

# **Temporary Use Permit Application for Richmond Beach Congregational-UCC to Host a 90-Day Tenant Encampment**

February 2015

## **Project Description**

The Richmond Beach Congregational-United Church of Christ (RBCC-UCC) proposes to sponsor a 90-day homeless encampment on church-owned property at 19545 15<sup>th</sup> Ave NW, Shoreline, WA 98177. The encampment, organized as United We Stand, would have a maximum of 35 residents. A temporary use permit is being sought from the City of Shoreline in order to host the camp. The dates for the encampment are March 21<sup>st</sup> to June 18th, 2015.

## **Scope of Project**

This temporary use permit will cover the church's property at 19545 15<sup>th</sup> Ave NW, Shoreline, WA 98177. There will not be any impact on the church's parking spaces or on local street parking. United We Stand shall provide necessary governance structure and assurance of compliance with all laws, rules, regulations and site use agreements with the church. No permanent structures will be installed or site work done in relation to the proposed homeless camp.

## **Temporary Use Permit Criteria**

Pursuant to guidance of the Shoreline Planning and Community Development Department, a temporary use permit is a mechanism by which the City may permit a use to locate within the City (on private property or on the public rights-of-way) on an interim basis, without requiring full compliance with the Development Code standards or by which the City may permit seasonal or transient uses not otherwise permitted.

The proposed homeless camp meets the City's criteria for temporary use as follows:

1. The proposed temporary use will not be materially detrimental to public health, safety, or welfare, nor injurious to property and improvement in the immediate vicinity of the subject temporary use. Experience with previous encampments in the City of Shoreline supports this finding. The encampment boundary will be at least 15 feet from the nearest non-church owned property line and the setback from 15<sup>th</sup> Ave. NW will be about 40 feet. Adequate screening will be provided around the camp border.
2. The temporary use is not incompatible in intensity and appearance with existing land uses in the immediate vicinity of the temporary use. Homeless encampments have been installed at various similar locations within the City of Shoreline without deleterious effects. The proposed camp will be well shielded by the existing houses and trees on the property.
3. Adequate parking is provided for the temporary use, and if applicable the temporary use does not create a parking shortage of the existing uses on the site. There is only one vehicle owned by people of United We Stand and parking for this vehicle will be in the driveway at the camp address. The RBCC-

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UCC has purposely laid out the proposed camp so as to not impact church parking.

4. Hours of operation of the temporary use are specified. The proposed camp will be occupied 24 hours per day. At no time will the camp be unoccupied.

5. The temporary use will not create noise, light, or glare which would adversely impact surrounding uses and properties. The United We Stand code of conduct (Attachment 2) stipulates disturbing neighbors and fellow residents is not tolerated. The proposed camp will be screened by vegetation, the existing house and a 6 foot high tarpaulin fence. It is not expected that there will be adverse impacts on surrounding uses and properties.

The permit request is for a 90-day encampment beginning March 21<sup>st</sup> and lasting until June 18<sup>th</sup>. The site will be restored to its former status once the camp has moved.

## **Background**

The RBCC-UCC has been approached by Greater Seattle Cares, an advocacy group for the homeless. They have requested that RBCC-UCC host a 90-day homeless encampment for up to 35 people. There are two children ages 8 and 14 who live in the camp with their parents. The camp is currently at Haller Lake United Methodist Church after having lived for 3 months in a Seattle City Park. The term of stay at Haller Lake United Methodist is authorized until March 22<sup>nd</sup>, 2015. It is desired to complete permitting with the City of Shoreline by March 20<sup>th</sup> so the camp can be moved on March 21<sup>st</sup>.

## **Governance and oversight**

A Site Use Agreement (SUA) will be executed between RBCC-UCC and United We Stand for use of the church's property. The proposed SUA is shown in Attachment 1. In addition to the SUA, the following documents will be in place to govern the use of the site by United We Stand camp.

