Council Meeting Date: November 19, 2007 Agenda Item: 8(a)

CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Public Hearing on 2008 Proposed Budget including the 2008 Proposed Property Tax Levy and Other Budget Resources and 2008 Budget Workshop
DEPARTMENT:	Finance
PRESENTED BY:	Debbie Tarry, Finance Director

PROBLEM/ISSUE STATEMENT:

Chapter 251, Laws of 1995, passed by the State Legislature, requires the City Council to hold a public hearing on revenue sources for the next year's budget. The hearing must include consideration of property tax revenues and must be held before the property tax levy ordinance is passed and submitted to King County. The City of Shoreline is required to adopt its 2008 levy ordinance and certify the amount to the County Assessor by November 30, 2007. The primary emphasis of this public hearing will be on the proposed 2008 property tax levy and the proposed 2008 fee changes. The 2008 Proposed Budget includes a recommended one percent property tax levy increase plus new construction.

As prescribed in Ordinance No. 451, adopted by the City Council in 2006, the City's fees should be automatically updated annually by the July to July Seattle Consumer Price Index for all urban consumers (CPI-U). For 2008 this means that the City's fees could be increased by 3.5%. After applying this increase the hourly rate will increase by $4.75 per hour from $132.25 to $137.00.

For 2008, the recreation fees were reviewed for inflationary adjustments and market comparison. As a result of this review, the 2008 proposed budget recommends a market adjustment for some recreation fees and continuing the use of direct and indirect costs to establish recreational class rates.

Attachment A is the proposed 2008 fee schedule along with a comparison to the 2007 current fees. The fee schedule will be adopted at the same time the Council adopts the 2008 budget, which is currently scheduled for November 26, 2007.

The City Manager presented the 2008 proposed budget to the City Council on October 15, 2007. Department presentations were made on October 29 and a public hearing on the proposed budget was held on November 5. Tonight's workshop provides another opportunity for the Council to discuss the proposed budget and for staff to provide Council with any additional information that may be helpful to the Council during budget deliberations. The focus on the staff presentation for this evening's budget discussion is

the 2008 recommended salary schedule. The City Council is scheduled to adopt the 2008 Budget at the November 26, 2007 Council Meeting.

FINANCIAL IMPACT:
The Proposed 2008 Budget totals $93,928,230. The total resources used in the proposed 2008 Budget equal $93,928,230. Property tax represents 10% of the overall City resources in the amount of $9,016,228. Utility taxes and contract payments account for 7%, $7,002,116, of the City's revenues. Fees and charges represent 6% of the City's overall resources and total $5,807,838.

RECOMMENDATION

Staff recommends that Council conduct the public hearing to take public comment on the proposed 2008 property tax levy and proposed 2008 fees. Staff also recommends that Council continue discussion on the 2008 Proposed Budget and provide input to staff.

Approved By: City Manager ___ City Attorney ___

BACKGROUND

Property Tax

In 2001 voters approved Initiative 747 (I-747) in a statewide election. Although I-747 passed on a statewide level, it did not pass within the City of Shoreline. Shoreline voters voted 53.7% to 46.3% against I-747. The provisions of I-747 limited property tax levy increases by local governments to the lower of the Implicit Price Deflator (IPD) or one percent without voter approval. This calculation limit excluded any new property tax revenues generated as a result of new construction, therefore allowing levies to increase by 1% plus new construction. The proposed budget as submitted contained a proposed property tax levy that met the limitations of I-747. On November 8, 2007, the Supreme Court of State of Washington ruled that I-747 was unconstitutional. There is a 20 day waiting period, in which the State could file for reconsideration, before the ruling is determined to be in effect. This means that the earliest the ruling could be in effect is November 28, 2007.

Since the legislature has not met since the ruling and therefore has not passed any amended legislation, the provisions of Referendum 47 apply. There is still a possibility that the Governor will call a special legislative session at the end of November, as many legislators will already be in Olympia for committee meetings. The Association of Washington Cities (AWC) has also informed us that there are existing court cases that have said that the property tax levy is really not in effect until the counties mail the property tax statements in February of each year, thus the Legislature could take action prior to this time, such as in January 2008, that could change the provisions of Referendum 47 that apply to the 2008 property tax levies. However, Scott Noble, the County Assessor, has indicated that any changes by the legislature after November 30th would only affect 2009 tax assessments. Although there is conflicting thoughts about what the legislature may or can do, the only current standing guidance is Referendum 47. Referendum 47 was approved by voters in November 1997. This referendum established the following limits for cities with a population in excess of 10,000:

- Cities may only increase their levy by the rate of "inflation" or six percent, whichever is less.
- "Inflation" is defined as the increase in the implicit price deflator (IPD) for personal consumption expenditures for the twelve month period ending in July as published in the September issue of the *Survey of Current Business*, a publication of the Bureau of Economic Analysis of the federal Department of Commerce. The IPD for July 2007 is 2.084%.
- An exception is made if the city legislative body makes a finding of "substantial need" in an ordinance that is passed by a majority plus one of the council. This means that a City could increase the property tax levy above the IPD up to a maximum of 6% if there is a finding of "substantial need" by a majority plus one of the City Council.
- Referendum 47 also allows for "banking" of unused property tax or reserving the future right to increase property tax levies by the remaining available percentage capacity based on the difference between the maximum amount the City could have levied under the law and the amount it actually levies. In 1998 the Department of Revenue determined that if a city passes an ordinance with a majority plus one finding "**future** substantial need," then the county assessor

would protect the difference between what the city could have levied at six percent and the amount it actually levies. This ordinance cannot be passed retroactively. If a city does not pass such an ordinance, then only the difference between what the levy could have been using the IPD and what was actually levied, in our case 1%, is banked. The banked capacity can be used in future years to increase levies beyond the IPD limitation. Banking does not impact the property tax levy until such time as the banked capacity is used.

If we assume that the Legislature is not going to take action to reinstate provisions of I-747 then the City Council can increase the 2008 property tax levy by the lesser of six percent or the increase of the implicit price deflator for personal consumption expenditures (IPD) for July 2007 which was 2.084% with a simple majority vote. Council does have the additional option of increasing the levy beyond the IPD, up to a maximum of six percent, by making a finding of "substantial need" and passing an ordinance with a vote of majority plus one.

The following table identifies the differences in levy, projected property tax rate, and impact to the average homeowner using various levy scenarios. All of the 2008 projected levies include approximately $47,800 in property tax revenue from "new construction".

	2007 Levy	2008 Levy @ 1% (Proposed in Budget)	2008 Levy @ 2.084% (IPD)	2008 Levy @ 3.5% (CPI)	2008 Levy @ 4%	2008 Levy @ 6%
Levy Amount (excludes refunds)	$7,171,716	$7,291,224	$7,368,965	$7,470,517	$7,506,375	$7,649,810
Levy Change from 2007 (Includes $47,800 in new construction)		119,508	197,249	298,801	334,659	478,094
Change from 2008 Proposed Budget @ 99% Collection Rate			76,964	177,500	212,999	355,000
Tax Rate per $1,000 Assessed Valuation	$1.09978	$1.06826	$1.07965	$1.09453	$1.09978	$1.12000
Rate Change from 2007		-0.03152	-0.02013	-0.00525	0.00000	0.02022
Annual Property Tax for Average Home Owner	$369.64	$373.40	$377.39	$382.59	$384.42	$391.49
Change from 2007		3.77	7.75	12.95	14.79	21.85
Change from the 1% Levy Increase			3.98	9.18	11.02	18.09

At this time it is uncertain what action the State Legislature may take in response to the Supreme Court decision. Staff believes that additional information may become available over the next week that may clarify the City's options. Until that time Council may want to discuss the options that may be available if property tax levies were to be set using the provisions of Referendum 47.

In light of the City's long-term financial projections, staff would recommend that Council consider adopting a separate ordinance on November 26, 2007, finding a "future substantial need" in order to bank any levy capacity between the levy adopted by the City and the maximum that could be allowed. If the maximum that could be levied results in something greater than 1% then the City could have some capacity in the future to increase its property tax levy beyond the 1%. Use of the banked capacity

would need to be approved by Council as part of a future annual budget process which provides for a number of opportunities to receive feedback and testimony from the public. It could also be a subject for review by the citizen advisory committee that will be created shortly to advise Council on long range financial strategies and options.

In addition to the regular property tax levy, the City Council will be adopting an excess levy to continue the repayment of the $18.795 million of Parks Bonds that voters authorized in May 2006. Staff will be recommending that the Council set a levy of $1,780,000 for 2008 for bond debt service. The estimated levy rate is 26 cents per $1,000 assessed valuation, which is a decrease from 28 cents in 2007. Again, if the City's assessed valuation is greater than current projections, then the levy rate will be slightly lower.

