



City Council Candidate Orientation
June 4, 2015 5:45-7:00 p.m.
Shoreline City Hall, Conference Room 104

AGENDA

<u>Agenda Item</u>	<u>Supporting Material</u>
Welcome, Introductions, Agenda Review	
Role of Council and Staff <ul style="list-style-type: none"> • Council/Manager Form of Government • Council/Staff Communications • Information Sharing • Campaign Signs 	<ul style="list-style-type: none"> • Council-Manager FAQ • Council-Staff Communications Guideline • Campaign Signs in Public Rights-of-Way and on City Property Policy
Council's Commitments and Responsibilities <ul style="list-style-type: none"> • Business and Dinner Meetings <ul style="list-style-type: none"> ○ Council Packets • Other Commitments <ul style="list-style-type: none"> ○ Annual Strategic Planning Workshop ○ National and Regional Conferences ○ Regional and Local Committees 	<ul style="list-style-type: none"> • Agenda Planner • Council Year at a Glance Events and Activities List • Council Committee Assignment List
Organizational Structure and Priorities <ul style="list-style-type: none"> • City Organization • 2015-2017 Council Goals and Workplan • Vision 2029 	<ul style="list-style-type: none"> • City Organizational Chart & Staffing Count • 2015-2017 Council Goals & Workplan • Vision 2029 • City of Shoreline – In Forward Motion
Current Projects <ul style="list-style-type: none"> • Point Wells • Economic Development • Ronald Wastewater District (RWD) Assumption • Transportation/Planning <ul style="list-style-type: none"> ○ Light Rail Station Subarea Planning ○ Sound Transit Light Rail Station Planning ○ Aurora Corridor Project ○ 145th Street Corridor Project • Budget and CIP 	<ul style="list-style-type: none"> • Point Wells Update • Economic Development Activity Update and Map • Economic Development Strategic Plan • RWD Assumption Update • Light Rail Subarea Planning Update • City Zoning Map • Sound Transit Light Rail Service Update • Aurora and 145th Corridor Updates • 2016 Budget & CIP Schedule

Wrap-up

- Information Resources
 - City Website
 - Debbie Tarry, City Manager
 - John Norris, Assistant City Manager
 - Carolyn Wurdeman, Executive Assistant
206.801.2213; cwurdeman@shorelinewa.gov
- New Councilmember Orientation – December 2015

The Council-Manager Form of Government Answers to Your Questions

Q: What is the council-manager form of government?

A: The council-manager form of government is the system of local government that combines the strong political leadership of elected officials in the form of a governing body, with the strong managerial experience of an appointed local government manager. The governing body in Shoreline is known as the City Council, and the local government manager is known as the City Manager. The council-manager form establishes a representative system where all power is concentrated in the elected city council and where the council hires the professionally trained city manager to oversee the delivery of public services.

Q: Is it a responsive form of government?

A: In a council-manager government, the mayor or chairperson of the governing body and council members are the leaders and policy makers elected to represent the community and to concentrate on policy issues that are responsive to citizens' needs and wishes. The manager is appointed by the governing body to carry out policy and ensure that the entire community is being served. If the manager is not responsive to the governing body's wishes, the governing body has the authority to terminate the manager at any time. In that sense, a manager's responsiveness is tested daily.

Q: What is the council's function?

A: The council is the legislative body; its members are the community's decision makers. Power is centralized in the elected council, which approves the budget and determines the tax rate, for example. The council also focuses on the community's goals, major projects, and such long-term considerations as community growth, land use development, capital improvement plans, capital financing, and strategic planning. The council hires the City Manager to carry out the administrative responsibilities of the City and supervises the manager's performance.

Q: Where does the mayor or chairperson of the governing body fit in?

A: Mayors or chairpersons in council-manager communities are key political leaders and policy developers and their duties, responsibilities, and authorities depend on the organization's charter. In council-manager communities, typically the mayor or chairperson presides at council meetings, serves as a spokesperson for the community, facilitates communication and understanding between elected and appointed officials, assists the council in setting goals and advocating policy decisions, and serves as a promoter and defender of the community. In addition, the mayor or chairperson serves as a key representative in intergovernmental relations. The mayor or chairperson, council, and manager constitute a policy-development and management team.

Q: What is the manager's function?

A: The manager is hired to serve the council and the community and to bring to the local government the benefits of training and experience in administering local government projects and programs on behalf of the governing body. The manager prepares a budget for the council's consideration; recruits, hires, and supervises the government's staff; serves as the council's chief adviser; and carries out the council's policies. Council members and citizens count on the manager to provide complete and objective information, the pros and cons of alternatives, and long-term consequences.

Q: Does the manager participate in policy determination?

A: The manager makes policy recommendations to the council, but the council may or may not adopt them and may modify the recommendations. The manager is bound by whatever action the council takes.

Q: How much citizen participation is possible under council-manager government?

A: Successful examples of citizen participation in the local government service delivery decision-making process are widespread among professionally managed communities. Because professional local government management offers government of the people, by the people, and for the people, it sets the stage for citizen activism by encouraging open communication between citizens and their government. Examples range from visioning, in which citizens play a major role in determining the future of their community, to neighborhood service delivery, which involves residents through the development of citizen/government partnerships, to community-oriented local government services.

Because political power is concentrated in the entire governing body rather than one elected official, more citizens have an opportunity to be elected to a position in which they have significant influence over the future of their community.

Q: How is the manager selected?

A: When there is an opening, candidates for City Managers apply directly to the City Council, which reviews the applications and interviews qualified candidates. Sometimes the Council will hire a third party, often a human resources consulting firm, to help them with the process of hiring a City Manager.

Q: Does the manager have to be a local resident at the time the appointment is made?

A: No. Local residence should not be required of applicants at the time the appointment is made. Managers are professionals who might serve several communities during their careers, bringing extensive experience coordinating public services and applying management techniques to a community.

Q: What salary does the manager receive?

A: Earnings of managers depend on their educational background and experience, the size and complexity of the local governments employing them, and the economic conditions of the regions where communities are located. The council sets the manager's salary.

Q: Can the manager be fired?

A: Managers serve at the pleasure of the council. They can be fired by a majority of the council, consistent with local laws, ordinances, or employment agreements they may have with the council. Control is always in the hands of the elected representatives of the people.

Q: Do managers participate in local politics?

A: All managers who belong to the International City/County Management Association (ICMA), including Shoreline's Manager, are bound by its Code of Ethics, which states that every member of the Association shall refrain from all political activities that undermine public confidence in professional administrators and refrain from participation in the election of members of the employing legislative body.

Q: What else does ICMA's Code of Ethics cover?

A: The Code specifies 12 ethical principles of personal and professional conduct, including dedication to the cause of good government. ICMA members believe in the effectiveness of representative democracy and the value of government services provided equitably to residents within a community. ICMA members also are committed to standards of honesty and integrity more vigorous than those required by the law. A copy of the ICMA Code of Ethics can be found at the following link:
http://icma.org/en/icma/ethics/code_of_ethics.

Q: What is ICMA?

A: The International City/County Management Association (ICMA) is the professional and educational organization for administrators and assistant administrators serving cities, towns, counties, other local governments, and regional entities around the world. The purpose of ICMA is to create excellence in local governance by developing and fostering professional local government management worldwide. To that end, the Association provides technical assistance and publications for local government professionals to help them improve their skills and increase their knowledge. ICMA also serves as a clearinghouse for the collection, analysis, and dissemination of information and data about local government.

For further information:

ICMA
777 North Capitol Street, NE, Suite 500
Washington, DC 20002-4201
202-962-3557
<http://www.icma.org>



Council-Staff Communications Guidelines

Governance of a City relies on the cooperative efforts of elected officials, who set policy and priorities, and City staff, who analyze problems and issues, make recommendations, and implement and administer the Council's policies and priorities. The following are general guidelines to help facilitate effective communications between the City Council and City staff.

- Channel communications through the appropriate City staff.

While any staff member is available to answer Council questions and requests for information, the City Manager is the primary information liaison between the Council and City staff as outlined in state law (RCW 35A.13). Please direct questions of City staff to the City Manager, Assistant City Manager, or Department Directors. When a Councilmember makes an information request to a particular staff member, the practice is for staff to inform the City Manager so that he/she is aware of Council's requests and needs.

- All Councilmembers should have the same information with which to make decisions.

When one Councilmember has an information request, the response will be shared with all members of the Council so that each member may be equally informed.

- Depend upon the staff to respond to citizen concerns and complaints as fully and as expeditiously as practical.

A key value in the City's organizational culture is providing quality customer service. As a first response to solving customer problems the Customer Response Team (CRT) is available 24 hours a day by calling (206) 801-2700. All Councilmembers are encouraged to contact CRT to help solve a citizen's problem. There will be follow-through with the Councilmember as to the outcome of the problem or concern.

Likewise, the City Council will receive customer letters or emails directly. Due to limited staff resources to handle the amount of correspondence, these are disseminated to the appropriate department to prepare a formal response. Alex Herzog, City Manager's Office Management Analyst, oversees the process and ensures a uniform standard. The Mayor or City Manager signs the response on behalf of the City Council. On occasion, a letter or email is directed specifically to a Councilmember. Staff will work directly with the Councilmember to provide a response. All correspondence is copied to all members of Council, regardless of whom it was addressed to.

- The City Council sets the direction and policy – City staff is responsible for administrative functions and City operations.

The role of the Council is as the legislative body. The Council is responsible for approving the budget, setting policy goals and priorities, adopting ordinances and resolutions, and adopting strategic plans. The primary functions of staff are to execute Council policy and actions taken by the Council and in keeping the Council informed. Staff is obligated to take guidance and direction only from the City Manager or Department Director.

- In order to provide the Council with timely information, please strive to submit questions on Council agenda items ahead of the meeting.

Councilmembers are encouraged to submit their questions on agenda items to the City Manager as far in advance of the meeting as possible so that staff can be prepared to respond at the Council meeting. Having a practice of “no surprises” between the Council and City staff and vice versa fosters a productive working relationship.

- Respect the will of the “full” City Council.

City staff will make every effort to respond in a timely and professional manner to all requests for information or assistance made by individual Councilmembers. However, if a request reaches a certain degree in either terms of workload or policy, it may be more appropriate to make the assignment through the direction of the full City Council. If this should occur, the City Manager will prepare a memorandum to the City Council informing them of such situation. It would be the individual Councilmember’s prerogative to discuss the request at an upcoming Council meeting and to seek approval by the “full” Council. This procedure helps to ensure that staff resources are allocated in accordance with overall Council goals and priorities.

- Depend upon the staff to make independent and objective recommendations.

Staff is expected to provide its best professional recommendations on issues, providing information about alternatives to staff recommendations as appropriate, as well as pros and cons for recommendations and alternatives. Sometimes staff may make recommendations that we know will be unpopular with the public and Councilmembers. Staff respects the role of Council as policy makers for the City and understands that Council must consider a variety of opinions and community values in their decision-making in addition to staff recommendations.

- The City Manager and staff are supporters and advocates for adopted Council policy.

Regardless of whether it was staff’s preferred recommendation or not, staff will strongly support and advocate the adopted Council policy and direction. This may cause concern by the Council minority on controversial issues.

- Refrain from publicly criticizing an individual employee. Criticism is differentiated from questioning facts or the opinion of staff.


All critical comments about staff performance should only be made to the City Manager through private correspondence or conversation.

- Seeking political support from staff is not appropriate.

The City is a non-partisan local government. Neither the City Manager nor any other person in the employ of the City shall take part in securing or contributing any money toward the nomination or election of any candidate for a municipal office. In addition, some professionals (e.g., City Manager, Assistant City Manager) have professional codes of ethics, which preclude politically partisan activities or activities that give the appearance of political partisanship.

(05/21/15)

Campaign Signs in Public Rights-of-Way and on City Property

Category and Number: Shoreline Administrative Rules – 20.1305	Receiving Number: 7271
Code and statutory authority: SMC 20.50.610(R)	Authorized: Effective Date: May 30, 2013
Supersedes: N/A	By: Julie Underwood, City Manager Ian Sievers, City Attorney 

1.0 PURPOSE

The purpose of this policy is to detail the size, placement and duration of campaign signs in City right-of-way and other City property and establish procedures for removing campaign signs that are improperly installed or that are not promptly removed following an election.

The policy is intended to protect the safe movement of pedestrians, bicycles, and vehicles pursuant to SMC 20.50.540 and the 2012 Engineering Development Manual.

2.0 DEFINITIONS

2.1 Campaign sign – a temporary sign supporting or opposing a political candidate or a ballot issue.

2.2 Responsible party – The political candidate or the sponsor of the ballot issue.

3.0 DEPARTMENTS AFFECTED

Public Works, Planning & Community Development, Parks, Police.

4.0 PROCESS

4.1 Regulations

- 2012 Engineering Development Manual 13.8 sets forth sight distance triangles on corners and intersections.
- SMC 20.30.530(B) identifies one purpose of sign regulation is to protect “the public interest and safety by minimizing the possible adverse effects of signs on nearby properties and traffic safety.”
- SMC 20.30.540(A) states “No sign shall be located or designed to interfere with visibility required by the City of Shoreline for the safe movement of pedestrians, bicycles, and vehicles.”
- SMC 20.50.610(L) identifies campaign signs as exempt from the provisions of the chapter, including temporary sign permits, but must follow rules on sight distance (SMC 20.30.540(A)) and private signs in City Right-of-Way (SMC 20.30.540(B)).

- SMC 12.15.030(D) requires all use of the right-of-way to be for a lawful purpose and shall not adversely interfere with public use of the right-of-way and for the location, time and date of the use to be in accordance with city requirements.
- SMC 20.50.600(B) allows temporary signs to be up to 32 square feet in area.
- SMC 8.12.470 prohibits signs from being placed anywhere but on park kiosks but is interpreted to apply to solicitations and advertisements and not to political signs, which as a form of speech should be allowed in a traditional public forum unless interfering with the purpose of that property.

4.2 Compliance

Right of Way. City staff will remove campaign signs located in the right-of-way under the following circumstances:

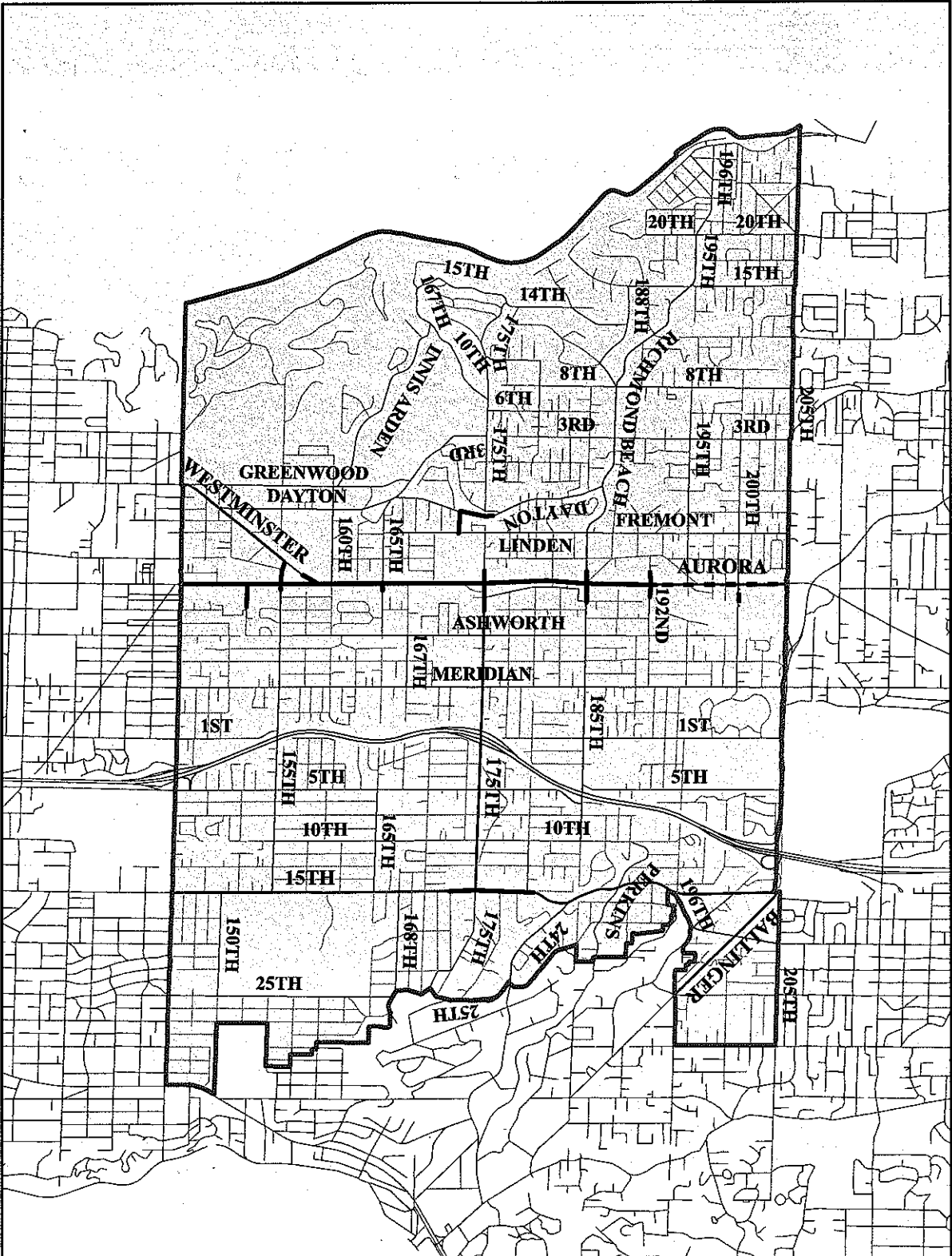
- The campaign sign over 30" in height may not be installed within 15 feet of street intersection corners and residential driveway access points.
- The campaign sign is installed in a ditch, or between the drainage ditch and the street serving as a pedestrian pathway where there is no sidewalk.
- The campaign sign is installed in an irrigated median or irrigated planting strip.
- The campaign sign is improperly installed so as to be a risk of creating a hazard to traffic or pedestrians by obstructing the sidewalk or roadway, or becoming dislodged by the wind.
- The campaign sign remains more than five days after the completion of the election.

Other City property. City staff will remove campaign signs located on other City property under the following circumstances:

- The campaign sign interferes with recreational use of parks, other City use of the property, or safe access and egress from City parking lots and driveways.
- The campaign sign is not freestanding, and is affixed to any structure or vegetation.
- The campaign sign remains more than five days after the completion of the election.

Campaign signs removed before the election. If a campaign sign has been removed by staff prior to the election, the campaign sign will be deposited at the Police Station, 1200 N 185th Street and may be picked up during normal business hours.

Campaign signs removed after the election. If a campaign sign has been removed more than five days after the completion of the election, staff will permanently dispose of the sign. A removal fee in the amount of \$25 for signs 10 square feet and under and a fee in the amount of \$50 for signs over 10 square feet shall be assessed against the responsible party.



