



Memorandum

DATE: August 27, 2009

TO: Shoreline Planning Commission

FROM: Joseph W. Tovar, FAICP, Director of Planning and Development Services

RE: Preparing for the September 14 joint meeting with the City Council

Chair Will Hall and Vice-Chair Michelle Wagner are scheduled to meet with Mayor Ryu and Deputy Mayor Scott this Friday to discuss the agenda for the upcoming joint meeting of the Planning Commission and City Council. They will provide their own follow up report to the Commission at next week's meeting (or sooner via PLANCOM if they wish). Per our discussion at last meeting, there are two items that we know will be on the joint meeting agenda: (1) Council Goal 10, as it pertains to the 2009-2010 Planning Work Program and (2) the specific details of the 2009-2010 Planning Work Program.

Council Goal 10 reads "Provide enhanced opportunities for effective citizen communication and engagement." At our last meeting, we talked about how to expand the opportunities for alerting the public to the items on the Planning Work Program. For example, mention was made of more regular and prominent use of *Currents*, more frequent and active appearances at the Council of Neighborhoods, broadened use of the City's website, and open houses/town hall forums where appropriate. An illustration of how all these methods might be used is the upcoming Town Center Subarea Plan work item. We will make use of all these methods, leading to the scheduled October 29 Open House.

The staff suggests that we send out in the packet for the joint meeting a copy of the draft 2009-2010 Planning Work Program. (An updated copy is attached to this memo). At the joint meeting the staff can give a verbal explanation of the items on the Work Program, the rationale for their sequencing and how they will be coordinated. If the Commission agrees with the Work Program as attached, it would be helpful to have you recommend it to the Council. If you would like to discuss and recommend some revisions, it would be helpful to have that discussion at your September 3 meeting.

Attachment

1. Draft 2009/2010 Planning Work Program, dated August 25, 2009

Draft 2009/10 Planning Work Program

| | | | | | |
|---------------|-----------------|---|-------------------|----|-------------------------|
| Legend | Commission Role | x | Staff Role | XX | Council Adoption |
|---------------|-----------------|---|-------------------|----|-------------------------|

Revised 8/25/09

Staff

2009 →

← 2010

| | | DL | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | |
|--|--|----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|----|
| Item 1 Visioning Process | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Planning Commission Meetings | | x | x | x | | | | | | | | | | | | | | | | | | | | | | |
| | PC Subcommittee Meetings | | | x | x | | | | | | | | | | | | | | | | | | | | | | |
| | Joint PC/CC Meetings | | | | x | XX | | | | | | | | | | | | | | | | | | | | | |
| Item 2 Design Review | | PC | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Consultant and Staff Proposal Development | | | | | | | | | x | x | x | x | x | | | | | | | | | | | | | |
| | PC Review | | | | | | | | | | | | | | | | | x | x | | | | | | | | |
| | CC Adoption | | | | | | | | | | | | | | | | | | | | | | XX | | | | |
| Item 3 Development Code Amendments | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 2nd Development Code Package | SS | | | | | | | | | | x | x | XX | | | | | | | | | | | | | |
| | Megahomes | MR | | | | | | | | | | | | | | | | | | | | | | x | x | x | XX |
| | Tree Regulations | PC | | x | x | x | x | x | x | x | x | | | | XX | | | | | | | | | | | | |
| Item 4 Permanent Development Regs and Plan Amendments for RB Zone | | SC | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Staff analysis and recommendation | | | | | | | x | x | x | | | | | | | | | | | | | | | | | |
| | PC Review | | | | | | | x | x | x | | | | | | | | | | | | | | | | | |
| | CC Adoption | | | | | | | | | | | | XX | | | | | | | | | | | | | | |
| Item 5 Check in points for two other Major Plans | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Transportation Master Plan Update | DL | | | x | | | | | | | x | | | x | | x | | x | XX | | | | | | | |
| | Shoreline Master Program (regular updates) | MR | | | | | x | x | x | x | x | x | | | x | | | | XX | | | | | | | | |
| | Other Comp Plan Amendments (from last year and small new ones) | SS | | | | | | | | | | | | | x | x | x | x | x | x | XX | | | | | | |
| Item 6 Point Wells | | JT | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Snohomish County EIS Update | | | | | x | x | | | | | | | | | | | | | | | | | | | | |
| | Potential City Comp Plan and Development Code Amendments | | | x | | | | | | | | | x | x | XX | | | | | | | | | | | | |
| Item 7 Town Center Subarea Plan | | PC | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Staff and consultants conduct community outreach | | | | | | | | x | x | x | x | | | | | | | | | | | | | | | |
| | Staff prepares Plan & Code Amendments for Town Center | | | | | | | | | | | x | x | x | x | x | x | | | | | | | | | | |
| | Plan & Code amendments heard by Planning Commission | | | | | | | | | | | | | | | | | x | x | x | | | | | | | |
| | Council adopts Plan and Code Amendments | | | | | | | | | | | | | | | | | | | | | | XX | | | | |