Fees

In 2006 the City Council adopted Ordinance No. 451 that provided for an annual inflationary increase of City fees. The inflationary increase is based on the Seattle Consumer Price Index for all urban consumers (CPI-U) for July through June. This index was 3.5%

Land Use & Non-Building Permit Fees

The land use and non-building permit fees are based on an hourly rate. Applying the 3.5% CPI to the current rate raises the hourly rate from $132.25 to $137.00. Building permit fees are based on the value of construction. Therefore, inflationary increases in valuation are automatically taken into account within the fee calculation. Plan check fees are based on the building permit fee and therefore no adjustment is needed to these fees

Recreation Fees

Recreation class fees are based on the direct cost of providing the program plus an overhead allocation. There is no change proposed in how these fees are determined. Aquatic fees, facility rental fees, and other general recreation fees have been adjusted based on market comparisons to other jurisdictions and inflationary factors.

Surface Water Fees

Surface water management fees are proposed to be increased by $4 or approximately 3.3% for a single-family home. The current annual fee for a single family home is $120. The proposed rate for 2008 is $124. Council adopted the Surface Water Master Plan in July of 2005. The plan called for rate increases of $9 annually in years 2006 and 2007. Beginning in 2008, the plan called for annual increases of approximately 3% or one half percent above the assumed rate of inflation. All surface water utility rates are proposed to be increased by approximately 3% as projected in the adopted surface water master plan.

Public Record Fees

A portion of these fees are proposed to be increased in 2008. The video tape charge will increase from $12.50 to $13.00; the Mylar Sheet charge from $5.50 to $5.75; the hourly charge for custom GIS mapping and data requests from $78.00 to $80.75l; the fee for insufficient funds or a closed account will change from $26 to $27; and the hearing examiner fee will increase from $406.50 to $420.75.

2008 SALARY SCHEDULES

Market Adjustment

The 2008 Proposed Budget includes a 3.15% overall market adjustment for the City's salary schedules. This is a result of the City's compensation policy of maintaining salaries at the median of our comparable cities (Attachment B). All of our comparable cities grant a cost of living adjustment to their City employees. Historically the median of the cost of living adjustments granted by the comparable cities has been 90% of the Seattle/Tacoma/Everett June CPI-U. Since many of the cities do not complete their negotiations or formally adopt the cost of living adjustments until late November, when their budgets are adopted, staff has found that basing the City's recommended market adjustment on the benchmark of 90% of Seattle/Tacoma/Everett June CPI-U has met the City's compensation policy guidelines. The 2007 June Seattle/Tacoma/Everett CPI-U was 3.5%. As a result the 2008 recommended market adjustment is 3.15%. The financial impact of the recommended market adjustment is approximately $334,790, including both salary and benefit (social security replacement, retirement contribution) impacts. The salary schedules included in the 2008 Proposed Budget document reflect the 3.15% recommended market adjustment.

Salary Survey

At the time that the 2008 Proposed Budget was submitted to Council, staff was still determining the final recommendations related to the 2007 salary survey. As you will recall, we review a third of our classifications each year to remain competitive within our defined labor market. This year we surveyed the classifications in the middle third of our salary ranges. The recommended changes are reflected in the revised 2008 salary schedules attached to this staff report (Attachment D).

Policy Background

In July 1997, Council approved the City's Classification and Compensation Plan. The plan established a comprehensive set of classification specifications for the work performed by City employees, and based on the City's adopted job market, established appropriate competitive salary ranges for these classifications.

The goals of the City's compensation plan are to:

- Ensure the City has the ability to attract and retain well-qualified personnel for all job classes;
- Ensure the City's compensation practices are competitive with those of comparable public sector employers;
- Provide defensibility to City salary ranges based on the pay practices of similar employers; and
- Ensure pay consistency and equity among related classes based on the duties and responsibilities assumed

Salary Survey Approach

Our methodology in conducting the 2007 survey was consistent with our previous surveys in several important respects:

- We used the same list of ten comparable jurisdictions for our labor market as established by the Council in 1997 (Attachment B);

- We again used the median of our labor market as our target to determine whether surveyed classifications were "at market."
- We again considered a position within 5% of the appropriate market median to be "at market."

Survey Results and Implementation

The results of the survey confirm that the Council's Classification and Compensation Plan and the policy to resurvey the classifications on a regular basis work well in establishing and maintaining equitable, competitive, reasonable salaries for City employees, consistent with the original goals of the plan

Out of the 27 classifications directly surveyed, the results established three (3) classifications as being below market. These classifications are:

- Assistant City Attorney
- Traffic Engineer
- Surface Water & Environmental Services Manager

In addition to these classifications, we are recommending increases for two (2) additional classifications and the creation of one (1) new classification as a result of this year's survey. The increases for the two classifications are based on internal relationships to the above classifications:

- Associate Traffic Engineer--because part of an established series (salary is established as a percentage of the Traffic Engineer)
- Public Works Operations Manager--because of salary compression (this position supervises both the Traffic Engineer and the Surface Water & Environmental Services Manager)

The new classification is the City Manager's Office Management Analyst—in analyzing the survey results we concluded that higher level duties were performed by the Management Analysts in the City Manager's Office compared to those performed by Management Analysts in departments. As a result, we have created a new classification recognizing this distinction.

As a result of the 2007 salary survey, staff recommends adjusting three (3) classifications based on direct survey results; two (2) additional classifications based on internal relationships and the creation of a new classification. The recommended adjustments place each adjusted classification into a City salary range that is "within market" and that maintains appropriate internal salary alignments (Attachment C).

In implementing these changes in salary ranges, we are recommending using the same procedures used in the implementation of the original study and all subsequent salary survey updates:

- Placement of incumbents into the lowest step in the new range that does not result in a decrease in salary; and
- Retention of current step increase date (for performance evaluation and merit purposes)

Assuming a January 1, 2008 effective date, the estimated 2008 cost of implementing these recommended revisions to the City's Classification and Compensation Plan is $17,231. The 2008 Proposed Budget contained $54,000 to implement the 2007 salary survey.

Other Recommended Classification/Salary Changes
We are also recommending two other changes in classifications and two additional salary adjustments:

1. Reclassification of the Communications & Intergovernmental Relations Director to a new classification, Intergovernmental Programs Manager;
2. Changes in title only of our Planner classification series;
3. Salary adjustment for Lifeguard/Instructor II and Senior Lifeguard

Reclassification to the Intergovernmental Programs Manager
With the vacancy earlier this year in our Communications and Intergovernmental Relations Director position, we took the opportunity to evaluate our staffing needs in both the communication and the intergovernmental program areas. In analyzing our needs, we determined to focus the vacant position on the intergovernmental area and to reclassify the position to an Intergovernmental Programs Manager.

With the realignment of responsibilities, the new position will no longer supervise staff and due to the decrease in supervisory responsibilities, we recommend lowering the salary for this position. We knew from previous survey work that we were unlikely to find sufficient comparables in our defined labor market, so we did not conduct a formal survey to establish a salary range for this new classification. However, we did conduct an informal review of similar positions and responsibilities in the region. We also examined internal comparisons to develop a new classification. We compared components of the job including key responsibilities and level in the organization. We believe the best internal 'fit' is to assign the new classification to salary range 59.

Previously the Communications and Intergovernmental Relations Director was classified in Range 64. This change in classification will result in a reduction to the 2008 budget of $29,100.

Title Changes for Planning Series
The Planning and Development Services Department has requested a re-titling of the classifications within the City's Planner series. The new titles are viewed as more typical of titles used in other departments within the planning community. These are title changes only—there are no changes in duties nor in salary for these classifications. The proposed changes are as follows:

- Planner I—changed to Assistant Planner
- Planner II—changed to Associate Planner
- Planner III—changed to Senior Planner

Salary Adjustment for Lifeguard/Instructor II and Senior Lifeguard
Earlier this year, we conducted a survey concerning pay rates for extra help employees working for the Parks, Recreation and Cultural Services Department. As a result of the survey, we recommended increases for extra help employees working at the Shoreline Pool. In order to maintain an appropriate spread between the hourly rates for the extra help staff and our regular benefited employees at the Pool, we are recommending:

- Lifeguard/Instructor II: Move from Range 9 to Range 15
- Senior Lifeguard: Move from Range 18 to Range 24

The 2008 Proposed Budget incorporated the financial impacts of these recommended changes.

2008 Salary Schedules
The City's salary schedules are adopted as part of the annual budget process. Since the 2007 salary recommendations were not completed at the time that the proposed budget was submitted to Council, the salary schedules within the budget document did not include all of the recommendations contained within this staff report. The salary schedules attached to this report (Attachment D) are an updated version of the 2008 salary schedules that will be adopted as part of the 2008 budget.