Geographic Information System

**Irrigation within City of Shoreline
Right of Way**

- Irrigated Right of Way
- Future Irrigated Right of Way

Legend

- City Boundary-background
- Streets, 2005
- Outside Shoreline
- STREETCLASS**
- Collector Arterial
- Interstate
- Local Street
- Minor Arterial
- Neighborhood Collector
- Principal Arterial

1 inch = 3,973 feet

No warranties of any sort, including accuracy, fitness, or merchantability, accompany this product.



Updated: May 29, 2013

CITY COUNCIL AGENDA PLANNER (06/02/2015)
SUBJECT TO FREQUENT CHANGE. PLEASE CHECK THE CURRENT
AGENDA FOR THE MOST UP-TO-DATE INFORMATION.
[Council Meeting Index](#)

Future Pending/Unscheduled Agenda Items

2015

- Public Records Policy and Procedure Review (Fall)
- Comprehensive Emergency Management Plan Adoption

2015/2016

- Pt. Wells Municipal Agreement
- Transportation Corridor Study Mitigation Agreement
- JUA with the Shoreline School District
- JUA with Shoreline Community College

2016

- 145th Street Annexation Ordinance
- Adoption of 145th Light Rail Station Subarea Plan
- Paid Sick Leave Regulations

2018

- Council Salary Commission

Wednesday, June 3, 2015

State of the City Address

7:00-8:30am – Program begins at 7:30am

City Hall Council Chambers

Monday, June 8, 2015

5:45pm Workshop Dinner

King County Councilmember Dembowski

Room 303

7:00pm

Reports Due for internal review Thursday, May 21, 2015

Subject	Type	Time	Staff
Discussion Ord. No. 705 - Aurora Square CRA Planned Action FEIS and Ord. No. 712 Amending SMC 20.50 Subchapter 8 - Signs	D	60 min	DE
CIP Update	D	45 min	TJ

Monday, June 15, 2015

Council Chambers

7:00pm

Reports Due for internal review Thursday, May 28, 2015

Subject	Type	Time	Staff
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Authorize the City Manager to Execute a Contract with xx for Janitorial Services	C		CO
Authorize the City Manager to Execute Change Order No. 1 with MJ Hughes Construction Co. for the Salt Water Park Pedestrian Bridge Project	C		PH
Authorize the City Manager to Execute a Contract with Doolittle Construction for BST Roadway Resurfacing Services	C		DR
Discussion and Approval of the 2015 Comprehensive Plan Amendment Docket	A	30 min	SS
Discussion of Thornton Creek Low Impact Development Project and Basin Plan Update	D	60 min	DR

Monday, June 22, 2015

5:30pm Workshop Dinner

Aquatics Facility Tour

7:00pm

Reports Due for internal review Thursday, June 4, 2015

Subject	Type	Time	Staff
Proclamation of Parks, Recreation and Cultural Services Month			
Motion to Authorize the City Manager to Execute a Contract with Consolidated Press, Inc for Printing and Mailing of the Recreation Guide	C		MR
Reappointment of Youth Members to the Shoreline Library Board and Parks, Recreation and Cultural Services/Tree Board	C		EF
Adoption of Ord. No. 705 – Aurora Square CRA Planned Action FEIS	C		DE
Adoption of Ord. No. 712 – Sign Code Amendment	C		DE
Discussion of the Landscape Conservation and Local Infrastructure Program Feasibility and Findings	D	45 min	SS
Discussion of the Shoreline Aquatics Facility	D	30 min	EF

Tuesday, June 23 – Friday, June 26, 2015

AWC Annual Conference

Wenatchee, WA

June 29-July12, 2015

Council Summer Break

Monday, July 13, 2015

5:45pm Workshop Dinner

Parks/Tree Board

Room 303

7:00pm

Reports Due for internal review Thursday, June 25, 2015

Subject	Type	Time	Staff
Adoption of Res. No. xx – Approval to Write Off Debt	A	15 min	PR

Monday, July 20, 2015

Council Chambers

7:00pm

Reports Due for internal review Thursday, July 2, 2015

Subject	Type	Time	Staff
Discussion of Ord. No. xx – Affordable Housing Permit Fee Waiver/Reduction	D	45min	RB

Monday, July 27, 2015

5:15pm Workshop Dinner

City Projects Tour

7:00pm

Reports Due for internal review Thursday, July 9, 2015

Subject	Type	Time	Staff
Proclamation of National Night Out Against Crime			
Discussion of Ord. No. xx – Amendments to SMC 12.40 Impact Fees for Transportation	D	45 min	JA

Monday, August 3, 2015

Council Chambers

7:00pm

Reports Due for internal review Thursday, July 16, 2015

Subject	Type	Time	Staff

Monday, August 10, 2015

5:45pm Workshop Dinner

7:00pm

Reports Due for internal review Thursday, July 23, 2015

Subject	Type	Time	Staff
Proclamation of Celebrate Shoreline			
Adoption of Ord. No. xx – Affordable Housing Permit Fee Waiver/Reduction	C		RB

Monday, August 17, 2015

Council Chambers

7:00pm

Reports Due for internal review Thursday, July 30, 2015

Subject	Type	Time	Staff
Adoption of Ord. No. xx – Amendments to SMC 12.40 Impact Fees for Transportation	C		JA
Discussion of Ord. No. xx - Critical Areas Ordinance Regulation Update	D	40 min	JN

Monday, August 24, 2015

5:45pm Workshop Dinner

Human Service Partners

Room 303

7:00pm

Reports Due for internal review Thursday, August 6, 2015

Subject	Type	Time	Staff
Continued Discussion of Ord. No. xx – Critical Areas Ordinance Regulation Updates	D	40 min	JN
Discussion and Update – Code Enforcement Program	D	60 min	RM/RB

Monday, August 31, 2015

Council Chambers

7:00pm

Reports Due for internal review Thursday, August 13, 2015

Subject	Type	Time	Staff
Discussion of the 2015 Second Quarter Financial Report	D	30 min	PR
Discussion and Update of the 10 Year Financial Sustainability Plan	D	60 min	PR

September 7, 2015

No Meeting – Labor Day Holiday

Monday, September 14, 2015

5:45pm Workshop Dinner

7:00pm

Reports Due for internal review Thursday, August 27, 2015

Subject	Type	Time	Staff
Adoption of Ord. No. xx – Critical Areas Ordinance Regulation Updates	C		JN

Monday, September 21, 2015

Council Chambers

7:00pm

Reports Due for internal review Thursday, September 3, 2015

Subject	Type	Time	Staff
Proclamation of the Mayor's Day of Concern for the Hungry			
Discussion and Preliminary View of the 2016 Budget and 2016-2021 CIP	D	60 min	PR

Monday, September 29, 2015

5:45pm Workshop Dinner

7:00pm

Reports Due for internal review Thursday, September 10, 2015

Subject	Type	Time	Staff
Proclamation of Safe Shoreline Month			

Monday, October 5, 2015

Council Chambers

7:00pm

Reports Due for internal review Thursday, September 17, 2015

Subject	Type	Time	Staff

Monday, October 12, 2015

5:45pm Workshop Dinner

7:00pm

Reports Due for internal review Thursday, September 24, 2015

Subject	Type	Time	Staff
Presentation of the 2016 Budget and 2016-2021 CIP	D	60 min	
Discussion and Update of Environmental Strategies	D	60 min	RC

Monday, October 19, 2015

Council Chambers

7:00pm

Reports Due for internal review Thursday, October 1, 2015

Subject	Type	Time	Staff
Discussion of the Proposed 2016 Budget – Department	D	90 min	

Presentations			

Monday, October 26, 2015

5:45pm Workshop Dinner

Mountlake Terrace City Council

Room 303

7:00pm

Reports Due for internal review Thursday, October 8, 2015

Subject	Type	Time	Staff
Discussion of the Proposed 2016 Budget – Continued Department and CIP Presentation	D	60 min	

Monday, November 2, 2015

Transportation Benefit District Meeting

Council Chambers

6:45pm

Reports Due for internal review Thursday, October 15, 2015

Subject	Type	Time	Staff
Approval of Expenses		C	
Approval of the 2016 Transportation Benefit District Budget	A	10 min	PR

Monday, November 2, 2015

Council Chambers

7:00pm

Reports Due for internal review Thursday, October 15, 2015

Subject	Type	Time	Staff
Public Hearing and Discussion on the 2016 Proposed Budget and 2016-2021 CIP	PH/D	45 min	

Wednesday, November 4 – Saturday, November 7, 2015

National League of Cities

Nashville, TN

Monday, November 9, 2015

5:45pm Workshop Dinner

32nd District Representatives

7:00pm

Reports Due for internal review Thursday, October 22, 2015

Subject	Type	Time	Staff

Public Hearing and Discussion on 2016 Property Tax and Revenue Sources	PH/D	45 min	
Discussion of Ord. No. xx - Final 2015 Budget Amendment	D	30 min	

Monday, November 16, 2015

Council Chambers

7:00pm

Reports Due for internal review Thursday, October 29, 2015

Subject	Type	Time	Staff
Final Discussion of the Proposed 2016 Budget and 2016-2021 CIP	D	45 min	

Monday, November 23, 2015

5:45pm Workshop Dinner

7:00pm

Reports Due for internal review Thursday, November 5, 2015

Subject	Type	Time	Staff
Adoption of Ord. No. xx - Final 2015 Budget Amendment	C		
Adoption of 2016 Budget, 2016-2021 CIP and Property Tax Levy	A	30 min	

Monday, November 30, 2015

Council Chambers

7:00pm

Reports Due for internal review Thursday, November 12, 2015

Subject	Type	Time	Staff

Monday, December 7, 2015

Council Chambers

7:00pm

Reports Due for internal review Thursday, November 19, 2015

Subject	Type	Time	Staff

Monday, December 14, 2015

5:45pm Workshop Dinner

Council of Neighborhoods

7:00pm

Reports Due for internal review Thursday, November 25, 2015

Subject	Type	Time	Staff

December 15, 2015 – January 3, 2016

Winter Recess

Monday, January 4, 2015

Council Chambers

7:00pm

Reports Due for internal review Thursday, December 17, 2015

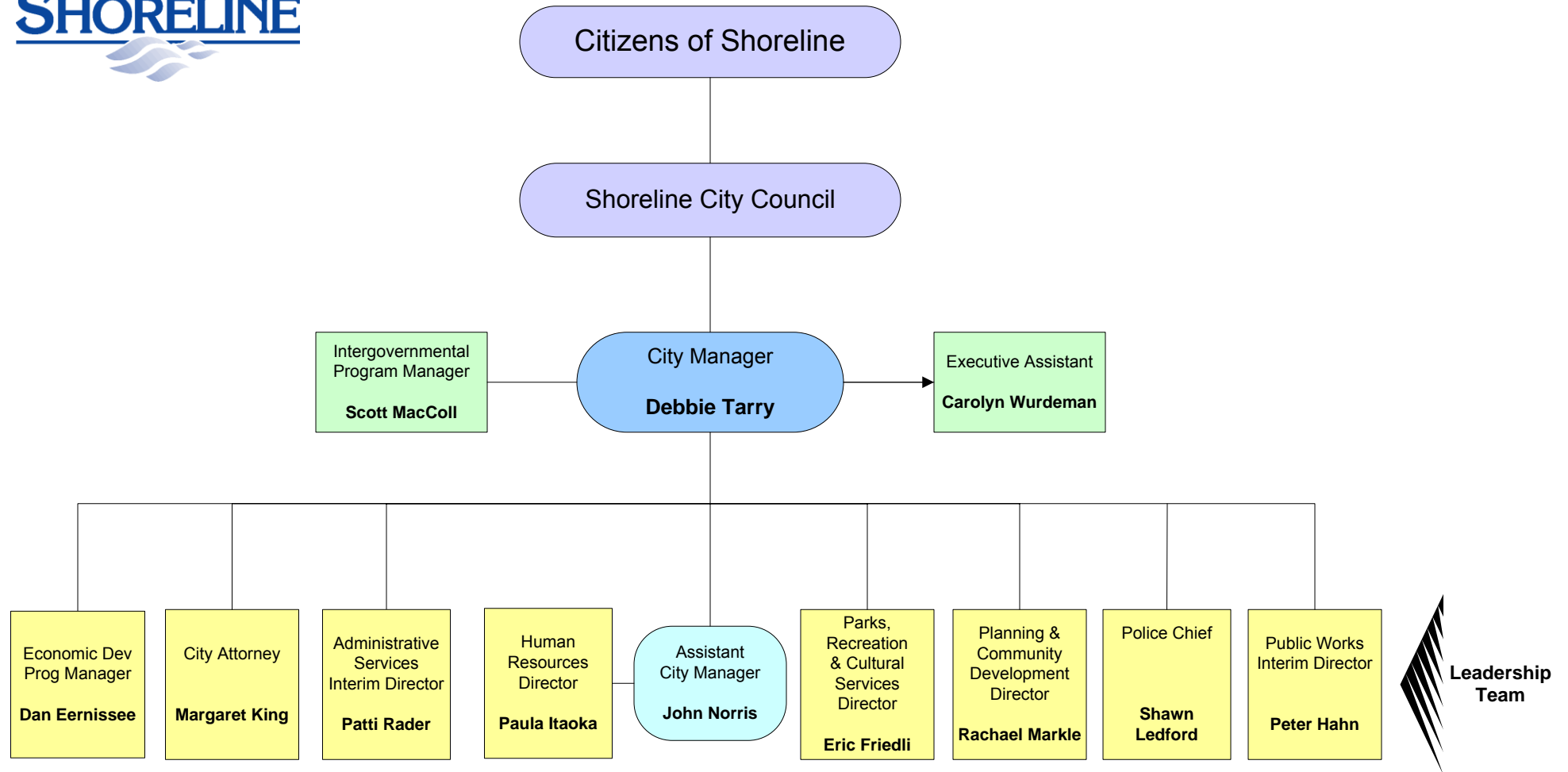
Subject	Type	Time	Staff
Election of Mayor and Deputy Mayor			

Year at a Glance - Shoreline Events and Activities for the City Council

Month	Event/Activity
January	Association of Washington Cities (AWC) City Action Days (Olympia)
February	Washington DC Lobby Trip (Mayor and City Manager)
February/March	Council Strategic Planning Workshop
March	National League of Cities (NLC) Congressional City Conference (Washington DC)
April	Earth Day Event (Central Market Parking Lot)
April	Volunteer Soiree (City Hall Lobby)
May	Million Step Challenge (Paramount School Park)
May	Recycle Fest (Upper Sears Parking Lot)
May	Richmond Beach Strawberry Festival
June	Million Stair Challenge (Saltwater Park)
June	State of the City Breakfast (City Hall Council Chambers)
June	Shoreline Farmers Market Opening (Sears Parking Lot)
June	AWC Annual Conference
June	Shoreline/LFP Arts Gala and Festival
<i>July</i>	<i>Council Summer Break</i>
July	Echo Lake Picnic and Work Party (Echo Lake Park)
July	Northwest SolarFest (Shoreline Community College)
July	Swinging Summer Eve (Cromwell Park)
July	Hillwood Ice Cream Social (Hillwood Park)
July	Council of Neighborhoods Summer Picnic
August	National Night Out Against Crime
August	Theater Under the Stars (City Hall Patio)
August	Arts al Fresco
August	North City Jazz Walk
August	Celebrate Shoreline Festival and Concert (Cromwell Park), Skate Contest (Paramount School Park) and Sandcastle Building Contest (Saltwater Park)
August	Food Truck Thursdays
August	Ridgecrest Ice Cream Social
August	Ballinger/North City Movie Night
September	SummerSet Arts Festival
September	Recycle Fest (Upper Sears Parking Lot)
October	Monster Mash Dash Fun Run
October	Richmond Beach Halloween Carnival (Syre Elementary)
October	Hamlin Halloween Haunt
November	Veterans Day Event
November	Holiday Craft Market
November	NLC Annual Conference
December	Breakfast with Santa
December	North City Tree Lighting
December	Richmond Beach Christmas Ship Visit (Saltwater Park)
<i>December</i>	<i>Council Winter Break</i>

2015 Council External Committee Assignments (updated 02-27-2015)

Councilmember	Committees
Mayor Shari Winstead	<ul style="list-style-type: none"> • NLC Human Development Policy Committee
Deputy Mayor Chris Eggen	<ul style="list-style-type: none"> • Evergreen Communities Partnership Task Force • King County Growth Management Planning Council (GMPC) • King County Metropolitan Solid Waste Management Advisory Committee (MSWMAC) • PSRC Transportation Policy Board – alternate • SeaShore Transportation Forum • Solid Waste Advisory Committee (SWAC) • Sound Transit North Corridor Leadership Group • SCA Board • SCA Public Issues Committee – alternate • SCA South Central Action Area Caucus Group • WRIA 8 – alternate
Will Hall	<ul style="list-style-type: none"> • AWC Board of Directors • AWC Legislative Committee • Puget Sound Partnership Ecosystem Coordination Board • Puget Sound Partnership Regulatory Subcommittee • Puget Sound Partnership Funding Subcommittee
Doris McConnell	<ul style="list-style-type: none"> • Asian Pacific American Municipal Officials (APAMO) • King County Domestic Violence Initiative • NLC Human Development Steering Committee • Regional Water Quality Committee • SeaShore Transportation Forum
Keith McGlashan	<ul style="list-style-type: none"> • NLC Gay, Lesbian and Bisexual Local Official Board of Directors • Sound Transit North Corridor Leadership Group
Chris Roberts	<ul style="list-style-type: none"> • AWC Legislative Committee • PSRC Growth Management Policy Board • SCA Public Issues Committee • PSRC Transit Oriented Development Advisory Board
Jesse Salomon	<ul style="list-style-type: none"> • Regional Law, Safety and Justice Committee • WRIA 8



Full Time
Employees

137

2015-2017 City Council Goals and Workplan

The Council is committed to fulfilling the community’s long-term vision – Vision 2029 – and being a sustainable city in all respects:

- Sustainable neighborhoods—ensuring they are safe and attractive;
- Sustainable environment—preserving our environmental assets and enhancing our built environment so that it protects our natural resources; and
- Sustainable services—supporting quality services, facilities and infrastructure.

The City Council holds an annual Strategic Planning Workshop to monitor progress and determine priorities and action steps necessary to advance Vision 2029. This workplan, which is aimed at improving the City's ability to fulfill the community’s vision, is then reflected in department workplans, the City’s budget, capital improvement plan, and through special initiatives.

Goal 1: Strengthen Shoreline’s economic base to maintain the public services that the community expects

Shoreline voters approved Proposition No. 1 in November 2010, which helped to maintain essential service levels through 2016. It is vital to attract investment in Shoreline businesses and neighborhoods to enhance the local economy, provide jobs, and support the services that make Shoreline a desirable place to live, work and play. Investment will strengthen our tax base while providing our residents with greater housing choices, local employment, retail opportunities, and lifestyle amenities.