- \* Code of Conduct (Attachment 2)
- \* Governing Structure (Attachment 3)
- \* Repercussions (Attachment 4)
- \* Church Building Use Policy (Attachment 5)

## **Proposed Layout, Entry and Egress**

Figure 1 shows the overall proposed layout for the encampment on church-owned property at 19545 15<sup>th</sup> Ave NW, Shoreline, WA 98177. Currently there is one house on the property as shown in Figure 1. This house is used to provide housing for families in transition from homelessness to permanent housing. The RBCC-UCC is working with Compass Housing Alliance to establish a contract to manage this house and the house at 19529 15<sup>th</sup> Ave. NW, immediately south of the proposed camp. Compass Housing Alliance supports the proposed encampment. The houses on both church lots will remain unoccupied until the Compass Housing Alliance contract is finalized.

The area designated for the camp is mostly grass (moss) with several large trees and some shrubs. Entry and egress will be to and from 15<sup>th</sup> Ave. NW. The people in the camp will be asked to avoid using the parking lots to access the camp. The camp will be shielded from view by a 6 foot high tarpaulin on all sides except for the entrance.

The encampment will consist of about 23 tents; 12 tents are 7'x8', 6 tents are 10'x16' and 5 tents are 10'x10'. Wood pallets first will be installed and leveled at appropriate locations on the property in the designated camping area. Tents will then be erected on the platforms formed by the pallets. One of the larger tents will be located near the house and will be used for cooking and another tent in the same area will be used for canned and bulk food storage. Based on the current encampment needs, two to four portable toilets will be installed near the house. Water will be delivered to the cook area and wash stations from a hose connected to the house on the property. A certified electrician will install one 30-Amp electrical service from the house. Gray water will be collected in 5 gallon buckets and disposal will be in the sanitary sewer in the house or taken to the church and discharged into a utility sink. A church representative will always be present when gray water is disposed. No fires will be permitted and fire extinguishers will be mounted and available in the camp. A large trash dumpster with accompanying recycling/composting capability with scheduled pickup will be provided.

The RBCC-UCC will coordinate with the City of Shoreline, Shoreline Police, and various human service agencies for support of this project. It is understood that there will be services offered for medical and dental care/check-up visits as well as applicable on-site visits/counseling by the Washington State Department of Health and Human Services. The church will identify appropriate space such as to avoid any interference with the operation of Horizon School or other church programs. For example, the Lena Vories Room with direct access to the outside could be used for this purpose without involving any other part of the church building. In the event of a major storm, the RBCC-UCC will accord priority status for members of United We Stand to have inside shelter in coordination with the American Red Cross.

The church has established a building use policy to address safety concerns related to the proposed encampment. All church building doors will remain locked whenever any Horizon School students, staff or parents are in the building. All visitors to the church will be escorted by a church member when the school or daycare service is in session.

### **Proposed Timeline**

The proposed timeline for this project is as follows:

February 2 to March 8: Planning and coordination with others

Start the permitting process

Notification of public meeting sent to neighbors (mailing week of February 16th)

March 9: Meet with neighbors

March 10: Submit permit application to City of Shoreline

March 21: Date for setting up the camp

June 21: Camp closes and site returned to prior use

### **Responsibilities of the Parties**

RBCC-UCC expects that the persons affiliated with United We Stand will continue to abide by the provisions of the Code of Conduct in effect when they had been hosted by Haller Lake United Methodist Church. In addition, RBCC-UCC will expect that the provisions of the RBCC-UCC Building Use Policy (Attachment 5) will be applicable and there will be specific requirements for providing reports and written documentation to the RBCC-UCC Board of Trustees (or Trustee

Representative) whenever any incident which may occur involving police, fire, or medical response. The responsibilities of RBCC-UCC and United We Stand shall be governed by the Site Use Agreement (Attachment 1) that will be executed prior to any structures or items being moved onto church property.

### **Questions and Answers**

To address possible questions that members of the RBCC-UCC congregation, parents, neighbors, and others in the community may have regarding the proposed encampment, the RBCC-UCC has prepared a document with questions and answers regarding the proposed project. Attachment 6 is a list of questions with answers that were identified prior to the public meeting on March 9<sup>th</sup>.

