

Memorandum

DATE: August 27, 2009

TO: Shoreline Planning Commission

FROM: Joseph W. Tovar, FAICP, Director of Planning and Development Services

RE: Preparing for the September 14 joint meeting with the City Council

Chair Will Hall and Vice-Chair Michelle Wagner are scheduled to meet with Mayor Ryu and Deputy Mayor Scott this Friday to discuss the agenda for the upcoming joint meeting of the Planning Commission and City Council. They will provide their own follow up report to the Commission at next week's meeting (or sooner via PLANCOM if they wish). Per our discussion at last meeting, there are two items that we know will be on the joint meeting agenda: (1) Council Goal 10, as it pertains to the 2009-2010 Planning Work Program and (2) the specific details of the 2009-2010 Planning Work Program.

Council Goal 10 reads "Provide enhanced opportunities for effective citizen communication and engagement." At our last meeting, we talked about how to expand the opportunities for alerting the public to the items on the Planning Work Program. For example, mention was made of more regular and prominent use of *Currents*, more frequent and active appearances at the Council of Neighborhoods, broadened use of the City's website, and open houses/town hall forums where appropriate. An illustration of how all these methods might be used is the upcomingTown Center Subarea Plan work item. We will make use of all these methods, leading to the scheduled October 29 Open House.

The staff suggests that we send out in the packet for the joint meeting a copy of the draft 2009-2010 Planning Work Program. (An updated copy is attached to this memo). At the joint meeting the staff can give a verbal explanation of the items on the Work Program, the rationale for their sequencing and how they will be coordinated. If the Commission agrees with the Work Program as attached, it would be helpful to have you recommend it to the Council. If you would like to discuss and recommend some revisions, it would be helpful to have that discussion at your September 3 meeting.

Attachment

1. Draft 2009/2010 Planning Work Program, dated August 25, 2009

Draft 2009/10 Planning Work Program

Legen	Commission Role					х	Staff	Role	<u> </u>			XX Council Adoption											\neg	
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Sta	2009												2010											
Item 1 Visioning Process DL	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Planning Commission Meetings	х	х	х																				ļ!	
PC Subcommittee Meetings		Х	Х																				ļ	
Joint PC/CC Meetings			Х	XX																				
Item 2 Design Review PC	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Consultant and Staff Proposal Development								х	х	х	х	х	х	х	х									
PC Review																х	х							
CC Adoption																		XX						
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Item 3 Development Code Amendments	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2nd Development Code Package SS										^	^	^^									х	х	Х	XX
Megahomes MR		Х	х	Х	х	х	х	х	Х	Х	х		XX								^	^		
Tree Regulations PC		^	^	^	_ ^	^	_ ^	_ ^	^	^	^		**											
Item 4 Permanent Development Regs and Plan																								
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Staff analysis and recommendation						Х	X	X																
PC Review							Х	Х	Х		XX													
CC Adoption											^^													ш
Item 5 Check in points for two other Major Plans	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Transportation Master Plan Update DL			х							х			х		х		х	XX						
Shoreline Master Program (regular updates) MR					х	х	х	х	х	х	х	х	х				XX							
Other Comp Plan Amendments (from last year and small new ones) SS													х	х	х	х	х	х	XX					
Item 6 Point Wells JT	Jan	Feb	Mar	Anr	May	Jun	Jul	A.1.00	Con	Oot	Nov	Doo	Jan	Feb	Mar	Anr	Mov	lun	led.	Aug	Son	Oot	Nov	Doo
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Snohomish County EIS Update		х			Α						х	х	XX										\bigcap	
Potential City Comp Plan and Development Code Amendments									<u> </u>			^	701		<u> </u>									
Item 7 Town Center Subarea Plan PC	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Staff and consultants conduct community outreach								Х	х	х	х												<u> </u>	
Staff prepares Plan & Code Amendments for Town Center										Х	х	Х	Х	х	Х								ļ!	
Plan & Code amendments heard by Planning Commission																Х	х	Х					ļ!	
Council adopts Plan and Code Amendments																			XX					

Draft 2009/10 Planning Work Program

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Item 8 SE Neighborhoods Plan and Zoning update M	R Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Staff develops background info/CAC develops Subarea Plan	х	х	х	х	х	х	х	х	х														<u> </u>	
Open House					х																		<u> </u>	
PC reviews Subarea Plan, Council Adoption/Zoning Implementation											х	х	XX										<u></u>	
Reivew Innovative Housing Reg Chgs to implement Subarea Plan										<u> </u>								х	Х	х	х	х	XX	
Item 9 Master Development Plan for Crista Campus St	S Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Submit for permit		х	х																					
Staff review			х	х	х	х	х	х	х	х	х	х												
PC Review													х	х										
CC Adoption															х	XX								
Item 10 Master Development Plan Public Health Lab S	3 Jan	Feb	Mar	Apr	May x	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Submit for permit					X	X	.,	.,	.,	<u> </u>	.,												 	
Staff review						Х	Х	Х	Х	Х	Х				.,	.,							 	
PC Review										\vdash					Х	Х	.,	XX					 	
CC Adoption																	Х	XX						
Item 11 Master Development Plan for Shoreline CC	L Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Submit for permit																		х	Х				<u> </u>	
Staff review																			х	х				
PC Review																					х	х	<u> </u>	
CC Adoption																							х	XX
PLAN UPDATES		1				ı	1	1			ı	1	ı							ı				1
Vision and Framework Goals (DL) 1				Х						<u> </u>												 	 	-
Review Introduction. Profile and Implementation text(MR) 2	:									<u> </u>			Х	Х	Х	Х							 	
Review Growth Targets and City-wide allocation scenarios (SC) 3	í								Х	Х	Х	Х	Х	Х	Х							 	 	
Review Community Design Element 4	,									<u> </u>				Х	Х	Х	Х						 	
Review Capital Facilities Element 5	i									<u> </u>							Х	Х	Х	Х			 	
Review Transportation Element (DL) 6	i									<u> </u>							Х	Х	Х	Х		ļ	 	
Review Utilities Element 7	,									<u> </u>					Х	Х	Х	Х				ļ	 	
Review Land Use Element and Future Land Use Map (SS) 8	,									<u> </u>													<u> </u>	
Review Parks, Recreation, and Open Space Element 9	·									<u> </u>											Х	Х	Х	Х
Review Housing Element 10	<u> </u>	<u> </u>								<u> </u>													<u> </u>	
Review Shoreline Master Program Element 1	1	<u> </u>								<u> </u>													<u> </u>	
Return to Review of Land Use Element and Future Land Use Map 12	2	<u> </u>								<u> </u>												igsqcut	 	
Review Economic Development Element 13	3	<u> </u>								<u> </u>													<u> </u>	
Make Final revisions to other Elements 14	4									L'													Щ.	