ACTION STEPS:

1. Implement the Community Renewal Plan for Aurora Square including developing recommendations for incentives, property acquisition, and capital improvements to encourage Vision 2029 businesses to locate and thrive at Aurora Square
2. Enhance the attractiveness of Shoreline as a place for private investment by ensuring that the permit process is predictable, timely, and competitive, and by constantly evaluating and improving the quality of regulations for the City and other local permitting organizations.
3. Implement the 10-year Financial Sustainability Plan to achieve sufficient fiscal capacity to fund and maintain priority public services, facilities, and infrastructure, including a continued focus on economic development and exploration of the renewal of the property tax levy lid lift in 2016
4. Initiate innovative, community-supported place-making efforts that encourage people to spend time in Shoreline
5. Create and launch a marketing campaign that promotes Shoreline as a progressive and desirable community to new residents, investors, and businesses
6. Explore development of a state-of-the-art media campus that makes Shoreline the regional center of the digital media production industry

PROGRESS INDICATORS:	2011	2012	2013	2014
a. Annual growth of assessed property value from new construction	0.17%	0.50%	0.41%	0.36%
b. Ratio of commercial versus non-commercial valuation	.112	.115	.117	.109
c. Retail sales tax per capita	\$113	\$130	\$137	\$134
d. Number of licensed businesses	4,474	4,784	4,945	5,045
e. Number of housing units	23,049	23,204	23,329	23,493

f. Vacancy and rental rates of commercial and multi-family properties	Comm: 4-5%; \$15-30/sf; Resid: 4%; \$1.18/sf	Retail: 4%; \$17.50/sf; Office: 4.5%; \$23.63/sf; Resid: 3.2%; \$1.24/sf	Retail: 5.3%; \$19.50/sf; Office: 6.4%; \$24.27/sf; Resid: 1.9%; \$1.32/sf	Retail: 4.6%; \$20.80/sf; Office: 4.2%; \$23.00/sf; Resid: 1.3%; \$1.36/sf
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Goal 2: Improve Shoreline’s utility, transportation, and environmental infrastructure

Shoreline inherited an aging infrastructure when it incorporated in 1995. The City has identified needed improvements through our 20-year planning documents including the Surface Water Master Plan, Transportation Master Plan and Parks and Open Space Master Plan. Improvements are not limited to infrastructure investments – The City is also interested in improving coordination, planning, and overall information sharing among all service providers. As capital improvements are made, it is important to include efforts that will enhance Shoreline’s natural environment, ultimately having a positive impact on the Puget Sound region.

ACTION STEPS:

1. Construct the Aurora Corridor improvements from N 192nd to N 205th Streets
2. Identify funding strategies, including grant opportunities, to implement the City’s transportation master plan including construction of new non-motorized improvements
3. Pursue water service rate reduction and increased infrastructure investment from Seattle Public Utilities while evaluating and identifying Shoreline’s opportunities for long-term water service provision alternatives
4. Develop and implement a plan to merge the Ronald Wastewater District into City operations as outlined in the 2002 Interlocal Operating Agreement
5. Work with the City of Seattle, King County, the Washington State Department of Transportation, federal agencies and the community on a plan that will improve safety, efficiency and modes of transportation for all users of 145th Street
6. Implement the Urban Forest Strategic Plan
7. Review and update the sustainability recommendations in the City’s Adopted Environmental Sustainability Strategy
8. Implement a comprehensive asset management system for the City’s roads, streets, facilities, trees and park systems
9. Redevelop City capital facilities (North Maintenance Facility and Shoreline Police Station at City Hall) to better meet community needs
10. Coordinate City services to plan and prepare for housing development in the community, including management of parking and traffic impacts and engagement of communities living in diverse housing types

PROGRESS INDICATORS:	2011	2012	2013	2014
a. Number of redevelopment projects improving the treatment of surface water	6	0	1	3
b. Number of linear feet of non-motorized facilities constructed	16,000	7,384	11,362	1,198
c. Number of trees planted in the public right-of-way and on City property (net)	470	145	362	-61
d. Percent of community garden plots reserved	N/A	100%	100%	100%

e. Water quality average index score ¹ for:				
• Boeing Creek Basin (Boeing Creek)	60 (Mod Concern)	60 (Mod Concern)	68 (Mod Concern)	68 (Mod Concern)
• McAleer Creek Basin (McAleer & Cedarbrook Creeks)	50 (Mod Concern)	60 (Mod Concern)	70 (Mod Concern)	70 (Mod Concern)
• Thornton Creek Basin (Thornton Creek)	31 (High Concern)	19 (High Concern)	30 (High Concern)	30 (High Concern)
• Puget Sound Basin (Storm Creek)	24 (High Concern)	24 (High Concern)	41 (Mod Concern)	41 (Mod Concern)
f. Grant funds received for utility, transportation, and environmental infrastructure improvements	\$14,109,975	\$5,069,407	\$369,137	\$7,404,884
g. Percent of all work orders in Cityworks Asset Management System that are proactive versus reactive in nature	N/A	N/A	80%	86%

¹In 2013, the index used was changed to reflect small Puget Sound Streams more accurately. The resulting higher index scores shown here are artifacts of the index change; not an indication of improvement. The index scores have not changed over the past four years.

Goal 3: Prepare for two Shoreline light rail stations

In 2008 Shoreline voters supported the Sound Transit 2 funding package by 61%. Our community looks forward to increasing mobility options and reducing environmental impacts through light rail service. Sound Transit estimates the light rail extension from Northgate to Lynnwood to be \$1.4-1.6 billion, which includes investment in two stations in Shoreline, which are planned to open in 2023. Engaging our community on how this effort benefits Shoreline and the greater region needs to start now.

ACTION STEPS:

1. Adopt the 145th Street Light Rail Station Subarea Plan, land use and zoning maps and Planned Action
2. Review Sound Transit’s Final Environmental Impact Statement to verify Shoreline’s identified mitigation from the Draft Environmental Impact Statement has been adequately addressed
3. Negotiate mitigation measures with Sound Transit and pursue other means to obtain any necessary mitigation that may not be reflected in Sound Transit’s Final Environmental Impact Statement, including a bridge over Interstate-5 north of 145th Street connecting to the 145th Light Rail Station and safe bicycle and pedestrian infrastructure over Interstate-5 at 185th Street connecting to the 185th Light Rail Station
4. Develop a Transit Service Integration Plan to deliver people to both future light rail stations, as an alternative to single occupancy vehicles, including safe bicycle and pedestrian access for all ages and abilities
5. Work with Sound Transit to design and evaluate the light rail stations
6. Implement adopted light rail station subarea plans, including programs and policies to address parking, park mitigation, and affordable housing

PROGRESS INDICATORS:	2011	2012	2013	2014
a. Number and location of Shoreline light rail stations identified in the EIS process	N/A	3 - 145 th , 155 th & 185 th	2 – 145 th & 185 th	2 – 145 th & 185 th
b. Number of City and Sound Transit opportunities provided for public input in the light rail planning process	4	21	37	60+

Goal 4: Enhance openness and opportunities for community engagement

The Council values an open, transparent, and responsive government. And the City believes that the best decisions are informed by the perspectives and talents of our residents. Community involvement is vital, and finding effective ways to engage all segments of our community is key to shaping our future.

ACTION STEPS:

1. Communicate and provide opportunities for public input on key policies and initiatives, including light rail station planning, safe community initiatives, the proposed Point Wells Development and other City projects
2. Continue to support neighborhood associations and volunteer initiatives and to host community forums and workshops
3. Continue to provide documents online, improve public accessibility and enhance the City's website and its usability
4. Continue to use and promote technology to improve interactions with residents

PROGRESS INDICATORS:	2011	2012	2013	2014
a. Percent of residents who believe the City is moving in the right direction ²	71%	72%	72%	65%
b. Percent of residents somewhat/very satisfied with the City's efforts to keep residents informed	67%	67%	67%	66%
c. Number of citizen volunteer hours	19,530	16,758	12,653	12,794
d. Number of documents available on the City's website	9,576	12,512	13,317	13,707
e. Number of annual website visits; number of Facebook "likes"; number of Twitter followers	77,400/ 545/NA	111,000/ 700/NA	151,306/ 860/187	320,735/ 1,052/512
f. Number of service requests responded to through the City's See Click Fix app	3	179	258	170
g. Number of Community Meetings with Police/Crime Prevention	2	9	27	52
h. Number of Alert Shoreline subscribers	N/A	N/A	1,580	1,892
i. Number of public record requests (excludes routine requests)	161	174	179	217

²Indicator taken from biennial citizen survey – most recent survey occurred in 2014

Goal 5: Promote and enhance the City's safe community and neighborhood programs and initiatives

Maintaining a safe community is the City's highest priority. The 2014 Citizen Survey reflected that 92% of respondents felt safe in their neighborhood during the day and 80% had an overall feeling of safety in Shoreline. These results are reflective of statistics from medium-sized cities across the United States, and it was a slight increase from previous citizen surveys conducted by the City. The City is continuing a concentrated workplan to enhance our public safety communication and crime prevention efforts to ensure that our residents and businesses continue to find Shoreline a safe place to live, work, and play.

ACTION STEPS:

1. Work towards data driven policing and addressing crime trends by focusing efforts on high crime areas and quality of life concerns; work with the City's cross-department safe community team to address problems and implement solutions
2. Continue coordination of the Emergency Management Council to implement emergency management best practices

3. Continue the partnership between the Parks Department and Police, focusing on park and trail safety through Crime Prevention Through Environmental Design (CPTED), Problem Solving Projects (PSPS) and police emphasis to improve safety and the feeling of safety
4. Continue partnerships and development of best practices with Shoreline schools, the Fire Department and the community to implement school safety programs, such as Active Shooter and Patrol (ASAP) training
5. Coordinate policing efforts with the Public Works Department to focus on high speed locations (traffic map), school zones, neighborhoods and traffic complaints and the implementation of Neighborhood Traffic Action Plans
6. Work with the community to establish engagement and a partnership regarding crime prevention and quality of life concerns; coordinate efforts between the Community Outreach Problem Solving (COPS) officer and the City's Council of Neighborhoods to work together with neighborhoods and businesses on crime prevention procedures and education
7. Explore funding opportunities to bring awareness and to develop a systematic policing approach to deal with mental illness in the community

PROGRESS INDICATORS:	2011	2012	2013	2014
a. Percent of residents who have an overall feeling of safety in Shoreline ²	83%	78%	78%	80%
b. Percent of residents who feel safe in City parks and trails ²	58%	56%	56%	58%
c. Number of Shoreline schools provided with training on school lockdown procedures	N/A	N/A	16	16
d. Number of parks or parks facilities with completed CPTED reviews or implemented directed safety emphasis	N/A	N/A	1	4
e. Number of neighborhood traffic safety improvement efforts completed	6	2	1	4

² Indicator taken from biennial citizen survey – most recent survey occurred in 2014



VISION 2029

Imagine for a moment that it is the year 2029 and you are in the City of Shoreline.

This vision statement describes what you will see.



VISION 2029

Shoreline in 2029 is a thriving, friendly city where people of all ages, cultures, and economic backgrounds love to live, work, play and, most of all, call home. Whether you are a first-time visitor or long-term resident, you enjoy spending time here.

There always seems to be plenty to do in Shoreline -- going to a concert in a park, exploring a Puget Sound beach or dense forest, walking or biking miles of trails and sidewalks throughout the city, shopping at local businesses or the farmer's market, meeting friends for a movie and meal, attending a street festival, or simply enjoying time with your family in one of the city's many unique neighborhoods.



People are first drawn here by the city's beautiful natural setting and abundant trees; affordable, diverse and attractive housing; award-winning schools; safe, walkable neighborhoods; plentiful parks and recreation opportunities; the value placed on arts, culture, and history; convenient shopping, as well as proximity to Seattle and all that the Puget Sound region has to offer.

The city's real strengths lie in the diversity, talents and character of its people. Shoreline is culturally and economically diverse, and draws on that variety as a source of social and economic strength. The city works hard to ensure that there are opportunities to live, work and play in Shoreline for people from all backgrounds.



Shoreline is a regional and national leader for living sustainably. Everywhere you look there are examples of sustainable, low impact, climate-friendly practices come to life – cutting edge energy-efficient homes and businesses, vegetated roofs, rain gardens, bioswales along neighborhood streets, green buildings, solar-powered utilities, rainwater harvesting systems, and local food production to name only a few. Shoreline is also deeply committed to caring for its seashore, protecting and restoring its streams to bring back the salmon, and to making sure its children can enjoy the wonder of nature in their own neighborhoods.

A CITY OF Neighborhoods

Shoreline is a city of neighborhoods, each with its own character and sense of place. Residents take pride in their neighborhoods, working together to retain and improve their distinct identities while embracing connections to the city as a whole. Shoreline's neighborhoods are attractive, friendly, safe places to live where residents of all ages, cultural backgrounds and incomes can enjoy a high quality of life and sense of community. The city offers a wide diversity of housing types and choices, meeting the needs of everyone from newcomers to long-term residents.

Newer development has accommodated changing times and both blends well with established neighborhood character and sets new standards for sustainable building, energy efficiency and environmental sensitivity. Residents can leave their car at home and walk or ride a bicycle safely and easily around their neighborhood or around the whole city on an extensive network of sidewalks and trails.

No matter where you live in Shoreline there's no shortage of convenient destinations and cultural activities. Schools, parks, libraries, restaurants, local shops and services, transit stops, and indoor and outdoor community gathering places are all easily accessible, attractive and well maintained. Getting around Shoreline and living in one of the city's many unique, thriving neighborhoods is easy, interesting and satisfying on all levels.



Neighborhood CENTERS

The city has several vibrant neighborhood "main streets" that feature a diverse array of shops, restaurants and services. Many of the neighborhood businesses have their roots in Shoreline, established with the help of a local business incubator, a long-term collaboration between the Shoreline Community College, the Shoreline Chamber of Commerce and the city.

Many different housing choices are seamlessly integrated within and around these commercial districts, providing a strong local customer base. Gathering places - like parks, plazas, cafes and wine bars - provide opportunities for neighbors to meet, mingle and swap the latest news of the day.

Neighborhood main streets also serve as transportation hubs, whether you are a cyclist, pedestrian or bus rider. Since many residents still work outside Shoreline, public transportation provides a quick connection to downtown, the University of Washington, light rail and other regional destinations. You'll also find safe, well-maintained bicycle routes that connect all of the main streets to each other and to the Aurora core area, as well as convenient and reliable local bus service throughout the day and throughout the city. If you live nearby, sidewalks connect these hubs of activity to the surrounding neighborhood, bringing a car-free lifestyle within reach for many.

The Signature BOULEVARD

Aurora Avenue is Shoreline's grand boulevard. It is a thriving corridor, with a variety of shops, businesses, eateries and entertainment, and includes clusters of some mid-rise buildings, well-designed and planned to transition to adjacent residential neighborhoods gracefully. Shoreline is recognized as a business-friendly city. Most services are available within the city, and there are many small businesses along Aurora, as well as larger employers that attract workers from throughout the region. Here and elsewhere, many Shoreline residents are able to find family-wage jobs within the City.

Housing in many of the mixed-use buildings along the boulevard is occupied by singles, couples, families, and seniors. Structures have been designed in ways that transition both visually and physically to reinforce the character of adjacent residential neighborhoods.

The improvements put in place in the early decades of the 21st century have made Aurora an attractive and energetic district that serves both local residents and people from nearby Seattle, as well as other communities in King and Snohomish counties. As a major transportation corridor, there is frequent regional rapid transit throughout the day and evening. Sidewalks provide easy access for walking to transit stops, businesses, and connections to adjacent neighborhoods.

Aurora has become a green boulevard, with mature trees and landscaping, public plazas, and green spaces. These spaces serve as gathering places for neighborhood and city-wide events throughout the year. It has state-of-the-art stormwater treatment and other sustainable features along its entire length.

As you walk down Aurora you experience a colorful mix of bustling hubs – with well-designed buildings, shops and offices – big and small – inviting restaurants, and people enjoying their balconies and patios. The boulevard is anchored by the vibrant Town Center, which is focused between 175th and 185th Street. This district is characterized by compact, mixed-use, pedestrian-friendly development highlighted by the Shoreline City Hall, the Shoreline Historical Museum, Shorewood High School, and other civic facilities. The interurban park provides open space, recreational opportunities, and serves as the city's living room for major festivals and celebrations.



A HEALTHY Community

Shoreline residents, city government and leaders care deeply about a healthy community. The city's commitment to community health and welfare is reflected in the rich network of programs and organizations that provide human services throughout the city to address the needs of all its residents.

Shoreline is a safe and progressive place to live. It is known region wide for the effectiveness of its police force and for programs that encourage troubled people to pursue positive activities and provide alternative treatment for non-violent and non-habitual offenders.

BETTER FOR THE Next Generation

In Shoreline it is believed that the best decisions are informed by the perspectives and talents of its residents. Community involvement in planning and opportunities for input are vital to shaping the future, particularly at the neighborhood scale, and its decision making processes reflect that belief. At the same time, elected leaders and city staff strive for efficiency, transparency and consistency to ensure an effective and responsive city government.

Shoreline continues to be known for its outstanding schools, parks and youth services. While children are the bridge to the future, the city also values the many seniors who are a bridge to its shared history, and redevelopment has been designed to preserve our historic sites and character. As the population ages and changes over time, the City continues to expand and improve senior services, housing choices, community gardens, and other amenities that make Shoreline such a desirable place to live.

Whether for a 5-year-old learning from volunteer naturalists about tides and sea stars at Richmond Beach or a 75-year-old learning yoga at the popular Senior Center, Shoreline is a place where people of all ages feel the city is somehow made for them. And, maybe most importantly, the people of Shoreline are committed to making the city even better for the next generation.





Framework GOALS

The original framework goals for the city were developed through a series of more than 300 activities held in 1996-1998. They were updated through another series of community visioning meetings and open houses in 2008-2009. These Framework Goals provide the overall policy foundation for the Comprehensive Plan and support the City Council's vision. When implemented, the Framework Goals are intended to preserve the best qualities of Shoreline's neighborhoods today and protect the City's future. To achieve balance in the City's development the Framework Goals must be viewed as a whole and not one pursued to the exclusion of others.

Shoreline is committed to being a sustainable city in all respects.



FG 1: Continue to support exceptional schools and opportunities for lifelong learning.

FG 2: Provide high quality public services, utilities, and infrastructure that accommodate anticipated levels of growth, protect public health and safety, and enhance the quality of life.



FG 3: Support the provision of human services to meet community needs.

FG 4: Provide a variety of gathering places, parks, and recreational opportunities for all ages and expand them to be consistent with population changes.

FG 5: Encourage an emphasis on arts, culture and history throughout the community.

FG 6: Make decisions that value Shoreline's social, economic, and cultural diversity.

FG 7: Conserve and protect our environment and natural resources, and encourage restoration, environmental education and stewardship.

FG 8: Apply innovative and environmentally sensitive development practices.

FG 9: Promote quality building, functionality, and walkability through good design and development that is compatible with the surrounding area.

FG 10: Respect neighborhood character and engage the community in decisions that affect them.

FG 11: Make timely and transparent decisions that respect community input.

FG 12: Support diverse and affordable housing choices that provide for Shoreline's population growth, including options accessible for the aging and/or developmentally disabled.



FG 13: Encourage a variety of transportation options that provide better connectivity within Shoreline and throughout the region.

