yet. The report is administrative in nature and the staff is responsible for investigating and ensuring compliance with the Shoreline Municipal Code. If a party wishes to appeal, it will go to the hearing examiner, then to the King County Superior Court. If anyone in the public has any further information about this complaint, he said, they should route their comments to Joe Tovar, Planning and Development Services Director, or Rachel Markle, Assistant Planning and Development Services Director. He concluded that the final determination rests with Mr. Tovar.

Deputy Mayor Fimia said she received an e-mail that made allegations that Councilmembers were trying to influence code enforcement. She asked City Manager Olander whether he was being influenced by the Council and asked for his response in writing.

Mr. Olander stated that neither he nor any staff member has been pressured, coerced or influenced by any Councilmember regarding this issue and would prepare a written statement for the Council.

#### 4. COMMUNITY PRESENTATION

## a) Shoreline Chamber of Commerce

Judy Smith, Vice President/President-elect of the Shoreline Chamber of Commerce, gave a presentation to the Council regarding the Chamber and its programs. She introduced Gary Batch, Chairman of the Dollars for Scholars program. She requested City funding in order to establish a convention/conference bureau in the City. She discussed the Chamber's activities and its board members and highlighted the numerous strategic alliances the Chamber maintained. Each alliance, she outlined;

- Represents an existing interest and an ongoing activity of the Chamber
- Offers the Chamber an expanded partnership in programs and action plans they are achieving and allows them to utilize human resources for more effective results.
- Brings the Chamber to the forefront of business planning and activity in the Puget Sound Corridor
- Contributes the Chamber's resources into program action plans to achieve mutual goals.
- Provides additional membership benefits

She said that the economic development committee encourages businesses to participate in partnerships to grow and develop and work with Shoreline Community College on its Small Business Incubator and Manufacturing Center of Excellence programs. She highlighted that the Chamber believes their investment in the Business Incubator Program will lead to the sustainment and growth of current businesses, as well as the development of new businesses in Shoreline. Additionally, the program will increase the efficiency of the dissolution process if a firm fails. The Chamber, she announced, started 2006 with a nominal budget and needs \$50,000 from the City for their budget next year. She reviewed the budget, including the short and long-range plan, and concluded by introducing Mr. Batch.

Gary Batch, Chairman for Dollars for Scholars Program, thanked the City Council for the opportunity to present. He said Dollars for Scholars is separate, but owned by the Chamber and is a 501C(3) non-profit organization. He said the Chamber of Commerce has a scholarship program to provide assistance to families with college students. The Chamber sponsors an annual auction to raise funds for the scholarship program each year. The auction this year will be held October 28<sup>th</sup>. However, he said there is a need for more funding. He discussed graduation statistics and the goal of giving two-year scholarships to every graduating Shoreline high school senior who qualifies. He explained that UPROMISE is a Manufacturer's Rebate Program which allows retailers to donate a percentage of their purchases to the Dollar's for Scholars fund. He solicited the endorsement of the Council, Shoreline School District, Shoreline Community College, and all civic and religious groups in the City to assist in promoting this program. He urged Shoreline residents to shop in Shoreline.

Ms. Smith highlighted the Chamber's Governmental Relations Committee that is chaired by Mayor Ransom and closed the presentation.

Councilmember Ryu asked how a resident could participate in Project 2018 and whether or not the UPRMISE program was reviewed by an attorney. Mr. Batch responded that Attorney Keith McClelland reviewed the program and ensured it was legal.

Deputy Mayor Fimia suggested the Council follow up and discuss at a future meeting the aspects of an endorsement for the Dollars for Scholars UPPROMISE program and the allocation of funding for the Chamber.

Mayor Ransom commented that prior to this meeting the possible allocation amount was \$25,000. This is the first time it has been communicated that the amount has changed to \$50,000, he said. He asked if this reflects matching funds from the Chamber.

Mr. Batch said this is over a two-year span. He said the initial \$25,000 is to get the program up and running; the second \$25,000 is to keep it operating.

Councilmember Gustafson expressed his appreciation for the efforts of the Dollars for Scholars Program. He clarified that the graduation statistics Mr. Batch referred to were nationwide, because two out of every three Shoreline seniors attend college.

Mr. Batch responded to Councilmember Hansen and said there are no administrative costs involved with the UPRMISE program.

Councilmember Way congratulated the group for their presentation and goals. She commented that she is proud to be associated with the Chamber and looks forward to working with Mr. Batch.

## 5. PUBLIC COMMENT

(a) Bob Barta, Shoreline, speaking on behalf of the Highland Terrace Neighborhood Association, thanked the Council for the quality of life in the City. He said the Council of Neighborhoods helped initiate the Fremont Place Trail. He pointed out that the trail connects the Interurban Trail and the Boeing Creek trails by Shoreline Community College. The Public Works Department donated their time to clean up this overgrown, unsafe area that was a haven for the homeless. He invited the Councilmembers and the public to see it and appreciate the work done.

(b) Catherine Rickert, Shoreline, said she lives on NW 199<sup>th</sup> Street and she shares concern about the safety of her neighborhood. She said there is a disregard concerning traffic safety and speeding. She added that the "purple garage" doesn't fit in the neighborhood. She said the City has been investigating these issues for two years and she looks forward to a resolution.

(c) Bronston Kenney, Shoreline, on behalf of Sustainable Shoreline, said developers are given an unfair advantage in Shoreline. He felt that citizens don't have equal standing with developers. He recommended that the one public hearing for land use items be brought to the Council. This will result in the perception of fairness and accountability, he stated.

(d) Tom Corbett, Shoreline, said he is looking forward to the report from the Planning Department concerning the code enforcement issue brought up in last week's Council meeting.

(e) Amy Boone, Shoreline, stated she is a pediatric and women's health care nurse practitioner at the King County/Seattle Health Department. She highlighted that there is a King County proposal to close the Bothell and the Northgate clinics. She informed the Council that a number of King County and Shoreline residents are served in the Bothell clinic. She contended that there are a considerable number of people north of Seattle who need health services who will suffer and she isn't sure where they will go. She announced that there will be a rally at the Northgate Clinic on September 30<sup>th</sup> and she urged concerned residents to support their efforts to keep both clinics open.

(f) Chris Covert-Bowlds, Seattle, speaking as a family physician at the Northgate clinic, noted that Executive Ron Sims' budget proposal will be issued on October 16 and the decision on the clinic closures is to be made November 21. He said he drafted a letter in opposition of the closures and asked the Council and the residents for their endorsement. He invited the public to speak at the rally on September 30. He added that House Bill 4410 is a new bill in Olympia that will dedicate State funds to local clinics.

Deputy Mayor Fimia said she would be honored to speak at the rally, adding that she is a former nurse and former King County Councilmember.

Councilmember Way thanked Dr. Covert-Bowlds and his staff. She said she used to use the services at the Northgate Clinic in the past and was shocked to hear that King County wants to close it. She said she will try to attend the rally and asked Mr. Olander the practicality of creating a resolution opposing the closures.

Mr. Olander responded that the Council was briefed on this issue and authorized the staff to draft a letter to be signed by Mayor Ransom to King County Councilmember Ferguson, Executive Sims, and the King County Council. He said the letter is currently being drafted and will be sent to them.

Councilmember Ryu noted that over 20% of the population of Shoreline students qualify for school lunch assistance and are low income. She said she would like a copy of House Bill 4410.

(g) Pat Murray, Shoreline, said last week the Mayor told the public that he wasn't prepared for the trip to Boryeong. He recommended that the trip be postponed

because there will be more time to prepare and winter is not the best time to visit Korea. He said the Mayor should take the time to learn a few phrases. He said the City should “put its best foot forward” and there is nothing wrong with soliciting funds from local businesses in the community. He expressed support for Mr. Kenney’s comments, as it is not fair to the residents for developers to have priority. He also said the public hearing should be held in the Council meetings.

(h) Beth O’Neill, Shoreline, said she commented on the zoning violations at the home of Lila Smith at last week’s Council meeting. She said she was warned by someone prior to tonight’s meeting not to discuss anything political. She said she is compelled to speak in response to what Deputy Mayor Fimia said earlier, noting that she didn’t make any statements to the effect that Councilmembers use their positions to influence the process. She said she would like to see the e-mail that claims she said these things. She noted Councilmember Ryu’s advice to her last week to refrain from using words such as “lies” because it could become the basis of a libel suit. She said the e-mail Deputy Mayor Fimia referred to, which is not a public record yet, would have had to come directly from her (Ms. O’Neill) in order to be true.

(i) Judy Simon, Shoreline, pointed out that she is the author of the e-mail in question. She said she would like to discuss it later. She said she also looks forward to the Council effectively enforcing zoning regulations in the City.

Mr. Olander summarized the public comments. He urged all concerned citizens to contact the Planning and Development Services Director for factual information on zoning code regulations.

Councilmember Hansen concurred with the comments of Catherine Rickert concerning vehicles speeding up and down the street. He said he doesn’t use 199<sup>th</sup> Avenue any longer because it is an unsafe road.

Councilmember Way inquired about the proper process for changing the code per Mr. Kenney’s suggestion.

Mr. Olander said he can prepare a staff report for the Council concerning this.

Councilmember Gustafson asked if the comments Mr. Kenney expressed was his personal position or that of Sustainable Shoreline.

Mayor Ransom responded that the chairman for Sustainable Shoreline affirmed that it is the position of Sustainable Shoreline.

Councilmember Ryu said she is frustrated with the process for quasi-judicial decisions. She highlighted that some of the information that gets discussed in the Planning Commission public hearings doesn’t make it into the Council reading packet. She said she prefers that the Council hold the hearings on quasi-judicial land use proposals.

Mr. Olander pointed out that all zoning should comply with the Comprehensive Plan. He felt that it didn't matter where the requisite public hearing was held, as long as it is done comprehensively. He concluded that he would prepare a memorandum about the one requisite hearing for the Council.

Mayor Ransom felt there have been many times in the past that the public hasn't had adequate public hearings on controversial issues.

**At 8:11 p.m., Mayor Ransom calls for a five minute break. At 8:20 p.m., Mayor Ransom reconvenes the meeting.**

## 6. STUDY ITEMS

### (a) 2007 Budget and City Long-Term Projection Update

Mr. Olander said this was an introduction to the 2007 Budget process with the intent to provide the Council with updated figures and projections.

Debbie Tarry, Finance Director presented the proposed calendar for budget review, noting that Council is expected to adopt the budget on November 27. She highlighted the financial policies that guide the budget decisions in Shoreline. She reviewed the major occurrences which have influenced the budget since her presentation at the Council Retreat in April 2006, noting that current expenditures are \$280,000 higher than the revenues in the 2007 Preliminary Operating Budget. She said in April staff predicted the budget gap would be \$60,000; currently it is \$280,000. Specific items that have changed since April include:

- Gambling taxes are down because of less patronage (\$451,000)
- Utility contract payments are stable, i.e. Seattle City Light (SCL) (\$150,000)
- Utility taxes, natural gas up from April projection and there is a proposed 9.9% rate increase
- June Consumer Price Index (CPI) for Seattle-Tacoma – 4.2%
- Jail Activity has stabilized, but at higher usage rates
- State retirement contribution rate increase established by the State Legislature – 98.5% increase from 2006 to 2007
- Health Benefits - Approximate 8.8% increase from 2006 to 2007
- Human Service funding slight increase to account for anticipated reduction in CDBG grants

Continuing, Ms. Tarry noted the outside contributors that are affecting the City's budget. She said the City is experiencing limited revenue growth because property taxes are limited to 1% plus new construction; sales tax is growing at a rate lower than the growth rate of inflation; gambling taxes are declining; and the revenue from court fines are nonexistent because District Court costs are so high. She added that expenditure growth

has gone up based on inflation, increased jail usage, increases in utility rates, and higher rates in retirement contribution rates for the City.

Councilmember Way asked for the definition of “fine” revenue.

Ms. Tarry responded that it is revenue derived from law enforcement fines, mostly traffic citations.

In response to an inquiry from Councilmember Hansen, Ms. Tarry said that staff estimates the property tax revenue increase will be 1.9%, with .9% of the revenue coming from new construction.

Councilmember Way inquired about the 5.6% increase in the law enforcement contract from the 2006 budget.

Ms. Tarry confirmed the increase and said 2006 is the last year of a three-year grant the City has been receiving, so law enforcement costs will go up in 2007.

Concerning the property growth rate, Ms. Tarry stated that the projected property tax rate was \$1.14 per \$1,000 assessed valuation in 2007, a drop of 29% since incorporation. She also noted that the sales tax revenues are also not keeping up with the inflation rate.

Deputy Mayor Fimia asked how Shoreline compares with other similarly sized cities.

Ms. Tarry responded that there are varying levels of sales tax rates throughout the State. However, even though our sales tax revenue may be lower, it is steadier.

Deputy Mayor Fimia questioned if there were correlations to the economy and comparisons to other cities done by the county or state.

Ms. Tarry replied that usually a sales tax comparison is created on a per capita basis.

Deputy Mayor Fimia asked what is causing the reduction in sales tax revenue and whether or not it is caused by forces beyond our control.

Ms. Tarry responded that an abundance of the sales tax revenue comes from the sale of consumer goods in the City. Therefore, our revenue is more consistent. Fluctuating sales tax returns occur in cities like Kent and Renton because they have warehousing and other types of industries that affect their sales.

Mr. Olander said retail sales tax on construction also adds to the frequent fluctuations in sales tax revenues.

Councilmember Way wondered why the inflation rate in the presentation seemed to be flat.

Mr. Olander said it represents the general market value which doesn't take into account several aspects of the economy. He said it is mostly based on consumer goods and groceries.

Councilmember Hansen added that college tuition, housing sales, and gasoline sales do not affect the sales tax base. He also pointed out that soft drinks and prepared food items are not subject to sales tax either.

Mr. Olander highlighted that if inflation is taken out of the equation the sales growth is negative. He explained that when there are increased costs without steady revenue growth, the City gets put in a negative-growth situation.

Councilmember Way reflected that the cost of steel was a factor for the completion of the Interurban Bridge. She wondered if there is a way to measure this to determine the real impact on the average citizen and the budget. She commented that it might be helpful to see this on paper.

Councilmember Gustafson suggested Ms. Tarry continue with her presentation and Councilmembers could ask questions at the end.

Ms. Tarry continued her presentation and noted that overall general fund expenditures will increase by 1.3% from 2006 to 2007. One of the areas that will experience significant increases is personnel expenditures, she said. Health benefits and retirement costs for City employees will increase in 2007. There are also some employees who will qualify for increases in their pay range, and a market adjustment will be included in 2007 for all employees. She added that there is a 46% increase in jail costs for 2007. She pointed out that the gambling tax rate is scheduled to revert back to 10% on April 1<sup>st</sup> and those funds will go towards capital funds. Overall, she said the 2007 operating budget expenditure per capita is \$252 per person. She stated that supplemental requests from departments include facilities and parks maintenance, Hansen (software package) upgrade and implementation, a street sweeper, a natural resource management strategy, and a town center development plan.

Councilmember Ryu said she would like to put the new ongoing maintenance costs for all the new projects as placeholders. She noted the loss of \$500,000 and basic services need to be addressed.

Ms. Tarry responded that those have to be in the 2007 budget. She continued by outlining that the City's general reserves are at \$9.5 million, or 35% of the operating reserves. She said general fund money is being utilized for the street fund. For example, in 2006, 47% of the cost of street fund work is financed by the gas tax and right-of-way fees received; the remaining 53% was supported by general fund revenues.

Mr. Olander said the City has had to absorb the street fund costs over the years because the vehicle license fees and the gas tax revenues are not keeping pace with them.

Ms. Tarry discussed the natural gas utility tax rate fee increases which will come in at the end of September. She said there are going to be some significant street light rate increases which will cost the City about \$120,000 per year.

Councilmember Way questioned how much the average rate payer would have to pay to cover the increase.

Mr. Olander responded that the street lights are paid out of the general fund. Previously street lights were paid by the residents directly and now the City assumes the cost to pay for them.

Ms. Tarry added that in the past the district gradually raised their rates, however, this will be a significant increase.

Councilmember Hansen pointed out that SCL rates have been significantly below any competing entities. However, he said it may be a good idea to consider utilizing Puget Power or another utility in the future if electrical rates continue to increase.

Continuing, Ms. Tarry said that the district court reconciliation will occur later this year. She said there will be a budget gap for 2007 of approximately \$280,000 and the City needs to consider alternative revenue sources in the future to provide the same level of service.

Mr. Olander stated that they have not been authorizing any departmental budgetary increases except those that are necessary. Instead, there has been some "belt tightening" and now the City is facing some difficult decisions. He said in the next two years the City will need to reduce services or look at revenue increases.

Councilmember Hansen inquired whether these expenditure numbers included the \$1 million going into the capital fund.

Ms. Tarry responded that it includes the gambling tax funds over the 7% and the money that the City has been putting aside for long term repair and replacement and the street overlay program. She said it is closer to \$700,000.

Councilmember Hansen said he agreed with the City Manager's assessment and said it is getting harder to balance the budget. He suggested slowing down the contributions to the capital fund. He noted that he will only support the budget if it is even or positive.

Mr. Olander said slowing down the contributions into the capital fund limits the Council's ability to meet increasing community demands.

Ms. Tarry concluded that the City is in good financial status. However, there are challenges, she said. She added that the budget will be balanced and meet the Council goals, yet expenditures are growing faster than revenues.

Mayor Ransom asked for an estimate of the funds the City would derive from SCL and the property tax revenues.

Ms. Tarry responded that the SCL revenue would be approximately \$850,000 to \$1 million. With voter approval, the revenue from raising the property taxes would be \$550,000 to \$750,000.

Councilmember Gustafson expressed an interest in partnerships and asked if the City was still partnering with the Shoreline School District for vehicle maintenance.

Ms. Tarry replied that the City doesn't have a partnership for vehicle maintenance; however, the City does jointly purchase gas with them through an agreement.

Councilmember Gustafson said one of the areas the City should look at for cost savings is in vehicle, parks, and grounds maintenance.

Mr. Olander added that a large portion of the City's general grounds maintenance is contracted out.

**Mayor Ransom opened this item to public comment.**

a) Pat Murray, Shoreline, explained that SCL started using LED lights as traffic lights to save money. He said the way to save money is by exploring new technologies. He suggested picking "low-hanging fruit" out of the budget. He reminded the Council that just because something is allocated in the budget doesn't mean the funds must be spent.

Mr. Olander responded that the City is in the process of converting all traffic signals to LED; however, they are not available for street lights yet. He noted that funds that are not spent are reallocated, or get placed back into the general fund for the following year.

Councilmember Ryu inquired if the City has the ability to collect a utility contract payment, and if this was something that the Council could authorize. Ms. Tarry responded that it could be done.

Deputy Mayor Fimia suggested the addition of a street crimes unit officer to the police department.

Mr. Olander noted that for 2006, there was one position that was shifted from the street crimes unit to the traffic enforcement unit.

Deputy Mayor Fimia suggested a more aggressive stance by taking additional revenues to target prevention. She said the City should utilize funds to reduce long term expenditures. There should also be some risk management done to save money in the future, she reasoned. She wondered about the possibility of increasing revenues, and why there is not any substantial sales tax growth in Shoreline. She questioned if there was a

strategy for increasing the sales in the City. She also wanted a cumulative report on the impact a utility tax and/or a property tax would have on the residents so the City can determine how much the public would be willing to spend.

Councilmember Way supported Deputy Mayor Fimia's ideas and said it would be helpful to have a cumulative impacts report done by the City staff. She added that it would be a good idea to form a citizen advisory committee on tax increases. She supported the one-time expenditure on street sweeping and to clean up pollutants with new technology.

Mr. Olander responded that staff is currently evaluating the use of a regenerative air sweeper, which does have environmental benefits and some cost savings. He said the public needs to become extensively involved if the City considers reducing maintenance levels. The City would have to demonstrate where their taxes are being spent now and to establish a budget advisory group if this was to occur.

Councilmember McGlashan asked how the street sweeper will affect the budget and City personnel. Mr. Olander responded that it will be reviewed with the budget detail in future weeks.

(b) 2007 – 2008 City Council Goals/Workplan

Mr. Olander explained the process on how the Council arrived at the current Goals/Workplan. He noted that the Council suggestions were incorporated into the Workplan and are listed in detail for their review. He pointed out that the plan is ambitious and suggested there be a status report done at the next Council Retreat to measure whether the Council is on schedule. He read each Council Goal.

Councilmember Way said the Council Goals are a wonderful plan and they are ambitious. She added that it "takes guts" to come forward with goals like this and she is pleased to be able to move forward with it. She commented that the Strategic Plan containing the critical success factors is somewhat difficult to follow.

Mr. Olander said some of the goals can go under different critical success factors. He said the important thing is that they are balanced and fit into a reasonable relationship.

Councilmember Way suggested adding the word "affordable" on page 33 before the word "higher densit" and the word "residential." She also suggested determining a more complex definition for "Green Streets." She wanted to have a performance measure which determined how much the Council is working with partners to achieve a Mayor's Climate Protection agreement.

Mr. Olander responded that the document represents a small "snapshot" of some of the performance measures at a high level. The more detailed measures are in the budget, he clarified. If the Council is creating good partnerships, then the quantifiable goals will be seen. He also agreed with Councilmember Way that the term "Green Streets" needs a better definition.

Councilmember Way mentioned a 9/15 article in the Seattle Post-Intelligencer that discussed the natural drainage system which is at the Seattle Expo. She said she would like a performance measure which noted how many citizens participate. She also discussed having a critical success factor that measures how many older houses are preserved in the City.

Deputy Mayor Fimia said she greatly appreciated the response from the City Manager and staff concerning the recommendations from the Council. She said she is encouraged by the additional performance measures that will provide meaning to the public for being able to track the critical success factors. She summarized that generally everything looked good. She recommended that on page 32, "new" transit ridership should be broken down into all modes of transportation and fully reviewed.

Mr. Olander reiterated that it was a high-level summary and several of the projects on the list will be brought back at a later date. This way, he explained, there will be revisions at the next Council retreat.

Councilmember Gustafson thanked the City staff for their work. He highlighted page 23 and stated that there are places in the City where there are new sidewalks with pools of standing water on them, particularly on 8<sup>th</sup> Avenue NE. He said a drainage plan needs to be considered. He also said that on page 23, Goal #10, he would like to see "Adopt-a-Park", "Adopt-a-Trail", and "Adopt-a-Road" programs introduced in the City. He also encouraged the City Manager to move ahead with lighting on the tennis courts as outlined on page 24. He felt doing the work on Hamlin Field and the tennis courts all in one package would save money. He said he would even be willing to delay the project for a year in order to do them all at once. He felt the City should do one dog park and evaluate the results before creating a second one. He expressed support for the Ridgcrest Plan and agreed with starting the Economic Development Committee Strategic Plan. He thought the timeline for Goal #1, the Twin Ponds soccer fields and baseball/softball field improvements should be reversed. He thought the field turf could be done, but there is some benefit in coordinating with the Shoreline School District regarding field turf purchases. He suggested the baseball/softball field improvements be done before the soccer fields. He also suggested the City coordinate with Lake Forest Park and the City of Seattle on the Interurban Trail connectors. He suggested that there be meetings between the cities to identify local connectors and funding sources.

Mayor Ransom felt that the plan was very aggressive and doesn't want to add anything more to it.

**Mayor Ransom opened this item to public comment. There was no one wishing to provide public comment.**

Councilmember Gustafson said he attended the Regional Water Quality meeting on September 13<sup>th</sup> and there was a presentation about the Brightwater Conveyance Update. At the meeting, he said he asked if a decision was made about how to remove the dirt

from Point Wells; he was informed that a contract was already executed to remove it by barging.

Mr. Olander highlighted that that was the recommendation from the City staff and they are working to get the correct permits.

Councilmember Ryu added that the Richmond Beach Community Association also requested them to barge the dirt.

Councilmember Hansen noted that they were planning on trucking the dirt previously; in return, they were going to give the City quite a bit of mitigation. He asked if any mitigation will be given for the barging option.

Mr. Olander responded that he doesn't think there will be. He clarified that in discussions, the mitigation for utilizing trucks was \$5.5 million, so the City could use the funds for road repair and traffic control. However, for the barge option, there are other requirements, such as having a dedicated pump station in the City, traffic control, car pool timing, and paying \$750,000 in development costs.

Councilmember Hansen asked if there was an exit portal on Point Wells.

Mr. Olander responded that there was one there and he will update the Richmond Beach Community Association and the Council as the project progresses.

8. ADJOURNMENT

At 9:58 p.m., Mayor Ransom declared the meeting adjourned.

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Scott Passey, City Clerk

## **CITY OF SHORELINE**

### **SHORELINE CITY COUNCIL SUMMARY MINUTES OF BUSINESS MEETING**

Monday, September 25, 2006  
7:30 p.m.

Shoreline Conference Center  
Mt. Rainier Room

**PRESENT:** Mayor Ransom, Deputy Mayor Fimia and Councilmembers Hansen, McGlashan, Gustafson, Ryu, and Way

**ABSENT:** None

1. **CALL TO ORDER**

The meeting was called to order at 7:42 p.m. by Mayor Ransom, who presided.

2. **FLAG SALUTE/ROLL CALL**

Mayor Ransom led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

(a) Proclamation recognizing the "Back to School Consortium"

Mayor Ransom read the proclamation and thanked the "Back to School Consortium" for providing school supplies, equipment, and clothing to over 750 students for the upcoming school year. He presented each of the following volunteers and donors of the group a proclamation:

- Jane Hinton, Center for Human Services
- Rose Swetland, Turning Point
- Teresa Anderatti, HopeLink
- Lauri Woodfield, PTA, Shoreline School District
- Wes Brandon, PTA, Shoreline School District
- Sara Ann Woodfield, PTA, Shoreline School District
- Sue Walker, Superintendent, Shoreline School District

Mr. Beem noted that it was the leadership of Ms. Walker that started this effort.

Ms. Walker said the Consortium is the perfect example of great public/private partnership working together for a good cause.

3. **REPORT OF THE CITY MANAGER**

Julie Modrzejewski, Assistant City Manager provided updates and status reports on the following items:

- The Washington State Auditor's Office announced on September 20<sup>th</sup> that the City of Shoreline 2005 financial records had "no significant findings."
- On October 18<sup>th</sup> the City's Indoor Playground Program opened at Spartan Recreation Center for children ages 1 – 5.
- The City now owns a new 12-passenger, wheelchair-accessible van.
- Public Works has installed new catch basin inserts in the Echo Lake basin to filter out particles from Aurora Avenue N. between N. 200<sup>th</sup> and N. 185<sup>th</sup> Streets.
- There is a free "Introduction to Starting a Business" class offered on November 27<sup>th</sup> from 5:30 pm – 6:30 pm at the Shoreline Library.
- The City is still taking applications for the Comprehensive Housing Strategy Citizen's Advisory Committee which are due by October 4.
- The Fall 2006 Clean Sweep Recycling Event will take place on October 7 from 9:00 am – 3:00 pm at the Shoreline Park & Ride on Aurora Avenue N.

Councilmember Way congratulated the City on the catch basin installation. She inquired how many were installed and said they are extremely important in improving the City's water quality. She stated that Echo Lake is suffering from water quality issues and these catch basins prevent pollutants from entering the lake.

4. REPORTS OF BOARDS AND COMMISSIONS: none

5. GENERAL PUBLIC COMMENT

(a) David Bannister, Shoreline, President of the Richmond Beach Community Association (RBCA), thanked the City and the Council for their ongoing support of the mini-grant funding. He commented that the 20<sup>th</sup> Annual Richmond Beach Halloween Carnival will be October 28<sup>th</sup> at Syre Elementary School from 3:00 p.m. – 7:00 p.m. He thanked City staff members Joyce Nichols and Nora Smith for the work that they do for Richmond Beach.

(b) Beth O'Neill, Shoreline commented on statements made by Deputy Mayor Fimia at the last Council meeting, characterizing them as "egregious." She read a transcript of the meeting and noted that another citizen acknowledged authorship of the e-mail that Deputy Mayor Fimia attributed to her. She asked why the Deputy Mayor would misrepresent the email. She said it should be a grave concern to every Shoreline resident because the private e-mail, which was intercepted by the Deputy Mayor and commented on at a Council meeting, was between friends who were commenting on a public figure. She said this is the right of American citizens under the Freedom of Speech Act.

Deputy Mayor Fimia said that on September 18<sup>th</sup> she received an e-mail which was forwarded from Diane Hettrick. She said Ms. Hettrick received the e-mail from "Judy." She read the e-mail. She said she asked in an e-mail to Ms. O'Neill through the City

whether she said these things that were attributed to her, and she has not received an answer. She continued that if Ms. O'Neill did not say those things that were attributed to her, she would be happy to apologize. She stated that there were allegations that certain City Councilmembers tried to influence code enforcement. Therefore, her intent was to clarify if any City Councilmember ever tried to influence a code enforcement issue, and the answer was "no." She said she was trying to stop the allegations because they fester. She added that there has been a public disclosure request and she will disclose where she got the e-mail from. She concurred with the right to free speech, but she was trying to address the allegations that were spread by e-mail. It was obviously a political e-mail trying to connect the 32<sup>nd</sup> District with the code enforcement issue. She suggested that the public's job is to remain factual and take the Council to task to maintain accountability. She concluded that the Council will try to do their best, but when allegations occur it is imperative to address them right away, and that is what she tried to do last Monday.

Councilmember Way added that there might be a misperception that the Council has something to do with code enforcement. She said the Council has no direct impact or contact regarding code enforcement issues. However, she said the Council does respond to suggestions for code improvements with the assistance of City staff.

Mayor Ransom commented that code enforcement falls under the Planning and Development Services (PDS) with Joe Tovar as the department director. Investigations and determinations are done by his department, he added, and parties challenging a decision may file an appeal with the Hearing Examiner. However, if still not satisfied, parties may then appeal the decision to Superior Court.

6. APPROVAL OF THE AGENDA

**Deputy Mayor Fimia moved to approve the agenda. Councilmember Hansen seconded the motion, which carried 7-0.**

7. CONSENT CALENDAR

**Councilmember Gustafson moved approval of the Consent Calendar. Councilmember Hansen seconded the motion, which carried 7-0, and the following items were approved:**

**Minutes of Study Session of August 21, 2006  
Minutes of Workshop Dinner Meeting of August 28, 2006**

**Approval of expenses and payroll as of September 14, 2006  
in the amount of \$1,508,467.24**

**Motion to endorse the 10-Year Plan to End Homelessness**

**Approval of Richmond Beach Community Association**

**mini-grant in the amount of \$5,000**

**8. ACTION ITEM: PUBLIC HEARINGS**

- (a) Public hearing to receive citizens' comment on the Proposed Use of 2007 – 2008 Community Development Block Grant (CDBG) and General Funds to support Human Services

Rob Beem, Human Services Manager, reviewed the City Manager's recommendations to the City Council concerning the allocation of human services funds for 2007 and 2008. He noted that the City uses its funds to support the direct services delivered by a group of non-profit human service agencies in the community. He reviewed the allocated funding and added that he anticipates block grant funding will be reduced by 10% in 2007. He noted that the financial needs of the communities as translated by the Ad Hoc Committee remain substantial, and are up 6% this year, which represents 30% more than the available funds. He highlighted that the plan is to continue current funding for all but one agency that didn't apply. There has been one new program added under adult literacy, and four minor increases to core services. He concluded that the City staff is recommending adoption of the plan this evening.

