

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

|                      |                                                          |
|----------------------|----------------------------------------------------------|
| <b>AGENDA TITLE:</b> | Presentation of the 2004 – 2009 Capital Improvement Plan |
| <b>DEPARTMENT:</b>   | Finance                                                  |
| <b>PRESENTED BY:</b> | Debbie Tarry, Finance Director                           |

**PROBLEM/ISSUE STATEMENT:**

In order to allow for the integration of the first year of the Capital Improvement Plan (CIP) and associated maintenance and operations costs related to capital projects into the City's annual operating budget, beginning in 2002, the CIP is reviewed and adopted by the City Council during the summer.

This year, the City Council will be endorsing the proposed CIP by adopting a resolution of your intent to adopt the 2004 – 2009 CIP after review by the Planning Commission. This change in practice is to make sure that the CIP is in compliance with the City's Comprehensive Plan as required by the Growth Management Act. Once the Council has endorsed the CIP, staff will prepare a State Environmental Protection Act (SEPA) checklist that covers the entire six-year plan. The checklist, along with the CIP, will go to the Planning Commission to review and confirm that the CIP is in alignment with the Comprehensive Plan. This process is expected to occur during the remainder of the summer and fall. The City Council will adopt the CIP when the 2004 budget is adopted in November of this year.

On June 9, 2003, staff will present the proposed 2004 – 2009 CIP to the City Council. The following schedule is proposed to facilitate the adoption of the 2004 – 2009 CIP.

|                   |                                                                     |
|-------------------|---------------------------------------------------------------------|
| June 9, 2003      | Presentation of the Proposed 2004 – 2009 CIP                        |
| June 16, 2003     | Council Discussion on the Proposed 2004 – 2009 CIP                  |
| June 23, 2003     | Public Hearing on the Proposed 2004 – 2009 CIP & Council Discussion |
| July 7, 2003      | Council Discussion on the Proposed 2004 – 2009 CIP                  |
| July 14, 2003     | Council Endorsement of the 2004 – 2009 CIP                          |
| November 24, 2003 | Council Adoption of 2004 – 2009 CIP                                 |

**FINANCIAL IMPACT:**

The Proposed 2004 – 2009 CIP will be balanced, as required by the Growth Management Act. The Proposed 2004 – 2009 CIP totals \$130 million, with \$21 million in General Capital projects, \$100 million in Roads Capital projects, and \$9 million in Surface Water Capital projects.

### **RECOMMENDATION**

This item is for discussion purposes only. Council discussion is desired regarding the proposed process to review and endorse the Proposed 2004 – 2009 Capital Improvement Program and any key questions or issues that Council may wish staff to address as part of the process.

Approved By: City Manager  City Attorney 