FG 14: Designate specific areas for high density development, especially along major transportation corridors.

FG 15: Create a business friendly environment that supports small and local businesses, attracts large businesses to serve the community and expand our jobs and tax base, and encourages innovation and creative partnerships.

FG 16: Encourage local neighborhood retail and services distributed throughout the city.

FG 17: Strengthen partnerships with schools, non-governmental organizations, volunteers, public agencies and the business community.

FG 18: Encourage Master Planning at Fircrest School that protects residents and encourages energy and design innovation for sustainable future development.



SHORELINE: *IN FORWARD MOTION*

VISION

Shoreline is a thriving, friendly city where people of all ages, cultures, and economic backgrounds love to live, work, and play, and most of all, call home.

MISSION

Fulfilling the community's vision through highly valued public services.

VALUES

Integrity: Act with honesty, openness, and accountability.

Teamwork: Accomplish goals, resolve issues through quality communication and collaboration.

Respect: Listen, value others, and treat everyone with fairness and dignity.

Innovation: Learn from experience, explore new ideas, and implement creative solutions.

Sustainability: Exemplify and encourage sustainable practices in our organization and community.

ORGANIZATIONAL GOALS

Delivery of Public Services: Continue to make Shoreline a desirable place to live and invest by providing public services that are valued by our community.

Organizational Strength: Enhance the effectiveness of our organization through development of employee skills and knowledge.

Fiscal Sustainability: Secure and sustain long-term financial sustainability to ensure delivery of public services to our community.

Achieve Council Goals: Complete action steps included in the adopted City Council Goals.



Point Wells Update

Council Candidate Orientation June 4, 2015

Brief Description

Point Wells is a 60-acre parcel located in unincorporated Snohomish County, but its only road access is through the Richmond Beach neighborhood of Shoreline. A development proposal for the property is currently in the Snohomish County permitting process.

In order to identify the mitigation necessary to address the traffic and infrastructure impacts this development will bring to Shoreline, the City and the developer, BSRE Point Wells, entered into a Memorandum of Understanding to conduct a Transportation Corridor Study and provide financial and legal guarantees that necessary mitigations will be provided.

The City of Shoreline has identified the Point Wells site as Shoreline's designated "Future Service and Annexation Area" and has adopted a Point Wells Subarea Plan. The City's vision for Point Wells, as stated in the Subarea Plan, includes a mix of land uses, including residential, commercial, and recreational. The City recognizes that the site may be suited to a wide range of residential uses (e.g., market rate housing, senior housing, special needs housing, hotels, extended stay, etc.) as well as a range of commercial uses (e.g., office, retail, restaurant). Rather than proscribe the number or type of residential units, or the floor area of various types of commercial uses, the City prefers that flexibility be left to the developer to respond to market realities. Even though this is the case, the proposed development would need to meet adopted parking requirements, site design and building form policies.

What's the Problem?

The owners of the property, BSRE Point Wells, have a vested permit with Snohomish County to develop the property up to 3,100 residential units, 250,000 square feet of commercial/retail space and public recreational uses. The site proposes to generate 11,587 daily car trips to/from the site, which all travel through Shoreline roads to access the site. That level of traffic will require significant mitigation to not 'break' the City's level of service (LOS) standards for roads and cause significant delays.

The City has no official role or authority in issuing or putting conditions on the permit given that the property and project are in Snohomish County. This also means that in order to make mitigation a condition of the permit, either the City must come to an agreement with the developer and/or advocate through Snohomish County for them to require this as part of the permit approval. The City also desires to establish a maximum cap for the number of vehicle trips that will be allowed to enter/exit the project through Shoreline and to establish an on-going, long-term financial mechanism to pay for the infrastructure and service impacts that Point Wells residents will have on the City of Shoreline and to have this as condition of the permit and covenant of the property.

What are the City's Concerns?

The City is concerned about the number of new vehicle trips generated by the project, the impact of the traffic on the neighborhood and City's road system and the quality of life in the Richmond Beach Neighborhood. The City is also concerned about future residents paying their share of impacts for Shoreline services and residents.

What is the City's Approach?

As the City has no official decision making role, the City has engaged in negotiations with the developer toward an agreement for mitigation projects, funding the projects, and putting a cap on the maximum number of trips generated by the project.

The City is also working towards annexing the property to ensure there is a funding source to pay for future impacts from new residents to the community.

Economic Development Activity Update

Council Candidate Orientation June 4, 2015

Recent Planning Activity (see map)

1. Point Wells - Corridor Study, EIS/Permits, Annexation/Interlocal Agreement
2. 185th Station Area Subarea Plan - Adopted March 16, 2015
3. 145th Station Area Subarea Plan - Delayed until early 2016
4. Aurora Square Community Renewal Area (CRA)
5. 145th Road Development Plan - 3rd NW to Bothell Way

Recent Development Activity

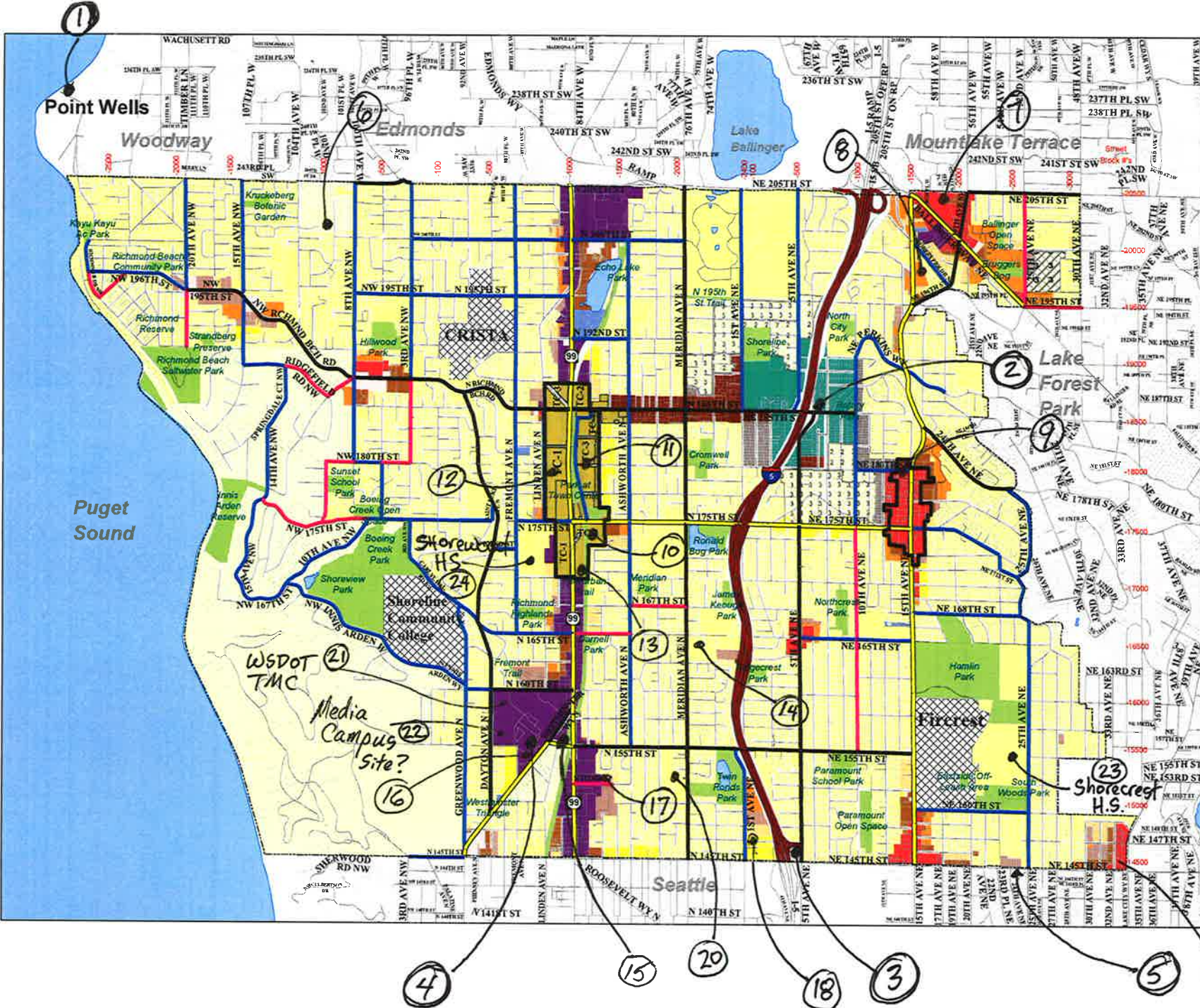
6. Arden View - 18 homes (NW 200th and 10th NW) (pre-application)
7. Ballinger Apartments - 108 units at 1795 NE 205th (application)
8. Sunrise Apartments - 60 units at 20015 Ballinger Way (application)
9. Arabella 2 - 107 units at 1221 NE 180th (application)
10. Trader Joe's (plus additional TBD retailers) - 1201 N 175th (construction soon)
11. Centerpointe Apartments - 163 units at 180th and Midvale Ave (application)
12. Ronald Commons (Compass Housing and Hopelink) - 60 units at 17839 Linden Ave N (application)
13. Micro-Apartments - 80 units at 17020 Aurora Ave N (application)
14. City Light Substation - New security fence/tree removal
15. Potala Apartments - 280 units at 15560 Westminster Way (construction soon)
16. RLD Apartments - 160 units at 15323 Westminster Way (early application)
17. Malmo Apartments - 129 units at 1210 152nd (complete, 70% leased)
18. Unitarian Church - 147th and 1st Ave NE
19. MacDonald's restaurant remodel – 145th and Bothell Highway
20. The Evergreen School addition/remodel - Meridian Ave N and 153rd

Other Interesting Sites

21. Washington State Dept of Transportation – Traffic Management Center
22. Possible Shoreline Media Campus site
23. Shorecrest HS – all but complete
24. Shorewood HS – all but complete

Development Activity Level

- Approximately 1,000 new multifamily units currently in application or construction
- Approximately 250 single family homes – new construction and remodels



Zoning 2015

Shows amendments through March 16, 2015.

- Zoning**
- Planned Action District
 - TC-1 to TC-4; Town Center
 - MUR-70; Mixed Use Residential (70' height)
 - MUR-45; Mixed Use Residential (45' height)
 - MRU-35; Mixed Use Residential (35' height)
 - MB; Mixed Business
 - CB; Community Business
 - NB; Neighborhood Business
 - PA 3; Planned Area 3
 - C; Campus
 - CZ; Contract Zone
 - R-48; Residential, 48 units/acre
 - R-24; Residential, 24 units/acre
 - R-18; Residential, 18 units/acre
 - R-12; Residential, 12 units/acre
 - R-8; Residential, 8 units/acre
 - R-6; Residential, 6 units/acre
 - R-4; Residential, 4 units/acre

- Zoning Phase**
- 2, Unlock 2021
 - 3, Unlock 2033

- Other Map Features**
- Outside Shoreline
 - Interstate
 - Principal Arterial
 - Major Arterial
 - Collector Arterial
 - Neighborhood Collector
 - Local Street
 - Open Water
 - Unclassified Right of Way
 - Park
 - City Boundary

No warranties of any sort, including accuracy, fitness, or merchantability, accompany this product.

The year-long collaborative process that resulted in the 2012 – 2017 Economic Development Strategic Plan concluded that the goal of economic development in Shoreline is captured by the concept of **Place Making**. Fred Kent calls Place Making the thing that “turns a City from a place you can’t wait to get through into a place you never want to leave.” Through Place Making, projects can be accomplished that realize the six **Council Guidelines for Sustainable Economic Growth**:

- **Multiple areas** – improvements and events throughout the City that attract investment
- **Revenue** – growing revenue sources that support City programs
- **Jobs** – employers and business starts that create more and better jobs
- **Vertical growth** – sustainable multi-story buildings that efficiently enhance neighborhoods
- **Exports** – vibrant activities and businesses that bring money into Shoreline
- **Collaboration** – broad-based partnerships that benefit all participants

Four significant projects were identified that can dramatically affect the economic vitality of Shoreline. Therefore, these **City-Shaping Place Making Projects** shall be the focus of concerted effort:

- **Creating a Dynamic Aurora Corridor Neighborhood** – unleashing the potential created by the City’s tremendous infrastructure investment
- **Reinventing Aurora Square** – catalyzing a master-planned, sustainable lifestyle destination
- **Unlocking the Fircrest Surplus Property** – establishing a new campus for hundreds of family-wage jobs
- **Planning Light Rail Station Areas** – two imminent and crucial opportunities

Other worthy Place Making projects are listed below that deserve on-going effort:

- **Town Center Development Area**
- **Echo Lake Development Area**
- **North City Development Area**
- **Richmond Beach Development Areas**
- **Ridgecrest Development Areas**
- **Ballinger Development Area**
- **Attracting Mid-sized Businesses**
- **Farmers Market Launch**
- **Expansion of Events and Festivals**
- **Surplus Institutional Property**
- **Enhancing the Community College**
- **Attracting Artists and Trendsetters**

The Strategic Plan shall guide a dynamic Action Plan for Staff, and an annual update shall be presented to Council that includes metrics designed to monitor Shoreline’s economic health as well as staff performance. Outcome-based metrics measuring revenue, jobs, exports, and new construction will monitor whether the Council Guidelines are being achieved. Output-based metrics will monitor the performance of staff as it carries out the five **Activities of Place Making**:

- **Creating cachet** – buzz, energy, celebrations, significance, identity, marketing, recognition
- **Building infrastructure** – efficiency, capacity, compatibility, synergy, sustainability, beauty
- **Collaborating** – networking, public-private partnerships, communication, mobilization
- **Serving businesses** – listening, acting as liaison, events, education, expertise, counseling
- **Honing legislation** – clear, fair, predictable, timely, reasonable

Ronald Wastewater District Assumption Update

Council Candidate Orientation June 4, 2015

In 2002, the City Council and the Ronald Wastewater District (RWD) Board of Commissioners entered into an Interlocal Operating Agreement to unify wastewater (sewer) services with City operations. The Agreement outlines the unification process between the City and RWD, which is to occur on October 23, 2017. The City will acquire the sewer utility through an assumption, which means all assets, reserve funds, employees, equipment and any RWD debt will be assumed by the City and RWD will cease to exist as a separate government entity. With a few exceptions the ratepayers of RWD are Shoreline residents.

Consolidating RWD with the City will achieve the following outcomes for Shoreline residents:

- Achieve efficiencies through reduced overhead and streamlined operational costs;
- Provide better customer service through combined utility billing, coordinated information responses, and “one stop” customer service and permitting;
- Provide ratepayers with a more transparent process for rate-setting and decision-making by having a single group of Shoreline-elected officials accountable to Shoreline voters;
- Provide ratepayers with better access to information and channels of communication with a single website and unified customer service operations for both utilities and the City;
- Provide a more comprehensive and coordinated approach to reinvesting in Shoreline infrastructure, aiding in redevelopment of different parts of the City; and
- Provide more financial and human resources to the utility in the event of an emergency.

Procedures for an orderly and predictable transition of the wastewater utility from RWD to City ownership are outlined in the 2002 Agreement. In order to facilitate a smooth consolidation, the City and RWD agreed to a 15-year timeframe for the transition. During this time, RWD has and will continue to operate as a Special Purpose District in Shoreline under the guidance of a franchise agreement with the City.

Assumption Ordinance and Process

To set the assumption process in motion, on December 9, 2013, the City Council passed Ordinance No. 681 which formally authorized the assumption of RWD. Adoption of this Ordinance was the initial procedural step in moving the assumption forward. Subsequent to this, three more steps must be taken to meet the timeframe outlined in the Interlocal Operating Agreement. The second step was to file notice with the King and Snohomish County Boundary Review Boards (BRBs) that the City will be assuming RWD. The third step was to begin transition planning as identified under the terms of the Agreement, and the final step is to implement the transition plan in anticipation of the official assumption of RWD on October 23, 2017.

Boundary Review Board Approval

To fulfill the second step of the assumption process, on May 27, 2014, the City submitted its Notices of Intent to Assume RWD to the King County and Snohomish County BRBs. The BRBs

are responsible for reviewing proposals for boundary changes by cities, fire districts, and water/sewer districts within their respective counties, including city or district annexations, new city incorporations, and district mergers. On September 18, 2014, the King County BRB entered their written decision to approve the City's assumption of the RWD. In Snohomish County on the other hand, on September 11, 2014, the Snohomish County BRB voted to deny the City's assumption of the District's very small service area in southwestern Snohomish County. The City filed an appeal of this decision to Snohomish County Superior Court on October 9, 2014. This case is still under appeal.

Committee of Elected Officials (CEO)

The third and current step in the assumption process for the King County portion of the District is planning for the assumption. Section 5.6 of the Interlocal Operating Agreement states that, *"No later than 24 months prior to the end of the term of this Agreement, the City and District shall negotiate in good faith the terms of final transition. Transition terms shall include plans that the City and the District agree to implement to ensure a smooth transition from District to City Operations."* In other words, this section means that the City and RWD need to start planning for the City's assumption of the District at least two years in advance of when the assumption will occur. This was also clearly called out in the City's Assumption Ordinance (Ordinance No. 681). Section 2 of the Ordinance reads:

Section 2. Assumption Transition. As provided in the 2002 Interlocal Operating Agreement, no later than October 22, 2015, the City Council confers upon the City Manager or designee the authority to negotiate, in good faith, with the District the terms of a final transition plan so as to ensure a smooth transition from District to City operations. The transition plan shall include operational issues, financial issues, and employee transition issues.

Given this direction, RWD and the City began jointly planning for the assumption of the utility in June 2014. The City Council and RWD Board of Commissioners agreed that two members of the Council and two members of the RWD Board would serve on a transition committee to guide the transition process and recommend transition policies to their respective legislative bodies. This joint committee has become known as the Committee of Elected Officials (CEO). The first meeting of the CEO occurred in June 2014, and meetings have been held monthly since that time. The CEO is working on creating a transition plan which will help guide the assumption process. The goal is to have the transition plan approved by the end of 2015. This will allow for all of 2016 and most of 2017 to implement the transition plan and achieve the smooth transition contemplated in the Interlocal Operating Agreement and the City's Assumption Ordinance.

All CEO meeting materials and information about the CEO are located on the Assumption Transition Committees webpage on the City's website:

<http://shorelinewa.gov/government/departments/public-works/utilities/ronald-wastewater-assumption/assumption-transition-committees>.

Light Rail Station Subarea Planning Update



Council Candidate Orientation
June 4, 2015
www.shorelinewa.gov/lightrail

In 2008, voters approved a funding package (ST2) to extend light rail service from Northgate to Lynnwood. This project is called the “Lynnwood Link Extension.” Subsequent to this, in 2012, the Sound Transit Board selected a route alignment for the light rail service along the east side of Interstate 5. As part of this alignment process, the City advocated for stations at NE 185th and 145th Streets, which were ultimately approved by the Sound Transit Board.

While changes in the neighborhoods near these two light rail stations will take place over many years, the City is facilitating subarea planning processes for each station area to determine much about the potential look and feel of the areas. To initiate this, the City Council adopted framework policies into the Comprehensive Plan to support land use compatibility around the future station areas; specifically, Land Use Goals and Policies 20 through 43 (LU20-43).