**At 8:00 p.m. Mayor Ransom opened the public hearing.**

(1) Jerry Evergreen, Program Manager for Family Counseling, Center for Human Services (CHS), stated it is impossible to serve the residents in need without the City's support. He added that CHS utilizes City funds to assist these people. He said the funding is getting smaller and the need is increasing. He pointed out that the hardest part of his job is turning people away that are in need. He committed to preparing a presentation for the Council each year.

Councilmember Way thanked CHS for the work they do. She inquired about the root causes of the community problems that would cause people to have to go to CHS. Mr. Evergreen replied that untreated mental health issues are the primary reason along with crime, school failure, and unemployment.

(2) Mark Brown, on behalf of HopeLink, thanked the City of Shoreline for its ongoing support. He said the new facility is convenient and it gives them a permanent address in Shoreline. The start up funds and any continuing funds received by the City are vital. He added that the location offers an array of services at their location and their intent is to continue to do so. He reported the assistance statistics from the facility and noted that they are increasing. He encouraged the support of the Council and the public.

(3) Jane Hinton, on behalf of the Center for Human Services, thanked the Council for the broad support provided to CHS. She highlighted that two-thirds of the people they serve in the family centers are children under the age of 18. She said the center has a bilingual staff and provide early learning opportunities for children. The

Center works in partnership with other organizations, and in 2005 there were 5,000 volunteer hours donated at the family centers, mostly by high school students. The City of Shoreline provides the “cornerstone” of funding to the family center’s budget, which makes other funding sources possible. She encouraged the public to continue investing in prevention programs as they enhance the social and economic systems in the City of Shoreline.

(4) Bill Bear, on behalf of Shoreline Community Care, supported the budget item and said that over 500 or more families were threatened with having their power turned off. He added that there were 175 families in Shoreline that have had their power shut off in the last six months. He noted that on average, there are 20 – 30 families that have their water service shut off each month. He estimated that there are about 175 families that are not receiving any assistance. He suggested more funding and better ways of providing services. He said the City should look at the number of utility shut offs and evictions to gauge the success rate in the City. He concluded by noting that the poverty rate in Shoreline is 6%.

(5) Bob Lohmeyer, Director of the Shoreline/Lake Forest Park Senior Center, said he appreciates the continuing support the residents and the Council provide to the Senior Center. He said there are over 3,000 seniors served a year. He pointed out that local funding provides about 27% of their budget. He said public support has eroded, but the City’s willingness to provide continuing support is encouraging. He added that the staff raises 60% of the budget annually. He announced that the Holiday Concert fundraising event at the Center is on December 18.

Deputy Mayor Fimia inquired if the City of Lake Forest Park allocates funds to the Center. She also asked how many of the people that visited the Center were from Seattle and how much funding comes from the City of Seattle.

Mr. Lohmeyer responded that Lake Forest Park does contribute funds, but they are reducing their normal \$11,500 allocation in 2007 because King County is reallocating their Community Development Block Grant (CDBG) funds to combat homelessness. He added that 35% of the people who come to the Senior Center are from North Seattle or Snohomish County. He added that the Center has requested, but does not and has never received any funding from the City of Seattle.

(6) Ramona Graham, Substance Abuse Program Manager, Center for Human Services, thanked the Council on behalf of her clients that are residents of Shoreline. She commented that without City funding, they couldn’t be provided the opportunity to become productive citizens in the Shoreline community.

(7) Beratta Gamillion, Executive Director, Center for Human Services, thanked the Council for everything it has done. She said everyone involved with CHS is honored to live and serve the residents of this community. She said she is pleased to see that the Council understands that the services they provide are core services. She commented that there is a funding shortfall in family counseling services. She noted that

the “working poor” population is getting bigger, but CHS can’t continue to provide uncompensated care. She added that some people will be turned away at the end of this year and next year. She urged the Council to adopt the funding recommendations as submitted, and she vowed that CHS will stretch every dime of the allocated funds.

Councilmember Way asked what the outcome would be from not having clients receive services.

Ms. Gamillion responded that the most immediate impact will be more hospitalizations or more persons incarcerated. There are ripple-like impacts, she said, that affect everyone around. The impacts include more school drop-outs, increased suicide attempts, and an increase in crime.

(8) Jana Pettit, Executive Director, Wonderland Developmental Center, thanked the Council for continuing to include them in the annual human services budget. She highlighted that Wonderland has been providing early intervention services to the City of Shoreline for the past 35 years. The center exists for the sole purpose of helping babies and toddlers with developmental delays and disabilities reach their full potential. They provide and foster a “Strong Parent – Strong Family” education program. She said the program provides much needed support for an average of 65 children each month. She urged the Council to adopt the funding recommendations.

(9) Alice Ferrier, Duvall, on behalf of HopeLink, discussed the staff recommended Adult Literacy program allocation of \$3,000 towards the “English as a Second Language” program. She said this program helps people gain English skills so they can become more employable. She noted that there is also a program to provide tutoring for English speakers who haven’t learned to read and write or haven’t received their high school diploma. She noted that they also have a computer skills program. Thus far, she said they have served 22 adults with Shoreline addresses. She thanked the Council for considering this proposal and distributed adult education flyers to the Council.

Deputy Mayor Fimia asked if the \$3,000 allocation would allow them to start an additional class.

Ms. Ferrier replied that the \$3,000 starts the outreach for the winter quarter classes, but there would be more funds added to this.

(10) Faith Beem, Seattle, on behalf of Community Health Centers of King County, reflected on a particular patient who was diagnosed with cancer who paid a reduced cost for medical treatment and the rest of her costs were paid for by public funding. She said the woman is doing well and public funding was the gateway which allowed the woman to get the critical services she needed.

Responding to Deputy Mayor Fimia, Ms. Beem announced that the closest Community Health Center is in Bothell – Kenmore.

**Upon motion by Councilmember Hansen, seconded by Councilmember Gustafson and carried 7-0, the public hearing was closed.**

**Councilmember Gustafson moved to adopt the 2007 - 2008 Human Services Funding Plan in accordance with Attachments A and B and authorize the City Manager to execute agreements for implementing the funded projects. Councilmember Hansen seconded the motion.**

Councilmember Gustafson thanked the Ad Hoc Committee for all their hard work and determined that the recommendation from the committee was unanimous. He said there may be additional or fewer funds later on, but this needs to be adopted by October 2. He stated that he would like to see budget amendments by the Council during the next two months.

Councilmember McGlashan agreed with Councilmember Gustafson and thanked the people in the Shoreline community and the committee.

Councilmember Hansen expressed support for the motion.

Councilmember Way asked for an explanation on the Paramount House renovation and the Vision House project.

Mr. Beem explained that the Paramount House is a King County Housing Authority-owned facility on 145<sup>th</sup> Street NE that needs safety renovations. He added that the City has been supporting a number of public housing improvement projects over the last three years. The Vision House is new multi-unit residence construction with day care services for women who are victims of domestic violence in the Ballinger area. The City's funding will be utilized to facilitate water services to the site.

Councilmember Way also inquired about the \$50,000 allocation for the minor home repair program and how many people it would serve.

Mr. Beem responded that this program started out as a handyman service to fix leaky faucets, toilets, and so forth. This program extends the life and livability of a home, however they are not considered major repairs. The major home repair category is run by King County and includes such repairs as roof, window, and furnace replacement.

Councilmember Way further inquired who a resident would call when faced with a potential utilities shut off.

Mr. Beem responded that they can call the Customer Response Team (CRT) at (206) 546-1700 for a referral. Responding to Councilmember Ryu, Mr. Beem confirmed that the major and minor home repair programs were helping people to "age in place."

Councilmember Ryu noted that the total amount of both the general fund and the block grant of \$443,979 seems like a lot of money, but when divided by the per capita of the City it comes out to be about \$5.40/per person per year. These programs are set up to try to help people meet basic needs and sustain family units. She thanked the Human Services Committee and said the work they have done is admirable. She contended that the Council should consider increasing allocations to programs like these in the future. She concluded that an investment in prevention should occur on the "front end."

Councilmember Hansen commented that the major services repair fund is a revolving fund, and there will be \$85,000 added to it this year. He said he refers several people in need to the Major Home Repair Program.

Councilmember McGlashan asked if a lien is taken out on people's property as a part of this program.

Mr. Beem explained that loans are taken against the property on a major repair project, and there are three different types of repayment programs to choose from.

Deputy Mayor Fimia said she appreciated the work of the staff, the committee, and all of the agencies involved. She agreed that if it is passed she doesn't want any cuts, just additions. She said there needs to be another \$25,000 or \$30,000 for the Center for Human Services Family Support program to carry them through the year. She said it will be one of her budget goals to determine where those extra funds come from. She inquired about the purpose for the increase in Senior Center funding.

Mr. Beem said since their funding has been level for the past several years it was decided to allot them a small increase.

Deputy Mayor Fimia noted that Lake Forest Park should pay their portion of the Senior Center funding since Shoreline can come up with its portion out of its General Fund. She inquired if there were any other areas that were identified as needing funds if they became available. If not, she felt the staff could recommend what services could be best served with some additional funding during the budget process. She noted that she would also like to get some figures on what the City is spending out of the General Fund on intervention and prevention as it pertains to criminal justice. She suggested the level of funding between criminal justice intervention and prevention be scrutinized.

Mayor Ransom said the City's contribution to the General Fund has been increased, but he wanted to know how much it has been increased. He also noted that the CDBG is projected to decrease by 10%.

Mr. Beem noted that the amount of the increase is \$14,000 and it has occurred the past two years.

Ms. Modrzejewski said the staff is working hard to balance budgets and the City Manager chose not to reduce the Human Services budget.

Councilmember Way supported staff's proposed recommendation and is looking forward to finding ways to support these programs even more. This is money well-spent, she said. She added that the home repair program is worthwhile.

**A vote was taken on the motion to adopt the 2007 - 2008 Human Services Funding Plan in accordance with Attachments A and B and authorize the City Manager to execute agreements for implementing the funded projects, which carried 7-0.**

## RECESS

**At 9:23 p.m., Mayor Ransom called for a 10 minute recess. At 9:32 p.m., Mayor Ransom called the meeting back to order.**

### (b) Discussion of the SeaShore Transportation Forum Agreement

Joyce Nichols, Community and Intergovernmental Relations Director, explained that the interlocal agreement (ILA) executed between the SeaShore Transportation Forum and the City ran out in 2005. She noted that Mayor Ransom, Councilmember Ryu, and Councilmember McGlashan represent the City on the forum. King County created three forums which divided the County into three geographic subareas. She highlighted that the current issue is who gets to vote on funding recommendations at the SeaShore Forum, and the issue has been going on for 15 years. Additionally, there are members who are in more than one Forum and they get to vote more than once. She said the effect is that members who are outside a certain subarea have more influence on the funding allocation than those that are inside the subarea to be funded. She said the City staff recommendation is to push for very strong wording so that the four core jurisdictions (King County, Seattle, Shoreline, and Lake Forest Park) only vote on resource issues for the Puget Sound Regional Council (PSRC) and the Regional Transportation Investment District (RTID).

**Mayor Ransom opened this item to public comment. There was no one wishing to provide public comment.**

Mayor Ransom commented that two years ago the City of Seattle attempted to amend the ILA and Woodinville, Bothell, and Kenmore resisted any revisions. He said Snohomish County was undecided regarding the amendments but lately they seem to feel that they have a right to bid on the allocations. In an attempt to clear up the issue, he said King County came up with a recommendation to increase the possible grant pool to three that the four core jurisdictions can solicit bids from, but Bothell and Mountlake Terrace oppose the recommendation.

**Deputy Mayor Fimia moved to direct the City Manager to work with the other SeaShore members on an ILA amendment with stipulations as described on a handout she distributed. Councilmember Ryu seconded the motion.**

**Councilmember Hansen moved to substitute “direct the City Manager to work with the other SeaShore members on an ILA amendment with stipulations...” with “direct the City Manager to negotiate revisions to the SeaShore ILA that provide for the four core jurisdictions (King County, and the cities of Seattle, Shoreline and Lake Forest Park) to vote on resource issues for PSRC and RTID. Councilmember Gustafson seconded the motion.**

Councilmember Ryu noted she is relatively new at the SeaShore Forum and wants funding for the second and third phases of the Aurora Corridor, subject to an agreeable plan. She said the Forum agreement is close to being completed and all of the sections that refer to voting rights have been revised. She said that one of the revisions was drafted on September 14<sup>th</sup> by the King County Executive. The document was viewed by Councilmember Bob Ferguson and there was additional agreement to the document by Seattle City Councilmember Sally Clark, who noted that the Seattle City Council was agreeable to it also. She continued that a representative of Seattle Mayor Greg Nickels’ office wanted to go with the stern language referring to only having the four core organizations vote. She pointed out that the agreement calls for the four core organizations to be the only voters on the Metro Transit and Sound Transit funding. The controversy occurs when Safe Accountable Flexible Efficient Transportation Equity Act Legacy for Users (SAFETE-LU) funds are available under this regional competition. Apparently, the cities that are not the “core” cities are considering not being members if they don’t have certain voting rights. She said the entire group is an empowering group and all of the cities are needed to participate. She said it would be a shame if they dropped from the organization. She said King County is willing to concede to the other cities.

Mayor Ransom said he didn’t hear Mayor Nickels’ comment that he was willing to give up RTID funding. He noted that the primary issue is on the allocation voting. He stated that the King County Executive said the best compromise was for Seattle to give up the SAFETE-LU funding, not the RTID because legislature has focused it on major projects that the cities cannot bid on, such as the viaduct.

Councilmember McGlashan asked for clarification from Councilmember Ryu.

Councilmember Ryu said the Council needs to take a position on the issue. She said she is simply reporting what occurred at the meetings. She noted that another issue is that the King County Executive and his representatives haven’t been at the meetings for half of the past year. She also said Mayor Nickels office stopped coming. On the other hand, she said Councilmember Ferguson or a representative of his and Seattle Councilmember Sally Clark always attended the meetings.

#### MEETING EXTENSION

**Councilmember Gustafson moved to extend the meeting until 10:16 p.m. Councilmember McGlashan seconded the motion, which carried 6-1, with Councilmember Hansen dissenting.**

Councilmember McGlashan said the voting rights are in question. He noted that the other two forums do not allow the other government jurisdictions like the Washington State Department of Transportation (WSDOT) and Sound Transit to vote.

Ms. Nichols added that typically WSDOT, PSRC, and other government jurisdictions send representatives to the table and do not vote on funding allocations. They only vote on policy and other issues.

Deputy Mayor Fimia said that her motion gives direction to the staff in general goals. She noted that the forums used to approach grantors with unified fronts. She stated that the needs of the jurisdictions soon crossed their boundaries and brought in others that shared highways and lands. Seattle, she said, would not come to the table back then. She highlighted that currently there is great value having northend cities involved and differences worked out because SeaShore is just an advisory body. She is not in favor of any jurisdiction getting more than one vote regarding where the funds should be allocated. City staff, she concluded, should explain how SeaShore benefits everyone and how it shows good faith and attempts to keep everything fair as it pertains to resource allocations.

Ms. Nichols said RTID was the creation of the legislature, amended by the legislature, and jurisdictions don't know what is going to happen with it in the future. RTID has a large amount of money in it, she said, and it is tied with the Sound Transit vote. No one knows what the legislature will do, but right now it is the wildcard that is not a part of the picture, although it has been construed that way.

Mayor Ransom highlighted that the policy is being interpreted that any funds available from Sound Transit and Metro can be allocated to any jurisdiction. The problem is that the grantor does not want to receive documentation with ten cities listed that want a piece of the grant.

Councilmember Ryu favored Deputy Mayor Fimia's motion and considered Councilmember Hansen's motion too restrictive.

#### MEETING EXTENSION

**At 10:15 p.m. Councilmember Ryu moved to extend the meeting until 10:30 p.m. Councilmember McGlashan seconded the motion, which carried 4-3, with Deputy Mayor Fimia, Councilmember Gustafson, and Councilmember Hansen dissenting.**

Councilmember Hansen contended that there is nothing in the staff recommendation that says any agreement needs to be "thrown away." He said the recommendation is concise and minimal. He noted that the staff should negotiate with the four core jurisdictions to vote on resource issues from PSRC and RTID. He said there is nothing that can't be covered by the motion he proposed. He said the motion on the table is too wordy and there are several debatable items with it. He supported the staff recommendation.

Councilmember McGlashan said he is concerned about voting on either motion because there are cities that are working on this that are close to having it completed. He said changing it will start issues at the next SeaShore meeting.

Deputy Mayor Fimia suggested the language referring to Kenmore be taken out of the original motion. She added that she worded her motion to get to objectives and gives the staff direction. She said the second part of her motion is clearer than the original policy.

**Councilmember Hansen moved to table this item until the October 2 City Council meeting. Councilmember McGlashan seconded the motion, which failed 2-5, with Councilmember Hansen and Councilmember McGlashan voting in the affirmative.**

Councilmember Way asked when the Council had to make a decision on this item.

Ms. Nichols responded that the issue will be discussed at the next SeaShore meeting on the third Wednesday in October. She added that the members were pretty close to a decision on this issue.

**A vote was taken on the substitute motion, which failed 3-4, with Mayor Ransom, Councilmember Hansen, and Councilmember Gustafson voting in the affirmative.**

**A vote was taken on the main motion, which failed 3-4, with Deputy Mayor Fimia, Councilmember Ryu, and Councilmember Way voting in the affirmative.**

10. ADJOURNMENT

At 10:31 p.m., Mayor Ransom declared the meeting adjourned.

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Scott Passey, CMC, City Clerk

**DRAFT**

**CITY OF SHORELINE**  
**SHORELINE CITY COUNCIL**  
**SUMMARY MINUTES OF WORKSHOP DINNER MEETING**

Monday, October 30, 2006  
6:00 p.m.

Shoreline Conference Center  
Highlander Room

**PRESENT:** Mayor Ransom, Deputy Mayor Fimia, and Councilmembers Gustafson, Hansen, McGlashan, Ryu, and Way

**ABSENT:** none

**STAFF:** Bob Olander, City Manager; Julie Modrzejewski, Assistant City Manager; Joyce Nichols, Communications and Intergovernmental Relations Director; Joe Tovar, Planning and Development Services Director; Rob Beem, Human Services Manager; Steve Cohn, Senior Planner

**GUESTS:** Michelle Wagner, Planning Commissioner

Deputy Mayor Fimia called the meeting to order at 6:10 p.m. There was Council consensus to address item (b) first.

- (b) Discussion of Process and Criteria for Selection of Comprehensive Housing Strategy Citizen Advisory Committee (CAC)

Joe Tovar, Planning and Development Services Director, said that 68 people applied to be on the Citizens Advisory Committee (CAC), which is a good position to be in. Mr. Tovar asked Rob Beem, Human Services Manager, and Steve Cohn, Senior Planner, to discuss the process used to recruit and select people for the committee.

Mr. Beem described the selection process and the attempt to balance representation by neighborhood, age, years of residence, diversity, gender, people who own/rent their homes, etc. He said it's a good mix of people with a diversity of experience to offer.

Mr. Cohn reviewed the list of 14 proposed members, which included:

1. John Behrens
2. Chris Eggen
3. Darlene Feikema
4. Jay Helfrich
5. Kyrie Keirdwyn Cataldo
6. Sid Kuboi

7. Nimo Mursal Hussein
8. Chakorn Phisuthikul
9. Jeanne Roxby
10. Karen Russell
11. Terry Scott
12. Harry Sloan
13. Michelle Wagner
14. Malyn White

Mr. Cohn noted that it was difficult to narrow the list to 14 because of so many qualified applicants. He added that all the people who applied to be on the committee will be informed of meetings, and staff will try to involve them in the meetings due to their expressed interest in serving.

Mr. Beem said they would like to schedule this item for action at the November 13 Council meeting and will try to schedule two meetings of the group in early December.

Councilmember Way suggested that staff find a way to involve the applicants in a subcommittee or some other way.

Ms. Modrzejewski responded that staff had also been thinking along these lines as well and would look into the possibilities.

Mr. Olander suggested that Council review the list and try to provide direction to staff as soon as possible so the group can get moving on the task.

Councilmember McGlashan said the proposed list doesn't have anyone from the Ballinger neighborhood, and we should try to find someone from the area.

Deputy Mayor Fimia asked if there were any senior citizens in the group. She said staff had done a good job at screening so many applicants, but feels we should include someone who knows about the Fircrest campus and related issues. She also asked about the possibility of involving other applicants in work groups or to do research on behalf of the committee.

Staff noted that there is at least one person recommended for the committee that is 60 years or older.

Mr. Olander acknowledged that a person from Ballinger neighborhood, as well as someone with background/experience with Fircrest, could be added to the list.

The Council agreed with that direction and Mr. Olander responded that he would circulate some names to them over the next few days.

- (a) Nominations for Appointments to Regional Forums/Committees

Ms. Nichols summarized the information submitted to date by the Councilmembers. Three members indicated an interest in being reappointed to committees on which they presently serve: Mayor Ransom – Regional Transit Committee; Councilmember Gustafson – Regional Water Quality Committee and Committee on Community Development Block Grant Recommendations; Councilmember Hansen – Puget Sound Regional Council (PSRC) Executive Board.

Councilmember McGlashan indicated he'd like to serve on the Committee to End Homelessness. Councilmembers McGlashan and Ryu each indicated an interest in being appointed to the PSRC Economic Development District Policy Board. It was agreed they would each submit applications for that committee to the Suburban Cities Association.

Deputy Mayor Fimia also indicated an interest in serving on the PRSC Transportation Policy Board.

Ms. Nichols said she would send in the required information to SCA tomorrow to meet the October 31 deadline.

The meeting was adjourned at 7:05 p.m.

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Joyce Nichols, Communications and Intergovernmental Relations Director

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**DRAFT**

## **CITY OF SHORELINE**

### **SHORELINE CITY COUNCIL AND SHORELINE PLANNING COMMISSION JOINT MEETING SUMMARY MINUTES**

Monday, October 30, 2006  
7:00 p.m.

Shoreline Conference Center  
Spartan Room

**PRESENT:** Mayor Ransom, Deputy Mayor Fimia, and Councilmembers Gustafson, Hansen, McGlashan, Ryu, and Way

**GUESTS:** Chair Piro, Vice Chair Kuboi, and Commissioners Broili, Hall, Harris, McClelland, Pyle, and Wagner

**ABSENT:** Commissioner Phisuthikul

#### **1. CALL TO ORDER**

The meeting was called to order at 7:16 p.m. by Mayor Ransom, who presided.

#### **2. FLAG SALUTE/ROLL CALL**

Mayor Ransom led the flag salute. Upon roll call by the City Clerk, all Councilmembers and Planning Commissioners were present with the exception of Commissioner Phisuthikul.

#### **3. STUDY ITEM**

##### **(a) Joint Council/Planning Commission Discussion**

The discussion began with introductions around the table. Chair Piro highlighted the proposed discussion topics as outlined on page 19 of the Council packet. Staff present included: Paul Cohen, Planner; Jessica Simulcik Smith, Planning Commission Clerk; Joe Tovar, Planning and Development Services Director; Steve Cohn, Planner; Bob Olander, City Manager; Ian Sievers, City Attorney; Scott Passey, City Clerk; and Julie Modrzejewski, Assistant City Manager.

Following the format of the agenda outline, Chair Piro highlighted the Planning Commission's key accomplishments for 2005-2006 as identified through the 2006 Planning Commission Retreat, including updates to the permanent hazardous trees regulations, agreement to rescind cottage housing regulations, and recommendation of a number of rezone applications. He pointed out that the Planning Commission's work has

resulted in a broad interest in housing issues as well as the Council's adoption of a Comprehensive Housing Strategy as a 2007-08 Council goal. He noted that the Planning Commission would like to form a relationship with the Cascade Land Conservancy in a more deliberative process, while involving neighborhoods and the overall community, with the aim of giving the City Council the best information possible.

Continuing, Chair Piro explained the changes made to Planning Commission meetings in an effort to provide enhanced opportunities for citizen involvement. The Commission moved its citizen comment period earlier in the meeting so the public can avoid sitting through long deliberations. It has also kept discussions open until a final decision is made to allow as much opportunity to call people back into play, ask additional questions, or get more information. He said this process gives the Commission the confidence that they are pulling together all available information before developing a recommendation.

Councilmember Way called attention to the three televised meetings of the Planning Commission which dealt with the tree ordinance and expressed her appreciation for the way they were handled. She said she heard lots of good comments from the public and hoped that more meetings could be televised in the future.

Mr. Tovar said although they haven't discussed this idea with the Commission specifically, television is a potential tool to reach a broader audience. He said there are cost implications of increasing television coverage, but noted that other outreach efforts are being explored and will be discussed later in the meeting.

Chair Piro said that given the nature of some forthcoming issues, it may be appropriate to televise some future meetings.

Responding to Councilmember Way's inquiry about whether the Commission could make its website more interactive, Chair Piro said the Commission could also look at that issue when there's an opportunity.

Continuing, Chair Piro discussed the work plan items that were identified through an exercise at the Commission's summer retreat. Commissioners were asked to come prepared to share with the group three work plan items they would like to see in the Commission's 2007-08 work plan. Through a "vote by dot" exercise, the Commission identified the following top work plan items:

1. Sub-area planning for special study areas
2. Town Center (Plan/Vision/Facilitate creation of)
3. Comprehensive Housing Strategy
4. Urban Forest Management Strategy
5. Develop a Bike-Pedestrian Strategy
6. Green Streets/Complete Streets (to fully accommodate walking & biking)
7. Study formed-based housing

Councilmember Hansen emphasized the need for the City to consider a more comprehensive approach to rezoning lands consistent with the Comprehensive Plan. He noted the Council has been asked to approve a number of individual parcel-specific rezones, but it would be preferable to consider decisions in a more comprehensive and area-wide scope rather than on a parcel-by-parcel basis. Chair Piro concurred.

Councilmember Way pointed out that there is a lot of community interest in what happens with the subarea plans for the special study areas. She said she is very interested in how the “charette” process plays out in Ridgecrest. She emphasized the need to keep the community informed and ensure there is enough time for public involvement in the process.

Commissioner Pyle noted that through walking along 145<sup>th</sup> Street down to Lake City Way and talking with people in his neighborhood (Briarcrest), there is a sense that Briarcrest is a “forgotten area” of Shoreline. He felt that an overall vision is something that could really improve that part of Shoreline. He said through neighborhood meetings and other discussions he is trying to get the neighborhood perspective and ascertain what they’d like to see done, as well as how the Planning Commission can draw them into the process.

Councilmember Way agreed that Briarcrest residents feel they are a neglected part of the City, and both Briarcrest and Ballinger are real hubs for change. She noted that these areas involve several different issues, including sensitive areas and Fircrest, so looking at these issues will not be a “one-shot deal.”

Councilmember Ryu noted that her business office used to be located on NE 145<sup>th</sup> Street. Regarding the Town Center plan, she pointed out that the Gateway Center development was not quite what the Planning Commission had envisioned for that parcel. She said if the City embarks on the Town Center plan, it must realize that the environment has changed, including the intersection of NE 185<sup>th</sup> Street and Aurora Avenue N. She urged the Commission to pay attention to Aurora Corridor Phase 2 design, noting that medians, u-turns, intersections, and controlled access points in Aurora Corridor Phase 1 are having an adverse impact on businesses, shoppers, and traffic safety.

Chair Piro noted that the Economic Development Task Force explored some intriguing ideas relating to the town center concept, which involved potential redevelopment of school district and community college property.

Deputy Mayor Fimia pointed out that the process of determining what the priorities are involves checking and rechecking between the Council, the Planning Commission, the staff, and the public to ensure that the goals and work plan are in alignment. She said with that in mind, she will have some suggestions for items to include on the work plan that might help implement the stated goals. She also expressed interest in hearing what the Planning Commission feels the goals should include.

At this point in the discussion, Chair Piro invited Mr. Tovar to make a presentation on the roles of the Commission, the Council, and staff.

Mr. Tovar began his remarks by commenting that the proposal for a joint meeting with the City Council every six months is a good way for keeping communication flowing regarding work program issues, priorities, and direction. He pointed out that the time to have those discussions is when you don't have controversial "burning" issues involving two opposing sides. He concurred with the Planning Commission recommendation that these meetings be regular, predictable, and tied to the work program, priorities, and budget.

Mr. Tovar displayed a PowerPoint slide to illustrate the roles of each group and the interrelationship between the Council, the Planning Commission, and the staff. He explained that frequently the public incorrectly perceives that City staff makes the decisions and policies, when actually staff members are the administrators who carry out the regulations the Council adopts; the regulations which have been recommended by the Planning Commission. The City Council is the policy-making body, which is comprised of elected officials; City staff are the employed planning professionals, who administer the policy; and the Commission is comprised of citizen planners who are appointed by the Council and act as policy advisors.

In terms of prerogatives and obligations, Mr. Tovar explained that staff owes the Commission and City Council their best recommendation on what they think the policy choice should be. In cases involving discretionary permits, staff is obliged to follow the code and recommend approval, denial, or approval with conditions. In return, the Planning Commission owes staff an explanation of its rationale when it doesn't agree with the staff recommendation so that staff understands it if they're called upon to present that recommendation to the Council. He noted that the Commission does not have an obligation to agree with staff, nor does the Council have an obligation to agree with the Commission. He noted that the common characteristic among these three groups is a shared mission, which includes improving quality of life, managing growth, and ensuring what happens in future is as close to what we would like it to be as possible. He said while it is not totally within our control as a city organization, we have a much better chance of shaping the future if we work as a team, each of us with our own respective role.

Continuing, Mr. Tovar noted that some citizens have expressed concerns about the perceived relationship between the development community and City staff. He pointed out that just because staff is less constrained in what it says to the development community does not mean that staff is on the side of the applicant or developer. He said the public needs to understand that staff's job is to talk to developers and explain the process, fees, criteria, and what their recommendation might be. He disagreed with the perception that staff is closer to the developer than they are to the citizens, noting that "they're all our customers." He said the staff treats people equally, whether they're an applicant for a multi-million dollar project, or the citizen next door who's concerned

about that project. He stressed the importance of finding ways to convey this to the public and explaining the respective roles of staff, Council, and Planning Commission.

Next, Mr. Tovar used another graphic to illustrate the difference between administrative, quasi-judicial, and legislative decisions and their corresponding level of public comment impact and discretion represented on a continuum spanning the three decision types. He explained that there is limited opportunity for the public to influence the outcome of administrative actions, but significant opportunity to impact legislative decisions, such as Comprehensive Plan amendments. In the middle are quasi-judicial matters, where there is some discretion involved but not as much as with a legislative matter. Quasi-judicial actions are rigorously prescribed by criteria. Legislative actions allow for a lot of discretion on the part of the City, and therefore a large impact by citizen comment. However, in administrative actions there is little discretion, so the public has a right to know about it and can comment on it, but their ability to influence the outcome is very limited because it's largely prescribed by law.

