



January 22, 2016

**SHORELINE  
CITY COUNCIL**

Chris Roberts  
Mayor

Shari Winstead  
Deputy Mayor

Will Hall

Doris McConnell

Keith A. McGlashan

Jesse Salomon

Keith Scully

Mr. Thomas E. Healy, Contract Manager  
DSHS/Consolidated Institutional Business Services  
9601 Steilacoom Blvd SW  
Lakewood, WA 98498-7213

Mr. Jeff A. Flesner, Acting Superintendent  
Fircrest Residential Rehabilitation  
15230 15th Ave NE  
Shoreline, WA 98155

RE: Interlocal Agreement – Police Protection and Patrol Services

Dear Mr. Healy and Mr. Flesner:

As you are aware the City of Shoreline and the Department of Social and Health Services executed an agreement in July 2015, which provided that the City would assign a commissioned police officer to services at Fircrest School for approximately 20 hours a week, fifty percent of the officer's total weekly hours. In order to provide these services it required that the City hire an additional police officer with the understanding that the funding for the officer would be allocated 50% from the City's budget and 50% from the Fircrest contract.

On October 1, 2015, we notified Fircrest that an officer had been selected to fill this new position. On October 14 we received notice from Fircrest that there was some questions from their union about the services and that a meeting would take place between Fircrest and the union to address those questions. We checked in again at the end of November on the status and were informed that the meetings had yet to occur, but that it would be happening before the end of 2015. As of this letter we have not received an update. At the same time the City has been paying for the new officer.

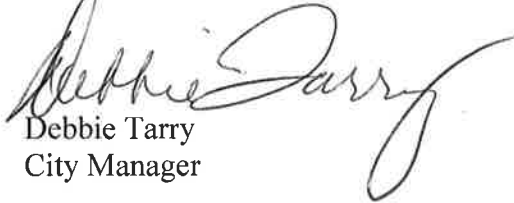
Given the delay in Fircrest moving forward with the agreed upon services we find ourselves paying 100% of the cost and the City's budget will not support this. As such, I cannot continue to carry this position if Fircrest is not going to move forward with the contract. Obviously the City is very interested in providing the additional services to Fircrest that were originally requested and want to support the important services that they provide to our community, but I must also manage the City's budget.

Given the current status, I either need to start billing Fircrest/DSHS for 50% of the cost of the officer or we will need to eliminate the position. Given that we have

been waiting four months on a resolution to this matter, I am requesting that we receive an answer by February 1, 2016 on whether Fircrest will be going forward with the executed Interlocal Agreement or whether this agreement should be terminated, which requires 30 days notice. The Agreement provides that DSHS shall pay for performance rendered or costs incurred in accordance with the terms of the agreement (Section 21.c).

I am glad to discuss this with you and look forward to resolving this issue.

Sincerely,



Debbie Tarry  
City Manager

CC: Shawn Ledford, Chief of Police  
Sara Lane, Administrative Services Director