

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Adoption of Ordinance No. 322, Amending the 2003 Budget for Uncompleted 2002 Capital and Operating Projects, Revising the 2003 Capital Budget, and Funding Supplemental 2003 Requests
<b>DEPARTMENT:</b>	Finance
<b>PRESENTED BY:</b>	Debbie Tarry, Finance Director

**PROBLEM/ISSUE STATEMENT:**

In July 2002, as part of the 2003 budget development, departments projected their actual year end expenditures for year 2002. The actual year end results differ somewhat from those projections, as some projects that were in progress in year 2002 are actually going to be completed in year 2003. This results in year 2002 expenditures being less than projected and the 2002 ending fund balance being greater than projected. This is true for both capital and operating projects. In order to provide adequate budget resources to complete the projects initiated in 2002, additional budget authorization is needed for 2003. This results in re-appropriating a portion of the 2002 ending fund balance for expenditures in 2003.

In addition to the reappropriation requests, Ordinance No. 322, amending the 2003 budget (Attachment A) includes the following:

- An appropriation of \$75,000 in the General Fund for Planning & Development Services to complete the Central Shoreline Subarea Right-of-Way Mapping and Comp Plan Amendment
- An appropriation of \$220,000 for the Paramount School Park project for parking lots and frontage improvements as presented to the City Council on February 24, 2003
- An appropriation of \$20,500 for the Swimming Pool Improvement project. This funding is for the replacement of the heating coil that was originally programmed for 2004 in the 2003 – 2008 Capital Improvement Plan (CIP).
- An appropriation of \$1,254,800 for the North City Business District/ 15<sup>th</sup> Avenue Corridor Improvements. This was originally programmed for 2004 in the 2003 – 2008 CIP. The additional appropriation being requested is necessary to fund early construction of the project.

Attachment B to this staff report provides a listing of all the recommended budget changes contained in Ordinance No. 322.

**ALTERNATIVES ANALYZED:**

**Alternative 1: Take no action.**

If the Council chose not to approve this budget amendment either the projects that were initiated in 2002 would not be completed or to complete the projects, monies that were

budgeted for 2003 programs would need to be redirected for the completion of projects already in progress.

**Alternative 2: Approve Ordinance No. 322 (Recommended)**

Approval of ordinance no. 322 will provide the budget authority for the completion of projects that were initiated in 2002 without negatively impacting the programs and projects that are to be provided in year 2003. Also the budget amendment will result in accurately reflecting the anticipated expenditures in the City's capital funds.



**FINANCIAL IMPACT:**

The following table summarizes the budget amendment request for each of the affected City funds and the impact that this has on the City's reserve levels.

	Projected 2003 Beginning Fund Balance	Actual 2003 Beginning Fund Balance	Budget Amendment Request	Revenue Adjustments	Resulting 2003 Available Beginning Fund Balance	Amount Over/(Under ) Projected Beginning Fund Balance
Fund	(A)	(B)	(C)	(D)	(E) (B - C-D)	(F) (A-E)
General Fund	6,044,019	9,039,795	836,093	92,969	8,296,671	2,252,652
Street Fund	469,567	814,688	224,239	10,000	600,449	130,882
Asset Seizure Fund	28,520	27,638	6,201		21,437	(7,083)
Surface Water Management	2,135,490	2,370,539	176,444		2,194,095	58,605
General Capital Fund	3,854,938	4,260,443	764,578	50,000	3,545,865	(309,073)
Roads Capital Fund	12,934,167	15,662,529	3,129,021	865,632	13,399,140	464,973
Surface Water Capital	2,285,406	2,468,014	215,713	150,190	2,402,491	117,085
<b>Total</b>			<b>5,352,289</b>	<b>1,168,791</b>		

**RECOMMENDATION**

Staff recommends that Council approve Ordinance No. 322, amending the 2003 budget.

Approved By: City Manager  City Attorney 

## INTRODUCTION

Annually the City reviews the financial results of the prior year and identifies any expenditures that were anticipated to occur in the previous year, but which will actually occur in the current year. We have completed our review of the 2002 activity and have identified nearly \$2.9 million of 2002 expenditures that will actually occur in 2003. Since the expenditures did not occur in 2002, the City started 2003 with reserves (fund balance) in excess of projections. These expenditures were not included in the 2003 Budget adopted by the City Council in November 2002, and therefore staff recommends the 2003 budget be amended to provide adequate budget authority for the expenditures in 2003. In most cases the funding source is from fund balance.

