

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Amendments to Council Rules of Procedure for Appointments to Boards and Commissions
DEPARTMENT:	City Manager's Office
PRESENTED BY:	Robert L. Olander, City Manager

PROBLEM / ISSUE STATEMENT:

In the past the Mayor has utilized informal procedures and consensus for Councilmember appointments to certain boards and committees. The attached resolutions provide for amendments to the City Council Rules of Procedure to formalize this procedure. Option A has been submitted by the Mayor while Option B is submitted by staff. The only significant difference is that Option B requires confirmation of the appointments by the City Council at a regular meeting. Another difference is that Option A is more flexible in providing for appointments to other local committees that may develop in the future.

FINANCIAL IMPACT:

No financial impact.

RECOMMENDATION:

Approved By: City Manager  City Attorney 

Attachments: Option A
 Option B

RESOLUTION NO. 255

**A RESOLUTION OF THE CITY OF SHORELINE,
WASHINGTON, ADOPTING THE PROCEDURE FOR COUNCIL
APPOINTMENTS TO INTERGOVERNMENTAL AND AD HOC
COUNCIL BOARDS AND COMMITTEES AS PART OF COUNCIL
RULES OF PROCEDURE**

WHEREAS, the City of Shoreline has adopted Rules OF Procedure for the orderly conduct of Council business including duties of Council officers; and

WHEREAS, the City participates in a number of intergovernmental boards and committees, and the Council establishes ad hoc council committees to more efficiently perform the City's business, both of which require councilmember appointments; and

WHEREAS, a standing rule for these appointments should be added to the Rules of Procedure to avoid confusion or inconsistency in filling these positions; now therefore.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
SHORELINE, WASHINGTON AS FOLLOWS:**

Section 1. New Rule. A new rule is added to Section 2 of the Council *Rules of Procedure* to read as follows:

2.3.B. 6 The Mayor shall appoint councilmembers to boards and committees that are not otherwise specified by the National League of Cities, Association of Washington Cities, or King County/Suburban Cities Association. These include:

1. Seashore – Two voting members and one alternate
2. Suburban Cities Association Public Issues Committee – One voting member and one alternate
3. Water Resource Inventory Area 8 – One voting member and one alternate
4. Shoreline Water District Citizens Advisory Committee-One voting member and one alternate
5. Ad hoc City Council subcommittees such as interview panels.

Prior to appointment the Mayor shall solicit interest from councilmembers for their preferred appointments. The Mayor shall then circulate the final appointment list to the Council at least 5 days prior to appointment. The list may be referred to the full Council pursuant to Rule3.2 A or B.

ADOPTED BY THE CITY COUNCIL ON February 5, 2007

Mayor Robert L. Ransom

ATTEST:

Scott Passey, CMC
City Clerk

Option B

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WHEREAS, a standing rule for these appointments should be added to the Rules of Procedure to avoid confusion or inconsistency in filling these positions; now therefore.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
SHORELINE, WASHINGTON AS FOLLOWS:**

Section 1. New Rule. A new rule is added to Section 2 of the Council *Rules of Procedure* to read as follows:

- 2.5 Appointments to Committees and Boards
The Mayor shall appoint, subject to Council confirmation,
Councilmembers to the following committees:
1. Seashore – Two voting members and one alternate
 2. Suburban Cities Association Public Issues Committee – One voting member and one alternate
 3. Water Resource Inventory Area 8 – One voting member and one alternate
 4. Shoreline Water District Citizens Advisory Committee-One voting member and one alternate
 5. Ad hoc City Council subcommittees such as interview panels.

Prior to appointment the Mayor shall solicit interest from Councilmembers for their preferred committee assignments. The Mayor shall then circulate the final appointment list to the Council at least 5 days prior to a vote of confirmation at a regular Council meeting.

ADOPTED BY THE CITY COUNCIL ON February 5, 2007

Mayor Robert L. Ransom

ATTEST:

Scott Passey, CMC
City Clerk