RECOMMENDATION

Staff recommends that Council conduct the public hearing to take public comment on the proposed 2008 property tax levy and proposed 2008 fees. Staff also recommends that Council continue discussion on the 2008 Proposed Budget and provide input to staff.

ATTACHMENTS
Attachment A – Proposed 2008 Fee Schedule
Attachment B – City's designated labor market
Attachment C – Salary Survey Results
Attachment D – Revised 2008 Salary Schedules reflecting all above-recommended changes

City of Shoreline Planning and Development Services
Fee Schedule (Page 1 of 6)

Type of Permit Application	2007 Fee Schedule Fee (based on $132.25 per hour)	2008 Proposed Fee Schedule Fee (based on $137 per hour)
Building		
BUILDING PERMIT		
Valuation **The Total Valuation is the "Building permit valuations" as delineated in section R108.3 of the International Residential Code and section 108.3 of the International Building Code.*		
$1.00 - $500	$23.50	$23.50
$501 - $2,000	$23.50 for the first $500.00 + $3.05 for each additional $100.00, or fraction thereof, to and including $2,000.00.	$23.50 for the first $500.00 + $3.05 for each additional $100.00, or fraction thereof, to and including $2,000.00.
$2,001 - $25,000	$69.25 for the first $2,000, + $14.00 for each additional $1,000.00 or fraction thereof, to and including $25,000.00.	$69.25 for the first $2,000, + $14.00 for each additional $1,000.00 or fraction thereof, to and including $25,000.00.
$25,001 - $50,000	$391.25 for the first $25,000.00 + $10.10 for each additional $1,000.00, or fraction thereof, to and including $50,000.00.	$391.25 for the first $25,000.00 + $10.10 for each additional $1,000.00, or fraction thereof, to and including $50,000.00.
$50,001 - $100,000	$643.75 for the first $50,000.00 + $7.00 for each additional $1,000.00, or fraction thereof, to and including $100.000.00.	$643.75 for the first $50,000.00 + $7.00 for each additional $1,000.00, or fraction thereof, to and including $100.000.00.
$100,001 - $500,000	$993.75 for the first $100,000.00 + $5.60 for each additional $1,000.00, or fraction thereof, to and including $500,000.00.	$993.75 for the first $100,000.00 + $5.60 for each additional $1,000.00, or fraction thereof, to and including $500,000.00.
$500,001 - $1,000,000	$3,233.75 for the first $500,000.00 + $4.75 for each additional $1,000.00, or fraction thereof, to and including $1,000.000.00.	$3,233.75 for the first $500,000.00 + $4.75 for each additional $1,000.00, or fraction thereof, to and including $1,000.000.00.
$1,000.001 +	$5,608.75 for the first $1,000,000 + $3.15 for each additional $1,000.00, or fraction thereof.	$5,608.75 for the first $1,000,000 + $3.15 for each additional $1,000.00, or fraction thereof.
Building/Structure al Plan Review	65% of the building permit fee	65% of the building permit fee
Civil Plan Review, Commercial (if applicable)	Hourly rate, 5 Hour Minimum ($661.25)	Hourly rate, 5 Hour Minimum ($685.00)
Civil Plan Review, Residential (if applicable)	Hourly rate, 3 Hour Minimum ($396.75)	Hourly rate, 3 Hour Minimum ($411.00)
ELECTRICAL		
Electrical Permit	Permit fee described in WAC 296-46B-905, plus a 20% administrative fee	Permit fee described in WAC 296-46B-905, plus a 20% administrative fee

City of Shoreline Planning and Development Services
Fee Schedule (Page 2 of 6)

Type of Permit Application	2007 Fee Schedule Fee (based on $132.25 per hour)	2008 Proposed Fee Schedule Fee (based on $137 per hour)
FIRE		
Automatic Fire Alarm System:		
Existing System		
New or relocated devices up to 5	Hourly rate, 1-hour minimum ($132.25)	Hourly rate, 1-hour minimum ($137.00)
New or relocated devices 6 up to 12	Hourly rate, 3-hour minimum ($396.75)	Hourly rate, 3-hour minimum ($411.00)
Each additional new or relocated device over 12	$5.25 per device	$5.25 per device
New System	Hourly rate, 4-hour minimum ($529.00)	Hourly rate, 4-hour minimum ($548.00)
Each additional new or relocated device over 30	$5.25 per device	$5.25 per device
Fire Extinguishing Systems:		
Commercial Cooking Hoods		
1 to 12 flow points	Hourly rate, 3-hour minimum ($396.75)	Hourly rate, 3-hour minimum ($411.00)
More than 12	Hourly rate, 4-hour minimum ($529.00)	Hourly rate, 4-hour minimum ($548.00)
Other Fixed System Locations	Hourly rate, 4-hour minimum ($529.00)	Hourly rate, 4-hour minimum ($548.00)
Fire Pumps:		
Commercial Systems	Hourly rate, 4-hour minimum ($529.00)	Hourly rate, 4-hour minimum ($548.00)
Commercial Flammable/Combustible Liquids:		
Aboveground Tank Installations		
First tank	Hourly rate, 2-hour minimum ($264.50)	Hourly rate, 2-hour minimum ($274.00)
Additional	Hourly rate, 1-hour minimum ($132.25)	Hourly rate, 1-hour minimum ($137.00)
Underground Tank Installations		
First tank	Hourly rate, 2-hour minimum ($264.50)	Hourly rate, 2-hour minimum ($274.00)
Additional	Hourly rate, 1-hour minimum ($132.25)	Hourly rate, 1-hour minimum ($137.00)
Underground Tank Piping (with new tank)	Hourly rate, 2-hour minimum ($264.50)	Hourly rate, 2-hour minimum ($274.00)
Underground Tank Piping Only (vapor recovery)	Hourly rate, 3-hour minimum ($396.75)	Hourly rate, 3-hour minimum ($411.00)
Underground Tank Removal		
First tank	Hourly rate, 2-hour minimum ($264.50)	Hourly rate, 2-hour minimum ($274.00)
Additional tank	$66.25 per additional tank	$66.25 per additional tank
Compressed Gas Systems (exception: medical gas systems require a plumbing permit):		
Excess of quantities in IFC Table 105.6.9	Hourly rate, 2-hour minimum ($264.50)	Hourly rate, 2-hour minimum ($274.00)
High-Piled Storage:		
Class I – IV Commodities:		
501 – 2,500 square feet	Hourly rate, 2-hour minimum ($264.50)	Hourly rate, 2-hour minimum ($274.00)
2,501 – 12,000 square feet	Hourly rate, 3-hour minimum ($396.75)	Hourly rate, 3-hour minimum ($411.00)
Over 12,000 square feet	Hourly rate, 4-hour minimum ($529.00)	Hourly rate, 4-hour minimum ($548.00)
High Hazard Commodities:		
501 – 2,500 square feet	Hourly rate, 3-hour minimum ($396.75)	Hourly rate, 3-hour minimum ($411.00)
Over 2,501 square feet	Hourly rate, 5-hour minimum ($661.25)	Hourly rate, 5-hour minimum ($685.00)

City of Shoreline Planning and Development Services
Fee Schedule (Page 3 of 6)