## BACKGROUND

### Reappropriations

It is often difficult to fully project the status of a project. In some cases, projects are initiated in one year, but do not get completed until the following year. This is not always known when planning the next budget cycle and therefore the unexpended funds from one year become part of the fund balance carried into the next year. It is necessary to take the portion of the fund balance actually needed to complete the projects and re-appropriate those dollars for expenditure.

There are projects that were not completed in 2002 as projected, and a resulting under-expenditure occurred in both operating and capital funds. This under-expenditure was highlighted on March 24, 2003, as part of the 2002 Year End Financial Report. The proposed ordinance reappropriates available fund balances from these funds to complete these projects. The following table summarizes the re-appropriation request for each affected fund.

Fund	Dept/Program	Project/Item	Carryover Amount
General Fund	IS/Tech Plan	Bi-tech Financial Software/Implementation	\$25,402
		Network Security	\$17,300
		Network Connectivity	\$34,896
		Data Warehouse	\$8,300
		Servers	\$19,299
		Records Mgmt System Implementation	\$3,750
		PW Inventory Project	\$180,000
	IS Operations	I-Net	\$7,950
	GIS	Survey Project	\$48,676
	Police/Traffic	Radar Guns	\$4,164
		Pedestrian Safety Bookmarks	\$2,141
	Police/Special Support	SRO Program	\$4,831
	Police/Emergency Management	Emergency Management Consultant	12000
	C&GR/Neighborhoods	Neighborhood Mini-Grants	\$15,744
	City Clerk	Microfilming	\$9,489
	Parks, Rec & Cultural Serv/Maintenance	Neighborhood Mini-Grants Support	\$7,000
	Parks, Rec & Cultural Serv/Human Svcs.	Hopelink	\$32,180
	PADS/Development Planning	Central Shoreline Subarea Plan	\$6,849
		Critical Areas Environmental Regulations	\$28,356
		Policy Regulation Evaluation	\$4,548
		Stream Inventory Review	\$10,000
		Critical Areas/Watershed Planning	\$108,620
		Shoreline Master Program	\$70,000
	PADS/Projects		

Fund	Dept/Program	Project/Item	Carryover Amount
	Economic Development	Customer Survey Work	\$3,475
		Process Review	\$1,525
	PW/Admin	Project Management Certification	\$2,600
	PW/Facilities	Pool and Police Station Maintenance	\$7,300
	PW/Recycling	Recycling Events/Outreach	\$22,302
		Compost Facility	\$62,396
	<b>Total General Fund</b>		<b>\$761,093</b>
<b>Street Fund</b>	PW/Street Operations	Road Shoulder Maintenance Equipment	\$81,675
		Tree Removal	\$30,000
		Street Sweeping	\$30,250
		Tree Inventory & Assessment	\$40,000
		Traffic Signal Inventory	\$2,314
	PW/Street Engineering	Engineering Services	\$40,000
	<b>Total Street Fund</b>		<b>\$224,239</b>
<b>Surface Water Mgmt. Fund</b>	PW/SWM Operations	Drainage Infrastructure Inventory	\$62,330
		Drainage Basin Monitoring	\$25,000
		Street Sweeping	\$27,749
		Sewer Vactoring	\$12,893
		Municipal Stormwater Management Training	\$1,175
		Stream Inventory	\$22,297
		Engineering Services	\$25,000
	<b>Total Surface Water Mgmt. Fund</b>		<b>\$176,444</b>
<b>Asset Seizure Fund</b>	Police/Federal Seizure Program	Tasers & Holders	\$6,201
	<b>Total Asset Seizure Fund</b>		<b>\$6,201</b>
<b>General Capital Fund</b>	CIP	City Hall	\$68,116
	CIP	Police Station Security	\$32,113
	CIP	Shoreview Park	\$9,409
	CIP	Richmond Beach Saltwater Park	\$16,375
	CIP	Parks Improvements-Spartan Gym	\$56,449
	CIP	Neighborhood Parks Repair	\$26,783
	CIP	Paramount Park	\$104,765
	CIP	City Gateways	\$17,703
	CIP	Recreation Needs Survey	\$31,000
	CIP	Swimming Pool Improvements	\$61,365
	CIP	Paramount Open Space	\$100,000
	<b>Total General Capital Fund</b>		<b>\$524,078</b>
<b>Roads Capital Fund</b>	CIP	Curb Ramp Program	\$46,069
	CIP	175th & Meridian Sidewalks	\$42,163
	CIP	175th @ 15th Ave. N.E. (YMCA)	\$19,052
	CIP	1st Avenue Sidewalks	\$208,353
	CIP	Sidewalk Repair Program	\$111,735
	CIP	Richmond Beach Overcrossing	\$38,017
	CIP	Interurban Trail	\$158,186
	CIP	Transportation Improvement Formulation	\$12,790
	CIP	Neighborhood Traffic Safety Program	\$116,455