### **Report of Public Meeting**

Associated with the City of Shoreline temporary use permit application, RBCC-UCC invited all property owners and interested parties within a 500 foot radius of the proposed homeless encampment to a 7:00 pm public meeting on March 9, 2015 at the church. A signup list was used to obtain the names and address of all who attended the meeting. All comments and questions were written by a person taking meeting minutes. Attachment 7 shows the list of attendees and the questions and issues raised at the meeting. The Church's written response to each question and issue is included with the comments that were received.

### **List of Figures:**

Figure 1. Layout drawing showing location of encampment on property at 19545 15<sup>th</sup> Ave NW. Tent positions will be determined during camp setup.

### **List of Attachments:**

- Attachment 1. Memorandum of Understanding between Richmond Beach Congregational-UCC and United We Stand
- Attachment 2. United We Stand Code of Conduct
- Attachment 3. United We Stand Governing Structure
- Attachment 4. United We Stand Repercussions
- Attachment 5. Richmond Beach Congregational-UCC Church Building Use Policy
- Attachment 6. Questions and Answers prepared for public information
- Attachment 7. Summary of public meeting



**Richmond Beach Congregational-United Church of Christ**

1512 195<sup>th</sup> Street  
Shoreline, WA 98177  
(206) 542-7477

Pastor Reverend Paul Ashby

March 8, 2015

**HOST CHURCH AGREEMENT WITH TENANT HOMELESS ENCAMPMENT**

This Agreement is established with the Richmond Beach Congregational-United Church of Christ (RBCC-UCC) and "United We Stand" (UWS) Homeless Encampment.

The contents of this agreement are intended to be within the scope and jurisdiction of the following references:

- RCW 38.01.290
- King County Title 21A.45
- City of Shoreline land use planning standards and development codes

**SECTION 1.**

The term of this agreement shall be for 90 days beginning on the first day the camp is established at RBCC-UCC.

As host facility, RBCC-UCC will provide an area to accommodate:

- Erecting a sufficient number of tents for sleeping quarters for 35 residents.
- Erecting sufficient common use covered shelters for security control, cooking and dining areas, and storage areas.
- Positioning portable toilets adjacent to the encampment site.
- Positioning a trash dumpster, recycling, and compostable bins near the encampment site.
- Maintaining a fifteen foot set-back between the encampment perimeter and adjacent non-church owned property.

RBCC-UCC will provide the following utilities support:

- Full time access to a potable fresh water outlet for drinking and cooking purposes, as well as personal sanitation needs. Note that shower and bathing facilities are not provided or available.
- An electrical power connection for common area lighting, operating support equipment, and personal device charging stations. This connection will be properly inspected by an electrical inspector.
- Access to a waste-water dumping drain at the house or in the church. Gray water shall be collected in buckets. Dumping shall be only done in presence of a RBCC-UCC representative.
- RBCC-UCC and Greater Seattle Cares shall bear the cost of the water, electrical service, garbage and recycling, and portable toilets. RBCC-UCC shall seek outside support from others to help cover the cost of these services.

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RBCC-UCC will provide the following administrative support:

- Reprographic services to print neighborhood meeting announcement and mailing
- Interior meeting-room space to conduct the neighborhood meeting.
- Provide a copy of the RBCC-UCC Building Use Policy document
- Provide recognition of the UWS organization and self determination rules regarding membership requirements within the encampment.

RBCC-UCC will provide the following operational support:

- Provide interior space and utilities support as needed for scheduled medical/dental team visits.
- Provide periodic access to interior spaces for body warming during freezing conditions.
- Provide access to interior spaces for body warming, overnight sleeping, and restroom facilities for inside shelter during severe weather conditions.
- Provide priority status for inside shelter during extreme weather conditions, in any coordination with the American Red Cross
- Provide transfer of U.S. Mail which may have been addressed in care of the RBCC-UCC mailing address by a third party.
- Designate a Coordinator for liaison with United We Stand and supporting organizations.