Type of Permit Application	2007 Fee Schedule Fee (based on $132.25 per hour)	2008 Proposed Fee Schedule Fee (based on $137 per hour)
Underground Fire Mains and Hydrants	Hourly rate, 3-hour minimum ($396.75)	Hourly rate, 3-hour minimum ($411.00)
Industrial Ovens:		
Class A or B Furnaces	Hourly rate, 2-hour minimum ($264.50)	Hourly rate, 2-hour minimum ($274.00)
Class C or D Furnaces	Hourly rate, 4-hour minimum ($529.00)	Hourly rate, 4-hour minimum ($548.00)
LPG (Propane) Tanks:		
Commercial, less than 500-Gallon Capacity	Hourly rate, 2-hour minimum ($264.50)	Hourly rate, 2-hour minimum ($274.00)
Commercial, 500-Gallon+ Capacity	Hourly rate, 3-hour minimum ($396.75)	Hourly rate, 3-hour minimum ($411.00)
Commercial, Temporary	Hourly rate, 1-hour minimum ($132.25)	Hourly rate, 1-hour minimum ($137.00)
Residential 0 – 500-Gallon Capacity	Hourly rate, 1-hour minimum ($132.25)	Hourly rate, 1-hour minimum ($137.00)
Spray Booth	Hourly rate, 4-hour minimum ($529.00)	Hourly rate, 4-hour minimum ($548.00)
Sprinkler Systems (each riser):		
New Systems	Hourly rate, 5-hour minimum ($661.25), plus $3.00 per head	Hourly rate, 5-hour minimum ($685.00), plus $3.00 per head
Existing Systems		
1 – 10 heads	Hourly rate, 3-hour minimum ($396.75)	Hourly rate, 3-hour minimum ($411.00)
11 – 20 heads	Hourly rate, 4-hour minimum ($529.00)	Hourly rate, 4-hour minimum ($548.00)
More than 20 heads	Hourly rate, 5-hour minimum ($661.25), plus $3.00 per head	Hourly rate, 5-hour minimum ($685.00), plus $3.00 per head
Residential (R-3) 13-D System		
1 – 30 heads	Hourly rate, 3-hour minimum ($396.75)	Hourly rate, 3-hour minimum ($411.00)
More than 30 heads	Hourly rate, 3-hour minimum ($396.75), plus $3.00 per head	Hourly rate, 3-hour minimum ($411.00), plus $3.00 per head
Voluntary 13-D Systems in residencies when not otherwise required	Hourly rate, 1-hour minimum ($132.25)	Hourly rate, 1-hour minimum ($137.00)
Standpipe Systems	Hourly rate, 4-hour minimum ($529.00)	Hourly rate, 4-hour minimum ($548.00)
Temporary Tents and Canopies	Hourly rate, 1-hour minimum ($132.25)	Hourly rate, 1-hour minimum ($137.00)
MECHANICAL		
Residential Mechanical System ~~Base~~	Hourly rate, 1-hour minimum ($132.25) (including 4 pieces of equipment), $10.00 per piece of equipment over 4	Hourly rate, 1-hour minimum ($137.00) (including 4 pieces of equipment), $10.00 per piece of equipment over 4
Commercial Mechanical System ~~Base~~	Hourly rate, 3-hour minimum ($396.75) (including 4 pieces of equipment), $10.00 per piece of equipment over 4	Hourly rate, 3-hour minimum ($411.00) (including 4 pieces of equipment), $10.00 per piece of equipment over 4
All Other Mechanical (Residential and Commercial)	Hourly rate, 1-hour minimum ($132.25)	Hourly rate, 1-hour minimum ($137.00)

City of Shoreline Planning and Development Services
Fee Schedule (Page 4 of 6)

Type of Permit Application	2007 Fee Schedule Fee (based on $132.25 per hour)	2008 Proposed Fee Schedule Fee (based on $137 per hour)
PLUMBING		
Plumbing Systems ~~Base~~	Hourly rate, 1-hour minimum ($132.25) (including 4 fixtures), $10.00 per fixture over 4	Hourly rate, 1-hour minimum ($137.00) (including 4 fixtures), $10.00 per fixture over 4
Gas Piping Systems ~~Base~~ standalone permit	Hourly rate, 1-hour minimum ($132.25) (including 4 outlets), $10.00 per outlet over 4 $10.00 per outlet	Hourly rate, 1-hour minimum ($137.00) (including 4 outlets), $10.00 per outlet over 4 $10.00 per outlet
Gas Piping as part of a plumbing or mechanical permit		$10 per outlet (when included in outlet count)
Backflow Prevention Device ~~Base~~ - standalone permit ~~over 4~~	Hourly rate, 1-hour minimum ($132.25) (including 4 devices), $10.00 per device	Hourly rate, 1-hour minimum ($137.00) (including 4 devices), $10.00 per device over 4
Backflow Prevention Device as part of a plumbing systems permit	$10.00 per outlet	$10.00 per ~~outlet~~ device (when included in outlet count)
Environmental Review		
Environmental Checklist (SEPA):		
Single-Family	Hourly rate, 10-hour minimum ($1,322.50)	Hourly rate, 10-hour minimum ($1,370)
Multifamily/Commercial	Hourly rate, 15-hour minimum ($1,983.75)	Hourly rate, 15-hour minimum ($2,055)
Environmental Impact Statement Review	Hourly rate, 35-hour minimum ($4,628.75)	Hourly rate, 35-hour minimum ($4,795)
LAND USE		
Accessory Dwelling Unit	Hourly rate, 1-hour minimum ($132.25)	Hourly rate, 1-hour minimum ($137.00)
Adult Family Home	Hourly rate, 2-1/2-hour minimum ($330.75)	Hourly rate, 2-1/2-hour minimum ($342.50)
Comprehensive Plan Amendment – Site Specific	Hourly rate, 60-hour minimum ($7,935), plus public hearing ($2,032)	Hourly rate, 60-hour minimum ($8,220), plus public hearing ($2,103)
Conditional Use Permit (CUP)	Hourly rate, 30-hour minimum ($3,967.50)	Hourly rate, 30-hour minimum ($4,110)
Critical Areas Reasonable Use Permit (CARUP)	Hourly rate, 60-hour minimum ($7,935), plus public hearing ($2,032)	Hourly rate, 60-hour minimum ($8,220), plus public hearing ($2,103)
Critical Areas Special Use Permit (CASUP)	Hourly rate, 60 hour minimum ($7,935), plus public hearing ($2,032)	Hourly rate, 60 hour minimum ($8,220), plus public hearing ($2,103)
Home Occupation, Bed and Breakfast, Boarding House	Hourly rate, 1-hour minimum ($132.25)	Hourly rate, 1-hour minimum ($137.00)
Interpretation of Development Code	Hourly rate, 1-hour minimum ($132.25)	Hourly rate, 1-hour minimum ($137.00)
Master Plan	Hourly rate, 60-hour minimum ($7,935), plus public hearing ($2,032)	Hourly rate, 60-hour minimum ($8,220), plus public hearing ($2,103)
Planned Action Determination	Hourly rate, 1-hour minimum ($132.25)	Hourly rate, 1-hour minimum ($137.00)
Rezone	Hourly rate, 60-hour minimum ($7,935), plus public hearing ($2,032)	Hourly rate, 60-hour minimum ($8,220), plus public hearing ($2,103)
SCTF Special Use Permit (SUP)	Hourly rate, 60-hour minimum ($7,935), plus public hearing ($2,032)	Hourly rate, 60-hour minimum ($8,220), plus public hearing ($2,103)
Sign Permit	Hourly rate, 2-hour minimum ($264.50)	Hourly rate, 2-hour minimum ($274.00)
Special Use Permit	Hourly rate, 60-hour minimum ($7,935), plus public hearing ($2,032)	Hourly rate, 60-hour minimum ($8,220), plus public hearing ($2,103)
Street Vacation	Hourly rate, 60-hour minimum ($7,935), plus public hearing if required ($2,032)	Hourly rate, 60-hour minimum ($8,220), plus public hearing if required ($2,103)
Temporary Use Permit (TUP)	Hourly rate, 2-hour minimum ($264.50)	Hourly rate, 2-hour minimum ($274.00)
Variance - Engineering Standards	Hourly rate, 3-hour minimum ($396.75)	Hourly rate, 3-hour minimum ($411.00)
Variances - Zoning	Hourly rate, 30-hour minimum ($3,967.50)	Hourly rate, 30-hour minimum ($4,110.00)

City of Shoreline Planning and Development Services
Fee Schedule (Page 5 of 6)

Type of Permit Application	2007 Fee Schedule Fee (based on $132.25 per hour)	2008 Proposed Fee Schedule Fee (based on $137 per hour)
MISCELLANEOUS FEES		
Critical area field signs	$5 per sign	$5 per sign
Permit Fee for Work Commenced Without a Permit	Twice the Applicable Permit Fee	Twice the Applicable Permit Fee
Expedited Review – Building or Site Development Permits	Twice the applicable permit fee(s)	Twice the applicable ~~permit~~ plan review fee(s)
~~Permit Fee for Work Commenced Without a Permit~~	~~Twice the applicable permit fee(s)~~	~~Twice the applicable permit fee(s)~~
All Other Fees Per Hour	Hourly rate, 1-hour minimum ($132.25)	Hourly rate, 1-hour minimum ($137.00)
Multiple Family Tax Exemption Application Fee	Hourly rate, 3 hour minimum for processing land use permits plus current King County Assessors fee for administering the Multiple Family Tax Exemption program	Hourly rate, 3-hour minimum for processing land use permits plus current King County Assessors fee for administering the Multiple Family Tax Exemption program
Extension of the Conditional Certificate for the Multiple Family Tax Exemption Application Fee	$121	$121
RIGHT-OF-WAY		
Right-of-Way Use	Hourly rate, 1-hour minimum ($132.25)	Hourly rate, 1-hour minimum ($137.00)
Right-of-Way Site	Hourly rate, 2-hour minimum ($264.50)	Hourly rate, 2-hour minimum ($274.00)
SHORELINE SUBSTANTIAL DEVELOPMENT		
Shoreline Conditional Permit Use	Hourly rate, 30-hour minimum ($3,967.50)	Hourly rate, 30-hour minimum ($4,110.00)
Shoreline Exemption	Hourly rate, 2-hour minimum ($264.50)	Hourly rate, 2-hour minimum ($274.00)
Shoreline Variance	Hourly rate, 30-hour minimum ($3,967.50), plus public hearing if required ($2,032)	Hourly rate, 30-hour minimum ($4,110), plus public hearing if required ($2,103)
Substantial Development Permit (based on valuation):		
up to $10,000	Hourly rate, 15-hour minimum ($1,983.75)	Hourly rate, 15-hour minimum ($2,055)
$10,000 to $500,000	Hourly rate, 34-hour minimum ($4,496.50)	Hourly rate, 34-hour minimum ($4,658)
over $500,000	Hourly rate, 60-hour minimum ($7,935)	Hourly rate, 60-hour minimum ($8,220)
SITE DEVELOPMENT		
Grading	Hourly rate, 3-hour minimum ($396.75)	Hourly rate, 3-hour minimum ($411.00)
Clearing	Hourly rate, 3-hour minimum ($396.75)	Hourly rate, 3-hour minimum ($411.00)
Landscaping	Hourly rate, 3-hour minimum ($396.75)	Hourly rate, 3-hour minimum ($411.00)
Parking Lot	Hourly rate, 3-hour minimum ($396.75)	Hourly rate, 3-hour minimum ($411.00)
Subdivision Construction	Hourly rate, 12-hour minimum ($1,587)	Hourly rate, 12-hour minimum ($1,644)