Deputy Mayor Fimia clarified that although there is limited discretion regarding administrative actions, if someone sees a need for changes in the laws that guide those actions, then legislative changes can be made through a Development Code amendment. Mr. Tovar concurred and clarified that such legislative changes would apply prospectively only.

Mr. Tovar brought up several recent quasi-judicial rezone proposals to illustrate the point that many people still do not understand the difference between the three types of decisions. He said despite the hearings before the Planning Commission and recommendations for approval, there were still citizens who construed the decisions as "changing the zoning" and "breaking the rules to benefit the developer." He said in every instance, the recommendation was to achieve compliance with the Comprehensive Plan. He said part of the reason for this incorrect perception is that the City is achieving consistency with the land use map on a parcel-by-parcel, or project-by-project basis, and the public does not understand that. He noted that the zoning map shows a "patchwork quilt" of R-6, R-4, and R-12, with no apparent pattern or logic to it. However, when you look at the Comprehensive Plan map, it becomes more coherent. He suggested that the Council and Planning Commission consider the subject of legislative rezoning, which would create more predictability and address rezoning on an area-wide basis.

Mr. Olander added that Shoreline's first attempt at amending the Comprehensive Plan zoning map in the 1990's was a major effort; hundreds of decisions were made to make the zoning map correspond to the Comprehensive Plan land use map. There were several areas, perhaps 20% of the total land area in Shoreline, that were more controversial than others, and those were set aside. Those are the areas the Council still needs to address.

Councilmember Way noted that she first got involved in the City in a case involving a short plat proposal involving a critical area, and that it was not a purely administrative action. She asked about the potential for the Planning Commission and Council to review

clearing and grading proposals, since under the current code there is no real opportunity for the public to influence such matters.

At this point in the discussion, Chair Piro suggested that the group proceed to Discussion item #5, City Council feedback to and dialogue with the Planning Commission.

Councilmember Hansen felt that most of the discussion points under item #5 have already been addressed. He disagreed with the suggestion that the City Council conduct the public hearings on rezone applications because such issues belong in the Planning Commission.

Councilmember Way inquired about the Planning Commission's specific changes to its public comment process.

Chair Piro explained that the public now has the opportunity to provide comment immediately following the staff presentation and applicant comments. Another change in the process is that after people have exhausted their allotted speaking time, they are asked to remain at the lectern to respond to questions from the Commissioners. The Commission also exercises the option to invite speakers back if they have follow-up questions. The Commission and staff are then allowed to reconsider what is being proposed in light of the public comment that's been received, and possibly revise or modify the recommendation based on the public input.

Councilmember Way said she appreciates the Planning Commission providing that kind of flexibility because she has been in that situation many times.

Commissioner Wagner noted that the Planning Commission has also changed the order of their agendas on numerous occasions to take public comment before the Director's report, which ordinarily precedes public comment. This gives the public an opportunity to provide input at the beginning and affords them the option of leaving if they don't want to sit through the entire meeting.

Chair Piro said there seems to be some interest in changing the Planning Commission bylaws to move the Director's report to a later point in the agenda.

Mr. Tovar clarified that the staff response following public comment is not a time for staff to argue or rebut something the public may have said. Instead, it is an opportunity to offer revisions to its recommendation based on new facts or arguments presented by the citizen comment.

Chair Piro added that it also allows the Commission a chance to see if there is additional information that may be needed to make a decision. He said the Commission tries to avoid delaying the process but it wants to make sure all available information has been reviewed so it can pass on the best possible recommendation. Sometimes staff is asked to do additional research that is not reconsidered by the Commission, but the Commission ensures it gets transmitted to the decision-makers.

Councilmember Way noted that prior to serving on the City Council, she went before the Planning Commission many times as part of the Paramount Park Neighborhood group. She said citizens perceive that the process is weighted in favor of the applicant/developer because the City takes a position, which often favors the applicant, and then it defends that position. The perception is that there's not much opportunity for the public to provide a rebuttal, whereas City staff always have the last word. She felt there should be some way to structure it so that appellants have a chance to respond if there's somebody that doesn't understand what is being said.

Chair Piro described the dialogue process and time allotted for public comment at Commission meetings. He said citizen rebuttal only plays out if a Commissioner asks to bring someone back into the conversation -- and it goes both ways. Sometimes a citizen says something that the developer/applicant may want to rebut, but if they've had their opportunity to speak, they're not really brought back into the process unless a Commissioner calls on them specifically.

Commissioner Pyle noted that an important part of the Commission's decision-making process includes reviewing the letters that are received prior to the meeting, as well as any minutes and recorded neighborhood meetings. He said it helps him when he can see the development of a particular concern through letters and documentation. It was his hope that any misunderstandings could be resolved between citizen, staff, and applicant prior to the proposal being brought before the Planning Commission for a recommendation. He said if citizens have opportunities to become educated on the policy and how the development regulations came to be, they would have a better understanding of the process and possibly have their concerns resolved in advance. At the meeting, if he hears anything new or different from the information he has received thus far, he incorporates that into his perception of the process.

Chair Piro commented that the current Commissioners are impressive individuals that come to meetings well-prepared and endeavor to understand all aspects of the various issues. He said they engage in a very good process of trying to absorb all of the information they receive.

Deputy Mayor Fimia was impressed with the civility of the joint discussion, pointing out that wars have been fought in many parts of the world over land use issues. She emphasized that prioritization will be an immediate short-term task. She suggested ways to organize the Planning Commission's work plan and offered five categories for consideration. First, she suggested that the Commission could review and recommend potential changes to the critical areas code that might be needed for the green streets demonstration under Council Goal #6, Create an "environmentally sustainable community." Second, the Commission could review and recommend possible changes to clearing and grading permits, which is an issue that some Council members are interested in revisiting. Third, the current code allows more tree-cutting than the general public probably wants, so the Commission could provide a recommendation on a tree retention ordinance. Fourth, the Commission could also participate in an analysis of formed-based

zoning; this would likely constitute a major work plan item. She pointed out that formed-based zoning has the potential for creating more predictable development and maintaining consistency in neighborhoods. Fifth, she suggested that the Commission could coordinate efforts with the Comprehensive Housing Strategy Citizen Advisory Committee (CAC) to ensure that the end-product does not come as a surprise to anyone. Finally, she asked for clarification regarding what role the Commission would play in a Town Center plan.

Mr. Tovar said there needs to be more discussion with the Council and Commission on this topic. Currently, some university students are working with staff on the inventory phase, but staff intends to ask for Council and Commission direction in the coming months.

Deputy Mayor Fimia emphasized the need to answer the following questions with regard to land use plans: "What is the problem we are trying to solve with these plans?" "Who needs to be at the table?" "What are our options?" "What are the costs and benefits of each option?" She expressed support for addressing the issue of area-wide zoning. She also suggested a work plan item that would address the concept of minimum density. She asked the group to consider what legislative changes must be made so that Shoreline gets the kind of development it wants on our key corridors and intersections. She pointed out that the City will never be able to support the transit system with such low density, single-story developments. She noted that discussions with the building community would be necessary in order to fully understand all the perspectives. She expressed support for the speaker series proposal and suggested that it be advertised as an event co-sponsored by both the Commission and the Council. She noted that all the stated plans depend on a community vision, so developing a vision is a high priority. She concluded by emphasizing the disconnection between land use and transportation; the City must ensure that its land use and transit goals are in alignment.

Mayor Ransom expressed concern about the term "Town Center," advising that it is a "hot button" issue for some residents, so perhaps another phrase could be used. He suggested the town center concept could still be pursued without using that particular term. He also suggested that the Central Subarea Plan (CSP), which covers Aurora Avenue from N. 175<sup>th</sup> Street to N. 185<sup>th</sup> Street, be revisited and adopted as a major design function. He also concurred with the Planning Commission's emphasis on the Urban Forest Management Strategy, Bike-Pedestrian Strategy, and Green Streets/Complete Streets.

Commissioner McClelland noted that the Commission did not propose the name "Town Center." Turning to a different topic, she elaborated on the process used to develop the Central Subarea Plan (CSP), noting her extreme disappointment that the plan was never formally adopted. She said the main question relating to this project was whether the right-of-way improvements would be built on the west side or the east side of Aurora Avenue. It was agreed that the improvements would go on the east side of the road, but there were some business/property owners in the "wedge" who were very opposed to the CSP. After a long process that involved much citizen input and the creation of a charette,

in the end the process was attacked. She noted that the Commission recently learned that the CSP was not formally adopted as policy, but as a report. Had the CSP been formally adopted as a subarea plan, we would have immediately adopted development regulations, and those regulations would have allowed us to require Gateway Center to be a mixed-use development. The CSP would have also precluded the present design of the Walgreen's drug store. She pointed out that Midvale Avenue would be very different had the CSP been adopted, because we would have development regulations that have the weight of law. She stressed the importance of analyzing every aspect of the CSP process, including the consultants, the public involvement, and the City Council's reluctance to adopt it as a subarea plan. She concluded by emphasizing that we must learn from this experience in order to move forward.

Chair Piro recognized Commissioner Broili and Deputy Mayor Fimia as the next speakers.

Commissioner Broili stated that he has been a strong advocate of an urban forest management strategy for some time. He noted that he drafted a document and forwarded it to the Parks Director, who seems very amenable to the proposal. He outlined his personal vision of a vegetation management strategy, pointing out that most jurisdictions view vegetation as an overall cash drain. He said if managed correctly and thought of holistically, vegetation management can actually be a positive cash flow. As a board member of the Northwest Natural Resource Group, the focus is on sustainable forestry, urban forestry, small landowner forestry, and considering ways to create an economic base that retains an old-growth forest function within an urban habitat. He concurred with Mayor Ransom that Urban Forest Management Strategy is a high priority issue. To further clarify his long-term vision, he posed "Why do you have to get into your car or walk 20 minutes to get to a park? We should be a City *in* a park." He said the process begins with a comprehensive, city-wide urban forest management strategy that looks at where we want to be within the next 75 to 100 years in terms of our vegetation and its functions.

Deputy Mayor Fimia said she studied the minutes regarding the CSP process to find out what happened, and it appears that the City was on track to adopt the plan. She stated that the Council gave direction to previous planning staff, but it never brought back the plan for adoption. She pointed out that the property owners and businesses actually arrived at a consensus as to what the CSP should look like; they were actually testifying before the Council in favor of the plan. She said despite some relatively minor changes that were needed before returning to Council for approval, staff never brought it back. She noted that the prior staff contended that we don't have to actually pass the CSP because we can get the changes we want without it. So the Council never had an opportunity to vote on it, and it apparently never insisted on it. She characterized the CSP as a "terribly missed opportunity" that resulted from an error on the part of previous staff.

Commissioner McClelland concurred with Deputy Mayor Fimia's comments but noted that there is more to the story.

Councilmember Way expressed her appreciation to Commissioner Broili for his work on the Urban Forest Management Strategy and concurred that it's a step in the right direction. Referring to Commission work item entitled "Address low impact development protocols," she expressed her opinion that there are many opportunities to work toward "zero impacts" if old assumptions are abandoned and the right designs are implemented. She pointed to the CSP and Aurora Corridor Phase 2 and Phase 3 as potential areas in which zero impact design can be achieved. She pointed out that many years ago, the Innis Arden community had a vision to route Boeing Creek beneath the railroad, and they were able to achieve it. Unfortunately, there is a fish dam further upstream that fish cannot pass, so there is still work to do. She said she spoke to the Parks Director about her ideas to improve these connections to the Puget Sound, and the Alliance for Puget Sound is working on strategies for fixing these connections. She said the City has a special responsibility to protect and restore its streams because it has a long segment of shoreline within its city limits, and there is funding available to communities to accomplish such projects. She said these zero-impact projects can actually undo some of the damage of the past, and the urban forestry management plan will also help the situation. Lastly, noting that it does not appear on the Commission's list, she asked if the Commission would be able to address the issue of the King County Storm Water Drainage Manual, since it is a subset under Council Goal #6, environmental sustainability.

Chair Piro clarified that some of the more specific work tasks do not appear on the list, but obviously some of those are in play.

Councilmember Ryu stressed the importance of defining the community vision soon, because all other work plan programs depend on this overall vision. She suggested adopting a City slogan or marketing plan, such as "Green Shoreline," or some other name that would easily identify the City and its values. She pointed out the many positive features that help identify Shoreline, such as public schools, the community college, and technology, calling attention to Shoreline Community College's growing technology program. She explained that in order to fund the long-term sustainability that is needed, economic development is a crucial component. She expressed her opinion that businesses within Aurora Corridor Phase 1 missed out on the benefits that the recent economic recovery provided because of a lack of emphasis on economic development. She concluded her remarks by encouraging the Council, the Planning Commission, and the public to work together to create a community vision.

Turning the group's attention to agenda item #5, Vice Chair Kuboi felt it is important that the Council understand the Commission's role and has faith that it's doing a good job. To that end, he asked for Council feedback on whether it feels any changes are needed in terms of procedures, reports, findings, or recommendations. On one note, he believed that the Commission reports transmitted to Council perhaps do not, as clearly as they might, describe the rebuttal-type comments from staff that were mentioned previously.

Councilmember Gustafson expressed thanks to the Commission for their work, noting that the Council takes their work and deliberations seriously. Despite the fact that they don't always agree, the Council appreciates their support. He concurred with the proposal for conducting a joint meeting every six months, noting that such meetings are a valuable time to exchange ideas and create an overall vision. He urged the Commission to consider the Council's adopted goals as it deliberates and prepares recommendations. He stressed the importance of economic development and concurred with taking a look at the issue of legislative rezoning, especially in relation to the subarea plans. Regarding subarea plans, he commented that the Council must take action ensure that the end-product resembles what was agreed upon. Continuing, Councilmember Gustafson noted that the City Hall project and surrounding area, along with Aurora Square, are two projects for which the Council is seeking input. These projects also relate to economic development and subarea planning. He agreed with the Commission's work plan priorities, including Subarea Planning, Town Center, Comprehensive Housing Strategy, and Bike-Pedestrian Strategy, noting that they all rank high with regard to the City's future. He concluded by thanking the Commission for taking the time to meet with the Council.

Commissioner Wagner commented that one of the things the Commission must continue to emphasize is public education, which lies at the core of many of the public's concerns. She felt that if everyone could do a better job explaining the process, then people will take the opportunity to be heard when they can be heard. She has learned at planning conferences and by experience that many projects will not be fair for everyone, but the Commission must decide on a vision and "stick with it." She stressed the importance of getting a balanced perspective based on all the opinions expressed and deciding what is in the best interest of the community, not necessarily what is in the best interest of the "loudest voice." She felt the Commission has done a good job in trying to evaluate the perspectives that come from the public, but felt more work is needed because the perception is that we need to do a better job. She said she takes her job very seriously and feels the entire Commission does likewise.

Chair Piro expressed the opinion that the Commission is a group of very keen listeners. He added that it is always difficult when the Commission takes a different position than what citizens might expect, but it's not because the Commission isn't listening.

Councilmember McGlashan concurred with the emphasis on public education because many people don't understand how government works until they have an issue with the Council, Commission, or staff. He commended the Commission for the manner in which it conducts meetings and considers issues.

Mr. Tovar suggested that staff return to the Council at a future date to recap the meeting, clarify and confirm areas of consensus, and request direction for future action. Following this, the next joint meeting can be scheduled for April of 2007.

Mr. Olander commented on the proposed speaker series as included as Attachment F in the Council packet. He noted that the topics will likely address a broader community or

regional dialogue that needs to take place. He pointed out that the projections regarding growth and density are very imposing, so he thinks the speaker series starts an important community conversation about how we're going to meet future growth. The series is intended to be a broader introduction to the community about some very broad topics the entire region is confronting. He pointed out that staff is always open to other ideas and other speakers too.

Chair Piro reported on the success of the joint meeting between the Commission and the Parks Board when a representative of the Cascade Land Conservancy was invited to speak. He emphasized the need to widely advertise the speaker series in order to get maximum participation. He concluded his remarks by thanking all those who attended the meeting tonight.

Deputy Mayor Fimia suggested that the proposed speaker series include an expert on transit/transportation, such as Breakthrough Technologies, since transportation is a key component of the land use equation. She expressed appreciation for the meeting and for all the comments.

Mayor Ransom thanked everyone who participated in and attended the meeting tonight, noting that it provides a valuable opportunity get to know each other. That alone, he said, helps us work together. He concurred with holding the next joint meeting in April because the timing aligns well with the Council's next goal-setting retreat.

4. ADJOURNMENT


At 9:06 p.m., Mayor Ransom declared the meeting adjourned.

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Scott Passey, City Clerk

## CITY COUNCIL AGENDA ITEM

### CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Approval of Expenses and Payroll as of November 15, 2006
<b>DEPARTMENT:</b>	Finance
<b>PRESENTED BY:</b>	Debra S. Tarry, Finance Director 

### EXECUTIVE / COUNCIL SUMMARY

It is necessary for the Council to formally approve expenses at the City Council meetings. The following claims/expenses have been reviewed pursuant to Chapter 42.24 RCW (Revised Code of Washington) "Payment of claims for expense, material, purchases-advancements."

### RECOMMENDATION

Motion: I move to approve Payroll and Claims in the amount of \$2,107,266.96 specified in the following detail:

#### **\*Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
10/8/06-10/21/06	10/27/2006	16312-16494	5715-5763	30816-30829	\$430,571.64
10/22/06-11/04/06	11/9/2006	16495-16682	5764-5809	30939-30949	\$344,929.68
					<u>\$775,501.32</u>

#### **\*Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
11/6/2006	30830		\$624.00
11/9/2006	30831	30842	\$5,261.18
11/9/2006	30843		\$1,603.22
11/10/2006	30844	30858	\$143,065.26
11/10/2006	30859		\$69,738.45
11/10/2006	30860	30878	\$142,171.29
11/10/2006	30879	30908	\$771,403.00
11/10/2006	30909	30938	\$90,990.38
11/15/2006	30950	30968	\$106,908.86
			<u>\$1,331,765.64</u>

Approved By: City Manager \_\_\_\_\_ City Attorney \_\_\_\_\_

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**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Approval of Ordinance No. 452 to Reclassify the vacant Development Review Engineer position to a Development Review Engineer II and to Increase the Salary for the Permit Services Manager classification
<b>DEPARTMENT:</b>	Human Resources
<b>PRESENTED BY:</b>	Marci Wright, Human Resources Director Joe Tovar, Planning and Development Services Director

**ISSUE STATEMENT:** We currently have a vacancy in one of our Development Review Engineer positions. In analyzing current operational needs, the Planning and Development Services Department has determined the need for a licensed Professional Engineer to serve within the department. The resulting proposed classification, Development Review Engineer II, would bring the desired professional engineering expertise to the Department. At the same time, the Department recommends increasing the salary of the Permit Services Manager, who supervised the development review engineer positions, to reflect this change.

**ANALYSIS:** Because the nature of design review work within the City of Shoreline often involves reviewing complex infill development proposals, the hiring and retaining of a licensed professional engineer as a Development Review Engineer is desirable. Adding this resource should take the quality of service and the quality of the products provided by the permit services program to the next level. The Development Review Engineer II would be assigned the most challenging and higher profile project reviews, serve as lead on the review, update and development of applicable codes, standards and procedures.

We are recommending a salary placement based upon our practice of maintaining all classifications requiring a professional engineer's license within the same salary range. Therefore, we recommend placing the Development Review Engineer in Range 59 along with the Traffic Engineer, the Surface Water & Environmental Services Manager and the Capital Projects Manager II.

The Development Review Engineer is supervised by the Permit Services Manager, which is currently in salary range 56. We recommend moving the Permit Services Manager also to Range 59. This increase in salary would avoid creating the anomaly of a supervisory position being assigned to a lower salary range than a position it supervises.

**FINANCIAL IMPACT:** The 2007 salary increases are estimated to be approximately \$17,000. The Department plans to fund this increase by permit fees paid for civil review.

### **RECOMMENDATION**

Staff recommends that Council adopt Ordinance No. 452 reclassifying the vacant Development Review Engineer to a Development Review Engineer II and increasing the salary for the Permit Services Manager in the Planning and Development Services Department and amending the City of Shoreline Classification and Compensation Plan.

### **ATTACHMENTS**

Attachment A – Ordinance No. 452 reclassifying the position

Attachment B— Development Review Engineer II classification specification

Approved By:

City Manager



City Attorney



**ORDINANCE NO. 452**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, RECLASSIFYING THE VACANT DEVELOPMENT REVIEW ENGINEER TO A DEVELOPMENT REVIEW ENGINEER II AND INCREASING THE SALARY FOR THE PERMIT SERVICES MANAGER IN THE PLANNING AND DEVELOPMENT SERVICES DEPARTMENT AND AMENDING ORDINANCE NO. 443, BY AMENDING THE 2006 EXEMPT SALARY TABLE**

WHEREAS, Ordinance No. 443 amended the 2006 Final Budget for the City of Shoreline (hereafter "2006 Budget"); and

WHEREAS, City staff have determined it is appropriate to reclassify the vacant Development Review Engineer to a revised classification specification, Development Review Engineer II; and

WHEREAS, a salary range should be set which is commensurate with the revised classification; and

WHEREAS, the salary range should be increased for the Permit Services Manager classification;

WHEREAS, the positions shall continue to be in the Planning and Development Services Department and no amendments to the Department's 2006 budget are needed;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1. Amendment to the 2006 Budget Summary.** The City hereby amends Section 1 of Ordinance No. 443 by making the following revisions to the 2006 Exempt Salary Table, 2006 Adopted Budget Tables:

The new classification "Development Review Engineer II" is added to Range 59 and the classification Permit Services Manager is moved from Range 56 to Range 59 of the 2006 Exempt Salary Table.

**Section 2. Effective date.** A summary of this ordinance consisting of its title shall be published in the official newspaper of the City and the ordinance shall take effect and be in full force five (5) days after the date of publication.

**PASSED BY THE CITY COUNCIL ON NOVEMBER 27, 2006.**

\_\_\_\_\_  
Robert Ransom, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Scott Passey  
City Clerk

\_\_\_\_\_  
Ian Sievers  
City Attorney

Date of Publication:  
Effective Date:

## CITY OF SHORELINE

### DEVELOPMENT REVIEW ENGINEER II

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.*

#### **DEFINITION**

To provide responsible professional engineering assistance in the review of private development projects, including inspection and approval, in coordination with the Planning and Development Services Department; ~~to oversee and coordinate the permitting and inspection of projects and activities in the City right-of-way~~ to develop and update codes, standards, practices related to private development of public infrastructure; to serve as the project manager for various permits and projects as assigned; and to perform various office and field duties as required.

#### **SUPERVISION RECEIVED AND EXERCISED**

Receives direction from the Permit Services Manager or other assigned manager.  
May supervise the work of assigned technical staff.

#### **DISTINGUISHING CHARACTERISTICS**

This is an advanced journey level classification. Positions at this level are distinguished from the Development Review Engineer I by the licensed achieved, the level of responsibility assumed and the complexity of duties assigned. Employees perform the most difficult and responsible types of duties including the most complex projects. Employees at this level are required to be fully trained in all procedures related to assigned area or responsibility and to work independently.

**ESSENTIAL AND MARGINAL FUNCTION STATEMENTS** *Essential and other important responsibilities and duties may include, but are not limited to, the following:*

#### **Essential Functions:**

1. Review private development engineering specifications, estimates, and other documents for completeness, and accuracy and compliance with adopted codes and standards.
2. Conduct inspections of work-in-progress; ensure projects are completed in compliance with applicable codes, regulations and standards.
3. Respond to questions and inquiries from the public regarding street and drainage issues, standards and permits; attend meetings and make presentations to citizen advisory groups and in other public settings.
4. Coordinate assigned engineering projects with outside contractors, government agencies and organizations and the public; provide assistance to project managers and ~~City Engineer~~Public Works Department.
5. Plan, direct, coordinate and review the work plan for staff; assign work activities, projects and programs; review and evaluate work products, methods and procedures; meet with staff to identify and resolve problems.
6. Coordinate assigned activities with other divisions, departments and outside agencies; establish and maintain cooperative working relationships with co-workers, applicants, other departments, consultants, contractors and citizens.
- 6-7. Prepare and maintain records of work completion; coordinate work in progress to assure projects are completed in compliance with codes, specifications, standards and time schedules.

- 7.8. Select, train, motivate and evaluate personnel; provide or coordinate staff training; work with employees to correct deficiencies; implement discipline and termination procedures.
8. Attend and participate in professional group meetings; stay abreast of new trends and innovations in the field of development, stormwater management, environmental protection and permitting.
9. Provide information to the public, contractors, and developers, property owners and internal staff regarding development issues related to the private installation of right-of-way and stormwater improvements; development issues; and interpret various construction codes and standards related to stormwater, water quality, utilities and right of way development, ordinances and zoning regulations.
10. Review various technical engineering reports in conjunction with associated plans.
11. Develop and improve processes and resources used to review the engineering components of permit applications.
12. Provide technical expertise and respond to complex questions; resolve conflicts and interpret various codes and standards.

**Marginal Functions:**

1. Perform a variety of office and field support duties as required.
2. Perform related duties and responsibilities as required.

**QUALIFICATIONS**

**Knowledge of:**

Principles and practices of civil engineering.  
Principles, practices, materials and terminology related to surface water management and control.  
Principles and practices of project management.  
Principles, practices, materials and terminology related to right-of-way construction.  
Principles and practices of permit processing and plan review.  
Methods and techniques used in engineering plan review.  
Methods and techniques used to conduct on-site engineering and right-of-way field inspections.  
Comprehensive planning and code development principles, practices and techniques.  
Modern office procedures, methods and equipment including computers.  
Principles of supervision, training and performance evaluation.  
Pertinent Federal, State and local codes, laws and regulations.

**Ability to:**

Review engineering plans and specifications.  
Inspect permitted engineering work and projects in the City's right-of-way for completeness, proper work methods and compliance with applicable regulations and ordinances.  
Respond to requests and inquiries from the general public  
Oversee, direct and coordinate the work of lower level staff.  
Select, supervise, train and evaluate staff.  
Manage and coordinate projects as assigned.  
Assure work projects are completed according to code specifications and timelines.  
Interpret and apply Federal, State and local policies, laws and regulations.  
Communicate clearly and concisely, both orally and in writing.  
Establish and maintain effective working relationships with those contacted in the course of work.  
Maintain physical condition appropriate to the performance of assigned duties and responsibilities.  
Provide excellent customer service.

**Experience and Training Guidelines**

*Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

**Experience:**

Three-Five years of increasingly responsible development services/engineering experience including some planning or development experience.

**Training:**

Equivalent to a bachelor's degree from an accredited college or university with major course work in civil engineering or an applicable field. ~~Prefer Professional Engineer's License.~~

**License**

Registration as a Professional Engineer in the State of Washington

**WORKING CONDITIONS****Environmental Conditions:**

Office and field environment; travel from site to site; extensive public contact.

**Physical Conditions:**

Essential and marginal functions may require maintaining physical condition necessary for walking, standing or sitting for prolonged periods of time, and for conducting work-in-progress inspections; near visual acuity for the review of technical engineering plans and specifications; communication with the public.

**Note:**

1. Any combination of education and experience may be substituted, so long as it provides the desired skills, knowledge and abilities to perform the essential functions of the job.
2. All requirements are subject to possible modification to reasonably accommodate individuals with disabilities. However, some requirements may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees.
3. While requirements may be representative of minimum levels of knowledge, skills and abilities to perform this job successfully, the incumbent will possess the abilities or aptitudes to perform each duty proficiently.
4. This job description in no way implies that these are the only duties to be performed. Employees occupying the position will be required to follow any other job-related instructions and to perform any other job related duties requested by their supervisor.

I have read and understand this class description.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Adoption of Ordinance No. 447, Amending the 2006 Budget for Operating Funds & Capital projects
<b>DEPARTMENT:</b>	Finance
<b>PRESENTED BY:</b>	Debbie Tarry, Finance Director

**PROBLEM/ISSUE STATEMENT:**

During the development of the 2007 proposed budget, the operating budgets for the current year were reviewed and year-end projections were developed for both revenues and expenditures to determine if there would be any potential savings at year-end that could be used in the subsequent year. During this process, it was determined that some appropriations needed to be amended as a result of unanticipated revenues from grants and unanticipated expenditure requirements. Since the adoption of the 2006 budget, the City has been awarded grants to support the Emergency Management, Traffic Services and Environmental Services programs. Other operating programs need to be adjusted to reflect expenditures that have been authorized by Council, but have not been officially adopted in the form of a budget amendment and other unanticipated expenditures. The following operating programs will be impacted by the amendment:

General Fund - \$584,238

- City Attorney- \$57,228
- Emergency Management - \$80,654
- Environmental Services - \$81,536
- General Fund Transfers Out - \$364,820

Street Fund

- Traffic Services - \$22,500

Vehicle Operations/Maintenance Fund

- Fuel - \$7,500

Equipment Replacement Fund

- Replacement of Prisoner Transport Van - \$25,000

Unemployment Fund

- Intergovernmental Services - \$20,000

As part of the development of the 2007 – 2012 Capital Improvement Plan (CIP), capital projects currently underway were reviewed and their projected 2006 expenditures and revenues were updated. In some cases projects have been accelerated from their

original schedule and were started in 2006. Any required increases were factored into the long-range funding forecasts for the capital funds as included in the 2007 – 2012 CIP as adopted by the City Council on July 24, 2006. In order to provide adequate budget resources to complete the work scheduled to occur during 2006, additional budget authorization is needed. This budget amendment results in program budgets that were approved with the adoption of the 2007-2012 Capital Improvement Program.

The 2006 budgets will be amended for the following capital projects:

General Capital Fund - \$5,657,029

- Civic Center - \$1,343,560
- Civic Center-Future - \$3,300,000
- South Woods - \$467,937
- City Gateways – (\$25,000)
- Spartan Gym Upgrades – (\$45,430)
- Richmond Beach Saltwater Park Pedestrian Bridge Replacement - (\$66,215)
- Boeing Creek Park Improvements (\$127,823)
- Twin Ponds Park Soccer Field Improvements - \$25,000
- Kruckeberg Gardens - \$750,000
- Off Leash Dog Park - \$10,000
- Trail Corridors - \$25,000

Roads Capital Fund - \$1,259,547

- Aurora Avenue North – 145<sup>th</sup> – 165<sup>th</sup> - \$28,053
- Aurora Avenue North – 145<sup>th</sup> – 165<sup>th</sup> Utility Improvements - \$411,913
- Interurban Trail Pedestrian Crossing - \$432,255
- Interurban Trail-North Central - \$743,875
- Dayton Avenue North @ N. 175<sup>th</sup> Street Retaining Wall – (\$356,549)

On October 23, 2006 the City Council authorized the City Manager to increase the contract spending authority for the Aurora Avenue Multimodal Corridor Project (N. 145<sup>th</sup> Street – N. 165<sup>th</sup> Street) and the Interurban Trail Pedestrian and Bicycle Crossing Project. In the accompanying staff report, City staff indicated that an additional appropriation of \$119,032 would be required to complete the contract work. Some budget authority is being shifted from the Aurora Avenue North – 145<sup>th</sup> – 165<sup>th</sup> Utility Improvements and the Interurban Trail Pedestrian Crossing projects into the Aurora Avenue N. Improvements project.

