

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Motion to Authorize the City Manager to execute a contract amendment for Project Management Services – Shoreline Civic Center
DEPARTMENT:	City Manager's Office
PRESENTED BY:	Robert L. Olander, CMO Jesus Sanchez, Civic Center Project Manager

BACKGROUND: In November 2006, the City and William K. Angle, DBA Private Development Solutions entered into a professional services contract agreement in the amount of \$3,000 for Project Management Services for the new Shoreline Civic Center. Council's decision to proceed with a design/build delivery method in January 2007 resulted in a contract amendment in February 2007, increasing the contract by \$167,000 and the scope of services to include project concept; managing the competitive process and the predevelopment and development processes for the Civic Center Project. On August 15, 2007, the scope of work was amended to include additional services thus increasing the contract amount by \$40,000 to \$210,000.

As we move into the construction phase of the new City Hall, we are requesting a contract amendment to expand the scope of services to include specialized services to assist with project management as outlined in Attachment A. The contract amendment would increase the contract by \$40,000 to \$250,000.

PROBLEM/ISSUE STATEMENT: With the beginning of construction of the new Civic Center/City Hall, it is even more crucial to insure that qualified project management assistance is available to advise on all construction related activities. Under the design/build methodology, major decisions on the building are agreed to upfront within the established guaranteed maximum price. We are expanding the scope of work to include the following important services: value engineering expertise to include providing alternate value engineering concepts; assistance in the review of all specifications for quality and value; assistance in monitoring construction progress for compliance with plans and specifications; assistance in monitoring the construction schedule and construction budget to include all phases of the construction to occupancy (Attachment A).

FINANCIAL IMPACT: The contract amendment is for \$40,000. There are sufficient funds in the City Hall Project to cover the contract amendment costs.

RECOMMENDATION

Staff recommends the Council authorize the City Manager to execute a contract amendment with William K. Angle, DBA Public Private Development Solutions for an amount not to exceed \$40,000.

Approved By: _____ City Manager  City Attorney 

Attachments:

Attachment A – Scope of Work

ATTACHMENT A

Revised Scope of Work to the Shoreline Civic Center Project.

Scope of Services

- Advise project manager on all construction related activities.
- Monitor schedule and report on progress.
- Monitor budget and report on variances.
- Engage with city officials and developer during value engineering process.
- Provide city with alternate VE concepts.
- Review specifications for quality and value.
- Monitor construction progress for compliance with plans and specs.
- Attend owners meetings regularly.
- Attend meetings and brief city officials as directed by project manager.
- Complete other tasks as assigned by project manager.

Compensation for above reference services is not to exceed \$40,000.

This page intentionally left blank.