



SHORELINE
CITY COUNCIL

Shari Winstead
Mayor

Chris Eggen
Deputy Mayor

Will Hall

Doris McConnell

Keith A. McGlashan

Chris Roberts

Jesse Salomon

September 19, 2014

Executive John Lovick
Snohomish County
3000 Rockefeller Avenue
Everett, WA 98201

RE: City of Shoreline Notice of Intent to Commence Discussion for an
Annexation Interlocal Agreement

Dear Executive Lovick: *John*

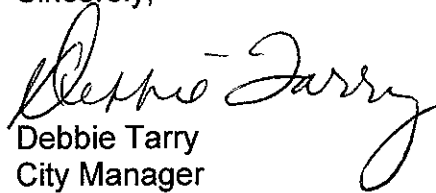
This letter serves as official notification of the City of Shoreline's intent to commence negotiations with Snohomish County on an annexation interlocal agreement as envisioned by Joint Planning Policy JP-3 and General Planning Policy GPP IC 1.B.4. This letter also follows up on our July 9, 2014 meeting and subsequent e-mail. The purpose of the July 9th meeting was to receive direction from Snohomish County on how the City should proceed in negotiating an interlocal agreement for annexation of the Point Wells area.

We recently received from County staff a table, which is attached to this letter, that details the steps for negotiation and action on an annexation interlocal agreement. I assume that these steps delineate the County's standardized process for development of such an agreement, and thus this letter serves as the first step in this process. If Shoreline is subject to any deviations from this process, please notify me immediately.

The City desires to provide for an orderly transition of services for annexation of the City's designated Point Wells Future Service and Annexation Area, and the City has already adopted a subarea plan for the site that envisions reasonably dense development. An example of this planning for an orderly transition is the City's work with the site developer, BSRE Point Wells, Inc., on traffic mitigation. As Shoreline will bear the vast majority of the construction and ongoing impacts related to development of the Point Wells area, it makes sense for Shoreline to be the urban service provider. Given that Shoreline will receive the impacts and will provide services, it is logical that the development become part of the Shoreline community.

Therefore, we request that you direct County Planning staff to initiate negotiations with Shoreline regarding the above mentioned interlocal agreement and to provide Shoreline with a draft interlocal agreement in a timely manner.

Sincerely,



Debbie Tarry
City Manager

cc: Shoreline City Council
Snohomish County Council
Ruth Kagi, State Representative, 32nd District
Mark Ericks, Deputy Snohomish County Executive

Attachment – Steps to Develop Annexation Interlocal Agreement

Attachment – Steps to Develop Annexation Interlocal Agreement

1) City notifies County of intent to commence interlocal agreement discussions with the County.
2) County PDS staff coordinates with County departments and prepares preliminary draft ILA based on model master annexation ILA and other recent ILAs.
3) County forwards preliminary draft ILA to City.
4) City reviews preliminary draft ILA and sends comments to County.
5) County staff reviews any city revisions, negotiates next draft ILA.
6) County departments review draft ILA.
7) County comments incorporated into final draft ILA.
8) County forwards final draft ILA to City.
9) City reviews final draft ILA and sends comments to County.
10) County staff reviews any City revisions and final negotiations of ILA.
11) Draft ILA to City Attorney / County Prosecuting Attorney for review.
12) Negotiations, discussion and revisions from County PA and City Attorney review.
13) PDS transmits ordinance to adopt ILA to County Executive Office for review.
14) Executive Office transmits ordinance to adopt ILA to County Council.
15) If approved by County Council, City signs, then County Executive may sign the ILA.