The 2006 budget will be amended for these projects:

Roads Capital Fund - \$119,032

- Aurora Avenue N. Improvements – 145<sup>th</sup> – 165<sup>th</sup> - \$1,320,937
- Interurban Trail Pedestrian and Bicycle Crossing – (\$320,937)
- Aurora Avenue North – 145<sup>th</sup> – 165<sup>th</sup> Utility Improvements - (\$880,968)

The resulting total project budgets for these three projects will be as follows:

- Aurora Avenue N. Improvements – 145<sup>th</sup> – 165<sup>th</sup> - \$28,061,283

- Interurban Trail Pedestrian and Bicycle Crossing – \$6,048,887
- Aurora Avenue North – 145<sup>th</sup> – 165<sup>th</sup> Utility Improvements - \$5,307,324

**FINANCIAL IMPACT:**

The following table summarizes the budget amendment request for each of the affected City funds and the impact that this has on the City's reserve levels.

Fund	Current Budget	Budget Amendment Request	Amended Budget
General Fund	\$29,398,165	\$584,238	\$29,982,403
Street Fund	\$2,559,651	\$22,500	\$2,582,151
General Capital Fund	\$18,951,460	\$5,657,029	\$24,608,489
Roads Capital Fund	\$34,488,919	\$1,378,579	\$35,867,498
Vehicle Operations/Maintenance Fund	\$88,717	\$7,500	\$96,217
Equipment Replacement Fund	\$138,180	\$25,000	\$163,180
Unemployment Fund	\$10,000	\$20,000	\$30,000
<b>Total</b>	<b>\$85,635,092</b>	<b>\$7,694,846</b>	<b>\$93,329,938</b>

**RECOMMENDATION**

Staff recommends that Council approve Ordinance No. 447, amending the 2006 budget.

Approved By:      City Manager \_\_\_\_ City Attorney \_\_\_\_

## **INTRODUCTION**

During the development of the six-year CIP, the current year status of each capital project was reviewed. If a project is being accelerated or if costs have increased from those projected in the prior CIP, the project's current year budget needs to be amended to include sufficient budget authority for the project. It was determined that some capital projects would require additional funding authorization.

During the development of the 2007 proposed budget, the operating budgets for the current year were reviewed and year-end projections were developed for both revenues and expenditures to determine if there would be any potential savings at year-end that could be used in the subsequent year. During this process, it was determined that some appropriations needed to be amended as a result of unanticipated revenues from grants and additional expenditures approved by Council.

## **BACKGROUND**

### **Budget Amendments for Operating Programs**

#### **General Fund**

**Revenues:** General Fund revenues will be increased by \$162,190. This reflects an additional Emergency Management Preparedness Grant (EMPAG) from the State totaling \$56,531, an Emergency Management Performance Grant (EMPG) from the Washington State Military Department and the Department of Homeland Security totaling \$24,123, a State Coordinated Prevention Grant (COP) totaling \$17,786 and funding of \$63,750 from King County Metro to mitigate impacts related to construction work occurring at the County transfer station.

**Emergency Management :** The 2006 appropriation for this program will be increased by \$80,654. Funding from the EMPAG grant will be used to purchase a generator to provide emergency power to the City's mass shelter located at the Spartan Recreation Center. Funding from the EMPG grant will be used to purchase educational materials for citizen groups and radios for City staff to use to increase communication during an emergency event.

**Legal:** Increase the appropriation by \$57,228 to cover the additional expense for outside counsel related to litigation defense.

**Operating Transfers:** Increase the appropriation by \$364,820 to provide additional onetime funding for the acquisition of Civic Center properties.

#### **Street Fund**

Revenues in this fund will be increased by \$22,500 to include a grant from the Washington Traffic Safety Commission.

**Traffic Services:** Funding from the grant will be used to install three school zone flashers to provide additional safety for students and other pedestrians near schools.

#### **Vehicle Operations/Maintenance Fund**

Fund balance totaling \$7,500 will be appropriated to cover unanticipated fuel costs.

### **Equipment Replacement Fund**

Fund balance of \$25,000 will be used for an early replacement of the prisoner transport van that is used to shuttle prisoners from King County Correctional Facilities to court proceedings. This purchase was originally schedule for 2008, but due to the operating condition of the current vehicle, it is prudent to purchase a replacement at this time. The police department has been making annual payments into the replacement fund and will make the final payment during 2007.

### **Unemployment Fund**

Fund balance totaling \$20,000 will be appropriated to cover unanticipated claims.

### **Impact to the Operating Funds**

The revisions to the 2006 operating budgets result in an increase to the General Fund budget of \$584,238 , an increase to the Street Fund budget of \$22,500, an increase of \$7,500 for Vehicle Operations/Maintenance Fund, an increase of \$25,000 for the Equipment Replacement Fund, and an increase of \$20,000 for the Unemployment Fund. The fund balance in the General Fund will decrease by \$422,048. The fund balance in the Street Fund will not change. The fund balances will decrease in the Vehicle Operations/Maintenance Fund by \$7,500, in the Equipment Replacement Fund by \$25,000 and by \$20,000 in the Unemployment Fund.

## **Budget Amendments for Capital Projects as Included in the Adopted 2007-2012 CIP**

### **General Capital Fund**

**General Capital Revenues:** Resources will be increased by \$5,657,029. The use of fund balance will be increased by \$3,229,092 for property acquisitions for the Civic Center including the site of future expansion. Revenues are being increased by \$2,427,937 including an increase in the Contribution from the General Fund of \$1,150,000 for the Civic Center properties, a King County Conservation Futures Grant (CFG) totaling \$100,000 for the South Woods project, and the inclusion of \$1,177,937 in bond proceeds to begin work on several of the projects included in the bond issue approved in May.

**Civic Center:** An appropriation increase of \$1,343,560 to fund the acquisition of property at the site of the new Civic Center. This increase is funded by additional General Fund support and available fund balance.

**Civic Center Future:** To establish an appropriation for this project as it was not included in the originally adopted 2006 budget. The budget for the acquisition of property to support future needs related to the expansion of the Civic Center will total \$3,300,000. This increase is funded by additional General Fund support and available fund balance.

**South Woods:** An additional appropriation of \$467,937 for the purchase of the South Woods property. This increase is funded by an increase in the CFG of \$100,000 and \$367,937 of proceeds from the parks bond issue.

**City Gateways:** Funding for this project is being reduced by \$25,000 as included in the Adopted 2007-2012 CIP. This will result in the use of \$25,000 less of fund balance.

**Spartan Gym Upgrades:** Funding totaling \$45,430 is being reprogrammed into 2007. This will result in the use of \$45,430 less of fund balance in 2006.

**Richmond Beach Saltwater Park Pedestrian Bridge Replacement:** This project's 2006 appropriation is being reduced by \$66,215 to be reprogrammed to 2007. This will require the use of less fund balance in 2006.

**Boeing Creek Park Improvements:** A reduction in the 2006 budget of \$127,823. Work on this project will continue in 2007 and 2008. This will lower the required amount of 2006 fund balance.

**Twin Ponds Soccer Field Improvements:** To establish a 2006 appropriation of \$25,000 to begin the design work for this new bond issue project.

**Kruckeberg Gardens:** To establish a 2006 appropriation of \$750,000 to acquire this property as approved by the citizens in the bond issue.

**Off Leash Dog Park:** To establish a 2006 appropriation of \$10,000 to begin design work for this new project included in the bond issue.

**Trail Corridors:** To establish a 2006 appropriation of \$25,000 to begin work on this new project that was included in the bond issue.

#### **Roads Capital Fund**

**Roads Capital Revenues:** Revenues are being increased by \$1,259,547. They include the addition of a Surface Transportation Program (STP) grant totaling \$28,053 for the Aurora Avenue Improvements 145<sup>th</sup> – 165<sup>th</sup> project; the addition of a Safe, Accountable, Flexible and Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) grant totaling \$432,255 for the Interurban Trail Pedestrian Crossing project; an increase in the amount of expected Real Estate Excise Tax (REET) of \$387,326 to be used to support the Interurban Trail North Central segment; and increases in the amounts of reimbursements from Seattle City Light of \$270,912, \$130,516 from Seattle Public Utilities, and \$10,485 from the Ronald Wastewater District for utility work on the Aurora – 145<sup>th</sup> to 165<sup>th</sup> Utility Improvement project.

**Aurora Avenue – 145<sup>th</sup> to 165<sup>th</sup> Improvements:** An appropriation increase of \$28,053 to for the construction portion of the project funded by an increase in an STP grant.

**Interurban Trail Pedestrian Crossing:** Increase the appropriation to include an additional SAFETEA-LU grant totaling \$432,255 that received after the 2006 budget was adopted to complete the construction of the pedestrian crossing.

**Aurora Avenue – 145<sup>th</sup> to 165<sup>th</sup> Utility Improvements:** An appropriation of \$411,913 to complete the project. The project is being funded by reimbursements from the participating utilities. The City will receive additional reimbursements totaling \$270,912 from Seattle City Light, \$130,516 from Seattle Public Utilities-Water and \$10,485 from the Ronald Wastewater District.

**Interurban Trail-North Central** : An additional appropriation of \$743,875 to complete the final segment of the Trail which runs from North 175<sup>th</sup> Street to North 192nd Street. This increase is funded by unanticipated REET of \$387,326 and available fund balance of \$356,549.

### **Additional Budget Amendments for Capital Projects**

**Roads Capital Revenues:** Revenues are being increased by \$119,032. They include the addition of a Surface Transportation Program (STP) grant totaling \$1,000,000 for the Aurora Avenue Improvements 145<sup>th</sup> – 165<sup>th</sup> project and decreases in the amounts of reimbursements from Seattle City Light of \$842,238 and \$38,730 from Seattle Public Utilities for utility work on the Aurora – 145<sup>th</sup> to 165<sup>th</sup> Utility Improvement project.

**Aurora Avenue – 145<sup>th</sup> to 165<sup>th</sup> Improvements:** An additional appropriation of \$1,320,937 to complete the construction portion of the project as approved by Council on October 23, 2006. This will be funded by the STP grant and fund balance.

**Interurban Trail Pedestrian Crossing:** Decrease the appropriation by \$320,937 as approved by Council on October 23, 2006. This use of fund balance will be shifted to the Aurora Avenue – 145<sup>th</sup> to 165<sup>th</sup> Improvement projects.

**Aurora Avenue – 145<sup>th</sup> to 165<sup>th</sup> Utility Improvements:** Decrease the appropriation by \$880,968, reducing the reimbursements from Seattle City Light by \$842,238 and from Seattle Public Utilities-Water by \$38,730.

### **Impact to the Capital Funds**

The revisions to the 2006 capital project budgets result in an increase to the General Capital Fund budget of \$5,657,029 and an increase in the Roads Capital Fund budget of \$1,378,579. The fund balance in the General Capital Fund will decrease by \$3,229,092. The fund balance in the Roads Capital Fund will not change.

### **SUMMARY**

The following table summarizes the budget amendments to each fund and the resulting 2006 appropriations for each of the affected funds.

<b>Fund</b>	<b>Current Budget</b>	<b>Budget Amendment Request</b>	<b>Amended Budget</b>
General Fund	\$29,398,165	\$584,238	\$29,982,403
Street Fund	\$2,559,651	\$22,500	\$2,582,151
General Capital Fund	\$18,951,460	\$5,657,029	\$24,608,489
Roads Capital Fund	\$34,488,919	\$1,378,579	\$35,867,498
Vehicle Operations/Maintenance Fund	\$88,717	\$7,500	\$96,217
Equipment Replacement Fund	\$138,180	\$25,000	\$163,180
Unemployment Fund	\$10,000	\$20,000	\$30,000
<b>Total</b>	<b>\$85,635,092</b>	<b>\$7,694,846</b>	<b>\$93,329,938</b>

## **RECOMMENDATION**

Staff recommends that Council approve Ordinance No. 447, amending the 2006 budget.

## **ATTACHMENTS**

Attachment A: Ordinance 447, Amending the 2006 Budget  
Attachment B: Amendment Detail

**ORDINANCE NO. 447**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, AMENDING ORDINANCE NO. 404, ORDINANCE NO. 414, ORDINANCE NO. 420, AND ORDINANCE NO. 433, BY INCREASING THE APPROPRIATION FOR THE GENERAL FUND, THE STREET FUND, THE VEHICLE OPERATIONS/MAINTENANCE FUND, THE EQUIPMENT REPLACEMENT FUND AND THE UNEMPLOYMENT FUND DUE TO UNANTICIPATED GRANT AWARDS, REVENUES, AND EXPENDITURES; BY INCREASING THE APPROPRIATION IN THE GENERAL CAPITAL FUND AND ROADS CAPITAL FUND TO COMPLETE THE 2006 PORTION OF CAPITAL PROJECT WORK AS APPROVED IN THE 2007-2012 CAPITAL IMPROVEMENT PLAN;**

WHEREAS, the 2006 Budget was adopted in Ordinance 404 and amended by Ordinances No. 414, 420 AND 443; and

WHEREAS, the 2007 – 2012 Capital Improvement Program included changes to project work schedules for capital projects in 2006 which require additional appropriations; and

WHEREAS, there are additional funding sources and sufficient fund balance available to fund the accelerated project work; and

WHEREAS, the City has received a grants to support the Emergency Management, Environmental Services, and Traffic Services programs; and

WHEREAS, the City of Shoreline is required by RCW 35A.33.075 to include all revenues and expenditures for each fund in the adopted budget;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON DO ORDAIN AS FOLLOWS:**

**Section 1. Amendment.** The City hereby amends Section 1 of Ordinance No. 433 and the 2006 Annual Budget, by increasing the appropriation from the General Fund by \$584,000 for a General Fund appropriation of \$29,982,403; for the Street Fund by \$22,500 for a total appropriation of \$2,582,151; for the General Capital Fund by \$5,657,029 for a total appropriation of \$24,608,489; for the Roads Capital Fund by \$1,378,579 For a total appropriation of \$35,867,498; for the Vehicle Operations/Maintenance Fund by \$7,500 for a total appropriation of \$96,217; for the Equipment Replacement Fund by \$25,000 for a total appropriation of \$163,180, for the Unemployment Fund by \$20,000 for a total appropriation of \$30,000 and by increasing the Total Funds appropriation to \$100,553,752 as follows:

General Fund	\$29,398,165	\$29,982,403
Street Fund	2,559,651	2,582,151
Arterial Street Fund	0	
Surface Water Management Fund	5,162,967	

General Reserve Fund	0	
Code Abatement Fund	100,000	
Asset Seizure Fund	23,000	
Public Arts Fund	115,775	
General Capital Fund	18,951,460	\$24,608,489
City Facility-Major Maintenance Fund	60,000	
Roads Capital Fund	34,488,919	\$35,867,498
Surface Water Capital Fund	1,762,072	
Vehicle Operations/Maintenance Fund	88,717	96,217
Equipment Replacement Fund	138,180	163,180
Unemployment Fund	10,000	30,000
Total Funds	\$92,858,906	\$100,553,752

**Section 2. Amending the 2006 Budget.** The 2006 Budget is amended to include the following appropriations:

**A. Appropriation of New Revenue**

- Emergency Management Preparedness Assistance grant of \$56,531 to be used to purchase a generator for the City's Emergency Mass Shelter
- Emergency Management Performance grant of \$24,123 to be used for training materials to increase citizen's preparedness
- State Coordinated Prevention grant of \$17,786 to be used for business waste reduction outreach, City Hall sustainability, and the Green Building program
- Mitigation funding from King County of \$63,750 for storm debris recycling event and educational activities.
- Washington Traffic Safety Committee grant of \$22,500 to install three school zone flashers
- King County Conservation Futures grant of \$100,000 for the purchase of the South Woods property
- Proceeds from the sale of General Obligation bonds totaling \$1,177,937 to be used to begin design work on the Twin Ponds Soccer Field Improvements, Off-Leash Dog Park, and Trail Corridors projects and to purchase the Kruckeberg Gardens and South Woods.
- Surface Transportation Program grant of \$1,028,053 to be used for the Aurora 145<sup>th</sup> to 165<sup>th</sup> Improvements
- Safe, Accountable, Flexible and Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) grant totaling \$432,255 for the Interurban Trail Pedestrian Crossing project
- Reimbursements of \$91,786 Seattle Public Utilities-Water and \$10,485 from Ronald Wastewater Utility for utility improvements on Aurora Avenue from 145<sup>th</sup> Street to 165<sup>th</sup> Street
- Real Estate Excise Tax (REET) of \$387,326 to be used for the Interurban Trail-North Central project

**B. Appropriation of Fund Balance**

- \$422,048 in the General Fund to transfer to the General Capital Fund to purchase the Civic Center properties and for litigation defense

- \$3,229,092 in the General Capital Fund for property acquisition for the Civic Center properties,
- \$7,500 in the Vehicle Operations Fund to cover unanticipated increase in fuel costs
- \$25,000 in the Equipment Replacement Fund for the purchase of a prisoner transport van
- \$20,000 in the Unemployment Fund to cover unanticipated claims

**Section 3.** Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. The ordinance shall take effect and be in full force five days after passage and publication.

**PASSED BY THE CITY COUNCIL ON NOVEMBER 27, 2006**

---

Mayor Robert L. Ransom

**ATTEST:**

**APPROVED AS TO FORM:**

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Scott Passey  
City Clerk

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Ian Sievers  
City Attorney

Publication Date:  
Effective Date:

## FINAL 2006 BUDGET AMENDMENT DETAIL

Item	Revenue Source		Fund Balance	Explanation	
	Amount		3080000	Total Resources	
General Fund					
Transfer to General Capital Fund		Fund Balance			One-time funding for Civic Center Properties
	\$ 364,820		\$ 364,820	\$ 364,820	
Outside Legal Counsel	\$ 57,228	Fund Balance	\$ 57,228	\$ 57,228	Litigation Defense
Emergency Management		Emergency Management			Generator for Emergency Mass Shelter
Preparedness Assistance Grant	\$ 56,531	Preparedness Assistance Grant	\$ 56,531	\$ 56,531	
Emergency Management		Emergency Management			Community Education
Performance Grant	\$ 24,123	Performance Grant	\$ 24,123	\$ 24,123	
State Coordinated Prevention Grant		State Coordinated Prevention Grant			Natural Yard Care Event Materials, Business Waste Reduction/Green Building Program
	\$ 17,786		\$ 17,786	\$ 17,786	
Transfer Station Construction		Transfer Station Construction			Storm Debris Recycling Event/Education
Mitigation	\$ 63,750	Mitigation	\$ 63,750	\$ 63,750	
Total General Fund	\$ 584,238		\$ 162,190	\$ 422,048	\$ 584,238
Street Fund					
School Zone Flashers		Washington Traffic Safety			Install 3 School Zone Flashers
	\$ 22,500	Committee Grant	\$ 22,500	\$ 22,500	
Total Street Fund	\$ 22,500		\$ 22,500	\$ -	\$ 22,500
General Capital Fund					
Civic Center	\$1,343,560	General Fund Contribution	\$ 150,000	\$ 150,000	Complete Property Acquisition
	\$ -	Fund Balance	\$1,193,560	\$ 1,193,560	Complete Property Acquisition
Civic Center-Future	\$3,300,000	General Fund Contribution	\$1,000,000	\$ 1,000,000	Complete Property Acquisition
	\$ -	Fund Balance	\$2,300,000	\$ 2,300,000	Complete Property Acquisition
South Woods		King County Conservation Futures			Additional Grant Award for purchase of open space
	\$ 467,937	Grant	\$ 100,000	\$ 100,000	
		Bond Proceeds	\$ 367,937	\$ 367,937	
City Gateways		Fund Balance			Reduction due to loss of gambling tax revenue
	\$ (25,000)		\$ (25,000)	\$ (25,000)	
Spartan Gym Upgrades	\$ (45,430)	Fund Balance	\$ (45,430)	\$ (45,430)	Work will be continued in 2007
Saltwater Park Pedestrian Bridge Replacement	\$ (66,215)	Fund Balance	\$ (66,215)	\$ (66,215)	Work will be continued in 2007
Boeing Creek Park Improvements	\$ (127,823)	Fund Balance	\$ (127,823)	\$ (127,823)	Work will be continued in 2007 and 2008
Twin Ponds Park Soccer Field Improvements	\$ 25,000	Bond Proceeds	\$ 25,000	\$ 25,000	Bond projects not included in original 2006 budget

## FINAL 2006 BUDGET AMENDMENT DETAIL

Item	Revenue Source		Fund Balance 3080000	Total Resources	Explanation
	Amount	Amount			
Kruckeberg Gardens		Bond Proceeds			Bond projects not included in original 2006 budget
	\$ 750,000		\$ 750,000	\$ 750,000	
Off Leash Dog Park		Bond Proceeds			Bond projects not included in original 2006 budget
	\$ 10,000		\$ 10,000	\$ 10,000	
Trail Corridors		Bond Proceeds			Bond projects not included in original 2006 budget
	\$ 25,000		\$ 25,000	\$ 25,000	
<b>Total General Capital Fund</b>	<b>\$5,657,029</b>		<b>\$2,427,937</b>	<b>\$ 3,229,092</b>	<b>\$ 5,657,029</b>
<b>Roads Capital Fund</b>					
Aurora 145th - 165th Improvements		Surface Transportation Program Grant			Increase STP Grant to amount projected in CIP
	\$ 28,053		\$ 28,053	\$ 28,053	
		Surface Transportation Program Grant			Transfer available STP grant funding from Aurora 165th - 205th Improvements project as approved by Council on 10/23
	\$1,320,937		\$1,000,000	\$ 320,937	
Interurban Trail Pedestrian Crossing		SafeTeaLu			Include additional grant awarded after budget was adopted
	\$ 432,255		\$ 432,255	\$ 432,255	
	\$ (320,937)		\$ (320,937)	\$ (320,937)	Reduce use of fund balance as approved by Council on 10/23
Aurora 145th - 165th Utility Improvements		Seattle City Light Contribution			Additional reimbursement as projected in CIP
	\$ 270,912		\$ 270,912	\$ 270,912	
	\$ (842,238)	Seattle City Light Contribution	\$ (842,238)	\$ (842,238)	Reduce reimbursement level as approved by Council on 10/23
Aurora 145th - 165th Utility Improvements		Seattle Public Utilities-Water Contribution			Additional reimbursement as projected in CIP
	\$ 130,516		\$ 130,516	\$ 130,516	
	\$ (38,730)	Seattle Public Utilities-Water Contribution	\$ (38,730)	\$ (38,730)	Reduce reimbursement level as approved by Council on 10/23
	\$ 10,485	Ronald Waste Water Contribution	\$ 10,485	\$ 10,485	Additional reimbursement as projected in CIP
Interurban Trail-North Central		Fund Balance			To complete project as included in CIP. Will use unneeded fund balance from Dayton
	\$ 105,000		\$ 356,549	\$ 356,549	Wall project
	\$ 638,875	Real Estate Excise Tax	\$ 387,326	\$ 387,326	To complete project
Dayton Ave. N. @ N. 175th St. Retaining Wall		Fund Balance			Work will be continued in 2007. This amount of fund balance is not required
	\$ (356,549)		\$ (356,549)	\$ (356,549)	
<b>Total Roads Capital Fund</b>	<b>\$1,378,579</b>		<b>\$1,378,579</b>	<b>\$ -</b>	<b>\$ 1,378,579</b>

## FINAL 2006 BUDGET AMENDMENT DETAIL

Item	Revenue Source		Fund Balance	Explanation	
	Amount		3080000	Total Resources	
<b>Vehicle Operations/Maintenance Fund</b>					
Increase for Fuel Costs	\$ 7,500	Fund Balance	\$ 7,500	\$ 7,500	Due to high fuel costs
<b>Total Vehicle Operations/Maintenance Fund</b>	<b>\$ 7,500</b>		<b>\$ -</b>	<b>\$ 7,500</b>	
<b>Equipment Replacement Fund</b>					
Replace Prisoner Transport Van		Fund Balance			Early replacement of prisoner transport van
	\$ 25,000		\$ 25,000	\$ 25,000	
<b>Total Equipment Replacement Fund</b>	<b>\$ 25,000</b>		<b>\$ -</b>	<b>\$ 25,000</b>	
<b>Unemployment Fund</b>					
Unemployment Billings	\$ 20,000	Fund Balance	\$ 20,000	\$ 20,000	Unanticipated claims
<b>Total Unemployment Fund</b>	<b>\$ 20,000</b>		<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 20,000</b>
<b>TOTAL AMENDMENTS</b>	<b>\$7,694,846</b>		<b>\$4,011,206</b>	<b>\$3,683,640</b>	<b>\$ 7,694,846</b>

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

**AGENDA TITLE:** Adoption of Ordinance No. 448, the 2007 Property Tax Levy  
**DEPARTMENT:** Finance  
**PRESENTED BY:** Debbie Tarry, Finance Director

**PROBLEM/ISSUE STATEMENT:**

The City of Shoreline is required to adopt its 2007 levy ordinance and certify the amount to the County Assessor by December 1, 2006. The 2007 proposed budget includes a recommended 1% regular property tax levy increase along with new property tax revenues from an estimated \$39 million in new construction. The 2007 general property tax levy is estimated at \$7,137,889.

The City must also establish an excess levy to collect monies to repay the general obligation bonds that will be issued in December 2006 as was approved by the voters this last May. The general obligation bond levy for 2007 is estimated at \$1,800,000.

**ALTERNATIVES ANALYZED:**

Regular Property Tax Levy

Initiative 747 limits property tax levy increases to 1%, unless voter approval is received for a greater increase. The Council can choose to adopt a levy with an increase that is less than 1% and make a corresponding reduction in expenditures to maintain a balanced 2007 budget. The 1% levy increase will generate approximately \$70,039 in revenues for the General Fund. The City's property tax collections represent only 9.93% of the total property tax paid in 2006 by City of Shoreline property owners.

**FINANCIAL IMPACT:**

The total resources used in the proposed 2007 budget are \$68,206,170. Property tax represents 10% of the overall City resources in the amount of \$7,066,510. If the Council does not approve the proposed property tax levy, the 2007 proposed revenues and expenditures would need to be decreased.

**RECOMMENDATION**

Staff recommends that Council approve Ordinance No. 448, establishing the City's 2007 regular property tax levy and the 2007 excess voter approved levy.

Approved By:

City Manager  City Attorney 

## **INTRODUCTION**

The City of Shoreline is required to adopt its 2007 levy ordinance and certify the amount to the County Assessor by December 1, 2006. A public hearing was held on November 13 to receive public comment on the proposed 2007 property tax levy.

## **BACKGROUND**

### **Property Tax**

In 2001 voters approved Initiative 747 (I-747) in a statewide election. The provisions of I-747 limit property tax levy increases by local governments to the lower of the Implicit Price Deflator (IPD) or one percent without voter approval. This excludes any new property tax revenues generated as a result of new construction.

The 2007 proposed budget includes the allowed 1% levy increase. The revenue generated from this proposed levy increase is approximately \$70,039. The King County Assessor has not yet provided an estimated amount for the new construction. We are estimating an amount of \$39,090,910, resulting in an increase in revenue of nearly \$45,848. These two factors along with estimated refunds of \$1,937 result in an overall 2007 levy increase of \$117,824 when compared with the 2006 levy.

We are projecting an average property valuation increase of 5.89% for Shoreline in 2007. With values of new construction and the overall valuation increase, the current estimated assessed valuation of \$6,036,457,123 will increase to \$6,316,966,318. As a result, the City's levy rate is projected to decrease by approximately 4% in 2007 from \$1.17407 to \$1.12709. This projected rate is slightly lower than projected in the 2007 Proposed Budget. This is a result of an update in the City's assessed valuation. The city's levy rate has decreased each year since 2000 when the rate was \$1.60

Property taxes collected for 2006 will be based upon the assessed valuation established during 2006. With the projected valuation increase of 5.89%, an average priced home values at \$314,000 in 2006 is projected to increase to a value of \$332,495 in 2007. A homeowner of an average priced home could expect that the property tax that they pay to the City will increase from \$367.38 to \$374.75 in 2007, a \$7.37 increase. The homeowner will pay additional taxes to other jurisdictions such as King County, Shoreline School District, local Fire District, and the State School levy. The City's property tax collections represent only 9.93% of the total property tax paid by City of Shoreline property owners in 2006.

In addition to the regular property tax levy, the City Council will be adopting an excess levy to start the repayment of the \$18.795 million of Parks Bonds that voters authorized in May 2006. Although the City will not actually close on the bonds until December 13, 2006, it is necessary for the Council to proceed in setting a levy for 2007 collections in order to meet the levy setting process for King County. Staff will be recommending that the Council set a levy of \$1,800,000 for 2007 for bond debt service. The estimated levy rate is 28.5 cents per \$1,000 assessed valuation. Again, if the City's assessed valuation is greater than current projections, then the levy rate will be slightly lower.

**ALTERNATIVES ANALYZED:**

The City Council can choose to adopt a smaller regular property tax levy increase or no levy increase at all. This would necessitate a reduction in the proposed 2007 City revenues and expenditures to reflect the reduced levy.

The Council cannot reduce the excess voter approved levy.

During the 2007 budget review process including the public hearings, the Council had an opportunity to hear from stakeholders on any possible concerns that they would have with the proposed 2007 property tax levy.

**RECOMMENDATION**

Staff recommends that Council approve Ordinance No. 448, establishing the City's 2007 regular property tax levy and the 2007 excess voter approved levy .

**ATTACHMENTS**

Attachment A – Ordinance No. 448

**ORDINANCE NO. 448**

**AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON LEVYING THE GENERAL TAXES FOR THE CITY OF SHORELINE IN KING COUNTY FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2007, ON ALL PROPERTY BOTH REAL AND PERSONAL, IN SAID CITY WHICH IS SUBJECT TO TAXATION FOR THE PURPOSE OF PAYING SUFFICIENT REVENUE TO CONDUCT CITY BUSINESS FOR THE ENSUING YEAR AS REQUIRED BY LAW AND LEVYING AN EXCESS LEVY FOR THE REPAYMENT OF UNLIMITED GENERAL OBLIGATION BONDS**

WHEREAS, the City Council of the City of Shoreline has considered the City's anticipated financial requirements for 2007 and the amounts necessary and available to be raised by ad valorem taxes on real, personal, and utility property; and,

WHEREAS, the City Council after hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Shoreline requires an estimated regular levy in the amount of \$ 7,137,889, which includes an increase in property tax revenue from the previous year, and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the district and in its best interest;

WHEREAS, the voters of the City of Shoreline approved the issuance of \$18,795,000 in unlimited general obligation bonds on May 16, 2006; and,

WHEREAS, the City will issue the bonds on December 13, 2006, and begin making debt service payments on the bonds beginning June of 2007;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1. Regular Property Tax Levy Changes.** An increase in the regular property tax levy is hereby authorized for the 2007 levy in the amount of \$70,039, which is a percentage increase of 1% from the previous year. This increase is exclusive of additional revenue resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property, and any additional amounts resulting from any annexations that have occurred and refunds made.

**Section 2. Regular Property Tax Levy Limit.** The City will use a levy limit of 101.0% of the statutory maximum levy, plus new construction, annexation, and any increase in the assessed value of state-assessed property for establishing the 2007 levy for collection in 2007 for a total estimated 2007 levy of \$ 7,137,889.