Fund	Dept/Program	Project/Item	Carryover Amount
	CIP	North City Business District/15th Avenue N.E. Corridor	\$124,837
	CIP	3rd Avenue N.E.	\$11,673
	CIP	Annual Road Maintenance	\$100,913
	CIP	15th Avenue & N.E. 165th Signal Project	\$15,000
<b>Total Roads Capital Fund</b>			<b>\$1,005,243</b>
<b>Surface Water Capital Fund</b>	CIP	Ronald Bog Drainage Improvements	\$28,633
	CIP	3rd Avenue Drainage Improvements	\$150,190
	CIP	Surface Water Project Formulation	\$10,000
	CIP	Surface Water Small Projects	\$1,890
	CIP	Stream Rehab/Habitat Enhancement Program	\$25,000
<b>Total Surface Water Capital Fund</b>			<b>\$215,713</b>
<b>GRAND TOTAL</b>			<b>\$2,913,011</b>

### **CIP Revisions**

**Paramount School Park:** An additional appropriation of \$220,000 will be used to complete items related to the right-of-way permit for the overall Paramount School Park project. Work will include the construction of and estimated 910 linear feet of curb, gutter and sidewalk along 8<sup>th</sup> Avenue N.E., N. E. 155<sup>th</sup> Street and 10<sup>th</sup> Avenue. Work also includes overlay of an existing parking lot along 10<sup>th</sup> Avenue. N.E. and construction of a new parking lot on 8<sup>th</sup> Avenue N.E.

**North City Business District/ 15th Avenue Corridor:** An additional appropriation of \$1,254,800 for the North City Business District/ 15<sup>th</sup> Avenue Corridor Improvements. This was originally programmed for 2004 in the 2003 – 2008 CIP. On February 24, Council approved the scope of improvements for the North City Project. Council also emphasized the importance of constructing these improvements as soon as possible.

The additional appropriation being requested is necessary to fund early construction of the project. Final design is expected to be completed in September of this year with advertising for bid to occur thereafter. Construction of the Project will begin late in 2003 and continue through 2004.

**Swimming Pool Improvements:** An additional appropriation of \$20,500 is required to purchase and install a new heating coil. This item was originally programmed for 2004 in the current CIP. According to our mechanical consultant, the heating coils are operating at such a low efficiency, that replacement is necessary at this time. Installation of the heating coils will not require closure of the pool. Replacement is scheduled for June 2003.

**CIP 2003 Budget Revision Summary:** The revisions to the 2003 CIP expenditures result in an increase to the General Capital Fund budget of \$240,500 and an increase to the Roads Capital Fund budget of 1,254,800.

### **Other Budget Amendments**

Staff is requesting an additional appropriation of \$75,000 for Planning and Development Services. This funding will be used to support the Central Subarea Plan. A portion of the funding, \$43,200, will be used to complete right-of-way mapping along Aurora Avenue North between N. 165<sup>th</sup> Street and N. 205<sup>th</sup> Street. This information will be included in the Central Subarea Comprehensive Plan Amendment. Approximately \$10,000 will be used for printing, publishing, noticing, and public hearings for the Comprehensive Plan amendment. An additional amount of \$21,800 will be used to continue work on the Central Subarea Plan as directed by the City Council. There are sufficient savings from 2002 in the Planning & Development Services department to fund this amendment.

### **ALTERNATIVES ANALYSIS**

#### **Alternative 1: Take no action.**

If the Council chose not to approve this budget amendment either the projects that were initiated in 2002 would not be completed or to complete the projects, monies that were budgeted for 2003 programs would need to be redirected for the completion of projects already in progress. Failure to adopt the budget ordinance would also result in the budgeted expenditures being greater than anticipated or needed for the Roads Capital and Surface Water Capital funds.