RBCC-UCC will obtain an insurance rider to provide coverage for liability resulting from the UWS encampment.

## **SECTION 2.**

As the tenant encampment, United We Stand (UWS) will maintain and fulfill written rules for the self-governance of the residents. The written rules provided to RBCC-UCC upon arrival include:

Code of Conduct  
Governing Structure  
Repercussions

UWS will provide copies of these documents to RBCC-UCC at any time they may be amended.

By signing this agreement, UWS acknowledges the Site Use Agreement is for a 90-day encampment and that UWS shall actively pursue finding a new host site. UWS will report weekly to the RBCC-UCC Coordinator about the status and progress toward this target.

UWS will abide by and sign the RBCC-UCC Building Use Policy.

UWS will maintain rules for scheduling encampment service requirements, election of positions, and distribution of donated items, especially for selection of the recipient of higher value personal-item donations.

UWS will maintain records accounting for donations, expenditures of funds, and inventory of common use equipment, materials, and supplies.

UWS will submit weekly updates to their roster of the members residing in their encampment to the RBCC-UCC Coordinator.

UWS will conduct an all members meeting on a weekly basis, An all members monthly meeting will include a representative from RBCC-UCC, as well as from the Greater Seattle Cares organization.

UWS will accept liaison coordination visits from the RBCC-UCC Coordinator in the same manner as visits from the Greater Seattle Cares Organization.

UWS will provide a written incident report to RBCC-UCC within one working day regarding any personal injury, as well as any police or emergency services response. The report should include a roster of witnesses, as well as specify if a police report had been submitted.

On those occasions when RBCC-UCC provides indoor shelter to member of UWS, all personal belongings and common equipment are to be removed from the RBCC-UCC building by the end of each shelter period.

Upon departure of the UWS encampment from the RBCC-UCC premises, the members are to leave the RBCC-UCC premises in a good condition.

In recognition of the host facility support provided UWS, the members of the encampment waive any future claim to squatters' rights on the real property of RBCC-UCC.

Equipment and materials in the possession of UWS which had been provided by Greater Seattle Cares, are to remain in the legal ownership status of Greater Seattle Cares. In the event of the dissolution of UWS, Greater Seattle Cares will have legal status to determine the disposition of those items for reassignment to another Homeless Encampment or organization, sale, or disposal.

### **SECTION 3.**

Supporting organizations for this Final Agreement include:

The Greater Seattle Cares organization.

### **SECTION 4.**

Amendments to this agreement may be proposed at the UWS monthly meeting attended by the RBCC-UCC Coordinator and a Greater Seattle Cares representative.

In the event of any disagreement regarding implementing the proposal, the RBCC-UCC Coordinator will consult with Greater Seattle Cares and the RBCC-UCC Pastor, and refer the proposal to the RBCC-UCC Board of Trustees for a final determination in accordance with the RBCC-UCC Building Use policy document and/or other church policies.



**SECTION 5.**

This agreement is entered into with the blessings of:

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The Reverend Dr. Paul Ashby  
Pastor, Richmond Beach Congregational-United Church of Christ

Representing Richmond Beach Congregational-UCC:

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John Thielke  
Chair, RBCC-UCC Board of Trustees

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Marcia McLaughlin  
Chair and coordinator for the United We Stand Encampment

Representing the Members of the United We Stand Encampment:

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{Designee}  
Representative/Coordinator for United We Stand

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{Designee}  
Representative/Coordinator for United We Stand



## United We Stand

CODE OF CONDUCT

-UWS is 100% drug and alcohol-free zone. Those caught drinking or using drugs will be ask to leave.

-No weapons are allowed.

-Violence will not be tolerated. All conflicts should be resolved in a mature manner.

-Intimidation and or physical/verbal abuse is not acceptable. Degrading remarks regarding gender, sexual orientation, race, and ethnicity will not be tolerated.