**Section 3. 2007 Regular Property Tax Levy Rate.** There shall be and hereby is levied on all real, personal, and utility property in the City of Shoreline, in King County, current taxes for

the year commencing January 1, 2007, a levy at the estimated rate of \$1.14 per thousand dollars of assessed valuation.

The said taxes herein provided for are levied for the purpose of payment upon the general indebtedness of the City of Shoreline, the General Fund, and for the maintenance of the departments of the municipal government of the City of Shoreline for the fiscal year beginning January 1, 2007.

**Section 4. Voter-Approved Excess Tax Levy for Unlimited General Obligation Bonds.** In addition, a further tax is hereby levied to raise revenue to provide for the interest and redemption of voter-approved general obligation bonds for the fiscal year of 2007 in the amount of \$1,800,000. This tax is applicable to all taxable property within the City of Shoreline.

**Section 5. Notice to King County.** This ordinance shall be certified to the proper County officials, as provided by law, and taxes herein levied shall be collected to pay to the Finance Department of the City of Shoreline at the time and in the manner provided by the laws of the State of Washington for the collection of taxes for non-charter code cities.

**Section 6. Effective Date.** This ordinance shall be in full force five days after publication of this ordinance, or a summary consisting of its title, in the official newspaper of the City, as provided by law.

**Section 7. Severability.** Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by State or Federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

**PASSED BY THE CITY COUNCIL ON NOVEMBER 27, 2006.**

\_\_\_\_\_  
Mayor Robert Ransom

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Scott Passey  
City Clerk

\_\_\_\_\_  
Ian Sievers  
City Attorney

Date of Publication:  
Effective Date:

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## CITY COUNCIL AGENDA ITEM

### CITY OF SHORELINE, WASHINGTON

**AGENDA TITLE:** Adoption of Ordinance No. 449, the year 2007 Budget; Ordinance 451, the year 2007 Fee Schedule; and Resolution 253 Revising Benefit and Compensation Plan for Employees

**DEPARTMENT:** City Manager's Office

**PRESENTED BY:** Robert Olander, City Manager

**PROBLEM/ISSUE STATEMENT:**

The City must adopt its budget for 2007 by December 31, 2006. Ordinance No. 449 will establish the City's appropriations for 2007 and adopt the 2007 salary schedule. Ordinance 451 will adopt the 2007 fee schedule. Resolution No. 253 will amend the City's personnel policies to establish Leadership Team salaries in the same manner as other regular employees.

Subsequent to the distribution of this report, an additional budget workshop will be held on November 20, 2006. Any recommended changes from that workshop will be included in the final ordinance that will be presented to the City Council for adoption on November 27, 2006.

**FINANCIAL IMPACT:** The 2007 Proposed Budget totals \$68,132,525. The following table is a summary of the proposed budget by fund:

	2007 Proposed Budget			2006 Current			
	Beginning			Ending	Budget	Ending	06 - '07
Fund	Fund Balance	Revenue	Expenditures	Fund Balance	Expenditures	Fund Balance	% Change
Operating Funds:							
General Fund	\$ 7,394,350	\$ 27,775,480	\$ 28,353,336	\$ 6,816,494	\$ 29,398,166	(1,520,256)	-3.6%
General Reserve	2,282,647	58,546	0	2,341,193	0	1,509,771	n/a
Streets	795,243	2,302,087	2,422,087	675,243	2,559,651	1,585,801	-5.4%
Code Abatement	68,128	82,500	100,000	50,628	100,000	(96,000)	0.0%
Asset Seizure	33,831	23,500	23,500	33,831	23,000	(23,000)	2.2%
Sub-Total Operating Funds	10,574,199	30,242,113	30,898,923	9,917,389	32,080,817	1,456,316	-3.7%
Internal Service Funds:							
Equipment Replacement	1,470,072	315,569	100,000	1,685,641	138,180	(38,180)	-27.6%
Public Art Fund	212,240	0	0	212,240	115,775		-100.0%
Unemployment	72,258	10,500	10,000	72,758	10,000	(9,247)	0.0%
Vehicle Operations & Maintenance	59,637	139,988	139,988	59,637	88,717	(88,150)	57.8%
Sub-Total Internal Service Funds	1,814,207	466,057	249,988	2,030,276	352,672		-29.1%
Enterprise Funds:							
Surface Water Utility Fund	6,363,913	5,339,508	5,948,957	5,754,464	3,682,346		61.6%
Sub-Total Enterprise Funds	6,363,913	5,339,508	5,948,957	5,754,464	3,682,346		61.6%
Capital Funds:							
General Capital	12,232,990	14,930,580	23,691,223	3,472,347	18,951,460	(9,123,910)	25.0%
City Facility-Major Maintenance Fund	177,152	77,972	110,000	145,124	60,000	9,767,550	83.3%
Roads Capital	7,885,027	5,883,505	7,233,434	6,535,098	34,488,919	(8,380,836)	-79.0%
Sub-Total Capital Funds	20,295,169	20,892,057	31,034,657	10,152,569	53,500,379	(7,737,196)	-42.0%
Total City Budget	\$ 39,047,488	\$ 56,939,735	\$ 68,132,525	\$ 27,854,698	\$ 89,616,214	(10,214,579)	-24.0%

## **RECOMMENDATION**

Staff recommends that Council take the following actions as part of the adoption of the 2007 Budget and move approval of:

- a) Resolution No. 253 to amend the City's Personnel Policies regarding compensation management for Department Directors
- b) Ordinance No. 451 to establish fees and charges for the City by amending Chapters 3.01, 5.07, 5.10, and 5.15 of the Shoreline Municipal Code
- c) Ordinance No. 449 to establish the City's 2007 budget

Approved By: City Manager 

## **INTRODUCTION**

Since the presentation of the proposed 2007 budget to Council on October 16, the City Council will have held four public workshops to review the budget and two public hearings to take citizen's comments. Based upon these discussions and Council's direction, staff will make adjustments to the proposed budget as directed and present Ordinance No. 449 for adoption of the 2007 budget to Council on November 27, 2006.

## **BACKGROUND**

On October 16, the 2007 proposed budget was presented to the City Council. Two budget workshops were held on October 23 and November 6, 2006, where Council reviewed each departmental budget with City staff and a third workshop was held on November 13, 2006. During these workshops, Council discussed its priorities and provided input to the City Manager on the proposed budget. The public was also able to comment at each of these workshops and at the public hearings held on November 6 and November 13. On November 13, the Council held a public hearing to receive public comment on the proposed 2007 property tax levy and the proposed 2007 revenue sources.

A final budget workshop will be held on November 20, 2006. This report does not include any recommendations made by the City Council during the final workshop. Any changes to the proposed budget that are recommended during the November 20 workshop will be included in the final ordinance that will be presented to the City Council for adoption.

The 2007 budget ordinance, as included in this packet, would appropriate a total of \$68,132,535 to thirteen separate funds. The 2007 budget appropriates \$28,353,336 to the General Fund for the general operations of the City.

Components of the 2007 proposed budget include the 2007 Salary Schedule and the 2007 Fee Schedule. Adoption of Ordinance No. 449 will result in the adoption of the salary schedule. Adoption of Ordinance 451 will result in the adoption of the 2007 Fee Schedule. For easy reference the 2007 Salary Schedule (Attachment B) is attached to this staff report. Additionally, Resolution No. 253 will amend the City's personnel policies to establish salaries for the Leadership Team in the same manner as other regular employees. (See November 6, 2006 Staff Report "2007 Proposed Budget Public Hearing Department Presentations" for details).

The 2007 Salary Schedule, as provided in the 2007 proposed budget, includes a recommended market rate adjustment of 3.78%. This is a result of the City's compensation policy of maintaining salaries at the median of our comparable cities. All of our comparable cities grant a cost of living adjustment to their City employees. Historically the median of the cost of living adjustments granted by the comparable cities has been 90% of the Seattle/Tacoma/Everett June CPI-U. The 2006 June Seattle/Tacoma/Everett CPI-U was 4.2%. As a result the 2007 recommended market adjustment is 3.78%.

As per Council policy, the 2007 Fee Schedule includes inflationary adjustments of 4.2% based upon the change in the June 2005 to June 2006 Seattle Consumer Price Index for all Urban Consumers (CPI-U). The City's land-use and non-building permit base hourly rate will increase by \$5.25 per hour to a 2007 rate of \$132.25. Recreation fees were reviewed for both inflationary adjustments and market comparison. Based upon this review, staff recommends a market adjustment for some fees such as aquatic fees, facility rental fees and other general recreation fees.

The 2007 Fee Schedule also includes an adjustment to the City's surface water utility rates for 2007. The Surface Water Master Plan, adopted by the City Council in 2005, recommended a fee structure that would provide priority level one through three operation and maintenance requirements and level one and two of future capital project improvements over the next 20 years. The proposed rate increase for 2007 is \$9 or approximately 8% for a single-family home, bringing the proposed 2007 fee to \$120. Rates based on impervious surface will also be increased by approximately 9%.

### **RECOMMENDATION**

Staff recommends that Council take the following actions as part of the adoption of the 2007 Budget and move approval of:

- a) Resolution No. 253 to amend the City's Personnel Policies regarding compensation management for Department Directors
- b) Ordinance No. 451 to establish fees and charges for the City by amending Chapters 3.01, 5.07, 5.10, and 5.15 of the Shoreline Municipal Code
- c) Ordinance No. 449 to establish the City's 2007 budget

### **ATTACHMENTS**

Attachment A – Resolution No. 253, Amending the City's Personnel Policies

Exhibit A - Personal Policy 5.07

Attachment B – Ordinance No. 451, Adopting the 2007 Fee Schedule

Exhibit A

Exhibit B

Exhibit C

Exhibit D

Exhibit E

Exhibit F

Attachment C – Ordinance No. 449, Adopting the annual Budget of the City of Shoreline for the Year 2007

Exhibit A – 2007 Salary Schedule



# ***ATTACHMENT A***

**RESOLUTION NO. 253**

**A RESOLUTION OF THE CITY OF SHORELINE,  
WASHINGTON, ADOPTING REVISIONS TO PERSONNEL  
POLICIES REGARDING THE COMPENSATION PLAN FOR  
LEADERSHIP TEAM CLASSIFICATIONS**

WHEREAS, the City of Shoreline has been operating under Personnel Policies last revised on October 2, 2006 by Resolution No. 250; and

WHEREAS, the City Council wishes to revise its Personnel Policies to provide for establishment of Leadership Team employee salaries in the same manner as other City of Shoreline regular employees; now therefore

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
SHORELINE, WASHINGTON:**

**Section 1. Revision.** The City Manager is authorized to implement a revised *Personnel Policies*, filed with the City Clerk under receiving number\_\_\_\_\_, which shall include amendments to Policies 5.07 Exhibit A attached hereto.

**Section 2. Effective Date.** The revised *Personnel Policies* shall take effect December 1, 2006.

**ADOPTED BY THE CITY COUNCIL ON November 27, 2006.**

\_\_\_\_\_  
Mayor Robert Ransom

**ATTEST:**

\_\_\_\_\_  
Scott Passey  
City Clerk

## Exhibit A

### 5.07 Classification and Compensation Plan

The City has a strong interest in attracting and retaining excellent employees. It is the policy of the City to maintain a comprehensive classification and compensation program. Within budget limitations, the City endeavors to pay salaries competitive with those paid within comparable jurisdictions and within the applicable labor market.

The City Manager shall be responsible for the administration of the classification and compensation plan. All changes in classifications and changes in assignment of classifications to salary ranges must be approved by the City Manager.

- A. **Classifications.** A classification description consisting of an appropriate title, description of duties, statement of minimum education, experience and training is prepared and maintained for all regular positions within the City. Each classification is assigned a salary grade and corresponding salary range by the Human Resources Director and the City Manager, with input from the appropriate Department Director. Periodically, the City may revise its classification descriptions and re-evaluate individual jobs.
- B. **Classification Review.** An employee who does not believe that his or her classification accurately reflects the current duties of the position may request a review of his/her classification by the Department Director. After review by the Department Director and the Human Resources Director, any changes shall be recommended to the City Manager for reclassification as appropriate. The City Manager retains the final authority to approve or disapprove changes in classifications, within budgetary guidelines, and/or assignment of duties to employees. Any changes in classification that would increase an employee's pay rate will be retroactive to the date of submittal of the request for review.
- C. **Steps.** The compensation plan consists of minimum and maximum salaries and six salary steps for each class of positions. The steps are set at 4% increments. Each step is an annual step. Once the top step is reached, the employee remains in the top step as long as the employee remains in the position.
- D. **Starting Rates of Pay.** New employees generally will begin their employment at step 1 of the range for the classification. At the request of a Department Director, the Human Resources Director may recommend to the City Manager that a new employee start at a higher step. The City Manager must give approval prior to offering a salary above step 1. Offers will be extended by either the Human Resources Department or the Department Director.

Deleted: (Paragraph C does not apply to employees who are members of the City's Leadership Team)

Circumstances that support hiring above Step 1 include:

1. Additional and directly applicable education or experience above the minimum requirements;
2. Market conditions, including the applicant's current salary, that support a higher starting salary;
3. The proposed higher salary will not create inequities with existing internal salaries.

E. **Step Increase.** Regular employees not at the top step will be considered annually for advancement to the next step. The step increase will be effective on the step increase date.

F. **Promotion.** A regular employee receiving a promotion shall be placed in the first step in the new range that provides for at least a 5% increase or the top step of the new range if there is not step that allows at least a 5% increase. The employee's promotion date becomes the employee's step increase date.

If the Department Director believes that circumstances warrant an exception to the 5% placement rule, and if the Human Resources Director concurs, they may recommend to the City Manager a higher placement. Circumstances that support a placement greater than a 5% increase are:

1. Additional and directly applicable education or experience above the minimum requirements;
2. Market conditions that support a higher starting salary;
3. The proposed higher salary will not create inequities with existing internal salaries.

G. **Transfer.** A regular employee receiving a transfer shall remain in the same step and retain the same step increase date.

H. **Demotion.**

1. **Disciplinary Demotion.** If the demotion is a result of a disciplinary action, the employee shall be placed in the highest step in the new range that provides for a decrease. The demotion date will become the employee's new step increase date.
2. **Any Other Demotion.** If the demotion is a result of any reason other than discipline and the employee's current salary is within the new pay range, the employee shall remain at the same rate of pay until the employee's next step increase date. On the step increase date, the employee shall move to the next step in the new range that provides for an increase. The employee shall retain the same step increase date.

**Deleted:** The starting rate of pay for new employees hired into Leadership Team positions shall be determined by the City Manager.¶

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**Deleted:** (Paragraph E does not apply to employees who are members of the City's Leadership Team)

**Deleted:** A Leadership Team member receiving a promotion or an individual being promoted to a position on the Leadership Team shall have their salary established at the discretion of the City Manager.

If the employee's current salary is higher than the top step of the new salary range, the employee shall be placed in the top step of the new range.

- I. **Y-Rating.** When a regular employee's position has been y-rated, the employee will remain at the same rate of pay until the pay range increases enough to include that rate. At that time, the employee shall be placed in the first step that does not provide for a decrease. No COLA or step increase will be awarded during this period.

**Deleted:** ¶

If a Leadership Team member is demoted, his or her salary shall be determined by the City Manager.¶  
If a classification is removed from the Leadership Team, the City Manager shall determine the appropriate salary range and assign the classification to the City's step/range system. The employee's salary placement shall be determined by the step/range system rules as outlined in sub section G.¶

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**Deleted: Special Salary Rules for Employee's on the City's Leadership Team.** Membership on the City's Leadership Team shall be in the discretion of the City Manager. Leadership Team classifications will be placed in a salary range that reflects the market as established in the City's compensation policy, but which has no steps.¶

¶  
In December of each year the City Manager shall make a determination as to where within the appropriate salary range the individual will be placed for the following calendar year. In making this determination, the City Manager will apply the following criteria:¶  
Length of employment in the position;¶  
Performance and work plan achievement;¶  
Results of the employees annual performance evaluation; and,¶  
The city's annual market adjustment.¶  
¶



# ***ATTACHMENT B***

## ORDINANCE NO. 451

### AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON INCREASING CITY FEES FOR INFLATION, REVISING FEES FOR PLANNING AND DEVELOPMENT SERVICES, REORGANIZING HEARING EXAMINER AND BUSINESS LICENSE FEES, AND AMENDING CHAPTERS 3.01, 5.07, 5.10 AND 5.15 OF THE MUNICIPAL CODE

WHEREAS, all fees should be adjusted by the CPI-U, rounded to the nearest quarter dollar for 2007 and subsequent years;

WHEREAS, the Planning and Development Services fee schedule set forth in Chapter 3.01.010 SMC, *Planning and Development Services*, should be reorganized to reflect current costs and practices;

WHEREAS, the appeal fees for the Hearing Examiner apply to all appeals and should be recodified into its own section; and

WHEREAS, all business license fees set forth in Chapter 5.07 and Chapter 5.15 of the Shoreline Municipal Code are proposed to be consolidated into Chapter 3.01 SMC, *Fee Schedules*.

### NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE DO ORDAIN AS FOLLOWS:

**Section 1. Amendment.** Shoreline Municipal Code Section 3.01.010, *Planning and development services*, is hereby amended as set forth in Exhibit A.

**Section 2. New Section.** A new section, Shoreline Municipal Code 3.01.025, *Hearing examiner fees*, is hereby adopted as set forth in Exhibit B.

**Section 3. Amendment.** Shoreline Municipal Code Section 3.01.030, *Parks , recreation and cultural services*, is hereby amended as set forth in Exhibit C.

**Section 4. New Section.** A new section, Shoreline Municipal Code 3.01.035, *Business license fees*, is hereby adopted as set forth in Exhibit D.

**Section 5. Amendment.** Shoreline Municipal Code, 3.01.040, *Financial fees*, is hereby amended to read as follows:

The maker of any check that is returned to the city due to insufficient funds or a closed account shall be assessed a collection fee of ~~\$25.00~~ \$26.00.

**Section 6. Amendment.** Shoreline Municipal Code Section 3.01.050, *Public records*, is hereby amended as set forth in Exhibit E.

**Section 7. Amendment.** Shoreline Municipal Code Section 3.01.070, *Surface water management rate table*, is hereby amended as set forth in Exhibit F.

**Section 8. Amendment.** Section 5.07.030 and 5.07.080 of the Shoreline Municipal Code are hereby amended to read as follows:

5.07.030 License required – Fee – Term – Notices.

- A. It is unlawful for any person to engage in any business as provided in this chapter within the city limits, without first obtaining a license pursuant to the provisions of this chapter.
- B. The fees and penalties associated with the licenses described in this section ~~shall be~~ are set forth in the business license fee schedule in Chapter 3.07 SMC. as follows:
- C. All registrations shall be renewable on the thirty-first day of December of each year. The clerk shall send notice of renewals to each license holder by December 1st of each year.
- D. Fees becoming due for less than one year shall be prorated on a quarterly basis.
- E. A duplicate license shall be issued by the clerk to replace any license previously issued, which has been lost, stolen, defaced or destroyed, upon the paying to the clerk of the required fee. ~~a fee of \$5.00.~~
- F. Any notice required by this chapter to be mailed to any license holder shall be sent by ordinary mail, addressed to the license holder shown by the records of the clerk or, if no such address is shown, to such address as the clerk is able to ascertain by reasonable effort. Failure of the license holder to receive such mailed notice shall not release the license holder from any fee or penalties thereon, nor shall such failure of the business to operate extend any time limit set by the provisions of this chapter

5.07.080 License renewal – Late fee.

- A late penalty shall be charged on all applications for renewal of a license received later than 10 working days after the expiration date of such license as set forth in SMC 3.07.035. ~~The amount of such penalty is fixed as follows:~~
  - ~~A. For a license requiring a fee of less than \$50.00, 20 percent of the required fee.~~
  - ~~B. For a license requiring a fee of more than \$50.00, 10 percent of the required fee.~~

**Section 9. Amendment.** Section 5.10.040 of the Shoreline Municipal Code is hereby amended to read as follows

5.10.040 Adult cabaret licenses.

A. Adult Cabaret Operator's License.

- 1. All applications for an adult cabaret operator's license shall be submitted to the clerk in the name of the person or entity proposing to conduct an adult cabaret on the business premises and shall be signed by such person and certified as true under penalty of perjury. All applications shall be submitted on a form supplied by the city, and shall be complete when the following information and submittals are provided:

- a. For each applicant: names; any aliases or previous names; driver's license number, if any; Social Security number, if any; business, mailing, and residential address; and business and residential telephone number.
- b. If a corporation, date and place of incorporation, evidence that it is in good standing under the laws of Washington, and name and address of any registered agent for service of process.
- c. Whether the applicant holds any other licenses under this chapter or any license for similar adult entertainment or sexually oriented business, including motion picture theaters and panorams, from the city or another city, county or state, and if so, the names and addresses of each other licensed business.
- d. A summary of the business history of each applicant owning or operating the adult entertainment or other sexually oriented businesses, providing names, addresses and dates of operation for such businesses, and whether any business license or adult entertainment license has been revoked or suspended, and the reason therefor.
- e. For each applicant, any and all criminal convictions or forfeitures within five years immediately preceding the date of the application, other than parking offenses or minor traffic infractions, including the dates of conviction, nature of the crime, name and location of court and disposition.
- f. For each applicant, a description of business, occupation or employment history for the three years immediately preceding the date of the application.
- g. The location and doing-business-as name of the proposed adult cabaret, including a legal description of the property, street address, and telephone number, together with the name and address of each owner and lessee of the property.
- h. Two two-inch by two-inch color passport-quality photographs of the applicant, taken within six months of the date of application showing only the full face.
- i. Documentation that the applicant has attained requisite age as stated in SMC 5.10.030(A). Any one of the following shall be accepted as documentation of age:
  - i. A motor vehicle operator's license issued by any state bearing the applicant's photograph and date of birth;
  - ii. A state-issued identification card bearing the applicant's photograph and date of birth;
  - iii. An official passport or military ID issued by the United States of America;
  - iv. An immigration card issued by the United States of America.
- j. A scale drawing or diagram showing the proposed configuration of the premises for the adult cabaret, including a statement of the total floor space occupied by the business, and marked dimensions of the interior of the premises. Performance areas, seating areas, manager's office and stations, restrooms and service areas shall be clearly marked on the drawing. An application for a license for an adult cabaret shall include building plans which demonstrate conformance with SMC 5.10.070(C).
- k. A nonrefundable application fee of as set forth in the business license fee schedule in SMC 3.07.035 ~~\$500.00~~ must be paid at the time of filing an application in order to defray the costs of processing the application.
2. Notification of the acquisition of new general partners, managing members, officers or directors, subsequent to the issuance of an adult cabaret license, shall

be provided in writing to the city clerk, no later than 21 days following such acquisition. The notice required shall include the information required for the original adult cabaret license application.

3. The adult cabaret license, if granted, shall state on its face the name of the person or persons to whom it is issued, the expiration date, the doing-business-as name and the address of the licensed adult cabaret. The permit shall be posted in a conspicuous place at or near the entrance to the adult cabaret so that it can be easily read at any time the business is open.
4. No person granted an adult cabaret license pursuant to this chapter shall operate the adult cabaret business under a name not specified on the license, nor shall any person operate an adult cabaret under any designation or at any location not specified on the license.
5. Upon receipt of any complete application and fee, the clerk shall provide copies to the police department, and to other appropriate city departments or contractors, for a full investigation and review to determine compliance of the proposed adult cabaret with this chapter and other applicable laws. Each adult cabaret operator's license shall be issued with a notification that it shall be subject to revocation for noncompliance of the premises with building and zoning codes and this chapter.
6. In the event the premises are not yet constructed, the departments shall base their recommendation as to premises compliance on their review of the drawings submitted with the application. Any adult cabaret license approved prior to premises construction shall contain a condition that the premises must be inspected prior to occupancy, and determined to be in substantial conformance with the drawings submitted with the application and other applicable building and development regulations.
7. An adult cabaret operator's license shall be issued or the application denied by the clerk within 14 days of the date of filing a complete license application and fee, unless the clerk determines that the applicant has failed to meet any of the requirements of this chapter or provide any information required under this subsection, or that the applicant has made a false, misleading or fraudulent statement of material fact on the application for a license. Upon request of the applicant, the clerk shall grant an extension of time, up to but not to exceed 20 additional days, in which to provide all information required for license application. The time period for granting or denying a permit shall be stayed during the period in which the applicant is allowed an opportunity to properly complete the application. If the clerk finds that the applicant has failed to meet any of the requirements for issuance of an adult cabaret operator's license, the clerk shall issue a notice of nonissuance in writing, and shall cite the specific reasons therefor.
8. No person granted a license pursuant to this chapter shall operate the adult cabaret under a name not specified in the license, nor shall he or she conduct business under any designation or location not specified in the license.

**B. Adult Cabaret Manager's License.**

1. No person shall work as a manager at an adult cabaret without an applicable manager's license issued by the city. Each applicant for a manager's license shall complete an application on forms provided by the city containing the information

identified below. A nonrefundable application fee as set forth in the business license fee schedule in SMC 3.07.035 of ~~\$100.00~~ shall accompany the application. A copy of the application shall be provided to the police department for its review, investigation and recommendation. All applications for a manager's license shall be signed by the applicant and certified to be true under penalty of perjury. The manager's license application shall require the following information:

a. The applicant's name, home address, home telephone number, date and place of birth, Social Security number, and any stage names or nicknames used in entertaining.

b. The name and address of each business at which the applicant intends to work as a manager.

c. Documentation that the applicant has attained the requisite age as stated in SMC 5.10.030(A). Any one of the following shall be accepted as documentation of age:

i. A motor vehicle operator's license issued by any state bearing the applicant's photograph and date of birth;

ii. A state-issued identification card bearing the applicant's photograph and date of birth;

iii. An official passport or military ID issued by the United States of America; or

iv. An immigration card issued by the United States of America.

d. A complete statement of all convictions of the applicant for any misdemeanor or felony violations in this or any other city, county, or state within five years immediately preceding the date of the application, except parking violations or minor traffic infractions.

e. A description of the applicant's principal activities or services to be rendered.

f. Two two-inch by two-inch color passport-quality photographs of the applicant, taken within six months of the date of application showing only the full face.

2. The clerk may request additional information or clarification when necessary to determine compliance with this chapter.

3. Upon receipt of the complete application and fee, the clerk shall provide copies to the police department for its investigation and review for compliance with this chapter.

4. A manager's license shall be issued by the clerk by the end of the next business day following receipt of a complete application and fee, unless the clerk determines that the applicant has failed to provide any information required to be supplied according to this chapter, or that the applicant is a person of a class specified in SMC 5.10.030. Upon request of the applicant, the clerk shall grant an extension of time not to exceed 20 additional days in which to provide all information required for license application. If the clerk determines that the applicant has failed to meet any of the requirements for issuance of a manager's license, the clerk shall deny the application in writing and shall cite the specific reasons therefor, including applicable laws. If the clerk fails to approve or deny the application by the end of the next business day, the applicant may, subject to all other applicable laws, commence work as an adult cabaret manager in a duly licensed adult cabaret until notified, in writing, by the clerk that the application has been denied or the final disposition of the appeal if the applicant appeals the clerk's decision.

C. Entertainer's License.

1. No person shall work as an entertainer at an adult cabaret without an applicable entertainer's license issued by the city. Each applicant for an entertainer's license shall complete an application on forms provided by the city containing the information identified below. A nonrefundable application fee as set forth in the business license fee schedule in SMC 3.07.035 ~~of \$100.00~~ shall accompany the application. A copy of the application shall be provided to the police department for its review, investigation and recommendation. All applications for an entertainer's license shall be signed by the applicant and certified to be true under penalty of perjury. The entertainer's license application shall require the following information:

a. The applicant's name, home address, home telephone number, date and place of birth, Social Security number, and any stage names or nicknames used in entertaining.

b. The name and address of each business at which the applicant intends to work as an entertainer.

c. Documentation that the applicant has attained requisite age as stated in SMC 5.10.030(A). Any one of the following shall be accepted as documentation of age:

i. A motor vehicle operator's license issued by any state bearing the applicant's photograph and date of birth;

ii. A state-issued identification card bearing the applicant's photograph and date of birth;

iii. An official passport or military ID issued by the United States of America; or

iv. An immigration card issued by the United States of America.

d. A complete statement of all convictions of the applicant for any misdemeanor or felony violations in this or any other city, county, or state within five years immediately preceding the date of the application, except parking violations or minor traffic infractions.

e. A description of the applicant's principal activities or services to be rendered.

f. Two two-inch by two-inch color passport-quality photographs of the applicant, taken within six months of the date of application showing only the full face.

2. The clerk may request additional information or clarification when necessary to determine compliance with this chapter.

3. Upon receipt of the complete application and fee, the clerk shall provide copies to the police department for its investigation and review for compliance with this chapter. An entertainer's license shall be issued by the clerk by the end of the next business day following receipt of a complete application and fee, unless the clerk determines that the applicant has failed to provide any information required to be supplied according to this chapter, or that the applicant is a person of a class specified in SMC 5.10.030. Upon request of the applicant, the clerk shall grant an extension of time not to exceed 20 additional days in which to provide all information required for license application. If the clerk determines that the applicant has failed to meet any of the requirements for issuance of an entertainer's license, the clerk shall deny the application in writing and shall cite the specific reasons therefor, including applicable laws. If the clerk fails to approve or deny the application by the end of the next business day, the applicant may, subject to all other applicable laws, commence work as an entertainer in a duly licensed adult cabaret until notified, in writing, by the clerk

that the application has been denied or the final disposition of the appeal if the applicant appeals the clerk's decision

**Section 10. Repeal.** Section 5.10.050 of the Shoreline Municipal Code is hereby repealed.

**Section 11. Amendment.** Section 5.10.080 of the Shoreline Municipal Code is hereby amended to read as follows:

5.10.080 License term – Assignment – Renewals.

A. Licenses shall expire one year from the date of issue.

B. Application for renewal of licenses issued hereunder shall be made to the clerk no later than 30 days prior to the expiration of adult cabaret licenses. The renewal license shall be issued in the same manner and on payment of the same fees as for an original application under this chapter. There shall be assessed and collected by the clerk an additional charge, computed as a percentage of the license fee, on applications not made on or before said date, as set forth in the business license fee scheduled in SMC 3.07.035. follows:

<u>Days Past Due</u>	<u>Percent of License Fee</u>
<u>7 – 30</u>	<u>10%</u>
<u>31 – 60</u>	<u>25%</u>
<u>61 and over</u>	<u>100%</u>

C. The clerk shall renew a license upon receipt of a complete application and fee, and subject to compliance with the provisions of SMC 5.10.040 regarding original licenses.