#### **Alternative 2: Approve Ordinance No. 322 (Recommended)**

Approval of ordinance no. 322 will provide the budget authority for the completion of projects that were initiated in 2002 without negatively impacting the programs and projects that are to be provided in year 2003. Also the budget amendment will result in accurately reflecting the anticipated expenditures in the City's capital funds.

### **SUMMARY**

The following table summarizes the budget amendments to each fund and the resulting 2003 appropriations for each of the affected funds.

<b>Fund</b>	<b>Adopted Budget</b>	<b>Budget Amendment Request</b>	<b>Amended Budget</b>
General Fund	\$ 25,790,325	\$ 836,093	\$ 26,626,418
Street Fund	2,742,801	\$ 224,239	2,967,040
Asset Seizure Fund	23,650	\$ 6,201	29,851
Surface Water Management	2,734,438	\$ 176,444	2,910,882
General Capital Fund	1,925,120	\$ 764,578	2,689,698
Roads Capital Fund	7,342,012	\$ 2,260,043	9,602,055
Surface Water Capital	965,750	\$ 215,713	1,181,463

### **RECOMMENDATION**

Staff recommends that Council approve Ordinance No. 322, amending the 2003 budget.

## **ATTACHMENTS**

Attachment A; Ordinance 322, Amending the 2003 Budget  
Attachment B: Budget Amendment Detail by Fund and Program

## **ORDINANCE NO. 322**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, AMENDING ORDINANCE NO. 315, BY INCREASING THE APPROPRIATION FOR THE GENERAL FUND, CITY STREET FUND, ASSET SEIZURE FUND, AND SURFACE WATER MANAGEMENT FUND FOR COMPLETION OF OPERATING PROJECTS AND CONTRACTS; INCREASING THE APPROPRIATION FOR THE GENERAL CAPITAL FUND, THE ROADS CAPITAL FUND AND THE SURFACE WATER CAPITAL FUNDS TO COMPLETE CAPITAL PROJECTS;**

WHEREAS, the 2003 Final Budget for the City of Shoreline Budget was adopted by Ordinance No. 315, Section 1 (hereafter "2003 Budget"); and

WHEREAS, the 2003 – 2008 Capital Improvement Program was adopted in Ordinance 311; and

WHEREAS, the 2003 Budget had assumed the completion of specific capital improvement projects in 2002; and

WHEREAS, some of these 2002 capital projects were not able to be completed and need to be continued and completed in 2002; and

WHEREAS, due to these 2002 projects not being completed as projected, the 2002 ending fund balance and the 2003 beginning fund balance for the General Capital Fund, Roads Capital Fund, and Surface Water Capital Fund is greater than budgeted; and

WHEREAS, the City wishes to appropriate a portion of these greater than budgeted beginning fund balances in 2003 to complete 2002 capital projects; and

WHEREAS, various projects were included in the City's operating funds 2002 budget and were not completed during 2002; and

WHEREAS, due to these projects not being completed as projected, the 2002 ending fund balances and the 2003 beginning fund balances for the General Fund, Street Fund, Asset Seizure Fund and the Surface Water Management Fund are greater than budgeted; and

WHEREAS, the City of Shoreline is required by RCW 35A.33.075 to include all revenues and expenditures for each fund in the adopted budget;

**NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:**



**Section 1. Amendment to the 2003 Budget Summary.** The City hereby amends Section 1 of Ordinance No. 315 by increasing the appropriation for the General Fund by \$836,093 to \$26,626,418; for the Street Fund by \$224,239 to \$2,967,040; for the Asset Seizure Fund by \$6,201 to \$29,851; for the Surface Water Management Fund by \$176,444 to \$2,910,882; for the General Capital Fund by \$764,578 to \$2,689,698; for the Roads Capital Fund by \$2,260,043 to \$9,602,055; and for the Surface Water Capital Fund by \$215,713 to \$1,181,463 for a total City appropriation of \$48,538,968.