-UWS residents are only allowed only in their tent no one elses.

-Respect the privacy and rights of your fellow residents common courtesy is expected.

-Loitering and disturbing neighbors and fellow UWS residents in and around UWS will not be tolerated.

-You will be required to participate while you are a registered UWS resident

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United We Stand  
GOVERNING STRUCTURE

- The residents have the final say in UWS decisions.
- A security guard is on site at all times. The security guard's main function with an EC is to make sure UWS rules are adhered to. Additional temporary guards may be added at the discretion of the Executive Committee.
- All positions below are elected at the weekly meeting. Accurate records of the dealings of these positions will be kept by the residents who are elected to the positions i.e. the treasurer will be responsible for keeping accurate records of the UWS fund and bus tickets etc.
- Two residents are elected to the Executive Committee at weekly meetings. They make sure UWS rules are enforced and perform intakes of new residents.
  - A donations coordinator oversees the intake of donations.
  - A treasurer handles the UWS money fund and bus tickets.
  - There will be a grant writer responsible for obtaining grants.
- There will be a bookkeeper responsible for rosters and records of attendance.
- There will be a homeless advocate who will attend relevant meetings that address homelessness.
  - There will be a kitchen coordinator.
- Residents will be responsible for holding at least one of the positions listed above every week.
- The number of residents who hold these positions may increase. Other positions may be created.



United We Stand  
REPERCUSSIONS

- Physical violence will result in a permanent bar from camp.
- Non physical threats of any kind will result in a 7 bar from camp or up to a permanent bar from camp depending on threat type and discretion of appropriate action by an EC. During which time barred campers can't access or come with in 2 blocks of camp and its current location.
- Drunkenness and drug intoxication will result in a 30 day bar from camp.
- Harassing residents will result in a 7 bar from camp.
- Disrupting the neighborhood of the site will could result in a penalty or up to a permanent bar from the camp.
- Failing to perform position responsibilities will lead to penalty chores.
- Destruction and/or theft of UWS property will result in permanent bar.
- If you fail to sign-in more than "3" days we will have assume that you moved and your spot will be given to someone else
- Repeat offenses result in permanent bar.
- No attending any mandatory meeting will result in a 2 week bar from camp.
- Not completing required amount of securities for that week, will result in a penalty security then 1x how many securities missed for that week.
- Not completing a community credit will result in a 30 day bar.
- There are no open flames allowed in your tent for reason, penalty will result in a permanent bar from camp.
- Parents are fully responsible for their children/ kids at all times and claim full accountability for their actions. Any child that disobeys UWS rules and procedures will result in a penalty according to that action.
- You may only enter and exit through designated entry and exit points. No where else should you enter or exit the camp.

RBCC Building Use Policy  
March 8, 2015

1. When school/childcare facility is in session (6:30am to 6:30pm and a monthly evening program), no residents of the United We Stand (UWS) will be permitted to enter the church building without permission from the pastor, a church staff member, or a member of the church ministry team. Reasons for coming in would be limited to meeting with the pastor or a spiritual director; meeting with a member of a medical team or counselor. No permission is needed to attend church services.
2. No residents of the UWS camp will be permitted to enter any area of the building or property which the school/childcare facility uses when school/childcare facility is in session. This includes the entire lower floor of the church (all classrooms, fellowship hall, kitchen, bathrooms, and hallway), the classrooms on the upper hall as well as the hallway, the playground, and the basketball court. This also includes the parking lot, if the school/childcare facility is using the parking lot for any activity, including while children are being brought to school/childcare facility or being picked up from school/childcare facility.
3. The UWS encampment will be surrounded by a 6-7 foot high tarp fence which will serve as a visual barrier as well as preventing egress and entrance at points other than at the designated location.
4. When school/childcare facility is not in session, there may be events to which UWS residents are invited, including worship services, meals, movies, and other special events.
5. If UWS residents are in the building during school/childcare facility hours to see the pastor, spiritual director, or for medical appts, they will be monitored by a representative of the church to ensure they do not enter the parts of the building where the school/childcare facility is.
6. Entrance and egress to the UWS camp will be directly from 15th NW rather than the church parking lot.
7. The fire doors entering the hallway from the narthex (area by front door of church) and from Lena Voreis will remain closed at all times when school/childcare facility is in session. Signs will be on the doors requesting that no visitors enter the hallway.
8. Children who are in the classrooms on the upper floor will use the stairwell at the north end of the hall to go downstairs for bathroom use, lunch, or other activities.
9. All doors of the church will be kept locked. A doorbell will be installed by the front door with a sign asking visitors to ring the doorbell to be admitted by the office manager. The school/childcare facility has control over the main door of the school/childcare facility and can lock/unlock as they choose.
10. When there are normal church activities in rooms 7, 9, or Lena Voreis (for example, Bible study, church committee meetings) during school/childcare facility hours, the church office