**Section 12. Amendment.** Section 5.15.050 of the Shoreline Municipal Code is hereby amended to read as follows

5.15.050 License fee – Terms – Assignment – Renewals.

A. The license year for licenses under this chapter shall be one year from date of issue. Except as hereinafter provided, all license fees under this chapter shall be payable on an annual basis. Annual license fees are set forth in the business license fee schedule in SMC 3.07.035 SMC. ~~shall be as follows:~~

~~1. Panoram premises license, \$200.00 per year;~~

~~2. Panoram device license, \$50.00 per year for each device; and~~

~~3. Panoram operator license, \$500.00 per year.~~

B. License fees under subsection A of this section shall not be prorated, except that if the original application of a license is made subsequent to June 30th in any year, the license fee for the remainder of that year shall be one-half of the annual license fee. Licenses issued under this chapter may not be assigned or transferred to other premises, operators or devices.

C. On or before December 31st of each year, a licensee under this chapter shall file an application for renewal of each license he wishes to use in the next license year. An application for renewal of a license shall be filed in the same manner as an

original application for such a license, and shall be accompanied by a renewal fee in an amount equal to the license fee applicable to an original application for such a license under this section. On renewal applications filed after December 31st, the clerk shall assess and collect an additional charge as set forth in the business license fee schedule in Chapter 3.07 SMC. follows:

1. ~~If the application is more than six but less than 31 days late, the additional charge is 10 percent of the renewal fee; and~~
2. ~~If the application is more than 30 but less than 61 days late, the additional charge is 25 percent of the renewal fee.~~

**Section 13. Repeal.** Section 3.01.015 of the Shoreline Municipal Code is hereby repealed.

**Section 14. Recodification.** Section 3.01.070 of the Shoreline Municipal Code is recodified into section 3.01.040 of the Shoreline Municipal Code and section 3.01.040 of the Shoreline Municipal Code is recodified into section 3.01.070 of the Shoreline Municipal Code.

**Section 15. Amendment to Annual Adjustments.** Ordinance No. 218, Section 4, is amended to read as follows:

The fee schedules in Chapter 3.01 of the Shoreline Municipal Code shall be automatically updated on an annual basis on January 1<sup>st</sup> of each year by the Seattle Consumer Price Index for all urban consumers (CPI-U). The adjustment shall be calculated each year and included in the City Manager's Proposed Budget. The annual adjustment shall be based on the CPI-U average for the period that includes the last six months of the previous budget year and the first six months of the current budget year. The City Manager may choose to not include annual CPI-U adjustments in the City Manager's Proposed Budget and the City Council may choose to not include annual CPI-U adjustments in the Adopted Budget for select user fees in any individual budget year without impacting the full force of this section for subsequent budget years.

The annual adjustments to the fees in Chapter 3.01 of the Shoreline Municipal Code ~~Exhibit A shall be rounded to the nearest dollar with the exception of the Building Permit fees which shall be rounded to the nearest quarter dollar. The annual adjustments to the fees in Exhibits B and C shall be rounded to the nearest quarter dollar.~~

**Section 16. Effective Date and Publication.** A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. The ordinance shall take effect and be in full force five days after passage and publication.

**PASSED BY THE CITY COUNCIL ON NOVEMBER 27, 2006.**

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Mayor Robert L. Ransom

ATTEST:

APPROVED AS TO FORM:

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Scott Passey  
City Clerk

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Ian Sievers  
City Attorney

Date of Publication: December 1, 2006  
Effective Date: December 6, 2006

EXHIBIT A	
3.01.010 Planning and development services	
Type of Permit Application	Fee (based on <del>\$127.00</del> <u>\$132.25</u> per hour)
<b>APPEALS</b>	
Appeals	\$390.00
<b>BUILDING</b>	
Building Permit (based on the "building permit valuations" as defined in section R108.3 of the International Residential Code and section 108.3 of the International Building Code):	Minimum fee is <del>\$127.00</del>
<u>\$501 - \$2,000</u>	<u>\$23.50 for the first \$500.00 + \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.</u>
<u>\$2,001 - \$25,000</u>	<u>\$69.25 for the first \$2,000, + \$14.00 for each additional \$1,000 or fraction thereof, to and including \$25,000.</u>
<u>\$25,001 - \$50,000</u>	<u>\$391.25 for the first \$25,000 + \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000.</u>
<u>\$50,001 - \$100,000</u>	<u>\$643.75 for the first \$50,000 + \$7.00 for each additional \$1,000, or fraction thereof, to and including \$100,000</u>
<u>\$100,001 - \$500,000</u>	<u>\$993.75 for the first \$100,000 + \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000.</u>
<u>\$500,001 - \$1,000,000</u>	<u>\$3,233.75 for the first \$500,000 + \$4.75 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.</u>
<u>\$1,000,001 +</u>	<u>\$5,608.75 for the first \$1,000,000 + \$3.15 for each additional \$1,000, or fraction thereof.</u>
<u>Structural Plan Review</u>	<u>65% of the building permit fee</u>
<u>Civil Plan Review, Commercial (if applicable)</u>	<u>Hourly rate, 5-hour minimum (\$661.25)</u>
<u>Civil Plan Review, Residential (if applicable)</u>	<u>Hourly rate, 3-hour minimum (\$396.75)</u>

All Other Plan Review of Work	Hourly rate, 1-hour minimum (\$127.00)
<b>ELECTRICAL</b>	
Electrical Permit	Permit fee described in WAC 296-46B-905, plus a 20% <del>handling</del> <u>administrative</u> fee
<b>FIRE</b>	
<b>Automatic Fire Alarm System:</b>	
Existing System	
New or relocated devices up to 5	Hourly rate, 1-hour minimum (\$127.00)- (\$132.25)
New or relocated devices 6 up to 12	Hourly rate, 3-hour minimum (\$381.00) (\$396.75)
Each additional new or relocated device over 12	\$5.00 \$5.25 per device
New System	Hourly rate, 4-hour minimum (\$508.00) (\$529.00)
Each additional new or relocated device over 30	\$5.00 \$5.25 per device
Fire Extinguishing Systems:	
Commercial Cooking Hoods	
1 to 12 flow points	Hourly rate, 3-hour minimum (\$381.00) (\$396.75)
More than 12	Hourly rate, 4-hour minimum (\$508.00) (\$529.00)
Other Fixed System Locations	Hourly rate, 4-hour minimum (\$508.00) (\$529.00)
<b>Fire Pumps:</b>	
Commercial Systems	Hourly rate, 4-hour minimum (\$508.00) (\$529.00)
<b>Commercial Flammable/Combustible Liquids:</b>	
Aboveground Tank Installations	
First tank	Hourly rate, 2-hour minimum (\$264.50)
Additional	Hourly rate, 1-hour minimum (\$132.25)

<b>Underground Tank Installations</b>	
First tank	Hourly rate, 2-hour minimum (\$254.00) (\$264.50)
Additional	Hourly rate, 1-hour minimum (\$127.00)- (\$132.25)
Underground Tank Piping (with new tank)	Hourly rate, 2-hour minimum (\$254.00) (\$264.50)
Underground Tank Piping Only (vapor recovery)	Hourly rate, 3-hour minimum (\$381.00) (\$396.75)
<b>Underground Tank Removal</b>	
First tank	Hourly rate, 2-hour minimum (\$254.00) (\$264.50)
Additional tank	\$65.00-\$66.25 per additional tank
<b>Compressed Gas Systems (exception: medical gas systems require a plumbing permit):</b>	
Excess of quantities in IFC Table 105.6.9	Hourly rate, 2-hour minimum (\$254.00) (\$264.50)
<b>High-Piled Storage:</b>	
<b>Class I – IV Commodities:</b>	
501 – 2,500 square feet	Hourly rate, 2-hour minimum (\$254.00) (\$264.50)
2,501 – 12,000 square feet	Hourly rate, 3-hour minimum (\$381.00) (\$396.75)
Over 12,000 square feet	Hourly rate, 4-hour minimum (\$508.00) (\$529.00)
<b>High Hazard Commodities:</b>	
501 – 2,500 square feet	Hourly rate, 3-hour minimum (\$381.00) (\$396.75)
Over 2,501 square feet	Hourly rate, 5-hour minimum (\$635.00) (\$661.25)
<b>Underground Fire Mains and Hydrants</b>	Hourly rate, 3-hour minimum (\$381.00) (\$396.75)
<b>Industrial Ovens:</b>	
Class A or B Furnaces	Hourly rate, 2-hour minimum (\$254.00) (\$264.50)
Class C or D Furnaces	Hourly rate, 4-hour minimum (\$508.00) (\$529.00)
<b>LPG (Propane) Tanks:</b>	
Commercial, less than 500-Gallon Capacity	Hourly rate, 2-hour minimum (\$254.00) (\$264.50)

Commercial, 500-Gallon+ Capacity	Hourly rate, 3-hour minimum (\$381.00) (\$396.75)
Commercial, Temporary	Hourly rate, 1-hour minimum (\$127.00)- (\$132.25)
Residential 0 – 500-Gallon Capacity	Hourly rate, 1-hour minimum (\$127.00)- (\$132.25)
<b>Spray Booth</b>	Hourly rate, 4-hour minimum (\$508.00) (\$529.00)
<b>Sprinkler Systems (each riser):</b>	
New Systems	Hourly rate, 5-hour minimum (\$635.00) (\$661.25), plus \$3.00 per head
Existing Systems	
1 – 10 heads	Hourly rate, 3-hour minimum (\$381.00) (\$396.75)
11 – 20 heads	Hourly rate, 4-hour minimum (\$508.00) (\$529.00)
More than 20 heads	Hourly rate, 5-hour minimum (\$635.00) (\$661.25)
Residential (R-3) 13-D System	
1 – 30 heads	Hourly rate, 3-hour minimum (\$381.00) (\$396.75)
More than 30 heads	Hourly rate, 3-hour minimum (\$381.00) (\$396.75), plus \$3.00 per head
<b>Voluntary 13-D Systems in residencies when not required otherwise</b>	Hourly rate, 1-hour minimum (\$127.00)- (\$132.25)
<b>Standpipe Systems</b>	Hourly rate, 4-hour minimum (\$508.00) (\$529.00)
<b>Temporary Tents and Canopies</b>	Hourly rate, 1-hour minimum (\$127.00)- (\$132.25)
<b>MECHANICAL</b>	
Residential <del>furnace</del> Mechanical System Base	Hourly rate, 1-hour minimum (\$127.00)- (\$132.25) (including 4 pieces of equipment), \$10.00 per piece of equipment over 4
Residential Fireplace (up to two)	Hourly rate, 1-hour minimum (\$127.00)
Commercial Mechanical System Base	Hourly rate, 3-hour minimum (\$381.00) (\$396.75) (including 4 pieces of equipment), \$10.00 per piece of equipment over 4

All Other Mechanical (Residential and Commercial)	Hourly rate, 1-hour minimum (\$127.00)- (\$132.25)
Planned Action Determination	
<b>PLUMBING</b>	
Plumbing Systems Base (including 4 fixtures), \$10.00 per fixture over 4	Hourly rate, 1-hour minimum (\$127.00) (\$132.25) (including 4 fixtures), \$10.00 per fixture over 4
Gas Piping Systems Base standalone permit (including 4 outlets), \$10.00 per outlet over 4	Hourly rate, 1-hour minimum (\$127.00) (\$132.25) (including 4 outlets), \$10.00 per outlet over 4
Backflow Prevention Device Base - standalone permit over 4 (including 4 devices), \$10.00 per device	Hourly rate, 1-hour minimum (\$127.00) (\$132.25) (including 4 devices), \$10.00 per device
Backflow Prevention Device as part of a plumbing systems permit	\$10.00 per outlet
<b>ENVIRONMENTAL REVIEW</b>	
Environmental Checklist (SEPA):	
Single-Family	Hourly rate, 10-hour minimum (\$1,270) (\$1,322.50)
Multifamily/Commercial	Hourly rate, 15-hour minimum (\$1,905) (\$1,983.75)
Environmental Impact Statement Review	Hourly rate, 35-hour minimum (\$4,445) (\$4,628.75)
<b>LAND USE</b>	
Accessory Dwelling Unit	Hourly rate, 1-hour minimum (\$127.00)- (\$132.25)
Adult Family Home	Hourly rate, 2-1/2-hour minimum (\$318.00) (\$330.75)
Clearing and Grading Permit	Hourly rate, 3-hour minimum (\$381.00)
Comprehensive Plan Amendment – Site Specific	Hourly rate, 60-hour minimum (\$7,620) (\$7,935), plus public hearing (\$1,950) (\$2,032)
Conditional Use Permit (CUP)	Hourly rate, 30-hour minimum (\$3,810) (\$3,967.50), plus public hearing (\$1,950)
Continuation and/or Minor Alteration of Nonconforming Use	Hourly rate, 1-hour minimum (\$127.00)
Critical Areas Reasonable Use Permit (CARUP)	Hourly rate, 8-hour minimum (\$1,016) Hourly rate, 60-hour minimum (\$7,935), plus public hearing (\$2,032)

Critical Areas Special Use Permit (CASUP)	Hourly rate, <del>8-hour</del> minimum (\$1,016) Hourly rate, 60-hour minimum (\$7,935), plus public hearing (\$2,032)
Home Occupation, Bed and Breakfast, Boarding House	Hourly rate, 1-hour minimum (\$127.00)- (\$132.25)
Interpretation of Development Code	Hourly rate, 1-hour minimum (\$132.25)
Master Plan	Hourly rate, 60-hour minimum (\$7,620) (\$7,935), plus public hearing (\$1,950) (\$2,032)
Planned Action Determination	Hourly rate, 1-hour minimum (\$132.25)
Rezone	Hourly rate, 60-hour minimum (\$7,620) (\$7,935), plus public hearing (\$1,950) (\$2,032)
SCTF Special Use Permit (SUP)	Hourly rate, 60-hour minimum (\$7,620) (\$7,935), plus public hearing (\$1,950) (\$2,032)
Sign Permit	Hourly rate, 2-hour minimum (\$254.00) (\$264.50)
Site-specific comprehensive plan amendment	Hourly rate, 60-hour minimum (\$7,620), plus public hearing (\$1,950)
Special Use Permit	Hourly rate, <del>50-hour</del> 60-hour minimum (\$6,350) (\$7,935), plus public hearing (\$1,950) (\$2,032)
Street Vacation	Hourly rate, <del>40-hour</del> 60-hour minimum (\$6,350) (\$7,935), plus public hearing (\$1,950) (\$2,032)
Temporary Use Permit (TUP)	Hourly rate, 2-hour minimum (\$254.00) (\$264.50)
Variance from - Engineering Standards	Hourly rate, 3-hour minimum (\$381.00) (\$396.75)
Zoning Variances - Zoning	Hourly rate, 30-hour minimum (\$3,810) (\$3,967.50), plus public hearing if required (\$1,950)
<b>MISCELLANEOUS FEES</b>	
Critical Area Field Signs	\$5.00/each
Interpretation of Development Code	Hourly rate, 1-hour minimum (\$127.00)- (\$132.25)
Pre-Application Meeting	Hourly rate, 1-hour minimum (\$127.00)
Permit Fee for Work Commenced Without a Permit	Twice the Applicable Permit Fee

<u>Expedited Review – Building or Site Development Permits</u>	<u>Twice the applicable permit fee(s)</u>
All Other Fees Per Hour	Hourly rate, 1-hour minimum (\$127.00)- (\$132.25)
<u>Multiple Family Tax Exemption Application Fee</u>	<u>Hourly rate, 3 -hour minimum for processing land use permits plus current King County Assessors fee for administering the Multiple Family Tax Exemption program</u>
<u>Extension of the Conditional Certificate for the Multiple Family Tax Exemption Application Fee</u>	<u>\$121.00</u>
<b>RIGHT OF WAY</b>	
Right-of-Way Use	Hourly rate, 1-hour minimum (\$127.00)- (\$132.25)
Right-of-Way Temporary Use Site	Hourly rate, 2-hour minimum (\$254.00) (\$264.50)
Street Vacation	Hourly rate, 40-hour minimum (\$5,080); plus public hearing if required (\$1,950)
<b>SHORELINE SUBSTANTIAL DEVELOPMENT</b>	
Shoreline Conditional Use Permit	Hourly rate, 30-hour minimum-(\$3,810) (\$3,967.50)
Shoreline Exemption	Hourly rate, 2-hour minimum (\$254.00) (\$264.50)
Shoreline Variance	Hourly rate, 30-hour minimum (\$3,810) (\$3,967.50), plus public hearing if required-(\$1,950) (\$2,032)
SEPA checklist	Hourly rate, 15-hour minimum (\$1,905) (\$1,983.75)
Substantial Development Permit (based on valuation):	
up to \$10,000	Hourly rate, 15-hour minimum (\$1,905) (\$1,983.75)
\$10,000 to \$500,000	Hourly rate, 34-hour minimum (\$4,318) (\$4,496.50)
over \$500,000	Hourly rate, 60-hour minimum-(\$7,620) (\$7,935)
<b>SITE DEVELOPMENT</b>	
<u>Grading</u>	<u>Hourly rate, 3-hour minimum (\$396.75)</u>
<u>Clearing</u>	<u>Hourly rate, 3-hour minimum (\$396.75)</u>

<u>Landscaping</u>	Hourly rate, 3-hour minimum (\$396.75)
<u>Parking Lot</u>	Hourly rate, 3-hour minimum (\$396.75)
<u>Subdivision Construction</u>	Hourly rate, 12-hour minimum (\$1,587)
<b>SUBDIVISIONS</b>	
<u>Binding Site Plan</u>	Hourly rate, 6-hour minimum (\$762.00) (\$793.50)
<u>Lot Line Adjustment</u>	Hourly rate, 5-hour minimum (\$635.00) (\$661.25)
<u>Preliminary Short Plat Subdivision</u>	Hourly rate, 30-hour minimum (\$3,810) (\$3,967.50) for two-lot short plat subdivision plus -- Hourly rate, 3-hour minimum (\$381.00) (\$396.75) for each additional lot, plus public hearing (\$1,950) (\$2,032)
<u>Final Short-Plat Subdivision</u>	Hourly rate, 8-hour minimum (\$1,016) (\$1,058)
<u>Site Development (Engineering Plans Review and Inspections)</u>	Hourly rate, 12-hour minimum (\$1,524)
<u>Short Plat Change</u>	Hourly rate, 12-hour minimum (\$1,524)
<u>Preliminary Subdivision</u>	Hourly rate, <del>38-hour</del> 39-hour minimum (\$4,826) (\$5,175) for five-lot subdivision plus 3-hour minimum (\$396.75) for each additional lot, plus \$34.00/lot-plus public hearing (\$1,950) (\$2,032)
<u>Final Subdivision</u>	Hourly rate, 30-hour minimum (\$3,810) (\$3,967), plus \$21.00/lot
<u>Changes to Preliminary Short or Formal Subdivision</u>	Hourly rate, 12-hour minimum (\$1,587)
<b>SUPPLEMENTAL FEES</b>	

Supplemental Building Permit Fees	<p><u>Projects that exceed the normal limits of anticipated work hours required for plan review of inspections because of scale or complexity may be assessed additional fees. All fees are calculated at \$127.00 per hour, minimum of one hour.</u></p> <p><u>Additional review fees may be assessed if plan revisions are incomplete, corrections not completed, the original scope of the project has changed, or the scale and complexity results in review hours exceeding the minimums identified in this schedule. Fees will be assessed at \$132.25 per hour, minimum one hour.</u></p>
Reinspection fees	<p>Reinspection fees may be assessed if work is incomplete, corrections not completed or the allotted time is depleted. Fees will be assessed at <del>\$127.00</del> \$132.25 per hour, minimum one hour.</p>
<b><u>FEE REFUNDS</u></b>	
<p><u>The city manager or designee may authorize the refunding of:</u></p> <ol style="list-style-type: none"> <li><u>1. One hundred percent of any fee erroneously paid or collected.</u></li> <li><u>2. Up to 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code.</u></li> <li><u>3. Up to 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done.</u></li> <li><u>4. The city manager or designee shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.</u></li> </ol>	

**EXHIBIT B****3.01.025 Hearing Examiner fees.**

<b>Action</b>	<b>Fee</b>
Appeal	\$406.40

**EXHIBIT C****3.01.030 Parks, recreation and cultural services.**

	<b>Resident Rate</b>	<b>Nonresident Rate</b>
<b>Outdoor Rental Fees</b>		
<b>Picnic shelters (same for all groups)</b>		
Half Day	<del>\$40.00</del> <u>\$42.00</u>	<del>\$44.00</del> <u>\$46.00</u>
Full Day	<del>\$60.00</del> <u>\$63.00</u>	<del>\$66.00</del> <u>\$69.00</u>
<b>Athletic Fields</b>		
Lights for All Fields (determined by dusk schedule)	<del>\$14.50</del> <u>\$15.00</u>	<del>\$14.50</del> <u>\$15.00</u>
Senior/Youth League Game and/or Practice	\$3.00	<del>\$3.50</del> <u>\$4.00</u>
Adult Practice	<del>\$13.00</del> <u>\$14.00</u>	<del>\$14.50</del> <u>\$15.00</u>
Adult League	<del>\$25.00</del> <u>\$26.00</u>	<del>\$27.50</del> <u>\$29.00</u>
<b>Field Turf</b>		
Peak Time (Monday – Friday after 3:00 p.m.; all day Saturday and Sunday)		
Peak Time Senior/Youth League Game and/or Practice	\$15.00	\$20.00
Peak Time Adult Practice	\$55.00	\$65.00
Peak Time Adult League	\$55.00	\$65.00
Non-Peak Time (Monday – Friday, 9:00 a.m. until 3:00 p.m.)		
Non-Peak Time Senior/Youth League Game and/or Practice	\$15.00	\$20.00
Non-Peak Time Adult Practice	\$15.00	\$20.00
Non-Peak Time Adult League	\$15.00	\$20.00

<b>Indoor Rental Fees</b>			
<b>Richmond Highlands (same for all groups) –</b>			
<b>Maximum Attendance 214</b>			
Entire Building (including building monitor)	<del>\$50.00</del> <u>\$52.00 per hour (two hour minimum)</u>	<del>\$55.00</del> <u>\$57.00 per hour (two hour minimum)</u>	
Gym Only	<del>\$40.00</del> <u>\$42.00 per hour (two hour minimum)</u>	<del>\$44.00</del> <u>\$46.00 per hour (two hour minimum)</u>	
Cafe/Game Room	<del>\$40.00</del> <u>\$42.00 per hour (two hour minimum)</u>	<del>\$44.00</del> <u>\$46.00 per hour (two hour minimum)</u>	
<b>Spartan Recreation Center</b>			
<b>Spartan Recreation Center Fees for Youth Organizations</b>			
Multi-Purpose Room 1	<del>\$10.00</del> <u>per hour</u>	<del>\$11.00</del> <u>per hour</u>	
Multi-Purpose Room 1 w/Kitchen	<del>\$16.00</del> <u>\$17.00 per hour</u>	<del>\$17.50</del> <u>\$18.00 per hour</u>	
Multi-Purpose Room 2	<del>\$10.00</del> <u>per hour</u>	<del>\$11.00</del> <u>per hour</u>	
Multi-Purpose Room 2 w/Kitchen	<del>\$16.00</del> <u>\$17.00 per hour</u>	<del>\$17.50</del> <u>\$18.00 per hour</u>	
Gymnastics Room	<del>\$10.00</del> <u>per hour</u>	<del>\$11.00</del> <u>per hour</u>	
Dance Room	<del>\$10.00</del> <u>per hour</u>	<del>\$11.00</del> <u>per hour</u>	
Gym – One Court	<del>\$15.00</del> <u>\$16.00 per hour</u>	<del>\$16.50</del> <u>\$17.00 per hour</u>	
Entire Gym	<del>\$30.00</del> <u>\$31.00 per hour</u>	<del>\$33.00</del> <u>\$34.00 per hour</u>	
Entire Facility	<del>\$77.00</del> <u>\$80.00 per hour</u>	<del>\$85.00</del> <u>\$89.00 per hour</u>	
Basic Party Package (includes 8 people)	<del>\$80.00</del> <u>\$83.00 per</u>	<del>\$86.00</del> <u>\$90.00 per</u>	

	<u>hour</u>	<u>hour</u>
Extra Individual <u>for Basic Party</u>	<del>\$1.50</del> <u>\$ 2.00 per</u> <u>hour</u>	<del>\$1.50</del> <u>\$ 2.00 per</u> <u>hour</u>
Deluxe Party Package (includes 8 people)	<del>\$180.00</del> <u>\$188.00 per</u> <u>hour</u>	<del>\$186.00</del> <u>\$194.00 per</u> <u>hour</u>
Custom Party Package (includes 8 people)	<del>\$230.00</del> <u>\$239.00 per</u> <u>hour</u>	<del>\$236.00</del> <u>\$246.00</u> <u>per hour</u>
Extra Individual <u>for Deluxe or Custom Party</u>	<u>\$9.00 per hour</u>	<u>\$9.00 per hour</u>
<b>Spartan Recreation Center Fees for Adult Groups:</b>		
Multi-Purpose Room 1	<del>\$20.00</del> <u>\$ 21.00 per</u> <u>hour</u>	<del>\$22.00</del> <u>\$23.00 per</u> <u>hour</u>
Multi-Purpose Room 1 w/Kitchen	<del>\$29.00</del> <u>\$30.00 per</u> <u>hour</u>	<del>\$32.00</del> <u>\$33.00 per</u> <u>hour</u>
Multi-Purpose Room 2	<del>\$20.00</del> <u>\$21.00 per</u> <u>hour</u>	<del>\$22.00</del> <u>\$23.00 per</u> <u>hour</u>
Multi-Purpose Room 2 w/Kitchen	<del>\$29.00</del> <u>\$30.00 per</u> <u>hour</u>	<del>\$32.00</del> <u>\$33.00 per</u> <u>hour</u>
Gymnastics Room	<del>\$20.00</del> <u>\$21.00 per</u> <u>hour</u>	<del>\$22.00</del> <u>\$23.00 per</u> <u>hour</u>
Dance Room	<del>\$20.00</del> <u>\$21.00 per</u> <u>hour</u>	<del>\$22.00</del> <u>\$23.00 per</u> <u>hour</u>
Gym – One Court	<del>\$29.00</del> <u>\$30.00 per</u> <u>hour</u>	<del>\$32.00</del> <u>\$33.00 per</u> <u>hour</u>
Entire Gym	<del>\$55.00</del> <u>\$57.00 per</u> <u>hour</u>	<del>\$60.00</del> <u>\$63.00 per</u> <u>hour</u>
Entire Facility	<del>\$105.00</del> <u>\$109.00 per</u> <u>hour</u>	<del>\$115.00</del> <u>\$120.00 per</u> <u>hour</u>
*Rentals outside the normal operating hours of the Spartan Gym may require an additional supervision fee (see below).		

Other Indoor Rental Fees:				
Damage Deposit (refundable)	<del>\$175.00</del>	<u>\$182.00</u>	<del>\$175.00</del>	<u>\$182.00</u>
Supervision Fee (if applicable)	<del>\$16.00</del>	<u>\$ 17.00 per hour</u>	<del>\$16.00</del>	<u>\$ 17.00 per hour</u>
Daily Rates	Not to exceed <del>\$700.00/day</del> <u>\$730.00/day</u>		Not to exceed <del>\$700.00/day</del> <u>\$730.00/day</u>	
Spartan Gym Tarp Installation	\$55.00		\$55.00	
Concession/Admission/Sales During Facility Use:	Not to exceed \$100.00/day		Not to exceed \$100.00/day	
<ul style="list-style-type: none"><li>Twenty percent of the gross revenue collected will be remitted to the city of Shoreline if concession sales are charged on-site by the individuals or organizations renting a city-owned facility.</li></ul>				
<ul style="list-style-type: none"><li>Twenty percent of the gross revenue collected will be remitted to the city of Shoreline if spectator admissions are charged on-site by the individuals or organizations renting a city-owned facility.</li></ul>				
<ul style="list-style-type: none"><li>Twenty percent of the gross amount will be remitted to the city of Shoreline if an individual or organization rents a city facility for a clinic, camp, or a class where the participants are charged a fee.</li></ul>				
<ul style="list-style-type: none"><li>Any individual or organization that is required to pay concession/admission fee must complete the appropriate permit application.</li></ul>				
<ul style="list-style-type: none"><li>Concession/admission/sales fees may be modified at the discretion of the director of Shoreline parks and recreation.</li></ul>				
Drop-In Fees:				
Showers Only	\$1.00		\$1.00	
Youth Drop-In	\$1.00		\$1.00	
Youth Drop-In 10-Punch Card	<del>\$8.00</del>	<u>\$ 8.50</u>	<del>\$9.00</del>	<u>\$ 9.50</u>
Youth Drop-In 3-Month Pass	<del>\$20.00</del>	<u>\$21.00</u>	<del>\$22.00</del>	<u>\$23.00</u>
Adult Drop-In	\$2.00		\$2.50	

Adult Drop-In 10-Punch Card	<del>\$18.00</del>	<u>\$19.00</u>	<del>\$22.00</del>	<u>\$23.00</u>
Adult Drop-In 3-Month Pass	<del>\$46.00</del>	<u>\$48.00</u>	<del>\$50.00</del>	<u>\$52.00</u>
<b>Aquatics Drop-In Fees</b>				
Adult	<del>\$3.25</del>	<u>\$3.50</u>	<del>\$3.75</del>	<u>\$4.00</u>
Child/Senior/Disabled	<del>\$2.25</del>	<u>\$2.50</u>	<del>\$2.50</del>	<u>\$2.75</u>
Family	<del>\$8.00</del>	<u>\$8.50</u>	<del>\$9.00</del>	<u>\$9.50</u>
Adult – Real Deal	\$1.50		\$2.00	
Child/Senior/Disabled – Real Deal	\$1.00		\$1.25	
Adult – 10 Punch	<del>\$26.00</del>	<u>\$28.00</u>	<del>\$30.00</del>	<u>\$32.00</u>
Child/Senior/Disabled – 10 Punch	\$18.00		\$22.00	
Family – 10 Punch	<del>\$64.00</del>	<u>\$68.00</u>	<del>\$72.00</del>	<u>\$76.00</u>
<b>1 Month:</b>				
Adult	<del>\$44.00</del>	<u>\$46.00</u>	<del>\$48.00</del>	<u>\$50.00</u>
Child/Senior/Disabled	<del>\$26.00</del>	<u>\$27.00</u>	<del>\$28.50</del>	<u>\$30.00</u>
Family	<del>\$108.00</del>	<u>\$113.00</u>	<del>\$121.00</del>	<u>\$126.00</u>
<b>3 Month:</b>				
Adult	<del>\$117.00</del>	<u>\$122.00</u>	<del>\$135.00</del>	<u>\$141.00</u>
Child/Senior/Disabled	<del>\$78.00</del>	<u>\$81.00</u>	<del>\$99.00</del>	<u>\$103.00</u>
Family	<del>\$234.00</del>	<u>\$244.00</u>	<del>\$270.00</del>	<u>\$281.00</u>
<b>6 Month:</b>				
Adult	<del>\$189.00</del>	<u>\$197.00</u>	<del>\$202.00</del>	<u>\$210.00</u>
Child/Senior/Disabled	<del>\$135.00</del>	<u>\$141.00</u>	<del>\$148.00</del>	<u>\$154.00</u>
Family	<del>\$378.00</del>	<u>\$394.00</u>	<del>\$405.00</del>	<u>\$422.00</u>