General Fund	<del>\$25,790,325</del>	26,626,418
Street Fund	<del>2,742,801</del>	2,967,040
Arterial Street Fund	358,905	
Surface Water Management Fund	<del>2,734,438</del>	2,910,882
General Reserve Fund	0	
Development Services Fund	1,859,545	
Code Abatement Fund	100,000	
Asset Seizure	<del>23,650</del>	29,851
Public Arts Fund	0	
General Capital Fund	<del>1,925,120</del>	2,689,698
Roads Capital Fund	<del>7,342,012</del>	9,602,055
Surface Water Capital Fund	<del>965,750</del>	1,181,463
Vehicle Operations/Maintenance Fund	55,000	
Equipment Replacement Fund	148,111	
Unemployment Fund	10,000	
Total Funds	<del>\$44,055,657</del>	\$48,538,968

**Section 2. Budget Amendment to Complete General Fund Operating Projects.** The 2003 Budget beginning fund balance for the General Fund is increased by \$743,124, 2003 budgeted revenues are increased by \$92,969 and the 2003 budgeted expenditures are increased by \$836,093 for a total fund appropriation of \$26,626,418.

**Section 3. Budget Amendment to Complete Street Fund Operating Projects.** The 2003 Budget beginning fund balance for the Street Fund is increased by \$214,239, 2003 budgeted revenues are increased by \$10,000 and the 2003 budgeted expenditures are increased by \$224,239 for a total fund appropriation of \$2,967,040.

**Section 4. Budget Amendment to Complete Surface Water Management Fund Operating Projects.** The 2003 Budget beginning fund balance for the Surface Water Management Fund is increased by \$176,444 and the 2003 budgeted expenditures are increased by \$176,444 for a total fund appropriation of \$2,910,882.

**Section 5. Budget Amendment to Complete Asset Seizure Fund Operating Projects.** The 2003 Budget beginning fund balance for the Asset Seizure Fund is increased by \$6,201 and the 2003 budgeted expenditures are increased by \$6,201 for a total fund appropriation of \$29,851.

**Section 6. Budget Amendment to Complete General Capital Fund Improvement Projects.** The 2003 Budget beginning fund balance for the General Capital Fund is increased by \$714,578, 2003 budgeted revenues are increased by \$50,000 and the 2003 budgeted expenditures are increased by \$764,578 for a total fund appropriation of \$2,689,698.

**Section 7. Budget Amendment to Complete Roads Capital Fund Improvement Projects.** The 2003 Budget beginning fund balance for the Roads Capital Fund is increased by \$2,048,168, 2003 budgeted revenues are increased by \$211,875 and the 2003 budgeted expenditures are increased by \$2,260,043 for a total fund appropriation of \$9,602,055.

**Section 8. Budget Amendment to Complete Surface Water Capital Fund Projects.** The 2003 Budget beginning fund balance for the Surface Water Capital Fund is increased by \$215,713 and the 2003 budgeted expenditures are increased by \$215,713 for a total fund appropriation of \$1,181,463.

**Section 9. Severability.** Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

**Section 10. Effective Date.** A summary of this ordinance consisting of its title shall be published in the official newspaper of the City and the ordinance shall take effect and be in full force five (5) days after the date of publication.

**PASSED BY THE CITY COUNCIL ON MARCH 24, 2003.**

\_\_\_\_\_  
Mayor Scott Jepsen

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Sharon Mattioli, CMC  
City Clerk