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manager will notify the Horizon School/childcare facility office so that teachers know who is coming into the hallway.

11. If for any reason there is a meeting with UWS residents in Lena Voreis during school/childcare facility hours, they will **enter and exit** through the door from the parking lot on the east side of the church.
12. The UWS encampment will be notified by the ministry team when there is a Horizon School/childcare facility event in the evening and be asked to avoid the building and parking lot during those events. Horizon School/childcare facility will notify the RBCC office manager of the events. Events currently on the schedule are on April 16 and June 18, at 6:30.
13. The RBCC ministry team will include a team of folks who will rotate being the on-call emergency contact, using a cell phone for that use only. The phone number for this cell phone will be provided to Horizon School/childcare facility, the church staff, and the UWS encampment.
14. Shoreline Fire Department and Police Department will be given a copy of this plan.
15. The pastor and spiritual director will be willing to talk with any parent that has concerns about the hosting of the UWS encampment.

\_\_\_\_\_  
John Thielke, Chair of Trustees

\_\_\_\_\_  
Horizon School/childcare facility  
Representative

By signing below on behalf of United We Stand, I acknowledge having read and agreed to the terms of the Building Use Policy. All camp members will be briefed on this policy.

\_\_\_\_\_  
{designee} -United We Stand

\_\_\_\_\_  
Date

**United We Stand Encampment  
at Richmond Beach Cong UCC**

**Frequently Asked Questions**

**Who is this group?** United We Stand is a small encampment of no more than 35 people. They are an organization of homeless helping the homeless in transition. The group includes families with children. Most of the adults are working. They have formed this encampment in order to focus on finding housing, keeping their jobs, and getting the support they need. They formed last fall. They were in a city park for 2 months and now have been at Haller Lake Methodist Church in Seattle for 3 months.

**Do they have the backing of another organization?** Yes, they are supported by Greater Seattle Cares. Greater Seattle Cares provides financial assistance, food donations, a medical/dental team as needed, and advice to camp leadership. The organization also coordinates community meals for the camp, as they do for other tent cities. The goal is one hot meal a day, provided by a variety of organizations and churches. Their website is [www.greaterseattlecares.org](http://www.greaterseattlecares.org).

**Why are we planning to host United We Stand?** There are several answers to this question.

- A couple of years ago, we voted to make providing support to those who are homeless as our top priority for outreach. This would extend our support beyond what we are currently doing.
- In the fall of 2013, we voted to focus on hospitality. Here's a great way to be radically hospitable!
- Many other churches have hosted encampments over and over. It's our turn to step up to the plate.

**Where will the encampment be placed?** We are currently the encampment on the property between our two transitional houses. Access to and from the encampment will be directly onto 15<sup>th</sup> NW. The encampment will be sufficiently back from the road so as not to be extremely visible. There will be a tarped fence, giving them privacy from the road. The site will accommodate their tents, covered shelter for cooking and meetings, portable toilets, and dumpster.

