



*STATE OF WASHINGTON*  
**DEPARTMENT OF SOCIAL AND HEALTH SERVICES**  
Consolidated Institutional Business Services  
9601 Steilacoom Blvd. SW  
Lakewood, WA 98498-7213

February 1, 2016

**SUBJECT:** Termination for Convenience 1564-39845  
Police Protection and Patrol Services

Dear Debbie Tarry, City Manager

As indicated in my January 27, 2015 email to you and Chief Ledford, it is unfortunate that forces outside of our contract have prevented performance of our agreement. Therefore, in accordance with Clause 21.b., entitled **Termination for Convenience** of the subject contract, DSHS/Fircrest RHC is terminating your contract for convenience effective February 22, 2016.

If you have any questions or concerns about this contract, please do not hesitate to contact me at (253) 756-2784.

Sincerely,

A handwritten signature in cursive script that reads "Thomas E. Healy".

Thomas E. Healy, Contracts Manager  
DSHS/Consolidated Institutional Business Services (CIBS)  
9601 Steilacoom Blvd SW  
Lakewood, WA 98498-7213

cc: Jeff Flesner, Acting Superintendent, Fircrest  
Cherilyn Tate, Accounting Supervisor, CIBS

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