Following this, the City kicked-off subarea planning with a community meeting in May 2013, attended by over 200 people. In the summer and fall of 2013, the City (in partnership with Futurewise and Senior Services) also hosted a series of five (5) visioning events. At that time, because the Sound Transit Board had not yet selected their Preferred Alternative and was still considering whether the second Shoreline station would be located at NE 155th or 145th Street, the City moved forward with subarea planning for the NE 185th Street Station, and the subarea planning timeline split, as described below:

- **185th Street Station Subarea Planning**
 - Design Workshops, Part I- November 2013: a series of stakeholder sessions and a community meeting where participants brainstormed ideas for what characteristics they wished to preserve or enhance in their neighborhoods. Notably, the “connecting corridor” concept (Aurora Avenue/Town Center to North City via 185th Street/10th Avenue/180th Street) received broad support and became the basis for zoning scenarios presented at the second series of Design Workshops.
 - Design Workshops, Part II- February 2014: this series of workshops engaged the same stakeholder groups and full community, but introduced SketchUp modeling and potential zoning scenarios that reflected ideas discussed during the first series of workshops. This meeting also served as scoping for the Draft Environmental Impact Statement (DEIS).
 - DEIS- published June 9, 2014: analyzed potential impacts of zoning scenarios on land use, population, housing, employment, transportation systems, public services (schools, parks, police, etc.), and utilities, and identified possible mitigations. A public meeting was held to showcase findings and a comment period extended through the July 10, 2014 Planning Commission public hearing.
 - Council selection of the Preferred Alternative- August 2014: following the public hearing, the Planning Commission made a recommendation on the Preferred

- Alternative zoning scenario to be analyzed in the Final Environmental Impact Statement (FEIS). Council discussed, modified, and selected the Preferred Alternative during their August 11 and 25 meetings.
- FEIS- published November 26, 2014: this document analyzed potential impacts and mitigations for the Preferred Alternative zoning scenario, as well as potential phasing thereof.
 - Planning Commission discussion of Development Code regulations and recommendation on Subarea Plan package- August 2014 through January 2015: the Commission discussed regulations at their August 7, September 4 and 18, October 2 and 16, November 6, and December 18 meetings. On December 4, they discussed the draft Subarea Plan and Planned Action Ordinance. On January 15, 2015, they held a public hearing on all of the documents and maps that constituted the Subarea Plan package and made a unanimous recommendation for Council to adopt.
 - Council discussion and adoption of Ordinances 702, 706, and 707- March 16, 2015: Council discussed the Subarea Plan package and ordinances that would adopt various elements on February 9 and 23; modified policies, regulations, and maps; and adopted the entire package on March 16, 2015. Zoning was phased into three stages, with Phase 1 effective immediately, Phase 2 effective in 2021, and Phase 3 effective in 2033.
 - Prior to the rezone approval the City had 5,166 acres of residentially zoned property of 8 units per acre or less (R-4, R-6 & R-8). The 185th sub-area plan rezoned approximately 283 acres (excludes Shoreline Center) of R-4 to R-8 property, or approximately 5.4% of the 5,166 acres.
- **145th Street Station Subarea Planning**
 - Design Workshops, Part I- June 2014: same as for 185th process, but main stakeholder group was the 145th Street Station Citizen Committee. Design concepts that emerged included a “Green Network” to connect the “jewels” of the neighborhood (mostly parks) through a system of trails. Concerns over height were also a common theme.
 - Design Workshops, Part II- October 2014: same as for 185th subarea process with modeling and zoning scenarios specific to 145th subarea; also served as scoping for DEIS.
 - DEIS includes review of two primary rezone alternatives – Compact Community and Connecting Corridors.
 - Connecting Corridors: During Design Workshops, one concept that emerged was to create a “main street” corridor to connect to established commercial areas. This growth scenario includes both 5th Avenue and 155th Street as potential connecting corridors between station subareas; commercial districts at 165th Street, 15th Avenue, and Aurora Avenue N; and the Community Renewal Area at Aurora Square. The current Connecting Corridors scenario has approximately 270 acres of potentially rezoned property.
 - Compact Community: This scenario does not emphasize corridors and focuses potential growth solely on the area within roughly a ½ mile radius of the future light rail station. Because potential development in this scenario is concentrated, higher density zoning is analyzed in several locations compared to the Connecting Corridors scenario. The current

Compact Community scenario has approximately 200 acres of potentially rezoned property.

- DEIS- published January 17, 2015: same as for 185th process, with comment period extending through February 17. Planning Commission held a public hearing on February 5 that was continued until February 19. Instead of making a recommendation on a Preferred Alternative zoning scenario to be analyzed in the FEIS, the Commission recommended to postpone further subarea planning until completion of a corridor study currently underway for NE 145th Street.
- Council decides to suspend subarea planning- On March 23, 2015 Council voted unanimously to suspend further work on subarea planning until completion of the 145th Street Corridor Study. Subarea planning is expected to commence in early 2016. It is anticipated that certain outreach efforts will resume in the fall of 2015. More information on the corridor study may be found at <http://www.shorelinewa.gov/government/departments/145th-street-corridor>.

All Council meeting packets and videos are available by date at:

<http://www.shorelinewa.gov/government/shoreline-city-council/city-council-meetings/live-and-video-council-meetings>.

Zoning 2015

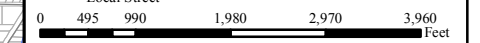
Shows amendments through March 16, 2015.

- Zoning**
- Planned Action District
 - TC-1 to TC-4; Town Center
 - MUR-70; Mixed Use Residential (70' height)
 - MUR-45; Mixed Use Residential (45' height)
 - MUR-35; Mixed Use Residential (35' height)
 - MB; Mixed Business
 - CB; Community Business
 - NB; Neighborhood Business
 - PA 3; Planned Area 3
 - C; Campus
 - CZ; Contract Zone
 - R-48; Residential, 48 units/acre
 - R-24; Residential, 24 units/acre
 - R-18; Residential, 18 units/acre
 - R-12; Residential, 12 units/acre
 - R-8; Residential, 8 units/acre
 - R-6; Residential, 6 units/acre
 - R-4; Residential, 4 units/acre

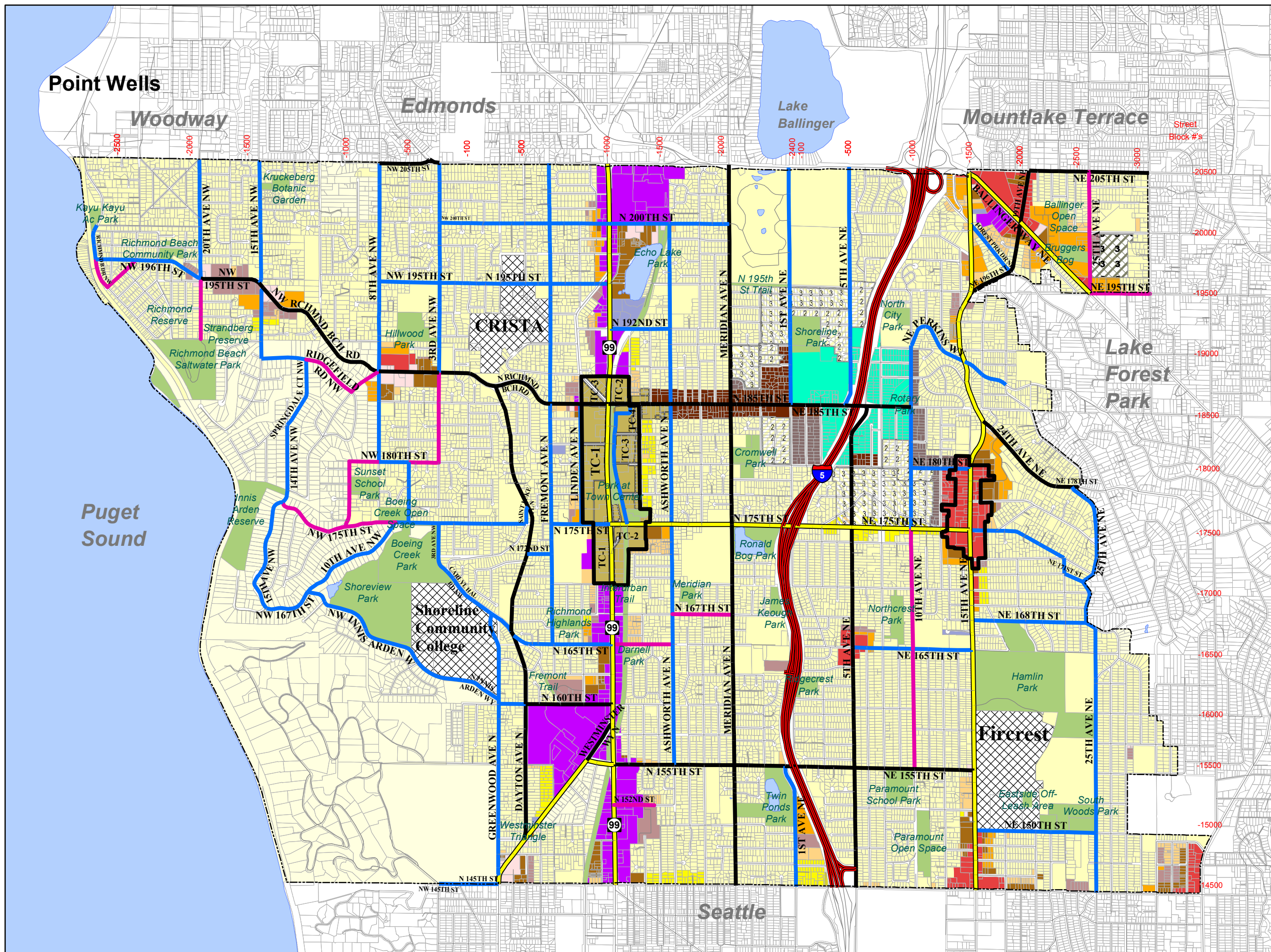
Zoning Phase

- 2, Unlock 2021
- 3, Unlock 2033

- Other Map Features**
- Outside Shoreline
 - Interstate
 - Principal Arterial
 - Minor Arterial
 - Collector Arterial
 - Neighborhood Collector
 - Local Street
 - Open Water
 - Unclassified Right of Way
 - Park
 - City Boundary



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Sound Transit Light Rail Service Update



Council Candidate Orientation June 4, 2015

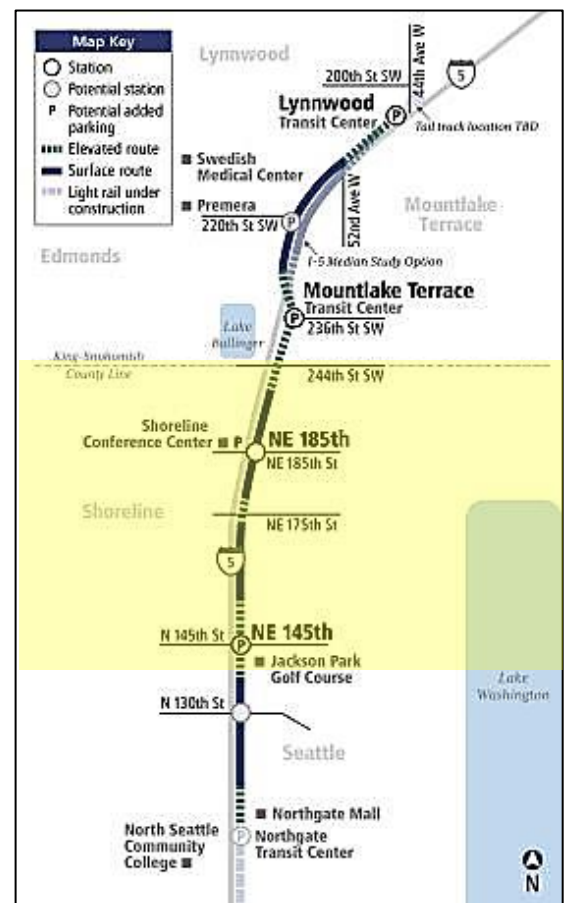
Light rail service is coming to Shoreline with service anticipated to begin in 2023. The Sound Transit Lynnwood Link Extension light rail project will include a light rail station and 500 stall parking garage in Shoreline on the northeast side of I-5 at 145th Street and on the northeast side of I-5 at 185th Street.

The extension of Sound Transit’s light rail system represents a new transportation option for the City of Shoreline. Because of its location in separated exclusive right-of-way, light rail service will not be subjected to the delays resulting from congested transportation corridors.

The vast majority of light rail riders will be coming by bus to the 145th and 185th stations. Sound Transit predicts there will be a total of 8,000 daily bus riders and 2,800 pedestrians boarding and alighting from the 145th light rail station and 9,600 daily bus riders and 2,000 pedestrians boarding and alighting from the 185th light rail station. King County Metro will have several routes stopping at the 145th station and the 185th station. Snohomish County’s Community Transit will also serve the 185th station. In addition to each station having a 500 stall parking garage, both stations will also have “kiss and ride areas” for riders being dropped off/picked up and bike lockers.

Sidewalk and bike facilities accessing the station are currently limited – especially in proximity to the 145th station. Sound Transit has agreed to partner on traffic, pedestrian and bike access improvements to these light rail stations.

Construction of the light rail project will result in some impacts to Shoreline’s natural environment, neighborhoods and streets. Several property owners adjacent to I-5 corridor will either have a portion or all of their property purchased by Sound Transit in order to locate the light rail stations and/or rail alignment. A substantial number of trees along the I-5 corridor will need to be removed to accommodate the light rail alignment. Several local streets and interchanges will be impacted by this project including a revised ramp at the NE 145th Street interchange; realignments for sections of 1st Avenue NE; realignments of sections of 5th Avenue NE and 7th Avenue NE, and modification of the NE 185th Street overpass. Shoreline staff will work with Sound Transit, the Washington State Department of Transportation (WSDOT) and the City of Seattle to address construction related traffic impacts on Shoreline streets.



Once constructed, some local streets and arterials will experience higher traffic volumes from light rail users accessing the station. Shoreline staff are working with Sound Transit and WSDOT on the best approach to address the higher traffic volumes and resulting congestion. Sound Transit has committed to mitigate any significant noise impacts resulting from operation of light rail.

Land use changes in the neighborhoods near the light rail stations will take place over decades; however, the City is facilitating subarea planning processes for each station to determine much about the potential look and feel of the areas. Zoning and Development Code regulations have been adopted for the 185th Street Station Subarea. Discussion of these issues for the 145th Street Station Subarea will resume in 2016.

Aurora and N 145th Street Corridor Updates

Council Candidate Orientation June 4, 2015

Aurora Corridor

The improvement of the Aurora Corridor in Shoreline has been a City Council Goal since the City's incorporation in 1995. This roughly 20-year project will be completed late in 2015 or early in 2016. In Shoreline the three mile long project runs from city limit to city limit (145th to 205th Street). It has been constructed in four phases in the following order: 145th – 165th, 165th to 185th, 185th to 192nd, and the last phase, currently under construction, from 192nd to 205th. The first phase of the project also included construction of the Interurban Trail bridges. The entire project has cost almost \$150 million, of which only \$10 million has been City funding. There have been approximately 50 different grants/awards for the project – clearly demonstrating the regional significance of this transportation corridor.

Prior to construction, the corridor had one of the highest accident rates in the state for similarly classified highways (almost one accident per day per year). The completion of the first mile of the project resulted in a 60%+ reduction in accidents. The project cross section (from back edge of sidewalk to back edge of sidewalk) is 110 feet wide. The corridor had only a 90 foot right of way cross section prior to the project commencing, so the project purchased an additional 20 feet of right of way to construct the corridor as it is today. Design includes seven foot wide sidewalks with a four foot amenity zones (planting strip), Business Access Transit (BAT) lanes, and a median with focused left/u-turn pockets. The project also undergrounded all of the overhead utilities along Aurora and includes many low impact design features to improve and manage the water quality: raingardens, Filterra Systems, root boxes, swales, and oil/water separators. Over 1,000 trees have been planted with the project.

The contractor for the last phase of the project currently under construction is Gary Merlino Construction Company (GMCC) -- they also constructed the first mile. The City also has HDR as the Engineer of Record on the project, and under HDR, there are several subcontractors, including KBA for construction management and EnviroIssues for communications, outreach, and management of the 24 hour construction hotline. The City has partnerships with the utility providers including Seattle City Light, Seattle Public Utilities, Ronald Wastewater and several communications companies who have also worked on their utility systems as part of the project.

A ribbon cutting celebrating the completion of the entire three mile project has been scheduled for December 5, 2015 in Shoreline City Hall.

145th Street/State Route (SR) 523 Corridor

There are several current efforts related to the 145th Corridor: the Sound Transit Light Rail station on the NE corner of the I-5/145th interchange (along with a 500 space parking garage), a corridor study that will determine a design proposal for the corridor from 32nd Avenue NW to

Lake City Way/SR 522, the preparation of construction plans for the section between Aurora and I-5, and the potential annexation of the entire corridor by the City of Shoreline.

Currently, the corridor is a mixed bag of jurisdictional responsibilities. The City of Seattle city limits terminate on the centerline of the right-of-way (roadway). The right-of-way from the centerline north to the back edge of sidewalk is in unincorporated King County. The Shoreline city limits begin at the back of the sidewalk on the north side of the corridor. The roadway is also a state highway between Aurora and Lake City Way (SR 523). The state is responsible for the roadway surface, and is responsible for the interchange of I-5. The Washington State Department of Transportation (WSDOT) also operates the signals at the interchange, while City of Seattle operates the remaining signals along the corridor.

Recognizing the importance of and need for safe access to the light rail station, the City Council has expressed interest in annexing the entire roadway (state law prohibits annexation to a roadway centerline), and discussions have occurred over the past three years with Seattle about that potential. These discussions are on hold until further progress is made on the ultimate design of the corridor. Sound Transit predicts there will be a total of 8,000 daily bus riders and 2,800 pedestrians boarding and alighting from the 145th light rail station.

Shoreline is currently leading a corridor study which will result in a design concept for the corridor. This is funded with a \$250,000 federal grant and \$250,000 of the City's funds. The corridor study should be adopted in late 2015. There are two primary committees involved in the process: a citizen advisory committee that is made up of half Shoreline residents and half Seattle residents, and an interagency technical team comprised of professional stakeholders on the corridor. There will be at least three open houses to gain feedback on the options and on the final design concept of the corridor. The first open house was held on May 20 and attended by over 100 people.

There is also \$4.2 million of federal funding in place for 2016 to begin the design and environmental review process for the Aurora to I-5 section of the corridor project. The result of this process will be construction plans. There is not yet funding for right-of-way acquisition (similar to the Aurora project, right of way will likely need to be acquired) or construction for this section, or for design for the rest of the corridor.