\_\_\_\_\_  
Ian Sievers  
City Attorney

Date of Publication: March 27, 2003  
Effective Date: April 1, 2003

# ATTACHMENT B Budget Amendment Detail

Fund	Dept/Program	Orgkey	Object	Project/Item	2003 Adopted Budget	CJP Revision	2003 Budget Amendment	Carryover Amount	Amended Budget	Revenue Source	Revenue Amount	Justification
General Fund	IS/Tech Plan	1602013	5360000 Bi-Tech Software					\$4,378		Fund Balance	\$	4,378 Finish up Position Budgeting, E-time, HR, etc.
			5410000 Bi-Tech Software					\$21,024		Fund Balance	\$	21,024 Finish up Position Budgeting, E-time, HR, etc.
			5410000 Gravity Square Inc.					\$17,300		Fund Balance	\$	17,300 To assist with Network Security for Web Hosting
			5400000 Nevensant Washington					\$34,896		Fund Balance	\$	34,896 To be paid in January/February/March timeframe
			5410000 PWT Technologies, Inc.					\$8,300		Fund Balance	\$	8,300 Finish up with Data Warehouse project
			5940000 SCISISTUFF LLC					\$19,299		Fund Balance	\$	19,299 Dell Servers - Delivered-yet to be paid
			5410000 Ascenium					\$3,750		Fund Balance	\$	3,750 Finish up Records Mgmt. System
			5410000 Public Works Inventory Project					\$180,000		Fund Balance	\$	180,000 Work will begin in 2003
			Sub-Total					\$288,947	\$835,074			\$288,947
	I.S. Operations	1602145	5420000 King County ITS - I Net					\$7,950	\$659,643	Fund Balance	\$	\$7,950 I-Net Contract
	GIS	1602018	5410000 URS Corporation					\$3,676		Fund Balance	\$	\$3,676 Finish existing contract
			5410000 CRTS Engineers					\$45,000		Fund Balance	\$	\$45,000 Survey contract recently signed
			Sub-Total					\$48,676	\$219,735			\$48,676
	Police	2005034	5350000 Radar Guns					\$4,164	\$3,594,756	Fund Balance	\$	4,164 PO #020669
		2005035	5510000 4th Qtr 2002 SRO Comp Time					\$4,831	\$1,346,263	Fund Balance	\$	4,831 Inv. # 02-377
		2005036	5310000 Pedestrian Safety Bookmarks					\$2,141	\$476,484	Fund Balance	\$	2,141 PO # 020673
		2709062/2005062	5410000 Emergency Management Plan					\$12,000	\$62,000	Fund Balance	\$	12,000 PO # 020476
	C&GR/Neighborhoods	1300008	5495000 Innis Arden					\$5,000		Fund Balance	\$	5,000
			5495000 North City					\$7,644		Fund Balance	\$	7,644
			Highland Terrace					\$1,700		Fund Balance	\$	1,700
			Hillwood					\$1,400		Fund Balance	\$	1,400
			Sub-Total					\$15,744	\$168,438			\$15,744
	City Clerk	1200000	5410000 Microfilming Contract					\$9,489	\$346,091	Fund Balance	\$	9,489 PO #010855 - State Treasurer's Office
	PRCS- Maintenance	2409038	5320000 support	Richmond Highlands Neighborhood Mini-Grant				\$7,000	\$87,482	Fund Balance	\$	7,000 Completion of new playground for Neighborhood
	PRCS-Human Svcs	2400011	5495000 Hopelink					\$32,180	\$475,043	Fund Balance	\$	32,180 Contract amended to 12/31/03 to allow completion of contract
	PADS- Development Planning	2505137	5410000 Lemmetz & Coyle					\$6,849		Fund Balance	\$	6,849 Finalize Central Shoreline Subarea Plan
			5410000 Barryman & Hennigar					\$28,356		Fund Balance	\$	7,356 Complete Environmental regulations for critical areas
			5410000 Barryman & Hennigar					\$4,548		Fund Balance	\$	21,000 Policy regulation evaluation
			5410000 Various - TBD					\$75,000		Fund Balance	\$	75,000 Aurora right-of-way mapping and environmental work
			Sub-Total					\$39,753	\$383,051			\$114,753
	PADS-Projects	2506138	5410000 Adolison Assoc					\$10,000		Fund Balance	\$	10,000 Third party stream inventory review
			5410000 Various - TBD					\$108,620		Fund Balance	\$	108,620 Critical areas and watershed planning
			5410000 Various - TBD					\$70,000		Fund Balance	\$	70,000 Shoreline Master Program
			Sub-Total					\$188,620	\$401,941			\$188,620
	Econ. Dev.	2506046	5410000 PRR					\$3,475		Fund Balance	\$	\$3,475 Additional customer survey work
			5403000 Kinross					\$1,525		Fund Balance	\$	\$1,525 Printing of Demarch final report
			Sub-Total					\$5,000	\$156,957			\$5,000
	PW/Admin	2708052	5494000 Project Management Certification					\$2,600	\$245,397	Fund Balance	\$	\$2,600 Complete training planned for 2002