City of Shoreline Planning and Development Services
Fee Schedule (Page 6 of 6)

Type of Permit Application	2007 Fee Schedule Fee (based on $132.25 per hour)	2008 Proposed Fee Schedule Fee (based on $137 per hour)
SUBDIVISIONS		
Binding Site Plan	Hourly rate, 6-hour minimum ($793.50)	Hourly rate, 6-hour minimum ($822.00)
Lot Line Adjustment	Hourly rate, 5-hour minimum ($661.25)	Hourly rate, 5-hour minimum ($685.00)
Preliminary Short Subdivision	Hourly rate, 30-hour minimum ($3,967.50) for two-lot short subdivision plus 3-hour minimum ($396.75) for each additional lot	Hourly rate, 30-hour minimum ($4,110) for two-lot short subdivision plus 3-hour minimum ($411.00) for each additional lot
Final Short Subdivision	Hourly rate, 8-hour minimum ($1,058.00)	Hourly rate, 8-hour minimum ($1,096.00)
Preliminary Subdivision	Hourly rate, 39-hour minimum ($5,157.75) for five-lot subdivision plus 3-hour minimum ($396.75) for each additional lot, plus public hearing ($2,032)	Hourly rate, 39-hour minimum ($5,343) for five-lot subdivision plus 3-hour minimum ($411.00) for each additional lot, plus public hearing ($2,103)
Final Subdivision	Hourly rate, 30-hour minimum ($3,967.50)	Hourly rate, 30-hour minimum ($4,110)
Changes to Preliminary Short or Formal Subdivision	Hourly rate, 12-hour minimum ($1,587)	Hourly rate, 12-hour minimum ($1,644)
SUPPLEMENTAL FEES		
	Additional review of fees may be assessed if plan revisions are incomplete, corrections not completed, the original scope of the project has changed, or scale and complexity results in review hours exceeding the minimums identified in this schedule. Fees will be assessed at $132.25 per hour, minimum of one hour.	Additional review of fees may be assessed if plan revisions are incomplete, corrections not completed, the original scope of the project has changed, or scale and complexity results in review hours exceeding the minimums identified in this schedule. Fees will be assessed at $137.00 per hour, minimum of one hour.
	Reinspection fees may be assessed if work is incomplete, corrections not completed or the allotted time is depleted. Fees will be assessed at $132.25 per hour, minimum one hour.	Reinspection fees may be assessed if work is incomplete, corrections not completed or the allotted time is depleted. Fees will be assessed at $137.00 per hour, minimum one hour.
FEE REFUNDS		
	The city manager or designee may authorize the refunding of: 1. One hundred percent of any fee erroneously paid or collected. 2. Up to 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code. 3. Up to 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done. 4. The city manager or designee shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.	The city manager or designee may authorize the refunding of: 1. One hundred percent of any fee erroneously paid or collected. 2. Up to 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code. 3. Up to 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done. 4. The city manager or designee shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.

2008 Proposed Parks Fee Schedule Part 1 of 4 (Page 1 of 4)				
2008 Proposed Park Facility Rental and Drop-in Fee Schedule				
Fee	2007 Resident Rate	2007 Non-Resident Rate	2008 Proposed Resident Rate	2008 Proposed Non-Resident Rate
Outdoor Rental Fees:				
Picnic Shelters – (same for all groups)				
Half Day	$42	$46	$43.50	$47.50
Full Day	$63	$69	$65.25	$71.50
Athletic Fields				
Lights (determined by dusk schedule)	$15	$15	$15.50	$15.50
Senior/Youth League Game and/or Practice	$3	$4	$3.00	$4.25
Youth Tournament			$8.00	$10.00
Adult Practice	$14	$15	$14.50	$15.50
Adult League	$26	$29	$27.00	$30.00
Adult Tournament*			$34.00	$37.75
*Additional field prep fee may be added				
Shoreline A & B				
Resident Youth - Per Hour	$15		$15.50	
Non-Resident Youth - Per Hour		$20		$20.75
Resident Adult - Per Hour	$55.00		$57.00	
Non-Resident Adult - Per Hour		$65		$67.25
Discount Field Rate Resident - Per Hour	$15		$15.50	
Discount Field Rate Non- Resident - Per Hour		$20		$20.75
Indoor Rental Fees:				
Richmond Highlands (same for all groups) –				
Maximum Attendance 214				
Entire Building (including building monitor)	$52	$57	$54.00	$59.00
Gym Only	$42	$46	$43.50	$47.50
Café/Game Room	$42	$46	$43.50	$47.50
Spartan Recreation Center				
Spartan Recreation Center Fees for Youth Organizations				
Multi-Purpose Room 1	$10	$11	$10.25	$11.50
Multi-Purpose Room 1 w /Kitchen	$17	$18	$17.50	$18.75
Multi-Purpose Room 2	$10	$11	$10.25	$11.50
Multi-Purpose Room 2 w /Kitchen	$17	$18	$17.50	$18.75
Gymnastics Room	$10	$11	$10.25	$11.50
Dance Room	$10	$11	$10.25	$11.50
Gym-One Court	$16	$17	$16.50	$17.50
Entire Gym	$31	$34	$32.00	$35.25
Entire Facility	$80	$89	$82.75	$92.00

2008 Parks Fee Schedule Part 2 of 4 (Page 2 of 4)				
2008 Proposed Park Facility Rental and Drop-in Fee Schedule				
Fee	**2007 Resident Rate**	**2007 Non-Resident Rate**	**2008 Proposed Resident Rate**	**2008 Proposed Non-Resident Rate**
Spartan Recreation Center Fees for Adult Groups:				
Multi-Purpose Room 1	$21	$23	$21.75	$23.75
Multi-Purpose Room 1 w /Kitchen	$30	$33	$31.00	$34.50
Multi-Purpose Room 2	$21	$23	$21.75	$23.75
Multi-Purpose Room 2 w /Kitchen	$30	$33	$31.00	$34.50
Gymnastics Room	$21	$23	$21.75	$23.75
Dance Room	$21	$23	$21.75	$23.75
Gym-One Court	$30	$33	$31.00	$34.50
Entire Gym	$57	$63.00	$59.00	$65.25
Entire Facility	$109.00	$120.00	$112.75	$124.25
the Spartan Gym may require an additional supervision fee. (See Below)				
Other Indoor Rental Fees:				
Damage Deposit: (refundable)	$182.00	$182.00	$188.25	$188.25
Supervision Fee (if applicable)	$17.00	$17.00	$17.50	$17.50
Daily Rates	$730.00	$730.00	$755.50	$755.50
Spartan Gym Tarp Installation				
Concession / Admission / Sales During Indoor Facility Use:				
20% of the gross revenue collected w ill be remitted to the City of Shoreline if concession sales are charged on-site by the individuals or organizations renting a City-ow ned facility.				
20% of the gross revenue collected w ill be remitted to the City of Shoreline if spectator admissions are charged on-site by the individuals or organizations renting a City-ow ned facility.				
20% of the gross amount w ill be remitted to the City of Shoreline if an individual or organization rents a City facility for a clinic, camp, or a class w here the participants are charged a fee.				
Any individual or organization that is required to pay concession / admission fee must complete the appropriate permit application.				
Concession/Admission/Sales Fees may be modified at the discretion of the Director of Shoreline Parks and Recreation.				
Drop-In Fees:				
Show ers Only	$1.00	$1.00	$1.00	$1.00
Youth Drop-In	$1.00	$1.00	$1.00	$1.00
Youth Drop-In Ten Punch Card	$8.50	$9.50	$8.75	$9.75
Youth Drop-In Three Month Pass	$21.00	$23.00	$21.75	$23.75
Adult Drop-In	$2.00	$2.50	$2.00	$2.50
Adult Drop-In Ten Punch Card	$19.00	$23.00	$19.75	$23.75
Adult Drop-In Three Month Pass	$48.00	$52.00	$49.75	$53.75