**2016 Budget and Capital Improvement Plan (CIP)
Council Meeting Schedule**

Budget Action	Council Meeting Date
Preliminary 2016 Budget and CIP (including 10 Year Financial Sustainability Plan) Presented to Council	9/21/15
Proposed 2016 Budget Presented to Council	10/12/15
Proposed 2016 Budget - Department Presentations	10/19/15
Proposed 2016 Budget - Department Presentations Continued & CIP	10/26/15
Public Hearing on Proposed 2016 Budget, 2016 – 2021 CIP	11/2/15
Public Hearing on 2016 Property Tax and Revenue Sources	11/9/15
Council Discussion	11/16/15
Council Adoption of 2016 Budget, 2016 – 2021 CIP & Property Tax Levy	11/23/15

CITY OF SHORELINE POLICE SERVICE REPORT 2014



Provided for the Residents by:

CHIEF SHAWN LEDFORD, CITY OF SHORELINE POLICE DEPARTMENT

1206 N. 185th St.
Shoreline, WA 98133
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City of Shoreline Administration

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DEPUTY MAYOR Chris Eggen

COUNCIL MEMBERS
Keith McGlashan
Will Hall
Doris McConnell
Jesse Salomon
Chris Roberts

CITY MANAGER Debbie Tarry

CHIEF OF POLICE Shawn Ledford



From Your Police Chief

Dear Shoreline Residents,

The Shoreline Police Department is committed to keeping our community safe. We continually look for new and effective ways to fight crime and provide police services. It is paramount that we build trust, partner with the community, and effectively communicate in a timely manner. The men and women of Shoreline PD take pride in keeping the city safe and working with the community to solve problems and prevent crime.



In 2014, our Crime Prevention Officer Steve Perry conducted 52 community meetings that trained residents in crime prevention and reducing chances of becoming a victim. Property crimes continue to be an issue for a variety of reasons, and we are working towards data-driven and intelligence-led policing methodologies, to provide officers with relevant information that focuses efforts in the right areas. The force multiplier of residents calling 911 immediately when they observe suspicious activity is still one of the best ways the police can apprehend criminals in the act. For more information on Shoreline Watch/Crime Prevention, please email Officer Perry at steve.perry@kingcounty.gov.

Our police department works closely with the City Manager's Office and the City Council to address community concerns. One of the Council goals is to promote and enhance the city's safe community and neighborhood programs. The police department works with other city departments and entities to focus efforts on safe schools, safe parks and neighborhood traffic safety.

In 2014, we conducted our first "Nurturing Trust" workshop with the Spanish-speaking community. Our Community Services Officer Dahlia Corona coordinates informative sessions for parents on positive parental discipline, domestic violence, child abuse, bullying, drugs in the community and leadership. Thirty parents attended the five-session workshop and gave positive reviews. Based on its success, we plan to offer more "Nurturing Trust" workshops in the future.

Captain Scott Strathy has been working on ways that Shoreline PD can work with community residents who suffer from mental illness. Often the police respond in a time of crisis, when it can be chaotic and difficult to quickly figure out what's going on. Our goal is not to use force and have the proper information up front, before a crisis, so our officers are more likely to diffuse the situation peacefully. It's important that the individual and/or family trust the police and know we have the same goal of helping the individual. The program is called "RADAR," for Risk Analysis De-escalation and Reporting. For information visit the Shoreline PD website at www.cityofshoreline.com.

To receive emergency messages from Shoreline PD you can sign up for Shoreline Alert at www.cityofshoreline.com. If there's an immediate public safety concern, school lockdown, traffic accident in Shoreline with a lengthy road closure, you'll receive a text or email.

It's an honor to serve as your chief of police, and our Shoreline Police Department is committed to keeping you and your family safe.

Respectfully,
Shawn V. Ledford
Police Chief, City of Shoreline



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About the Annual Police Service Report

The Annual Police Service Report contains information on the service efforts and accomplishments of the Shoreline Police Department to support its mission, goals, and objectives.

The goal of the report is to keep the City of Shoreline residents, staff, administrators and elected officials informed of police service and crime activity in the city. The report is produced by the City of Shoreline Police Department in partnership with the King County Sheriff's Office (KCSO) Research, Planning and Informational Services and Contracts Units. Questions about the report can be directed to the Shoreline Chief of Police.

The Police Service Highlights section gives a narrative of police efforts and year-to-year comparisons of selected crime and police service data.

The Police Service Data section provides further detailed crime and police service data. Please note that numbers in this section may differ slightly from numbers in the Police Services Highlights due to collection from several sources and in some cases rounding up.

Shoreline Police Department Mission, Goals, & Core Values

Mission

The mission of the Shoreline Police Department is to prevent crime and create an environment where people feel safe, while providing quality, professional law enforcement services designed to improve public safety.

Core Values

The Shoreline Police are committed to the core values of Leadership, Integrity, Service and Teamwork. We firmly believe in our core values and let these values guide all work that we do in the community.

Goals & Objectives

In order to realize this mission, the City of Shoreline Police Department has adopted the following goals and objectives:

Goal # 1: Provide high-quality, cost-effective, and accountable services to the City of Shoreline

Objective: Provide responsive services to residents.

Objective: Provide cost-effective services to residents.

Goal # 2: Reduce crime and the fear of crime

Objective: Use information for crime analysis

Objective: Apprehend offenders

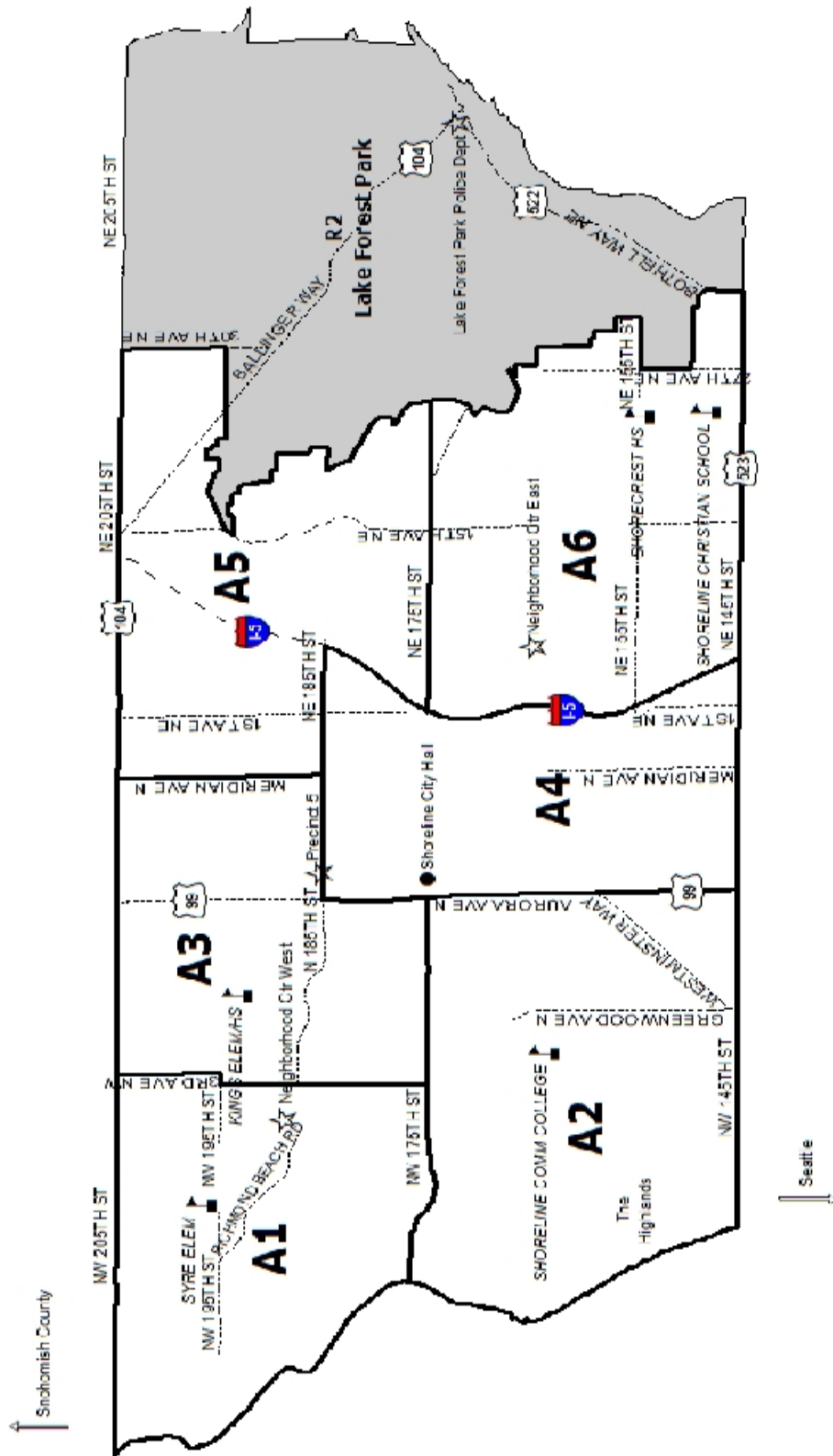
Objective: Prevent crime

Objective: Improve residents' feeling of security

Goal # 3: Increase diversity, including gender diversity, in the workplace



City of Shoreline Patrol Districts



City of Shoreline **Police Service Highlights** 2014



City Cost Comparison

The annual police cost comparison study is conducted by the KCSO Contracts Unit. The study accounts for budget differences and may factor in (or out) certain line items in order to allow for “apples-to-apples” comparisons. Shoreline’s cost per capita here is different than the contract cost per capita, which only includes Shoreline’s law enforcement contract paid to the county.

City	2014 Police Budget	2014 Population	2014 Sworn	Cost/ Capita	Cost/ Sworn	Sworn/ 1000
Algona	\$1,222,000	3,090	8.00	\$395	\$152,750	2.59
Auburn	\$19,276,455	74,630	101.00	\$258	\$190,856	1.35
Beaux Arts	\$18,006	295	0.09	\$61	\$200,067	0.31
Bellevue	\$37,726,325	134,400	177.00	\$281	\$213,143	1.32
Black Diamond	\$1,570,132	4,180	8.00	\$376	\$196,267	1.91
Bothell	\$11,849,127	41,630	60.00	\$285	\$197,485	1.44
Burien	\$10,621,600	48,240	50.08	\$220	\$212,093	1.04
Carnation	\$494,530	1,790	2.58	\$276	\$191,678	1.44
Clyde Hill	\$1,372,775	2,995	9.00	\$458	\$152,531	3.01
Covington	\$3,247,046	18,480	16.90	\$176	\$192,133	0.91
Des Moines	\$8,354,997	30,030	33.00	\$278	\$253,182	1.10
Duvall	\$1,911,884	7,325	13.00	\$261	\$147,068	1.77
Edmonds	\$8,574,248	39,950	53.00	\$215	\$161,778	1.33
Federal Way	\$24,893,983	90,150	126.00	\$276	\$197,571	1.40
Hunts Point	\$279,000	405	1.20	\$689	\$232,500	2.96
Issaquah	\$7,532,270	32,880	35.00	\$229	\$215,208	1.06
Kenmore	\$3,341,450	21,370	15.97	\$156	\$209,233	0.75
Kent	\$28,726,874	121,400	144.00	\$237	\$199,492	1.19
Kirkland	\$19,528,908	82,590	97.00	\$236	\$201,329	1.17
Lake Forest Park	\$3,390,446	12,750	18.00	\$266	\$188,358	1.41
Lynnwood	\$13,224,947	36,030	71.60	\$367	\$184,706	1.99
Maple Valley	\$3,847,019	24,230	18.24	\$159	\$210,911	0.75
Marysville	\$11,900,845	62,600	60.00	\$190	\$198,347	0.96
Medina	\$1,911,686	3,055	9.00	\$626	\$212,410	2.95
Mercer Island	\$6,242,799	23,310	32.00	\$268	\$195,087	1.37
Mill Creek	\$4,368,461	18,780	26.00	\$233	\$168,018	1.38
Mukilteo	\$4,543,710	20,540	28.00	\$221	\$162,275	1.36
Newcastle	\$1,819,209	10,850	9.02	\$168	\$201,686	0.83
Normandy Park	\$1,737,372	6,375	10.00	\$273	\$173,737	1.57
North Bend	\$1,566,887	6,280	8.03	\$250	\$195,129	1.28
Puyallup	\$15,002,868	38,670	57.00	\$388	\$263,208	1.47
Redmond	\$21,958,618	57,700	86.00	\$381	\$255,333	1.49
Renton	\$24,828,634	97,130	120.00	\$256	\$206,905	1.24
Sammamish	\$5,022,332	49,260	25.06	\$102	\$200,412	0.51
SeaTac	\$9,289,524	27,620	42.61	\$336	\$218,013	1.54
Seattle	\$288,667,732	640,500	1,361.00	\$451	\$212,100	2.12
Shoreline	\$10,992,727	53,990	52.58	\$204	\$209,067	0.97
Skykomish	\$28,154	200	0.13	\$141	\$216,569	0.65
Snoqualmie	\$3,567,482	12,130	16.00	\$294	\$222,968	1.32
Sumner	\$4,014,022	9,545	19.00	\$421	\$211,264	1.99
Tukwila	\$15,905,234	19,210	76.00	\$828	\$209,279	3.96
University Place	\$3,367,056	31,420	16.00	\$107	\$210,441	0.51
Woodinville	\$2,825,951	11,240	13.60	\$251	\$207,791	1.21
Yarrow Point	\$385,820	1,015	2.00	\$380	\$192,910	1.97
Partner City Averages (weighted)				\$193	\$208,813	0.92
Non-Partner City Averages (weighted)				\$340	\$204,454	2.21

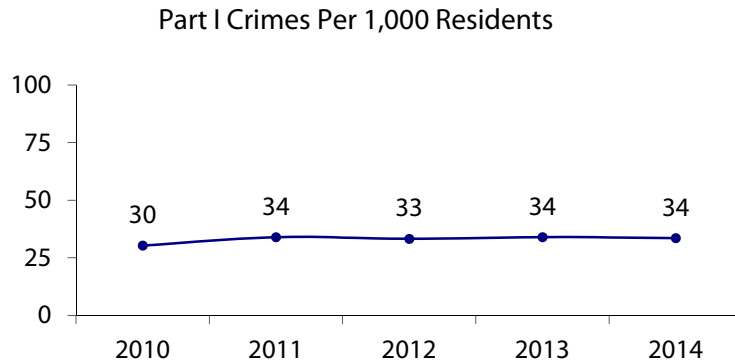
Data sources:



1. Budgets found on city websites or via city finance personnel. Population is from OFM.

Shoreline's Crime Rate

The Crime Rate is a calculation of the number of Part I Crimes divided by population in thousands. Part I Crimes is a category of crimes established by the Federal Bureau of Investigation (FBI). It includes criminal homicide, forcible rape, robbery, aggravated assault, burglary, larceny-theft, motor vehicle theft, and arson.



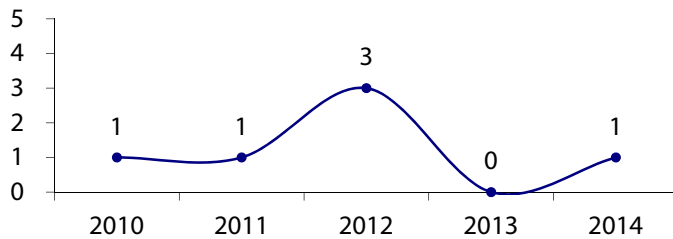
Source: Police Services Data



Part I Violent Crimes against People

Part I Crimes include crimes categorized as “violent crimes” or “crimes against people.” The following are Shoreline’s Part I Violent Crimes.

Homicide

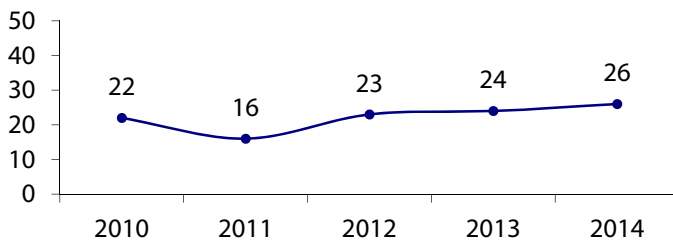


Source for all below: Police Services Data

Homicide

The willful killing of one human being by another. Includes murder and non-negligent manslaughter, justifiable homicide, and manslaughter by negligence.

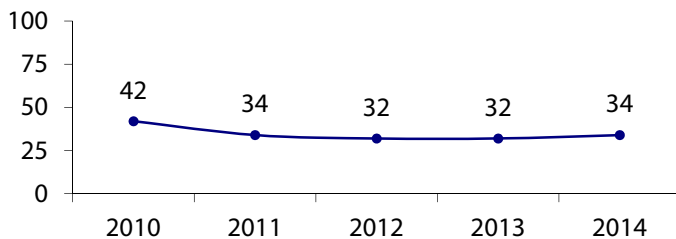
Rape



Rape

Rapes by force and attempts or assaults to rape, regardless of the age of the victim, are included in this count. Statutory offenses (no force used—victim under age of consent) are excluded.

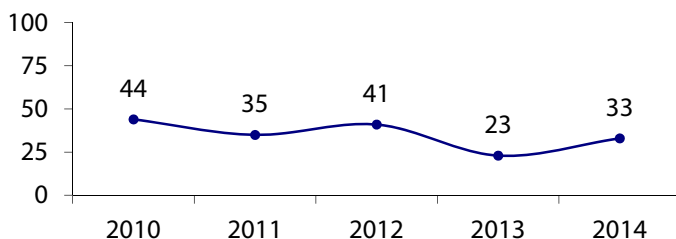
Aggravated Assault



Aggravated Assault

Aggravated assault is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Robbery



Robbery

Robbery is the taking or attempting to take anything of value from the care, custody, or control of a person by force, threat of force, violence, or by putting the victim in fear.

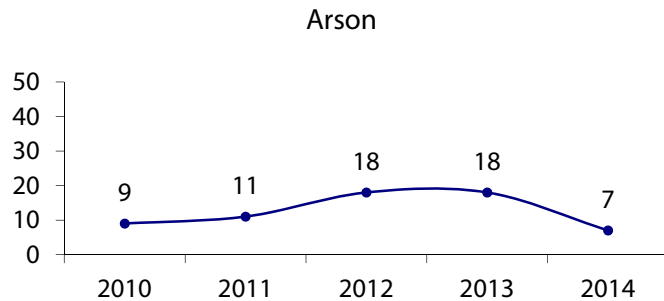


Part I Non-Violent Crimes against Property

The second group of Part I Crimes is known as “non-violent crimes,” “crimes against property,” or “property crimes.” The following are Shoreline’s Part I Crimes against Property. Information about vehicle theft, also included in this category, can be found with traffic and automobile incident information.

Arson

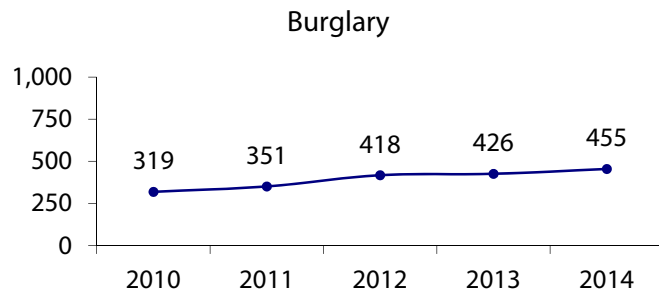
Arson is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another.