## ATTACHMENT B

**Total General Fund:**

# **ATTACHMENT B** **Budget Amendment Detail**

Fund	Dept/Program	Orgkey	Object	Project/Item	2003 Adopted Budget	CIP Revision	2003 Budget Amendment	Carryover Amount	Amended Budget	Revenue Source	Revenue Amount	Justification	
Street Fund	PW/Street Operations	2709054	5640000	Alpro Equipment Inc.				\$91,675		Fund Balance	\$	81,675 Late 2002 invoice for Road Shoulder Maintainer	
			5410000	H.W. Lochner Inc.				\$2,314		Fund Balance		2,314 Final billing for Traffic signal inventory	
			5410000	Asplundh Tree Expert Company				\$30,000		Fund Balance		\$30,000 Complete Tree Removal planned for 2002	
			5410000	ACRT Inc.				\$40,000		Fund Balance		\$30,000 Complete	
			5410000	Street Sweeping				\$30,250		WA State Urban Forestry Grant	\$10,000	Tree inventory and assessment	
Total Street Fund	PW Street Engineering	2713063	5410000	Gray & Osborne				\$40,000		Fund Balance		30,250 Complete street sweeping work	
											40,000 Engineering Services		
Surface Water Mgmt. Fund	PW/SWM Operations	2709000	5111000	Extra-Help Salaries				\$52,330		Fund Balance	\$	62,330 Complete inventory of drainage infrastructure	
			5410000	Drainage Basin Baseline Monitoring				\$25,000		Fund Balance	\$	25,000 Complete baseline monitoring of one drainage basin	
			5494000	ASCE Continuation Education				\$1,175		Fund Balance	\$	1,175 2002 payment for Municipal Stormwater Mgmt training	
			5410000	Everson's Econo-Vac Inc.				\$27,749		Fund Balance	\$	27,749 Complete street sweeping work	
			5410000	Everson's Econo-Vac Inc.				\$12,893		Fund Balance	\$	12,893 Complete sewer vacuolting work	
			5410000	Tetra Tech/KCM, Inc.				\$22,297		Fund Balance	\$	22,297 Complete Stream Inventory project	
			5410000	Gray & Osborne				\$25,000		Fund Balance	\$	25,000 Engineering Services	
Total Surface Water Mgmt. Fund	Police	2005135	5350000	Taser Holders				\$1,159		Fund Balance	\$	1,159 PC# 030071	
			5350000	Tasers				\$5,042		Fund Balance	\$	5,042 PC# 030072	
				Sub-Total	\$15,850	\$0	\$0	\$5,201			\$	6,201	
					\$23,650	\$0	\$0	\$6,201					
Total			FUND TOTAL										

**ATTACHMENT B**  
**Budget Amendment Detail**

Fund	Dept/Program	Objkey	Object	Project/Item	2003 Adopted Budget	CIP Revision	2003 Budget Amendment	Carryover Amount	Amended Budget	Revenue Source	Revenue Amount	Justification
General Capital Fund	CIP	2819148	5410000 City Hall		\$641,543			\$68,116	\$709,659	Fund Balance	68,116	
	CIP	2819158	5630000 Police Station Security		\$20,384			\$32,113	\$52,487	Fund Balance	32,113	
	CIP	2820071	5410000 Shoreview Park 5630000 Shoreview Park Sub-Total		\$0			\$1,000 \$8,409 \$9,409	Fund Balance Fund Balance Fund Balance		1,000 8,409 \$9,409	
	CIP	2820072	5410000 Richmond Beach Saltwater Park 5630000 Richmond Beach Saltwater Park Sub-Total		\$72,257			\$9,500 \$6,075 \$15,575	Fund Balance Fund Balance Fund Balance		9,500 6,075 \$15,575	
	CIP	2820081	5510000 Parks Improvement - Spartan Gym		\$605,000			\$56,449	\$661,449	Fund Balance	56,449	
	CIP	2820122	5410000 Neighborhood Parks Repair 5630000 Neighborhood Parks Repair Sub-Total		\$75,000			\$4,913 \$21,870 \$26,783	Fund Balance Fund Balance Fund Balance		4,913 21,870 26,783	
	CIP	2820123	5410000 Paramount Park 5630000 Paramount Park Sub-Total		\$0	\$220,000 \$220,000		\$1,774 \$102,991 \$104,765	Fund Balance Fund Balance Fund Balance		1,774 102,991 104,765	
	CIP	2820147	5410000 City Gateways		\$100,000			\$17,703	\$117,703	Fund Balance	17,703	
	CIP	2820150	5410000 Recreation Needs Survey 5410000 Recreation Needs Survey Sub-Total		\$0			\$2,000 \$29,000 \$31,000	Fund Balance Fund Balance Fund Balance		2,000 29,000 31,000	
	CIP	2821082	5630000 Swimming Pool Improvements		\$0	\$20,500		\$61,365	\$81,865	Fund Balance	61,365	
Roads Capital Fund	CIP	2822083	5610000 Paramount Open Space		\$0			\$100,000	\$100,000	Fund Balance Conservation Futures	50,000 50,000 100,000	
					\$1,925,120	\$240,500	\$0	\$524,078	\$2,689,698		\$524,078	
					FUND TOTAL							
	CIP	2914096	5410000 Curb Ramp 5630000 Curb Ramp Sub-Total		\$50,000			\$3,092 \$42,977 \$46,069	\$3,092 Fund Balance \$42,977 Fund Balance \$46,069		3,092 42,977 46,069	
	CIP	2914141	5410000 175th N.E. Meridian Sidewalks 5630000 175th N.E. Meridian Sidewalks Sub-Total		\$0			\$4,123 \$38,040 \$42,163	TIB Fund Balance Fund Balance		13,879 28,284 42,163	
	CIP	2916091	5630000 16th Avenue & N.E. 165th Signal Project		\$0			\$15,000	\$15,000	Fund Balance	15,000	
	CIP	2914142	5410000 175th @ 15th Ave. N.E. (YMCA) 5630000 175th @ 15th Ave. N.E. (YMCA) Sub-Total		\$0			\$3,608 \$15,444 \$19,052	TIB TIB Fund Balance		12,020 7,032 19,052	
	CIP	2914143	5630000 1st Avenue Sidewalks					\$133,983	Fund Balance TIB Grant		77,157 56,826	