2008 Parks Fee Schedule Part 3 of 4 (Page 3 of 4)				
2008 Proposed Aquatics Drop-in Fee Schedule				
Drop in Fees	**2007 Resident Rate**	**2007 Non-Resident Rate**	**Proposed 2008 Resident Rate**	**Proposed 2008 Non-Resident Rate**
Adult	$3.50	$4.00	$3.50	$4.25
Child/Senior/Disabled	$2.50	$2.75	$2.50	$3.00
Family	$8.50	$9.50	$8.75	$9.75
Adult - Real Deal	$1.50	$2.00	$1.50	$2.00
Child/Senior/Disabled - Real Deal	$1.00	$1.25	$1.00	$1.25
Adult - 10 punch	$28.00	$32	$29.00	$33.00
Child/Senior/Disabled - 10 Punch	$18	$22	$18.75	$22.75
Family - 10 Punch	$68	$76	$70.50	$78.75
1 Month				
Adult - 1 mo	$46	$50	$47.50	$51.75
Child/Senior/Disabled - 1 mo	$27	$30	$28.00	$31.00
Family -1 mo	$113	$126	$117.00	$130.50
3 Month				
Adult -3 month	$122	$141	$126.25	$146.00
Child/Senior/Disabled - 3 mo	$81	$103	$83.75	$106.50
Family -3 mo	$244	$281	$252.50	$290.75
6 Month				
Adult -6 month	$197	$210	$204.00	$217.25
Child/Senior/Disabled - 6 mo	$141	$154	$146.00	$159.50
Family -6 mo	$394	$422	$407.75	$436.75
1 Year Pass				
Adult -	$344	$369	$356.00	$382.00
Child/Senior/Disabled	$246	$270	$254.50	$279.50
Family	$689	$738	$713.00	$763.75

2008 Parks Fee Schedule Part 4 of 4 (Page 4 of 4)				
2008 Proposed Aquatics Lesson and Rental Fee Schedule				
Lesson Program	**2007 Resident Rate**	**2007 Non-Resident Rate**	**Proposed 2008 Resident Rate**	**Proposed 2008 Non-Resident Rate**
Parent & Tot	$4.50	$5.00	$4.75	$5.25
Preschool (1-5)	$4.50	$5.00	$4.75	$5.25
Youth (1&2)	$4.50	$5.00	$4.75	$5.25
Youth (3-7)	$4.50	$5.00	$4.75	$5.25
Adult	$4.50	$5.00	$4.75	$5.25
Water /Fitness-Adults	$4.25	$4.75	$4.50	$5.00
Water Fitness- Adults 10x	$36.00	$40.00	$37.25	$41.50
Water Fitness Senior	$3.00	$3.75	$3.25	$4.00
Water Fitness Seniors 10x	$24.00	$28.00	$24.75	$29.00
Arthritis - Adults	$3.50	$3.75	$3.50	$4.00
Arthritis - Adults 10x	$35.00	$37.50	$35.00	$40.00
Arthritis-Seniors	$3.50	$3.75	$3.50	$4.00
Arthritis - Senior 10x	$35.00	$37.50	$35.00	$40.00
Other Programs				
Swim Day Camp	$95	$105	$98.25	$108.75
Gators Swim /Dive 7 Wks	$105	$115	$108.75	$119.00
Rentals				
School Dist: Per 60 Kids/per Hour (non-agreement)	$35	NA	$36.25	NA
Rentals On-Going (non-swim team)	$60	NA	$65.00	NA
Swim Team Per/ Lane/Hr	$9	NA	$9.25	NA
Public Rentals per Hour				
1-60	$100	$110	$103.50	$113.75
61-150	$135	$155	$139.00	$160.50

2008 Proposed Surface Water Management Rate Table

Rate Category	Percent Impervious Surface	2007 Annual Service Charge	2008 Annual Service Charge	Per Unit	6% Utility Tax	Fee + Utility Tax
Residential: Single-family home		$120	$124	Parcel	$7.42	$131.02
Very Light	Less than or equal to 10%	$120	$124	Parcel	$7.42	$131.02
Light	More than 10%, less than or equal to 20%	$280	$288	Acre	$17.30	$305.70
Moderate	More than 20%, less than or equal to 45%	$577	$595	Acre	$35.68	$630.29
Moderately Heavy	More than 45%, less than or equal to 65%	$1,120	$1,154	Acre	$69.22	$1,222.82
Heavy	More than 65%, less than or equal to 85%	$1,419	$1,462	Acre	$87.72	$1,549.77
Very Heavy	More than 85%, less than or equal to 100%	$1,859	$1,915	Acre	$114.91	$2,030.16
Minimum Rate		$120	$124		$7.42	$131.02

There are two types of service charges: The flat rate and the sliding rate.

* The flat rate service charge of $124 a year applies to single family homes and parcels with less than 10% impervious surface.

* The sliding rate service charge applies to all other properties in the service area. The sliding rate is calculated by measuring the amount of impervious surface on each parcel and multiplying the appropriate rate by total acreage

Several special rate categories will automatically be assigned to those who qualify.

* An exemption for any home owned and occupied by a low income senior citizen determined by the assessor to qualify under RCW 84.36.381.

* A discount for any parcel served by a City approved retention/detention (R/D) facility maintained by the owner.

* A discount for any parcel, or part parcel officially designated as open space.

Categories with Retention/Detention Facilities The following categories are eligible for reduced rates if they have an approved retention/detention facility.

Rate Category	Discount	2007 Annual Service Charge	2008 Annual Service Charge	Per Unit	6% Utility Tax	Fee + Utility Tax
Residential: Single-Family Home	50%	$60	$62	Parcel	$3.71	$65.51
Very Light	50%	$60	$62	Parcel	$3.71	$65.51
Light	50%	$140	$144	Acre	$8.65	$152.85

Alternative Mobile Home Park Charge

* Mobile Home Park Assessment can be the lower of the appropriate rate category or the number of mobile home spaces multiplied by the single-family residential rate.

Rate Adjustments: Any person receiving a bill may file a request for a rate adjustment within two years of the billing date. (Filing a request will not extend the payment period).

Property owners should file a request for a change in the rate assessed if:

* The property acreage is incorrect;

* The measured impervious surface is incorrect;

* The property is charged a sliding fee when the fee should be flat;

* The person or property qualifies for an exemption or discount; or

* The property is wholly or in part outside the service area.

2008 Proposed License Required and Public Records Fee Schedule Page 1 of 2

License Required Fee	2007 Fee	Proposed 2008 Fee	Basis
General Licenses			
Regulated massage business	$166.00	$171.75	Per Year
Massage manager	$36.00	$37.25	Per Year
Public dance	$114.00	$118.00	Per Dance
Pawnbroker	$531.00	$549.50	Per Year
Secondhand	$51.00	$52.75	Per Year
Master solicitor	$104.00	$107.75	Per Year
Solicitor	$26.00	$27.00	Per Year
Duplicate License	$5.00	$5.25	
Late fees for general licenses:	A late penalty shall be charged on all applications for renewal of a general license received later than 10 working days after the expiration date of such license. The amount of such penalty is fixed as follows:		
	A. For a license requiring a fee of less than $50.00, two percent of the required fee		
	B. For a license requiring a fee ofmore than $50.00, ten percent of the required fee.		
Cabaret Licenses			
Adult cabaret operator's license	$531.00	$549.50	Per Year
Adult cabaret manager's license	$114.00	$118.00	Per Year
Adult cabaret entertainer's license	$114.00	$118.00	Per Year
Duplicate License	$5.00	$5.25	
Late fees for cabaret licenses:	There shall be assessed and collected by the clerk an additional charge, computed as a percentage of the adult cabaret license fee, on applications not made on or before said date as follows:		
Days Past Due			
7 - 30	10%	10%	
31 - 60	25%	25%	
61 and over	100%	100%	
Panoram Licenses			
Panoram premise license	$218.00	$225.75	Per Year
Panoram device license	$62.00	$64.25	Per Year Per Device
Panoram operator license	$531.00 per year/plus additional $10 fee for background checks for any additional operators	$549.50 per year/plus additional $10 fee for background checks for any additional operators	Per Year
Duplicate License	$5.00	$5.25	
Renewals for panoram licenses:	On renewals for panoram licenses filed after December 31st, the clerk shall assess and collect an additional charge as follows:		
	A. If application is more than six but less than 31 days late, the additional charge is 10 percent of the renewal fee		
	B. If application is more than 31 but less than 61 days late, the additional charge is 25 percent of the renewal fee.		