Source for all below: Police Services Data

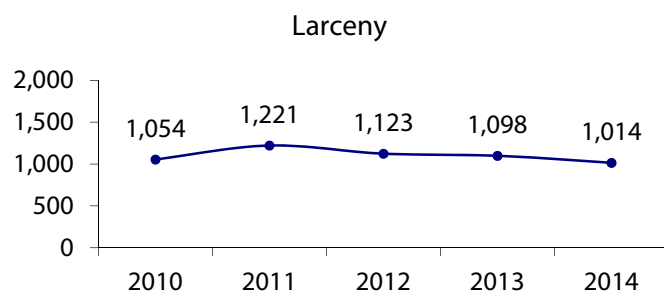
Burglary (breaking or entering)

Burglary is the unlawful entry of a commercial or residential structure with the intent to commit a crime. Attempted forcible entry is included.



Larceny (except vehicles)

Larceny is the unlawful taking, carrying, leading, or riding away of property of any value amount from the possession or constructive possession of another. Examples are thefts of bicycles, motor vehicle parts and accessories, shoplifting, pocket-picking, or the stealing of any property or article that is not taken by force and violence or by fraud. Attempted larcenies are included. Embezzlement, forgery, check fraud, and like crimes are excluded.

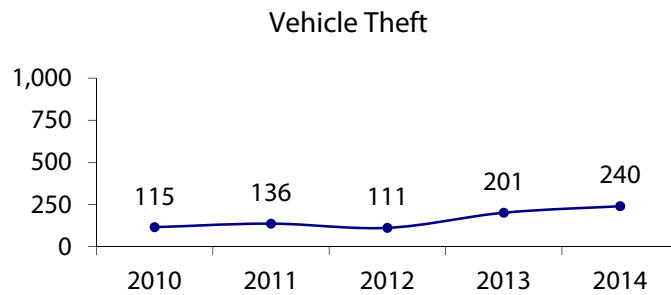


Traffic and Automobile Incident Information

Vehicle Theft

Vehicle theft is included in Part I Crimes against Property. It is the theft or attempted theft of a motor vehicle, which is defined as being self-propelled and running on a land surface and not on rails.

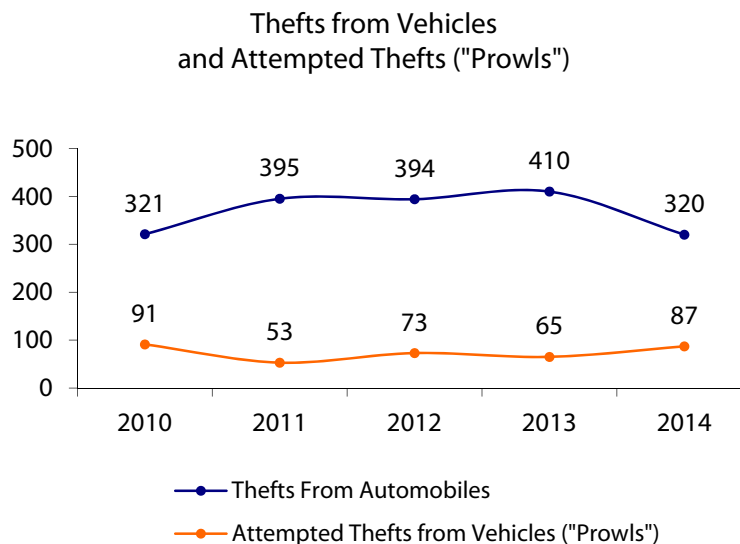
Motorboats, construction equipment, airplanes, and farming equipment are specifically excluded from this category.



Source: Police Services Data

Thefts and Attempted Thefts ("Prowls") from Automobiles

A theft or attempted theft ("prowl") from an automobile is the act or attempted act of taking something from the inside of an automobile.



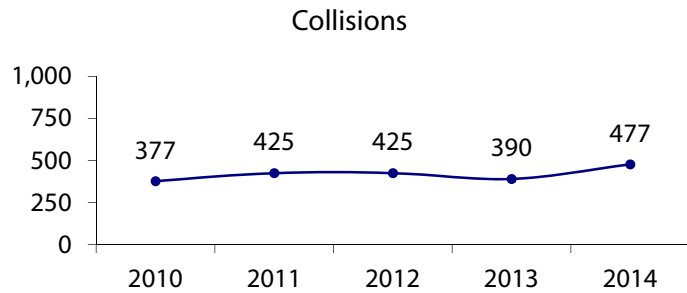
Source: Police Services Data and CAD System



Shoreline Police Department Traffic Programs

Traffic Collisions

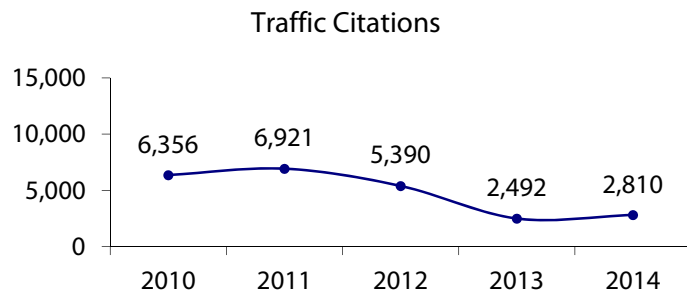
Collision information includes reports for injury, non-injury, and fatality vehicle collisions. Driving under the influence (DUI) collisions and hit-and-runs are excluded from this category.



Source: Police Services Data

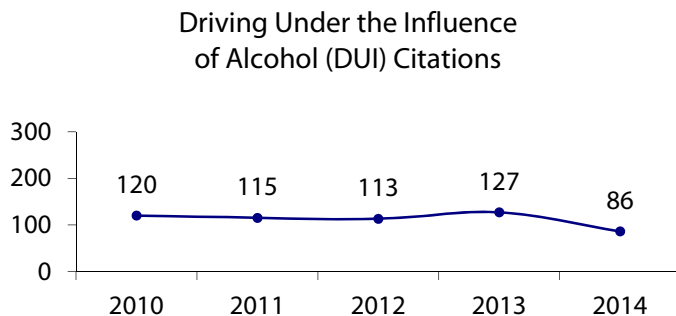
Traffic Citations

Traffic citations include reports of all moving/hazardous violations (such as all accidents, driving under the influence, speeding, and reckless driving), and non-moving compliance violations (such as defective equipment and parking violations).



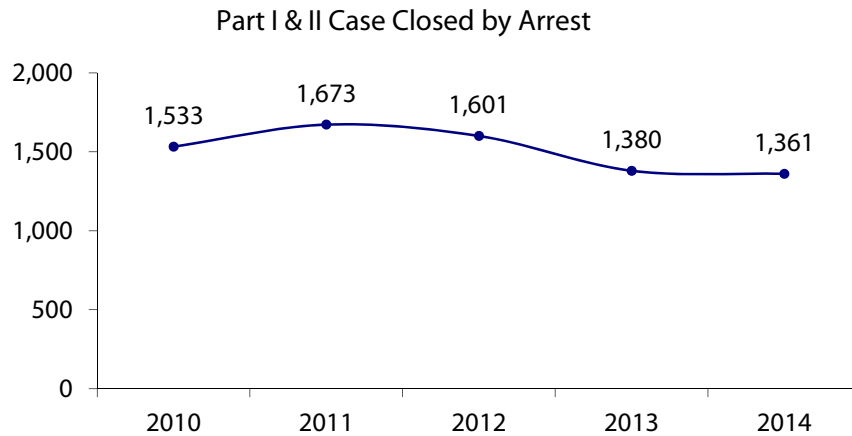
DUI Citations

Driving under the influence of alcohol citations are included in the above count for traffic citations, but are broken out here to show trends.



Part I & II Cases Closed by Arrest

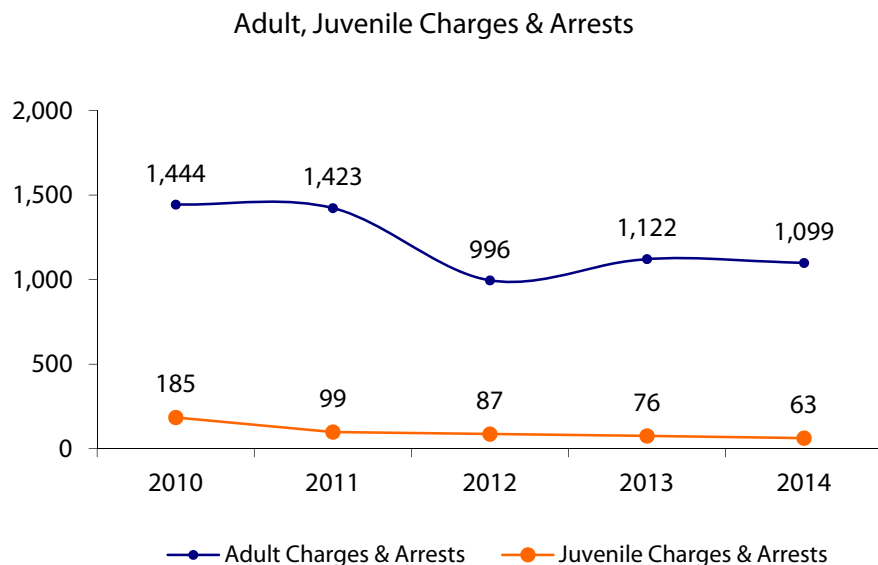
The cases below represent incidents where an officer or detective has recommended that the King County Prosecutor’s Office file criminal charges against the case suspect. These criminal charges may result in an arrest or another form of punitive action, such as a citation. A prosecuting attorney is solely responsible for the decision to formally file charges and prosecute defendants.



Source: KCSO RPIS Unit

Adult and Juvenile Charges and Arrests

One or more charges can result from a single arrest. Charges also can be filed when probable cause exists against a person who may not have been arrested. The following are the total number of felony and misdemeanor charges and arrests by adult and juvenile status.



Source: Police Services Data

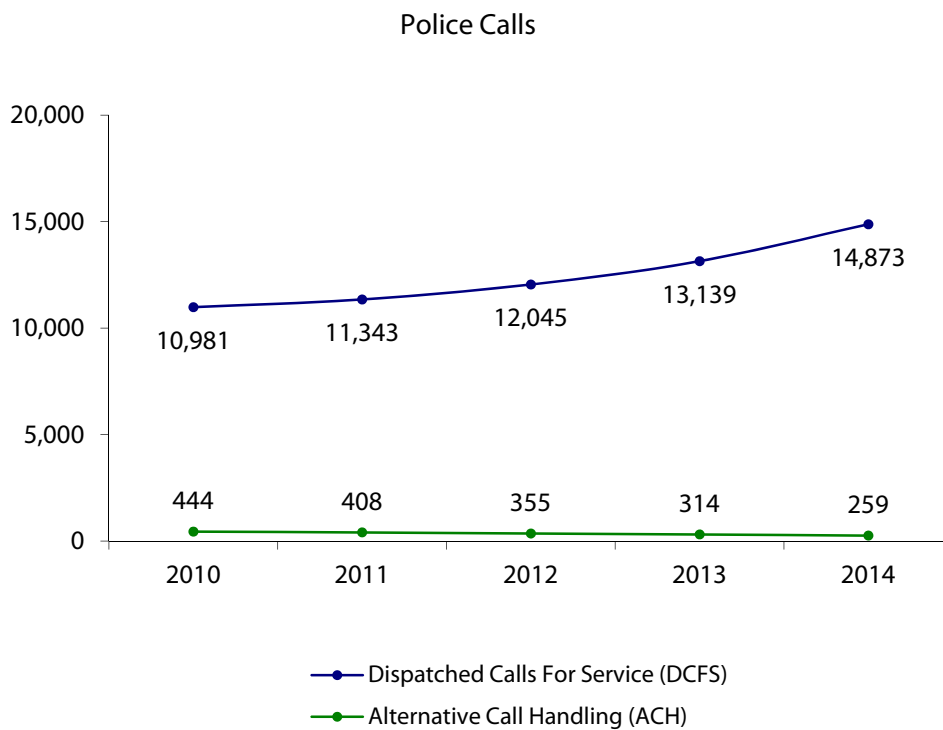


Calls for Police Assistance

The public receives police assistance in a variety of ways. Residents can call the Emergency 911 Communications Center to have one or more officers dispatched to the field, called a “dispatched call for service.”

In addition to dispatched calls for service, 911 center operators can take certain types of reports over the phone through alternative call handling (ACH). This allows police officers more time to respond to those who need an officer present at the location of their incident.

Following are the numbers of dispatched calls for service (DCFS) and alternative call handling (ACH) incidents reported.



Source: Police Services Data and CAD

Response Times to High Priority Calls

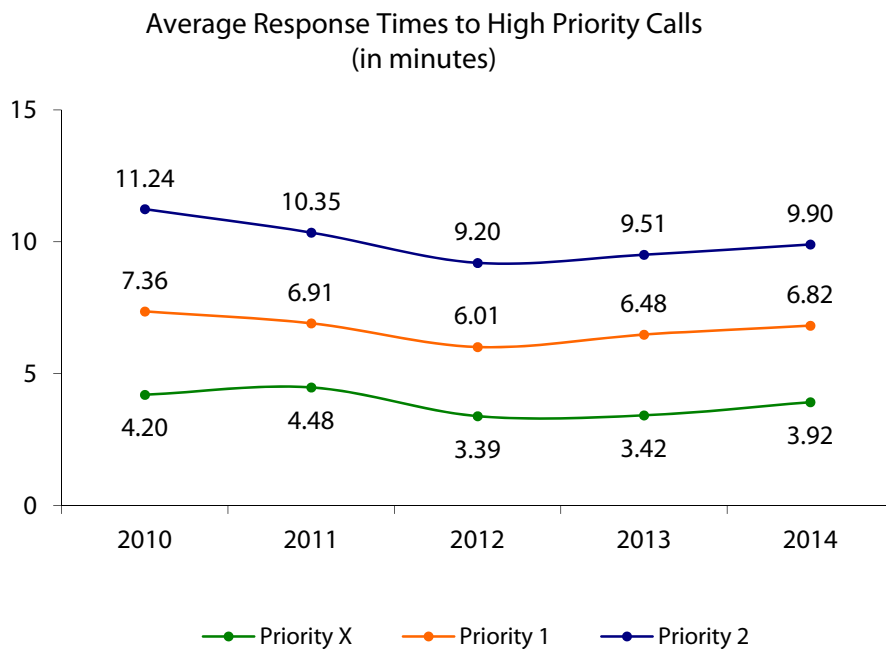
When calls for police assistance are received by the Emergency 911 Communications Center, they are entered into the Computer Aided Dispatch (CAD) system and given a “priority” based on the criteria described below. If the call receiver is in doubt as to the appropriate priority, the call is assigned the higher of the two priority designators in question.

“Priority X” designates critical dispatches. These are incidents that pose an obvious danger to the life of an officer or citizen. It is used for felony crimes in-progress where the possibility of confrontation between a victim and suspect exists. Examples include shootings, stabbings, robberies or burglaries.

“Priority 1” designates immediate dispatches. These are calls that require immediate police action. Examples include silent alarms, injury traffic accidents, in-progress crimes or crimes so recent that the suspect may still be in the immediate area.

“Priority 2” designates prompt dispatches. These are calls that could escalate to a more serious degree if not policed quickly. Examples include verbal disturbances and blocking traffic accidents.

Following are the City of Shoreline’s Police response times for the above priority calls. Response times include all time from the receipt of a phone call to the moment an officer arrives at the location of the incident.



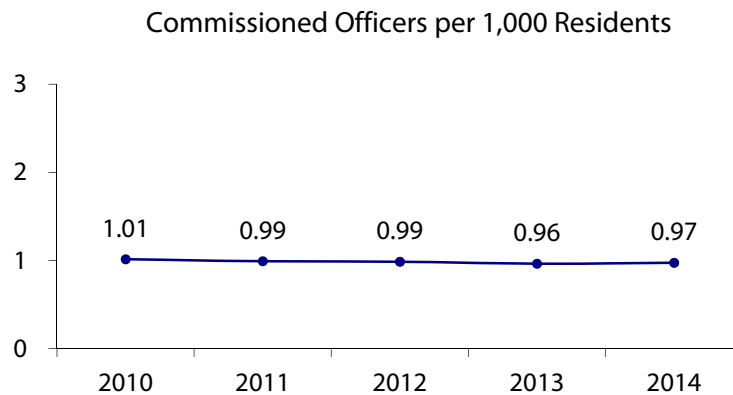
Source: Police Services Data



Computer Aided Dispatch (CAD): A computerized communication system used by emergency response agencies for dispatching and tracking calls for emergency assistance.

Commissioned Officers per 1,000 Residents

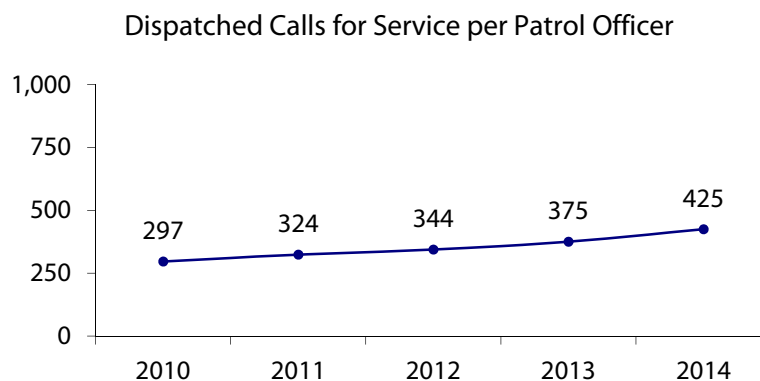
Commissioned officers per 1,000 residents shows how many commissioned police officers are employed by Shoreline for every 1,000 residents. The total number of commissioned officers includes full-time dedicated officers, plus officers who work in supervisory or other non-patrol related positions, as well as, officers that work in specialty units that are on-call for the city. Although the number of Shoreline's dedicated officers may stay the same from year to year, the number of officers that respond to calls for service can change with the city's needs. Therefore, the number of total commissioned officers can increase or decrease depending on Shoreline's service needs from year to year.



Source: KCSO Contracts Unit

Dispatched Calls for Service (DCFS) per Patrol Officer

Dispatched calls for service (DCFS) per patrol officer is the average number of dispatched calls one patrol officer responds to within a year. This number uses only dispatched calls Shoreline pays for and does not include the number of responses an officer initiates (such as, witnessing and responding to traffic violations, called "on views"). Also, the numbers below are *patrol only* and exclude non-patrol commissioned officers (such as, supervisors or special duty officers/detectives).



