

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Authorize the Interim City Manager to execute an Interlocal Joint Purchasing Agreement, or substantially similar agreement, with the City of Tacoma
DEPARTMENT:	Finance
PRESENTED BY:	Cathy Robinson, Purchasing Officer Debbie Tarry, Finance Director

PROBLEM/ISSUE STATEMENT:

The Cities of Shoreline and Tacoma would like to enter into an Interlocal Joint Purchasing Agreement, as allowed under RCW 39.34, Interlocal Cooperation Act. The City of Tacoma operates under the laws and regulations that apply to municipal agencies. The City of Tacoma has awarded numerous competitive bids and requests for proposals (RFP) for such items as general and heavy equipment, vehicles, office supplies, audio visual equipment/supplies and computer software. These awards fulfill all state bid requirements. The proposed Interlocal Joint Purchasing Agreement, or substantially similar agreement, will allow Shoreline to take advantage of Tacoma's contracts to acquire some of the above mentioned items. This interlocal agreement does not limit the cooperative purchasing opportunities to the items listed above, but allows for other opportunities as the need arises. Because this is an interlocal agreement, Council's authorization is required for the Interim City Manager's execution of the agreement.

FINANCIAL IMPACT:

The agreement will increase Shoreline's efficiencies in bidding and contracting for supplies, material, equipment, or services that may be required from time to time by the City. This benefit is realized by Tacoma completing the formal bid procedures, including the development of bid specifications, bid documents, public advertising and process, and tabulating of bid results. With an Interlocal Joint Purchasing Agreement, the City would eliminate the cost of developing bid documents and public advertisement costs. In addition, the use of the interlocal will reduce the delivery time of the needed items to the requesting department, since Tacoma has already completed the bidding process. In addition, Shoreline may realize cost savings from the larger purchasing volumes of the City of Tacoma.

RECOMMENDATION

Staff recommends that Council authorize the Interim City Manager to execute the proposed Interlocal Joint Purchasing Agreement, or substantially similar agreement, with the City of Tacoma.

Approved By: Interim City Manager  City Attorney 

Attachment A: Interlocal Joint Purchasing Agreement

INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT

Pursuant to Chapter 39.34 RCW and to other applicable laws,

THE CITY OF SHORELINE and, CITY OF TACOMA,
both political subdivisions of the State of Washington, hereby agree to cooperative governmental
purchasing upon the following terms and conditions:

1. This Agreement pertains to bids and contracts for supplies, material, equipment, or services that may be required from time to time both by the City of Shoreline and City of Tacoma.
2. Each of the parties from time to time goes out to public bid and contracts to purchase supplies, material, equipment, and services. Each of the parties hereby agrees to extend to the other party the right to purchase pursuant to such bids and contracts to the extent permitted by law, and to the extent agreed upon between each party and the bidder, contractor, vendor, supplier, or service provider.
3. Each of the parties shall comply with all applicable laws and regulations governing its own purchases.
4. Each of the parties shall contract directly with the bidder, contractor, vendor, supplier, or service provider, and pay directly in accordance with its own payment procedures for its own purchases. Each party will indemnify and hold the other party harmless as to any claim arising out of its participation in this Agreement.
5. Any purchase made pursuant to this Agreement is not a purchase from either of the parties. This Agreement shall create no obligation to either of the parties to purchase any particular good or service, nor create to either of the parties any assurance, warranty, or other obligation from the other party with respect to purchasing or supplying any good or service.
6. No separate legal or administrative entity is intended to be created pursuant to this Agreement. No obligation, except as stated herein, shall be created between the parties or between the parties and any applicable bidder or contractor.
7. The Purchasing Officer of the City of Shoreline and the _____ of the City of Tacoma shall be representatives of the entities for carrying out the terms of this Agreement.
8. This Agreement shall continue in force until canceled by either party, which cancellation may be effected upon receipt by one of the parties of the written notice of cancellation of the other party.

INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT (Cont.)

APPROVED this _____ day of _____, 2006.

APPROVED this _____ day of _____, 2006.

CITY OF SHORELINE

CITY OF TACOMA

BY: _____
Robert L. Olander
Interim City Manager

BY: _____
(Insert Name)
(Insert Title)

Subscribed and sworn to me this _____ day of _____, 200__.

Subscribed and sworn to me this _____ day of _____, 200__.

Notary Public in and for the State of
Washington, residing at _____
My commission expires _____.

Notary Public in and for the State of
Washington, residing at _____
My commission expires _____.

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Ian Sievers
City Attorney

(Insert Title)

ATTEST:

ATTEST:

Scott Passey
City Clerk

(Insert Title)