2008 Proposed License Required and Public Records Fee Schedule Page 2 of 2			
License Required Fee	**2007 Fee**	**Proposed 2008 Fee**	**Basis**
Public Records			
Black and white photocopies up to 11 by 17 inches - if more than five pages	$0.15	$0.15	Per Page
Black and white photocopies larger than 11 by 17 inches	$3.00	$3.00	Per Page
Publication on CD	$2.00	$2.00	Per CD
Recording on DVD	$3.00	$3.00	Per DVD
Video Tapes	$12.50	$13.00	Per Tape
Audio Tapes	$2.00	$2.00	Per Tape
Photographic prints and slides	Cost charged by vendor, depending on size and process		
~~Colour photocopies and GIS maps up to 11 by 17 inches~~	~~$1.50~~	~~$0.00~~	~~Per page~~
GIS maps larger than 11 by 17 inches	$1.50	$1.50	Per square foot
Mylar Sheets	$5.50	$5.75	Per Sheet
Clerk Certification	$1.00	$1.00	Per Document
Custom GIS Mapping and Data Requests	$78 (1 Hour Minimum)	$80.75 (1 Hour Minimum)	Per Hour
Financial Fees			
Insufficient funds or a closed account shall be assessed a collection fee	$26.00	$27.00	
Hearing Examiner Fees	$406.50	$420.75	

ATTACHMENT B – City of Shoreline's Designated Labor Market

City of Shoreline's Designated Labor Market	
Jurisdiction	**Form of Government**
Auburn	Mayor-Council
Bellevue (non-leadership team only)	Council-Manager
Edmonds	Mayor-Council
Everett	Mayor-Council
Federal Way	Council-Manager
Kent	Mayor-Council
Kirkland	Council-Manager
Redmond	Mayor-Council
Renton	Mayor-Council
King County (non-leadership team only)	N/A
Supplemental Management Agencies	
Lakewood (leadership team only)	Council-Manager
Olympia (leadership team only)	Council-Manager

ATTACHMENT C – Salary Survey Results

Classification	Current Salary Range	Proposed Salary Range	Number of FTEs	Number of Incumbents	Explanation of proposed change
Assistant City Attorney	58	62	1	1	Moves from **–10.8%** from market median to **-0.34%**
Surface Water & Environmental Services Manager	59	63	1	1	Moves from **–10.6%** from market median to **-0.2%**
Traffic Engineer	59	63	1	1	Moves from **–10.6%** from market median to **-0.2%**
Associate Traffic Engineer	52	56	1	1	Salary continues to be set at 17.5% below the Traffic Engineer
Public Works Operations Manager	66	69	1	1	Salary adjusted to 15% above Traffic Engineer/SW & Env Svcs Manager
New Classification Recommended as a Result of Salary Survey Information					
City Manager's Office Management Analyst	N/A	50	2	2	Established at 10% above Management Analyst

Mkt Adj. 3.15%

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps Salary Table 01 - EXEMPT

Range	Title	Salary	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
1		Annual	17,958	18,677	19,424	20,201	21,009	21,849
2		Annual	18,432	19,170	19,936	20,734	21,563	22,426
3		Annual	18,854	19,608	20,392	21,208	22,056	22,938
4		Annual	19,328	20,101	20,905	21,741	22,611	23,515
5		Annual	19,828	20,621	21,446	22,304	23,196	24,124
6		Annual	20,328	21,141	21,987	22,866	23,781	24,732
7		Annual	20,855	21,689	22,557	23,459	24,397	25,373
8		Annual	21,382	22,237	23,126	24,051	25,013	26,014
9		Annual	21,882	22,757	23,667	24,614	25,599	26,623
10		Annual	22,461	23,360	24,294	25,266	26,276	27,327
11		Annual	22,988	23,907	24,864	25,858	26,892	27,968
12		Annual	23,567	24,510	25,490	26,510	27,570	28,673
13		Annual	24,173	25,140	26,145	27,191	28,279	29,410
14		Annual	24,778	25,769	26,800	27,872	28,987	30,147
15		Annual	25,384	26,399	27,455	28,553	29,696	30,883
16		Annual	26,042	27,084	28,167	29,294	30,466	31,684
17		Annual	26,701	27,769	28,879	30,034	31,236	32,485
18		Annual	27,333	28,426	29,563	30,745	31,975	33,254
19		Annual	28,017	29,138	30,303	31,515	32,776	34,087
20		Annual	28,728	29,877	31,072	32,315	33,608	34,952
21		Annual	29,439	30,617	31,841	33,115	34,440	35,817
22		Annual	30,203	31,411	32,667	33,974	35,333	36,746
23		Annual	30,940	32,178	33,465	34,803	36,195	37,643
24		Annual	31,730	32,999	34,319	35,692	37,120	38,604
25		Annual	32,494	33,793	35,145	36,551	38,013	39,533

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps Salary Table 01 - EXEMPT

Range	Title	Salary	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
26		Annual	33,310	34,642	36,028	37,469	38,968	40,527
27		Annual	34,152	35,519	36,939	38,417	39,954	41,552
28		Annual	35,021	36,422	37,879	39,394	40,970	42,609
29		Annual	35,890	37,326	38,819	40,372	41,987	43,666
30		Annual	36,786	38,257	39,787	41,379	43,034	44,755
31		Annual	37,707	39,216	40,784	42,416	44,112	45,877
32		Annual	38,655	40,201	41,810	43,482	45,221	47,030
33		Annual	39,630	41,215	42,863	44,578	46,361	48,215
34		Annual	40,604	42,228	43,917	45,674	47,501	49,401
35		Annual	41,604	43,269	44,999	46,799	48,671	50,618
36		Annual	42,684	44,391	46,167	48,014	49,934	51,932
37		Annual	43,711	45,459	47,278	49,169	51,136	53,181
38		Annual	44,791	46,582	48,445	50,383	52,399	54,495
39		Annual	45,923	47,760	49,670	51,657	53,723	55,872
40		Annual	47,081	48,965	50,923	52,960	55,079	57,282
41	**Assistant Planner**	Annual	48,266	50,197	52,205	54,293	56,465	58,723
42		Annual	49,478	51,457	53,515	55,656	57,882	60,197
43		Annual	50,715	52,744	54,854	57,048	59,330	61,703
44		Annual	51,979	54,058	56,221	58,470	60,808	63,241
45	**Associate Planner** Executive Assistant to the City Manager	Annual	53,269	55,400	57,616	59,921	62,318	64,810
46	Budget Analyst Management Analyst ~~Staff Accountant~~ **Recreation Coordinator I** Grants Specialist	Annual	54,586	56,769	59,040	61,402	63,858	66,412
47	Human Resources Analyst	Annual	56,008	58,248	60,578	63,001	65,521	68,142
48	Purchasing Officer	Annual	57,377	59,672	62,059	64,542	67,123	69,808

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps Salary Table 01 - EXEMPT

Range	Title	Salary	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
49	Neighborhoods Coordinator Emergency Management Coordinator **Senior Planner** Parks & Rec Project Coordinator	Annual	58,825	61,178	63,626	66,171	68,817	71,570
50	Communications Specialist Senior Accountant Recreation Coordinator II **CMO Management Analyst**	Annual	60,274	62,685	65,192	67,800	70,512	73,332
51	Web Developer	Annual	61,775	64,246	66,815	69,488	72,268	75,158
52	~~Associate Traffic Engineer~~ Public Works Administrative Manager Development Review Engineer I CRT Supervisor	Annual	63,355	65,889	68,524	71,265	74,116	77,081
53	Network Administrator	Annual	64,934	67,532	70,233	73,042	75,964	79,003
54	PW Maintenance Supervisor	Annual	66,541	69,202	71,970	74,849	77,843	80,957
55	Capital Projects Manager I GIS Specialist City Clerk	Annual	68,200	70,928	73,765	76,715	79,784	82,975
56	Parks Superintendent Recreation Superintendent **Associate Traffic Engineer**	Annual	69,938	72,735	75,644	78,670	81,817	85,090
57	Database Administrator	Annual	71,675	74,542	77,524	80,625	83,850	87,204
58	~~Assistant City Attorney~~	Annual	73,466	76,405	79,461	82,639	85,945	89,383
59	Building Official Economic Development Program Mgr Finance Manager Capital Projects Manager II ~~Surface Water & Enviro Services Mgr~~ ~~Traffic Engineer~~ Development Review Engineer II Permit Services Manager Community Services Manager **Intergovernmental Programs Manager**	Annual	75,309	78,322	81,454	84,713	88,101	91,625
60		Annual	77,179	80,266	83,477	86,816	90,288	93,900
61		Annual	79,127	82,292	85,584	89,008	92,568	96,271
62	Information Systems Manager Assistant Director PADS **Assistant City Attorney**	Annual	81,102	84,346	87,720	91,229	94,878	98,673
63	**Traffic Engineer** **SW & Environmental Svcs Manager**	Annual	83,103	86,428	89,885	93,480	97,219	101,108