Reappropriation Worksheet-Addendum Detail

**ATTACHMENT B  
Budget Amendment Detail**

Fund	Dept/Program	Orgkey	Object	Project/Item	2003 Adopted Budget	CIP Revision	2003 Budget Amendment	Carryover Amount	Amended Budget	Revenue Source	Revenue Amount	Justification
				Sub-Total	\$0			\$41,177	\$208,353	Fund Balance	41,177	Remaining balance from 175th & Meridian Sidwalk project
CIP		2914152	5630000	Sidewalk Repair Program	\$50,000			\$111,735	\$161,735	Fund Balance	111,735	Remaining balance from 175th & 15th Ave (YMCA)
CIP		2915098	5410000	Richmond Beach Overcrossing	\$49,387			\$38,017	\$87,404	HBRRP Fund Balance	30,414	18,193 Sidewalk project
											7,803	
											38,017	
CIP		2914095	5410000	Interurban Trail				\$158,186	\$3,061,894	Federal-TEA 21 Fund Balance	103,724	
					\$2,903,708			\$12,790	\$12,790	Fund Balance	54,462	
CIP		2916091	5410000	Transportation Improvement Formulaton	\$0			\$116,465	\$277,165	Fund Balance	12,790	
CIP		2916100	5410000	Neighborhood Traffic Safety Program	\$160,700			\$124,837	\$2,245,637	Fund Balance	116,465	
				North City Business District/15th Avenue N.E.	\$866,000	\$1,254,800		\$11,673	\$11,673	Fund Balance	124,837	
CIP		2916101	5410000	Corridor				\$100,913	\$600,913	Fund Balance	11,673	
CIP		2916102	5410000	3rd Avenue N.E.	\$0							Complete paving of 1st Ave NE from NE 185th to NE 193rd.
CIP		2916151	5630000	Annual Road Maintenance	\$500,000						100,913	
Roads Capital					\$7,342,012	\$1,254,800	\$0	\$1,005,243	\$9,602,055		\$1,005,243	
Total Fund												0

**ATTACHMENT B  
Budget Amendment Detail**

Fund	Dept/Program	Orgkey	Object	Project/Item	2003 Adopted Budget	CIP Revision	2003 Budget Amendment	Carryover Amount	Amended Budget	Revenue Source	Revenue Amount	Justification
Surface Water Capital Fund	CIP	3017109	5410000	Ronald Bog Drainage Improvements	\$547,000			\$28,633	\$575,633	Fund Balance	\$28,633	
	CIP	3017110	5410000	3rd Avenue Drainage Improvements	\$100,000			\$150,190	\$250,190	PWTFL	\$150,190	
	CIP	3017105	5630000	Surface Water Small Projects	\$175,000			\$1,890	\$176,890	Fund Balance	\$1,890	
	CIP	3018112	5630000	Stream Rehab/Habitat Enhancement Program				\$25,000	\$25,000	Fund Balance	\$25,000	
	CIP	3017108	5410000	SWM CIP Project Formulation	\$40,000			\$10,000	\$50,000	Fund Balance	\$10,000	
	Surface Water Total Capital Fund				\$965,750	\$0	\$0	\$215,713	\$1,181,463		\$215,713	
<b>GRAND TOTAL</b>					\$1,495,300		\$75,000	\$2,913,011				