**When would the group move onto our site?** March 21<sup>st</sup>.

**How long would they be here?** The city grants a permit for 90 days. During that time, the group is expected to be seeking their next host. If there is difficulty in finding a new location, sometimes there is an extension for 30 days. Haller Lake has graciously done that to give us time to make our decision and get the permit from the city of Shoreline.

**What do we have to provide the encampment besides a site?** The basics include:

- Full time access to a potable fresh water outlet for drinking, cooking, and sanitation. Water would be brought by hose from the Troyer House.
- Electrical power connection for common area lighting, use of microwave and other support equipment, and personal device charging stations. Mike Curley has offered to set this up. It also would be connected to the power at Troyer House.
- Access to a waste-water dumping drain.

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- Interior space and utilities as support as needed for scheduled medical/dental team visits or for counseling.

**How will the camp be regulated?**

- The camp provides their own security detail, which is on duty 24/7. The security team makes sure that all of the UWS rules are adhered to. They patrol the perimeter of the property. If needed, the police and/or our own contact person are called. Neighborhoods hosting encampments have found that there are fewer problems in the area when there is an encampment!
- The residents are screened. No sex offenders are permitted.
- No weapons are permitted in the camp.
- The camp is 100% drug and alcohol free.
- Loitering and disturbing neighbors or camp residents will not be tolerated.
- The rules for the encampment are strictly enforced. Those who violate them are given a bus ticket and escorted to the nearest bus stop to ensure they leave the area. People may be barred for 7 to 30 days or permanently, depending on the severity of the infraction.
- Residents are not permitted to enter the church without permission, other than for Sunday services to which they are as welcome as anyone else.
- We will have a team that will rotate the responsibility of being contact person on behalf of the church. We will have a rotating cell phone, so that the school and encampment will have one phone number to call if there is a need for assistance.

**What do city ordinances require?**

- A temporary use permit, which costs \$317.
- A neighborhood meeting prior to permit being issued. We have to provide a mailed notice of the meeting, postmarked at least 10-14 days before the meeting. It must be mailed to all neighbors within a 500 foot radius of the church. The meeting will be on Monday, March 9th at 7pm in the fellowship hall.
- We have to provide the city a written summary of the neighborhood meeting, including mailing list of who was notified, who attended, summary of concerns, issues, and problems and a summary of proposed modifications to plan, addressing concerns.

**What costs will we incur?**

- Temporary use permit
- Cost of electricity and water
- Mailing costs for the community meeting
- A temporary cell phone for our team so that we can be contacted as needed by the encampment outside of office hours, without having to give out our home phone numbers.
- Insurance rider

**Will this decrease the number of parking spaces available?** The encampment will not impact our parking. Only one resident of United We Stand has a vehicle and it will be parked at Troyer House.

**When will the community meeting happen?** March 9th at 7pm.



**Have we asked Compass Housing Alliance about use of this property?** Yes, and they are in full support. (Compass Housing Alliance manages the rental of our transitional houses)

**Have we asked Horizon School?** Yes, and we are working with them to develop a plan that will meet their needs.

**What measures are proposed to handle refuse and human waste on proposed sites?**

A dumpster would be provided for the handling of refuse and would be regularly collected. Residents are forbidden to litter the camp or the surrounding neighborhood. Regular patrols are conducted to ensure property is kept clean. Anecdotal reports from other cities indicate that previous neighbors have commented on the cleanliness of their streets during an encampment. Well maintained, portable toilets are provided sufficient to the needs of the number of residents. Hand washing stations would be available adjacent to these toilets. Public Health staff members will monitor these conditions.

**Will showers be available on site?** No. In the past, when Calvin Presbyterian Church has hosted, the city of Shoreline allowed residents to use the showers at Spartan gym. We plan to approach the city about this. In talking with members of the group at Haller Lake, they have said they already are using our city showers!

**Are open fires be allowed? Is fire prevention equipment available on site?**

No open fires are allowed. It plans to have fire extinguishers on site and posted according to the directives of the local fire department. Local fire departments are welcome to visit at any time.