<b>1 Year Pass:</b>				
Adult	<del>\$330.00</del>	<u>\$344.00</u>	<del>\$354.00</del>	<u>\$369.00</u>
Child/Senior/Disabled	<del>\$236.00</del>	<u>\$246.00</u>	<del>\$259.00</del>	<u>\$270.00</u>
Family	<del>\$661.00</del>	<u>\$689.00</u>	<del>\$708.00</del>	<u>\$738.00</u>
<b>Aquatics Lesson and Rental Fee Schedule</b>				
Lesson Program:				
Parent and Tot	<del>\$4.25</del>	<u>\$ 4.50</u>	<del>\$4.75</del>	\$5.00
Preschool (1 – 5)	<del>\$4.25</del>	<u>\$ 4.50</u>	<del>\$4.75</del>	\$5.00
Youth (1 and 2)	<del>\$4.25</del>	<u>\$ 4.50</u>	<del>\$4.75</del>	\$5.00
Youth (3 – 7)	<del>\$4.25</del>	<u>\$ 4.50</u>	<del>\$4.75</del>	\$5.00
Adult	<del>\$4.25</del>	<u>\$ 4.50</u>	<del>\$4.75</del>	\$5.00
Water Fitness – Adults	<del>\$4.25</del>		<del>\$4.75</del>	
Water Fitness – Adults 10x	<del>\$36.00</del>		<del>\$40.00</del>	
Water Fitness – Senior	<del>\$3.00</del>		<del>\$3.75</del>	
Water Fitness – Seniors 10x	<del>\$24.00</del>		<del>\$28.00</del>	
Arthritis – Adults	<del>\$3.50</del>		<del>\$3.75</del>	
Arthritis – Adults 10x	<del>\$35.00</del>		<del>\$37.50</del>	
Arthritis – Seniors	<del>\$3.50</del>		<del>\$3.75</del>	
Arthritis – Seniors 10x	<del>\$35.00</del>		<del>\$37.50</del>	
<b>Other Programs:</b>				
Swim Day Camp	<del>\$90.00</del>	<u>\$ 95.00</u>	<del>\$100.00</del>	<u>\$105.00</u>
Gators Swim/Dive 7 wks	<del>\$100.00</del>	<u>\$105.00</u>	<del>\$110.00</del>	<u>\$115.00</u>
<b>Rentals:</b>				

School District: Per 60 Kids/ Per Hour (nonagreement)	<del>\$30.00</del>	<u>\$ 35.00</u>	NA	
Rentals Ongoing (non-swim team)	<del>\$55.00</del>	<u>\$ 60.00</u>	NA	
Swim Team Per Lane/Hour	<del>\$8.00</del>	<u>\$ 9.00</u>	NA	
<b>Public Rentals Per Hour:</b>				
1 – 60 People	<del>\$90.00</del>	<u>\$100.00</u>	<del>\$100.00</del>	<u>\$110.00</u>
61 – 150 People	<del>\$125.00</del>	<u>\$135.00</u>	<del>\$145.00</del>	<u>\$155.00</u>

## EXHIBIT D

### 3.01.035 Business license fees

License	Fee
<b><u>General licenses</u></b>	
<u>Regulated massage business</u>	<u>\$166.00</u>
<u>Massage manager</u>	<u>\$36.00</u>
<u>Public dance</u>	<u>\$114.00</u>
<u>Pawnbroker</u>	<u>\$531.00</u>
<u>Secondhand</u>	<u>\$51.00</u>
<u>Master solicitor</u>	<u>\$104.00</u>
<u>Solicitor</u>	<u>\$26.00</u>
<u>Duplicate license</u>	<u>\$5.00</u>
<u>Late fees for general licenses:</u> <u>A late penalty shall be charged on all applications for renewal of a general license received later than 10 working days after the expiration date of such license. The amount of such penalty is fixed as follows:</u>  <u>A. For a license requiring a fee of less than \$50.00, 20 percent of the required fee.</u> <u>B. For a license requiring a fee of more than \$50.00, 10 percent of the required fee.</u>	
<b><u>Adult cabaret</u></b>	
<u>Adult cabaret operator's license</u>	<u>\$531.00</u>
<u>Adult cabaret manager's license</u>	<u>\$114.00</u>
<u>Adult cabaret entertainer's license</u>	<u>\$114.00</u>
<u>Duplicate license</u>	<u>\$5.00</u>
<u>Late fees for adult cabaret licenses:</u> <u>There shall be assessed and collected by the clerk an additional charge, computed as a percentage of the adult cabaret license fee, on applications not made on or before said date, as follows:</u>  <div style="display: flex; justify-content: space-between;"> <span><u>Days Past Due</u></span> <span></span> </div> <div style="display: flex; justify-content: space-between;"> <span><u>7 - 30</u></span> <span style="text-align: right;"><u>10%</u></span> </div>	

<u>31 - 60</u>	<u>25%</u>
<u>61 and over</u>	<u>100%</u>
<b><u>Panoram</u></b>	
<u>Panoram premise license</u>	<u>\$218.00</u>
<u>Panoram device license</u>	<u>\$62.00</u>
<u>Panoram operator license</u>	<u>\$531.00 per year/plus additional \$10 fee for background checks for any additional operators</u>
<u>Duplicate license</u>	<u>\$5.00</u>
<u>Renewals for panoram licenses:</u> <u>On renewal applications for panoram licenses filed after December 31st, the clerk shall assess and collect an additional charge as follows:</u> <u>A. If application is more than six but less than 31 days late, the additional charge is 10% of the renewal fee.</u> <u>B. If application is more than six but less than 30 but less than 61 days late days late, the additional charge is 25% of the renewal fee.</u>	

**EXHIBIT E****3.01.050 Public records.**

	Fee
Black and white photocopies up to 11 by 17 inches – if more than five pages	\$0.15 per page
Black and white photocopies larger than 11 by 17 inches	\$3.00 per page
Publication on CD	\$2.00 per CD
Recording on DVD	\$3.00 per DVD
Video tapes	<del>\$12.00</del> <u>\$12.50</u> per tape
Audio tapes	\$2.00 per tape
Photographic prints and slides	Cost charged by vendor, depending on size and process
Color photocopies and GIS maps up to 11 by 17 inches	\$1.50 per page
GIS maps larger than 11 by 17 inches	\$1.50 per square foot
Mylar sheets	<del>\$5.30</del> <u>\$5.50</u> per sheet
Clerk certification	\$1.00 per document
Custom GIS mapping and data requests	<del>\$75.00</del> <u>\$78.00</u> per hour (1 hour minimum)
<b>Financial Fees</b>	
<del>Insufficient funds or a closed account shall be assessed a collection fee</del>	\$25.00

## EXHIBIT F

### 3.01.070 Surface water management rate table.

Rate Category	Percent Impervious Surface	Annual Service Charge	Per Unit	6% Utility Tax	Fee + Utility Tax
Residential: Single-Family Home		<del>\$111</del> <u>\$120.00</u>	Parcel	<del>\$6.66</del> <u>\$7.20</u>	<del>\$117.66</del> <u>\$127.20</u>
Very Light	Less than or equal to 10%	<del>\$111</del> <u>\$120.00</u>	Parcel	<del>\$6.66</del> <u>\$7.20</u>	<del>\$117.66</del> <u>\$127.20</u>
Light	More than 10%, less than or equal to 20%	<del>\$259</del> <u>\$280.00</u>	Acre	<del>\$15.54</del> <u>\$16.80</u>	<del>\$274.53</del> <u>\$296.80</u>
Moderate	More than 20%, less than or equal to 45%	<del>\$534</del> <u>\$577.00</u>	Acre	<del>\$32.01</del> <u>\$34.64</u>	<del>\$565.54</del> <u>\$611.94</u>
Moderately Heavy	More than 45%, less than or equal to 65%	<del>\$1,036</del> <u>\$1,120.00</u>	Acre	<del>\$62.16</del> <u>\$67.20</u>	<del>\$1,098.12</del> <u>\$1,187.20</u>
Heavy	More than 65%, less than or equal to 85%	<del>\$1,313</del> <u>\$1,419.00</u>	Acre	<del>\$78.81</del> <u>\$85.17</u>	<del>\$1,392.26</del> <u>\$1,504.63</u>
Very Heavy	More than 85%, less than or equal to 100%	<del>\$1,720</del> <u>\$1,859.00</u>	Acre	<del>\$103.23</del> <u>\$111.57</u>	<del>\$1,823.67</del> <u>\$1,971.03</u>
Minimum Rate		<del>\$111</del> <u>\$120.00</u>		<del>\$6.66</del> <u>\$7.20</u>	<del>\$117.66</del> <u>\$127.20</u>
<b>There are two types of service charges: the flat rate and the sliding rate.</b>					
<ul style="list-style-type: none"> <li>The flat rate service charge of <del>\$111.00</del> <u>\$120.00</u> a year applies to single-family homes and parcels with less than 10 percent impervious surface.</li> </ul>					
<ul style="list-style-type: none"> <li>The sliding rate service charge applies to all other properties in the service area. The sliding rate is calculated by measuring the amount of impervious surface on each parcel and multiplying the appropriate rate by total acreage.</li> </ul>					
<b>Several special rate categories will automatically be assigned to those who qualify.</b>					
<ul style="list-style-type: none"> <li>An exemption for any home owned and occupied by a low income senior citizen determined by the assessor to qualify under RCW 84.36.381.</li> </ul>					

- A discount for any parcel served by a city-approved retention/detention (R/D) facility maintained by the owner.

- A discount for any parcel (or part parcel) officially designated as open space.

#### **Categories with Retention/Detention Facilities**

The following categories are eligible for reduced rates if they have an approved retention/detention facility:

<b>Rate Category</b>	<b>Discount</b>	<b>Annual Service Charge</b>	<b>Per Unit</b>	<b>6% Utility Tax</b>	<b>Fee + Utility Tax</b>
Residential: Single-Family Home	50%	<del>\$55.50</del> <u>\$60.00</u>	Parcel	<del>\$3.33</del> <u>\$3.60</u>	<del>\$58.83</del> <u>\$63.60</u>
Very Light	50%	<del>\$55.50</del> <u>\$60.00</u>	Parcel	<del>\$3.33</del> <u>\$3.60</u>	<del>\$58.83</del> <u>\$63.60</u>
Light	57%	<del>\$111.00</del> <u>\$140.00</u>	Acre	<del>\$6.66</del> <u>\$8.40</u>	<del>\$117.66</del> <u>\$148.40</u>

#### **Alternative Mobile Home Park Charge**

- Mobile home park assessment can be the lower of the appropriate rate category or the number of mobile home spaces multiplied by the single-family residential rate.

#### **Rate Adjustments**

Any person receiving a bill may file a request for a rate adjustment within two years of the billing date. (Filing a request will not extend the payment period.)

Property owners should file a request for a change in the rate assessed if:

- The property acreage is incorrect;
- The measured impervious surface is incorrect;
- The property is charged a sliding fee when the fee should be flat;
- The person or property qualifies for an exemption or discount; or
- The property is wholly or in part outside the service area.



# ***ATTACHMENT C***

**ORDINANCE NO. 449**

**AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON,  
ADOPTING THE ANNUAL BUDGET OF THE CITY OF SHORELINE  
FOR THE YEAR 2007**

WHEREAS, State law, Chapter 35A.33 RCW requires the City to adopt an annual budget and provides procedures for the filing of a proposed budget, deliberations, public hearings, and final fixing of the budget; and

WHEREAS, a proposed budget for fiscal year 2007 has been prepared and filed, a public hearing has been held for the purposes of fixing the final budget, and the City Council has deliberated and has made adjustments and changes deemed necessary and proper; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE,  
WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1.** The 2007 Final Budget for the City of Shoreline for the period January 1, 2007 through December 31, 2007 as set forth in the 2007 Adopted Budget, is hereby adopted.

**Section 2.** Summary of Revenues and Expenditures. The budget sets forth totals of estimated revenues and estimated expenditures of each separate fund, and the aggregate totals for all such funds, as summarized below:

General Fund	28,353,336
Street Fund	2,422,087
General Reserve Fund	0
Code Abatement Fund	100,000
Asset Seizure Fund	23,500
Public Arts Fund	0
General Capital Fund	23,691,223
City Facility-Major Maintenance Fund	110,000
Roads Capital Fund	7,233,434
Surface Water Utility Fund	5,948,957
Vehicle Operations/Maintenance Fund	139,988
Equipment Replacement Fund	100,000
Unemployment Fund	10,000
Total Funds	<u>\$68,132,525</u>

**Section 3.** Copies of Budget to be Filed. The City Clerk is directed to transmit a complete copy of the Final Budget as adopted to the Division of Municipal Corporations in the Office of the State Auditor and to the Association of Washington Cities as required by RCW 35A.33.075.

**Section 4. Severability.** Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

**Section 5. Effective Date.** A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. The ordinance shall take effect and be in full force January 1, 2007.

\_\_\_\_\_  
Mayor Robert Ransom

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Scott Passey  
City Clerk

\_\_\_\_\_  
Ian Sievers  
City Attorney

Date of Publication:  
Effective Date: January 1, 2007

Mkt Adj. 3.78%

City of Shoreline  
Range Placement Table

2.5% Between Ranges; 4% Between Steps

Salary Table 01 - EXEMPT

UPDATED OCT, 2006

Range	Title	Salary	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
1		Annual	17,410	18,125	18,840	19,580	20,371	21,188
2		Annual	17,869	18,559	19,299	20,065	20,856	21,699
3		Annual	18,278	19,018	19,784	20,575	21,392	22,260
4		Annual	18,737	19,503	20,269	21,086	21,928	22,822
5		Annual	19,222	19,988	20,805	21,622	22,490	23,383
6		Annual	19,707	20,473	21,316	22,158	23,052	23,971
7		Annual	20,218	21,009	21,852	22,720	23,639	24,583
8		Annual	20,729	21,545	22,388	23,307	24,226	25,196
9		Annual	21,214	22,082	22,949	23,868	24,839	25,834
10		Annual	21,775	22,643	23,537	24,481	25,451	26,472
11		Annual	22,286	23,205	24,124	25,094	26,089	27,136
12		Annual	22,847	23,766	24,736	25,706	26,753	27,825
13		Annual	23,435	24,379	25,349	26,370	27,417	28,515
14		Annual	24,022	24,966	25,987	27,034	28,106	29,229
15		Annual	24,609	25,604	26,625	27,698	28,795	29,944
16		Annual	25,247	26,268	27,315	28,387	29,536	30,710
17		Annual	25,885	26,906	27,978	29,102	30,276	31,476
18		Annual	26,498	27,570	28,668	29,816	31,016	32,267
19		Annual	27,162	28,259	29,382	30,557	31,782	33,058
20		Annual	27,851	28,974	30,123	31,348	32,599	33,901
21		Annual	28,540	29,689	30,889	32,114	33,390	34,743
22		Annual	29,280	30,429	31,654	32,931	34,233	35,611
23		Annual	29,995	31,195	32,446	33,748	35,101	36,505
24		Annual	30,761	31,961	33,263	34,590	35,969	37,398
25		Annual	31,501	32,778	34,080	35,458	36,862	38,343

City of Shoreline  
Range Placement Table

2.5% Between Ranges; 4% Between Steps

Salary Table 01 - EXEMPT

UPDATED OCT, 2006

Range	Title	Salary	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
26		Annual	32,293	33,595	34,922	36,326	37,781	39,313
27		Annual	33,110	34,437	35,841	37,271	38,751	40,283
28		Annual	33,952	35,305	36,709	38,190	39,721	41,304
29		Annual	34,794	36,198	37,653	39,134	40,717	42,325
30		Annual	35,662	37,092	38,572	40,130	41,712	43,397
31		Annual	36,556	38,036	39,543	41,125	42,759	44,469
32		Annual	37,475	38,981	40,538	42,146	43,831	45,593
33		Annual	38,419	39,951	41,534	43,219	44,929	46,741
34		Annual	39,364	40,947	42,580	44,291	46,052	47,890
35		Annual	40,334	41,968	43,627	45,388	47,201	49,090
36		Annual	41,381	43,014	44,750	46,512	48,375	50,315
37		Annual	42,376	44,086	45,848	47,686	49,575	51,566
38		Annual	43,423	45,159	46,971	48,860	50,826	52,843
39		Annual	44,520	46,307	48,171	50,086	52,102	54,170
40		Annual	45,644	47,482	49,371	51,362	53,404	55,548
41	Planner I	Annual	46,792	48,681	50,622	52,638	54,732	56,927
42		Annual	47,967	49,881	51,872	53,940	56,085	58,357
43		Annual	49,167	51,132	53,174	55,293	57,514	59,812
44		Annual	50,392	52,409	54,502	56,672	58,944	61,292
45	Planner II Executive Assistant to the City Manager	Annual	51,643	53,710	55,855	58,101	60,424	62,849
46	Budget Analyst Management Analyst Staff Accountant Recreation Coordinator Grants Specialist	Annual	52,919	55,063	57,259	59,531	61,930	64,407
47	Human Resources Analyst	Annual	54,298	56,442	58,714	61,037	63,488	66,040
48	Purchasing Officer	Annual	55,625	57,846	60,169	62,569	65,070	67,674

**City of Shoreline  
Range Placement Table**

**2.5% Between Ranges; 4% Between Steps**

**Salary Table 01 - EXEMPT**

**UPDATED OCT, 2006**

Range	Title	Salary	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
49	Coordinator Office of Neighborhoods Emergency Management Coordinator Planner III	Annual	57,029	59,301	61,675	64,126	66,704	69,359
50	Parks & Recreation Project Coordinator Communications Specialist Senior Accountant Recreation Coordinator II	Annual	58,433	60,756	63,207	65,734	68,363	71,095
51	Web Developer	Annual	59,888	62,288	64,790	67,368	70,074	72,882
52	Associate Traffic Engineer Public Works Administrative Manager Development Review Engineer I	Annual	61,420	63,871	66,423	69,078	71,835	74,720
53	Customer Response Team Supervisor Network Administrator	Annual	62,952	65,453	68,083	70,814	73,648	76,583
54	PW Maintenance Supervisor	Annual	64,509	67,087	69,767	72,575	75,486	78,498
55	Capital Projects Manager I GIS Specialist Human Services Manager City Clerk	Annual	66,117	68,772	71,529	74,388	77,375	80,464
56	Parks Superintendent Recreation Superintendent	Annual	67,802	70,508	73,316	76,251	79,289	82,480
57	Database Administrator	Annual	69,487	72,269	75,154	78,166	81,280	84,548
58	Assistant City Attorney	Annual	71,223	74,056	77,017	80,106	83,323	86,641
59	Building Official Economic Development Program Mgr Finance Manager Capital Projects Manager II Surface Water & Enviro Services Manager Traffic Engineer Development Review Engineer II Permit Services Manager	Annual	73,009	75,945	78,957	82,123	85,416	88,811
60		Annual	74,822	77,809	80,923	84,165	87,535	91,032
61		Annual	76,711	79,774	82,965	86,284	89,730	93,330
62	Information Systems Manager Assistant Director PADS	Annual	78,626	81,791	85,059	88,454	91,977	95,653
63		Annual	80,566	83,808	87,152	90,649	94,274	98,052

City of Shoreline  
Range Placement Table

2.5% Between Ranges; 4% Between Steps

Salary Table 01 - EXEMPT

UPDATED OCT, 2006

Range	Title	Salary	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
64	Aurora Corridor Project Manager Communications & IR Director Capital Project Administrator	Annual	82,608	85,901	89,347	92,921	96,623	100,503
65		Annual	84,650	88,045	91,568	95,219	99,048	103,005
66	Public Works Operations Manager	Annual	86,769	90,241	93,866	97,618	101,524	105,583
67		Annual	88,964	92,513	96,214	100,069	104,077	108,212
68	Human Resources Director	Annual	91,160	94,810	98,588	102,545	106,655	110,918
69		Annual	93,457	97,184	101,064	105,123	109,310	113,701
70	Assistant City Manager	Annual	95,780	99,609	103,617	107,753	112,067	116,534
71		Annual	98,180	102,111	106,196	110,433	114,849	119,444
72	Finance Director Parks, Rec & Cultural Services Director Planning & Devel. Svcs. Director Public Works Director	Annual	100,656	104,664	108,850	113,216	117,734	122,431
73	City Attorney	Annual	103,158	107,293	111,582	116,049	120,670	125,495
74	Deputy City Manager	Annual	105,736	109,948	114,364	118,934	123,708	128,634
75		Annual	108,391	112,731	117,224	121,921	126,796	131,851

City of Shoreline  
Range Placement Table

2.5% Between Ranges; 4% Between Steps

Salary Table 02 - NON-EXEMPT

UPDATED OCT, 2006

Range	Title	Hourly Rate	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
1	Lifeguard/Instructor II	Hourly	8.37	8.71	9.06	9.41	9.79	10.19
2		Hourly	8.59	8.92	9.28	9.65	10.03	10.43
3		Hourly	8.79	9.14	9.51	9.89	10.28	10.70
4		Hourly	9.01	9.38	9.74	10.14	10.54	10.97
5		Hourly	9.24	9.61	10.00	10.40	10.81	11.24
6		Hourly	9.47	9.84	10.25	10.65	11.08	11.52
7		Hourly	9.72	10.10	10.51	10.92	11.36	11.82
8		Hourly	9.97	10.36	10.76	11.21	11.65	12.11
9		Hourly	10.20	10.62	11.03	11.48	11.94	12.42
10		Hourly	10.47	10.89	11.32	11.77	12.24	12.73
11		Hourly	10.71	11.16	11.60	12.06	12.54	13.05
12		Hourly	10.98	11.43	11.89	12.36	12.86	13.38
13		Hourly	11.27	11.72	12.19	12.68	13.18	13.71
14		Hourly	11.55	12.00	12.49	13.00	13.51	14.05
15		Hourly	11.83	12.31	12.80	13.32	13.84	14.40
16		Hourly	12.14	12.63	13.13	13.65	14.20	14.76
17		Hourly	12.44	12.94	13.45	13.99	14.56	15.13
18	Senior Lifeguard	Hourly	12.74	13.25	13.78	14.33	14.91	15.51
19		Hourly	13.06	13.59	14.13	14.69	15.28	15.89
20		Hourly	13.39	13.93	14.48	15.07	15.67	16.30
21		Hourly	13.72	14.27	14.85	15.44	16.05	16.70
22		Hourly	14.08	14.63	15.22	15.83	16.46	17.12
23		Hourly	14.42	15.00	15.60	16.22	16.88	17.55
24		Hourly	14.79	15.37	15.99	16.63	17.29	17.98
25		Hourly	15.14	15.76	16.38	17.05	17.72	18.43
26		Hourly	15.53	16.15	16.79	17.46	18.16	18.90

City of Shoreline  
Range Placement Table

2.5% Between Ranges; 4% Between Steps

Salary Table 02 - NON-EXEMPT

UPDATED OCT, 2006

Range	Title	Hourly Rate	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
27	Teen Program Assistant Recreation Assistant I	Hourly	15.92	16.56	17.23	17.92	18.63	19.37
28		Hourly	16.32	16.97	17.65	18.36	19.10	19.86
29	Administrative Assistant I	Hourly	16.73	17.40	18.10	18.81	19.58	20.35
30		Hourly	17.15	17.83	18.54	19.29	20.05	20.86
31	Recreation Assistant II <del>Parks Maintenance Worker I</del> <i>Administrative Assistant I</i>	Hourly	17.57	18.29	19.01	19.77	20.56	21.38
32	Public Works Maintenance Worker I <i>Parks Maintenance Worker I</i>	Hourly	18.02	18.74	19.49	20.26	21.07	21.92
33	Finance Technician Administrative Assistant II	Hourly	18.47	19.21	19.97	20.78	21.60	22.47
34	Technical Assistant	Hourly	18.92	19.69	20.47	21.29	22.14	23.02
35	Capital Projects Technician Accounts Payable/Payroll Technician <del>Parks Maintenance Worker II</del> Recreation Assistant III <i>Finance Technician</i> <i>Administrative Assistant II</i>	Hourly	19.39	20.18	20.97	21.82	22.69	23.60
36		Hourly	19.89	20.68	21.51	22.36	23.26	24.19
37	Administrative Assistant III Public Works Maintenance Worker II <i>Accounts Payable/Payroll Technician</i> <i>Capital Projects Technician</i> <i>Parks Maintenance Worker II</i>	Hourly	20.37	21.20	22.04	22.93	23.83	24.79
38	Payroll Officer <i>Technical Assistant</i>	Hourly	20.88	21.71	22.58	23.49	24.44	25.41
39	Senior Parks Maintenance Worker Facilities Maintenance Worker II <i>Payroll Officer</i> <i>Administrative Assistant III</i>	Hourly	21.40	22.26	23.16	24.08	25.05	26.04
40	Project Inspector I Engineering Technician	Hourly	21.94	22.83	23.74	24.69	25.68	26.71
41	CRT Representative Surface Water Quality Specialist	Hourly	22.50	23.40	24.34	25.31	26.31	27.37
42	Deputy City Clerk Sr. Public Works Maintenance Worker Records and Information Manager	Hourly	23.06	23.98	24.94	25.93	26.96	28.06

City of Shoreline  
Range Placement Table

2.5% Between Ranges; 4% Between Steps

Salary Table 02 - NON-EXEMPT

UPDATED OCT, 2006

Range	Title	Hourly Rate	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
43	Environmental Educator Right-of-Way Inspector <del>Lead Customer Response Team Rep</del> <b>CRT Representative</b>	Hourly	23.64	24.58	25.56	26.58	27.65	28.76
44	<del>Code Enforcement Officer</del> Plans Examiner I	Hourly	24.23	25.20	26.20	27.25	28.34	29.47
45	Planner II <b>Lead CRT Representative</b>	Hourly	24.83	25.82	26.85	27.93	29.05	30.22
46	Recreation Coordinator Project Inspector II <b>Code Enforcement Officer</b>	Hourly	25.44	26.47	27.53	28.62	29.77	30.96
47	Computer/Network Specialist	Hourly	26.10	27.14	28.23	29.34	30.52	31.75
48	Plans Examiner II Combination Inspector	Hourly	26.74	27.81	28.93	30.08	31.28	32.54
49	Facilities Supervisor	Hourly	27.42	28.51	29.65	30.83	32.07	33.35
50		Hourly	28.09	29.21	30.39	31.60	32.87	34.18
51		Hourly	28.79	29.95	31.15	32.39	33.69	35.04
52	Plans Examiner III	Hourly	29.53	30.71	31.93	33.21	34.54	35.92
53		Hourly	30.27	31.47	32.73	34.05	35.41	36.82
54		Hourly	31.01	32.25	33.54	34.89	36.29	37.74
55		Hourly	31.79	33.06	34.39	35.76	37.20	38.68
56		Hourly	32.60	33.90	35.25	36.66	38.12	39.65
57		Hourly	33.41	34.74	36.13	37.58	39.08	40.65
58		Hourly	34.24	35.60	37.03	38.51	40.06	41.65
59		Hourly	35.10	36.51	37.96	39.48	41.07	42.70
60		Hourly	35.97	37.41	38.91	40.46	42.08	43.77
61		Hourly	36.88	38.35	39.89	41.48	43.14	44.87
62		Hourly	37.80	39.32	40.89	42.53	44.22	45.99
63		Hourly	38.73	40.29	41.90	43.58	45.32	47.14
64		Hourly	39.72	41.30	42.96	44.67	46.45	48.32
65		Hourly	40.70	42.33	44.02	45.78	47.62	49.52
66		Hourly	41.72	43.38	45.13	46.93	48.81	50.76

City of Shoreline  
Range Placement Table

2.5% Between Ranges; 4% Between Steps

Salary Table 02 - NON-EXEMPT

UPDATED OCT, 2006

Range	Title	Hourly Rate	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
67		Hourly	42.77	44.48	46.26	48.11	50.04	52.03
68		Hourly	43.83	45.58	47.40	49.30	51.28	53.33
69		Hourly	44.93	46.72	48.59	50.54	52.55	54.66
70		Hourly	46.05	47.89	49.82	51.80	53.88	56.03
71		Hourly	47.20	49.09	51.06	53.09	55.22	57.43
72		Hourly	48.39	50.32	52.33	54.43	56.60	58.86
73		Hourly	49.60	51.58	53.65	55.79	58.01	60.33
74		Hourly	50.83	52.86	54.98	57.18	59.47	61.84
75		Hourly	52.11	54.20	56.36	58.62	60.96	63.39

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

**AGENDA TITLE:** Review of 15<sup>th</sup> Ave NE Traffic Information  
**DEPARTMENT:** Public Works-Traffic Services  
**PRESENTED BY:** Paul Haines, Public Works Director  
Jesus Sanchez, Operations Manager  
Rich Meredith, City Traffic Engineer

**PROBLEM/ISSUE STATEMENT:**

In December, 2003, Public Works completed a project to reconfigure 15<sup>th</sup> Ave NE between NE 150 St and NE 175 St from a 4-lane roadway to a 3 lane roadway. Concerns were raised about increased traffic congestion on 15<sup>th</sup> Ave NE, and increased traffic volumes and speeds on nearby neighborhood streets. Staff have been monitoring these issues through traffic counts, speed studies, collision review, and traffic studies.

**FINDINGS/CONCLUSIONS**

The operation of 15<sup>th</sup> Ave NE as a three-lane roadway meets the planned expectations:

- Lower speeds – The 85% speeds fell from 39.3 to 38.5
- Lower volumes – The average weekday traffic (AWDT) declined 1,268 (7.4%)
- Fewer collisions – There was a 4.7% decline in reported collisions on 15<sup>th</sup> Ave NE, and a 15.5% decline in the surrounding neighborhood area.
- Decreased severity – There was a 42.6% drop in the number of reported injuries.

Some local streets experienced small gains in traffic volumes and speeds, and some experienced small reductions. The increases on local streets are within the range that these streets can accommodate, and are manageable with controls through the Neighborhood Traffic Safety Program (NTSP) and the Neighborhood Traffic Action Plans (NTAP). With the completion of the North City project, traffic volumes on 15<sup>th</sup> Ave NE and the local arterials continue to rebound, approaching pre-construction levels.

**RECOMMENDATION**

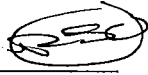
**Continue to operate 15th Ave NE in a three-lane configuration. Staff will continue to work on the following four key elements with local residents to manage traffic impacts on non-arterial streets and implement appropriate neighborhood traffic mitigation improvements.**

• **The addition of traffic signals at NE 150<sup>th</sup> St and 15<sup>th</sup> Ave NE, and potentially at NE 170<sup>th</sup> St and 15<sup>th</sup> Ave NE., to create additional access gaps on 15<sup>th</sup> Ave. N.E..**

- Review road alignment for potential bus pull-out extension alleviating back ups along 15th Ave NE
- Continue implementing traffic calming devices and Neighborhood Traffic Action Plans
- Installation of traffic islands along 15<sup>th</sup> Ave NE discouraging use of center lanes as "passing lanes"

Approved By:

City Manager



City Attorney

\_\_\_\_\_

## **ACTION/BACKGROUND**

Prior to December, 2003, 15<sup>th</sup> Ave NE consisted of two lanes in each direction between NE 150 St and NE 175 St. The curb to curb width of 15<sup>th</sup> Ave NE is 44 feet, so there is not enough room for a center turn lane and two lanes in each direction. The character of the land uses along 15<sup>th</sup> Ave NE is primarily residential. The speed limit is 35 MPH. According to King County records, local residents have had concerns about traffic speeds, safety, and pedestrian safety along the corridor prior to incorporation in 1995.

