

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Approval of the King County Zone 1 Planner Grant Authorizing the City Manager to Enter into Agreements to Implement the Grant
<b>DEPARTMENT:</b>	Community Services Division
<b>PRESENTED BY:</b>	Rob Beem, Manager

**PROBLEM/ISSUE STATEMENT:**

King County is currently divided into three response zones for emergency management purposes. Predetermined geographic divisions of the county have facilitated efficient preplanning efforts as well as the sharing of information and coordination of priorities, operations, and resources during an event. The three Regional Emergency Coordination Zones correlate to the existing King County Fire Zones and are as follows:

- Emergency Coordination Zone 1 – North and East King County was created from former Fire Zones 1 and 2
- Emergency Coordination Zone 3 – South King County was created from a merger of Fire Zones 3 and 4
- Emergency Coordination Zone 5 - City of Seattle

Each Zone, through the facilitation of King County Office of Emergency Management and Zone Emergency Planners, develops protocols and procedures for carrying out inter- and intra-zone coordination and response functions. During the response to an event, these zone coordination functions may operate from the King County Emergency Coordination Center (ECC), or a dedicated Zone Coordination Center in the appropriate location, or in a decentralized manner.

In 2004, the jurisdictions that create Zone 1 added a Zone Planner 1 to assist in working with all of the cities to assure compliance with all the mandates from Homeland Security, National Incident Management System (NIMS), Emergency Operations Plan updates, exercises, etc. Zone 3 added a Planner modeled after our program in 2006.

The funding for the Zone 1 Planner is provided by the United States Department of Homeland Security's State Homeland Security Program (SHSP) through King County's Office of Emergency Management. A participating Zone 1 city holds the funding contract with King County. That city then contracts with an agency to provide the Zone 1 Planner services. Since the conception of the Zone 1 Planner concept, the 501(c)3 non-profit, Public Safety Support Services, has been contracted to provide this service. Bellevue and Issaquah previously managed these contracts. This will be the second year that the City of Shoreline will provide this oversight service before it is passed to another Zone 1 City.

The City of Shoreline participates in and benefits from Zone 1 emergency management activities. Zone 1 emergency management representatives meet on a regular basis to share information and plan activities that benefit Zone 1 cities and improve regional emergency preparedness. Additionally, these representatives monitor and discuss the performance of the Zone 1 Planner. The City has been asked by Zone 1 representatives to administer this grant. This is a 100% reimbursement grant in that all grant eligible expenses are reimbursed through King County to the city up to the maximum amount of the grant, or actual expenses, whichever is less. The City of Shoreline benefits from the Zone 1 Planner position and we believe administering the grant has value and is a worthwhile effort.

#### **ALTERNATIVES ANALYZED:**

- Authorize the City Manager to enter into agreements implementing the Zone 1 Planner program. *(recommended)*
- Do not authorize the Administration to enter into an agreement with King County to administer the Zone 1 Planner grant and leave Zone 1 to find another administering agency.

#### **FINANCIAL IMPACT:**

This is a 100% reimbursable grant; there is no direct financial impact to the city. Our experience in the first year of administering the grant showed us there was little impact on staff to process and receive payments. The grant funding period is March 1, 2008 to March 31, 2009 in the amount of \$100,000. Staff will add the revenues and expenditures to the 2008 budget when staff brings forward the 2008 budget amendment in April. The revenues and expenditures for the 2009 portion of the grant period will be brought forward during the 2009 budget planning process.

#### **RECOMMENDATION**

Staff recommends that council authorize the City Manager to enter into agreements with King County and Public Safety Support Services in order to provide Planner services for Emergency Management Zone 1.

Approved By:      City Manager  City Attorney \_\_\_\_