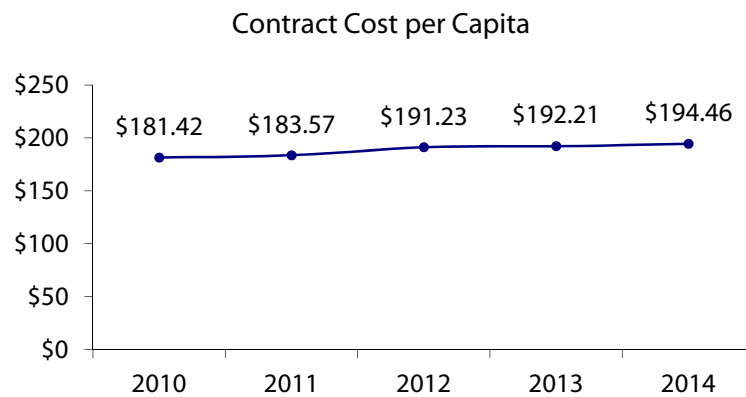
Source: KCSO Contracts Unit

Costs of Police Services per Capita

The City of Shoreline contracts with the King County Sheriff's Office (KCSO) for police services. Among other benefits, contracting for services from a larger law enforcement agency allows for cost savings through "economies of scale." Specific economies of scale provided through the contract with KCSO include:

- Mutual aid agreements with other law enforcement agencies in Washington State
- A large pool of officers if back-up help as necessary
- Coverage if city officers are away
- Expertise of specialized units to assist officers
- Experienced officers to select from for city staffing
- Cost sharing throughout the department to keep city costs down

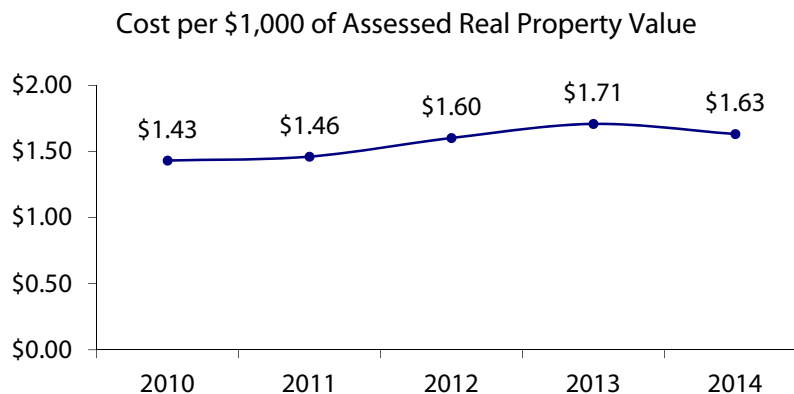
Costs for police services vary depending on a city's resources and the level and type of police services the community wants. The City of Shoreline may have additional funds or expenditures for special projects or programs as part of the city's law enforcement budget. These additional costs are not reflected in the contract cost per capita which shows the contract cost for police services divided by Shoreline's population.



Source: KCSO Contracts Unit

Cost per \$1,000 of Assessed Real Property Value

Cost per \$1,000 of assessed real property value shows Shoreline's contract cost in relationship to the property values of Shoreline.



Source: King County Assessor's Office



City of Shoreline **Police Service Data** 2014



CRIME SUMMARY	1-Q	2-Q	3-Q	4-Q	YTD
TOTAL PART 1 OFFENSES	473	504	431	402	1810
TOTAL PART 2 OFFENSES	551	582	534	508	2175
Officers Assaulted	0	1	1	1	3
Total Domestic Violence Offenses	54	84	81	69	288
Gang Incidents	13	10	5	13	41
Total Adult Arrests w/Homicides	291	283	290	235	1099

AUTO RECOVERIES	1-Q	2-Q	3-Q	4-Q	YTD
Inside / Inside	15	32	19	18	84
Outside / Inside	38	56	49	35	178

PART 1 Cases Closed/Cleared					
for the following offenses:	1-Q	2-Q	3-Q	4-Q	YTD
Homicide	0	1	0	0	1
Rape (including attempt)	0	0	0	0	0
Robbery	2	2	1	1	6
Aggravated Assault	4	6	6	1	17
Commercial Burglary	0	2	2	3	7
Residential Burglary	6	3	2	2	13
Larceny +250	12	17	6	14	49
Larceny 0-250	67	35	40	30	172
Arson	0	0	0	0	0
TOTAL	91	66	57	51	265

PART 2 Cases Closed/Cleared					
for the following offenses:	1-Q	2-Q	3-Q	4-Q	YTD
Assault 4th Degree	36	36	34	35	141
Narcotics	20	32	19	29	100
Check Frauds	1	6	4	4	15
TOTAL	57	74	57	68	256

PART 1 OFFENSES	1-Q	2-Q	3-Q	4-Q	YTD	
Assault, Hands	4	7	7	2	20	
Assault, Knife	0	1	2	0	3	
Assault, Firearm	2	2	1	0	5	
Assault, ODW	1	2	0	3	6	34 Assaults
HOMICIDE	0	1	0	0	1	
Robbery, Bank	0	0	2	0	2	
Robbery, Chain Store	4	4	3	0	11	
Robbery, Commercial	0	0	0	0	0	
Robbery, Gas Station	0	0	0	1	1	
Robbery, Highway	2	3	2	3	10	
Robbery, Miscellaneous	2	0	1	3	6	
Robbery, Residence	0	1	0	1	2	
Robbery, Carjack	0	0	1	0	1	33 Robberies
Attempted Rape	0	0	0	0	0	
Rape	4	9	1	6	20	
Child Rape	3	1	1	1	6	26 Rapes
Comm Burglary, FE	15	14	17	10	56	
Comm Burglary, NF	2	5	5	4	16	
Comm Burglary, ATT	2	2	5	2	11	83 C Burgs
Residential Burglary, FE	40	63	46	57	206	
Residential Burglary, NF	30	35	34	33	132	
Residential Burglary, ATT	9	10	5	10	34	372 R Burgs
Larceny, +250	113	104	95	89	401	402 L+Boats
Larceny, 0-250	189	155	140	128	612	
Vehicle Theft	48	81	61	46	236	240 Veh Thefts
Truck-Bus Theft	0	0	0	0	0	
Other Vehicle Theft	1	2	0	1	4	
Theft Boat/RV	0	0	1	0	1	
Arson Confirmed	2	2	1	2	7	
TOTAL PART 1 OFFENSES	473	504	431	402	1810	

PART 2 OFFENSES	1-Q	2-Q	3-Q	4-Q	YTD
Assault 4th Degree	50	41	60	51	202
Total Sex Offenses	18	30	15	15	78
Family/Juvenile Offenses	45	38	35	45	163
Forgery/Fraud Offenses	93	97	52	61	303
Commercial Vice	3	3	12	1	19
Gambling, Other	0	0	0	0	0
Kidnapping	0	1	1	0	2
Weapons	6	2	4	5	17
All Other	101	111	142	106	460
Viol Crt Order (misd)	14	21	21	11	67
Viol Crt Order (felony)	1	2	3	2	8
HATE CRIMES	0	0	1	0	1
Stolen Property	0	0	2	0	2
Trespass	66	72	70	73	281
Vandalism	109	108	74	78	369
Disorderly Conduct	1	1	1	1	4
Liquor Violation	2	3	3	5	13
D U I	22	20	19	25	86
HEROIN, etc	10	11	11	16	48
SYNTHETIC NARCOTICS	9	15	4	8	36
OTHER NARCOTICS	0	0	0	0	0
MARIJUANA	1	6	4	5	16
TOTAL PART 2 OFFENSES	551	582	534	508	2175

Dispatched Calls					
for Service	1-Q	2-Q	3-Q	4-Q	YTD
A1	265	343	364	292	1264
A2	528	580	641	535	2284
A3	800	912	1059	831	3602
A4	575	692	755	604	2626
A5	545	716	785	653	2699
A6	515	603	714	566	2398
TOTAL DCFS	3228	3846	4318	3481	14873

LARCENY OFFENSES	1-Q	2-Q	3-Q	4-Q	YTD
Gas	0	0	0	0	0
APA	8	6	1	5	20
Bike	3	13	19	7	42
COMD	0	0	0	0	0
NSC	28	31	30	21	110
P/P	3	4	4	3	14
P/S	31	2	1	1	35
S/L	112	65	64	74	315
TFA	86	90	72	72	320
TFB	31	48	44	34	157
TOTAL	302	259	235	217	1013

ARRESTS					
Juvenile Arrests	1-Q	2-Q	3-Q	4-Q	YTD
Felony	4	2	2	3	11
Misdemeanor	10	16	9	17	52
Homicide <fr MCU	0	0	0	0	0
JUVENILE ARREST TOTAL	14	18	11	20	63
Adult Arrests	1-Q	2-Q	3-Q	4-Q	YTD
Felony	40	39	35	27	141
Misdemeanor	251	243	255	208	957
Homicide <fr MCU	0	1	0	0	1
ADULT ARREST TOTAL	291	283	290	235	1099
Grand Total Arrests	305	301	301	255	1162

JUVENILE FEL. ARRESTS	1-Q	2-Q	3-Q	4-Q	YTD
Aggravated Assault	1	0	1	0	2
Arson	0	0	0	0	0
Burglary	0	0	0	0	0
Counterfeiting / Forgery	0	0	0	0	0
Disorderly Conduct	0	0	0	0	0
D U I	0	0	0	0	0
Embezzlement	0	0	0	0	0
Forcible Rape	1	0	0	0	1
Fraud	0	0	0	0	0
Gambling, Other	0	0	0	0	0
Larceny	0	0	0	0	0
Liquor Violation	0	0	0	0	0
Marijuana	0	0	0	0	0
Narcotics / Drug Violation	1	0	1	1	3
Other (except Traffic)	0	1	0	0	1
Other (Traffic Violations)	0	0	0	0	0
Prostitution - VICE	0	0	0	0	0
Robbery	0	1	0	2	3
Sex Offense (No Rape)	0	0	0	0	0
Simple Assault	0	0	0	0	0
Stolen Property	0	0	0	0	0
Vandalism	1	0	0	0	1
Vehicle Theft	0	0	0	0	0
Weapons Violations	0	0	0	0	0
TOTAL	4	2	2	3	11

JUVENILE MISD ARRESTS	1-Q	2-Q	3-Q	4-Q	YTD
Aggravated Assault	0	0	0	0	0
ARSON	0	0	0	0	0
Burglary	0	0	0	0	0
Counterfeiting / Forgery	0	0	0	0	0
Disorderly Conduct	0	0	0	0	0
D U I	0	2	0	0	2
Embezzlement	0	0	0	0	0
Forcible Rape	0	0	0	0	0
Fraud	0	0	0	0	0
Gambling, Other	0	0	0	0	0
Larceny	3	0	1	6	10
Liquor Violation	0	3	0	2	5
Marijuana	0	0	0	1	1
Narcotics / Drug Violation	1	1	0	0	2
Other (except Traffic)	0	1	0	0	1
Other (Traffic Violations)	0	1	0	0	1
Prostitution - VICE	0	0	1	0	1
Robbery	0	0	0	0	0
Sex Offense (No Rape)	0	0	0	0	0
Simple Assault	5	7	4	5	21
Stolen Property	0	0	0	0	0
Vandalism	1	1	1	3	6
Vehicle Theft	0	0	0	0	0
Weapons Violations	0	0	2	0	2
TOTAL	10	16	9	17	52

ADULT FELONY ARRESTS	1-Q	2-Q	3-Q	4-Q	YTD
Aggravated Assault	2	5	6	1	14
ARSON	0	0	0	0	0
Burglary	7	6	6	1	20
Counterfeiting / Forgery	0	0	0	1	1
Disorderly Conduct	0	0	0	0	0
D U I	0	0	0	0	0
Embezzlement	0	0	0	0	0
Forcible Rape	0	0	0	0	0
Fraud	0	1	0	1	2
Gambling, Other	0	0	0	0	0
Larceny	2	2	1	3	8
Liquor Violation	0	0	0	0	0
Marijuana	0	0	0	0	0
Narcotics / Drug Violation	9	11	6	8	34
Other (except Traffic)	4	2	1	2	9
Other (Traffic Violations)	0	2	2	2	6
Prostitution - VICE	0	0	0	0	0
Robbery	3	3	2	1	9
Sex Offense (No Rape)	0	0	1	0	1
Simple Assault	0	0	0	0	0
Stolen Property	6	0	0	1	7
Vandalism	2	0	0	0	2
Vehicle Theft	3	7	8	6	24
Weapons Violations	2	0	2	0	4
TOTAL	40	39	35	27	141

ADULT MISD ARRESTS	1-Q	2-Q	3-Q	4-Q	YTD
Aggravated Assault	0	0	0	0	0
Arson	0	0	0	0	0
Burglary	0	0	0	0	0
Counterfeiting / Forgery	0	0	0	0	0
Disorderly Conduct	1	1	0	2	4
D U I	24	15	18	22	79
Embezzlement	0	1	0	0	1
Forcible Rape	0	0	0	0	0
Fraud	0	0	0	0	0
Gambling, Other	0	0	0	0	0
Larceny	78	62	50	36	226
Liquor Violation	1	6	6	0	13
Marijuana	0	0	1	0	1
Narcotics / Drug Violation	2	6	6	3	17
Other (except Traffic)	18	30	32	22	102
Other (Traffic Violations)	79	80	97	83	339
Prostitution - VICE	1	0	1	0	2
Robbery	0	0	0	0	0
Sex Offense (No Rape)	0	0	1	0	1
Simple Assault	33	31	34	31	129
Stolen Property	1	1	2	1	5
Vandalism	9	8	5	8	30
Vehicle Theft	0	1	0	0	1
Weapons Violations	4	1	2	0	7
TOTAL	251	243	255	208	957

- 5.19 Prior to commencement of discussion of a quasi-judicial item, the Chair will ask if any Councilmember has a conflict of interest or Appearance of Fairness Doctrine concern which could prohibit the Councilmember from participating in the decision-making process. If it is deemed by the Councilmember, in consultation with the City Attorney, that it is warranted, the Councilmember should step down and not participate in the Council discussion or vote on the matter. The Councilmember shall leave the Council Chambers while the matter is under consideration.
- 5.20 Council meetings shall adjourn no later than 10:00 p.m. The adjournment time established thereunder may be extended to a later time certain upon approval of a motion by a majority of the Council. Any Councilmember may call for a "Point of Order" to review agenda priorities.
- 5.21 The City Clerk or an authorized Deputy City Clerk shall attend all Council meetings. If the Clerk and the Deputy Clerk are absent from any Council meeting, the City Manager shall appoint a Clerk Pro Tempore. The minutes of the proceedings of the Council shall be kept by the City Clerk and shall constitute the official record of the Council.
- 5.22 Any City officer or employee shall have the duty when requested by the Council to attend Council Meetings and shall remain for such time as the Council may direct.

Section 6. Public Testimony.

6.1 Business Meetings.

- A. Members of the public may address the City Council at the beginning of any Business Meeting under "Public Comment." During the "Public Comment" portion of the meeting, individuals may speak to agenda items or any other topic except those scheduled for a public hearing. Individuals may speak for three minutes or less, depending on the number of people wishing to speak. If more than 10 people are signed up to speak each speaker will be allocated two minutes. When representing the official position of a State registered non-profit organization or agency or a City-recognized organization, a speaker will be given five minutes and it will be recorded as the official position of that organization. Each organization shall have only one, five-minute presentation. The total public comment period under Agenda Item 5 (Public Comment) will be no more than 30 minutes. Individuals will be required to sign up prior to the start of the Public Comment period. Individuals wishing to speak to agenda items will be called to speak first, generally in the order in which they have signed. If time remains, the Presiding Officer will call individuals wishing to speak to topics not listed on the agenda generally in the order in which they have signed. If time is available, the Presiding Officer may call for additional

unsigned speakers. During election season, which starts when a candidate officially files their candidacy with the State or a county election office and runs through the election, no person may use public comment to promote or oppose any candidate for public office.

- B. If during a Business Meeting an Action Item is before the Council for the first time and is not part of the consent agenda, public comment for that item will follow the staff report but precede Council review. Individuals may speak for three minutes or less, depending on the number of people wishing to speak. If more than 10 people are signed up to speak each speaker will be allocated two (2) minutes. When representing the official position of a State registered non-profit organization or agency or a City-recognized organization, a speaker will be given five (5) minutes and it will be recorded as the official position of that organization. Each organization shall have only one, five-minute presentation. The total public comment period for the agenda item will be no more than 30 minutes.
- 6.2 When large numbers of people are signed up to speak on the same topic, the Mayor may request that the group(s) select a limited number of speakers to cover their view and then ask all those who agree with that position to stand at the conclusion of each presentation.
 - 6.3 Public testimony authorized in Sections 6.1 and 6.2 may not include comments or information on any quasi-judicial matter pending before the City Council, or on any topic for which Council has closed the public record.
 - 6.4 No person shall be allowed to address the Council while it is in session without the recognition of the Presiding Officer.
 - 6.5 Persons testifying shall identify themselves for the record as to name, city of residence and any organization represented.
 - 6.6 An instruction notice for speakers will be available at the meeting. Speakers will be advised by the Presiding Officer that their testimony is being recorded.
 - 6.7 The following rules shall be observed during any Public Hearing:
 - A. Individuals will be allowed three minutes to speak. When representing the official position of a State registered non-profit organization or agency or a City-recognized organization, a speaker will be given five minutes, and it will be recorded as the official position of that organization. Each organization shall have only one five (5) minute presentation.
 - B. The Presiding Officer may allow additional time for receipt of written testimony when needed.

- C. The Clerk shall be the timekeeper. Representatives of a group or organization who have not registered with the City or State prior to a meeting may request the additional two minutes if they provide the names of their board members, mission of the organization, and the action which authorizes them to speak for the organization.
 - D. Prior to closing the hearing the Mayor or Deputy Mayor shall inquire if there are any additional speakers other than those that have signed up and previously spoken, and if there are they shall be allowed to testify.
- 6.8 Time cannot be donated by one speaker to another.
- 6.9 Printed forms shall be made available at all Council Meetings to allow for written testimony to Council.

Section 7. Motions.

- 7.1 Unless otherwise provided for by statute, ordinance, resolution, or these Rules of Procedure, all votes shall be taken by voice, except that at the request of any Councilmember, a random roll call vote shall be taken by the City Clerk.
- 7.2 Prior to discussion of an Action Item, a Councilmember should make a motion, which is seconded by another Councilmember, on the topic under discussion. If the motion is not seconded, it dies. Some motions do not require a second: nominations, withdrawal of a motion, request for a roll call vote, and point of order.
- 7.3 In case of a tie vote on any motion, the motion shall be considered lost.
- 7.4 Motions shall be clear and concise and not include arguments for the motion.
- 7.5 After a motion has been made and seconded, Councilmembers may discuss their opinions on the issue prior to the vote. If they wish to do so, they may state why they will vote for or against the motion.
- 7.6 When the Council concurs or agrees with an item that does not require a formal motion, the Mayor will summarize the Council's consensus at the conclusion of the discussion.
- 7.7 A motion may be withdrawn by the maker of the motion, at any time, without the consent of the Council.
- 7.8 A motion to table is nondebatable. It requires a majority to pass. If the motion to table prevails, the matter may be "taken from the table" only by adding it to the agenda of a future meeting, at which time discussion can continue. If an item is tabled, it cannot be reconsidered at the same meeting.