A master plan developed for the North City Business District (NCBD) recommended reconfiguring 15<sup>th</sup> Ave NE to a three lane section between NE 175 St and NE 180 St to enhance the pedestrian environment, improve pedestrian safety while crossing 15<sup>th</sup> Ave NE, and improve turning movements into and out of adjacent businesses. In 1998, the City of Shoreline funded a study to examine the corridor south of NE 175<sup>th</sup> St and recommend improvements. One of the recommendations was to reconfigure the roadway from 2 lanes each direction to one lane in each direction with a center turn lane. This change, sometimes referred to as a "road diet" because of the reduction in the number of lanes, has been found to improve overall safety of a roadway. It also provided an opportunity to transition into the proposed NCBD configuration.

One specific safety benefit of a "road diet" is the reduction of the "multiple threat" situation for pedestrians. A "multiple threat" occurs when one car stops for a pedestrian, but a vehicle in the adjacent lane doesn't, in part because the visibility of the pedestrian can be obscured by the stopped vehicle.

In December, 2003, 15<sup>th</sup> Ave NE south of NE 175 St was reconfigured to three lanes to facilitate the transition into and out of the North City Business District.

Subsequently, in December, 2004, the City Council directed the channelization through the North City Business District be maintained as 4 lanes between NE 175<sup>th</sup> St and NE 180<sup>th</sup> St after completion of the North city construction project. This was, in part, based on neighborhood concerns for potential traffic diversions.

The City Council asked for a review of the traffic behavior changes resulting from the three lane section between NE 175<sup>th</sup> St and NE 150<sup>th</sup> St. A report summarizing those findings was presented in March, 2005. This report updates the findings from that report with data collected through October, 2006.

## **DISCUSSION**

In March, 2003, prior to implementing the three-lane design, traffic counts were taken at 56 locations, and speed studies were conducted at 15 locations to establish a baseline to measure against after the restriping project and the North City improvement project were implemented. Traffic signal equipment was upgraded to improve synchronization and coordination along to corridor. Construction of the restriping project began in December, 2003. The North City project began in May, 2005, and was substantially complete in June, 2006.

Follow up traffic data was collected in February 2004, November 2004, February 2005, February 2006, and October 2006 to help monitor the effects of the reconfiguration and the construction impacts of the North City project. In February, 2005, data was collected at the original 56 locations to compare the changes in traffic patterns to the baseline data one year after the 3-lane conversion. Data was collected in February 2006, to monitor the effects of the North City construction project. Data was collected in October, 2006, to monitor the traffic patterns following substantial completion of the North city project. Additional monitoring would be needed to see if observed post-construction change in traffic is an anomaly or a trend. This last data collection is tentatively scheduled for February, 2007.

It should be noted that the October 2006 traffic counts were taken prior to the placement of the traffic calming devices in neighborhoods as part of the 2006 CIP project. Also, level of service standards continue to be achieved with the current roadway configuration.

The following are some of the results of the comparison:

### **15<sup>th</sup> Ave NE**

Overall, traffic volumes declined 1,268 vehicles per day (7.4%) on 15<sup>th</sup> Ave NE between NE 145<sup>th</sup> St and NE 175<sup>th</sup> St. AM peak hour volumes have almost rebounded to 2003 levels, down 12 (0.9%) in the morning. PM peak hour volumes are down 196 (11.6%). The 85 percentile speeds dropped 1.8% from 39.25 MPH to 38.45 MPH. The speed limit is posted at 35 MPH. The trend for the traffic volumes showed a low point during the NCBD construction, and shows an increase in volumes following the substantial completion of the project. The speeds have remained fairly constant since the change.

According to the Police Department, the number of citations issued on 15<sup>th</sup> Ave NE south of NE 175 St has dropped. Their evaluation is that the three lane configuration significantly influenced the number of speeding violations they observed.

	2001*	2002	2003	2004	2005	2006*
Number of reported collisions - NE 150th St to NE 175th St	20	34	32	38	30	14
Number of reported injuries - NE 150th St to NE 175th St	6	35	20	14	16	5

*\*partial year data (8 months)*

Vehicle collisions between NE 145th St and NE 175th St decreased 4.7% between 5/1/2001 and 8/31/06. The severity drastically decreased, with the reported injuries dropping 42.6%. The decline in the number of collisions and injuries implies that the three lane configuration has been successful in reducing collision severity, in part by reducing overall speeds, providing refuge for turning vehicles, and improving sight distance for vehicles entering 15<sup>th</sup> Ave NE.

## **Vicinity around 15th Ave NE**

Staff collected data for the area between NE 145<sup>th</sup> St and NE 180<sup>th</sup> St, 5<sup>th</sup> Ave NE and 25<sup>th</sup> Ave NE. Excluding 15<sup>th</sup> Ave NE, the cumulative daily traffic volumes declined 1.9% between March, 2003, and October, 2006. Combining the data for 15<sup>th</sup> Ave NE, the entire area experienced a 2.9% drop in daily traffic.

A review of reported collisions shows a decrease in collisions of 15.5% for the period before and after the road diet. Collision severity showed a slight decline of 1.7%. According to the police department, during periods of targeted enforcement on neighborhood streets, the vast majority of the citations written were to local residents, not commuters passing through the neighborhood. This helps support the expectations that commuter traffic would find alternate routes instead of cutting through neighborhoods.

## **5th Ave NE**

Overall, traffic volumes increased 251 vehicles per day (3.7%) to 6,985 on 5th Ave NE between NE 145th St and NE 175th St. Peak hour volumes grew, 130 (30.1%) in the morning and 5 (0.7%) in the evening. The 85 percentile speeds grew 3.9% from 35.5 MPH to 36.9 MPH. The speed limit is posted at 30 MPH. 5<sup>th</sup> Ave NE is classified as a minor arterial, where we would expect traffic volumes between 8,000 and 25,000 vehicles per day, and speeds between 30 and 40 MPH.

Current volumes are down about 3.6% since February, which can imply that there is a downward trend following the completion of the North City construction.

## **10 Ave NE**

Overall, traffic volumes grew 317 vehicles per day (17.8%) to 2,096 on 10th Ave NE between NE 155th St and NE 175th St. The Peak hour volumes grew, 29 (16.7%) in the morning and 44 (22.1%) in the evening. The 85 percentile speeds declined 1.4% from 34.8 MPH to 34.3 MPH. The speed limit is posted at 30 MPH. 10<sup>th</sup> Ave NE is classified as a Neighborhood Collector, where we would expect traffic volumes up to 4,000 vpd, and speeds between 25 and 30 MPH.

Current volumes are down about 12.9% since February, which can imply that there is a downward trend following the completion of the North City construction.

## **25 Ave NE**

Overall, traffic volumes declined 237 vehicles per day (5.6%) south of NE 150th St, and increased 32 (0.8%) between NE 150th St and NE 177th St. South of NE 150<sup>th</sup> St, the peak hour volumes increased 7 (1.8%) in the morning, and declined 90 (19.9%) in the evening. North of NE 150<sup>th</sup> St, the peak hour volumes increased 26 (5.4%) in the morning, and declined 19 (4.4%) in the evening. The 85 percentile speeds north of NE 150th St grew 0.9% from 33.5 MPH to 33.8 MPH. The speed limit is posted at 30 MPH, with a 20MPH school zone north of NE 153rd St and south of NE 165<sup>th</sup> St. 25<sup>th</sup> Ave NE

is classified as a collector arterial, where we would expect traffic volumes between 3,000 and 9,000 vehicles per day, and speeds between 30 and 35 MPH.

Current volumes are down about 7.0% since February, which can imply that there is a downward trend following the competition of the North City construction.

### **NE 175 St**

Overall, traffic volumes increased 279 vehicles per day (1.9%) on NE 175th St between 5<sup>th</sup> Ave NE and 15<sup>th</sup> Ave NE. Peak hour volumes increased, 16 (1.7%) in the morning and declined 28 (2.2%) in the evening. The 85 percentile speeds grew 4.3% from 38.5 MPH to 40.2 MPH. The speed limit is posted at 35 MPH.

Current volumes are up about 4.4% since February, which can imply that there is a increasing trend following the competition of the North City construction.

### **Links**

“Road diet” projects have been successfully implemented in other cities, such as Seattle, Bellevue, Portland, and other locations across the country. Below are some links to websites where more information about the conclusions and findings of similar projects can be found.

<http://www.hsisinfo.org/pdf/04-082.pdf>

<http://www.walkable.org/download/rdiets.pdf>

[http://www.ite.org/meetcon/2005AM/Rosales\\_Tues.pdf](http://www.ite.org/meetcon/2005AM/Rosales_Tues.pdf)

### **ISSUES**

Since the completion of the reconfiguration, residents have voiced a number of concerns. These include congestion on 15<sup>th</sup> Ave NE. Preliminary traffic modeling showed that there would be added delay to traffic on 15<sup>th</sup> Ave NE, and suggested that some commuter traffic would find other routes. According to field observations by staff and residents, it appears that congestion has increased on 15<sup>th</sup> Ave NE during peak hours. Traffic count data shows, at the same time, a reduction in volume. A consultant is currently developing a new signal timing plan to synchronize and optimize the traffic flow along the 15<sup>th</sup> Ave NE corridor.

Another concern was increased traffic on neighboring streets. While some streets have seen some increase in the total daily traffic, most of the streets south of NE 175<sup>th</sup> St experienced a decrease in the weekday traffic volumes.

While cut through traffic has lessened as reports indicate, there are still resident concerns regarding access on to 15<sup>th</sup> Ave NE. The current traffic volumes provide a limited number of gaps in the traffic flow making ingress onto 15<sup>th</sup> Ave NE from the side streets more difficult. The addition of a traffic signal at NE 150<sup>th</sup> St and 15<sup>th</sup> Ave NE, and the potential of a grant funded traffic signal at NE 170<sup>th</sup> St and 15<sup>th</sup> Ave NE, and the signal optimization project should help improve the number of significant gaps in traffic allowing for easier access on to 15<sup>th</sup> Ave NE from the side streets. Additionally,

reviewing the lane alignments looking for potential opportunity to extend the King County Metro bus pullouts, could alleviate traffic backups along 15<sup>th</sup> Ave NE.

Residents have commented that speeding appears to be more of a problem. The comparison showed that 15<sup>th</sup> Ave NE has seen a decrease in the 85 percentile speeds over a 24 hour period. Some increased speeds have been measured on neighboring streets. The traffic calming projects currently under construction are targeted at addressing this issue. Our experience has shown them to be effective in reducing speeds.

There have been complaints about drivers using the center turn lane as a passing lane. This problem developed in other cities making a similar change. It can be mitigated by building several small traffic islands in the center turn lane. Construction of such islands should be a priority if the decision is made to retain the three lane configuration.

There have been positive comments about the bike lanes on 15<sup>th</sup> Ave NE by bicycle users, who feel safer when using the bike lanes. Data collected the week of October 2, 2006, showed that the daily bicycle volumes range from 35 to 85 per day. No bicycle counts prior to December 2003 exist.

Some concerns were raised about transit stop locations. Working with King County Metro, stop placement was reviewed, and some were moved, and a couple eliminated, to improve traffic flow. Striping on the roadway was adjusted to help guide drivers around stopped buses.

Intersection visibility has improved on 15<sup>th</sup> Ave NE in that the bike lanes have moved the vehicular traffic lane 5 ft away from the curb. With a 4-lane design, the vehicles travel next to the curb.

Pedestrian comfort and safety has improved. Vehicles have been moved further away from the curb and sidewalk, providing for a more comfortable pedestrian environment. Also, the center lane can be used as a quasi-refuge by pedestrians crossing 15<sup>th</sup> Ave NE, as they wait for a gap in traffic. Lastly, the three-lane design greatly reduces the "multiple-threat" scenario for pedestrians crossing 15<sup>th</sup> Ave NE. The multiple-threat is one of the most problematic situations facing pedestrians crossing a multi-lane roadway.

## **FUNDING CONSIDERATIONS**

Should the 3-lane configuration remain permanent, it is recommended that short median islands be constructed. Two landscaped islands could be built for about \$25,000. If 15<sup>th</sup> Ave NE is changed back to 4 lanes, required capital costs would include restriping, signing, and signal modifications, and would be at least \$100,000.

A signal solution at 15<sup>th</sup> Ave NE and NE 170<sup>th</sup> St would range between 150k and 600k, depending on adjoining street improvements and signal system. The need for such a signal would be higher with 4-lane configuration of 15<sup>th</sup> Ave NE, in that such a configuration would tend to increase speed, reduce gaps in traffic, lengthen the effective crossing distance for pedestrians, and re-establish the multiple threat factor.

## CONCLUSION

The current operation of 15<sup>th</sup> Ave NE is meeting expectations and within our level of service standards. While vehicle volumes on 15<sup>th</sup> Ave NE have declined 7.4%, the trend has been increasing as traffic patterns rebound following completion of the North City project. More important, the data records show improvement to both vehicle and pedestrian safety, both on 15<sup>th</sup> Ave NE and in the surrounding neighborhood streets. Some of the non-arterial roadways in the surrounding area have seen an increase in vehicles and speeds. However, many roadways actually saw a decrease in volume, and a reduction in the number of reported collisions. Completion of the traffic calming devices in these neighborhoods should result in reduced speeds over the next couple of months. Also, with the completion of the neighborhood traffic action plans for North City, Ridgecrest, and Briercrest, we have a good idea of the highest priority projects to focus on implementing next in the area.

## RECOMMENDATION

**Continue to operate 15th Ave NE in a three-lane configuration. Staff will continue to work on the following four key elements with local residents to manage traffic impacts on non-arterial streets and implement appropriate neighborhood traffic mitigation improvements.**

- **The addition of traffic signals at NE 150<sup>th</sup> St and 15<sup>th</sup> Ave NE, and potentially at NE 170<sup>th</sup> St and 15<sup>th</sup> Ave NE., to create additional access gaps on 15<sup>th</sup> Ave. N.E..**
- **Review road alignment for potential bus pull-out extension alleviating back ups along 15th Ave NE**
- **Continue implementing traffic calming devices and Neighborhood Traffic Action Plans**
- **Installation of traffic islands along 15<sup>th</sup> Ave NE discouraging use of center lanes as “passing lanes”**

## ATTACHMENTS

### Attachment A

Map of area showing changes to daily volume

### Attachment B

Spreadsheet showing data comparison from March, 2003 to October, 2006

Spreadsheet showing data comparison from February, 2006 to October, 2006

### Attachment C

Graph showing Daily Volume trends since March, 2003


### Attachment D


Graphs showing collision and injury trends on 15<sup>th</sup> Ave NE and the cumulative collision and injury trends in general vicinity around the 15<sup>th</sup> Ave NE restriping project.


# North City Traffic Monitoring Study

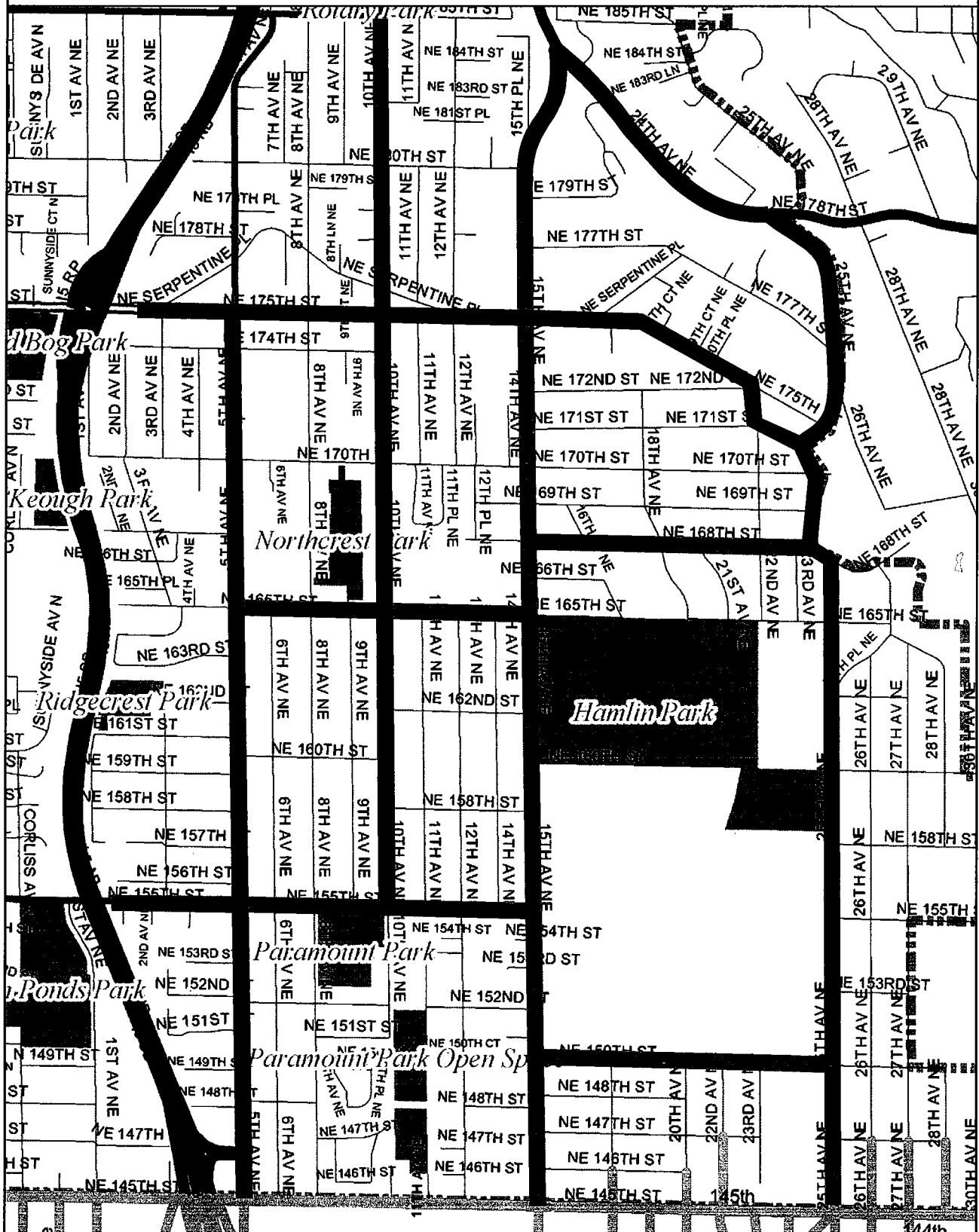
March 2003 to October 2006 Comparison

AWDT - Average Weekday Daily Traffic Volumes

Increase - 

Decrease - 

No Change (less than 1%) - 



# North City Traffic Monitoring Study

## Average Weekday Volume Summary

March 2003 to October 2006

revised 11/12/2006

### North/South

5 Ave NE	2003	2006	diff	% diff
NE 148 St	7,831	8,216	385	
NE 156 St	7,005	6,746	(259)	
NE 163 St	6,557	6,924	367	
NE 165 St	6,363	6,633	270	
NE 170 Ln	5,916	6,408	492	
NE 180 St	3,213	3,712	499	
average 145 to 175	6,734	6,985	251	3.7
average 145 to 180	6,148	6,440	292	4.8

8 Ave NE	2003	2006	diff	% diff
NE 145 St	530	542	12	
NE 155 St	639	693	54	
NE 160 St	504	628	124	
NE 170 St	506	755	249	
NE 175 St	548	632	84	
average 145 to 155	530	542	12	2.3
average 155 to 175	549	677	128	23.3

10 Ave NE	2003	2006	diff	% diff
NE 155 St	1,261	1,364	103	
NE 160 St	1,261	1,450	189	
NE 165 St	2,216	2,627	411	
NE 170 St	2,378	2,944	566	
NE Serpentine Pl	3,994	4,158	164	
NE 182 St	5,230	5,132	(98)	
average 155 to 175	1,779	2,096	317	17.8
average 175 to 185	4,612	4,645	33	0.7
average 155 to 185	2,723	2,946	223	8.2

11 Ave NE	2003	2006	diff	% diff
NE 155 St	398	283	(115)	
average north of 155	398	283	(115)	(28.9)

12 Ave NE	2003	2006	diff	% diff
NE 155 St	423	398	(25)	
NE 175 St	992	823	(169)	
average 155 to 165	423	398	(25)	(5.9)
average north of 175	992	823	(169)	(17.0)

14 Ave NE	2003	2006	diff	% diff
NE 155 St	327	229	(98)	
average 155 to 165	327	229	(98)	(30.0)

24 Ave NE	2003	2006	diff	% diff
15 Ave NE	4,446	4,449	3	
average 25 to 15	4,446	4,449	3	0.1

15 Ave NE	2003	2006	diff	% diff
NE 146 St	16,315	16,476	161	
NE 152 St	18,963	16,502	(2,461)	
NE 158 St	15,433	14,698	(735)	
NE 170 St	18,158	16,121	(2,037)	
NE 177 St	17,169	15,233	(1,936)	
24 Ave NE	15,123	13,735	(1,388)	
average 145 to 175	17,217	15,949	(1,268)	(7.4)
average 175 to 24 Av NE	16,146	14,484	(1,662)	(10.3)
average 145 to 24 Av NE	16,860	15,461	(1,399)	(8.3)

25 Ave NE	2003	2006	diff	% diff
NE 147 St	4,242	4,005	(237)	
NE 155 St	4,837	4,378	(459)	
NE 168 St	4,626	4,539	(87)	
NE 171 St	2,355	2,413	58	
NE 177 St	3,840	4,455	615	
average 145 to 150	4,242	4,005	(237)	(5.6)
average 150 to 178	3,915	3,946	32	0.8

# North City Traffic Monitoring Study

## Average Weekday Volume Summary

March 2003 to October 2006

revised 11/12/2006

### East/West

NE 150 St	2003	2006	diff	% diff
15 Ave NE	3,740	3,115	(625)	
average 15 to 25	3,740	3,115	(625)	(16.7)

NE 158 St	2003	2006	diff	% diff
15 Ave NE	344	308	(36)	
average 10 to 15	344	308	(36)	(10.5)

NE 165 St	2003	2006	diff	% diff
15 Ave NE	2,606	2,209	(397)	
average 5 to 15	2,606	2,209	(397)	(15.2)

NE 170 St	2003	2006	diff	% diff
10 Ave NE	1,689	1,377	(312)	
15 Ave NE	735	751	16	
average 5 to 15	1,689	1,377	(312)	(18.5)
average 15 to 25	735	751	16	2.2

NE 171 St	2003	2006	diff	% diff
15 Ave NE	457	404	(53)	
average 25 to 15	457	404	(53)	(11.6)

NE 172 St	2003	2006	diff	% diff
15 Ave NE	620	600	(20)	
average 25 to 15	620	600	(20)	(3.2)

NE 177 St	2003	2006	diff	% diff
15 Ave NE	685	1,441	756	
25 Ave NE	840	761	(79)	
average 25 to 15	763	1,101	339	44.4

NE Serpentine Pl	2003	2006	diff	% diff
NE 175 St	864	798	(66)	
average 175 to 177	864	798	(66)	(7.6)

NE Perkins Way	2003	2006	diff	% diff
15 Ave NE	2,984	3,567	583	
average 10th to 15th	2,984	3,567	583	19.5

NE 155 St	2003	2006	diff	% diff
5 Ave NE	11,368	10,305	(1,063)	
8 Ave NE	9,187	8,537	(650)	
14 Ave NE	8,642	7,394	(1,248)	
average west of 5th	11,368	10,305	(1,063)	(9.4)
average 5th to 15th	8,915	7,966	(949)	(10.6)

NE 162 St	2003	2006	diff	% diff
15 Ave NE	208	212	4	
average 10th to 15th	208	212	4	1.9

NE 168 St	2003	2006	diff	% diff
18 Ave NE	2,897	2,469	(428)	
average 25 to 15	2,897	2,469	(428)	(14.8)

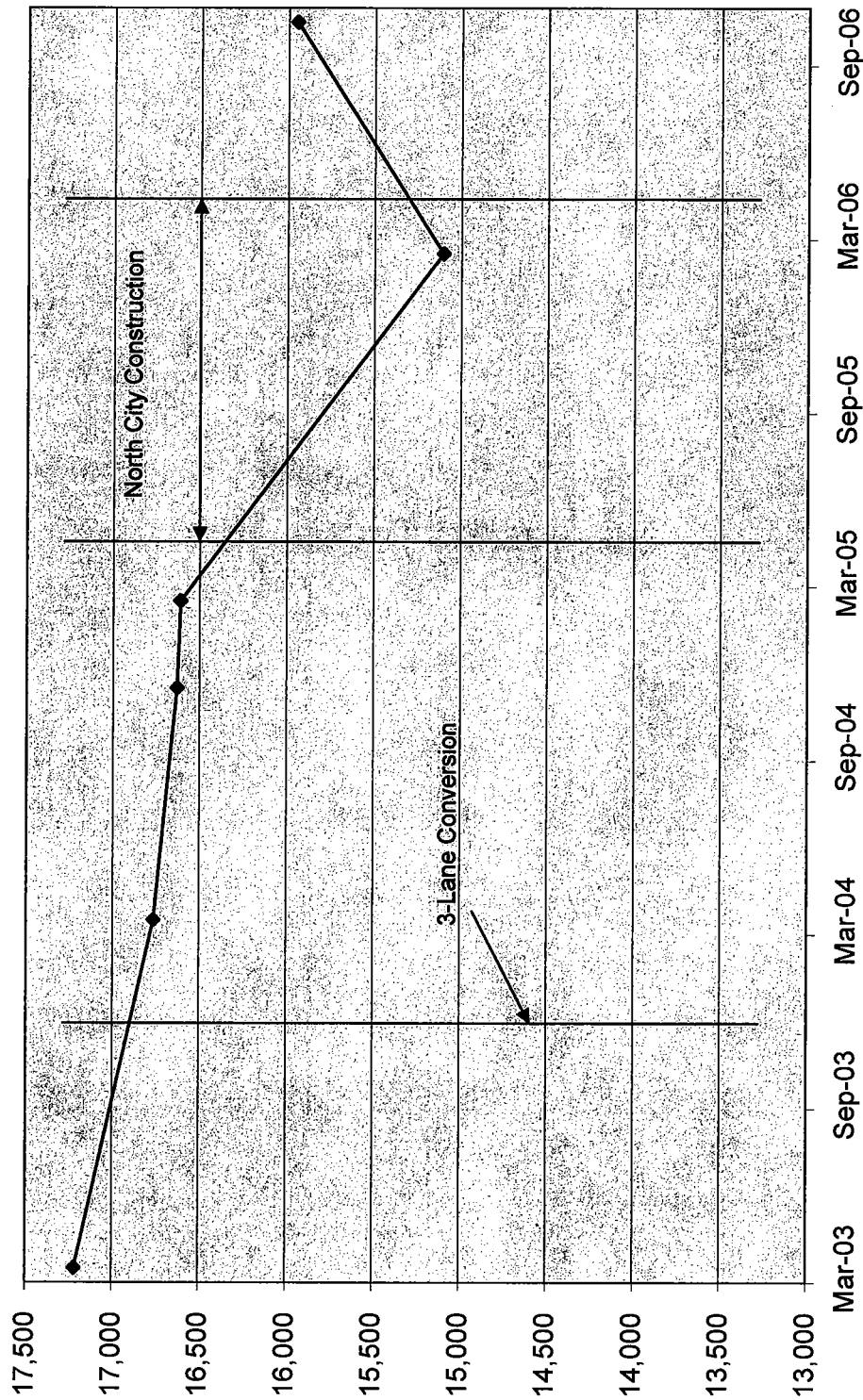
NE 169 St	2003	2006	diff	% diff
22 Ave NE	147	167	20	
average 25 to 15	147	167	20	13.6

NE 175 St	2003	2006	diff	% diff
5 Ave NE	14,792	15,205	413	
12 Ave NE	14,606	14,750	144	
15 Ave NE	4,023	4,393	370	
25 Ave NE	2,058	2,336	278	
average 5 to 15	14,699	14,978	279	1.9
average 15 to 25	3,041	3,365	324	10.7

NE 180 St	2003	2006	diff	% diff
11 Ave NE	2,951	2,862	(89)	
average 10th to 15th	2,951	2,862	(89)	(3.0)

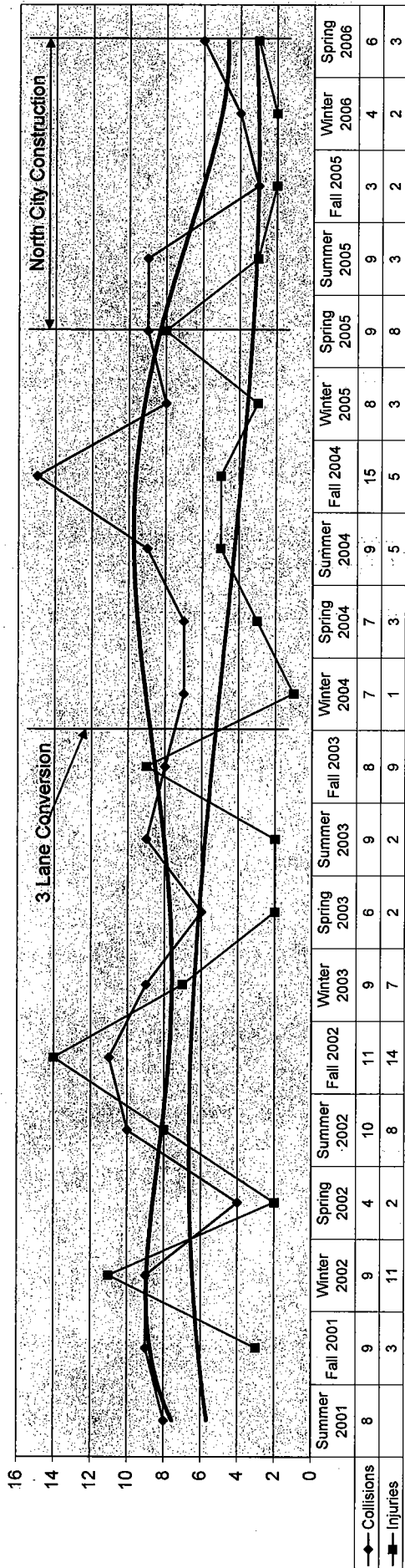
NE 185 St	2003	2006	diff	% diff
9 Ave NE	7,533	7,748	215	
average west of 10	7,533	7,748	215	2.9

15th Ave NE - Average Weekday Traffic Volumes



Mar-03		Sep-03	Mar-04	Sep-04	Mar-05	Sep-05	Mar-06	Sep-06
Mar-03		Mar-04	Nov-04	Feb-05	Feb-06	Oct-06		
NE 175th st to NE 145th St		17,217	16,764	16,631	16,611	15,103	15,949	

# **Collisions and Injuries** **15th Ave NE - NE 150th St to NE 175th St**



# **Collisions and Injuries** **Vicinity around 15th Ave NE - Between 5th Ave NE, 25th Ave NE, NE 145th St, and NE 180th St**