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps **Salary Table 01 - EXEMPT**

Range	Title	Salary	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
64	Aurora Corridor Project Manager Capital Project Administrator Communications & IR Director	Annual	85,210	88,618	92,163	95,850	99,684	103,671
65		Annual	87,317	90,809	94,442	98,219	102,148	106,234
66	~~Public Works Operations Manager~~	Annual	89,502	93,082	96,806	100,678	104,705	108,893
67		Annual	91,767	95,437	99,255	103,225	107,354	111,648
68	Human Resources Director	Annual	94,031	97,792	101,704	105,772	110,003	114,403
69	**Public Works Operations Manager**	Annual	96,401	100,257	104,267	108,438	112,776	117,287
70	Assistant City Manager	Annual	98,797	102,749	106,859	111,134	115,579	120,202
71		Annual	101,273	105,323	109,536	113,918	118,475	123,213
72	Finance Director Parks, Rec & Cultural Services Director Planning & Dev Services Director Public Works Director	Annual	103,827	107,980	112,299	116,791	121,463	126,321
73	Citty Attorney	Annual	106,407	110,664	115,090	119,694	124,481	129,461
74	~~Deputy City Manager~~	Annual	109,067	113,429	117,967	122,685	127,593	132,696
75		Annual	111,805	116,277	120,929	125,766	130,796	136,028

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps Salary Table 02 - NON-EXEMPT

Range	Title	Hourly Rate	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
1		Hourly	8.63	8.98	9.34	9.71	10.10	10.50
2		Hourly	8.86	9.22	9.58	9.97	10.37	10.78
3		Hourly	9.06	9.43	9.80	10.20	10.60	11.03
4		Hourly	9.29	9.66	10.05	10.45	10.87	11.31
5		Hourly	9.53	9.91	10.31	10.72	11.15	11.60
6		Hourly	9.77	10.16	10.57	10.99	11.43	11.89
7		Hourly	10.03	10.43	10.84	11.28	11.73	12.20
8		Hourly	10.28	10.69	11.12	11.56	12.03	12.51
9	~~Lifeguard Instructor II~~	Hourly	10.52	10.94	11.38	11.83	12.31	12.80
10		Hourly	10.80	11.23	11.68	12.15	12.63	13.14
11		Hourly	11.05	11.49	11.95	12.43	12.93	13.45
12		Hourly	11.33	11.78	12.25	12.75	13.25	13.79
13		Hourly	11.62	12.09	12.57	13.07	13.60	14.14
14		Hourly	11.91	12.39	12.88	13.40	13.94	14.49
15	Lifeguard/Instructor II	Hourly	12.20	12.69	13.20	13.73	14.28	14.85
16		Hourly	12.52	13.02	13.54	14.08	14.65	15.23
17		Hourly	12.84	13.35	13.88	14.44	15.02	15.62
18	~~Senior Lifeguard~~	Hourly	13.14	13.67	14.21	14.78	15.37	15.99
19		Hourly	13.47	14.01	14.57	15.15	15.76	16.39
20		Hourly	13.81	14.36	14.94	15.54	16.16	16.80
21		Hourly	14.15	14.72	15.31	15.92	16.56	17.22
22		Hourly	14.52	15.10	15.71	16.33	16.99	17.67
23		Hourly	14.87	15.47	16.09	16.73	17.40	18.10
24	Senior Lifeguard	Hourly	15.25	15.86	16.50	17.16	17.85	18.56
25		Hourly	15.62	16.25	16.90	17.57	18.28	19.01
26		Hourly	16.01	16.65	17.32	18.01	18.73	19.48

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps **Salary Table 02 - NON-EXEMPT**

Range	Title	Hourly Rate	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
27	Teen Program Assistant Recreation Assistant I	Hourly	16.42	17.08	17.76	18.47	19.21	19.98
28		Hourly	16.84	17.51	18.21	18.94	19.70	20.49
29		Hourly	17.25	17.95	18.66	19.41	20.19	20.99
30		Hourly	17.69	18.39	19.13	19.89	20.69	21.52
31	Recreation Assistant II Administrative Assistant I	Hourly	18.13	18.85	19.61	20.39	21.21	22.06
32	Public Works Maintenance Worker I Parks Maintenance Worker I	Hourly	18.58	19.33	20.10	20.90	21.74	22.61
33		Hourly	19.05	19.81	20.61	21.43	22.29	23.18
34		Hourly	19.52	20.30	21.11	21.96	22.84	23.75
35	Finance Technician Administrative Assistant II Recreation Assistant III	Hourly	20.00	20.80	21.63	22.50	23.40	24.34
36		Hourly	20.52	21.34	22.20	23.08	24.01	24.97
37	Parks Maintenance Worker II Public Works Maintenance Worker II Accounts Payable/Payroll Technician Capital Projects Technician	Hourly	21.01	21.86	22.73	23.64	24.58	25.57
38	Technical Assistant	Hourly	21.53	22.40	23.29	24.22	25.19	26.20
39	Senior Parks Maintenance Worker Facilities Maintenance Worker II Payroll Officer Administrative Assistant III **Environmental Programs Assistant**	Hourly	22.08	22.96	23.88	24.84	25.83	26.86
40	~~Project Inspector I~~ Engineering Technician	Hourly	22.64	23.54	24.48	25.46	26.48	27.54
41	Surface Water Quality Specialist	Hourly	23.20	24.13	25.10	26.10	27.15	28.23
42	Deputy City Clerk Sr. Public Works Maintenance Worker Records and Information Manager	Hourly	23.79	24.74	25.73	26.76	27.83	28.94

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps **Salary Table 02 - NON-EXEMPT**

Range	Title	Hourly Rate	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
43	Environmental Educator Right-of-Way Inspector CRT Representative	Hourly	24.38	25.36	26.37	27.43	28.52	29.66
44	Plans Examiner I	Hourly	24.99	25.99	27.03	28.11	29.23	30.40
45	**Associate Planner** Lead CRT Representative	Hourly	25.61	26.63	27.70	28.81	29.96	31.16
46	**Recreation Coordinator I** ~~Project Inspector II~~ Code Enforcement Officer	Hourly	26.24	27.29	28.38	29.52	30.70	31.93
47	Computer/Network Specialist	Hourly	26.93	28.00	29.12	30.29	31.50	32.76
48	Plans Examiner II Combination Inspector	Hourly	27.59	28.69	29.84	31.03	32.27	33.56
49	Facilities Supervisor	Hourly	28.28	29.41	30.59	31.81	33.09	34.41
50		Hourly	28.98	30.14	31.34	32.60	33.90	35.26
51		Hourly	29.70	30.89	32.12	33.41	34.74	36.13
52	Plans Examiner III	Hourly	30.46	31.68	32.94	34.26	35.63	37.06
53		Hourly	31.22	32.47	33.77	35.12	36.52	37.98
54		Hourly	31.99	33.27	34.60	35.99	37.42	38.92
55		Hourly	32.79	34.10	35.46	36.88	38.36	39.89
56		Hourly	33.62	34.97	36.37	37.82	39.34	40.91
57		Hourly	34.46	35.84	37.27	38.76	40.31	41.93
58		Hourly	35.32	36.73	38.20	39.73	41.32	42.97
59		Hourly	36.21	37.65	39.16	40.73	42.36	44.05
60		Hourly	37.11	38.59	40.13	41.74	43.41	45.14
61		Hourly	38.04	39.56	41.15	42.79	44.50	46.28
62		Hourly	38.99	40.55	42.17	43.86	45.61	47.44
63		Hourly	39.95	41.55	43.21	44.94	46.74	48.61
64		Hourly	40.97	42.61	44.31	46.08	47.92	49.84
65		Hourly	41.98	43.66	45.40	47.22	49.11	51.07
66		Hourly	43.03	44.75	46.54	48.40	50.34	52.35

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps Salary Table 02 - NON-EXEMPT

Range	Title	Hourly Rate	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
67		Hourly	44.12	45.88	47.72	49.63	51.61	53.68
68		Hourly	45.21	47.02	48.90	50.85	52.89	55.00
69		Hourly	46.35	48.20	50.13	52.13	54.22	56.39
70		Hourly	47.50	49.40	51.37	53.43	55.57	57.79
71		Hourly	48.69	50.64	52.66	54.77	56.96	59.24
72		Hourly	49.92	51.91	53.99	56.15	58.40	60.73
73		Hourly	51.16	53.20	55.33	57.55	59.85	62.24
74		Hourly	52.44	54.53	56.71	58.98	61.34	63.80
75		Hourly	53.75	55.90	58.14	60.46	62.88	65.40